

## Board of Health Minutes

Monthly meeting of board of health was called to order on November 10, 2014 at 12:00 in the human services center. Roll call taken: chairperson Kay Shillin, Gary Paape, Audrey Krautkramer, Kathy Janosky, Shirley Kirchman, Gordon Reckelberg, Chuck Wagner, Pat Benes, Cindy Kinnard (health nurse), Dr. Kurowski

- Motion made by Gordon Reckelberg, second by Shirley Kirckman to approve minutes – motion carried
- Motion by Chuck Wagner, second by Gary Paape to approve agenda – motion carried
- Report from Cindy Kinnard
  - Copy of report attached to minutes. Talked about meal sites and blood pressure screening programs will be involved with nuclear annual testing program
- Discussion of Ebola situation – State has rules to follow
  - There are four hospitals in state just in case of a problem in the future
  - Dr. Kurowski also added information how he was trained so they can also monitor
- Travel request – none
- Overtime – none
- Bill approval by Chuck Wagner, second by Audrey Krautkramer – motion carried
- Other matters by law, discussion of dog bites – how state law reads. Ordinance from Lincoln tour is given to committee
- Next meeting date is January 5, 2015 at 12:00
- Motion to adjourn by Kathy Janosky, second Audrey Krautkramer – motion carried
  - Meeting adjourned 12:50pm

**Kewaunee County Public Health Department**

**Monthly Report**

**October, 2014**

**Total Visits – 8**

**TB Tests – 7**

**Immunization Program**

Kewaunee – 31

Algoma – 19

Luxemburg – 10

WIC Imm. - 6

Other Imm. – 33

**WIC Program**

Contracted Caseload – 286

Caseload served – 270

12 Month Average – 273

Lead Testings – 10

**Vaccine Total – 99**

**Blood Pressure Screening Program**

Individuals Screened - 23

**Client Total – 78**

**Communicable Diseases**

Reported Cases - 10

Confirmed- 8

**Complaints**

Follow-up - 3

**Office Visits:**

10/02/2014 Performed a Lice Check  
10/13/2014 Conducted a Blood Pressure Clinic  
10/17/2014 Performed a Car Seat Check  
10/20/2014 Performed a Car Seat Check  
10/21/2014 Conducted a Blood Pressure Clinic  
10/21/2014 Performed a Lice Check  
10/22/2014 Performed a Lice Check  
10/28/2014 Performed a Hearing Test  
10/29/2014 Conducted a Blood Pressure Clinic

**School Visits:**

10/08/2014 Hearing Rechecks at Kewaunee Grade School  
10/15/2014 Hearing and Vision Screening for Pre-kindergarten Students at Holy Trinity School  
10/16/2014 Hearing and Vision Screening at Holy Rosary School  
10/16/2014 Administered Hepatitis B Vaccine to Luxemburg-Casco Staff  
10/22/2014 Hearing and Vision Screening for Pre-kindergarten Students at Algoma Elementary School  
10/24/2014 Hearing and Vision Rechecks at St. Mary's School in Luxemburg  
10/24/2014 Hearing and Vision Rechecks at St. Paul's School in Luxemburg  
10/24/2014 Hearing and Vision Rechecks at Holy Trinity School in Casco  
10/28/2014 Hearing and Vision Rechecks at St. Mary's School in Algoma  
10/28/2014 Hearing and Vision Rechecks at St. Paul's School in Algoma  
10/29/2014 Hearing and Vision Rechecks at Algoma Elementary School

**Meetings/Conferences/Activities:**

10/03/2014 Participated in the Senior Resource Fair at the Luxemburg Fair Grounds  
10/07/2014 Participated in a Beach Teleconference with University of Wisconsin-Oshkosh  
10/07/2014 Participated in a Preparedness Webinar  
10/09/2014 Presented to Staff at Algoma Long Term Care Information Regarding Communicable Diseases and Bloodborne Pathogens  
10/13/2014 Attended a FACES (Families and Communities Encouraging Success) Meeting  
10/14/2014-  
10/15/2014 Attended an Orientation for New Public Health Employees in Wausau

