

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY BOARD MEETING**

MONTH: DECEMBER

DATE: December 16, 2014

TIME: 5:00 PM

**PLACE: County Board Room
Administrative Center
810 Lincoln Street
Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Appointments**
 - a. Kewaunee County EMS Council**
 - b. Grievance Committee – John Cmeyla**
 - c. Public Health Director/Officer – Cynthia Kinnard**
- 6. Annual Reports and Other Reports to the Board as Requested by the County Board or Committee:**
 - a. Kewaunee County UW Extension – Claire Thompson**
 - b. Kewaunee County Economic Dev. Presentation – Jennifer Brown**
 - c. Kewaunee County Administrator – Edward J. Dorner**
- 7. Committee Reports:**
 - a. Highway / Solid Waste Committee**
 - b. Personnel, Advisory & Legislative Committee**
 - c. Health, Child Support and Veteran Service Committee**
 - d. Extension-Education Committee**
 - e. Land & Water Conservation Committee**
 - f. Law Enforcement & Emergency Mgmt. Committee**
 - g. Finance and Public Property Committee**
 - h. Human Services Committee**
 - i. Promotion and Recreation Committee**
 - j. Revolving Loan Fund Committee**
 - k. Bay Lake Regional Planning Commission**
- 8. Citizen's Input (maximum 3 minutes per appearance)
(20 minutes total per meeting)**

9. **First Reading of Ordinance (vote to be taken at the next County Board meeting)**
 - a. **None**

10. **Consideration of Bills and Claims for Approval:**
 - a. **Extension Education & Zoning**
 - b. **Land & Water Conservation**
 - c. **Finance & Public Property**
 - d. **Health, Veteran Service & Chlld Support**
 - e. **Law Enforcement & Emergency Management**
 - f. **Promotion & Recreation**
 - g. **Human Services**
 - h. **Highway/Solid Waste**

11. **Recess, for Finance Committee to approve bills**

12. **Consideration of Resolutions:**
 - a. **Resolution Appointing Interim County Administrator**
 - b. **Resolution Approving the Taking of Tax Deeds**
 - c. **Resolution Granting the Petition for Bridge Aid – Town of Montpelier**
 - d. **Resolution Approving Personnel Policies**
 - e. **Resolution for Adoption of the Kewaunee County Comprehensive Outdoor Recreation and Fairgrounds Space Plan**
 - f. **Resolution Approving the Sale of Tax Deed Parcel to the City of Kewaunee**

13. **Consideration of Ordinance read at previous County Board Meeting**
 - a. **None**

14. **Communications:**
 - a. **Resolutions from other Counties**
 - b. **Kewaunee County Events**

15. **Chairman Comments**
 - a. **Kewaunee County Administrator-Edward J. Dorner’s Retirement**

16. **Set meeting date for next County Board Meeting**
 - a. **January 20, 2015 at 6:00 p.m. (previously scheduled)**
 - b. **February 17, 2015 at 6:00 p.m. (previously scheduled)**

17. **Adjournment**

/s/ Ron Heuer
Ron Heuer
Kewaunee County Board Chairman

/s/Jamie Annoye
Jamie Annoye
Kewaunee County Clerk



KEWAUNEE COUNTY BOARD OF SUPERVISORS

Ron Heuer-Chairman

Linda Sinkula-Vice-Chairman

December 16, 2014

Honorable Members of the Kewaunee County Board

Pursuant to Ordinance No. 119-2-81 adopted by the Kewaunee County Board of Supervisors on February 17, 1981, I hereby make the following appointments to the "Kewaunee County EMS Council".

CLASSIFICATION

TERM
1/1/2015 to 12/31/2017

Ambulance

Dan Opicka
Kelly Koss

Fire

Tom Vandenack
Lew DuChateau

Hospital

Dr. Chris Sorrells

First Responder

Greg Papham

City Police

John Massart

County Sheriff

Dave Cornelius

County Government

Citizen at Large

Jeff Vollenweider

Respectfully Submitted,

Ron Heuer
Kewaunee County Board Chairman



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Edward J. Dornier
County Administrator

December 16, 2014

GRIEVANCE COMMITTEE

TO: Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 59.26(8)(b) I hereby appoint the following individual to serve on the Kewaunee County Grievance Committee:

Term January 1, 2015 to April 14, 2016

John Cmeyla
702 Ohio Street
Algoma, WI 54201

Respectfully submitted,

Edward J. Dornier
Kewaunee County Administrator

Kewaunee County is an Equal Opportunity Employer

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeeco.org>



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Edward J. Dorner
County Administrator

December 16, 2014

APPOINTMENT

Public Health Director
Public Health Officer

Honorable Members of the Kewaunee County Board:

I hereby make the following appointment pursuant to Wisconsin Statutes 59.18(2)(b) effective December 10, 2014 subject to Board approval.

Cynthia Kinnard

Respectfully submitted,

Edward J. Dorner
Kewaunee County Administrator

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeeco.org>



RESOLUTION NO.

APPOINTING INTERIM COUNTY ADMINISTRATOR

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Resolution number 6-6-2000, adopted in 2000 and made effective on August 1, 2000,
 2 created the position of Kewaunee County Administrator; and
 3
 4 **WHEREAS**, the incumbent Kewaunee County Administrator is set to retire on January 2, 2015; and
 5
 6 **WHEREAS**, the recruitment and selection process for a successor administrator is ongoing and will not
 7 be complete prior to January 2, 2015; and
 8
 9 **WHEREAS**, the Personnel, Advisory and Legislative Committee considered and hereby recommends
 10 appointing Jeffrey R. Wisnicky as Interim County Administrator until a permanent county administrator is
 11 in office; and
 12
 13 **WHEREAS**, the Personnel, Advisory and Legislative Committee further recommends the Interim County
 14 Administrator receive compensation at fifty percent (50%) of the current administrator's salary on a pro-
 15 rated basis.
 16
 17 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 18 assembled this 16th day of December 2014, that the Board hereby
 19 appoints Jeffrey R. Wisnicky as the Interim County Administrator effective
 20 upon the retirement of the incumbent Kewaunee County Administrator.
 21
 22 **BE IT FURTHER RESOLVED**, the Interim County Administrator will
 23 receive compensation at fifty percent of the current administrator's salary
 24 on a pro-rated basis.

Respectfully Submitted,
PERSONNEL, ADVISORY AND LEGISLATIVE COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P.				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastafir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

A RESOLUTION APPROVING THE TAKING OF TAX DEEDS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS** the County of Kewaunee is the owner of a certain tax certificates issued by the Kewaunee
 2 County Treasurer pursuant to Wisconsin Statute §74.57(1) relating to delinquent real property taxes for
 3 which the period of redemption has now run, and more specifically described in the Notice for Application
 4 for Issuance of Tax Deeds served on the following named persons, copies of which are on file in the
 5 Office of the Kewaunee County Treasurer:
 6

7 Owner	8 Parcel Number	9 Location of Parcel	10 Amount Due
11 Dora Arndt	12 31 201 34.053	13 City of Algoma	14 \$6,426.33
15 Richard and Lucie Faust	16 31 004 23.011 17 31 004 23.012	18 Town of Carlton	19 \$6,090.75
20 William and Dawn Homig	21 31 002 6.GL3.05 R26E	22 Town of Ahnapee	23 \$30,557.63
24 Kevin Kemp	25 31 241 OTP 44	26 City of Kewaunee	27 \$5,050.82
28 John McDonald	29 31 010 21.032	30 Town of Lincoln	31 \$14,582.93
Dean Starr	31 201 ADE 23	City of Algoma	\$1,655.49

21 **AND WHEREAS**, Notice of Application for Issuance of Tax Deeds have been served upon the owners of
 22 record, occupants and interested parties pursuant to Wisconsin Statutes §75.12 within the time
 23 prescribed by statute and proof thereof has been filed with the County Clerk for Kewaunee County.
 24

25 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 26 assembled this 16th day of December 2014 that the County Clerk for the County of Kewaunee issue and
 27 execute a deed of any land described in the said tax certificate remaining unredeemed which shall vest
 28 in the county an absolute estate in fee simple in such land as provided in Wisconsin Statutes §75.14.
 29

30 **BE IT FURTHER RESOLVED**, that the said deed shall be recorded in the Register of Deeds Office and
 31 the County is authorized to take such action as may be necessary to take possession of the land.

Respectfully Submitted,

THE FINANCE & PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 Please see amounts due above. The amounts due reflect all taxes due to current and all interest and penalties.

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heldmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastair, J.				
Paape, G.				
Pagel, J.				
Palder, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

A RESOLUTION GRANTING THE PETITION FOR BRIDGE AID - TOWN OF MONTPELIER

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Town Board of the Town of Montpelier has petitioned the Kewaunee County
 2 Highway Commissioner for bridge aid to repair or construct the Gasche Road Bridge located in
 3 Section(s) 7&8 in the Town of Montpelier pursuant to §82.08, Wisconsin Statutes; and
 4
 5 **WHEREAS**, Section 82.08(3), Wisconsin Statutes, provides the Town and the County shall
 6 each pay one-half of the cost of construction or repair of a bridge; and
 7
 8 **WHEREAS**, the cost of said bridge construction and/or repairs is estimated at \$9,195.29; and
 9
 10 **WHEREAS**, the Town of Montpelier hereby petitions the Honorable Kewaunee County Board of
 11 Supervisors to raise \$4,597.65 to cover the County's share of said cost of the bridge
 12 construction and/or repairs.
 13
 14 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors, duly
 15 assembled this 16th day of December 2014, that the Board hereby approves the petition of the
 16 Town of Montpelier and agrees to contribute the sum of \$4,597.65 representing the County's
 17 share of the costs to construct and/or repair the aforementioned bridge.
 18
 19 **BE IT FURTHER RESOLVED**, the \$4,597.65 shall be paid from the 2015 County Aid Bridge
 20 Fund.

Respectfully Submitted,

HIGHWAY AND SOLID WASTE COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 \$4,597.65 from County Aid
 Bridge Fund in 2015

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillon, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

A RESOLUTION APPROVING PERSONNEL POLICIES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Personnel, Advisory and Legislative Committee considered and hereby recommends
 2 approval of the following Personnel Policy:

3
 4 **RECLASSIFICATION POLICY**

5
 6 Kewaunee County classifies positions according to the nature and difficulties of the duties and
 7 responsibilities assigned employees appointed to such positions. Reclassification is proper when
 8 substantial changes in the duties and responsibilities of individual positions occur.

- 9
 10 1. An employee or a department head may initiate a request for reclassification of a current position.
 11 Reclassification requests are due to the County Administrator's office on or before the first day of
 12 June for the following budget year.
 13
 14 2. Reclassification requires the employee and the department head to document significant changes in
 15 existing duties since the most recent review. A change of duties may result from reorganization or
 16 from a logical and gradual change of responsibilities over a time. Reclassification is only proper for
 17 permanent changes in duties and responsibilities.
 18
 19 3. A request for reclassification must be in writing and include a Position Classification Review Form
 20 and a new Job Description Questionnaire with notes indicating duties that have changed since the
 21 last review. The Questionnaire must be completed and signed by the employee and reviewed and
 22 signed by the department head and the County Administrator. At each level of review, the
 23 department head and the County Administrator will verify or comment on the accuracy of responses.
 24
 25 4. The County Administrator will submit the Questionnaire and any supporting documentation to the
 26 Personnel, Advisory and Legislative Committee for evaluation. The Personnel, Advisory and
 27 Legislative Committee may seek the assistance of an outside firm to assist in the reclassification
 28 evaluation process.
 29
 30 5. The Personnel, Advisory and Legislative Committee will determine if Reclassification is appropriate
 31 and the decision is final for one year.

32
 33 **NOW, THEREFORE, BE IT RESOLEVED**, by the Kewaunee County Board of Supervisors duly
 34 assembled this 16th day of December 2014, that the Board approves and adopts the proposed
 35 Personnel Policy.

Respectfully Submitted,

PERSONNEL, ADVISORY AND LEGISLATIVE COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 Not determinable.

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillon, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastair, J.				
Paape, G.				
Page, J.				
Palder, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

**ADOPTION OF THE KEWAUNEE COUNTY COMPREHENSIVE
OUTDOOR RECREATION AND FAIRGROUNDS SPACE PLAN**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

- 1 **WHEREAS**, The Kewaunee County Promotion and Recreation Director and the Kewaunee County
- 2 Promotion and Recreation Committee have updated the Kewaunee County Comprehensive Outdoor
- 3 Recreation and Fairgrounds Space Plan; and
- 4
- 5 **WHEREAS**, the Kewaunee County Comprehensive Outdoor Recreation and Fairgrounds Space Plan
- 6 includes a general outline and plan for the recreational development of Kewaunee County; and
- 7
- 8 **WHEREAS**, adoption of the plan is required for Kewaunee County to become and remain eligible for cost
- 9 sharing aid programs administered through the State of Wisconsin; and
- 10
- 11 **WHEREAS**, the plan is available for inspection at the Kewaunee County Promotion and Recreation
- 12 Department or at the Office of the County Clerk.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors, duly
- 15 assembled this 16th day of December 2014, that the Kewaunee County
- 16 Comprehensive Outdoor Recreation & Fairgrounds Space Plan be
- 17 adopted as the approved recreational plan for Kewaunee County.

