

PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting

Tuesday, March 12, 2013

Call to Order: Chairman Jim Barlow called the meeting to order at 5:00 P.M. in the Kewaunee County Highway Office Conference Room. Committee Members present were Dennis Cravillion and Larry Kirchman. Committee Members excused were Bob Garfinkel and Bruce Heidmann. Also present was Director Matt Payette and citizens Dan Porath, Kelly Froelich, Brian Peot, Saul Sevcik, Myron Obrien, Robert Snodgrass II, Evin McGinnis, Cory Vandermause, Jessica Vandermause, Tom Kleiman Jr., Josh Haen, William Rohr, and Todd Kinn.

Approval of Minutes: Larry moved to approve the minutes of the February 12, 2013 meeting. Second by Dennis. Motion carried unanimously.

Public Input: Dan Porath, Kelly Froelich, Saul Sevcik, Robert Snodgrass II, Jessica Vandermause, Tom Kleiman Jr., William Rohr, and Todd Kinn spoke regarding ATV use on the Ahnapee State Trail. In addition, Jessica Vandermause provided a petition with 28 signatures supporting that use.

Committee Liaison Reports: Matt handed out a monthly report prepared by the Zoological Society of Kewaunee County.

Resolutions for Grant Applications for 2013/2014 Snowmobile and ATV Grants: Reviewed & discussed resolution. Larry moved to approve the resolution as presented. Second by Dennis. Motion carried unanimously.

Discuss Agricultural Land Lease at Ryan Park: Following review of past practices and history of agricultural lease on property, Dennis moved to continue to lease property to Clinton Kinstetter. Second by Larry. Motion carried unanimously.

Discuss ATV Use on Ahnapee State Trail: The Committee discussed the use of ATV's on the Ahnapee State Trail. By general consensus it was decided to have Matt gather information from other County's as to how they administer ATV use on trails.

Discuss and Approve Fence Quotes at Fairgrounds: Following discussion, Dennis moved to approve the quote from Fortress Fence for 440 feet of 6 foot fence in the amount of \$6,181.00. Second by Larry. Motion carried unanimously.

Discuss Addition to Winter Park Chalet and Garage: The Committee discussed the project(s) which would be funded by the Winter Park Association. After Discussion the matter was referred to the Finance Committee for consideration.

Approve Travel Requests: None

Director's Report: See attached separate document.

Discussion and Approval of Bills: Larry moved to approve the bills. Second by Dennis. Motion carried unanimously.

Set Regular Monthly Meeting Date: By consensus, the next meeting will be at 5:30 PM on March 19, 2013 in the County Administration Building. The next regular monthly meeting date will be confirmed at that time.

Any Other Business as Allowed by Law: None

Adjournment: Dennis moved to adjourn. Larry seconded the motion. Meeting adjourned at 6:02 P.M.


Respectfully Submitted

Matt Payette, Kewaunee County Promotions and Recreation Director



KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

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Directors Report (February 12th - March 12th)

Winter Park

To date, we have had 6838 users enjoy the facility compared to 3621 for all of last year. This has been our second best year on record although one weekend remains in the season (March 16th and 17th)

The Winter Park Association is proposing an addition to the Chalet and also a new garage to store rental equipment at Winter Park. If approved, they anticipate having enough funding to complete those projects completely out of their savings.

Ryan Park

Bids for the four season shelter at Ryan Park have been submitted and reviewed by our architect. In all, we received seven bids and it appears that the project/bids are within our grant budget. In addition, we have bid out the holding tank and well system for the same project. Those bids are due on March 18th. We plan to have this building constructed in the spring of 2013, coinciding with the erection of the open air shelter. Once those two structures are complete we will pave the driveway and parking areas.

Snowmobile

So far we have had 37 days in which the Kewaunee County Snowmobile Trails have been open. This is a vast improvement over last season when the warm temperatures didn't allow us to open the trails at any time. We hope to see additional snow and colder temperatures that will allow us to open again.

