

County Clerk's Office

September 17, 2013

The meeting of the Kewaunee County Board of Supervisors was called to order by Chairman Robert A. Weidner at 6:00 PM.

The Pledge of Allegiance was recited.

Roll Call: Supervisors Abrahamson, Barlow, Cravillion, Dax, Delebreaux, Garfinkel, Heidmann, Heuer, Hutter, Kirchman, Koenig, Mayer, Paider, Paplham, Reckelberg, Shillin, Sinkula, Swoboda, Wagner and Weidner (20) were present.

Supervisors Mayer moved and Paplham seconded to approve the County Board agenda. Motion carried.

APPOINTMENT

Honorable Members of the Kewaunee County Board:

Pursuant to the provisions of Wisconsin Statute 43.11, I hereby make the following appointment to the Kewaunee County Library Planning Committee subject to County Board approval.

Term: October 1, 2013 - September 30, 2014

Jean Doell
 Bob Entringer
 Bob Garfinkel
 Sue Grosshuesch
 Linda Jonet
 Rita Schiesser
 Mark Teske
 Jan Tess
 Karen Trembl

Respectfully submitted,
 Edward J. Dorner
 Kewaunee County Administrator

Supervisors Wagner moved and Swoboda seconded for approval of the bills. Motion carried.

ANNUAL REPORT

Kewaunee County Clerk of Courts – Becky Deterville

REPORT

Protecting Groundwater Quality and the Public's Health in Shallow Bedrock Areas – Andy Wallander,
 Kewaunee County Land Conservation
 Nuclear Response Action Team Planning – Claire Thompson and Jennifer Brown
 Kewaunee County Administrator – Edward J. Dorner

Committee Reports:

Highway/Solid Waste Committee - Supervisor Heidmann
 Personnel, Advisory & Legislative Committee – Supervisor Weidner
 Health, Vets and Child Support Committee – Supervisor Shillin
 University Extension & Zoning Committee - Supervisor Mayer
 Land & Water Conservation Committee – Supervisor Paplham
 Law Enforcement & Emergency Management Committee – Supervisor Hutter
 Finance & Public Property Committee - Supervisor Wagner
 Human Services Committee – Supervisor Sinkula
 Promotion & Recreation Committee - Supervisor Barlow
 Bay-Lake Regional Planning – Supervisor Wagner
 Revolving Loan Fund Committee – Supervisor Sinkula

Communications:

None

Citizens Input:

None

Consideration of Bills for September:

- UNIVERSITY EXTENSION & ZONING ACCOUNTS
ACCOUNT TOTAL: \$4,553.04
- LAND & WATER CONSERVATION ACCOUNTS
ACCOUNT TOTAL: \$2,333.66
- FINANCE & PUBLIC PROPERTY ACCOUNTS
ACCOUNT TOTAL: \$6,977,505.03
- HEALTH, VETS & CHILD SUPPORT ACCOUNTS
ACCOUNT TOTAL: \$5,057.63
- LAW ENFORCEMENT & EMERGENCY MANAGEMENT ACCOUNTS
ACCOUNT TOTAL: \$40545.52
- PROMOTION & RECREATION ACCOUNTS
ACCOUNT TOTAL: \$93,000.16
- HUMAN SERVICES ACCOUNTS
ACCOUNT TOTAL: \$518,377.59
- HIGHWAY/SOLID WASTE MANAGEMENT ACCOUNTS
ACCOUNT TOTAL: \$747,346.23

Supervisors Heidmann moved and Reckelberg seconded for approval of the bills. Motion carried.

The Board recessed at 7:26 PM and reconvened at 7:40 PM.

RESOLUTION NO. 12-9-13

A RESOLUTION AUTHORIZING KEWAUNEE COUNTY TO SPONSOR AND HOST 2017 WISCONSIN FARM TECHNOLOGY DAYS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Wisconsin Farm Technology Days is a jointly supported and planned effort by Wisconsin Farm Technology Days, Inc., and the University of Wisconsin Extension Office of a host county; and

WHEREAS, Wisconsin Farm Technology Days is the largest agricultural show in Wisconsin and it is believed to be the largest farm exposition moved to multiple host sites in North America. The three-day outdoor event showcases the latest improvements in production agriculture, including many practical applications of recent research findings and technological developments; and

WHEREAS, Kewaunee County has not previously hosted Wisconsin Farm Technology Days since its inception in 1954; and

WHEREAS, Kewaunee County could receive significant economic benefit from hosting the event, with a projected total economic impact of over one million dollars including additional jobs, income and taxes; and

WHEREAS, Wisconsin Farm Technology Days is an excellent way to educate people about Kewaunee County agriculture, to showcase Kewaunee County, and to develop volunteerism and leadership roles; and