Respectfully Submitted,

PROMOTION AND RECREATION COMMITTEE

APPROVED AS TO FORM
Jeffrey R. Wisnicky
Corporation Counsel

FISCAL IMPACT STATEMENT:
This resolution does not require an
appropriation from the general fund.

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

A RESOLUTION APPROVING THE SALE OF TAX DEED PARCEL TO THE CITY OF KEWAUNEE

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Section 75.69(2) of the Wisconsin Statutes authorizes counties to negotiate the
 2 sale or exchange of tax delinquent real estate with another municipality; and
 3
 4 **WHEREAS**, the City of Kewaunee desires to purchase Tax Parcel No. 31 241 OTP 44 located
 5 at 307 Ellis Street in the City of Kewaunee; and
 6
 7 **WHEREAS**, the Finance and Public Property Committee considered and hereby recommends
 8 selling Parcel No. 31 241 OTP 44 to the City of Kewaunee for \$5,050.82, which represents the
 9 total amount of tax owing, interest and penalties on Parcel No. 31 241 OTP 44.
 10
 11 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors, duly
 12 assembled this 16th day of December 2014, that the Board approves the sale of Parcel No. 31
 13 241 OTP 44 to the City of Kewaunee for \$5,050.82.

Respectfully Submitted,

FINANCE & PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 \$5,050.82

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

Highway/Landfill Committee Minutes

November 7, 2014

The Highway Committee meeting was called to order at 8:45 A.M. by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer, and County Board Supervisor Pat Benes.

Adoption of Agenda: John Mastalir made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: John Mastalir made a motion to approve the Highway Committee Minutes from their October 22nd & October 24th meetings. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent, Joe Dax was unable to attend today's meeting, Commissioner Every had the following to report on Joe's behalf:

- ❖ Shop:
 - No Major Repairs, mechanics have been harnessing trucks for winter
 - Transitioning other equipment to winter use
 - #83 grader is gone to Brooks Tractor for its 2,000 hour service check
- ❖ Operations:
 - CTH "G" paving ~ the base layer is completed, the surface layer will be added in 2015, shouldering work is complete as well
 - Crews are ditching in the Town of Montpelier
 - We replaced a culvert on Fir Road for the Town of Lincoln
 - Bridge approach paving on STH "42" in the City of Kewaunee has been completed for the State
 - We've been patching for Town of Casco
 - Crews have been tarring/chipping man-hole covers & bridge approaches for winter
- ❖ Future Work:
 - Snow Fence Post Installation
 - Today was the last day for the Hot-mix Plant ~ Winter Maintenance will need to be completed
 - We'll be taking delivery for County & State Salt
 - Center~lining & Fog-Line painting will be completed as the weather temperatures allow (must be in the 40's)

Committee Member, John Mastalir inquired about CTH "E" between Miller Street & First Street in the City of Kewaunee stating how poor the condition of the road is. Both Chairman Kirchman & Commissioner Every stated that CTH "E" has been on the list yearly to be completed, however, the City of Kewaunee needs to agree to this work as they will be responsible for the parking lanes.

Committee Member, Bruce Heidmann asked for an update on brine and wanted to know how many trucks are ready for winter. Commissioner Every responded to Bruce's inquiry stating half of the trucks are ready to go and Brown County just started making brine.

Office Manager Mary O'Leary had the following to report:

- ❖ No report from Mary today because the office has been short-staffed for over a week. She will have updated spreadsheets for the next meeting.

Commissioner Todd Every had the following to report:

- ❖ Registration forms for the Winter Highway Conference had been forwarded to all committee members and need to be returned at the next meeting

- ❖ Routine Maintenance Agreement 2015 with the State:
 - Slight increase in the budget for Winter Maintenance
 - These changes will be presented at our next Committee Meeting
- ❖ 3 employees that were LTE's are now full-time. Welcome Brett Schneider, Rick Wautlet, & Mike Kostichka. We're currently at 24 employees with 2 anticipated retirements before year end
- ❖ Applications for Part-Time Snow Plow Drivers were due last Friday. We've received 5 or 6 applications. Of these 5 or 6 applications, none are past employees
- ❖ Applications for the Worker Eligibility List are due today
- ❖ Commissioner Every mentioned that he'd like this committee and the Personnel Committee to give some thought & consideration regarding the vacation usage policy. He mentioned perhaps they'd like to consider paying out the employee if they haven't used their vacation each year because it's actually difficult for employees to use their vacation due to limited staff & the demands of the department. Currently, employees can only carry-over 40 hours (1 week).
- ❖ A copy of the current Utility Permit Application (WCHA), Fee Schedule, & Policy was provided to each committee member for their review. To date, we've issued 24 permits in 2014.
- ❖ Commissioner Every met w/ Aerica from UW-Extension, Sheriff Joski, and other Sheriff Dept personnel regarding *Farm Technology Days* which will be hosted by Kewaunee County on July 11, 12, & 13, 2017. This is something the committee should continue to think about, should we have a special line item in the budget? They will need signs, barricades, & snow fence from the Highway Dept.
- ❖ The Town of Pierce has decided to go with a private contract for winter maintenance and will not be utilizing the Highway Dept. The Commissioner and Patrol Superintendent will adjust our routes accordingly.

Discuss Act 377 ~ Implements of Husbandry (IOH): Commissioner Every attended both informational sessions hosted by UW-Extension at the Kewaunee County Fairgrounds. Commissioner Every is recommending the committee supports "Option F" which would follow ACT 377 as written, which already increases the weight that can be carried without a permit. The county would also process permits as requested if haulers wanted to exceed the approved weight limits within the law. A motion was made by Bruce Heidmann to adopt Option F under Act 377 as Kewaunee County's Policy. Second by Tom Romdenne. All in favor. Motion carried.

Discuss Establishing an On-Call Schedule and associated compensation: Commissioner Every had a hand-out detailing responses to concerns & questions from the previous meeting. Here is a re-cap:

Q: Is it really necessary to have 2 employees on-call each weekend?

A: Yes, those on call can work as a team to efficiently gather information regarding the weather, monitor road conditions, and other information to make decisions

Q: How did the Commissioner come up with the amount of \$300 for the stipend?

A: Commissioner Every took into consideration that presently if an employee is called in to perform some sort of duties/services, they are guaranteed 2 hours of pay. Commissioner Every calculated this at the Lead-Man Pay Rate to be about \$50 and therefore doubled it for each day on call (Fri, Sat, Sun, & into Monday morning). Although there are provisions in the current Personnel Policies to allow for On-Call personnel in other departments, the payment methods would not work as efficiently within the Highway Department. Those policies provide four hours of compensating time for Human Services Department staff when they carry a pager for a week. One disadvantage to this is it is really difficult to get our work completed without allowing more time off for some employees. Another disadvantage is this would take more administrative staff time to calculate and track the compensating time.

Q: What would the "on-call" hours be?

A: The general time for being on call would begin at 3 PM on Friday & go until 6 AM on Monday. As stated in the meeting, the Commissioner & Patrol Superintendent will be the employees on call from Monday night through Friday morning. Those participating in the on-call list would then be responsible for the weekend. The Commissioner and Patrol Superintendent would also participate in the weekend on-call rotation.

Q: Some of the committee felt the time frame for having the list was too long.

A: The information presented discussed having the on-call list available from mid-November through the end of April. This represented the extreme amount of time span for the on-call period. This can certainly be adjusted to shorten the time. Commissioner Every would be comfortable with December through March, with the ability to schedule staff if we have an early start to winter or if it lasts longer than normal.

Q: How does this stipend work with the current labor laws?

A: The stipend would not have an effect on the hourly wages of the employee's on-call hours nor assessed to the regular work week. They would receive their stipend for performing the administrative functions of being on call. If the employees would need to work, they would get paid their hourly wage per our personnel policies as well as the stipend for the weekend.

Q: Were other options considered?

A: One option discussed was to not change the operations. This would mean the Commissioner & Patrol Superintendent would perform these duties exclusively. In the event of a winter similar to the last, one can expect burnout. This is not healthy and it can also effect the administration of the daily business of the department. This is really not an option since Commissioner Every was challenged with finding a way to improve this procedure.

Another option being considered earlier this year was to rotate the administrative staff of the department. This option was no longer being considered after the elimination of one administrative position within the department. Also, there is a need to be able to monitor the differing conditions geographically within the county.

Another option presented was to schedule employees to work these hours and be scheduled off during the regular work week. Although this may seem to have some merit, Commissioner Every is not comfortable with having only one or two employees working on the weekend. There are a limited number of work activities which can be done with a small amount of staff. Lastly, all other counties within the region use an on-call list for these activities. Although some of the responsibilities are slightly different for those on-call, the main responsibilities are the same.

Commissioner Every updated the following numbers:

Number of weekends (December thru the end of March)	= 17
Employees on call per weekend	= 2
Number of Spots to fill	34
Number of Spots filled by Commissioner and Patrol. Supt.	= 16
*Commissioner will take 1 weekend & the Patrol Supt. will take 2 weekends	
Number of Spots to be filled by Hourly Employees	= 18
Stipend (\$300.00) X 18	= \$5,400.00

County Board Chairman Ron Heuer asked what has changed now & why can't things continue on as they have been. He also asked why can't Commissioner Every or Patrol Superintendent Dax simply take off on Tuesday or Wednesday (for example) after they've worked the weekend. Mr. Heuer suggested these 2 individuals "flex" their hours seeing as other county employees to this. Mr. Heuer had a very negative approach to the subject again stating this has never been done in the past, why do it now?!

Commissioner Every further explained individuals "on call" would be responsible for monitoring roads if conditions warrant the need. They would also phone staff in & be responsible for setting up employees & their schedules & locations if needed.

County Board Supervisor Pat Benes asked what would happen if the on-call person who is calling staff in would be needed to operate equipment. This was addressed above.

Committee Member Tom Romdenne confirmed with Commissioner Every that if an employee is the "on call" person, they are actually saving the County money by choosing to be 'on call' where their wage is about \$5 per hour vs. the \$30+ per hour they could get had they been operating equipment. Mr. Romdenne stated he has some reservations about the need for someone to be "on call" every weekend.

Committee Member Bruce Heidmann asked if the on-call list is approved, would they need to be in & working the same hours as those plowing the roads. Mr. Heidmann also stated he feels because this committee has taken action to eliminate the management available that for the small amount of \$5,400 is worth trying it for the year.

Committee Member John Mastalir said the "on call list" can provide several positive things including potential candidates for future positions within the department plus a safety factor.

Motion made by Tom Romdenne that the Highway & Solid Waste Committee recommends the Personnel Committee pass a motion to have the Personnel Policies and Procedures be revised to establish a stipend for hourly employees within the Highway Department to be compensated for participating in an On-Call List. Second by Bruce Heidmann. Roll Call Vote: Larry Kirchman, Bruce Heidmann, and Tom Romdenne all voted in favor. John Mastalir & Gary Paape opposed. Motion Carried 3-2.

Discuss Highway Commissioner Vehicle Use: Commissioner Every had a hand-out for all committee members regarding this request. Reasons for the request include:

- 1) The vehicle is equipped with the tools to assist with making decisions. The radio, thermometers, and measuring devices are wired into the vehicle.
- 2) The current policy works well for departments providing services during regular business hours. However, the Highway Department is available at all hours of the day and operations take place outside normal business hours. The policy also states that if an employee is issued a vehicle for being on call on a 24 hour basis, the only personal use allowed is from work to home.
- 3) Hiring employees is different now. 10-20 years ago, you could require an employee to be a resident of a municipality. Today those requirements do not exist, sometimes you have to broaden your search to get employees and that may cause the need to refine policies.
- 4) There would be less wear and tear on Commissioner Every's personal vehicle. One of the goals of the policy is to minimize the use of personal vehicles. Therefore, within the Highway Department, the Highway Commissioner and the Patrol Superintendent have been provided with vehicles to take home in order to be able to respond to the situations which may arise. This allows us to respond as quickly as possible when needed as we are on-call 24/7/365.
- 5) Commissioner Every feels we will gain efficiency in our operations. Our new Patrol Superintendent lives on the east side of the County and can easily cover the east side and with Commissioner Every's proximity to the west side of the County, he can check conditions there more timely.

