

FINANCE & PUBLIC PROPERTY COMMITTEE
Regular Monthly Meeting

August 15, 2013

Call to Order

Chairman Chuck Wagner called the meeting to order at 1:00 p.m. in the Conference Room of the Administration Center.

Roll Call

All committee members were present including Chuck Wagner, Jim Barlow, Brian Dax, Chuck Hutter and Jim Abrahamson.

Also present were County Administrator Ed Dorner, Corporation Counsel Jeff Wisnicky, Maintenance Manager Greg Gabriel, County Clerk Jamie Annoye, County Treasurer Michelle Dax, Information Services Director Ross Loining, Land Information Director Steve Hanson, Board Chairman Bob Weidner, Supervisor Ron Heuer, Tom Karman of Schenck (Certified Public Accountants) and Sue Weisser citizen observer.

Approve Meeting Agenda

A motion to approve the amended agenda by Dax was seconded by Barlow. Motion carried.

Approve Committee Minutes

A motion was made by Barlow and seconded by Dax to approve the minutes of the July 11, 2013 meeting. Motion carried.

2012 Financial Report and Management Communication –Tom Karman, Schenck

Administrator Dorner distributed copies of the Schenck "Management Communications" report for the year ended December 31, 2012. Tom Karman of Schenck proceeded to review the financial information summary and answered any questions. This is a preliminary draft, but no significant changes are anticipated. He stated that overall the financial situation of the county remains strong.

Jamie Annoye, County Clerk

- Consider Funding for AS400 Software Upgrade – Jamie described the need to upgrade the software at a cost of \$2,850.00. The current operating system is seven years old. She suggested excess funds from her elections account could cover the cost. Barlow moved and Abrahamson seconded a motion to approve the budget transfer of funds from the elections account for the purchase of the upgrade. The motion carried unanimously.
- Consider Proposal for Mailing Services – Jamie described changing the current Pitney Bowes mailing system to Mailing Services, Inc. for a potential cost savings of approximately \$2,800.00 per year with the additional benefit of mail pickup and delivery. Our current five year contract with Pitney Bowes would need to be ended at some cost. She is waiting for more information and will report back to the committee.

Consider Bids for Fiber Optic Connection to Courthouse - Ross Loining

The only bid received was from Faith Technologies at a cost of \$ 73,982.00. Ross explained our existing radio equipment connection to the courthouse is reaching its potential life expectancy and we are in jeopardy of losing vital communications. A fiber optic connection would be permanent and have far greater capability. Replacing the current equipment would cost approximately \$60, 000.00 with backup and still have the vulnerability we have now. Abrahamson moved and Hutter seconded a motion to take the required funds (\$73,982.00) from the General Fund and request Corporate Counsel to prepare a resolution for County Board consideration. This will require a two thirds approval vote. The motion carried unanimously.

Jail Roof Discussion

Maintenance Manager Greg Gabriel distributed a quotation from Bay Architects, LLC for architectural/structural services for complete plans and construction documents to obtain state approval, bid the project and construct a new roof. The total cost would be \$8,350.00. It is anticipated that the new roof would be a metal clad pitched roof. Various sources of funding were discussed from available accounts. Barlow moved and Abrahamson seconded a motion to table consideration until Board meeting night (August 20) when Administrator Dorner will have specific account balances on hand. The motion carried.

Consider Bids for Tax Deed Property – City of Algoma

Only one offer was received and it was deemed unacceptable. Barlow moved and Hutter seconded a motion to reject the received bid and rebid the sale with no minimum required. Taxes due on this property are approximately \$6,000.00.

Consider Funding for Painting of Storage Building

Three bids were received with the lowest from Great Lakes ProtectiveCoatings, Inc. for \$10,420.00. This could be funded from the remaining balance of the building purchase (\$6,199.00) and the balance from the Sheriff's rental account. Hutter moved and Dax seconded a motion to accept the Great Lakes Protectivecoatings bid of \$10,420.00 and fund it with the balance of the purchase money and the remaining from the rental account. The motion carried unanimously.