WHEREAS, hosting Wisconsin Farm Technology Days here in Kewaunee County has received broad support from the agricultural community, the business community, community leaders, elected officials and community members; and

WHEREAS, Wisconsin Farm Technology Days has been a profitable event since its inception in 1954 and it is anticipated that the expended funds will be reimbursed to the County at the conclusion of the event; and

WHEREAS, Wisconsin Farm Technology Days, Inc., requires funding of up to Forty-eight Thousand Five Hundred Dollars (\$48,500.00) from Kewaunee County to be used as follows:

Spring of 2014 seed money	\$20,000.00
Spring of 2016 to hire volunteer coordinator	\$28,500.00

WHEREAS, the Extension Education and Zoning Committee and the Personnel, Advisory, and Legislative Committee considered and hereby recommend that the County Board support and authorize Kewaunee County to host the 2017 Wisconsin Farm Technology Days.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 17th day of September 2013, that the Board supports and authorizes the University of Wisconsin Extension Office of Kewaunee County to apply to host the Wisconsin Farm Technology Days in 2017; and

BE IT FURTHER RESOLVED, the Finance and Public Property Committee shall determine which fund account to use to fund this project.

Respectfully submitted,
Personnel, Advisory, and Legislative Committee
JAMES BARLOW, BRUCE HEIDMANN, CHARLES HUTTER, DAVID MAYER, BRIAN PAPLHAM, KAYE SHILLIN, LINDA SINKULA, CHARLES WAGNER, ROBERT WEIDNER
Extension Education and Zoning Committee
DONALD DELEBREAU, BOB GARFINKEL, DAVID MAYER, RONALD PAIDER

FISCAL IMPACT STATEMENT: \$48,500.00

Supervisors Paider moved and Mayer seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

RESOLUTION NO. 13-9-13

**APPROVING THE REVOLVING LOAN FUND APPLICATION OF:
C&P Oaks – Algoma, LLC**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Kewaunee County created a revolving loan fund to encourage economic development in Kewaunee County; and

WHEREAS, C&P Oaks – Algoma, LLC, has developed a business plan to operate an assisted living facility in the City of Algoma; and

WHEREAS, C&P Oaks - Algoma, LLC, has made application to the Revolving Loan Fund Committee for a loan for furniture, fixtures, and equipment; and

WHEREAS, the Revolving Loan Fund Committee has considered the loan application and recommends approving a loan to C&P Oaks – Algoma, LLC, under the following general terms:

- Principal: \$54,000.00
- Interest: 4%
- Repayment term: 7 years
- Repayment schedule: Interest payments only the first year. Second and subsequent years principal and interest.
- Security/Collateral: The loan is secured with the furniture, fixtures and equipment. 100% personal guarantees from Pamela Rossano and Craig Rossano.

NOW, THEREFORE, BE IT RESOLVED, that the Kewaunee County Board of Supervisors, duly assembled this 17th day of September 2013, that the Board hereby authorizes and approves the Loan Application of C&P Oaks – Algoma, LLC; and

BE IT FURTHER RESOLVED, the Revolving Loan Fund Administrator shall provide C&P Oaks - Algoma, LLC, with notice the loan was approved and negotiate the final terms of the loan in a manner not inconsistent with the general parameters outlined above and the policies and procedures of the Kewaunee County Revolving Loan Fund Manual.

Respectfully Submitted,
Revolving Loan Fund Committee
BRUCE HEIDMANN, LINDA SINKULA, ROBERT WEIDNER

FISCAL IMPACT STATEMENT: \$54,000.00 loan to C&P Oaks – Algoma, LLC.
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Supervisors Sinkula moved and Barlow seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

RESOLUTION NO. 14-9-13

**TAX DEED SALE
PARCEL NO. 31 201 ADE 62
402 Steele Street, City of Algoma**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Kewaunee County advertised for sealed bids for the sale of the real property known as Parcel No. 31 201 ADE 62, located at 402 Steele Street, City of Algoma, which was acquired by tax deed; and

WHEREAS, four bids were submitted as follows:

Dean and Sharon Pavlik:	\$4,652.03
Bill Travis:	\$4,001.00
SRO Events Inc.:	\$625.00
Waterford Homes LLC:	\$100.00

WHEREAS, the Finance & Public Property Committee considered and hereby recommends awarding the sale to Dean and Sharon Pavlik.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 13th day of September 2013, that the Board hereby awards Dean and Sharon Pavlik the property known as Parcel No. 31 201 A&S 41, located at 402 Steele Street, City of Algoma for the sum of \$4,652.03; and

BE IT FURTHER RESOLVED, the Corporation Counsel shall draft the necessary documents and make closing arrangements with Dean and Sharon Pavlik; and

BE IT FURTHER RESOLVED, the County Clerk shall sign a quit claim deed and any other closing documents necessary to convey the above-mentioned property from Kewaunee County to Dean and Sharon Pavlik; and

BE IT FURTHER RESOLVED, the County Treasurer shall disperse the proceeds of the sale as provided by law.

