

MINUTES

Personnel Committee

July 17, 2014

The Personnel, Advisory and Legislative Committee meeting was called to order by Chairman Ron Heuer at 4:00 PM on July 17, 2014 at the Administration Center.

Members present: Ron Heuer Linda Sinkula Kaye Shillin Larry Kirchman Bob Weidner Lee Luft John Pagel Tom Romdenne [Bruce Heidmann was excused].

Moved by Kirchman second by Pagel to adopt the agenda and approve the minutes of June 19, 2014. Motion carried.

Sheriff Joski informed the Committee of a resignation in the Jailer/Dispatcher Division of his department. He requested authorization to fill the position. Moved by Weidner second by Luft to authorize the Sheriff to fill the vacant Jailer/Dispatcher position. Motion carried.

Administrator Dorner informed the Committee that Mary Halada will be resigning as of August 29th. She is taking a position with Manitowoc County. Cindy Kinnard will be the interim Public Health Officer. Administrator Dorner is looking into possibly moving Public Health under Social Services. No action was taken to fill the position until the Administrator has more information.

County Conservationist Andy Wallander will be retiring on Sept. 30, 2014. Moved by Luft second by Pagel to authorize the Administrator to fill the County Conservationist position. Motion carried.

Administrator Dorner has placed ads to fill the County Administrator position. The ad is for an Assistant Administrator to work with Ed until January 3, 2015 when the new person will become the County Administrator. The interview process will be done by Heuer, Weidner, Romdenne and Luft. The group will bring a recommendation to the full Board for approval.

Committee discussed use of cell phones. There is not a current policy relating to cell phones. The current Cell Com contract expires on June 30, 2015. The Administrator will look at possible ways to reduce cell phone costs and look into any abuse of County-issued cell phones.

Use of County vehicles was addressed. Currently there is no official policy on use of County vehicles. Kirchman, Pagel and Romdenne will review any current policy and bring suggestions to the Committee for possible policy creation and inclusion in the County Personnel Policies.

Contract negotiations will be held on July 24, 2014 at 4:00 PM at the Administration Center. This session will be with the AFSCME Professional and Court House Groups. Highway and Law Enforcement are settled for 2014 and the Jailer/Dispatcher Group is pending appeal of their reclassification.

Health insurance negotiations are in process with Finance and the Employee Group. The next meeting of this group is July 21, 2014 at 3:00 PM at the Administration Center.

Moved by Weidner second by Luft to budget 0% wage increase for 2015 and have the Finance Committee propose a \$75,000 appropriation to the Contingency Fund in the event there would be some type of wage adjustment in the 2015 budget. Motion carried.

Weidner, Luft and Heuer will review the current per diem for the County Board and report back with recommendations. The intent is if the 2015 budget needs reduction maybe the County Board per diem can be considered.

Moved by Kirchman second by Pagel to adjourn. Motion carried. Meeting adjourned at 5:37 PM.

Submitted by: Thomas Romdenne, Secretary