

MEETING NOTICE AND AGENDA
Highway & Solid Waste Committee Meeting

Date: Thursday, April 24, 2014
Time: 8:45 A.M.
Place: Highway Conference Room

1. Call to order
2. Roll Call
3. Meeting Properly Noticed
4. Adoption of Agenda
5. Introductions
6. Election of Committee Vice-Chairman
7. Election of Secretary
8. Approval of Minutes
9. Public Comments
10. Review Proposals for Asphalt and Seal Coat Oil
11. Reports:
 - a. Mary O'Leary, Office Manager
 - b. Leonard LeGrave, Patrol Superintendent
 - c. Jim Fencil, Shop Superintendent
 - d. Todd Every, Commissioner
 - e. Larry Kirchman, Committee Chairman
12. Highway Department Operations Review
 - A. Historical Review of Operations
 - B. Recent Changes in Department operations
 - C. Construction Season Schedule
 - D. Operational Planning Information/Discussion
13. Approve and sign Vouchers
14. Approve any travel requests
 - A. NE Region Commissioners/Committeemen Meeting – Calumet County (May 8th)
 - B. WCHA Summer Highway Conference (WI Dells – June 2-4)
15. Any other business as allowed by law
16. Next meeting dates
17. Adjournment

Respectfully submitted:

Todd Every
Kewaunee County Highway Commissioner

Agenda may be presented in a different order than shown
Action may be taken on any or all items as shown

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including:

- Finance & Public Property
- Personnel, Advisory & Legislative
- Health, Child Support, & Veterans Service
- Human Services
- Aging Services Unit Advisory
- Extension Education, County Farm, & Zoning
- Law Enforcement & Emergency Management
- Land & Water Conservation
- Highway & Solid Waste
- Promotion & Recreation

may be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

CALUMET COUNTY HIGHWAY DEPARTMENT

241 E. Chestnut St., Chilton WI. 53014-1554

Phone (920) 849-1434 – Appleton Area (920) 989-2700

Fax (920) 849-1405 - Web Address: www.co.calumet.wi.us

RECEIVED

APR 07 2014

Kewaunee County
Highway Department

Date: Thursday, April 3, 2014

To: Northeast Region Commissioners & Committee Members
Wisconsin Department of Transportation Officials and Staff
Vendor Participants

From: Mike Ottery, Calumet County Highway Commissioner *mjo.*

Re: Northeast Region Commissioners & Committee Members Meeting

Enclosed please find the Registration Form and Agenda to the Spring Commissioners & Committee Members meeting that is being hosted by the Calumet County Highway Department.

Please note that the ***RESERVATIONS AND \$25.00 FEE TO ATTEND THE MEETING ARE DUE NO LATER THAN FRIDAY, APRIL 25, 2014***. This will allow enough time to make the necessary arrangements with High Cliff Supper Club for those who plan to attend the meeting.

Thank you in advance for your prompt review, response and attendance at the Spring Northeast Region Commissioners and Committee Members meeting. This meeting is valuable as it offers an opportunity for the transportation community to network with all partners to achieve the goal of providing a sound transportation system for the great State of Wisconsin.

**2014 SPRING MEETING
NORTHEAST REGION
COMMISSIONER & COMMITTEE MEMBERS**

Hosted By Calumet County
(920) 849-1434

Registration Fee \$25/person (Sorry no refunds will be granted)

Date & Time Thursday, May 8, 2014
8:30 a.m. - Registration
9:00 a.m. - Meeting Begins
12:00 p.m. - Lunch (Cash Bar Available)

Location High Cliff Supper Club
W5095 Golf Course Rd.
Sherwood WI 54169

Note: If desired arrangements for Golf (on your own) can be made directly to High Cliff Golf Course (920) 989-1045

**Reservations Due By:
Friday, April 25, 2014**

**Make Checks Payable To:
Calumet County**

**Mail To:
Michelle Maas, Office Manager
Calumet County Highway Dept.
241 E. Chestnut Street
Chilton, WI 53014-1554**

PLEASE RETURN LOWER PORTION WITH YOUR CHECK

2014 SPRING MEETING
COMMISSIONERS AND COMMITTEE MEMBERS
THURSDAY, MAY 8, 2014 - 8:30 A.M.
RESERVATION FEE: \$25.00/PERSON

