

Agriculture & Extension Education Committee Meeting
June 11, 2014
4:00 P.M.
Kewaunee County Administration Center
Committee Room

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Review/Approval of Minutes
5. Citizen Input
6. FY2015 County Agreement Letter with Wisconsin Nutrition Education Program - Attachment
7. Joint Meeting with Door County – Discussion
8. Farm Technology Days Update - Discussion
9. Educators Reports – Written
10. Overtime
11. Approval – Travel
12. Approval – Bills
13. Set Next Committee Meeting Date
14. Adjourn

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including: Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.



**Wisconsin Nutrition Education Program (WNEP)
Fiscal Year - 2015
Kewaunee County Agreement Letter - Extension Office**

The UW-Extension Wisconsin Nutrition Education Program (WNEP) has been offering nutrition education programming to the food stamp-eligible residents of Kewaunee County since 1992. During the period of October 2013 to March 2014, 790 educational contacts were made in Kewaunee County reaching 614 persons at locations such as Boys & Girls Club of Kewaunee County, Kewaunee County Senior Resource Center and Ministry Kewaunee County Medical Center Dental Clinic. Participants learn to make healthy food choices, to manage their food dollars, and handle their food safely.

Much of the cost to provide WNEP educational programming is paid with the \$62,342 in federal funds that WNEP is bringing into Kewaunee County during this current year. WNEP Federal dollars pay the salaries, fringe benefits and direct teaching expenses for WNEP colleagues in the county office.

WNEP relies upon our County partners to provide office space and related overhead costs, as well as basic operating costs and resources such as internet service, IT support and basic software, office telephones, shared supplies and equipment in the Extension Office. These contributions from the County are essential to WNEP's work and presence in the County Extension Offices.

We ask that a representative of Kewaunee County confirm continued support of the work of WNEP by signing below.

AGREEMENT STATEMENT:

During the period from October 1, 2014 to September 30, 2015, Kewaunee County agrees to support Food Stamp Nutrition Education (also known as SNAP-Ed) as part of the UW-Extension Wisconsin Nutrition Education Program (WNEP) within the County Extension Department by contributing the following:

Physical Space--Offices and shared work spaces in the County Extension Office used by WNEP colleagues and other Cooperative Extension colleagues when they are working on WNEP efforts.

Shared Direct & Indirect Costs & Resources--Resources such as overhead, supplies, equipment, information systems support and county administrative costs (categories and amounts vary by county) to be used by WNEP colleagues in support of WNEP work. These resources are supplied to WNEP colleagues as they are to other Cooperative Extension colleagues in the office.

County Official

Date

County Extension Department Head

Date

Ag & Extension Report
Aerica Bjurstrom, Agriculture Agent
Prepared for June 11, 2014

Conservation Day – Held the Conservation Tour for sixth grade students at Kewaunee, Luxemburg-Casco, and the parochial schools in Kewaunee County. I organize the event for the schools and set up tour stops. Stops include Pagel's Ponderosa digester, Kewaunee Fish Hatchery, NEW Plastics, Rosiere Wind Farm, Kewaunee Landfill, and Wagner's managed forest area. Each stop is 45 minutes and the buses travel to each site throughout the day. The program is meant to focus on, and educate the youth on natural resources and renewable energy.

Implements of Husbandry (IoH) – Met with the local committee of heavy traffic regarding the IoH legislation. A plan of work was developed for 2014-2015 and was presented to town's committee members at their quarterly meeting. The road safety pilots will take place in July 2014 after Winter Wheat is harvested and results with recommendations will be presented at the town's meeting in August. A meeting will be held in January for land operators so IoH can be discussed and educate on the rules and regulations of the law.

Healthy Horse Clinic – As a follow up to a horse clinic I planned for April (but canceled), I held a clinic on Washington Island for approximately 25 youth and adult horse owners. State Equine Specialist Liv Sandberg and Oconto County Ag Agent Sarah Mills-Lloyd presented at the program on horse health, first aid kits, parasites, horse behavior/safety, and body condition scoring. This is the first time I have held any programming on Washington Island for livestock, and it was very well received and much appreciated. Evaluations show increased knowledge for both youth and adults in all the topics covered. I may plan another meeting in fall as a follow up, but it will most likely be in the Door Peninsula somewhere.

