

Highway Special Meeting - July 2, 2013

Tonight's meeting was called to order at 7:00 P.M. by Highway Committee Vice-Chairman Larry Kirchman. Members present: Brian Paplham, Linda Sinkula. Bruce Heidmann and Brian Dax were excused. Also present: Highway Commissioner Dale Jandrain, Patrol Superintendent Leonard LeGrave, Shop Superintendent Jim Fencl, and Office Manager Mary O'Leary.

Guest at Tonight's Meeting

County Administrator Ed Dornier, County Board Chairman Robert Weidner, County Board members Kaye Shillin and Ron Heuer, members from Townships and Village in Kewaunee County, and County Highway Employees.

AGENDA

A motion to adopt tonight's agenda was made by Brain Paplham, second by Linda Sinkula. All in favor, motion carried unanimously.

Discussion on Town Contract

Larry Kirchman thanked everyone for taking time out of their busy schedule to attend this meeting. Introductions were in order. Dale Jandrain gave a background on the Highway Department. Dale explained that the department is losing money and is looking for new ways of making revenue for department.

Discussion followed with suggestion being made as to how we can get more revenue for department.

Sales tax or gas tax, county should have a five year plan, raise the snow plowing rates, change the way the county does business.

The contract that was handed out at tonight's meeting is for all towns and village to enter into a contract with County to provide general maintenance, winter maintenance, miscellaneous maintenance, and purchase supplies for Town's streets and highway from January 1, 2014 through December 31, 2016 this agreement is for a term of three years. Towns agree that it will utilize County to perform maintenance activities each year of agreement for a minimum total amount of one hundred twenty five per cent of all transportation aid they receive.

Contract Proposal

Brian Paplham made a motion to table contract agreement, second by Linda Sinkula. All in favor, motion carried unanimously.

Adjournment

A motion to adjourn tonight's meeting was made by Linda Sinkula, second by Brian Paplham. All in favor, motion carried. Meeting adjourned at 9:15 P.M.

Respectfully submitted:



Linda Sinkula, Secretary

## Highway and Solid Waste Committee Minutes – July 11, 2013

Today's meeting was called to order at 8:45 A.M. by Highway Committee Chairman Bruce Heidmann. All members present: Larry Kirchman, Brian Paplham, Brian Dax, and Linda Sinkula. Also present: Highway Commissioner Dale Jandrain, Patrol Superintendent Leonard LeGrave, Shop Superintendent Jim Fencl, Office Manager Mary O'Leary, and Recording Secretary Lois Schultz.

### Guests at Today's Meeting

County Board Chairman, Bob Weidner  
County Administrator, Ed Dorner  
Ron Paider, Town of Franklin  
Ken Paplham, Supervisor, Town of Carlton  
Mike Exford, Mead & Hunt  
Tom Kruse, Highway Fuels Manager

A motion to adopt today's agenda and approve the June 26 minutes was made by Brian Paplham; second by Brian Dax. All in favor, motion carried unanimously.

### Public comments

Tom Kruse gave an update regarding the fuel system the county is presently looking into purchasing. The quote from E. H. Wolf will be in effect for another 30 days. After that, any price increases will be adjusted.

Tom stated he will be meeting Levenhagen Oil to do price comparisons. Levenhagen Oil services the southern part of Wisconsin and has a full line of oil, etc.

### Reports:

#### Office Manager, Mary O'Leary

Mary stated that she just finished the June journal entry, and will have an up to date report for the next meeting.

#### Patrol Superintendent, Leonard LeGrave

- Crews are working at the Landfill
- The company to do the liner is set to go
- Centerlining in Door and Manitowoc county towns
- Ditch cutting on State, County, and Town roads - 1<sup>st</sup> cut will be complete today
- Crew is replacing a pipe in Carlton Town
- Will do sealcoating at the end of July
- Jacob Meyer hired for summer help, Lance Davister returned, for a total of 2

Committee thanked Leonard for his report.

### **Shop Superintendent, Jim Fencl**

- Getting trucks ready for chip sealing and hotmixing
- Continue to install new communication radios in equipment
- Regular maintenance

Questions for Jim and discussion followed.

The Committee thanked Jim for his report.

### **Highway Commissioner, Dale Jandrain**

- Landfill inspection went very well, DNR felt the site was well maintained
- Crew coming on Friday to start capping cells 5, 6, 7, and 8
- Bills for Right of Way posts have been sent out to landowners
- Equipment for Fair Board is ready to use at the County Fair for tractor pulls & demolition derby

Some discussion of various items and the Committee thanked Dale for his report.

### **Discussion on Highway Operations**

Handout from the Commissioner – a list of equipment that could be sold to generate cash that was compiled by himself and Jim Fencl. This was just an idea depending how many towns we would plow. Discussion followed and all agreed that once the equipment is gone, it won't be easy to replace and it was suggested that a second look be taken at that list.

A lengthy discussion followed regarding the highway operations and how to increase work/revenue for the Highway Department.

Another meeting with the Towns is scheduled for August 8<sup>th</sup> at 7 P.M. Questions from the Town representatives need to be addressed.

### **Approve and sign Solid Waste vouchers**

Total invoices paid with check:           \$711,992.20

Total invoices paid with credit card: \$ 1,286.55

A motion was made by Larry Kirchman to approve vouchers for payment, second by Brian Dax. All in favor, motion carried unanimously.

### **Approve Travel Requests**

No travel requests for today.

### **Any other business as allowed by law**

The Commissioner stated that crushing is done and discussion followed regarding the land next to the Quarry in Stangelville.

**Tour Construction Projects**

No tour today

**Next Meeting Dates**

July 25, 2013 @ 8:45 a.m.

