

MINUTES

Personnel Committee

Oct. 15, 2014

The Personnel Committee meeting was called to order by Chairman Ron Heuer at 4:30 PM on October 15, 2014 at the Administration Center.

Present: Ron Heuer Bruce Heidmann Larry Kirchman Linda Sinkula Kaye Shillin
Bob Weidner Lee Luft Tom Romdenne

Excused: John Pagel

Also present: Ed Dorner Jef Wisnicky Pat Benes Todd Every

Moved by Heidmann second by Luft to adopt the agenda and approve the minutes of Sept. 17, 2014. Motion carried.

Moved by Heidmann second by Kirchman to set the wage of the assistant patrol superintendent at \$63,793.00 . Motion carried.

Moved by Kirchman second by Weidner that the Personnel Committee grant permission to Highway Administration to establish a Highway Worker Eligibility List to be used to fill vacancies within the Highway Department up to the approved staffing level of 23 full time employees and the Highway and Solid Waste Committee recommends that the Highway Administration can offer positions without having to seek approval each time from the Personnel Committee. There may be short periods of time when there may be more than 23 FTE at the department during the transition time between the employee leaving and hiring the new employee. Motion carried.

Administrator Dorner reported on various positions that are or will be filled. He is working with Human Services regarding the Public Health Department. The County Conservationist position has been filled with confirmation coming to the full Board. Karen Schoening will retire from the Clerk of Courts office on January 30, 2015. The part-time janitorial position will be advertised.

Committee discussed the idea of having an Administrative Coordinator vs the County Administrator position.

Moved by Weidner second by Sinkula to send a Resolution to the County Board to move from a County Administrator to an Administrative Coordinator with the job description of the Administrative Coordinator to be approved by the County Board. Motion carried: 6 yes 2 no (Heidmann and Luft).

Moved by Heidmann second by Luft to adjourn. Motion carried. Meeting adjourned at 6:00 PM.

Submitted by: Tom Romenne, Secretary