

Highway/Landfill Committee Minutes  
June 13, 2013

The Highway Committee meeting was called to order at 8:45 A.M. by Chairman Bruce Heidmann. Members present included: Bruce Heidmann, Larry Kirchman, Brian Paplham, and Linda Sinkula. Brian Dax was excused. Also present was Commissioner Dale Jandrain, Recording Secretary Jenny Salentine, Office Manager Mary O'Leary, Patrol Superintendent Leonard LeGrave, and Shop Superintendent Jim Fencl. Guests at today's meeting include: County Administrator, Ed Dorner; County Board Chairman, Bob Weidner; County Board Supervisor, Ron Heuer; Linda Jonet & David Barrett, Town of Luxemburg; Kenneth Paplham, David Hardtke, & Steve Tadisch, Town of Carlton; & Lester Schlies.

Brian Paplham made a motion to adopt today's Agenda and approve the Highway Committee meeting minutes from May 23rd. Second by Linda Sinkula. Motion carried unanimously.

Public Comment: None

Reports:

Office Manager, Mary O'Leary had an updated handout for the committee showing the Overtime for both Highway & Solid Waste for the month of May.

Leonard LeGrave, Patrol Superintendent, had the following to report:

Shouldering for the State on Highway 42 & County Roads  
Bridge Repairs on Highway 42, Work for the City of Algoma  
Ditching for State & County  
Landfill Work – Continue Capping Cell  
Spray Guardrail on the State & County  
Crews Sprayed the Ahnapee State Trail for the Parks Dept.  
Ditch Mowing has begun

Bruce inquired w/ Leonard about the "1 time cutting" allowed on the State Highways. He has noticed that Brown County has already started mowing their portion of Hwy. 54. Leonard said he'd ck w/ Dennis from the State to see if there's been any changes to policy & will report back.

Shop Superintendent, Jim Fencl had the following for the committee:

Bee Safe Security was here earlier this week & has the surveillance cameras installed at the Main Shop  
the Burner upgrade at the Hot Mix Plant is installed  
Continuing to install radios for the upgrade  
Center-liner is up & running, crews are center-lining on the County  
Still waiting on 1 estimate for the fuel card system

Highway Commissioner, Dale Jandrain had the following to report:

Dale attended the Summer Highway Conference & attended training sessions/meetings on the following subjects:

Bridge Committee – Additional Training needed this fall  
Safety Committee – Conference in the fall will be held in Oshkosh  
Snow Plow Training – a Seminar / Video / Simulator training will be offered this winter  
Machinery Equipment – Rates are currently set averaging 5 yr expenses. State may change to a 3 yr average  
Business Plan Development  
Hand-out for 2.4% increase on GTA's (General Transportation Aides)  
State possibly going towards "performance based maintenance"  
Guest speaker, Craig Thompson, TDA (Transportation Development Assoc.) spoke about increasing Federal Gas Tax  
Guest speaker, Brian Roberts, NACE (National Assoc. of County Engineers) spoke about getting Washington to look @ Gas Tax Increases

State Finance Committee – increase GTA (General Transportation Aides) from 2.4% to 4%  
FHWA (Federal Highway Administration) Seminar about safety improvements that work  
Hillary Isebrands from FHWA spoke about Rural Road Safety

In addition to the Conference, Dale continues to attend Town Meetings throughout the County and had recently attended the Town of Ahnapee Meeting the previous evening. The Town of Ahnapee is formally submitting a 2nd request for remodeling an intersection that could possibly have an accident. Bridge Replacement Applications are completed & are due June 28th. We have 7 submitted.

