

MONTHLY WORK PROGRAM ACTIVITY REPORT
JANUARY 2014
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- On January 8th and 30th, the Executive Director participated in teleconferences to continue planning for the 2014 Sustainable Forestry Conference in Florence.
- Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at the East Central Wisconsin RPC office in Menasha on January 8th. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- Commission staff met on January 9th and January 15th with various partner organizations to discuss the opportunity to obtain the Investing in Manufacturing Communities Partnership designation for NE Wisconsin that is made by EDA.
- On January 17th, the Executive Director participated in the Global Trade Steering Committee meeting at the New North offices in De Pere to continue the implementation of the strategies outlined in the 2012 Global Trade Strategy Report.
- The Executive Director participated in the Economic Development Administration's quarterly conference call on January 22nd.
- Commission staff presented at the Wisconsin Coastal Management Program Project Selection Committee meeting on January 22nd.
- Schenck staff completed the Commission's 2013 Audit on January 24th and 27th.
- On January 29th, the Natural Resources Planner participated in the Lake Michigan Stakeholders Steering Committee meeting in Manitowoc.
- The Natural Resources Planner continued work on the region wide GLRI beach project. Implementation of the beach redesign plans for some beaches in the region is underway.
- Commission staff prepared economic and demographic reports for the region and individual counties using EMSI software and posted them on the Commission's website.
- Commission staff started to finalize the trail inventory report as part of a WCMP funded project.
- Commission staff began updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- On January 22nd, the Executive Director attended the monthly Downtown Green Bay/Olde Main Street Business Development Committee meeting in Green Bay.
- The Natural Resources Planner continued work on the Bay Beach improvement project.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.
- Commission staff finished work on a trail inventory in the City of Green Bay that is part of the WCMP Regional Trail project.

DOOR COUNTY

- Commission staff finished work on a trail inventory in the City of Sturgeon Bay as part of the WCMP Regional Trail project.

FLORENCE COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

KEWAUNEE COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation of the beach redesign plan for Selner Beach in Kewaunee is complete.
- Commission continued to provide technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Casco, Lincoln, and Franklin in Kewaunee County.

MANITOWOC COUNTY

- Commission staff continued work on updating Manitowoc County's hazard mitigation plan.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. The beach redesign plan has been implemented at Red Arrow Beach in Manitowoc.
- Commission staff are finishing work on a trail inventory for the cities of Two Rivers and Manitowoc as part of the WCMP Regional Trail project.
- At the request of WisDOT's Bureau of Transit, Local Roads, Railroads and Harbors, Commission staff estimated the population within a quarter mile of all Maritime Metro Transit routes in early January.

MARINETTE COUNTY

- Commission staff continued to assist WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- Commission staff continued work to finalize the Marinette County's hazard mitigation plan.
- Commission staff presented the *2014-2018 Coordinated Public Transit/Human Services Transportation Plan for Florence, Marinette, and Oconto Counties* to the Northeast Wisconsin Transportation Committee (NEWRTC) at their quarterly meeting on January 28th.
- Commission staff assisted the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the 2013 fourth quarter report.

- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Park beach in Marinette. Implementation of the plan at Red Arrow Park beach will move forward in spring 2014.
- Commission staff are finishing their work on a trail inventory in the City of Marinette as part of the WCMP Regional Trail project.

OCONTO COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Oconto City Beach in the City of Oconto.
- Commission staff are finishing work on a trail inventory in the City of Oconto as part of the WCMP Regional Trail project.
- Commission staff continued development of the update to Oconto County's hazard mitigation plan.
- Commission staff presented the *2014-2018 Coordinated Public Transit/Human Services Transportation Plan for Florence, Marinette, and Oconto Counties* to the Northeast Wisconsin Transportation Committee (NEWRTC) at their quarterly meeting on January 28th.

SHEBOYGAN COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- Commission staff are completing their trail inventory in the City of Sheboygan as part of the WCMP Regional Trail project.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on January 23rd.
- In January, Commission staff revised the distribution of housing, population, employment and school enrollment changes under all three growth scenarios based on comments received at MPO Technical and Policy Advisory Committee joint meetings held in 2013. In late January, Commission staff also updated housing, population and employment changes under Scenario #3 (Corridor Development) based on discussion at the January 23rd Sheboygan MPO Technical and Policy Advisory Committees joint meeting.
- Commission staff presented (via a projector) maps depicting changes made to housing, population, employment and school enrollment patterns under all three 2045 growth scenarios at the joint meeting of the MPO advisory committees on January 23rd. Packets including these maps were also distributed to everyone in attendance at the meeting, and members of the MPO advisory committees offered comments on the distribution of growth under these scenarios. These maps were completed during much of January.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in January. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff started writing Chapter 3 of the *Year 2045 Sheboygan Area Transportation Plan* (Profile of the Metropolitan Planning Area) in late January.
- Commission staff participated in a quarterly meeting of the Wisconsin Department of Natural Resources' Bureau of Air Management's Transportation Conformity Work Group (via teleconference) on January 16th. Agenda items of significance that were discussed at

this meeting included: continued discussion regarding a refined nonattainment area boundary for Sheboygan County; updated planning assumptions for conformity determinations; transportation plan update progress reports from the impacted MPOs (SEWRPC and the Sheboygan MPO); and interim Congestion Mitigation and Air Quality (CMAQ) program guidance.

- Commission staff spent some time in early January assisting Shoreline Metro with a quarterly report for its CDBG grant.
- At the request of WisDOT's Bureau of Transit, Local Roads, Railroads and Harbors, Commission staff estimated the population within a quarter mile of all Shoreline Metro routes in early January.
- At their January 23rd joint meeting, the Sheboygan MPO Technical and Policy Advisory Committees continued to review a report on 2013 transportation system performance indicators that was prepared in December 2013.
- At their January 23rd joint meeting, the Sheboygan MPO Technical and Policy Advisory Committees reviewed changes to Tables 5 (Bicycle and Pedestrian Transportation Projects) and 6 (Street and Highway Improvement Projects) of the *2013 - 2016 TIP*, and recommended moving forward with a public comment period on these amendments (together with any changes to the transit and elderly and disabled transportation elements of the TIP).
- Commission staff worked with Shoreline Metro staff and with staff from the Sheboygan County Aging and Disability Resource Center (ADRC) to amend Tables 1 (Transit Operating Funds), 2 (Transit Capital Items), 3 (Elderly and Disabled Transportation Projects), and 4 (Elderly and Disabled Transportation Capital Projects) of the *2013 - 2016 TIP* in late January.