NAME(S): _____

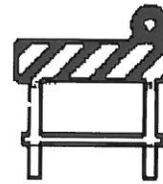
COUNTY/AGENCY: _____

NUMBER ATTENDING: _____ AMOUNT ENCLOSED: \$ _____

**2014 SPRING MEETING AGENDA
NORTHEAST REGION COMMISSIONER & COMMITTEE MEMBER
CALUMET COUNTY**



**Thursday, May 8, 2014
High Cliff Supper Club
W5095 Golf Course Road
Sherwood WI. 54169
920-989-1050**



- 8:30 a.m.....Registration
- 9:00 a.m.....Call to Order – Pledge of Allegiance
Roll Call of Counties
Mike Ottery, Calumet County Highway Commissioner
- 9:15 a.m.....Welcoming Remarks
Julie Schmelzer, Calumet County Resource Management Director
- 9:30 a.m.....Wisconsin DOT Update
Will Dorsey, NE Regional Director
Mark Gottlieb, DOT Secretary
- 10:15 a.m.....WCHA Update
Dan Fedderly, WCHA Executive Director
- 10:30 a.m....."A Dip in the Road", Story of the Leo Frigo Bridge
Tom Buchholz, Wisconsin DOT NE Project Manager
- 11:00 a.m.....Tourism and Transportation
Julie Schmelzer, Calumet County Resource Management Director
- 11:30 a.m.Open Forum
- 12:00 NoonLunch



**WISCONSIN COUNTY HIGHWAY ASSOCIATION
2014 SUMMER HIGHWAY CONFERENCE
JUNE 2, 3, 4, 2014
CHULA VISTA RESORT – WISCONSIN DELLS, WI**

Hello Commissioners,

PLEASE READ ALL THE INFORMATION BELOW

Important dates to remember as follows:

Pre-Registration deadline is May 7, 2014

Cancellations not refunded after May 7, 2014.

Since we only contact Highway Commissioners/Highway Office Managers, please forward this to anyone else in your county that would like to attend. Please make sure that spouse/guest are aware of the programs available to them so they can sign up beforehand. Activities/Events will only be reserved for those that sign up in advance.

On the registration form, please circle each item (yes) or (no) where requested so that all counts for meals and activity events are accurate.

Thanks for your cooperation and we will see you at the conference.

Gary L. Kennedy, WCHA Events Coordinator
1355 North 16th Street
Manitowoc, WI 54220
hwygary@ameritech.net
920-323-6500

All conference information can be located on our new website at:

www.wcha.co

**2014 SUMMER ROAD SCHOOL
(HIGHWAY CONFERENCE)
JUNE 2, 3, 4, 2014
CHULA VISTA RESORT
WISCONSIN COUNTY HIGHWAY ASSOCIATION**

**PRE-REGISTRATION DEADLINE
MAY 7, 2014**

To: Highway Commissioners/Committee Members

The WCHA Conference Coordinating Committee will be hosting the 2014 Summer Road in Wisconsin Dells, at the Chula Vista.

We do have room blocks available at the host hotel. Hotel room reservation deadline date is May 7, 2014. Please contact the reservation department at 855-830-4730 and the booking ID # is C18685 for reservations. The room block is listed under WCHA (Wisconsin County Highway Association). When you call for a room reservation, ask for the WCHA room block and conference rates. **Tax-exempt status verification must be arranged in advance by mailing or faxing a copy of your tax-exempt certificate to (Fax # 608-254-4157); otherwise, you will be charged room tax. The room rates for the conference are \$99.00 or \$163.00 or \$262.00 per night.**

Every member, spouse/guest, associate member, state official or vendor attending the conference must complete the attached Pre-Registration form. Sharing of name badges is not permitted. Pre-registration forms must be returned with payment by May 7, 2014.

Cancellation and 100% refunds (by written request) will be received until May 7, 2014. After this date, cancellations will not be refunded.

All attendees and spouse/guests will be required to be registered to participate in any function of the conference. Name badges will be issued and must be worn to attend any and all functions, including conference areas, social areas and events. Individuals not registered for the conference will not be admitted and/or asked to leave any event area. If you are not wearing your name badge, it will be assumed that you have not registered for the conference.

Non Pre-registration/on-site registration will be \$ 215.00* for county members & associate members, \$325.00 for non-members, and \$140.00* for spouse/guest. On-site registration requires the payment by check, cash or credit card.

Those who have pre-registered may pick up their registration packets at the registration area, Monday, June 2, 2014 from 8:00 am – 4:00 pm or Tuesday, June 3, 2014 after 7:00 am.

