

PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting

Tuesday, April 9, 2013

Call to Order: Chairman Jim Barlow called the meeting to order at 5:00 P.M. in the Kewaunee County Highway Conference Room. Committee Members present were Dennis Cravillion, Larry Kirchman and Bob Garfinkel. Bruce Heidmann was excused. Also present was Director Matt Payette, Citizens Nancy LaCrosse, Jim Benzshawel, Sherry Benzshawel, Jerome Jadin, Tom Werner, Gene Mathu, and Joe Nemetz.

Approval of Minutes and Agenda: Bob moved to approve the meeting agenda and minutes of the March 19, 2013 meeting. Second by Dennis. Motion carried unanimously.

Public Input: None

Committee Liaison Reports: Bob reported that Tri Lakes Association had a successful fundraiser earlier this month and also are looking to create a scholarship fund for students interested in natural resource conservation. In addition, Matt handed out a monthly report prepared by the Zoological Society of Kewaunee County.

Discuss Fairgrounds Project Requests:

Kewaunee County 4H Leader Members requested to use a portion of the pit overflow area during the County Fair to warm up horses. Discussion ensued. In addition, they inquired about the possibility of constructing a shelter near the Rabbit / Poultry Barn using donated labor and materials. The shelter would be used to show poultry and rabbits during the Fair. The Committee would like to see the exact location and plans for this proposal.

Gene Mathu requested permission to construct a tractor pull track approximately 30 feet off the front stretch of the race track in the infield. That area was re-graded last year and new storm water inlets installed to ensure that the area was properly drained. Discussion ensued.

Discuss and Approve Bruemmer Park Zoo Logo:

Matt handed out a copy of a new logo created by the Zoological Society for the Bruemmer Park Zoo. After discussion, Bob moved to approve the Bruemmer Park Zoo Logo as presented. Second by Larry. Motion carried unanimously.

Discuss and Approve Well Bid at Ryan Park:

Matt updated the Committee that after further discussion with the apparent low bidder previously approved it became apparent that their bid did not meet the minimum specifications requested by Kewaunee County. Therefore, Dennis made a motion to disqualify the bid from Euclide Well Drilling as not meeting the minimum specifications requested and approve Retzlaff as the low bidder for \$9899.50. Bob seconded the motion. Motion carried unanimously.

Approve Travel Requests: None

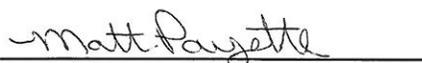
Director's Report: See attached separate document.

Discussion and Approval of Bills: Dennis moved to approve the bills as presented. Bob seconded the motion. Motion carried unanimously.

Set Regular Monthly Meeting Date: By consensus, the next meeting will be at 5:00 PM on May 14, 2013 in the County Highway Conference Room.

Any Other Business as Allowed by Law: None

Adjournment: Larry moved to adjourn. Bob seconded the motion. Meeting adjourned at 6:05 P.M.



Respectfully Submitted

Matt Payette, Kewaunee County Promotions and Recreation Director



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Directors Report (March 12th - April 9th)

Winter Park

Winter Park closed for the season on March 17th. For the year 7165 users enjoy the facility (6922 tubers and 243 skiers). We met with the Winter Park Association to close out the year on March 28th and also discuss projects for 2013. The biggest project is an addition to the Chalet and also a new garage to store rental equipment at Winter Park. If approved, they anticipate having enough funding to complete those projects completely out of their savings.

Ryan Park

With the bid approved for the four season shelter at Ryan Park we anxiously await dry weather so construction can begin. We are in the process of obtaining the required permits for the project and also are completing site preparation tasks. We anticipate that construction should begin within two weeks.

Snowmobile

We ended the 2012 / 2013 season with 37 days in which the Kewaunee County Snowmobile Trails were open. This equates to a good season and we will meet the threshold to qualify for supplemental maintenance funding for the season. In addition, we have sent in our grant applications for the 2013 / 2014 season. Those applications were due by April 15th.

Bruemmerville Park

We looked over the project once the snow melted and things look great. In a few areas the erosion fabric is torn from the winter. The sub contractor responsible for the work has been contacted and will fix/replace what is needed.

We have worked with the WDNR on the timetable to set the stop logs into the Lamprey Barrier. We anticipated having those in by April 1st but to date the river flows have been too high to allow the safe installation. We will monitor flows and work with the DNR to ensure they are installed in a safe and responsible manner.

Shea's Lake

We have received a Recreational Boating Facilities Grant (\$7,600) from the WDNR for an asphalt overlayment at Shea's Lake. In addition, we have received an additional \$884 which will be used to buy new picnic tables and a grill at Shea's Lake.

Fairgrounds

Fortress Fence plans to begin the catch fence replacement project on April 15th. The project has been postponed due to weather but will be completed prior to the beginning of the race season as required.

Many positive comments were received regarding the 2013 Roar on the Shore Brewfest held in the Exhibit Hall on March 23rd. The Kewaunee and Dyckesville Lions Clubs were pleased with the venue and have reserved the Hall for next years' event.

In addition, the April 7th Luxemburg Consignment Auction at the Fairgrounds was well attended and a success. Due to the wet conditions, a few areas of the lawn were damaged but considering the event and the number of people attending it seemed reasonable.

Bruemmer Park

The Zoological Society has elected new officers and directors for the organization. They are completing work on a new website and zoo logo. The Zoological Society's website can be found at www.bruemmerparkzoo.com.

Revolving Loan Fund

The Wisconsin Economic Development Corporation continues to promote the regionalization of local Revolving Loan Funds (RLF's). We have attended monthly meetings facilitated by the Bay-Lake Regional Planning Commission with other RLF representatives throughout Northeast Wisconsin as to the feasibility of regionalization and have also created a Draft Regional Manual that could be used to administer the Regional entity if approved. That manual will be provided to the Kewaunee County Revolving Loan Fund Committee at their April 15th meeting for review.

In addition, the Wisconsin Economic Development Cooperation has notified us of the need to update the Kewaunee County Revolving Loan Fund Manual to address and clarify a few issues that came from a Federal audit of the State program. We have developed a "Draft" manual incorporating those changes that will also be provided to the RLF Committee at the April 15th meeting.

General Parks

We are beginning to plan for the summer park season. The first task is to query last year's park workers to see if they are interested in returning. Once our review is complete we will review applications on file for the remaining openings.

With spring coming late this year we are behind in opening the parks. There is much work to be done that includes cleaning lawns and debris, opening bathrooms that were winterized last fall, putting docks in, and putting out trash receptacles and picnic tables. We will have everything ready by May 1st.

'12 - '13 Winter Park Attendees