County Board Chairman Ron Heuer inquired about whether Commissioner Every was told during the interview process that he could take the County vehicle home when inclement weather was predicted. Commissioner Every stated this was not a topic of discussion during the interview process. Commissioner Every's opinion was he felt the current policies do not address the topic of a county vehicle being out of the county after normal business hours with employees who are available 24/7/365.

Committee Member Gary Paape said this was a good request for the winter months & agrees it would be a good use of tools & time needed to arrange staff.

Committee Member John Mastalir mirrored Gary Paape's thoughts/comments stating the Commissioner could hit the north end of the County on his way in for better coverage.

Motion authorizing the Highway Commissioner to take the County Vehicle home which is outside of Kewaunee County this Winter season made by John Mastalir. Second by Gary Paape. All in favor. Motion carried.

Approve & Sign Vouchers: Solid Waste Vouchers paid by check: \$20,554.85. Solid Waste Vouchers paid by credit card: \$256.15. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

Any other business as allowed by law: None

Highway Operations Study Strategic Planning: At 11:10 AM, Dan Koszalinski & Amy Biersteker from Schenck Associates joined the meeting to further discuss the Highway Operations Study. Office Manager Mary O'Leary also joined the meeting at this time.

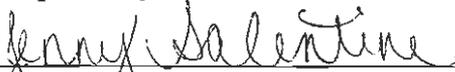
Note: Committee Member Bruce Heidmann left the meeting @ 1:30 PM. Chairman Kirchman left the meeting at 2:00 PM. County Board Chairman Ron Heuer ran the meeting beginning at 2:00 PM.

Next Meeting Dates:

- ❖ Wed., November 19th @ 12:00 – Noon!
- ❖ Thurs., December 4th @ 8:45 AM
- ❖ Wed., December 17th @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by John Mastalir. Second by Gary Paape. All in favor. Motion carried. Meeting adjourned at 2:45 PM.

Respectfully submitted:



Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

November 19, 2014

The Highway Committee meeting was called to order at 12:00~Noon by Chairman Larry Kirchman. Members present included: Larry Kirchman, Gary Paape, and John Mastalir. Committee Members Bruce Heidmann & Tom Romdenne were excused. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Office Manager Mary O'Leary, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer, and County Board Supervisor Pat Benes.

Adoption of Agenda: Gary Paape made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Gary Paape made a motion to approve the Highway Committee Minutes from their November 7th meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent, Joe Dax had the following to report:

❖ Last Few Wks:

- Crews were working @ the Hillside Shop on a Septic Tank issue
- State Salt Shed repairs performed @ Algoma Shop
- We've pumped water out at the Quarry
- Rip-Rap around some of the culverts replaced earlier this year
- Bridge maintenance in the Town of Montpelier
- Brine tanks are filled @ all outside shops
- We've been pre-wetting roads when conditions warrant
- Approx 70% of Snow Fence posts are in (Just FYI: There's about 9" of frost under the black top)
- We've moved the LP Tank @ the Main Shop to a new location
- Harnessing Trucks for Winter (11 trucks are complete at this time, almost 12, then only 3 left)
- Graders are harnessed & prepped
- Tarring & Chipping bridge approaches & man-hole covers

Committee Member Gary Paape inquired about the Fog Line on CTH "S". We'll be completing this work once the temperature rises. County Board Chairman Ron Heuer asked if we've plowed already this winter, to which Joe & Commissioner Every replied YES, Sunday morning this past weekend both State & County Roads were plowed.

Office Manager Mary O'Leary had the following to report:

❖ Hand-Outs:

- Roads & Bridges Budget Report (January 1 thru October 18) (Overview of figures & amounts)
- Roads & Bridges Budget Report (January 1 thru November 12) (Conversation about CTH "S" & "G")

Committee Member, Gary Paape, asked what happens to any un-used dollars @ year end? Where do these funds go? Do they go to the General Fund? Or kept in the Highway Dept. Budget? Discussion followed explaining that the Roads and Bridges Budget unused tax levy dollars stay in the Roads and Bridges Fund for future county road and bridge work. Gary also requested he'd like the committee to receive a Roads and Bridges Report of the accumulated balance.

- ❖ Mary reported the CHEMS Conference & Bookkeepers meetings went well
- ❖ There will be an increase in the State Equipment Rates. These rates will be effective January 1st, 2015.
- ❖ The State Administration Rate is decreasing in 2015 from 4.44% to 4.32%.

Committee Chairman Larry Kirchman asked how we determine cost for Salt, Sand, & Brine. The charge out rate for salt is calculated with the contract unit cost from the annual contract in addition to our labor and equipment for storing it. Sand-mix is calculated at a cost of 1 ton of salt to 7 tons of sand including labor and equipment to mix and store it. Brine is picked up from Brown County with no unit cost charged to the County. The Brine charge out cost is calculated based on the labor and equipment to pick it up and store it. Non-WI DOT customers are charged \$.10/gallon for the Brine when they request it.

Commissioner Todd Every had the following to report:

- ❖ Received a request from Ayres Associates to attend a December meeting. They will be here Dec. 4th.
- ❖ Commissioner Every shared a Summary of proposed WIS DOT Transportation budget.
 - This was sent to all committee members via email
- ❖ Winter Highway Conference (WCHA) draft Agenda was sent to all committee members via email
- ❖ Following our previous committee meeting, Commissioner Every sent information to all Town Officials regarding the Highway Dept decision to go w/ Option F in IOH. A letter and informational piece was sent to each municipality.
- ❖ Winter Salt Update for the County:
 - Morton Salt is having issues – salt not in, etc.
 - We will not have a commitment of “pick-up salt” in addition to what we have delivered
 - We’ve ordered 2,000 ton in the past for pickup that we will NOT get due to an error @ Morton Salt Co.
 - However, we do have an 800 ton reserve with our order that we can use if needed. We will monitor the salt usage and adjust to use more sand salt if needed.
- ❖ We have received a letter from the DNR regarding our request to reduce the balance in the long-term-care-account, it has been approved! This would be approximately a \$700,000.00 reduction. \$100,000.00 to go to Long –Term Care account and \$600,000.00 to go to the General Fund.
- ❖ Commissioner Every stated the Bridge Inspection Reports are completed & anyone wishing to review these can do so in his office.

Committee Chairman Kirchman inquired about our hiring process for open positions. Commissioner Every stated we interviewed 4 of the 5 applicants for LTE Snow-Plow-Drivers. We will be interviewing 10 candidates for the Eligibility List. We had received about 17 – 20 applications. Once interviewed, we’d like the Eligibility List to be effective up to one year.

Landfill Facility Manager Mike Paral had the following to report:

- ❖ Hand-Outs:
 - Charge accounts by name
 - Tonnage Summary by refuse type
 - Tonnage listed by County
 - Approx. 2/3 tons of refuse comes from within Kewaunee County
 - Approx. 1/3 tons of refuse comes from outside Kewaunee County
- ❖ We’ve signed a contract w/ Liberty Tire. Changes in the agreement include a specified amount of tons per week or tons per month.
- ❖ The Alarm System in the bale-house is 30 years old
 - System needs maintenance / review / or to be updated
 - Door #6 no longer has an alarm on it
 - We were billed for a false alarm for a fire call
- ❖ NONC (Notice of Non Compliance) ~ all issues have been corrected
- ❖ Plastic Cover Deployer is working out GREAT!
- ❖ Mike and Steve will need to attend continuing education seminars for their landfill operators licenses. We will be looking at the opportunities.
- ❖ Initial Site Report Completed & Submitted to DNR Update:
 - Completeness determination gives them 60 days to review

Discuss Landfill Operations and update on Phase 3 Expansion Process: County Board Chairman Ron Heuer addressed the Committee regarding the amount of revenue the landfill needs to generate each year for the next 3 years to break even. According to Mr. Heuer, there is a third-party interested in purchasing & operating the landfill. There is also interest to continue as is until our landfill is full. Lengthy conversation & concerns followed regarding a contract w/ a private party. No Action Taken.

Discuss WISDOT 2015 Routine Maintenance Agreement: Commissioner Every presented the 2015 Routine Maintenance Agreement from WISDOT. The estimated amount budgeted is \$437,900.00 which is an increase of \$25,500.00 from the 2014 RMA. Motion made by John Mastalir to approve the WIS DOT 2015 Routine Maintenance Agreement. Second by Gary Paape. All in favor. Motion carried unanimously.

Discuss County Permit to Construct/Maintain Utilities in the Right-of-Way: A motion to Table this until the next meeting was made by Gary Paape. Second by John Mastalir. All in favor. Motion carried unanimously.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$110,209.16. Highway Vouchers paid by credit card: \$5,258.05. Motion to approve vouchers as presented made by John Mastalir. Second by Gary Paape. All in favor. Motion carried unanimously.

Approve Travel Requests:

- ❖ 2015 Wisconsin County Highway Association (WCHA) Winter Road School January 12 – 14, 2015. Gary Paape, Tom Romdenne, Bruce Heidmann, and Commissioner Every to attend. Motion to approve said travel request made by John Mastalir. Second by Gary Paape. All in favor. Motion carried unanimously.

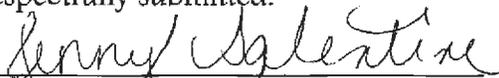
Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Thurs., December 4th @ 8:45 AM
- ❖ Wed., December 17th @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by John Mastalir. Second by Gary Paape. All in favor. Motion carried. Meeting adjourned at 2:08 PM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

MINUTES

PERSONNEL COMMITTEE

December 10, 2014

The Personnel Committee meeting was called to order by Chairman Ron Heuer at 4:30 PM on December 10, 2014 at the Administration Center.

Present: Ron Heuer John Pagel Kaye Shillin Linda Sinkula Bruce Heidmann Lee Luft Bob Weidner Larry Kirchman Tom Romdenne

Also present: Ed Dorner Jeff Wisnicky Chuck Wagner Greg Thousand Melissa Annoye Debra Hakari Carol Lenius Sandy Winnemueller Tina Paral Kristin Veleke Shawn Leonardson

Moved by Heidmann second by Luft to adopt the agenda. Motion carried.

Greg Thousand, Human Services Director, addressed the Committee regarding Family Care and the impact it will have on staffing. Family Care is scheduled for implementation in Kewaunee County on June 1, 2015. This will result in a reduction in staffing from two managers and eight case workers to one manager and three case workers. Staff personnel appeared to speak regarding the staff structure changes. Job descriptions were presented for the manager and case worker positions.

Moved by Luft second by Heidmann to approve the job description for the Family and Community Services Manager. Motion carried: 7 yes 2 no {Sinkula Shillin}.

Moved by Kirchman second by Romdenne to approve the position description for the Children's Long-Term Support Worker. Motion carried: 7 yes 2 no {Sinkula Shillin}.

Moved by Romdenne second by Luft to approve the position description for the Birth to Three Services Coordinator/Safe and Stable Families Coordinator. Motion carried: 7 yes 2 no {Sinkula Shillin}.

Moved by Heidmann second by Weidner to send the issue regarding ADRC Lakeshore employees using County vehicles back to the HHS Committee for a recommendation. Motion carried.

Administrator Dorner stated that the Public Health Agency will continue as a stand-alone Agency and he will have an appointment for Public Health Director for approval by the County Board at the December 16th Board meeting.

Moved by Heidmann second by Luft to table the wage adjustment for a Land and Water employee until the new department hire has been made. Motion carried: 8 yes 1 no {Weidner}.

Moved by Weidner second by Kirchman to approve the Position Reclassification Policy as presented by Corporate Counsel. Motion carried.

Moved by Weidner second by Pagel to table the Land and Water Department position reclassification until the Land and Water Committee has reviewed the request and submit a recommendation to the Personnel Committee. Motion carried.

Moved by Weidner second by Heidmann to approve the appointment of Jeff Wisnicky as Interim County Administrator and have a Resolution sent to the County Board for final approval. Motion carried.

Administrator Dorner informed the Committee regarding vacant positions that are in the process of being filled. These positions are: Public Health Director, Clerk of Courts Secretary, Assistant Janitor, Highway Eligibility List, Conservation Specialist and County Administrator.

Next meeting of the Personnel Committee will be on January 14, 2015 at 4:30 PM.

Moved vby Kirchman second by Heidmann to adjourn. Motion carried.

Meeting adjourned at 6:45 PM.

Submitted by: Thomas J. Romdenne, Secretary

Agriculture & Extension Committee Meeting
Kewaunee County Administration Committee Room
December 3rd, 2014
Minutes

Call to Order:

Chairman, Tom Romdenne called the meeting to order at 4:00 pm.