Consider alternatives for revenue sources with municipalities: Our internal fund losses are found in our construction equipment, especially in the trucks due to the lack of paving. We need to increase our revenue & decrease our expenses. We are down 10 employees in the past 10 years plus down another 3 employees this year. We would be able to continue on doing County Paving & Snow Removal for the County & State only even w/ 3 – 4 more less employees. The following recommendation was presented by Ed: A 3 yr minimum contract w/ municipalities for a guaranteed commitment of work per calendar year in the amount of 125% of each municipality's GTA (general transportation aides). This will encourage significant planning at our (County) level & local (Town) level. Discussion followed w/ several questions & answers from Committee members for both Mr. Dorner & Mr. Jandrain. Bob Weidner stated/commented that the presentation of the 3 yr contract should not intimidate the towns & that Kewaunee County is not trying to give the Towns an ultimatum. It's a matter of how well the Towns value our services. We need to know who is w/ us & who is out. After the Town votes are in, we can make our decision as to how we will proceed. Mr. Jandrain brought up the point of the big "Buy Local" campaign in Kewaunee County & how great it would be to keep that money in Kewaunee County. Dale reminded the committee that Linda Sinkula had brought up in the past about assessing a "ready to serve" contract/payment, similar to that of the Fire & Rescue Departments, where each Municipality would pay a flat user fee to the Kewaunee County Highway Dept. At this time, Chairman Heidmann has opened the floor to comment & conversation. Kenneth Paplham from the Town of Carlton asked if only 5 Townships were to sign the contract would we service those 5 only or would it be an "all or nothing". Bob Weidner explained that the Highway Dept would serve the Townships that signed the contract as a priority & would possibly also provide snow plow services to other townships if we had the man-power & equipment, however, without a contract, there would be no guarantee. Discussion took place about Seal-Coating & the Oil that is used to Seal-Coat. David Barrett from the Town of Luxemburg voiced a concern about the 125% GTA & Services to utilize all the money committed. He also had questions regarding seasonal ditch mowing. David Hardtke from the Town of Carlton wanted to make it known to the Hwy Comm that his township may have awarded paving to Scott's, however, they did split their Seal-Coating needs between Scott's & the Hwy Dept on their 2nd Motion. Mr. Hardtke also voiced concerns about grass cutting bids for his township vs. another township, stating the per-mile rates didn't match. Leonard LeGrave, Patrol Superintendent addressed Mr. Hardtke's inquiry stating that the bid was based on utilizing a full time employee vs. part-time help. Also, the Hwy Dept hasn't cut the ditches in the Town of Carlton in the past. The other township Mr. Hardtke was referencing had been billed for the exact expense to include the labor & equipment only it took to complete the job. His township would be billed the same way. Ron Heuer inquired about where the calculation of 125% GTA came from .... Tom Karman, our accountant from Schenck & Assoc. made that recommendation. At this time, Mr. Dorner requested each Hwy Committee member to weigh in, Committee Members Brian Paplham & Linda Sinkula both stated they want to talk w/ their town boards first. A suggestion by David Hardtke to have a full meeting inviting all Municipality Officials to further explain & present the material would be greatly appreciated & could help to eliminate rumors, basically getting all the facts out.

Closed Session 19.85 (1)(c) consider wage compensation categories: A motion to convene into closed session at 11:00 a.m. was made by Linda Sinkula. A second by Brian Paplham. All in favor.

Open Session: A motion to reconvene into open session at 11:55 a.m. was made by Brian Paplham. A second by Larry Kirchman. All in favor.

Tonnage report for landfill: The Commissioner reviewed the Tonnage & Charge Summary from 05/01/13 thru 05/31/13. The commissioner answered questions from the committee. Bob Weidner inquired about guidelines & limits on Daily Cover. We are now getting a lot of daily cover this past month & have been stock-piling it. Dale mentioned he intends to tour B&B to observe their operation.

Discussion on Parcel on intersection of CTH "FF" & CTH "E": The Commissioner recently spoke with the new property owner regarding said parcel. The well for the property is actually located across the road, in the Highway Right-of-Way. The Commissioner is recommending we draw up an easement for the well.

Approve & Sign Vouchers: A motion to approve Solid Waste Vouchers as presented was made by Larry Kirchman. Second by Brian Paplham. All in favor. Motion carried.

Approve any travel requests: None

Any other business as allowed by law: None

Tour Construction Projects: No tours today.

Next Meeting Dates:

Wednesday, June 26th @ 8:45 AM

Thursday, July 11th @ 8:45 AM

Thursday, July 25th @ 8:45 AM

Linda Sinkula made the motion to adjourn the meeting, second by Brian Paplham. All in favor. Motion carried. Meeting adjourned at 12:20 PM.

Respectfully submitted:



Linda Sinkula

## Highway and Solid Waste Committee Minutes – June 26, 2013

Today's meeting was called to order at 8:45 A.M. by Highway Committee Vice-Chairman Larry Kirchman. Members present: Brian Paplham, Brian Dax, and Linda Sinkula. Bruce Heidmann was excused. Also present: Highway Commissioner Dale Jandrain, Patrol Superintendent Leonard LeGrave, Shop Superintendent Jim Fencl, and Recording Secretary Lois Schultz.