10/14/2014	Attended VFC (Vaccine for Children) Immunization Training
10/14/2014	Attended Child Abuse and Neglect Meeting
10/14/2014	Participated in an Ebola Webinar
10/16/2014	Attended Red Cross Meeting with Human Services
10/17/2014	Participated in an Ebola Webinar
10/20/2014	Participated in a MCH (Maternal Child Health) Contract Phone Conference
10/20/2014	Participated in an Ebola Webinar
10/23/2014	Attended Fit Families Training in Wausau
10/27/2014	Participated in a Preparedness Webinar
10/27/2013	Participated in an Ebola Webinar
10/28/2014	Attended Department Head Meeting
10/29/2014	Participated in Reception Center Practice at Luxemburg-Casco Intermediate School
10/30/2014	Attended WIC (Women, Infant and Children) Director's Meeting
10/31/2014	Attended Northeast Region Fatality Table Top Exercise in Wausau

CHILD SUPPORT COMMITTEE MEETING

NOVEMBER 10, 2014

PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting of the Child Support Committee was called to order by Chairperson Kaye Shillin on November 10, 2014 at 12:50 P.M. Members present included: Kaye Shillin, Gary Paape, Gordon Reckelberg, Charles Wagner, Pat Benes, and Cindy Kudick, Child Support Coordinator.

A motion was made by Gary Paape and seconded by Gordy Reckelberg , to approve the agenda. The motion carried.

Cindy Kudick reported the monthly stats for the month of October. The collections for the month were \$208,243, with a collection rate of 87%. Ms. Kudick reported that as of this date there are 17 paternity cases filed and 94 family cases filed.

A motion was made by Charles Wagner and seconded by Gary Pape to approve the monthly reports. The motion carried.

A motion was made by Charles Wagner and seconded by Gary Paape to approve the bills. The motion carried.

There was no overtime to report or no travel requests.

The next meeting is set for January 5, 2015 at noon at the Health and Human Services Center.

A motion was made to adjourn the meeting at 12:55 P.M. by Gordon Reckelberg and seconded by Charles Wagner and approved by all.

Respectfully submitted

Patrick Benes, Secretary

## **VETERANS SERVICE COMMITTEE MEETING**

**November 10, 2014**

### **KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER**

The meeting of the Veterans Service Committee was held at the Kewaunee County Public Health and Human Services Center on Monday, November 10, 2014, at 1:00 p.m. Members present were Chairperson Kaye Shillin, Gary Paape, Gordon Reckelberg, Chuck Wagner, Pat Benes, and CVSOS Joe Aulik.

The meeting was called to order by Chairperson Kaye Shillin.

A motion was made by Gordon Reckelberg and seconded by Gary Paape to approve the agenda. The motion carried.

A motion was made by Chuck Wagner and seconded by Gary Paape to approve the bills as presented. The motion carried.

CVSOS Joe Aulik presented the monthly report, see attached.

CVSOS Joe Aulik presented a letter from the Wisconsin Department of Veterans Affairs (WDVA) that was sent to other counties with CVSOSs that were not properly accredited with WDVA to have VA database access. Joe has been accredited with 9 Veterans Service Organizations since 2001 and one of the first CVSOSs to access VA databases. This letter was sent to these other counties asking that their CVSOSs be properly trained and accredited and emphasize the fact how important it is for CVSOSs to be accredited to assist their veterans and have VA computer database access to provide the best service to county veterans.

CVSOS Joe Aulik presented a travel request to attend the NECVSO meeting in Green Bay on November 14, 2014. A motion was made by Gordon Reckelberg and seconded by Gary Paape to approve the travel request. The motion carried.

There was no overtime reported for the month.

The next committee meeting is scheduled for Monday, January 5, 2015 at 12:00 p.m., at the Kewaunee County Public Health and Human Services Center.

A motion to adjourn was made by Gordon Reckelberg, with a second by Chuck Wagner. The motion carried and the meeting adjourned at 1:30 p.m.

Respectfully Submitted,

Pat Benes  
Secretary

Scott Walker, Governor

John A. Scocos, Secretary



STATE OF WISCONSIN  
DEPARTMENT OF VETERANS AFFAIRS

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May 22, 2014

RECEIVED

MAY 27 2014

Dear Mr.