Roll Call:

Members included: Tom Romdenne, Bob Garfinkel, Ron Paider, Gary Paape, Claire Thompson, Community Development Educator, Renee Koenig, Family Living Educator and Aeric Bjurstrom, Agriculture Agent.

Approval of Agenda:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the agenda. Motion carried.

Approval of Minutes:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the minutes. Motion carried.

Citizen Input: None

Educators' Report:

Claire Thompson reported that the W.A..C.E.C. Capital Connection Day, would be a one day only event to be held April 30th, 2015. Claire will be finalizing all information pertaining to this even in the next few weeks.

Renee Koenig, Family Living Educator, discussed the county parenting classes.

Aeric Bjurstrom, Agriculture Agent, along with Claire Thompson, Community Development Educator, discussed (dog damage claims) money; for claims coming from a percentage of the dog license fees. There were no claims in 2014.

Complete written reports are attached.

Overtime: None

Travel Expense: None

Approval of Bills:

A motion was made by Gary Paape to approve all bills presented and seconded by Ron Paider. Motion carried.

Set Next Meeting Date:

The next meeting was set for January 7th, 2015 at 4:00 pm. at the Kewaunee County Administration Committee Room.

Adjourn:

A motion was made by Ron Paider and seconded by Bob Garfinkel. Motion carried. The meeting adjourned at 4:40 pm.

Respectfully submitted:

Gary Paape
Secretary

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

December 3, 2014

State Horse Leader's Conference: During the 2014 Horse Leaders Conference, I had an opportunity present to over 90 youth and adult participants from throughout the state on the topic of building youth/adult partnerships and fostering youth voice in their county wide 4-H program. I lead the group through opinion exercises, guided group discussion, and cross county communication surrounding the topic. Many of the participants commented that they gained new perspectives and ideas to take back and begin using in their counties. An online evaluation of the program is being conducted.

In addition, to create a more inclusive environment through a statewide sportsmanship program. The sportsmanship program has existed for a number of years but was never really highlighted the accomplishment of receiving a statewide sportsmanship award. Through the sportsmanship program, I was able to bring to light the importance of sportsmanship at a county and state level. Additionally, I had an opportunity to work with the member of State 4-H Horse Association Board as one of their advisors. As the advisor for this group, I work with youth from throughout the Wisconsin State 4-H Horse Association project to build leadership skills, educational opportunities, and community awareness. I work with the group on a continual basis throughout the year. Overall, the leadership conference is an excellent leadership opportunity for all of the youth and adults involved.

Super STAR Seminar: In November, I had the opportunity to work with community coalition partners from Human Services and the Violence Intervention Project to facilitate the Super STAR Seminar program. As you may recall, STAR (Students Talking About Respect) is a multi-week program where we work with 5th and 6th grade girls on the topics of treating each other with respect and relational aggression. Relational aggression is more commonly referred to as girl bullying. After the five-week program, I conducted an evaluation to have a better understanding of what the girls learned and areas where they would like more help.

In response to those evaluations, we created the Super STAR Seminar at one school district. This booster session addresses the topics that the girls indicated that they would like more information about from the STAR program. In addition, it provides an opportunity to work with the girls in the fall of their 7th grade year and reiterate some of the topics that we worked on in the STAR program. The two specific topics we worked on during the Super STAR Seminar were cyber bullying and moving from bystanders to allies. We engaged the group through hands-on activities, discussions, reflection, and practicing new skills. In addition, during the 90-minute session, we reviewed the materials from the previous year, conducted a long-term evaluation, and conducted a program evaluation. When working with the girls, it is clear that bullying is something that has touched many of their lives and that they are looking for tools to help themselves and others.

4-H Teen Association: The 4-H Teen Association is gearing up for the annual Toys for Tots campaign. Last year, they began working with the program during the holiday season. I worked with the youth to make this a service learning project for the group. Service learning goes beyond community service and engages the members at levels of the service process. They are currently in the planning and collection phase of the service-learning project. One of the major activities that they plan is children's area. They are currently planning what activities that they are going to do with the children during this time. Typically, the teens plan child friendly, hands-on activities like decorating cookies and making crafts. The children's area allows a parent the time to choose gifts for their family and keep it a surprise.

For the Toys for Tots campaign the teens issue a challenge to the 4-H community clubs to collect as many gifts as a club as possible. The club that collects the most gifts wins an ice cream and movie party from the teen association. In turn, those toys are given to the Toys for Tots campaign. Additionally, this year, the clubs were issued a challenge to collect hats and mittens to distribute to the families. This service learning activity has a big impact on the youth involved in the 4-H Teen Association and they enjoy working with the program each year.

Upcoming Events

Project Day: The Kewaunee County annual Project Day planning is under way for 2014. The event is scheduled for February 28, 2015. We are currently seeking older youth and adult presenters as well as volunteers willing to help with the day's activities. Last year we had over 100 youth (both 4-H and non 4-H members) participate and this year we are anticipating more participants. Not only does the program provide the youth with new life-skills, but it also is a good method for promoting the 4-H program in Kewaunee County.



University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

Kewaunee County Agriculture & Extension Committee

Renee Koenig, Family Living Educator, UW-Extension

Activities Report for December 3, 2014

Parenting the Preschooler Fact Sheet – I developed a fact sheet for parents of preschoolers on the topic of parent-child active play time. The fact sheet will be distributed statewide.

Presentation to Journey's Club Adult Day Services – N.E.W. Curative Rehabilitation, Inc. is the organization providing respite services for adults with dementia and other health care needs at the facility in Luxemburg. I was asked to present to the program participants and I spoke about the County Health Rankings report and the quality of life factors that are included in the report.

Strong Women, Strong Bones - I am continuing to teach Strong Bones exercise classes at two locations in the county. The classes are proven to reduce falls among elderly, improve arthritis symptoms, increase flexibility, improve bone density and benefit mental health.

Home & Community Education (HCE) - I continue to provide an advisory role and offer education on leadership development.

Raising a Thinking Child – I have been meeting with the Algoma School District to make arrangements to offer this parenting class in 2015.

Electronic media education – Many of my parenting programs and resources are being reformatted to include electronic media such as videos, email and text messages, and QR codes.

Aerica Bjurstrom
Agriculture Agent
Prepared for December 3, 2014

Beef and Dairy Quality Assurance – Completed and recertified for Beef and Dairy Quality Assurance. I have been a certified BQA & DQA trainer for six years. The program's curriculum teaches producers the importance of animal health throughout her life, making the right decision when culling a cow (is she healthy enough to make it to slaughter, does she show signs of condemnation, is she free and clear of drug residues, etc). My certification also accredits me to certify producers as "BQA Certified" and to work with producers to reclaim the ability to ship cows to packing plants after multiple violations. Sometimes multiple violators are banned from shipping cows to designated packing plants until they resolve why they have had multiple violations and they complete the quality assurance program. I have done this in Kewaunee County before and after the training, the farm was allowed to ship to the packing plant.

Implements of Husbandry – I held two Implements of Husbandry meetings for the general public and town's officials. Cheryl Skjolaas, Agricultural Safety Specialist with UW-Extension, Lieutenant Michael Klingenberg, Wisconsin State Patrol, and Rob Richard, Wisconsin Farm Bureau Federation all spoke at both meetings. Over 90 people attended both meetings, approximately 2/3's were land operators/custom haulers, and the rest were town's officials, agriculture lenders, and other agriculture business people. The local committee will present their official recommendations on signage to the town's association before the end of the year.

Dairy and Beef Well-Being Conference – Continued planning of the Dairy and Beef Well-Being Conference in April. World-renown animal behavior specialist, Dr. Temple Grandin will be the capnote speaker. We are able to have her speak for no charge as part of a larger program she is participating in through the Autism Society of Wisconsin. Additional speakers will focus on public perception of where their food comes from and how to care for animals in compromised health. This is the sixth year of the conference and it has been very well attended at locations all over Wisconsin. We are expecting approximately 350-400 people at the conference in Appleton.

Farm Technology Days – Work continues on assembling committee chairs. The Executive Committee meets once a month to continue planning for the 2017 event. Currently we have chairs named for the Tent City, Traffic & Safety, Publicity and Promotion, and Fundraising & Hospitality committees. Executive Committee chairs are working on chairs for the remaining nine committees. Three of us also visited the host farm and walked out approximately where tent city will be. It will be on the north end of the Ebert property, just south of County Road K. Farm tours will be an important part of the show, so we may follow the lead of Dane County who will be using school buses to transport people on the tours rather than trams. The committee will be attending an all-county meeting with past and future hosts in early December to learn more about the process from other counties.

Kewaunee County Agriculture and Extension Committee
Activities Report for November, 2014
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Local Food System Economy:

- Facilitation assistance to Rural Enterprise Network to develop Kewaunee County Farmers Market business opportunities.
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff on an as-needed basis to help launch a new processor with a number of products.
- Continued facilitator/liaison role between SLO Farmers Co-op and Wisconsin Local Food Network to implement a Farm to Hospital program in Northeast Wisconsin in cooperation with the SLO Farmers Co-op and NWTC. This project will continue into 2015.

Organizational Development:

- Developed strategic planning process blueprint for City of Algoma.
- Participated in Kewaunee County Buy Local Initiative Taste of the County event evaluation and continued initiative planning for 2015.

Economic Development:

- Provided business planning education and facilitation to one entrepreneur considering opening businesses in Kewaunee County.

Other:

- Facilitated Kewaunee County UWEX Food Systems planning retreat.
- Continued planning activities to support 2015 Door-Kewaunee Legislative Days event.
- Facilitated UWEX Program Team Advisory Group feedback session for other faculty members.
- Participated in Kewaunee County Emergency Management Nuclear Response Team training sessions as a Public Information Officer for Kewaunee County.
- Administrative duties associated with Department Head role.

Zoning Committee Meeting
Kewaunee County Administration Committee Room
December 3rd, 2014
Minutes

Call to Order:

Chairman, Tom Romdenne called the meeting to order at 4:41 pm.

Roll Call:

Member included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel and Glenn Selner.

Approval of Agenda:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the minutes.
Motion carried.

Glenn Selner presented the fee schedules for shoreland zoning, sanitary permitting and inspections.

A motion was made by Gary Paape and seconded by Ron Paider to make no changes to these fee rates for 2015. Motion carried.

A motion was made by Gary Paape and seconded by Ron Paider to have the Finance Committee review the Annual Maintenance Fee; to designate this fee for sanitary investigation in the 2016 budget.

Communications: None

Travel Expense: None

Overtime: None

Approval of Bills:

A motion was made by Gary Paape and seconded by Ron Paider to approve all bills as presented. Motion carried.

Next Meeting Date:

January 7th, 2015 at 4:30 pm. Kewaunee County Administration Committee Room.

Adjournment:

A motion was made by Ron Paider and seconded by Bob Garfinkel to adjourn. Motion carried. Meeting adjourned at 5:10 pm.

Respectfully Submitted:

Gary Paape
Secretary

**Emergency Management Committee Meeting
December 8th, 2014
EOC Building in Fairgrounds, Luxemburg**

Call to Order

Meeting was called to order at 10:00 a.m. by Chairman Robert Weidner

Roll Call

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Matt Joski, David Cornelius, Tracy Nollenberg. Also present Luxemburg Fire Chief Lew Duchateau and Larry Kirchman

Approval of Bills

Pat made a motion to approve the bills and Linda second. Motion carried.

Travel Requests

1. Training and Exercise Planning Workshop on Jan. 22nd with a one night stay.

Pat motioned to approve requests and Linda second. Motion carried.

Reports of Emergency Management

ID Badge Renewals

ID Badges are needing to be renewed at the end of the year,

Drill with Point Beach Nuclear Plant on Dec.9th.

A simulated emergency drill with the Point Beach Nuclear Plant will happen on Tuesday the 9th of December at the Emergency Operations Center. Point Beach Plant will continue full maintenance to eight sirens in the plant radius and limited maintenance on five others outside of the radius.

Set Next Meeting Date

The next meeting date is set for January 13th, 2015 at 10:00 a.m. Kewaunee County Integrity Room at Courthouse.

Such Other Matters as Authorized by Law

Adjournment

Linda made a motion to adjourn at 10:10 a.m. and Pat second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary

Law Enforcement Committee Meeting
December 8th, 2014
EOC Building at Fairgrounds, Luxemburg

Call to Order

Meeting was called to order at 10:10 a.m. by Chairman Robert Weidner

Roll Call

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Matt Joski, and David Cornelius. Guests include Lew Duchateau and Larry Kirchman. Ron Heuer joined us at 10:50a.m.