August 8, 2013 @ 7:00 p.m. - Towns Meeting @ Main Shop

August 22, 2013 @ 8:45 a.m.

**Adjournment**

A motion to adjourn today's meeting was made by Brian Dax, second by Brian Paplham. All in favor, motion carried. Meeting adjourned at 11:02a.m.

Respectfully submitted:

  
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Linda Sinkula, Secretary

## Highway and Solid Waste Committee Minutes – July 25, 2013

Today's meeting was called to order at 8:45 A.M. by Highway Committee Chairman Bruce Heidmann. All members present: Larry Kirchman, Brian Paplham, Brian Dax, and Linda Sinkula. Also present: Highway Commissioner Dale Jandrain, Patrol Superintendent Leonard LeGrave, Shop Superintendent Jim Fencl, Office Manager Mary O'Leary, and Recording Secretary Lois Schultz.

### Guests at Today's Meeting

County Board Chairman, Bob Weidner  
County Administrator, Ed Dorner  
Tom Kruse, Highway Fuels Manager/Chairman, Town of West Kewaunee  
Ron Heuer, Co. Board member  
Leonard Wachal, Supervisor, Town of Luxemburg  
David Barrett, Chairman, Town of Luxemburg  
Linda Jonet, Supervisor, Town of Luxemburg  
Ken Paplham, Supervisor, Town of Carlton  
Joe Lukes, Chairman, Town of Casco  
Gerald Bertrand, Trustee, Village of Luxemburg  
David Hardtke, Chairman, Town of Carlton

A motion to adopt today's agenda and approve the July 11, 2013 minutes was made by Brian Paplham; second by Larry Kirchman. All in favor, motion carried unanimously.

### Public comments

Tom Kruse commented on the proposed town contracts; stating the Town of West Kewaunee is in favor of the contracts and plans to stay with Kewaunee County for all their town's work.

Tom also stated he feels the fuel system is "a must" and would like the Highway Committee to approach the Finance Committee and move forward with a purchase. He would also like to see the Sheriff's Department purchase fuel from our department.

### Reports:

#### Office Manager, Mary O'Leary

One handout "2013 Roads and Bridges Budget Report, January 1 thru June 29, 2013".

Mary walked the Committee through her report and answered any questions they had.

The Committee thanked Mary for her report.

#### Patrol Superintendent, Leonard LeGrave

- ♦ Crew is hotmixing and wedging roads
- ♦ Crackfilled in West Kewaunee Town and Co. "KB"
- ♦ Shaped areas at Solid Waste to prepare for liner installation
- ♦ Put pipe in Carlton Town
- ♦ Doing ditching in Town of Lincoln
- ♦ Centerlining on State Roads and in Door and Manitowoc counties
- ♦ Sealcoating will be done next week

The Committee thanked Leonard for his report.

**Shop Superintendent, Jim Fencil**

- ◆ Getting trucks ready for chip sealing next week
- ◆ More radios have been installed
- ◆ Roof on Stangelville Shop has been resealed
- ◆ Checking equipment in the yard

Questions for Jim and discussion followed.

The Committee thanked Jim for his report.

**Highway Commissioner, Dale Jandrain**

- ◆ The Commissioner informed the Committee of a non-compliance letter he received from the DNR due to: the pre-construction plan was not received 15 days prior to the meeting; the pre-construction plan, and the shear report and tests.
- ◆ Dale continues working to find an alternative to shredder fluff for daily cover

Some discussion of various items and the Committee thanked Dale for his report.

**Consider Highway Operations Policy Changes**

The Commissioner began with an overview and PowerPoint presentation,

A lengthy discussion followed on various items such as: staff reduction, equipment sales, town contracts, and an increase in equipment rates to name a few. The Committee and guests, along with the Commissioner, were involved in this discussion with suggestions and/or questions.

Committee Member Larry Kirchman stated he feels this decision is above and beyond the duties of a Highway Committee and is a management decision. Committee member Linda Sinkula agreed with this statement. County Administrator Ed Dorner replied that this is a Committee duty - a management proposal to be decided on by the Highway Committee.

Linda Sinkula proposed a meeting to decide on criteria for reducing staff and criteria to discontinue service for towns/villages. A meeting has been set for August 2, 2013 at 8:00 A.M.

**Review Landfill tonnage**

The Commissioner had handouts: "Tonnage and Charge Summary" 1/1/2012-7/24/2012 and 1/1/-2013-7/24/2013.

Some discussion followed with Dale pointing out a reduction in tonnage and an increase in revenue.

**Approve and sign Solid Waste vouchers**

Total invoices paid with check:           \$215,037.57

Total invoices paid with credit card:   \$ 18,496.08

A motion was made by Brian Dax to approve vouchers for payment, second by Brian Paplham. All in favor, motion carried unanimously.

**Approve Travel Requests**

One travel request - Patrol Superintendent Leonard LeGrave to attend Compass Training on July 31, 2013 in Green Bay at the DOT Office.

A motion to approve this travel request was made by Brian Paplham, second by Larry Kirchman. All in favor, motion passed unanimously.

**Any other business as allowed by law**

Larry Kirchman questioned selling the 20 acres on Co. "AB" that was mentioned at the last meeting. The Commissioner stated that this is an option for revenue and was bought with Highway funds. This will be an agenda item for the next Committee meeting.

**Tour Construction Projects**

No tour today

**Next Meeting Dates**

August 8, 2013	@	7:00 p.m.	- Towns Meeting @ Main Shop
August 2, 2013	@	8:00 a.m.	
August 22, 2013	@	8:45 a.m.	

**Adjournment**

A motion to adjourn today's meeting was made by Brian Dax, second by Brian Paplham. All in favor, motion carried. Meeting adjourned at 11:32a.m.

Respectfully submitted:

  
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Linda Sinkula, Secretary