

# Highway/Landfill Committee Minutes

**May 22, 2014**

The Highway Committee meeting was called to order at 8:45 A.M. by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Recording Secretary Jenny Salentine, Road Superintendent Lenny LeGrave, Shop Superintendent Jim Fencl, and Office Manager Mary O'Leary. Guests at today's meeting included: County Administrator Ed Dorner, County Board Chairman Ron Heuer, Tom Karman of Schenck & Assoc., Luxemburg Town Chairman David Barrett, and Highway Dept. Employee Lester Schlies.

**Adoption of Agenda:** John Mastalir made a motion to adopt today's Agenda. Second by Bruce Heidmann. Motion carried unanimously.

**Approval of Minutes:** Bruce Heidmann made a motion to approve the Highway Committee Minutes from the April 10<sup>th</sup>, April 24<sup>th</sup>, May 1<sup>st</sup>, and May 8<sup>th</sup> Meetings. Second by Gary Paape. Motion carried unanimously.

**Public Comments:** None

**Tom Karman (Schenck & Associates) ~ Presentation of the 2013 Financial Audit for the Highway Dept:** The Highway Dept. operates as its own business with 2 basic accounts: Operations (including: The County, State, & Other Municipalities) and the Roads & Bridges Fund (which consists of tax dollars and transportation aids). The report prepared by Tom was for the operations side only. As Tom reviewed the report page by page, discussion ensued with questions & answers for/from Tom. A copy of the financial report can be obtained by contacting Office Manager Mary O'Leary.

## **Reports:**

- ❖ Office Manager Mary O'Leary had the following to report:
- ❖ State Auditors have rescheduled to July 15<sup>th</sup> & 16<sup>th</sup>
- ❖ Currently working on Fringe Rate & Small Tool Rate
- ❖ Hand-outs included:
  - Roads & Bridges Budget Report (January 1 thru April 19)
  - Winter Costs for Towns & Villages plowed by the County (2013-2014 Season Report from Oct. 20, 2013 thru April 19, 2014)

Patrol Superintendent, Leonard LeGrave had the following to report:

- ❖ Guard Rail Repairs on State Hwy. 54 & 42
- ❖ Town Guard Rail Repairs
- ❖ Work for Promotions & Recreation Dept.
  - Stumps removed @ Red River Park for Playground install
  - Hauling Fill to Red River Park
- ❖ Signs / Sign Post repairs are on-going
- ❖ Ditch Work on County Roads, plus the State and Montpelier Town
- ❖ Should Grading on County Roads & State Highways
- ❖ Grading in Red River, Lincoln, and Ahnapee Townships
- ❖ State Wayside is open
  - State is not paying to cut grass @ the Wayside, the Promotions & Recreation Dept has agreed to take care of the mowing
- ❖ Sweeping on County Roads & State Highways
- ❖ Landfill work includes:
  - Working on Gas line
  - Moving Materials
- ❖ State Project on Highway 42 (drainage) completed near Kewaunee Fabrications
- ❖ General Highway Maintenance is on-going
- ❖ Crew is getting the Hot-Mix Plant ready
- ❖ Crew has been hauling materials to Hot-Mix Plant
- ❖ County Rd. "S" project (from Algoma City Limits to the Door County Line) to begin:
  - Replacement of Pipes will begin next week with a detour for approx. 1 week
  - Paving will be completed in the fall

Chairman Kirchman inquired if the Highway Dept. will be doing any grass cutting in the Towns. Lenny hasn't heard back from the Towns at this time. Larry also asked about up-coming crack filling jobs & chip sealing.

Shop Superintendent Jim Fencil had the following to report:

- ❖ #37 Tri-Axel: Flywheel Housing was replaced in-house
- ❖ Mechanics have been getting the mowers ready
- ❖ Frames on 3 trucks are being sand-blasted & repainted
  - (using a new product called “chassie saver” to attack rust & seals)
- ❖ Center-Liner is just about ready to go
- ❖ Snooper Truck has been inspected
- ❖ Distributor Truck will be ready for tacking
- ❖ Fuel System Update: Currently working on the fobs
- ❖ Sprayer is ready
  - Work for the Promotions & Recreation Dept on the Ahnapee State Trail
  - Guard Rails on the State Highways
- ❖ Radio Update: Some issues with reception in some areas. Spoke w/ Sheriff Joski, radios will need to be re-programmed.

