

Emergency Management Committee Meeting  
June 10, 2014  
Kewaunee Courthouse Sheriff Office

**Call to Order**

Meeting was called to order at 10 a.m. by Chairman Robert Weidner

**Roll Call**

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Joe Treml, Matt Joski, David Cornelius, Lori Hucek, and Ross Loining.

**Approval of Bills**

Linda made a motion to approve the bills and Pat second. Motion carried.

**Reports of Emergency Management**

Travel Request

Requests for Tracy to go to Milwaukee for new siren system training and Lori to Pierce Co to be controller at EOC for Prairie Island exercise, Pat motioned to approve and Linda second. Motion carried

Re-name Program Assistant to Assistant Emergency Management Director

Lori explained the Emergency Management job descriptions and the additional duties that Tracy does when she is absent. She asked that Tracy be classified as Assistant Emergency Management Director. Job description was presented to committee and a breakdown of the difference in wage. In the end with the 83.53% of the wages being paid by KPS and then PB, it would cost the county \$434 for this reclassification. The money is in the budget. Pat Benes made a motion to accept documents as presented and change classification of Tracy to Assistant EM Director. Motion died for lack of second. Linda motioned to send the matter to the Personnel Committee for the next budget cycle and Pat second. Motion carried

After Action Report from Mass Casualty Exercise May 10, 2014

The Mass Casualty Exercise targeted four core capabilities.

1. Operational Coordination that targeted Onsite Incident Management.
2. Operational Communications that targeted audio reception and knowledge of equipment.
3. Public Health and Medical Services that targeted Emergency Triage and Pre-Hospital Treatment.

**4. Public and Private Services and Resources that targeted Fire Fighting Operations & Support, Hazardous Materials Response & Decontamination.**

Eleven areas for improvement were identified. One of the biggest issues was that of the communications system. Radios didn't work for various reasons, calls were dropped etc.... Other comments received from the exercise participants and exercise controllers/evaluators supported the idea that the Kewaunee County Mass Casualty Exercise was successful in assessing participant agencies strengths & areas for improvement.

Lori stressed again the importance of getting the radios working properly for the first responders and providing more training on the use of them. Joe Treml said to contact him if training is needed.

**Brief Committee on the EM Department**

Lori did not brief committee on EM Dept. nor did the committee take a tour. Lori had another meeting that she left for at 11 AM.

Bob asked Lori to talk about the JIC (Joint Information Center) and how they do public TV and Media Briefings.

**Set Next Meeting Date**

The next meeting date was set for July 15, 2014 at 10:00 a.m. at the Courthouse.

**Such Other Matters as Authorized by Law**

Nothing

**Adjournment**

Linda made a motion to adjourn at 10:30 a.m. and Pat second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary

Law Enforcement Committee Meeting  
June 10, 2014  
Kewaunee Courthouse Sherriff Office

**Call to Order**

Meeting was called to order at 10:00 a.m. by Chairman Robert Weidner

**Roll Call**

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Ron Heuer, Matt Joski, David Cornelius, Joe Tremel, Lori Hucek, and Ross Loining. Guest: Mark Davis: EF Johnson

**Public Comment**

None

**Travel/Training Request**

FBI Hostage Negotiator Training for Tyler Tuttle at Fort McCoy, Wisconsin July 14<sup>th</sup> through July 18<sup>th</sup>, 2014. Linda made a motion to approve and Pat second. Motion carried.

**Law Enforcement Agenda**

Status report on Communications System Upgrade

Sherriff Matt Joski spoke about issues with the communication system. Issues with some dropped calls for the whole fleet, including officers. There is a problem with skip coming over the lake from Michigan. This is due to narrow banding. The radios will need to be reprogrammed at the end of the year due to changes in Door County's radio system. Mark Davis from E.F. Johnson flew in from Texas to be at the meeting and work on programming issues. He spoke of using new software that would help with gain control. Monitor boxes will be placed at four sites to monitor problems with audio transmissions. He said that Jason Brennan from Kenwood USA Corporation will be in Kewaunee County at the end of June to reprogram more radios. Joe Tremel said that training is available to anyone having problems using their radios and to contact him.

Review results of Community Survey

Matt handed out a Kewaunee County Sheriff's Department 2014 Community Survey on operations and practices. There was an above average and positive response.

Review Current County Ordinances related to Domestic Animals

Kewaunee County has an ordinance regarding dogs running at large, barking, proper shelter and maintenance, but not regarding vicious animals. The board felt any ordinances regarding a vicious animal should be handled by the Town Boards and not Kewaunee County.

**Approval of Bills**

Pat made a motion to approve the bills and Scott second. Motion carried.

**Set Next Meeting Date**

The next meeting date was set for July 15, 2014 at 10:00 a.m. in the Courthouse.

**Adjournment**

Linda made a motion to adjourn at 11:40 a.m. and Pat second. Motion carried.

Respectfully Submitted

Scott Jahnke