

**DECEMBER SESSION
KEWAUNEE ADMINISTRATION CENTER
DECEMBER 16, 2014**

The meeting of the Kewaunee County Board of Supervisors was called to order by the Kewaunee County Chairman, Ron Heuer, on December 16, 2014 at 5:01 PM.

The Pledge of Allegiance was recited, followed by prayer.

Roll Call: Supervisors Benes, Cravillion, Garfinkel, Haske, Heidmann, Heuer, Jahnke, Kirchman, Luft, Mastalir, Paape, Pagel, Paider, Reckelberg, Romdenne, Shillin, Sinkula, Wagner and Weidner (19) were present. Supervisor Tebon was excused.

Supervisors Benes moved and Pagel seconded to approve the County Board agenda. Motion carried.

APPOINTMENT

Pursuant to Ordinance No. 119-2-81 adopted by the Kewaunee County Board of Supervisors on February 17, 1981, I hereby make the following appointments to the "Kewaunee County EMS Council".

CLASSIFICATION	TERM 1/1/2015 to 12/31/2017
Ambulance	Dan Opicka Kelly Koss
Fire	Tom Vandenack Lew DuChateau
Hospital	Dr. Chris Sorrells
First Responder	Greg Paplham
City Police	John Massart
County Sheriff	Dave Cornelius
County Government	
Citizen at Large	Jeff Vollenweider

Respectfully Submitted,
Ron Heuer, Kewaunee County Board Chairman

APPOINTMENT

Pursuant to Wisconsin Statutes 59.26(8)(b) I hereby appoint the following individual to serve on the Kewaunee County Grievance Committee:

Term January 1, 2015 to April 14, 2016

John Cmeyla
702 Ohio Street
Algoma, WI 54201

Respectfully Submitted,
Edward J. Dorner, Kewaunee County Administrator

APPOINTMENT

Public Health Director
Public Health Officer

I hereby make the following appointment pursuant to Wisconsin Statutes 59.18(2)(b) effective December 10, 2014 subject to Board approval.

Cynthia Kinnard

Respectfully Submitted,
Edward J. Dorner, Kewaunee County Administrator

Supervisors Wagner moved and Heidmann seconded for approval of the above appointments. Motion carried.

ANNUAL REPORTS

Kewaunee County UW Extension – UW Extension Staff
Kewaunee County Economic Development Corp. – Jennifer Brown

REPORT

Kewaunee County Administrator – Edward J. Dorner

Committee Reports:

Highway/Solid Waste Committee - Supervisor Kirchman
Personnel, Advisory & Legislative Committee – Supervisor Heuer / Greg Thousand
Health, Vets and Child Support Committee – No Meeting
University Extension & Zoning Committee - Supervisor Romdenne
Land & Water Conservation Committee – No Minutes Received
Law Enforcement & Emergency Management Committee – Supervisor Weidner / Matt Joski
Finance & Public Property Committee - Supervisor Luft
Human Services Committee – No Meeting
Promotion & Recreation Committee – Supervisor Heidmann
Bay-Lake Regional Planning – Supervisor Wagner
Revolving Loan Fund Committee – No Minutes

Citizens Input:

Tia Bellisle spoke regarding health
Judy Treml spoke regarding groundwater and response to Chairman Heuer’s comments
Carl Christianson spoke regarding groundwater and concerns with the ordinance
Sandy Winnemueller spoke regarding groundwater and response to Chairman Heuer’s comments
Jodi Parins spoke regarding free speech and response to Chairman Heuer’s comments
Rose Qamar spoke regarding the old Kewaunee High School and requested that it not be destroyed
John Rybski spoke regarding health and manure treatment solutions

First Reading of Ordinance:

None

Consideration of Bills for December:

Supervisors Heidmann moved and Romdenne seconded for approval of the bills. Motion carried.

Board recessed at 6:38 p.m. until 7:02 p.m.

Consideration of Resolutions:

RESOLUTION NO. 29-12-14

APPOINTING INTERIM COUNTY ADMINISTRATOR

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Resolution number 6-6-2000, adopted in 2000 and made effective on August 1, 2000, created the position of Kewaunee County Administrator; and

WHEREAS, the incumbent Kewaunee County Administrator is set to retire on January 2, 2015; and

WHEREAS, the recruitment and selection process for a successor administrator is ongoing and will not be complete prior to January 2, 2015; and

WHEREAS, the Personnel, Advisory and Legislative Committee considered and hereby recommends appointing Jeffrey R. Wisnicky as Interim County Administrator until a permanent county administrator is in office; and

WHEREAS, the Personnel, Advisory and Legislative Committee further recommends the Interim County Administrator receive compensation at fifty percent (50%) of the current administrator’s salary on a pro-rated basis.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 16th day of December 2014, that the Board hereby appoints Jeffrey R. Wisnicky as the Interim County Administrator effective upon the retirement of the incumbent Kewaunee County Administrator.

