

FINANCE & PUBLIC PROPERTY COMMITTEE  
Supplemental Meeting  
(During recess of regular County Board meeting)

November 19, 2013

**Call to Order**

Chairman Charles Wagner called the meeting to order at 7:10 p.m. in the Small Conference Room of the Administration Center.

**Present**

All committee members were present including Charles Wagner, Brian Dax, Chuck Hutter, Jim Barlow and Jim Abrahamson.

**Approval of Agenda**

Barlow moved and Dax seconded a motion to approve the agenda. Motion carried.

**Approval of Finance Committee Minutes**

Barlow moved to approve the minutes of the October 15 and November 14, 2013 meetings. The motion was seconded by Hutter and carried unanimously.

**Approve Additional Bills**

Following review, Hutter moved for approval. The motion was seconded by Dax and carried unanimously.

**Approve County Board and Supplementary Payroll**

Following review of the vouchers, a motion to approve them for payment by Barlow was seconded by Abrahamson. The motion carried unanimously.

**Such Other Matters as Authorized by Law**

None

**Adjournment**

A motion to adjourn by Hutter was seconded by Barlow. The meeting adjourned at 7:14 p.m.

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James M. Abrahamson, Secretary

FINANCE & PUBLIC PROPERTY COMMITTEE  
Regular Monthly Meeting

November 14, 2013

**Call to Order**

Chairman Chuck Wagner called the meeting to order at 10:00 a.m. in the Conference Room of the Administration Center.

**Roll Call**

Committee members present included Chuck Wagner, Jim Barlow, Brian Dax and Jim Abrahamson. Chuck Hutter was excused.

Also present were County Administrator Ed Dorner, Highway Commissioner Dale Jandrain, Board Chairman Bob Weidner, Sheriff Matt Joski, County Treasurer Michelle Dax, Maintenance Manager Greg Gabriel, Supervisor Ron Heuer, Brad Viegut of Baird and Sue Weisser, citizen observer.

**Approve Meeting Agenda**

A motion to approve the agenda by Dax was seconded by Barlow. Motion carried.

**Approve Committee Minutes**

None

**Consider Request for Funds for Intern Position – Claire Thompson, UWEX**

Via a telephone conference call, Claire Thompson described the efforts being made along with the Kewaunee County Economic Development Corporation to develop a Regional Action Plan in response to the closure of the Kewaunee Power Station. She asked for approval of hiring a part time intern (a Madison grad student) to help in the study and task force development. She has \$3,000 remaining in her 2013 budget that would fund 200 hours of work at \$15.00 per hour. Following discussion, Abrahamson moved for approval. The motion was seconded by Dax and carried unanimously.

**Consider Refunding Bonds for 2003 & 2005 Debt – Brad Viegut, Baird**

Regarding refinancing of our outstanding bond issues as a result of lower interest rates, Brad distributed a detailed breakdown summary for Refinancing Discussion with two scenarios. The first would result in a gross savings of \$98,831 and the second \$115,385. He then explained the process. Dax moved to accept the second scenario and move it to the full board for approval. The motion was seconded by Barlow and carried unanimously. Brad will be at the County Board meeting on November 19, 2013 to answer any questions.

**Consider Bids for Algoma Highway Shop and Safety Building Roofs**

A summary sheet of the bids from four contractors for the two separate projects was handed out. The low bidder for both projects was Alliance Construction of DePere.

1. Dale Jandrain described the project for the Algoma Highway Shop at a low bid cost of \$61,990.00. Funding will come from The Roads and Bridges Fund. Dax moved to approve the reroofing project at the Algoma Highway Shop with funding from The Roads and Bridges Fund. The motion was seconded by Barlow and carried unanimously.
2. Greg Gabriel described the reroofing project for the Safety Building using architectural drawings. The low bid cost is \$99,490.00. Sheriff Joski commented on the current use of the building and the high cost electronic equipment it contains. The existing roof leaks are not in those critical areas. The discussion that followed noted that this project was purposely omitted from the 2014 budget for cost considerations. Delaying this project to 2015 was debated. No action was taken.

### **Consider Taking 2009 Tax Deeds – Michelle Dax, County Treasurer**

Michelle distributed descriptive information of the four tax delinquent properties –two in Algoma, one in Kewaunee and one in Red River.

- 1314 Jefferson St., Algoma owned by Dora J. Arndt (total due \$5,326.11). Barlow moved to proceed on a tax deed. Michelle stated the owner is trying to obtain the funds to pay at least the 2009 taxes of \$1,459.89 in order to retain the property. Barlow withdrew his motion and moved to table any action until the December Finance meeting. The motion was seconded by Abrahamson and carried.
- Building in the Town of Red River owned by Lois Belter (total due \$1,334.89). The building was described as a wreck that needs to be torn down. To avoid any demolition cost to the County, Barlow moved to have Corporation Counsel prepare a claim against the property for the taxes due. The motion was seconded by Dax and carried 3 to 1 with Wagner voting no.
- 309 Third St., Kewaunee owned by Doug and Nancy Charles (total due \$5,604.46). There is a building on the property shared by the adjacent owner which could be problematic. To avoid costs to the County, Barlow moved to have Corporation Counsel prepare a claim against the owners for the taxes due. The motion was seconded by Dax and carried unanimously.
- 139 N. Water St., Algoma owned by Paul Smola (total due \$9,162.34). The build was described as a wreck that needs demolition, but the property has value to the adjacent land owner. Corporation Counsel will be asked to look at the property for his opinion on how to proceed. Any action will be considered at the December Finance meeting.

### **Consider Worker's Compensation Insurance Renewal Application**

Administrator Dorner handed out a Premium Summary of the new rates. The expiring premium is \$215,851 and the 2014-2015 renewal is \$222,805 (an increase of \$6,954). Barlow moved to approve renewing the Workers Compensation coverage with Argent. The motion was seconded by Dax and carried unanimously. Dorner pointed out that there would be an approximate 10% dividend.

### **Public Comment**

Sue Weisser questioned the procedures used to account for unused budget monies and the General Fund. Dorner and the committee explained the process to her.

### **Such Other Matters as Authorized by Law**

None

### **Approval of Bills**

Following review of the vouchers, a motion to approve their payment by Barlow was seconded by Dax. The motion carried unanimously.

### **Set Next Meeting Date**

The next regular meeting was scheduled for: **Thursday, December 12, 2013 at 9:00 a.m.**

### **Adjournment**

A motion to adjourn by Abrahamson was seconded by Barlow. The meeting adjourned at 12:10 p.m.

Respectfully submitted,

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James M. Abrahamson, Secretary