### Guests at Today's Meeting

County Administrator Ed Dorner; Kewaunee Co. Highway Department Fuel Manager, Tom Kruse; Town of Carlton Chairman, David Hardtke and Supervisor, Ken Paplham. Town of Luxemburg Chairman, David Barrett, joined the meeting at 10:00 a.m.

A motion to adopt today's agenda and approve the June 13 minutes was made by Brian Dax; second by Linda Sinkula. All in favor, motion carried unanimously.

### Public comments

David Hardtke stated he feels the contract is one-sided and questioned if this is the right way to move, as he felt this is the beginning of the end. Ken Paplham stated he feels by signing this contract, the Highway Department will be controlling the towns. Tom Kruse commented that he is in favor of the contract and stated that the sealcoating has much improved from past years and that his town roads are the best - and they were done by the Highway Department.

### Reports:

#### Office Manager, Mary O'Leary

No report - Mary was absent.

#### Patrol Superintendent, Leonard LeGrave

- Landfill work continues with approximately 12 employees each day working
- Reclaimed one mile in Franklin Town
- Cutting grass - Town of Montpelier, county & state roads
- Highway 42 bridge in Algoma has been sealed
- Bridge work done on Washington Road for Ahnapee Town; also bridge work done in Red River Town
- Crew is centerlining

Discussion followed on the Landfill Project and sealcoating.

Committee thanked Leonard for his report.

#### Shop Superintendent, Jim Fencl

- The burner upgrade at the Hotmix Plant is done and a motor problem has been fixed
- Old broom is being picked up today
- Will begin getting items ready to put on the auction site
- Mechanics are trying to get caught up with repairs.

Questions for Jim followed. The Committee thanked Jim for his report.

### Highway Commissioner, Dale Jandrain

- Attended Town of Casco and Town of Franklin town meetings
- Has a meeting scheduled with Village of Casco today
- Pre-construction meeting at Landfill tomorrow
- Between January 1 and May 4, 2013 423 hours were saved in overtime due to regular time on Sunday, going home after 40 hours, and not counting vacation or sick leave hours to equal 40 hours
- Handout and discussion regarding Tonnage Report
- Meeting with B & B this afternoon to re-negotiate contract

Some discussion of various items and the Committee thanked Dale for his report.

### Tom Kruse, Fuel Card Systems update

Three proposals have been received:

1. Walt's Petroleum Service, Inc.	\$56,233.25
2. Petroleum Equipment Service of Wisconsin, LLC	\$28,205.00 ( PetroVend 100 Systems) \$49,744.00 (AFC Systems)
3. E. H. Wolf and Sons	\$48,000.00

Discussion followed with questions for Tom. Tom stated he recommends E. H. Wolf and Sons system - as he would not have to go to the other shops and download their information. This information will come direct over the telephone lines.

The Committee thanked Tom for his hard work and savings to the County.

### Consider Approval of Town Contracts

Discussion began with how to help the Highway Department maintain its work force and revenue. The Commissioner stated he is unclear about participation from the Towns. Town of Carlton Chairman, David Hardtke, stated his town is against this contract, as is Luxemburg Town.

After a lengthy discussion, all felt a meeting should be held for all the towns regarding this contract and a meeting is scheduled for Tuesday, July 2<sup>nd</sup> at 7:00 p.m. at the Main Shop.

### Consider action re: intersection at Co. "M" & Grant Road, and Elder Drive - Town of Ahnapee

No action taken as the Committee felt this issue was already checked out by the Commissioner, referred to the Safety Committee, and checked by the DOT.

### Approve and sign highway vouchers

Total invoices paid with check: \$91,736.79

Total invoices paid with credit card: \$61,055.62

Linda Sinkula made a motion to approve vouchers for payment, second by Brian Paplham. All in favor, motion carried unanimously.

**Approve Travel Requests**

No travel requests for today.

**Any other business as allowed by law**

The Commissioner stated he will be putting together a bid packet to replace the Algoma Shop roof.

**Tour Construction Projects**

No tour today

**Next Meeting Dates**

July 2 @ 7:00 p.m. - Towns Meeting @ Main Shop

July 11 @ 8:45 a.m.

July 25 @ 8:45 a.m.

**Adjournment**

A motion to adjourn today's meeting was made by Brian Paplham, second by Brian Dax. All in favor, motion carried. Meeting adjourned at 11:15 a.m.

Respectfully submitted:

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Linda Sinkula, Secretary