Rural Safety Day – Hosted approximately 275 children at Rural Safety Day at the fairgrounds. All third grade children in the county attend Rural Safety Day. Thirteen stations were set up for children to visit. Each session was 15 minutes and covered topics such as pet safety, 4-wheeler safety, bully prevention, electrical safety, farmstead safety, wildlife, and many more. I manage the budget for the event and get a grant from the UW Center for Ag Safety and Health and matching fund donation from the Kewaunee County Farm Bureau. I also presented large animal safety at one of the stations at the event.

Scissor Clipping – Scissor Clipping alfalfa samples is an annual event that is put on UW-Extension. Scissor clipping involves selecting several sites around Kewaunee County representing various climates and varieties of alfalfa. I collect samples and take them to the forage lab in DePere. The lab returns a complete analysis of the samples and I in turn send out forage values to a mailing and FAX list of about 300 recipients. Results are also sent to local radio and TV stations where they are shared with listeners/viewer. Because of the very cold and wet spring, this year's results have been especially critical for producers so they were able to follow how the fields were losing feed value. Unfortunately, a significant rain came right at harvest time so much of the crop was not harvested at peak value.

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

June 2014

Camp Counselor Training: Together, Kewaunee, Door, and Calumet counties held an overnight camp counselor training at Camp Bird. An overnight and longer training time together would allow the counselors to build stronger relationships and feel more like a team. In addition, as a team of 4-H youth development educators, we were able to provide the best possible educational experience for the teens and we confident that the group was receiving consistent messages about counselor expectations. Overall, this created a better experience for the counselors and ultimately the campers.

Throughout our time together we worked with the counselors on creating inclusive environments, emotional and physical safety ages and stages of child development, the four essential elements of youth development, teambuilding, handling conflict with campers, the importance of having a positive attitude at camp and a variety of other topics aimed at helping them become the best counselor that they can be. In addition, the counselors worked together to plan evening programs, campfires, and flextime activities. Each county will have on additional counselor training before camp. Camp is going to be held June 10th-13th.

Teen group end of the year evaluations: I created and conducted end of the year evaluations with the students from Kewaunee High School involved in the Teens Making a Difference group. The end of the year evaluations help us to better understand how being involved in the group affected their life skills, leadership skills, and youth/adult partnerships. Also, the evaluations help to determine future programming and training needs with the participants.

Rural Safety Day: Together, Aerica Bjurstrom, Renee Koenig, and I worked with Cindy Kinnard and Mary Halada from Public Health to conduct Rural Safety Day. The annual event was held on May 21, 2014. At rural safety day, all third grade students in the county are invited to learn more about safety practices that they should be aware of while living in a rural community. The day in a hands-on, fun, and educational experience. Additionally, I prepare a booklet for the youth to take home with them to remind of the information points that they learned that day. It is our hope that the booklets will promote conversations between family members about the topic of rural safety practices and readiness.

Upcoming Events that I am working on:

Camp: The camp association met and plans are underway for Camp 2014. We will be returning to Camp Bird and camping with Door and Calumet Counties this year during the week of June 10-13. Camp Counselors have been selected and they will be attending training in May. We are currently planning a camp counselor overnight training experience in May at Camp Bird. This will give counselors from the three counties an opportunity to work together as a team and better acclimate themselves to camp. Brochures are available to participants and we already have youth signing-up to attend camp. Summer camp is a great educational experience that aids older youth counselors in developing their leadership skills and campers in gaining hands on skills while interacting with youth from other counties. In the beginning of May we will have an overnight training at Camp Bird for the Camp Counselor team.

Round Robin Showmanship Clinic: I have been working together with a team of youth and adults to be plan the 2nd annual Round Robin Showmanship Workshop. During this workshop older youth and adult presenters work with 4-H members to learn about showmanship. There are eight different species featured at the event and youth move from station to station learning about each species. This is a great opportunity to youth to engage with members and leaders and have a hands-on learning experience.



