

MONTHLY WORK PROGRAM ACTIVITY REPORT
APRIL 2014
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- Commission staff held a teleconference on April 8th with various partner organizations to discuss the opportunity to pursue funding from EDA for a foreign direct investment project that will encompass the New North Region.
- Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at the Green Bay Metro Transportation Center in Green Bay on April 9th. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- On April 10th, the Executive Director attended the *2014 Sustainable Forestry Conference* in Florence.
- On April 23rd, Commission staff attended the 2014 Port of Green Bay Symposium held at the KI Convention Center in Green Bay.
- On April 24th, the Executive Director participated in the Global Trade Steering Committee meeting at the New North offices in De Pere to continue the implementation of the strategies outlined in the *2012 Global Trade Strategy Report*.
- On April 24th, Commission staff attended the quarterly Northeast Wisconsin Transportation Committee (NEWTC) meeting at NEWCAP in Oconto.
- The Commission held its Executive Committee meeting on April 25th at the Stephenson Public Library in Marinette.
- On April 25th, Commission staff attended the Northeast Wisconsin Regional Economic Partnership (NEWREP) meeting at Fox Valley Technical College in Appleton to present the capabilities of EMSI Analyst software.
- The Executive Director participated in the Economic Development Administration's quarterly conference call on April 30th.
- On April 30th, the Natural Resources Planner attended the Lake Michigan Stakeholders Annual Spring meeting in Milwaukee.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- Commission staff prepared an economic report on Natural Gas for Wisconsin Public Service using EMSI software.
- The Natural Resources Planner concluded work on the region wide GLRI beach project. Implementation of the beach redesign plans for some beaches in the region is underway.

- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- On April 17th, the Natural Resources Planner participated in a Cat Island Advisory Committee meeting, and a Green Bay and Lower Fox River AOC meeting.
- On April 21st, the Natural Resources Planner participated in a Green Bay and Lower Fox River AOC CAC meeting.
- On April 22nd, the Executive Director attended the monthly Downtown Green Bay/Olde Main Street Business Development Committee meeting in Green Bay.
- The Natural Resources Planner continued work on the Bay Beach improvement project.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

KEWAUNEE COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation of the beach redesign plan for Selner Beach in Kewaunee is complete.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Lincoln, Casco, Franklin, and Pierce.

MANITOWOC COUNTY

- On April 1st, Commission staff submitted a revised scope of services and cost estimate for the 2015 – 2020 Transit Development Program (TDP) Update for Maritime Metro Transit (MMT) to Ian Ritz of the Wisconsin Department of Transportation; City of Manitowoc staff were copied on this correspondence and enclosure. Revisions were made based on discussions in a teleconference held in late March to discuss the proposal. The City of Manitowoc wrote a letter of support for the project in early April. WisDOT staff transmitted a revised contract, financial report and Federal certifications and assurances for the project in mid April. The Commission approved the project contract at a meeting of its Executive Committee on April 25th, and the Commission's Executive Director and Chairperson signed all relevant agreements and returned them to WisDOT in late April. An update to the plan will begin in May.
- Commission staff continued work on updating Manitowoc County's hazard mitigation plan. The Natural Resources Planner held an open house on April 9th in Manitowoc.
- Commission staff continued working on an update to the Farmland Preservation Plan for Manitowoc County which included an informational meeting on April 30th.
- The Natural Resources Planner concluded work on the GLRI beach survey project for Manitowoc County beaches. The beach redesign plan has been implemented at Red Arrow Beach in Manitowoc.

MARINETTE COUNTY

- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the 2014 1st quarter report.
- The Commission provided technical assistance for the administration and updating of zoning for Towns of Pound.
- Commission staff has finalized the *Marinette County Hazard Mitigation Plan* update. The plan is awaiting adoption and final approval by FEMA.
- The Natural Resources Planner concluded work on the GLRI beach survey project for Red Arrow Park beach in Marinette. Implementation of the plan at Red Arrow Park beach will move forward in late spring 2014.

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan. The Natural Resources Planner held a meeting of the steering committee on April 1st in Oconto.
- On April 28th, Commission staff attended the county's trail summit in Suring.
- The Natural Resources Planner concluded work on the GLRI beach survey project for Oconto City Beach in the City of Oconto.

SHEBOYGAN COUNTY

- The Natural Resources Planner concluded work on the GLRI beach survey project for Sheboygan beaches.
- Commission staff prepared an economic report on cheese processing for the Sheboygan County Economic Development Corporation using EMSI software.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in April. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff participated in a quarterly meeting of the Wisconsin Department of Natural Resources' Bureau of Air Management's Transportation Conformity Work Group (via teleconference) on April 17th. Agenda items of significance that were discussed at this meeting included: an update on a refined nonattainment area boundary for Sheboygan County; updated planning assumptions for conformity determinations; and transportation plan update progress reports from the impacted MPOs (SEWRPC and the Sheboygan MPO).
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on April 24th.
- Commission staff presented Chapter 2 of the *Year 2045 Sheboygan Area Transportation Plan* (Metropolitan Transportation Planning Process) to the Sheboygan MPO Technical and Policy Advisory Committees at their joint meeting on April 24th.
- Commission staff presented revisions to Chapter 3 of the *Year 2045 SATP* (Profile of the Metropolitan Planning Area) to the Sheboygan MPO Technical and Policy Advisory Committees at their joint meeting on April 24th.
- Commission staff gave updates on Chapters 4 (Mission Statement, Goals and Objectives) and 5 (Existing Condition of the Transportation Network) of the *Year 2045 SATP* to the

Sheboygan MPO Technical and Policy Advisory Committees at their joint meeting on April 24th.

- Commission staff continued to prepare Chapter 5 of the *Year 2045 SATP* in April, with primary focus on the Transit Network section of Chapter 5. This included the preparation of maps. This chapter will take several months to prepare.
- Commission staff spent some time in early April assisting Shoreline Metro with a quarterly report for its Community Development Block Grant (CDBG).
- The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of a major amendment to the *2013 – 2016 TIP* at their joint meeting on April 24th. A public hearing on the major amendment was held before the MPO advisory committees at this same meeting due to the narrow scope of the amendment. The Commission approved this major amendment to the *2013 – 2016 TIP* at a meeting of its Executive Committee on April 25th. Commission staff transmitted the approved major amendment to applicable state and Federal agencies at the end of April.
- Commission staff reviewed the *Annual Listing of Obligated Projects for Calendar Year 2013* with members of the Sheboygan MPO Technical and Policy Advisory Committees at their joint meeting on April 24th. A copy of the *Annual Listing of Obligated Projects for Calendar Year 2013* was given to staff of the Sheboygan County Planning and Conservation Department for permanent public display in that office. The *Annual Listing of Obligated Projects for Calendar Year 2013* was posted to the Sheboygan MPO webpage in March.