Public Comment

None

Travel/Training Request

None

Law Enforcement Agenda

Status report on Communications System Upgrade:

Matt explained that radios will be reprogrammed soon. Lew commented on radio performance. More testing will be performed next week over the whole county. Pat reported that the Highway Dept. radios are having dead spot issues. Grants are being processed to cover cost of all reprogramming.

Review of Dog Bite Protocol:

Matt handed out a department protocol on animal bites. There was an explanation of how the procedures are followed between the Sheriff Department, Public Health Department, and the Victim.

Review End of Year Budget Status:

Committee received a report on the budget status.

Request to Establish Eligibility List for Future Vacancies:

With the loss of employees in the Department, a list of eligible employees is needed to fill vacancies in a timely manner. Motion was made by Pat to approve the establishment of a list and Linda second. Motion carried.

Approval of Bills

Pat made a motion to approve the bills and Linda second. Motion carried.

Set Next Meeting Date

The next meeting date was set for January 13th 2015 at 10a.m. Kewaunee County Integrity Room in the Courthouse.

Such Other Matters As Authorized By Law

None

Adjournment

Scott made a motion to adjourn at 11:39 a.m. and Linda second. Motion carried.

Respectfully Submitted

Scott Jahnke
Secretary

MINUTES

Finance COMMITTEE

November 18, 2014

The Finance Committee meeting was called to order by Chairman Lee Luft at 7:40 PM on November 18, 2014 at the Administration Center.

Present: Lee Luft John Mastalir Virginia Haske Tom Romdenne

Excused: Ken Tebon

Also present: Ed Dorner

Moved by Haske second by Mastalir to adopt the agenda. Motion carried.

Moved by Mastalir second by Haske to approve the bills. Motion carried.

Moved by Haske second by Mastalir to approve the Supplementary and County Board payrolls. Motion carried.

Moved by Mastalir second by Haske to accept the quote from Wisconsin County Mutual for Workers Compensation for 2015 at a premium of \$260,722.00. Motion carried.

Moved by Haske second by Mastalir to adjourn. Motion carried. Meeting adjourned at 7:56 PM.

Submitted by: Thomas. J. Romdenne, Secretary

MINUTES

Finance Committee

December 11, 2014

The Finance Committee meeting was called to order by Chairman Lee Luft at 10:00 AM on December 11, 2014 at the Administration center.

Present: Lee Luft John Mastalir Virginia Haske Ken Tebon Tom Romdenne

Also present: Ron Heuer Ed Dorner Jeff Wisnicky Michelle Dax Steve Hanson Jamie Annoye Janet Wolfe Pat Bebes Dave Wessel Al Hoppe

Moved by Haske second by Mastalir to adopt the amended agenda. Motion carried.

Moved by Mastalir second by Tebon to approve the minutes of November 13, 2014. Motion carried.

Members of the Fair Association met with the Committee to review income and expense summaries fom 2011 thru 2014 regarding Fair operations and to discuss the current agreement that dates back to 1978. It was felt by both parties that a new agreement needs to be drafted representing current operations and obligations. Corp. Counsel will work with Fair Association and have a new agreement available for Finance review in March of 2015.

Moved by Mastalir second by Tebon to forgive the 1997 advance to the Fair Association by Kewaunee County. Motion carried.

County Clerk Jamie Annoye reported that she has enough money on the 2014 budget to cover election cost overruns.

Moved by Mastalir second by Tebon that Kewaunee County take the following properties via Tax Deed:

Dora Arndt Algoma \$6426.33 Richard Faust Carlton \$6090.75

William Horning Ahnapee \$30,557.63

Kevin Kemp Kewaunee \$5050.82 John McDonald Lincoln \$14,582.93

Dean Starr Algoma \$1655.49

Motion carried.

Moved by Mastalir second by Tebon to offer the Kevin Kemp property to the City of Kewaunee for the amount of \$5050.82. Motion carried.

Moved by Haske second by Mastalir to authorize the purchase of Scanner for the Register of Deeds office at a cost of not to exceed \$6000.00 with funds coming from the Land Information Fund. Motion carried.

Committee suggested selling small pieces of land owner by the County to adjacent property owners. Steve Hanson will prepare information on these parcels and bring it to Finance for consideration.

Chairman Heuer discussed recent articles regarding the Nuclear Plant. Chairman Heuer has corrected the misinformation. The proposed agreement is still being discussed. No changes have been made but some changes are expected.

Next meeting of the Finance Committee will be January 8, 2015 at 2:00 PM.

Moved by Mastalir second by Tebon to adjourn. Motion carried. Meeting adjourned at 12:00 PM.

Submitted by: Thomas J. Romdenne, Secretary

PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting
December 9th, 2014

Call to Order:

Chairman Bruce Heidmann called the meeting to order at 5:00 p.m. at the Kewaunee County Highway Dept. Conference Room. Committee Members present include: Dennis Cravillion, Scott Jahnke, Larry Kirchman, and Ken Tebon. Also present: Matt Payette, Marty Nowak

Approval of Minutes and Agenda:

Ken motioned to approve, second by Larry. Motion carried.

Public Input:

None

Committee Liaison Reports:

None

Discuss and approve the FFA use of Horse Ring at Fairgrounds:

Marty explained the LC-FFA use of the horse ring at the Fairgrounds and requested that there be a reduced rate for renting the facility. Total rider involvement is as high as 177 riders, from as far as Keil, and Wausau Wisconsin. A speed show takes as long as 5 or 6 hours to complete. In 2014 the rate was \$50 per use with a deposit of \$100 for a "clean up" fee (returned if site is clean after use). Motion was made by Larry to approve rent of the Horse Ring at \$150 for the season and the refundable "clean-up" fee. Ken second. Motion carried.

Discuss and approve Race Contract:

Race Promoter had four requests from Committee. Discussion followed about some requests of the Promoter along with rent rates. Motion was made by Scott to extend the Race Contract for a year, with a nightly rate of \$1600 for 2015 to be signed by the end of December. If not signed by then, Matt will advertise for other promoters. The practice sessions, to test tires, would have to be approved by Matt, after checking for conflicts, with a one week notice. Second by Ken. Motion carried.

Discuss and approve Park and Open Space Plan Draft:

Committee had discussion on thirteen Capital Improvement Projects. Larry motioned to approve the Park and Open Space Plan Draft. Second by Dennis. Motion carried.

Discuss County Parks Ordinance Draft:

Matt explained the County Parks Ordinance which explains how the public should use the parks and trails. A final draft will be brought to the January meeting.

Travel Request:

None

Director's Report:

Matt reported that there is a lot of interest in the Winter Park already. (See Director's Report)

Discussion and Approval of Bills:

Ken motioned to approve payment of the bills, Dennis second. Motion carried

Set Regular Monthly Meeting Date:

Tuesday January 13th, 2015 at 5p.m. in the Kewaunee County Highway Dept. Conference Room

Unfinished Business or Other Business as Allowed by Law:

None

Adjournment:

Ken motioned to adjourn at 6:40p.m. And Scott second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary

MONTHLY WORK PROGRAM ACTIVITY REPORT
NOVEMBER 2014
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
425 SOUTH ADAMS STREET, SUITE 201
GREEN BAY, WI 54301
www.baylakerpc.org

MULTI-COUNTY/REGIONAL

- On November 5th, Commission staff participated in a conference call with WisDOT staff to discuss and finalize the Commission's *2015 Regional Transportation Work Program*.
- Commission staff met with staff from the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) on November 6th to discuss the department's programs and opportunities to jointly promote them throughout Northeast Wisconsin.
- On November 11th, the Executive Director and Tom Sieber met with Brown County Executive, Troy Streckenbach, and Director of Administration, Chad Weininger, to discuss the county's membership for 2015.
- On November 12th, the Natural Resources Planner participated in a meeting of the Lower Fox River and Green Bay AOC Citizen Advisory Committee in Green Bay.
- On November 17th, the Natural Resources Planner gave a presentation on the beach improvement project at the Wisconsin Maritime Museum in Manitowoc.
- The Executive Director attended the Wisconsin of Regional Planning Commission's bi-monthly meeting on November 18th in Madison.
- On November 19th, the Natural Resources Planner participated in a meeting of the Lake Michigan Forum/Watershed Academy via webinar.
- On November 20th, the Executive Director participated in teleconference to begin planning for the April 2015 Sustainable Forestry Conference in Florence.
- In mid November, Commission staff worked with WisDOT travel forecasting staff and their consultant (SRF Consulting Group) to arrange a second meeting to discuss future (2040) development trends in Florence, Marinette and Oconto counties, with officials from each of those counties being invited to the meeting. This information will be used to update WisDOT's statewide travel demand forecast model. The meeting will be held on December 10th at the Wausaukee Village Hall. WisDOT and their consultant already have this information for the other counties in the region, since it was used in the development of the WisDOT Northeast Region travel demand forecast model.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- The Natural Resources Planner continued work on the Bay Beach improvement project. The advisory group met on November 12th to begin developing the restoration action plan.

- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

KEWAUNEE COUNTY

- On November 5th, Commission staff attended a meeting, hosted by Kewaunee County UW-Extension, detailing the Implements of Husbandry law.
- Commission staff presented to the Kewaunee County Towns Association on November 17th. The meeting was held at the Town of Red River Town Hall.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Casco, Franklin, Lincoln, Pierce, and Red River.

MANITOWOC COUNTY

- Work continued on the Maritime Metro Transit Development Program (TDP) in November. The Maritime Metro TDP Review Committee met on November 6th; agenda items at this meeting included: review of additions to draft Chapter 3 (Transit System Overview); and review of additions to draft Chapter 4 (Community Profile). Commission staff prepared minutes of this meeting in late November. The December meeting will involve continued review of potential trip generators in Chapter 4.
- Commission staff continued to finalize an update to the Farmland Preservation Plan for Manitowoc County.
- Commission staff completed the county's hazard mitigation plan, submitted the final to WEM, and printed copies for the county. This project is finished.

MARINETTE COUNTY

- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program by attending the quarterly meeting of the city's Coordinated Transportation Committee.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for the City of Marinette and the Town of Wagner.

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan.

SHEBOYGAN COUNTY

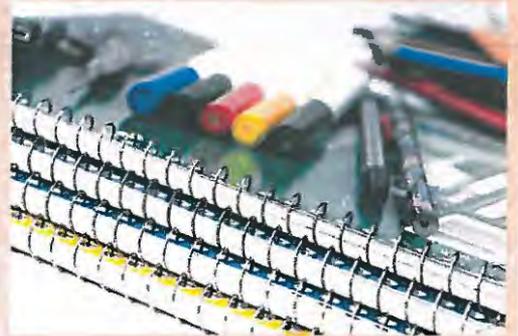
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on November 20th.
- Commission staff completed preparation of the *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in November. Commission staff spent portions of November editing the MPO Work Program in response to WisDOT and USDOT comments.

Final copies of the MPO Work Program were sent to WisDOT, USDOT and other agencies on the Work Program distribution list on November 24th. The *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* was also posted to the Commission's Sheboygan MPO webpage. In addition, an update on the MPO Work Program was given to members of the MPO advisory committees at their November 20th joint meeting.

- Commission staff participated in a meeting with staff of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management to discuss progress on development of on-road mobile sector ozone precursor emission budgets (often known as "conformity budgets"). This meeting took place via teleconference on November 17th.
- Commission staff continued to prepare draft Chapter 6 (Transportation and Land Use) and started to prepare draft Chapter 7 (Recommended Transportation Plan) of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* in November. Commission staff also started the process of collecting data for draft Chapter 8 (Mitigation of Environmental Impacts of Major Transportation Projects) and draft Chapter 9 (Financial Plan) of the *Year 2045 SATP* in November.
- Members of the Sheboygan MPO Technical and Policy Advisory Committees reviewed the performance of the street and highway network in 2045 under the three land use scenarios developed for the *Year 2045 SATP* at their November 20th joint meeting. This review included: review of the land use scenarios (extent of development and content); review of the overall performance of the network under each scenario; and review of projected deficiencies under each scenario. Members of the MPO advisory committees also selected Scenario #1 (Continuation of Existing Trends) as the land use scenario to carry forward in the long-range transportation plan development process. Scenario #1 was selected because it closely mirrored development projections in the various comprehensive plans completed for the cities, villages and towns in the Sheboygan metropolitan planning area and elsewhere in Sheboygan County.
- Members of the Sheboygan MPO Technical and Policy Advisory Committees suggested capacity modifying projects to test with the travel demand forecast model at their November 20th joint meeting. The list of projects tested with the model in the last plan update was reviewed first (many were confirmed for retesting, while a couple projects were dropped), then members of the MPO advisory committees suggested a few new projects for testing.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in November. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff provided limited technical assistance to Shoreline Metro during the month of November.
- Commission staff participated in a meeting of the Sheboygan Transit Commission on November 18th.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2015 – 2018* in November. Members of the MPO Technical and Policy Advisory Committees received copies of the draft TIP via e-mail on November 11th. Draft (paper and CD) copies of the TIP were sent out for local public review and the draft TIP was placed on the MPO webpage on November 10th. WisDOT and USDOT staff received the draft TIP via e-mail on November 10th, and the environmental consultation stakeholders

for the MPO and members of the Conformity Transportation Work Group (CTWG) of the MPO also received the draft TIP via e-mail on November 10th. The 30 day public comment period on the draft TIP officially began on November 12th, and runs through December 11th; notice was placed on the *Sheboygan Press*, and other area news media were also notified. Over 180 parties on the MPO Public Participation Plan mailing list were also notified of the public comment period on the TIP and its availability for review. The public comment period and availability of the draft TIP for review were also publicized on the Commission's Facebook page as well as via Twitter.