University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

Kewaunee County Agriculture & Extension Committee

Renee Koenig, Family Living Educator, UW-Extension

Activities Report for June 2014

Outreach, Information Gathering and Building Networks

I visited the following organizations to learn more about their programs and to explore opportunities for collaboration.

- Food Pantry
- Aging & Disability Resource Center
- Violence Intervention Project
- East Shore Industries
- Dental Clinic
- Forward Service Corporation/Wisconsin Works(W-2) Agency
- FISC Financial Counseling
- Kewaunee County Human Services
- Kewaunee County Public Health
- Kewaunee County Judge & Family Court Commissioner
- Northeast Wisconsin Technical College
- Libraries
- Algoma and Kewaunee Schools

Family Development

My activities for Family Development include:

- Parenting Newsletters
- Supporting Children During Divorce class
- Home Alone Program – preparing children to follow family guidelines and be safe during self-care.
- Home and Community Education Association (HCE) – connecting the group to educational resources.

Family Financial Education

I provide one-on-one budgeting and financial education to families. I am continuing to make inter-agency connections for referrals of low-income families to resources such as housing assistance, veteran's assistance, aging and disability resources, oral health care, consumer credit counseling, employment services, and health insurance access.

Health Education

The following is a list of my Health Education activities:

- Food Safety and Nutrition Education – providing education material and news articles.
- Active Community Environments (ACE) Committee – facilitating coalition meetings and events.
- Rural Safety Day – completing evaluations and thank you letters for the presenters
- Health Literacy Committee – participating in planning events such as Oral Health Education and Back to School Supplies.
- Strong Bones – exploring opportunities to offer strength training in the county.

Kewaunee County Agriculture and Extension Committee
Activities Report for May, 2014
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Local Food System Economy:

- Continued research and facilitation for Business Planning and Feasibility Study with the SLO Farmers Co-op to develop a Food Hub serving Northeast Wisconsin.
- Continued planning and support to expand client base at the Farm Market Kitchen in Algoma.
- Continued support to the Wisconsin Local Food Network's bid to develop a Farm to Hospital program.
- Continued support and planning to the Kewaunee County Buy Local Initiative "Taste of the County" event.
- Coordinated meeting and planning for prospective NWTC Sustainable Farm project in Kewaunee County.
- Evaluation and planning session with DATCP to determine future Food Business workshops.

Broadband and Digital Literacy:

- Continued planning for Kewaunee County Digital Literacy Education Program in 2014; collaboration and planning activities with KCEDC, Literacy Partners, NWTC, Algoma Library and other community stakeholders in support of effort.

Organizational Development:

- Facilitated collaborative initiative to embed Super Swim program in Algoma Elementary School's Summer School Program.
- Facilitated Kewaunee County Department Head training with Dan Hill, Local Government Specialist from the Local Government Center, UWEX.
- Planning and facilitation with Visit Kewaunee County Partnership members to reconvene and develop joint programming for 2014-2015.

Other:

- Attended UWEX County Leadership Conference
- Met with three County Board members to assess needs for community development.

MEETING NOTICE AND AGENDA

Zoning Committee Meeting – Regular

Date: Wednesday, June 11, 2014
Time: 4:30 p.m.
Place: Kewaunee County Admin Center
Committee Room

1. Call to Order
2. Roll Call
3. Review and Approve Last Month's Minutes
4. Changes and Additions to Agenda
5. Reports of Department Personnel
 - A. Glenn Selner
 - 1) Discuss Sanitary and Zoning Violations
 - 2) Need Signature on Sanitary Ordinance
6. Communications
7. Approval of Travel Requests
8. Such Other Matters as Authorized by Law
9. Overtime Report
10. Approval of Bills (regular monthly meeting only)
11. Adjournment

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including:

Finance & Public Property
Personnel, Advisory, & Legislative
Health, Child Support, & Veterans Service
Human Services
Aging Services Unit Advisory
Extension Education, County Farm, & Zoning
Law Enforcement & Emergency Management
Land & Water Conservation
Highway & Solid Wastes
Promotion & Recreation

may be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.