

PROMOTIONS & RECREATION COMMITTEE  
Special Meeting  
Tuesday, September 23, 2014

**Call to Order:** Chairman Bruce Heidmann called the meeting to order at 5:45 P.M. in the Committee Room at the Kewaunee County Administration Center. Committee Members present include: Dennis Cravillion, Larry Kirchman, Ken Tebon, and Scott Jahnke. Also present was Director Matt Payette.

**Approval of Minutes and Agenda:** Larry moved to approve the meeting agenda. Second by Dennis. Motion carried unanimously.

**Public Input:** None.

**Discuss and Approve D-Lux Flooring, LLC Revolving Loan:** Matt presented the loan to the committee for review. The Kewaunee County Revolving Loan Fund Committee recommended approval of the loan at their September 22<sup>nd</sup> meeting. Scott moved to approve the loan request by D-Lux Flooring, LLC. Second by Ken. Motion carried unanimously.

**Adjournment:** Larry moved to adjourn the meeting at 5:55 P.M. Ken seconded the motion. All in Favor.

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Respectfully Submitted  
Scott Jahnke, Kewaunee County Promotions and Recreation Secretary

## PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting  
September 9th, 2014

### Call to Order:

Chairman Bruce Heidmann called the meeting to order at 5:00 p.m. at the Kewaunee County Highway Dept. Conference Room. Committee Members present include: Dennis Cravillion, Scott Jahnke, Larry Kirchman, and Ken Tebon. Also present: Matt Payette

### Approval of Minutes and Agenda:

Larry motioned to approve, second by Ken. Motion carried.

### Public Input:

None

### Committee Liaison Reports:

Some members commented that they were at the Zoobilee on August 30<sup>th</sup>.

### Discuss and Approve Awning at Entrance of Fairgrounds Office Building:

Scott made the motion to have Matt get bids for an awning with two posts and footings from three contractors. Not to exceed \$7,200 Larry second. Motion carried

### Discuss and Approve Donation of Portable Toilet for Reckelberg Park:

Larry motioned to accept the donation, second by Dennis. Motion carried.

### Discuss and Approve Grader Patch at Bruemmerville Park:

Dennis motioned to approve, second by Ken. Motion carried.

### Discuss and Approve Replacing Seasonal Employees:

Larry motioned to recommend that the Personnel Committee authorize Matt, the Parks Director, to replace seasonal employees as needed. Ken second. Motion carried

### Discuss and Approve 2015 Promotions and Recreation Budget:

Currently using a budget from 7 years past and have added more parks and miles of trails. The EOC facility at the Fairgrounds is on the Parks Budget with departments of Land and Water, and Emergency Management using the building. Matt will contact Focus on Energy to see if we can reduce the energy costs at all the facilities. Larry motioned a zero budget increase with an addendum for a capital outlay of \$10,000, second by Dennis. Motion carried.

### Travel Request:

None

Director's Report:

Matt said the plumbing in the bathrooms at Breummer Park is replaced. On Sept 20<sup>th</sup>, between 10a.m. and noon, there will be an open house at the park. New fencing will be in place for the goat and sheep pen with a dedication at 10:30a.m. (See Director's Report)

Discussion and Approval of Bills:

Dennis motioned to approve payment of the bills, Larry second. Motion carried

Set Regular Monthly Meeting Date:

Tuesday October 14th, 2014 at 5p.m. in the Kewaunee County Highway Dept. Conference Room

Unfinished Business or Other Business as Allowed by Law:

None

Adjournment:

Ken motioned to adjourn at 7:10 p.m. and Larry second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary