

PROMOTIONS & RECREATION COMMITTEE  
Monthly Meeting  
Wednesday, June 12, 2013

**Call to Order:** Chairman Jim Barlow called the meeting to order at 8:00 A.M. in the Bandstand at Bruemmer County Park. Committee Members present were Dennis Cravillion, Larry Kirchman and Bob Garfinkel and Bruce Heidmann. Also present were Director Matt Payette, Rodney Schleis and Mark Kultgen.

**Approval of Minutes and Agenda:** Bob moved to approve the meeting agenda and minutes of the May 14, 2013 meeting. Second by Larry. Motion carried unanimously.

**Public Input:** Rodney Schleis reported to the committee as to the timeframe and delay in construction of the open air shelter at Ryan Park. He stated that the timber frame will be erected on-site by the first week of July. Mark Kultgen stated that he was present to learn more about what was going on in the park system.

**Committee Liaison Reports:** Bob reported that he attended the annual meeting of the Tri Lakes Association. The association has set up a scholarship fund for students interested in natural resources and also that they will continue to water sample East Alaska Lake through 2014.

**Discuss and Approve RLF Loan Manual Update:**

Matt informed the committee that the update was requested by the State to incorporate changes required as a result of a Federal Audit (U.S. Department of Housing and Urban Development) of Wisconsin's Community Development Block Grant program. The RLF Committee approved the draft manual at their June meeting. After discussion, Bruce moved to approve the Manual as discussed. Bob seconded the motion. All voted in favor.

**Park Tour / Director's Report:** See attached separate document.

**Discussion and Approval of Bills:** Larry moved to approve the bills as presented. Dennis seconded the motion. Motion carried unanimously.

**Set Regular Monthly Meeting Date:** By consensus, the next meeting will be at 5:00 PM on July 9, 2013 in the County Highway Conference Room.

**Any Other Business as Allowed by Law:** None

**Adjournment:** Bob moved to adjourn. Dennis seconded the motion. Meeting adjourned at 12:18 P.M.

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Respectfully Submitted  
Matt Payette, Kewaunee County Promotions and Recreation Director



## KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

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### Directors Report (May 14<sup>th</sup> - June 12<sup>th</sup>)

#### Ryan Park

Jorgenson Carpentry is making great progress on the four season shelter at Ryan Park. The walls are up and the roof is on. In addition, WPS has trenched in the electrical service and installed the transformer. The well is scheduled to be drilled this week and we are also working on an entrance sign and acquiring other amenities for the park.

Rodney Schleis of Schleis Builders also attended the Committee meeting on June 12<sup>th</sup> to provide an update on construction of the open air shelter at the park. That project is behind schedule but the contractor stated that the structure will be assembled on sight by the first week of July.

#### Revolving Loan Fund

The Kewaunee County Revolving Loan Fund and Kewaunee County Promotions and Recreation Committee have approved the update of our local Revolving Loan Fund Manual. This update is to conform with a directive from HUD resulting from a federal audit of the Wisconsin Economic Development Corporation.

#### ATV Park

The Bay Lake ATV club held a Hare Scramble Race at the Riverview ATV Park on June 2<sup>nd</sup>. The event was well attended.

#### Bruemmerville Park

The sub contractor responsible for planting the trees and shrubs in the old mill pond area has completed their work. The main contractor now will finish up with a few minor projects and the project will be complete.

#### Fairgrounds

The 2013 race season got off to a slow start due to weather but has since picked up with three successful Friday night races in a row. The weather again looks favorable so hopefully this trend continues. Races at Luxemburg are also scheduled to be aired on channel (My)32 on June 14<sup>th</sup> and June 28<sup>th</sup>.

#### Winter Park

Work has begun on the new building to store rental equipment at Winter Park. The funding and donated labor for these improvements is provided by the Winter Park Association. We also plan to look at upgrading the water supply system that is used for making snow. The current piping is rusting badly and numerous leaks last season made it very difficult to make snow.

#### General Parks

Due to the cold extended spring and rainy weather we are behind in our maintenance of grounds. All of our summer park crew has now started and we are catching up. Many projects are lined up for the season and their presence will enable to complete most of them.

We have received all of our discounted tickets (10%-40%) for popular summer time attractions. Tickets available include Great America, Noah's Ark, Mt. Olympus Water and Theme Park, Milwaukee Zoo, Packer Hall of Fame and more. Please call Jenny in the Promotions and Recreation office for more details or visit the departmental website.