BE IT FURTHER RESOLVED, the Interim County Administrator will receive compensation at fifty percent of the current administrator’s salary on a pro-rated basis.

Respectfully Submitted,
Personnel, Advisory and Legislative Committee
HEIDMANN, HEUER, KIRCHMAN, LUFT, PAGEL, ROMDENNE, SHILLIN, SINKULA, WEIDNER

Supervisors Weidner moved and Luft seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Tebon). Motion carried.

RESOLUTION NO. 30-12-14

A RESOLUTION APPROVING THE TAKING OF TAX DEEDS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS the County of Kewaunee is the owner of a certain tax certificates issued by the Kewaunee County Treasurer pursuant to Wisconsin Statute §74.57(1) relating to delinquent real property taxes for which the period of redemption has now run, and more specifically described in the Notice for Application for Issuance of Tax Deeds served on the following named persons, copies of which are on file in the Office of the Kewaunee County Treasurer:

Owner	Parcel Number	Location of Parcel	Amount Due
Dora Arndt	31 201 34.053	City of Algoma	\$6,426.33
Richard and Lucie Faust	31 004 23.011 31 004 23.012	Town of Carlton	\$6,090.75
William and Dawn Hornig	31 002 6.GL3.05 R26E	Town of Ahnapee	\$30,557.63
Kevin Kemp	31 241 OTP 44	City of Kewaunee	\$5,050.82
John McDonald	31 010 21.032	Town of Lincoln	\$14,582.93
Dean Starr	31 201 ADE 23	City of Algoma	\$1,655.49

AND WHEREAS, Notice of Application for Issuance of Tax Deeds have been served upon the owners of record, occupants and interested parties pursuant to Wisconsin Statutes §75.12 within the time prescribed by statute and proof thereof has been filed with the County Clerk for Kewaunee County.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 16th day of December 2014 that the County Clerk for the County of Kewaunee issue and execute a deed of any land described in the said tax certificate remaining unredeemed which shall vest in the county an absolute estate in fee simple in such land as provided in Wisconsin Statutes §75.14.

BE IT FURTHER RESOLVED, that the said deed shall be recorded in the Register of Deeds Office and the County is authorized to take such action as may be necessary to take possession of the land.

Respectfully Submitted,
Finance & Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

FISCAL IMPACT STATEMENT:

Please see amounts due above. The amounts due reflect all taxes due to current and all interest and penalties.

Supervisors Mastalir moved and Romdenne seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Tebon). Motion carried.

RESOLUTION NO. 31-12-14

A RESOLUTION GRANTING THE PETITION FOR BRIDGE AID – TOWN OF MONTPELIER

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Town Board of the Town of Montpelier has petitioned the Kewaunee County Highway Commissioner for bridge aid to repair or construct the Gasche Road Bridge located in Section(s) 7&8 in the Town of Montpelier pursuant to §82.08, Wisconsin Statutes; and

WHEREAS, Section 82.08(3), Wisconsin Statutes, provides the Town and the County shall each pay one-half of the cost of construction or repair of a bridge; and

WHEREAS, the cost of said bridge construction and/or repairs is estimated at \$9,195.29; and

WHEREAS, the Town of Montpelier hereby petitions the Honorable Kewaunee County Board of Supervisors to raise \$4,597.65 to cover the County's share of said cost of the bridge construction and/or repairs.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors, duly assembled this 16th day of December 2014, that the Board hereby approves the petition of the Town of Montpelier and agrees to contribute the sum of \$4,597.65 representing the County's share of the costs to construct and/or repair the aforementioned bridge.

BE IT FURTHER RESOLVED, the \$4,597.65 shall be paid from the 2015 County Aid Bridge Fund.

Respectfully Submitted,
Highway & Solid Waste Committee
HEIDMANN, KIRCHMAN, MASTALIR, PAAPE, ROMDENNE

FISCAL IMPACT STATEMENT:

\$4,597.65 from County Aid Bridge Fund in 2015

Supervisors Kirchman moved and Heidmann seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Tebon). Motion carried.

RESOLUTION NO. 32-12-14

A RESOLUTION APPROVING PERSONNEL POLICIES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Personnel, Advisory and Legislative Committee considered and hereby recommends approval of the following Personnel Policy:

RECLASSIFICATION POLICY

Kewaunee County classifies positions according to the nature and difficulties of the duties and responsibilities assigned employees appointed to such positions. Reclassification is proper when substantial changes in the duties and responsibilities of individual positions occur.