Commissioner Todd Every had the following to report:

- ❖ CHIP-D Project Approved
  - We did receive our agreement for funds for the CTH “S” Project
  - Next step is to put out our request for bids to purchase hot-mix
- ❖ Reminder to all committee members about the Summer Highway Conference June 2<sup>nd</sup> – 4<sup>th</sup>.
- ❖ Performance based maintenance project for shouldering on State Highway 42 from Algoma to Kewaunee
  - The DOT will review all projects submitted over the next few months.

**Discuss Wages for Limited Term Employees (LTE’s), with possible action:** The consensus of the committee was to utilize “Summer help” now known as “Limited Term Employees” (LTE’s). Commissioner Every gave a quick summary of job responsibilities, duties, and qualifications. Discussion followed about wage compensation for LTE’s. Bruce Heidmann made a motion to authorize the Highway Commissioner to make the proper wage recommendations for LTE’s and forward the request to the Personnel Committee. Second by John Mastalir. All in favor. Motion carried unanimously.

**Approve & Sign Vouchers:** Highway Dept Vouchers pd. by check: \$108,621.70. Highway Dept Vouchers pd. by credit card: \$18,513.49. Gary Paape made a motion to approve and sign the vouchers presented. Second by Tom Romdenne. All in favor. Motion carried unanimously.

**Any other business as allowed by law:**

- ❖ Chairman Kirchman inquired how we were doing with Daily Cover @ the Landfill. Discussion followed.
- ❖ Bruce Heidmann suggested we divide our committee meetings to reflect a better break-down as to how much time is spent on Highway Dept business and how much time is spent on Solid Waste business.
- ❖ June 12<sup>th</sup> ~ it is the intent of the committee to have Tom Karman from Schenck & Assoc. here to present the Solid Waste Annual Financial Report for 2013.

**Next Meeting Dates:**

June 12<sup>th</sup> @ 8:00 AM (Solid Waste) \*Ayres Assoc. will be here, and hopefully Tom Karman (Schenck) as well.

June 26<sup>th</sup> @ 8:00 AM (Highway) \*Tom Romdenne is excused from this meeting

July 10<sup>th</sup> @ 8:00 AM

July 30<sup>th</sup> @ 8:00 AM \*Solid Waste information will be listed first for this meeting

Motion to approve the above listed meetings made by Bruce Heidmann. Second by John Mastalir. All in favor. Motion carried unanimously.

**Adjournment:**

Motion made to adjourn today’s meeting by Gary Paape. Second by John Mastalir. All in favor. Motion carried. Meeting adjourned at 11:40 AM.

Respectfully submitted:

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Jenny Salentine, Recording Secretary

# Highway/Landfill Committee Minutes

May 1, 2014

The Highway Committee meeting was called to order at 8:45 A.M. by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Tom Romdenne, and John Mastalir. Committee Member Gary Paape was excused. Also present was Commissioner Todd Every, Recording Secretary Jenny Salentine, County Administrator Ed Dorner, and Landfill Facility Manager Mike Paral. Guests at today's meeting include: County Board Chairman Ron Heuer.

John Mastalir made a motion to adopt today's Agenda. Second by Bruce Heidmann. Motion carried unanimously.

## Landfill Operations – Daily Cover Options / Contracts:

Kewaunee County and B&B Metals Processing Co., Inc. (B&B) from Newton, WI had a contract from May 2012 to April of 2014 for B&B to provide a material called "shredder fluff". Kewaunee County agreed to accept this material into the landfill at a reduced tipping fee (\$20/ton up to 7,000, and \$35/ton over 7,000 ton). This shredder fluff was used in our daily landfill operations as Alternative Daily Cover (ADC) for the waste and therefore we do receive a benefit from accepting the product.

Staff approached B&B Metals about renewal of the contract in recent months. B&B indicated the County should propose a tipping fee and amount of material desired. Staff proposed an increase in the tipping fee to \$22/ton and a reduction in the required tonnage to 5,000 ton annually. After the proposal, B&B indicated they could go no higher than \$12/ton and only be able to provide 2,000 to 3,000 ton annually. B&B indicated they are entering into an agreement with another landfill at \$10 to \$12 per ton and it is not cost effective to bring the material to our landfill.

Staff approached B&B about entering into an extension of the current agreement in order to give the County time to consider our options. B&B was not interested in that arrangement.

