

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
OCTOBER 2014  
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION  
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**MULTI-COUNTY/REGIONAL**

- The Executive Director met with MaryAnn Lippert, Governor Walker's Northern Director, on October 2<sup>nd</sup> to discuss the Commission and ways to build collaborations with state departments and local municipalities.
- On October 6<sup>th</sup>, the Executive Director met with faculty from UW-Green Bay to discuss how the Commission and the university can partner on a Wisconsin Coastal Management grant to update the Regional Comprehensive Plan.
- Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at Green Bay Metro on October 8<sup>th</sup>. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee. Draft minutes of this meeting were prepared in late October, and corrections to the minutes of the July 9<sup>th</sup> meeting of this committee were also made in late October.
- On October 16<sup>th</sup>, the Executive Director participated in the Global Trade Steering Committee meeting to continue the implementation of the strategies outlined in the 2012 *Global Trade Strategy Report*.
- On October 16<sup>th</sup>, the Natural Resources Planner attended a meeting of the Lower Fox River and Green Bay AOC Citizen Advisory Committee in Green Bay.
- On October 21<sup>st</sup>, the Executive Director participated in teleconference to begin planning for the 2015 Sustainable Forestry Conference in Florence.
- The Executive Director participated in the Economic Development Administration's quarterly conference call on October 22<sup>nd</sup>.
- On October 22<sup>nd</sup>, the Natural Resources Planner attended the Lake Michigan Stakeholders Annual Fall meeting in Oneida.
- On October 23<sup>rd</sup>, the Executive Director met with Laurie Radke, President of the Greater Green Bay Chamber, to discuss possible collaborations on future economic development opportunities in Brown County.
- The Executive Director attended the bi-monthly NEWREP meeting on October 24<sup>th</sup> at NWTC in Green Bay.
- The Commission's Executive Committee met on October 31<sup>st</sup> at Silver Lake College in Manitowoc.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.

- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

#### **BROWN COUNTY**

- On October 6<sup>th</sup>, Commission staff met with Lynn Walter to discuss funding options for the New Leaf Market, including a possible EDA grant.
- The Natural Resources Planner continued work on the Bay Beach improvement project. On October 22<sup>nd</sup>, a presentation about the project was given to the Friends of Bay Beach in Green Bay.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

#### **DOOR COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

#### **FLORENCE COUNTY**

- Commission staff utilized EMSI Analyst to compile an economic input/output summary report for job growth in sawmills, hardware stores, grocery stores, and other retail stores in Florence County.

#### **KEWAUNEE COUNTY**

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Casco, Lincoln, Pierce, and Red River.

#### **MANITOWOC COUNTY**

- Commission staff continued working on finalizing an update to the Farmland Preservation Plan for Manitowoc County.
- Several activities regarding the Maritime Metro Transit Development Program (TDP) occurred in October. The Maritime Metro TDP Review Committee met on October 2<sup>nd</sup>; agenda items at this meeting included: review of revisions and additions to draft Chapter 3 (Transit System Overview); and distribution and preliminary review of draft Chapter 4 (Community Profile). Commission staff prepared minutes of this meeting in late October, and also added material to Chapter 4 in late October. The agenda for the November 6<sup>th</sup> meeting of the Maritime Metro TDP Review Committee was distributed to committee members in late October. Quarterly reports on this project were also sent to staff of the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors in the first half of October.
- Commission staff continued work on the county's hazard mitigation plan, which received approval from FEMA in August.

#### **MARINETTE COUNTY**

- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the 2014 3<sup>rd</sup> quarter report.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for the City of Marinette and the towns of Pound and Wagner.

- The Natural Resources Planner concluded work with the City of Marinette on the implementation of beach improvements at Red Arrow Beach.
- Commission staff completed and submitted the City of Marinette's 2015 Shared Taxi application for State Aid (Section 85.20) and Federal Aid (Section 5311) for operation of the City's Shared-Ride Taxi transit services.

### **OCONTO COUNTY**

- On October 16<sup>th</sup>, the Executive Director presented to the Oconto County Towns Association.
- Commission staff continued work on updating Oconto County's hazard mitigation plan. The Natural Resources Planner met with the steering committee on October 21<sup>st</sup> in Oconto. The Natural Resources Planner also held a meeting between the Steering Committee and the Sea Grant Institute on October 28<sup>th</sup> in Oconto to discuss integrating climate change planning into the hazard mitigation plan.

### **SHEBOYGAN COUNTY**

- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on October 23<sup>rd</sup>.
- Commission staff participated in a meeting (via teleconference) to review the draft 2015 *Sheboygan Metropolitan Planning Area Transportation Planning Work Program* on October 1<sup>st</sup>. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of the 2015 *Sheboygan Metropolitan Planning Area Transportation Planning Work Program* at their joint meeting on October 23<sup>rd</sup>. The Bay-Lake Regional Planning Commission approved the 2015 *Sheboygan Metropolitan Planning Area Transportation Planning Work Program* at a meeting of its Executive Committee in Manitowoc on October 31<sup>st</sup>. Commission staff will edit the final document (based on comments received) and will submit it to WisDOT and FHWA staff in early November; the final document will also be posted to the Commission's website.
- Commission staff started to prepare draft Chapter 6 (Transportation and Land Use) of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* in October.
- Commission staff participated in a quarterly meeting of the Wisconsin Department of Natural Resources' Bureau of Air Management's Transportation Conformity Work Group (via teleconference) on October 16<sup>th</sup>. Agenda items of significance that were discussed at this meeting included: an update on the 2014 ozone season; 2008 ozone State Implementation Plan (SIP) development; review of the latest mobile emissions estimating model (MOVES 2014); transportation plan update progress reports from the impacted MPOs (SEWRPC and the Sheboygan MPO); and intentions for moving forward with new Transportation Improvement Programs (TIPs) at the impacted MPOs.
- Commission staff gave an update on progress on the *Year 2045 SATP* at the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees held on October 23<sup>rd</sup>.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in October. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff provided technical assistance to Shoreline Metro during the month. This assistance included preparing a Community Development Block Grant (CDBG) quarterly report for Shoreline Metro, as well as writing a letter of support for Shoreline Metro's application for a Section 5339 State of Good Repair grant to obtain three (3) fixed-route

bus replacements. Commission staff also assisted Shoreline Metro with an estimate of eligible riders for a Section 5310 report in early October.

- Commission staff participated in a meeting of the Sheboygan Transit Commission on October 21<sup>st</sup>.
- Commission staff attended a presentation by the "Move Wisconsin Alliance" in Sheboygan on October 21<sup>st</sup>.
- Commission staff transmitted a minor amendment to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016* to pertinent WisDOT and USDOT staff on October 10<sup>th</sup>. This amendment added a project requested by the WisDOT Northeast Region. The project involves a sequencing and prioritization study for various future projects on Interstate Highway 43 in Sheboygan, Manitowoc and Brown counties. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of this minor amendment at their joint meeting in late August, and the Commission approved the minor amendment in September. WisDOT issued its letter of approval on October 23<sup>rd</sup>.
- Commission staff prepared the appendices of the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2015 – 2018* in October. The Sheboygan MPO Technical and Policy Advisory Committees recommended release of the draft *2015 – 2018 TIP* for a 30 day comment period at their joint meeting on October 23<sup>rd</sup>. This 30 day public comment period will begin early the week of November 10 – 14.