Consider Offer to Donate Property to County

Gilbert Scherer has offered to deed a property in East Alaska Lake to the county. This is approximately one acre of dead trees and bog in the center of the lake and has no actual value. He is paying \$4.04 property tax on it a year. Counsel Wisnicky opined this is actually part of the lake and probably should never have been deeded to an individual. To clear the records, Abrahamson moved and Hutter seconded a motion to accept the deed and close the matter. The motion carried unanimously.

Health Insurance Budget Discussion

Administrator Dorner distributed a preliminary budget and alternate plan options from the Horton Group (health insurance). Projected increased costs were shown and possible alternatives. A zero impact on the 2014 budget is desired. Dorner suggested a joint meeting of Finance and Personnel at 4:30 p.m. prior to the August 20, 2013 Board meeting to discuss the issue. The committee agreed.

Such Other Matters as Authorized by Law

None

Approval of Bills

Following review of the vouchers, a motion to approve their payment by Barlow was seconded by Hutter. The motion carried unanimously.

Public Comment

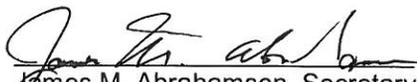
None

Set Next Meeting Date

The next regular meeting was scheduled for: **Wednesday, September 11, 2013 at 12:30 p.m.**
A 2014 budget review meeting was scheduled for 1:00 p.m. Monday, September 30, 2013

Adjournment

A motion to adjourn by Hutter was seconded by Dax. The meeting adjourned at 3:30 p.m.


James M. Abrahamson, Secretary

JOINT FINANCE & PUBLIC PROPERTY AND LEGISLATIVE, PERSONNEL & ADVISORY
COMMITTEE

August 20, 2013

Call to Order

Finance Chairman Chuck Wagner called the meeting to order at 4:30 p.m. in the Conference Room of the Administration Center.

Roll Call

All members of both committees were present including Chuck Wagner, Jim Barlow, Brian Dax, Chuck Hutter, Jim Abrahamson, Robert Weidner, Kaye Shillin, Bruce Heidmann, David Mayer, Brian Paplham and Linda Sinkula.

Also present were County Administrator Ed Dorner, Corporation Counsel Jeff Wisnicky, Maintenance Manager Greg Gabriel, County Clerk Jamie Annoye, Supervisor Ron Heuer, Rae Anne Beaudry of the Horton Group and Sue Weisser, citizen observer.

Approve Committee Minutes

A motion was made by Hutter and seconded by Dax to approve the minutes of the Finance Committee meeting of August 15, 2013. Motion carried.

Consider Funding for Jail Roof Architect Fees

Maintenance Manager Greg Gabriel reported there will be no funds available from the Sheriff's budget, but he could make funds available from the courthouse gas and electric budget of approximately \$9,000.00. This would cover the \$8,350.00 cost of architectural/structural services from Bay Architects, LLC. Hutter moved to approve the budget transfer. The motion was seconded by Dax and carried unanimously.

Funding Request for Pitney Bowes Equipment Rental

County Clerk Jamie Annoye distributed a budget approval request for renewal of the Pitney Bowes postage meter rentals for the 2014 fiscal period. The total including supplies is \$4,905.00. Barlow moved and Dax seconded a motion to deny the request. The motion carried. A resolution for County Board consideration will be prepared.

Consider Health Insurance Plan Design Changes for Fiscal Year 2014 – Rae Anne Beaudry, The Horton Group

A handout showing a 2014 Estimated Budget regarding claims and expenses plus a Schedule of Benefits Alternate Plan Options was distributed. The current annual employee contribution cost of \$2,860,380.00 is offset by a needed projected income of \$3,494,634.00. This would result in an increase percentage change of 22.17%. Various options reflecting a \$200,000.00 reserve reduction was shown and discussed. Following an in-depth discussion, Rae Anne suggested delaying any decision on revising rates until the August figures are available in early September which might be more favorable. The joint Committee agreed. Rae Anne will return to the committee in September with revised optional rates.

Approve County Board and Supplementary Payroll and Additional Monthly Bills

Following review of the vouchers, a motion to approve their payment by Barlow was seconded by Hutter. The motion carried unanimously

Such Other Matters as Authorized by Law

None

Adjournment

A motion to adjourn by Barlow was seconded by Hutter. The meeting adjourned at 5:34 p.m.


James M. Abrahamson, Secretary