

**Kewaunee County**  
**Human Services Committee Minutes**

August 13, 2014

The meeting was called to order by Chair Linda Sinkula at 9:00 a.m. Present for the meeting were Mark Buchanan, Virginia Haske, Shirley Kirchman, John Mastalir, Rose Quinlan, Kaye Shillin, Mary Ann Szydel, Chuck Wagner, and Greg Thousand. Paul Ravet and Ken Tebon were excused from the meeting. Aging and Disability Resource Center of the Lakeshore Director Judy Rank attended. Tracy Nelson attended from East Shore Industries. Also attending were Kewaunee County Long-Term Support Managers Melissa Annoye and Deb Hakari, along with Case Managers Maureen O'Shea, Sarah Ledden, Brandy Nelsen, Carol Lenius, Kristin Veleke, Tina Paral, and Shawn Leonardson.

The agenda was reviewed by the committee. Wagner moved to approve the agenda. Mastalir seconded the motion. All voted in favor of the motion.

Approval of the minutes from the July 9, 2014 meeting. Motion by Kirchman to approve the minutes. Seconded by Shillin, all voted in favor of the motion.

First on the agenda was an orientation for the committee about the Human Services Long-Term Support Programs. Deb Hakari and Melissa Annoye gave a short PowerPoint presentation explaining the operations of the Long-Term Support Unit. Then a number of Case Managers presented success stories of their specific areas. This gave the committee a real sense of just how difficult some of these situations can be and how important the work is that they do for the county. One big unknown at this point is just how and where these Case Managers will find future employment when Family Care gets up and running sometime in 2015 and their current positions with the County are no longer needed. The entire committee thanked the employees for their dedication and hard work.

Director Thousand gave an update on 2014 performance measures and results. One purpose of these measures is to create a clear line of sight for Case Managers on how their efforts help improve financial performance. Case management revenues for the first half of 2014 are up considerably compared to the same time period in 2013.

The committee reviewed the Title VI Civil Rights Plan for Transportation Services in the county. Director Thousand and Judy Rank reviewed it and answered questions from the committee. After the discussion Haske moved to approve the plan. Buchanan seconded the motion. All voted in favor of the motion.

The committee reviewed the contracts for this month. Buchanan moved to approve the contracts. Shillin seconded the motion. All voted in favor of the motion.

The travel vouchers were reviewed by the committee. A motion from Haske to approve the travel was seconded by Shillin, and all voted in favor of the motion.

The committee reviewed the vouchers for the last month. A motion by Shillin to approve the vouchers was seconded by Kirchman. All voted in favor of the motion.

There were no other matters discussed at this time. The next meeting date was set by consensus for September 4, 2014 at 9:00 a.m.

Shillin moved to adjourn the meeting at 11:05 a.m. Haske seconded the motion. Motion carried.

Respectfully submitted by;  
Chuck Wagner, Secretary