Kewaunee County Annual Report 2013



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Kewaunee County Annual Report 2013

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<http://www.uwex.edu/ces/cty/kewaunee>

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. An EEO/AA employer, University of Wisconsin Extension provides equal opportunities in employment and programming, including Title IX and American with Disabilities (ADA) requirements. "La Universidad de Wisconsin-Extensión, un empleador con igualdad de oportunidades y acción afirmativa (EEO/AA), proporciona igualdad de oportunidades en empleo y programas, incluyendo los requisitos del Título IX (Title IX) y de la Ley para Americanos con Discapacidades (ADA)."

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Welcome to the University of Wisconsin-Extension Kewaunee County

OUR MISSION:

Our office is dedicated to providing a link to the research - based information of the University of Wisconsin through high quality programs which meet the educational needs of Kewaunee County residents.

UNIVERSITY FACULTY:

Claire Thompson, Department Head, Community Development Educator
Renee Koenig, Family Living Educator
Jill Jorgensen, 4-H Youth Development Agent
Aerica Bjurstrom, Agricultural Agent

SUPPORT STAFF:

Louise Wolfe
Jan Tess

WI NUTRITION EDUCATION PROGRAM: (Door & Kewaunee)

Jennifer Spude, WNEP Coordinator
Imelda Delchambre, Nutrition Educator
Barb Stauber, Nutrition Educator

The Kewaunee County UW-Extension staff respectfully submits its 2012 Annual Report to the Chairman of the County Board, Robert Weidner, and the County Board of Supervisors, on Nov. 18, 2014.

UW-Extension Priorities

- ◆ Facilitating the development of positive youth and family oriented activities.
- ◆ Supporting efficient agriculture production practices so that farmers remain competitive in the continuously changing farm environment.
- ◆ Strengthening families through parenting, literacy, and nutrition education.
- ◆ Providing support for businesses and organizations to establish and improve.

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Family Living Education

Families are Wisconsin's future. Families strengthen communities and contribute to the economy. They are consumers and taxpayer. Families care for children and their elderly. UW-Extension provides education promoting these family strengths and helps communities become positive environments for family life. Programs respond to community needs with research-based education and partnerships that support families and communities.

Renee Koenig, M.S.
Family Living Educator
Kewaunee County

"It is amazing how many kinds of literacy there are. These programs you provide touch on so many that are helpful to us. Thanks."

"Thank you so much for taking the time to present this much needed information for all county residents!"

"What a wonderful event to attend with my son who will be attending college in the fall. It makes a parent feel more comfortable knowing he has more basic knowledge before he leaves home! Thank you!"

"Very, very interesting. It is so nice to relate medical lingo to real life scenarios. It makes it so much easier to remember."
Parents attending Health Literacy
"First Aid Program"

"It was helpful to see how other parents are dealing with divorce issues and the kids."

"As a result of the workshop, I am more cautious about what I say in front of my kids."
Parents attending the "Supporting Children During Divorce Program"

Wisconsin Bookworms™ is a literacy program for limited-income children. The program is conducted by the Home & Community Education Association (HCE). Members read to 40-50 children each month, and give free books to them, compliments of HCE, WI Public Television, and the United Fund.

Community Garden was organized with leadership of UW-Extension staff. The **Expansion** project resulted in the start-up of the Algoma Community Garden in 2012 and the Luxemburg Community Garden in 2013.

◆ **HEALTH LITERACY** is the degree to which individuals have the capacity to obtain, process, and understand basic health information and services needed to make appropriate health decisions. Health literacy is addressed in partnership with Literacy Partners of Kewaunee County, Inc., the Public Health Department and UW-Extension Family Living. The Health Literacy Committee conducted educational events attended by more than 300 children and 130 adults in 2013. Educational events included Basic First Aid training for common accidents and injuries in the home. The Health Literacy Committee focuses on oral hygiene at the annual Back To School Program and provided toothbrushes, dental products and brief education on oral care for families.

◆ **SUPPORTING CHILDREN DURING DIVORCE AND CO-PARENTING** are educational programs for parents who are experiencing divorce, separation or parents who have never married and are dealing with issues of paternity, parenting time or child support. The classes focus on strategies to keep children out of the middle of the conflict, thus reducing the negative impacts on the children. The 4-hour program was presented bi-monthly to a total of 36 parents who had 56 children. At the end, 91% of the participants said the program was useful or very useful. The evaluation showed that participants need and use education that Extension offers. This is a cooperative program with the Kewaunee County Circuit Court Judge and the Family Court Commissioner.

◆ **PARENTING THE FIRST YEAR** is a newsletter that was distributed to 172 families of newborns in Kewaunee County. After reading the newsletter, parents report giving their babies more stimulation, hug and talk to them more, and are less angry with baby when baby is difficult. "Parenting the Second and Third Years" was distributed to 41 families. The newsletters received fiscal support from the Kewaunee County Dept. of Human Services.

◆ **HOME ALONE PROGRAM** helps parents prepare their children to follow family guidelines and be safe during self-care. More than 45 families participated in the program. At the end of the program, parents reported that they and their children established safety guidelines and rules for staying alone and had discussions about how to deal with strangers and handle emergencies.

◆ **PROGRAMS & COMMUNITY EFFORTS** – Additional programs were organized and/or taught. For instance, "Rural Safety Day" for 3rd grade children was developed in collaboration with Aerica Bjurstrom, Jill Jorgensen and the Public Health Department. "Cutting Back and Keeping Up on Finances" was presented to members of the Kewaunee County Association for Home & Community Education, Inc. Also, family budgeting and financial education was provided for limited income households.

Wisconsin Nutrition Education Program (WNEP)

Kewaunee County Program Statistical Summary

January 2013-December 2013



Jenny Spude, RD
WNEP Coordinator
Imelda Delchambre and
Barb Stauber
Nutrition Educators
Door & Kewaunee Counties

The Wisconsin Nutrition Education Program (WNEP) provides practical, research based education in food, nutrition, food safety and resource management for limited-income families and individuals. Funding for salaries, benefits and program support is provided by a federal grant housed within the USDA Food and Nutrition Service under the Farm Bill for SNAP (formally known as food stamp program). Operational/overhead costs are supported by the University of Wisconsin-Extension and the Cooperative Extension in Kewaunee County.

Program Participant

Comments:

"What a convenience for me! We can walk to get a free lunch, thank you!"

-neighborhood parent whose child participated in the USDA Summer Food Program for Youth

"Writing on monthly calendar what has to be paid to avoid spending to have more for food. Make a list to buy what's needed to avoid over spending."

-a mom who participated in classes on food budgeting

"We have had feedback from clients and adult family home providers who have mentioned class participants are utilizing techniques and recipes in their own kitchens. They are also engaging everyone in the kitchen process."

-East Shore Industries Staff Member and WNEP Programming Partner

Program Examples:

- **USDA Summer Food Program for Youth** – WNEP Coordinator helped to expand the summer food program for youth. The Door County YMCA is the administrator for the summer food program and for the last 3 years provided free lunches for all school age youth around the Sturgeon Bay School District. This summer, free lunch distribution was extended to include Perry Field during the youth summer parks program. During the 24 days of summer park program operation, 364 free lunches were distributed.
- **Hispanic Families** – Parents of Hispanic Family homes were taught how to budget for food expenses. Small groups of families come together at one location for an educational lesson. The lessons are offered throughout Door and Kewaunee Counties, reaching approximately 26 unduplicated learners. Following lessons, evaluations were completed. After a lesson about identifying how money is spent on food, participants were asked, "Are you going to use the envelope method for keeping track of your food money at home?" Thirty participants, out of a total of 30, (100%) responded affirmatively. Understanding where household money is spent and having a spending plan for food, grants a family more food security.
- **Work Place for those with Disabilities, East Shore Industries** – With a goal of increasing independent healthy food choices, monthly nutrition education lessons were offered. Topics of the lessons included, reading food labels to identify a healthy food and preparing meals without recipes. One hundred, seventy-seven teaching contacts were made.

Summary of Learners in Kewaunee County (unduplicated count): January 1, 2013 – December 31, 2013

Male	Female	Hispanic	Not Hispanic	Refused Response	White	Black	Amer Ind & White	Amer. Ind.	Other combinations	Total
349 (33%)	707 (67%)	280 (26%)	695 (66%)	81 (8%)	1,011 (96%)	12 (1%)	6 (0.6%)	20 (2%)	7 (0.6%)	1,056

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Jill A. Jorgensen, M.A.
4-H Youth
Development Educator
Kewaunee County

"I learned from this experience, that I have more than enough stuff for myself and that the stuff I have I take for granted sometimes."

4-H teen member reflection following a service learning activity

"I promise that you will not regret joining 4-H because it will not only change your way of thinking but you will also love the person you become in 4-H. I have learned so much in 4-H and I hope people see the value in 4-H." *A 4-H member talking about her/his experience*

"I learned about choosing the right friends. When we started talking about cliques it really got me thinking are my friends my real friends and I figured out who were my friends and who wasn't. Another valuable item I learned is using I feel statements so I don't upset anybody when we have a problem." *STAR participant summing up her experience with the program.*

The Value of Volunteer Time

\$324,936.48 worth of services that Certified Kewaunee County 4-H Leaders donated to county youth.

(The Independent Sector estimated in 2013 that the value of volunteer service nationally was on average \$22.55 an hour. The average adult 4-H volunteer spends approximately 7.9 hours a month working with the 4-H program)

4-H Youth Development

Wisconsin 4-H Mission: UW-Extension 4-H Youth Development integrates research, education, and community based partnerships, enabling youth to learn and practice skills to be productive citizens.

◆ **4-H COMMUNITY CLUBS:** Thirteen countywide 4-H clubs provide year-round activities, such as community service projects, learning activities, project training, social activities, and fundraisers for 596 members. In addition, 152 registered adult volunteers support the 4-H program as general leaders, project leaders, or key leaders. According to the Department of Public Instruction (2013) there are 3527 youth in the Kewaunee County School Districts. Therefore, approximately 17% or 1 in 6 of all eligible Kewaunee County youth are involved in the 4-H program. Throughout the year, I taught at the club, committee, district, and state level with youth and adults on topics related to leadership development, building capacity with adult volunteers, youth/adult partnerships, inclusion and belonging, service learning and community service, communication, planning and organizing, and conflict resolution.

◆ **BUILDING LEADERSHIP CAPACITY WITH 4-H COMMUNITY CLUBS:**

One way that I support the leaders is through continued education targeted at their roles. In 2013, I engaged adult and teen leaders in discussions and activities about the topic of *Youth Leadership*. We with the group on youth leadership experiences, meaningful youth leadership roles, the developmental characteristics of youth at different ages and stages, and practices that support engaging youth in leadership experiences. It is important to provide ongoing training for adult and youth leaders because it builds their leadership capacity and provides ongoing education. In turn, volunteers are able to use the knowledge and skills gained as they directly work with youth. A pre/post evaluation conducted after the meeting and follow-up observational evaluation showed an increase in knowledge of the aforementioned topic areas.

◆ **BUILDING LEADERSHIP CAPACITY WITH THE 4-H TEEN ASSOCIATION:**

The Kewaunee County 4-H Teen Association has quadrupled in size since the group reorganization effort that I led in 2011. The foundation of the group is built on a positive and inclusive environment where all teens feel like they have a voice. This provides youth with a sense of belonging and acceptance. Throughout the meetings, I work together with adult volunteers to build leadership capacity and life skills with the teens through a variety of educational methods. This group has taken the opportunity to become more actively involved in both the community at large and the 4-H community. Furthermore, they have created new educational activities for other youth and have been part of new service learning and community service activities. The group continues to be engaged as a positive youth development catalyst for Kewaunee County.