Respectfully Submitted,
Finance and Public Property Committee
JAMES ABRAHAMSON, JAMES BARLOW, BRIAN DAX, CHARLES HUTTER, CHARLES WAGNER

FISCAL IMPACT STATEMENT:	
Sale price of:	\$ 4,652.03
Delinquent Tax Write-off:	\$ <u>4,362.21</u>
*Total Gain:	\$ 289.82
*Does not include interest, penalties, or costs incurred in the tax deed process.	

Supervisors Hutter moved and Heuer seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

RESOLUTION NO. 15-9-13

A RESOLUTION APPROVING PERSONNEL POLICIES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Personnel, Advisory and Legislative Committee has considered and hereby recommends approval of the following Personnel Policies:

CHAPTER 4:

H. BI-WEEKLY SALARY

Jailors classified as general municipal employees employed in the Kewaunee County Sheriff's Department working a 6/3 schedule will receive a bi-weekly salary. The salary will be calculated by multiplying 1946 hours by the current hourly rate and dividing the total into 26 equal payments. Overtime will be paid in the pay period it is earned.

I. NIGHT SHIFT PREMIUM PAY FOR JAILORS

Jailors classified as general municipal employees employed in the Kewaunee County Sheriff's Department working a 6/3 schedule will receive a night shift premium of fifty (50¢) cents per hour for all hours worked on shifts scheduled to begin between 3:00 p.m. and 7:00 p.m. Jailors classified as general municipal employees employed in the Kewaunee County Sheriff's Department working a 6/3 schedule will receive a night shift premium of sixty (60¢) cents per hour for all hours worked on shifts scheduled to begin between 7:00 p.m. and 12:00 midnight.

CHAPTER 5:

B. VACATION

- 6. **Vacation Leave Jailors.** Jailors classified as general municipal employees employed in the Kewaunee County Sheriff's Department working a 6/3 schedule shall earn annual vacation leave with pay on the anniversary date of employment as follows:

6/3 Schedule

48 hours	after 6 months of service
48 hours	after 1 year of service
96 hours	after 2 years of service
104 hours	after 3 years of service
112 hours	after 4 years of service
120 hours	after 5 years of service
128 hours	after 6 years of service
144 hours	after 7 years of service
168 hours	after 12 years of service
176 hours	after 13 years of service
184 hours	after 14 years of service
192 hours	after 16 years of service
240 hours	after 25 years of service

NOW, THEREFORE, BE IT RESOLEVED, by the Kewaunee County Board of Supervisors duly assembled this 17th day of September 2013, that the Board approves and adopts the proposed Personnel Policies.

Respectfully Submitted,

Personnel, Advisory and Legislative Committee

JAMES BARLOW, BRUCE HEIDMANN, CHARLES HUTTER, DAVID MAYER, BRIAN PAPLHAM, KAYE SHILLIN, LINDA SINKULA, CHARLES WAGNER, ROBERT WEIDNER

Supervisors Hutter moved and Delebreaux seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

Consideration of Ordinances:

None

Other Matters:

Supervisor Jim Barlow spoke regarding the meeting for the Republican Party and that it was not an event associated with the Kewaunee County Board of Supervisors.

Supervisor Kaye Shillin spoke regarding the Zoobilee at Bruemmer Park on September 28, 2013.

Chairman Robert Weidner spoke regarding Salary Schedule II – Considerations, PAL will be looking at this.

Supervisors Heidmann moved and Mayer seconded that the October County Board Meeting will be held on October 15, 2013 at 6:00 p.m., the October County Board Budget Meeting will be held on October 30, 2013 at 6:00 p.m., the November County Board Meeting will be held on November 19, 2013 at 6:00 p.m. and the December County Board will be held on December 17, 2013 at 5:00 p.m. Motion carried.

Supervisors Sinkula moved and Mayer seconded to adjourn. Motion carried.

Board adjourned at 7:50 PM.

Robert A. Weidner, Kewaunee County Board Chairman

Jamie Annoye, Kewaunee County Clerk

CERTIFICATION

STATE OF WISCONSIN:

SS

COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held in regular Board Chambers at the Administration Center in Kewaunee on September 17, 2013.

Jamie Annoye, Kewaunee County Clerk