

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
DECEMBER 2014  
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION  
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**MULTI-COUNTY/REGIONAL**

- On December 9<sup>th</sup>, Commission staff participated in the quarterly meeting of the Northeast Wisconsin Transportation Committee (NEWTC).
- Commission staff participated in a meeting held on December 10<sup>th</sup> in the Village of Wausaukee with WisDOT travel forecasting staff, their consultant, and staff from Florence, Marinette, and Oconto counties in an effort to update WisDOT's statewide travel demand forecast model. This meeting focused on review of 2040 socioeconomic projections by traffic analysis zone (TAZ) for the statewide model in each of the three counties.
- Commission staff finalized the BLRPC *2015 Regional Transportation Work Program* and submitted it to WisDOT on December 19<sup>th</sup> following approval by Bay-Lake RPC Commissioners on December 12<sup>th</sup>.
- The Commission held its full Commission meeting on December 12<sup>th</sup> at the Neville Public Museum in Green Bay.
- On December 16<sup>th</sup>, the Natural Resources Planner participated in a meeting of the Lake Stakeholders steering committee in Manitowoc.
- On December 16<sup>th</sup>, the Executive Director participated in teleconference to continue planning for the April 2015 Sustainable Forestry Conference in Florence.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

**BROWN COUNTY**

- The Executive Director attended the monthly meeting of the Olde Main and Downtown Green Business Development committee on December 4<sup>th</sup>.
- The Natural Resources Planner continued work on the Bay Beach improvement project. The advisory group met on December 8<sup>th</sup> to continue developing the restoration action plan.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

**DOOR COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

**FLORENCE COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

## **KEWAUNEE COUNTY**

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Casco, Lincoln, Pierce, and Luxemburg.

## **MANITOWOC COUNTY**

- Work continued on the Maritime Metro Transit Development Program (TDP) in December. The Maritime Metro TDP Review Committee met on December 11<sup>th</sup>; agenda items at this meeting included: continued review of potential trip generators in draft Chapter 4 (Community Profile); and review of ridership by route in 2013, which is part of draft Chapter 3 (Transit System Overview). Commission staff also participated in training regarding procurement procedures conducted by the WisDOT Bureau of Transit and Local Roads (via teleconference) on December 18<sup>th</sup>; this information will be helpful when Commission staff starts the process of requesting proposals for conducting passenger opinion and boarding and alighting surveys for Maritime Metro Transit in early 2015.
- Commission staff finalized an update to the Farmland Preservation Plan for Manitowoc County based on review comments provided by DATCP staff.
- Commission staff received FEMA and WEM approval of the Manitowoc County Hazard Mitigation Plan. Copies of the plan were printed and sent to the County to conclude the project.

## **MARINETTE COUNTY**

- Commission staff presented to the Marinette County Towns Association on December 18<sup>th</sup>. The meeting was held at the Town of Wausaukee Town Hall.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for the Towns of Wagner, Goodman, and Amberg.

## **OCONTO COUNTY**

- Commission staff continued work on updating Oconto County's hazard mitigation plan. The Natural Resources Planner met with the steering committee on December 11<sup>th</sup> in Oconto.

## **SHEBOYGAN COUNTY**

- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on December 11<sup>th</sup>.
- WisDOT and USDOT approved the *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in late December.
- Commission staff participated in a meeting with staff of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management to discuss progress on development of on-road mobile sector ozone precursor emission budgets (often known as "conformity budgets"). This meeting took place via teleconference on December 8<sup>th</sup>.
- Commission staff participated in a meeting with WisDOT Northeast Region staff on December 9<sup>th</sup> to review recommendations from the State Highway 23 Corridor Preservation and Freeway Designation Study. These recommendations will be coded into the 2045 model network in the near future, and recommendations within the Sheboygan metropolitan planning area will likely be included as recommendations in the *Year 2045 Sheboygan Area Transportation Plan (SATP)*.

- Members of the Sheboygan MPO Technical and Policy Advisory Committees reviewed portions of draft Chapter 6 of the *Year 2045 SATP* (Transportation and Land Use) that have been prepared to date at their joint meeting on December 11<sup>th</sup>. Members of the advisory committees recommended scaling back the employment projections presented in draft Chapter 6, and Commission staff (working with WisDOT's travel forecast modeling consultant) made those adjustments following the meeting. Members of the MPO advisory committees also reviewed capacity modifying projects to be tested with the model at this meeting. In addition, members of the MPO advisory committees reviewed and suggested additional system preservation and safety projects to include in draft Chapter 7 of the *Year 2045 SATP* (Recommended Transportation Plan) at this meeting.
- Commission staff continued to prepare draft Chapter 6 (Transportation and Land Use) and draft Chapter 7 (Recommended Transportation Plan) of the *Year 2045 SATP* in December. Commission staff also continued to collect data and prepare portions of draft Chapter 8 (Mitigation of Environmental Impacts of Major Transportation Projects) in December. In addition, Commission staff continued to collect data for draft Chapter 9 (Financial Plan) in December.
- Commission staff started to prepare Appendix B (Transportation System Performance Indicators) of the *Year 2045 SATP* in late December.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in December. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff provided technical assistance to Shoreline Metro during the month of December. Commission staff assisted Shoreline Metro staff with portions of a Community Development Block Grant (CDBG) application that was due to the City of Sheboygan Department of Planning and Development by December 19<sup>th</sup>.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2015 – 2018* in December. A public hearing on the draft *2015 – 2018 TIP* was held on December 3<sup>rd</sup>. The Sheboygan MPO Technical and Policy Advisory Committees reviewed the draft *2015 – 2018 TIP* as well as comments received on that document at their joint meeting on December 11<sup>th</sup>. The MPO advisory committees also recommended approval of the *2015 – 2018 TIP* to the Commission at their joint meeting on December 11<sup>th</sup>. The Commission approved the *2015 – 2018 TIP* at its meeting on December 12<sup>th</sup>. The USDOT issued its conformity finding on the *2015 – 2018 TIP* in a letter dated December 12<sup>th</sup>. Commission staff distributed the final *2015 – 2018 TIP* to key Federal and state agency stakeholders (USDOT, WisDOT, USEPA, and WDNR Bureau of Air Management) electronically the week of December 15<sup>th</sup>. CD and paper copies of the final *2015 – 2018 TIP* were also produced in late December for distribution in January 2015.