

PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting

Tuesday, May 14, 2013

Call to Order: Chairman Jim Barlow called the meeting to order at 5:02 P.M. in the Kewaunee County Highway Conference Room. Committee Members present were Dennis Cravillion, Larry Kirchman and Bob Garfinkel. Bruce Heidmann was excused. Also present were Director Matt Payette, and Phil Gerrits and Matt Manuel from Winter Park Disc Golf.

Approval of Minutes and Agenda: Larry moved to approve the meeting agenda and minutes of the April 9, 2013 meeting. Second by Bob. Motion carried unanimously.

Public Input: None

Committee Liaison Reports: Bob reported that Tri Lakes Association will hold their annual meeting on Saturday, May 18th. At the meeting they will elect new officers and directors.

Winter Park Disc Golf Update: Phil Gerrits and Matt Manuel addressed the committee on the disc golf course at Winter Park and a few work items he would like to accomplish this coming year. Those items included removing a large fallen tree, and working on some of the tees throughout the course. Discussion ensued. Matt will work with them to accomplishing the tasks.

Discuss and Approve Letter of Understanding for Fairgrounds Tractor Pull:

Matt provided the Letter of Understanding developed by Corporation Counsel and a map developed and stamped by Robert E. Lee and Associates. Discussion ensued. Bob moved to approve the letter of understanding and engineering map provided. Second by Dennis. Motion carried unanimously.

Discuss and Approve Purchase of Small Equipment and Supplies: None

Approve Travel Requests: None

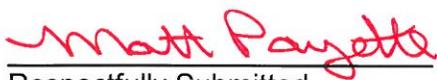
Director's Report: See attached separate document.

Discussion and Approval of Bills: Larry moved to approve the bills as presented. Dennis seconded the motion. Motion carried unanimously.

Set Regular Monthly Meeting Date: Dennis made a motion to set the next meeting (county park tour) on June 12, 2013 at 8:00 AM in the Bandstand at Bruemmer County Park. Second by Bob. Motion carried unanimously.

Any Other Business as Allowed by Law: Larry asked if there was any update on the previous request to allow ATV's on the Ahnapee State Trail. Matt is working on getting information from other counties and will report back to the committee.

Adjournment: Bob moved to adjourn. Larry seconded the motion. Meeting adjourned at 6:02 P.M.



Respectfully Submitted

Matt Payette, Kewaunee County Promotions and Recreation Director



KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

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Directors Report (April 9th - May 14th)

Winter Park

In April, both the Promotions and Recreation Committee and Finance Committee approved an addition to the Chalet and also a new garage to store rental equipment at Winter Park. The funding and donated labor for these improvements will be provided by the Winter Park Association. We also plan to look at upgrading the water supply system that is used for making snow. The current piping is rusting badly and numerous leaks last season made it very difficult to make snow.

Ryan Park

The qualified low bidder (Jorgenson Carpentry) for the four season shelter at Ryan Park was awarded the contract and has begun construction. The foundation wall and slab have been poured and the holding tanks have been installed. The well driller and Wisconsin Public Service will install their respective services shortly and the walls and trusses should be started by the end of the month.

ATV Park

Opening of the Riverview ATV Park was postponed from May 1st to May 18th due to the cold wet spring. This delay allows us to ensure that all trails, as well as signage and other amenities, are in place and the facility provides a safe and enjoyable environment for park users.

Bruemmerville Park

Although delayed due to weather, we have installed the stop logs into the Lamprey Barrier. We anticipated having those in by April 1st but due to high river flows we were unable to install them until May 6th.

The sub contractor responsible for planting the trees and shrubs in the old mill pond area will perform that work on May 20th. They will also fix and replace some of the seeded erosion fabric damaged this spring by high water flows and ice.

Shea's Lake

The new dock at Shea's Lake has been installed and we've received numerous compliments on it. We have also placed the order for new picnic tables and grills for the park and will be doing an asphalt overlay there this summer. These updates are funded through 3 grants we received and also grant matching funds donated to the County by fishermen.

Fairgrounds

Fortress Fence completed the installation of the new catch fence along the front stretch of the race track. The project went as planned with no revisions required. Dorner Inc. has also finished running the roof drains from the Poultry Barn into the storm sewer system. This will eliminate standing water in front of the building.

The 2013 race season is off to a slow start with the first two races cancelled due to weather. With the facility ready for racing and a more favorable long term forecast we anticipate that we will be racing soon.

Revolving Loan Fund

The Wisconsin Economic Development Corporation continues to promote the regionalization of local Revolving Loan Funds (RLF's). We have attended monthly meetings facilitated by the Bay-Lake Regional Planning Commission with other RLF representatives throughout Northeast Wisconsin and developed a Draft Regional Manual that will be used to administer the regional entity if approved. In addition, we continue to update our local Revolving Loan Fund Manual to conform with a directive from HUD. That Manual will be presented to the RLF Committee at their May 20th meeting.

General Parks

Most of our summer park crew begins on Monday, May 20th. We have many projects lined up for the season and their presence will enable to complete most of them.