◆ **STUDENTS TALKING ABOUT RESPECT (STAR)**

In 2013, I collaborated with associates from the Kewaunee County Violence Intervention Project and Kewaunee County Human Services to create Students Talking About Respect (STAR). The STAR program focuses on treating others with respect and educating girls about the concept of relational aggression or "girl bullying." In 2013, the program expanded to another school district and we worked a teaching team to present the materials to 5th grade girls. We continued to work with the middle school counselor at the pilot school and work with the entire class of 6th grade girls in that school district. We doubled the number of students we reached with this outreach, school enrichment program in one year.

In addition, we added another week (for 5 total weeks) to the program to allow for further development of the topic areas. Over the course of four weeks, the team utilized a variety of teaching methods to work with the girls on a number of topics related to building positive relationships. The students were engaged and eager to talk with the team about the subject of relational aggression, the effects that it was having on girls their age, and how to build positive relationships. In addition to the pictorial evaluation, the participants (n=61) completed a post/pre and open-ended question evaluation at the culmination of the program. The post/pre evaluation revealed substantial changes in students' knowledge and skills about relational aggression, inclusion, and what to do if someone they know is being bullied. In the Fall of 2013, the team conducted a follow-up session at one school district to reiterate previously discussed topics and address the needs identified on the Spring 2013 STAR evaluation. The team was invited back to present the materials at both school districts for 2014.

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Agricultural Education

Kewaunee County's economy is heavily dependent on agriculture, primarily the dairy industry. Kewaunee County's 42,000 cows produced over one billion pounds of milk for the first time ever in 2012 and have continued that trend since. Agriculture generates over \$424 million in economic activity annually and provides jobs for 21% of the eligible workforce. UW-Extension educational programs provide information to help maintain farm profitability with good business and dairy herd management skills. This significantly impacts farm families, as well as the community as a whole.

Aerica Bjurstrom, M.E.
Agriculture Agent
Kewaunee County

"Our children have been breeding cows on the farm for years, but since they moved away, we needed to learn the skills to take over for them. We learned so much in this class, it was great it was so close and convenient!"
-Cattle AI Class Participants

"The closest this class has ever been to Kewaunee County was more than 250 miles away. I could not be more pleased that it was right in my back yard!"
-Goat AI Class Participant

Winter Calf Care Meeting

Dairy calf care in the winter requires additional management beyond what is required in warmer temperatures. Focusing on keeping the calf warm, dry, and well-fed gives her the opportunity to thrive, not just survive. The Winter Calf Health Meeting was held on a Kewaunee County dairy and in partnership with a private sector agri-business. The meeting focused on critical body temperatures for calves, cleaning and caring for feeding equipment, and also included a hands-on presentation where participants had the opportunity to practice skills required for essential calf care. The program was presented to over 60 attendees in English and Spanish.

◆ **FORAGE PROJECTS:** Over the course of the year, three forage projects are conducted in Kewaunee (and Door) County. The spring project is Scissor Cutting which is a service to local producers to monitor the progress of first crop alfalfa. Samples are taken from multiple sites in Kewaunee (and Door) County and submitted to a forage analysis lab. The project follows the maturity of the crop and analysis reports are made available to Kewaunee and Door County farmers via email, internet, and radio.

The Alfalfa Persistency Project follows an alfalfa field for the course of its life from first year harvest to final harvest before it is tilled up. Samples from each harvest are collected and analyzed for total yield, feed quality, projected milk yield value, crude protein, and fiber. Two farms in Kewaunee County and one in Door County are enrolled in the four to five-year project.

Corn Silage Dry Down is held in late summer or fall when corn intended for silage is near maturity. Held in with support from sponsors, whole corn plants are collected and chopped. The sample is analyzed for moisture and results from all samples are shared with farmers via email, internet and, radio.

◆ **ARTIFICIAL INSEMINATION COURSES:** Artificial Insemination (AI) is critical to maintaining desirable genetics and introducing sires from around the world into a herd. Two AI courses were held in Kewaunee County in 2013, one for goats, and the other for dairy/beef cattle. The goat course was held for the first time ever in Kewaunee County and participants from four states and eight Wisconsin cities attended. Commercial and back yard goat production has had increased interest in recent years. The course was held to teach goat producers the skills and management practices to incorporate goat AI in their herds.

A dairy/beef cattle AI course was held in Kewaunee County with participants from Northeast Wisconsin. The class was held at Pagel's Ponderosa and held in English and Spanish. While AI classes are often held by AI companies, this class was held with no corporate sponsorship which allowed for more technical and scholarly practices rather than including a company commercial in the class.

◆ **PRODUCER MEETINGS/SPECIALIST VISITS:** Producer meetings were held in 2013 focusing on milk quality, dairy herd reproduction, and animal well being. In addition, UW-Extension Dairy Specialists visited farms in Kewaunee County over a dozen times. Specialists visited farms regarding milk quality, milking equipment assessment, herd health, reproduction, ventilation, cow comfort, and barn renovations.

Your county
extension office



UW
Extension
Cooperative Extension
Kewaunee County

Our Mission:

To encourage, support and promote horticulture to the residents of Kewaunee County through quality educational programs.

Our Membership...

The Kewaunee County Garden Club is made up of 50 members from around Kewaunee County. Members come from all walks of life (and have varying horticultural interests). Currently, there are over 30 certified Master Gardeners in Kewaunee County.

Visit the Kewaunee County Garden Club website at www.kcgardenclub.org to keep current on the latest happenings with the Master Gardeners and Garden Club. The site features updates on local club activities, provides educational information and features a discussion forum.



Master Gardener Phone Line

Master Gardener volunteers answer horticulture questions in the UW-Extension Office, via e-mail and telephone throughout the growing season. During 2013, over 100 questions were answered for the public by Master Gardener volunteers.

Horticulture questions answered dealt with a number of topics including: trees, insects, vegetables, lawn care, flowers and fruit trees.

Master Gardeners

The Master Gardeners and Kewaunee County Garden Club are made up of horticulture enthusiasts in Kewaunee County. In particular, the Master Gardeners are an educational wing of UW-Extension and are trained volunteers that help communities better understand horticulture and their environment.

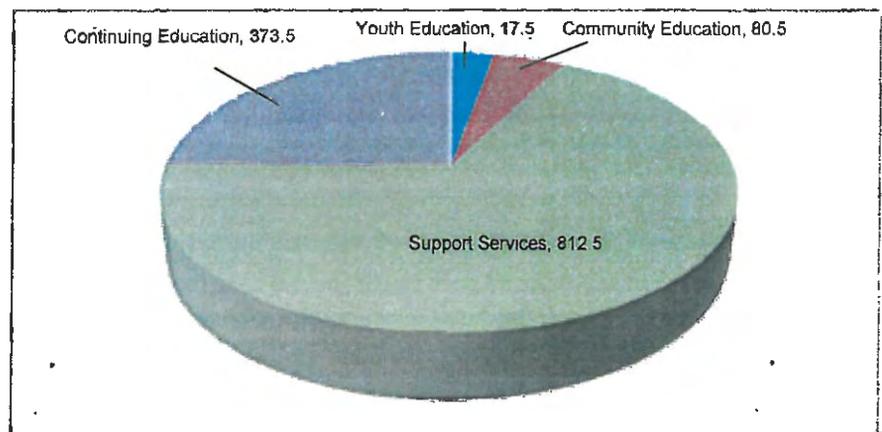
Master Gardener Training

Master Gardeners receive 36 hours of horticulture training. In exchange for the training, they donate volunteer hours (equivalent to the number of training hours received) back to the community. Master Gardener and Garden Club volunteers donated 1,284 hours of service to Kewaunee County, the equivalent of nearly \$28,000 based on estimates by the Independent Sector in Washington, D.C.

◆ **SUPPORT SERVICES** are volunteer hours dedicated to service projects in Kewaunee County. Projects in 2013 included Dana Farm Landscaping, Annual Perennial Plant Sale, invasive species control at Blahnik Park, community garden planning and service, and beautification projects in Kewaunee, Luxemburg, Algoma and Casco. In addition, the Kewaunee County Master Gardeners and Garden Club offer \$1,500 in scholarships each year to youth and adults pursuing advanced education in horticulture. The group also monetarily supported the Kewaunee, Algoma, and Luxemburg Community Gardens.

◆ **COMMUNITY EDUCATION** includes hours dedicated to teaching adults and community groups. Activities included presentations to various community organizations, workshops at the public library and local nursing homes, an educational display at Ag Heritage Days, garden walks and educational programs during the year. In addition, Master Gardeners answered over 100 horticulture questions from the UW-Extension Office during the growing season.

2013 Master Gardener Volunteer Hours





Claire Thompson, M.P.A.
Community Development
Educator
Kewaunee County

Community Development Education

The mission of the Community Development Educator is to strengthen people's ability to identify and solve community problems through education, citizen participation, group process, and unbiased information ~ allowing residents to make informed decisions, resulting in stronger communities.

◆ DOOR-KEWAUNEE COUNTIES LEGISLATIVE DAYS 2013: ANOTHER SUCCESS

On May 7 – 9 of 2013 Door and Kewaunee Counties jointly conducted the sixth bi-annual Legislative Days. The event runs over three days featuring citizen lobby teams that visited every legislator's office, held meetings with state officials, representatives of the governor's office, and with legislative leadership on issues of interest to Door and Kewaunee Counties. Leadership in Kewaunee County for the event was provided by Claire Thompson, UW Cooperative Extension and Jennifer Brown of the Kewaunee County Economic Development Corporation. Key sponsors include private industry and business, individual contributions from delegates and Kewaunee County.

Thompson played a key role in the development and implementation of this program. Her role includes: serving as a member of the Steering Committee, leading the Kewaunee County process for development of the Legislative and State Agency Agendas, collaborating with Rob Burke of Door County to develop delegate training materials and conducting delegate training and orientation sessions.

In response, 95 delegates from Door and Kewaunee Counties made the trip to Madison for 2 days of meetings with legislators and state agency secretaries and representatives to present agenda items important to the community. This accomplished the major goal of educating state government about the Door/Kewaunee area about the following topics: the severity of impacts to our coastal communities and ecosystems of historically low Lake Michigan water levels; support for Decommissioning the Kewaunee Power Plant; need for regulatory reform of marketing rules for small wineries; implementing Family Care in Northeast Wisconsin; expanded Historical Rehabilitation Tax Credits; and Combating Aquatic and Land-Based Invasive species.

◆ ECONOMIC IMPACT OF KEWAUNEE POWER STATION CLOSURE

In October 2012 Dominion Energy publicly announced plans to close and decommission the Kewaunee Power Station and ceased power production in Spring 2013. In addition to the jobs lost due to plant closure, Kewaunee County and the Town of Carlton stand to lose over \$1 million annually in Shared Revenue Utility payments, additional funds for emergency management services to local government units, and grant funding to local nonprofit organizations. While decisions about plant decommissioning are made at the business level, Kewaunee County residents and leaders were faced with serious decisions in reaction to the closure. Nuclear decommissioning is a complex process that community leaders and economic developers had little or no knowledge about. Immediate concerns included workforce placement and retraining, safety issues, and longer term issues about the economy, school and housing issues, public funding, and social services.

Claire Thompson worked with UWEX specialist Steve Deller to develop an economic impact assessment. She also worked with the KCEDC to convene, facilitate, conduct research for and educate a Regional Economic Strategy Team comprised of economic development organizations and local elected leaders. The Economic Strategy Team also secured WEDC grant funds for a long term planning process. As part of this planning process, Thompson partnered with UWEX State Specialist Laura Brown to conduct research and document the closure process and impacts of the closure from the perspective of various community groups leveraging \$3000 in funds through the WEDC grant, a student intern was hired in Fall 2013 through the Center for Community & Economic Development to assist with the project. Data was collected through telephone interviews with existing business owners and focus groups with school district leaders, realtors and bankers, and local elected officials. In collaboration with Laura Brown and Jennifer Brown, Claire Thompson provided oversight of the research agenda for the initiative, facilitated work of the Economic Strategy Team, educated County Board members about nuclear decommissioning processes and community response, and provided education which led to the decision to form the Kewaunee County Nuclear Task Force, a subcommittee of the County Board.

Throughout 2013, leadership for the community's response to plant closure was primarily coming from the Regional Economic Response Team and focused on the economic impact and response to plant closure. County and local government units had not responded or organized to address fiscal, social, environmental, or quality of life impacts associated with a nuclear plant closing and subsequent loss of hundreds of relatively affluent working families. Due to the combined work of Thompson, Brown, Brown and Deller, the Kewaunee County Board created a Nuclear Task Force with the mission of providing leadership, guidance and recommendations to corporate and government entities and ensure that the best interests of the residents of Kewaunee County are considered throughout the decommissioning process of the Kewaunee Power Station.

Kewaunee County Economic Development Corp.

"Is a county-wide economic development organization working proactively to retain, expand, develop and attract businesses that strengthen the economy of Kewaunee County."