1. An employee or a department head may initiate a request for reclassification of a current position. Reclassification requests are due to the County Administrator's office on or before the first day of June for the following budget year.
2. Reclassification requires the employee and the department head to document significant changes in existing duties since the most recent review. A change of duties may result from reorganization or from a logical and gradual change of responsibilities over a time. Reclassification is only proper for permanent changes in duties and responsibilities.

3. A request for reclassification must be in writing and include a Position Classification Review Form and a new Job Description Questionnaire with notes indicating duties that have changed since the last review. The Questionnaire must be completed and signed by the employee and reviewed and signed by the department head and the County Administrator. At each level of review, the department head and the County Administrator will verify or comment on the accuracy of responses.
4. The County Administrator will submit the Questionnaire and any supporting documentation to the Personnel, Advisory and Legislative Committee for evaluation. The Personnel, Advisory and Legislative Committee may seek the assistance of an outside firm to assist in the reclassification evaluation process.
5. The Personnel, Advisory and Legislative Committee will determine if Reclassification is appropriate and the decision is final for one year.

NOW, THEREFORE, BE IT RESOLEVED, by the Kewaunee County Board of Supervisors duly assembled this 16th day of December 2014, that the Board approves and adopts the proposed Personnel Policy.

Respectfully Submitted,
 Personnel, Advisory and Legislative Committee
 HEIDMANN, HEUER, KIRCHMAN, LUFT, PAGEL, ROMDENNE, SHILLIN, SINKULA, WEIDNER

Supervisors Weidner moved and Heidmann seconded for adoption. Roll call vote: 18 ayes, 1 naye (Wagner) and 1 absent (Tebon). Motion carried.

RESOLUTION NO. 33-12-14

**ADOPTION OF THE KEWAUNEE COUNTY COMPREHENSIVE OUTDOOR RECREATION AND FAIRGROUNDS SPACE PLAN
 TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

WHEREAS, The Kewaunee County Promotion and Recreation Director and the Kewaunee County Promotion and Recreation Committee have updated the Kewaunee County Comprehensive Outdoor Recreation and Fairgrounds Space Plan; and

WHEREAS, the Kewaunee County Comprehensive Outdoor Recreation and Fairgrounds Space Plan includes a general outline and plan for the recreational development of Kewaunee County; and

WHEREAS, adoption of the plan is required for Kewaunee County to become and remain eligible for cost sharing aid programs administered through the State of Wisconsin; and

WHEREAS, the plan is available for inspection at the Kewaunee County Promotion and Recreation Department or at the Office of the County Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors, duly assembled this 16th day of December 2014, that the Kewaunee County Comprehensive Outdoor Recreation & Fairgrounds Space Plan be adopted as the approved recreational plan for Kewaunee County.

Respectfully Submitted,
 Promotion and Recreation Committee
 CRAVILLION, HEIDMANN, JAHNKE, KIRCHMAN, TEBON

Supervisors Heidmann moved and Paape seconded for adoption. Roll call vote: 19 ayes, 0 naves and 1 absent (Tebon). Motion carried.

RESOLUTION NO. 34-12-14

A RESOLUTION APPROVING THE SALE OF TAX DEED PARCEL TO THE CITY OF KEWAUNEE

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Section 75.69(2) of the Wisconsin Statutes authorizes counties to negotiate the sale or exchange of tax delinquent real estate with another municipality; and

WHEREAS, the City of Kewaunee desires to purchase Tax Parcel No. 31 241 OTP 44 located at 307 Ellis Street in the City of Kewaunee; and

WHEREAS, the Finance and Public Property Committee considered and hereby recommends selling Parcel No. 31 241 OTP 44 to the City of Kewaunee for \$5,050.82, which represents the total amount of tax owing, interest and penalties on Parcel No. 31 241 OTP 44.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors, duly assembled this 16th day of December 2014, that the Board approves the sale of Parcel No. 31 241 OTP 44 to the City of Kewaunee for \$5,050.82.

Respectfully Submitted,
 Finance & Public Property Committee
 HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

FISCAL IMPACT STATEMENT: \$5,050.82
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Supervisors Haske moved and Luft seconded for adoption. Roll call vote: 19 ayes, 0 naves and 1 absent (Tebon). Motion carried.

Consideration of Ordinances:
 None

Communications:

Resolutions from other counties (1)
Kewaunee County Events

Supervisors Wagner moved and Jahnke seconded that the March, 2015 County Board Meeting will be held on March 17, 2015 at 6:00 PM.
Motion carried.

Supervisors Sinkula moved and Pagel seconded to adjourn. Motion carried.

Board adjourned at 7:17 PM.

Ron Heuer, Kewaunee County Board Chairman

Jamie Annoye, Kewaunee County Clerk

CERTIFICATION

STATE OF WISCONSIN:

SS

COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held in regular Board Chambers at the Administration Center in Kewaunee on December 16, 2014.

Jamie Annoye, Kewaunee County Clerk