Currently, we have a short term supply of shredder fluff for daily cover. If this supply is exhausted, we have to consider other options for daily cover.

At this time, Commissioner Every went over 5 options:

- 1) Enter into a contract for shredder fluff with B&B for their proposed fee and tonnage.
  - a) Advantages:
    - i. Provides a guaranteed source of approved alternative daily cover
    - ii. Some revenue
  - b) Disadvantages:
    - i. Lost revenue to landfill operations
    - ii. Material uses up landfill airspace which shortens the landfill life
- 2) Enter into a short-term contract with B&B to provide material until further options can be considered:
  - a) Advantages:
    - i. Guarantees source of material for daily cover.
    - ii. Allows time to study options more advantageous to the landfill operations
  - b) Disadvantages:
    - i. Loss of revenue from reduced tipping fee and lower tonnage
- 3) Use other material for daily cover (Coal Ash, Sand Blasting waste, sand and gravel)
  - a) Advantages:
    - i. No longer dependent on B&B material
  - b) Disadvantages:
    - i. Not enough material available to use for required daily cover
- 4) Purchase of a tarping system to use as daily cover

- a) Advantages:
    - i. No longer dependent on a single source of daily cover material
  - b) Disadvantages:
    - i. Cost of the tarp and equipment to deploy tarp
    - ii. Labor intensive. Requires (3-4 men twice a day) to cover and retrieve tarp ballast. At this time, only 3 staff at the landfill two days a week due to previous operational decisions.
    - iii. Site Conditions. Wind would provide challenges.
- 5) Investigate Poly Film and deployment equipment to use as daily cover
- a) Advantages:
    - i. Increase available airspace for waste charges at regular fees. No longer would have to place 6" of daily cover
    - ii. Extend life of the cell
    - iii. Other products such as Coal Ash, Sand Blasting waste, and sand & gravel could be used as ballast for poly film.
  - b) Disadvantages:
    - i. DNR may have an issue with the poly material. A landfill Operations Plan Amendment would need to be prepared.

Lengthy discussion followed on all above options. Further research will be done on the Enviro Cover System & will be presented at a future committee meeting.

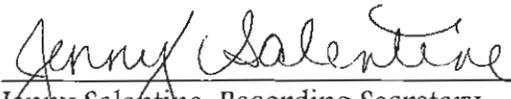
Bruce Heidmann moved to authorize the Highway Commissioner & Solid Waste Facility Manager to enter into a contract with B&B Metals for 1 year with a minimum quantity of 3,000 ton to a maximum quantity of 5,000 ton annually at a rate of \$12/ton. Second by John Mastalir. All in favor. Motion carried unanimously.

**Any Other Business:** As previously requested by Chairman Kirchman, Commissioner Every provided copies of the Town Of Lincoln's total cost for snow-removal activities for the 2013/2014 winter to all committee members.

**Adjournment:**

Motion made to adjourn today's meeting by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 9:45 AM.

Respectfully submitted:

  
Jenny Salentine, Recording Secretary

# Highway/Landfill Committee Minutes

May 8, 2014

The Highway Committee meeting was called to order at 7:00 A.M. by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Pape, and John Mastalir. Committee Member Tom Romdenne was excused. Also present was Highway Commissioner Todd Every.

Adoption of Agenda:

John Mastalir made a motion to adopt today's Agenda. Second by Bruce Heidmann. Motion carried unanimously.

Sign Vouchers:

Gary Paape made a motion to approve and sign the vouchers presented. Second by John Mastalir. Motion carried unanimously.

Discuss Use of Limited Term Employees (LTE) for summer operations:

It was the consensus of the Committee that staff utilize LTE's as needed for summer operations.

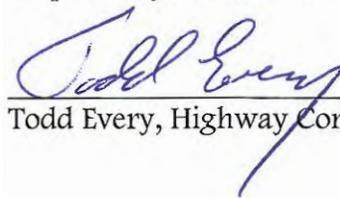
NE Region Commissioner and Committee Member Meeting, Sherwood WI:

Information was presented by WISDOT NE Region Staff, the WCHA Executive Director, and Calumet County Staff.

Adjournment:

Motion made to adjourn today's meeting by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried. Meeting adjourned at 2:00 PM.

Respectfully submitted:



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Todd Every, Highway Commissioner