

## MINUTES

### PERSONNEL COMMITTEE

Sept. 17, 2014

The Personnel Committee meeting was called to order by Chairman Ron Heuer at 10:45 AM on Sept. 17, 2014 at the Administration Center.

Present: Ron Heuer Larry Kirchman Bruce Heidmann John Pagel Bob Weidner Lee Luft Linda Sinkula Kaye Shillin Tom Romdenne

Also present: Gary Paape Todd Every Matt Payette Jeff Wisnicky Ed Dorner

Committee discussed the hiring freeze policy as it relates to seasonal and LTE personnel. Moved by Weidner second by Heidmann to amend the existing hiring freeze policy by removing seasonal and LTE personnel from the policy. (Policy is applicable to part time and full time personnel). Motion carried.

The Committee considered a recommendation from the Highway Committee to eliminate the shop superintendent position. Moved by Weidner second by Pagel to accept the recommendation of the Highway Committee to eliminate the shop superintendent position as soon as practical. After discussion it was moved by Weidner second by Pagel to change the words "as soon as practical" to "within the next 30 days".

Moved by Heidmann second by Sinkula to table the issue until the Schenck report is completed. Motion failed.

The Chairman called for a vote on the amended motion by Weidner/Pagel to eliminate the shop superintendent position within the next 30 days. Motion carried: 7 yes 2 no

Moved by Heidmann second by Luft to accept the recommendation of the Finance Committee to set the 2015 premium contribution for health insurance at 85% employer paid and 15% employee paid. Payment splits to be effective 1-1-2015. Motion carried. (Law Enforcement personnel will remain at 90/10)

Moved by Luft second by Sinkula to approve the 2014 union contracts for Local 2959 and Local 2959A. Contracts will maintain status quo (no pay increases) and maintain the current step classification. Motion carried.

Administrator Dorner updated the Committee on the following positions:

Public Health position – not yet filled

Emergency Management Director – Administrator appointed Tracy Nollenberg

Part time custodian – will advertise the position

County Conservationist – interviews to be held Sept. 23<sup>rd</sup>

Administrator position – an offer has been made – candidate to respond by Sept. 22<sup>nd</sup>

A vacant position now exists in Emergency Management (emergency management assistant) because of Tracy Nollenberg moving to the Director position. Moved by Romdenne second by Heidmann to authorize the County Administrator to fill the emergency management assistant position using a half-time Land and Water person to also serve half-time in emergency management. Motion carried.

Moved by Kirchman second by Pagel to adjourn. Motion carried. Meeting adjourned at 12:26 PM.

Submitted by: Tom Romdenne