The purpose of this letter is to inform you of, and ask your assistance in eliminating, staff training deficiencies within your County Veteran Service Office that are negatively impacting the ability of staff to appropriately support your county's veterans and families filing medical claims and applications to the U.S. Department of Veterans Affairs (VA). The VA has asked for this Department's assistance to help correct this on-going challenge.

The VA recently moved completely to a paperless claims environment; all information is now maintained on electronic media and in electronic records. Effective April 22, 2014, the VA no longer allows access to veteran claim or other applications without proper certification and training. It is therefore critical that each County Veteran Service Officer (CVSO) and their deputies or assistants be compliant with all VA training requirements.

The VA's training requirements are not new. Since the mid-1990s the VA has required that CVSOs and their staffs complete the "Training, Responsibility, Involvement and Preparations of Claims" program, referred to as TRIP training. The training is an on-line self-paced course that normally can be completed in 30 hours of time. With the VA's implementation of the Electronic Claims Process about five years ago, CVSOs and staff have since been required to complete additional VA training of the VA Talent Management System (TMS) and Security Training. Like TRIP training, both of courses are on-line, self-paced courses that can each be completed in about one hour of time.

For the last five years this agency has advised CVSOs and their staffs to comply with the VA training requirements. Although most CVSOs and their staffs have responded positively and completed the necessary training, several, including yours, have not.

I request your immediate assistance to correct the deficiencies identified on the document attached hereto that are preventing your CVSO and staff from fully serving the veterans of your county. In the future, all County Veterans Service Grants may be suspended in any county where it is noted the CVSO has not completed all necessary and required training by the VA and this agency.

Sincerely,  
DEPARTMENT OF VETERANS AFFAIRS

A handwritten signature in black ink, appearing to read "John A. Scocos", written over a horizontal line.

JOHN A. SCOCOS  
Secretary

**Veterans Service Office  
Claims Processed**

DATE		MONTHLY	RETRO VA COMP	RETRO VA PENSION	ANV GRANT	VET RELIEF
<b>Oct-14</b>	<b>Oct-14</b>					
10/1/2013	RECA Program	\$0		\$75,000		
10/1/2013	Widows Pension	\$1,133		\$7,952		
10/1/2013	Widows Pension	\$707		\$1,967		
10/2/2014	Added ED retroactive to 2002 CUE	\$0	\$11,789			
10/2/2014	50 to 100% Diabetes and PTSD 1,2,3,4,5	\$2,858	\$25,301			
10/8/2014	0 to 10% Tinnitus	\$130	\$2,341			
10/8/2014	0 to 10% Tinnitus	\$130	\$916			
10/9/2014	Widows Pension	\$1,130		\$2,260		
<b>MO. TOTAL</b>						
<b>YTD TOTAL</b>		<b>\$6,088</b>	<b>\$40,347</b>	<b>\$87,179</b>	<b>\$0</b>	<b>\$0</b>
<b>YTD TOTAL</b>		<b>\$154,194</b>	<b>\$608,967</b>	<b>\$234,282</b>	<b>\$0</b>	<b>\$3,939</b>
<b>Nov-14</b>	<b>Nov-14</b>					
11/3/2014	0 to 60% Shoulder, Hearing, Back +18 4	\$1,113	\$13,363			
11/3/2014	Plot and Burial	\$0		\$747		
11/4/2014	NSC Pension	\$2,085	\$25,000			
11/13/2014	10 to 30% PTSD 4	\$448	\$2,555			
<b>MO. TOTAL</b>						
<b>YTD TOTAL</b>		<b>\$3,646</b>	<b>\$40,918</b>	<b>\$747</b>	<b>\$0</b>	<b>\$0</b>
<b>YTD TOTAL</b>		<b>\$154,194</b>	<b>\$649,885</b>	<b>\$235,029</b>	<b>\$0</b>	<b>\$3,939</b>
	1) VAHC - 100% Paid VA healthcare					
	2) CAMPVA - 100% Paid healthcare for spouse and children					
	3) CHAP 35 - Paid college tuition for spouse and children					
	4) WI GI BILL - Tuition waived at UW Colleges for Veteran and Dependents					
	5) WI Property Tax Credit					