Questions call: Gary L. Kennedy, WCHA Events Coordinator
1355 North 16th Street
Manitowoc, WI 54220
Cell Phone (920) 323-6500
E-mail: hwygary@ameritech.net

2014 WCHA SUMMER ROAD SCHOOL – JUNE 2, 3 & 4

PRE-REGISTRATION DEADLINE - MAY 7, 2014

COUNTY/ORGANIZATION			
NAME		TITLE	
SPOUSE/GUEST		PHONE	
ADDRESS			
CITY		STATE	ZIP+4

REGISTRATION FEES

REGISTRATION DEADLINE (COUNTY & ASSOC. MEMBERS, WisDOT)

REGISTRATION DEADLINE (NON-MEMBER OF WCHA)

REGISTRATION DEADLINE (MEMBER'S SPOUSE/GUEST)

GOLF FEE (LUNCH INCLUDED)

WINE TOUR is FREE (Leaves from & returns to Chula Vista)

Deduct \$30.00 if not attending Banquet

TOTAL FEES ENCLOSED

Payment Type

Visa MasterCard Discover Check-Make payable to WI COUNTY HIGHWAY ASSOCIATION

Pre 5/7	After 5/7	
\$175.00	\$215.00	
\$275.00	\$325.00	
\$100.00	\$140.00	
\$75.00	\$75.00	
\$0.00	\$0.00	
(\$30.00)	(\$30.00)	

Credit Card Number	Exp. Date	Security Code
Name on Card	Signature	Phone Number
Address	City	State

* A 3.5% convenience fee will be assessed to each credit card transaction.

Mail payment along with registration form to: Gary L. Kennedy, WCHA Events Coordinator
 1355 North 16th Street
 Manitowoc, Wisconsin 54220

Please register us for the following activities by circling YES or NO:		Member	Spouse/Guest
Tuesday, June 3			
6:30 – 8:00 am	Breakfast @ Chula Vista Resort	YES or NO	YES or NO
9:00 - 11:30 am	Crafts with Soozii Madden (Fairy Garden Planter)		YES or NO
11:30 – 1:00 pm	Luncheon - *Golfers do not register for this event –see below	YES or NO	YES or NO
11:30 – 5:00 pm	Annual Golf Outing – Conference registration is required – golf fees are an additional fee – see separate golf flyer - lunch is included with golf fee	YES or NO	YES or NO
1:00 – 3:30 pm	Wine Tour (leaves from & returns to Chula Vista) Conf. registration required/no fee above/see separate flyer	YES or NO	YES or NO
Wednesday, June 4			
6:30 – 8:00 am	Breakfast @ Chula Vista Resort	YES or NO	YES or NO
8:30 – 11:30 a.m.	Crafts with Soozii Madden – (Luminaries)		YES or NO
12:00 – 1:00 p.m.	Lunch at Chula Vista Resort	YES or NO	YES or NO
5:30 – 8:30 p.m.	Annual Banquet with Entertainment – Daddy's D	YES or NO	YES or NO



WCHA Golf 2014 Summer Tournament Invitation

Date: Tuesday, June 3, 2014

Time: Shotgun start at noon (please arrive no later than 11:30 am)

Location: Chula Vista Golf Course

Cost: \$75.00 per golfer – includes golf cart and lunch
All golfers must have a conference registration.

Format: 4 – person "Scramble" teams (maximum 36 teams or 144 golfers)

Lunch: Your golf fee includes lunch served at the golf course from 10:30 to 11:45 am

Registration: **Deadline is May 7, 2014**

Vendors: Hole sponsorship is \$300 (includes sign & a reserved tee box for your company) and charity collection is welcomed at the tee boxes. You are encouraged to bring door prizes, which will be awarded in the main hotel in conference room A – I, immediately following the tournament.

Mail to:
Gary Kennedy
WCHA Event Coordinator
1355 North 16th Street
Manitowoc, WI 54220
Phone 920-323-6500

MEETING NOTICE AND AGENDA
Highway & Solid Waste Committee Meeting

Date: Thursday, April 10, 2014
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Place: Highway Conference Room

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 - c. Jim Fencl, Shop Superintendent
 - d. Todd Every, Commissioner
 - e. Bruce Heidmann, Committee Chairman
8. Approve and sign Vouchers
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Todd Every
Kewaunee County Highway Commissioner

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