KCEDC is committed to growing the economy and the community by effectively leveraging resources and partnerships.





Kewaunee County Economic Development 2014 Board of Directors

<p><i>James Stumpe, Chair</i> Cornerstone Appraisal Service</p> <p><i>Jim Smidel, Vice-Chair</i> Baylake Bank</p> <p><i>Tim Tremi, Treasurer</i> Bank of Luxemburg</p> <p><i>Mark Kanz</i> Dominion Energy</p> <p><i>Jay Krieger</i> Algoma Chamber of Commerce</p> <p><i>Tom Kleimann</i> Accurate Marine & Storage</p>	<p><i>Kevin Koenig</i> KWS Packaging Company</p> <p><i>Lynne Vincent</i> NEW Plastics Corp</p> <p><i>Dayna Watson</i> Wisconsin Public Service</p> <p><i>Tom Wilson</i> GreenStone Farm Credit Services</p> <p>Kewaunee County City of Algoma Village of Casco City of Kewaunee Village of Luxemburg</p>
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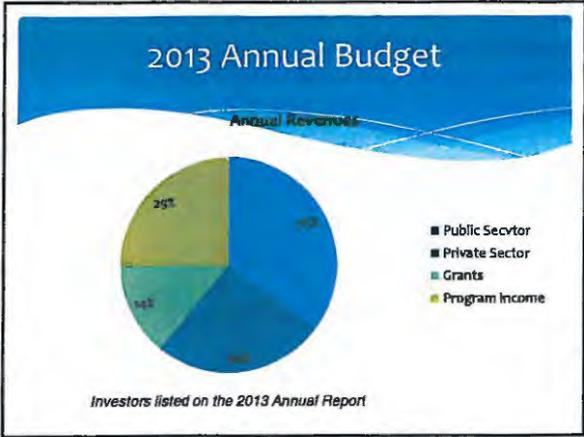


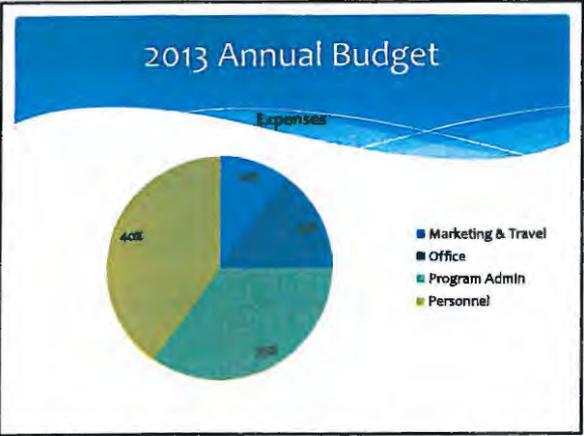
KEWAUNEE COUNTY
Everything Grows Better Here

KCEDC Organization



KCEDC Executive Director and Committees define the annual work plan and implement action items throughout the year.





KCEDC 5 Year Review

A path to progress

KEWAUNEE COUNTY
Everything Grows Better Here

- * Rebranding in 2009 – “Everything Grows better Here”
- * Wanted Kewaunee County on the map. Recognized a need to market the area both internally and externally.
- * Grow your family; Grow your Community; Grow your business;
- * <http://kcedc.org/>



KCEDC 5 Year Review BUY LOCAL

Grassroots economic development program with a focus on B2B consumer education to reduce leakage.

- Launched the Buy Local Initiative
- 150 Businesses & organizations became educated and agreed to shift out of county spending by 10%.
- Recognition of Excellence in Kewaunee County
 - Businesses with the Best of Kewaunee County (3) years; 10 awards/year.
- Showcased 16 food & beverage businesses at the Annual Taste of the County; 5 years
- Promote an avg of 35 business annually during the holiday promotion. Increase visitors to retail.
- BUYLOCALKEWAUNEECOUNTY.ORG



KCEDC 5 Year Review Visit Kewaunee County – Tourism

Collaborative partnership to drive local tourism.

- 2009 Launched the Visit Kewaunee County Partnership
- Secured 2 grants from the Department of Tourism to promote tourism in Kewaunee County. Projects totaled \$74,000 in 2010 & \$65,000 in 2011.
- Media utilized: Midwest Outdoors, Midwest Living, AAA Living, Lake-Link, maps, rack cards & bill boards.
- Online media – social media, visitkewauneeconomy.com, Travel WI Coop
- Results 19% increase in visitor spending from 2010 to 2011 & 10% increase in web traffic.
- Continue to administer the county-wide tourism site, promote events and offer social media promotion.

KCEDC 5 Year Review Public Sector Support

- * Serve on Kewaunee County's Revolving Loan Fund Committee
- * Assist with grant opportunities & other incentives – ex. Waterfront redevelopment, Transportation Enhancement and broadband grant.
- * Assist and/or facilitate Tax Increment Financing education, plan amendments or projects.
- * Coordinated the Business retention program to identify any municipal business issues.
- * Leverage regional and state partners to market the area.



KCEDC 5 Year Review Private Sector Support

- * Leveraged economic development partners to help facilitate projects in existing manufacturing companies for total investments of approximately \$195M capital investment. In addition, to the creation and/or retention of approximately 300 jobs.
- * Leverage the Lakeshore Industry Cluster Initiative to grow and diversify the economies of the 5 counties along the lakeshore region including; Calumet, Door, Manitowoc and Sheboygan. Currently, providing leadership in the Energy, Tourism, Ag Clusters through the EDC and industry leaders. Visit <http://lakeshoreinitiative.webs.com/>
- * Established an Agriculture Committee to focus on workforce issues. Led to Ag Career Days – Served 1900 students from 5 school districts beyond Kewaunee County borders.



Closure of KPS

<p>Assessment Regional Economic Strategy Team assessment complete.</p>	<ul style="list-style-type: none"> * Commissioned economic impact study of KPS. * Team comprised of local & regional stakeholders focused on supporting employees, assisting community with economic loss & re-purposing the site.
<p>Strategy All local & regional stakeholders plan to re-locate KPS.</p>	<ul style="list-style-type: none"> * WEDC Grant funding secured to assist in developing a plan to replace the economic loss of the nuclear plant. * Regional Economic Strategy Team continues research to assist in the process. Visit to Zion, IL. 8 more into gathered about decontaminating.
<p>Implementation KPS and 12 Partners work with local, state, & federal agencies to re-purposing the plant.</p>	<ul style="list-style-type: none"> * Future 12 Partners conduct regional surveys to assess the impact of KPS closure. * Hosts Stakeholder Planning Workshop & focus groups. * Announces Regional Economic Action Plan.
<p>Timeline All actions completed.</p>	<ul style="list-style-type: none"> * Future 12 Partners work with NGLCOA Progress Lakeshore to complete Economic Action Plan. * KCEDC works with UW-Eau Claire on Community Case study & Nuclear 1 risk Force Decision Proposal assessment (close of 2012).

Regional Economic Action Plan Implementation

- * Planning Process Completed Between May – August; included involvement from 400 stakeholders across the region.
- * The plan is not a solution but intended as a catalyst for economic innovation and systematic change.
- * Recommendations are targeted to specific local actions to “collaboration grows innovation”.
- * Actions organized under 7 key themes.

Leveraging the Lakeshore Cluster Initiative

- Five county economic development initiative focused on increasing economic activity & innovation in the region.
- Understand value and supply chains better
- Cultivate new customers
- Discover new suppliers
- Learn about new business opportunities
- Increased revenues and cost savings



Agriculture & Food Production,
Manufacturing, Energy & Tourism

Regional Leadership & Capacity Building

Action - Host a regional 'future orientated' convention or conference, to engage leaders with the regional Action Plan, and the work of the Industry Clusters.

Action - Initiate a 'Lakeshore Adaptive Leadership Program' for interested existing and emerging leaders within the region.

Action - Initiate a program for elected City and County elected officials to build deep understanding of the regional economic development system.

Innovation & Entrepreneurial Development

Action - Leverage the momentum of the Lakeshore Industry Clusters. Package resources to support the strategies and actions already identified, and to support key studies to further pursue promising opportunities.

Action - Host targeted study tours to explore best practice in terms of promising areas of innovation.

Action - Design an overall regional entrepreneurial development program.

Business Expeditor Team

Action – Establish a region-wide Expeditor Team.

- * Connect existing local businesses with outside acquisition (and relocation) opportunities.
- * Recruit suitable businesses being identified by Industry Cluster work.
- * 'Fast Track' research on business opportunity identification.
- * Explore possible succession plans for 'baby-boomer' owned local businesses that might otherwise close down.
- * Leverage the Business Retention and Expansion (BR&E) programs and create more usage locally.

World Class Tourism Potential

The region has the potential to become a vibrant and authentic tourism destination in its own right. This could represent a significant addition to the local economy, in terms of new businesses, revenue, jobs, and entrepreneurial opportunities.

Action - Form a regional tourism consortium of all key tourism entities to create a shared vision and plan for the region.

Action – Expand the regional tourism product offering.

Action – Brand and market the region.

Energy – New Industries & Technology

Explore the future energy potential for the region. Potential renewable energy developments based on wind, water and biomass.

Action – Explore the full potential of the compressed natural gas (CNG) industry

Action – Explore the potential of the alternate renewable energy sources and associated industries.

Agriculture Industry

Action – Explore the spin-off potentials of bio-digesters technology and CNG industry: Fertilizer pellets, aquaculture

Action – Research potential for diversification within the agricultural sector; hops

Action – Support the further development of a local food industry

Water Resources

Action – Develop and expand the shipping and transport capacity of waterways and lake.

Action – Explore the potential 'future value' of water in the region

Action – Develop a comprehensive regional port development strategy

Questions???



GROWING BUSINESS & COMMUNITY

- Partnered with the state and local government to sustain and/or increase major investment in Kewaunee County including the following; Agropur, Inc., Olson Fabrication, Precision Machine and WS Packaging. Total investment exceeds \$190M and retains/creates 180 positions.
- Served 32 businesses (ranging from 2 to 300 employees) with project specific requests in areas including, economic development incentives, site location, financing, workforce development issues and grants.
- Partnered with Door County to lead a 90 person delegation to the State Capitol to discuss low water levels in Lake MI & the Kewaunee Power Station.
- Leveraged the Lakeshore Industry Cluster Initiative to assess biogas opportunities.



REGIONAL ECONOMIC ACTION PLAN

- KCEDC secured a \$50,000 WEDC Capacity Building Grant to address the loss of the Kewaunee Power Station (KPS).
- KCEDC organized and lead a Regional Economic Strategy Team to develop strategies that would; support the KPS employees, aid communities with economic loss and assess the site for re-purposing.
- Hosted a Two-day scenario planning workshop with over 40 attendees from a three-county region. Attendees identified a preferred economic future & a pathway to access economic growth.
- Developed a Regional Economic Action Plan: Aligning the Region for Economic Success.



VISIT KEWAUNEE COUNTY

- Promoted local festivals, events, fairs and other tourism opportunities on KCEDC's visit-kewauneecounty.com.
- Worked with local and regional tourism partners to highlight Kewaunee County at a regional and state-wide level.
- Revitalized the Visit-KewauneeCounty.com website for a more visually pleasing experience.



EDUCATION & WORKFORCE DEVELOPMENT

- KCEDC offered business and leadership educational opportunities including; QuickBooks, integrated marketing, legislative forums, health care reform & agriculture leadership. Served nearly 100 business and community leaders in Kewaunee County & surrounding counties.
- Partnered with UW-Extension to secure a PSC Broadband Demand Survey Grant. Collected 131 business & 243 residential surveys to assess & map internet access in the county.
- Hosted a half-day agriculture study tour for the WI Association of Ag Educators. Five Kewaunee County businesses were visited.



BUY LOCAL INITIATIVE

- Recognized excellence in (10) Kewaunee County Businesses with the Best of Kewaunee County Awards.
- Collaborated with the Literacy Partners of Kewaunee County on the Advantage Card; promoted 34 local businesses.
- Continued the success of Buy Local Cares Day, which involved 35 volunteers from the business community and served 9 local non-profits. New in 2013, a feature speaker on servant leadership.
- Showcased 16 food & beverage businesses at the 5th Annual Taste of the County; featured a culinary presentation.
- Promoted 35 local businesses in the annual holiday promotion. Increased participation from outside the county.



LOOKING AHEAD—2014

KCEDC is dedicated to advancing Kewaunee County's existing business community and strengthening the local economy. With the support of local and regional partners, the road to opportunity has fewer obstacles. KCEDC is eager to propel Kewaunee County into an economic renewal. With a shared passion and vision, KCEDC, community and business leaders can foster a strong and vibrant local economic environment for Kewaunee County in 2014!