Bruemerville Park

We have worked with the WDNR on the timetable to set the stop logs into the Lamprey Barrier. For maximum efficiency they would like them installed by the first week of April and remain until June 15th annually. We hope to see a reduced flow in the newly created channel so they can be placed in a safe and efficient manner.

Shea's Lake

We have received a Recreational Boating Facilities Grant (\$7,600) from the WDNR for an asphalt overlayment at Shea's Lake. In addition, we have received an additional \$884 which will be used to buy new picnic tables and grills at both boat launch facilities.

Fairgrounds

We have met with Fortress Fence at the Fairgrounds to review the catch fence replacement project that was approved by the County Board in January. The project will be constructed as designed and completed prior to the 2013 race season. In addition, the committee approved the installation of three roof drain collectors on the poultry barn and a 6 foot fence that will separate the parking area from the main event area(s) on the property. These two items were identified by the users last year as high priority improvements desired due to recent changes in the facility.

The Kewaunee and Dyckesville Lions Clubs will hold the 2013 Roar on the Shore Brewfest at the Fairgrounds on March 23rd. Tickets are \$35 in advance or \$40 at the door.

Bruemmer Park

The Zoological Society has elected new officers and directors for the organizations. They are also working on a website and new zoo logo that can be presented to the Promotions and Recreation Committee for review sometime in April.

Revolving Loan Fund

The Wisconsin Economic Development Corporation is heavily promoting for the regionalization of local Revolving Loan Funds (RLF's). We have attended monthly meetings facilitated by the Bay-Lake Regional Planning Commission with other RLF representatives throughout Northeast Wisconsin as to the feasibility of regionalization. There are many benefits of regionalization that include a streamlined administrative process and the de-federalization of funds in the RLF. The main stumbling block has been designing a draft manual that satisfies all local participants and also maintains a great amount of local control in the decision making process for each. After many meetings it appears that the Draft Manual would alleviate those issues.

General Parks

We are currently working on completing our Year 2012 Employee Performance Reviews and 2013 goal settings for all departmental employees.

We are also looking at updating the Kewaunee County Park and Open Space Plan. One option would be to contract with Bay-Lake Regional Planning Commission for the update. Another option would be to do the work ourselves.

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Tuesday, March 19, 2013

Call to Order: Chairman Jim Barlow called the meeting to order at 5:30 P.M. in the Kewaunee County Administration Center Committee Room. Committee Members present were Dennis Cravillion, Larry Kirchman, Bob Garfinkel and Bruce Heidmann. Also present was Director Matt Payette, Attorney Jeff Wisnicky and County Board Chair Bob Weidner.

Approval of Minutes and Agenda: Bob moved to approve the meeting agenda and minutes of the March 12, 2013 meeting. Second by Larry. Motion carried unanimously.

Public Input: None

Committee Liaison Reports: None

Award Ryan Park Shelter, Well, and Septic Contracts: Matt presented bids/proposals for the Park Shelter, Well, and Septic and Jeff Wisnicky provided legal counsel on the bids/proposals.

Bob moved to approve the low bid/proposal of \$8,993.50 from Euclide Well Drilling Inc. for the well installation. Second by Larry. Motion carried unanimously.

Bruce moved to approve the low bid/proposal of \$5,075.00 from R. Veaser Construction, Inc. for the septic installation. Second by Larry. Motion carried unanimously.

Bruce moved to approve the low base bid for the shelter with an asphalt roof from Jorgensen for \$145,201.45. Second by Bob. Motion carried unanimously.

Discussion and Approval of Bills: No bills to approve.

Set Regular Monthly Meeting Date: By consensus, the next meeting will be at 5:00 PM on April 9, 2013 in the County Highway Conference Room.

Any Other Business as Allowed by Law: None

Adjournment: Bob moved to adjourn. Larry seconded the motion. Meeting adjourned at 5:50 P.M.



Respectfully Submitted

Matt Payette, Kewaunee County Promotions and Recreation Director