

**PUBLIC NOTICE AND AGENDA  
KEWAUNEE COUNTY BOARD MEETING**

**MONTH: JANUARY**

**DATE: January 20, 2015**

**TIME: 6:00 PM**

**PLACE: County Board Room  
Administrative Center  
810 Lincoln Street  
Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Appointments**
  - a. None**
- 6. Annual Reports and Other Reports to the Board as Requested by the County Board or Committee:**
  - a. Kewaunee County Register in Probate – Juliet Schleis**
  - b. Interim Kewaunee County Administrator – Jeff Wisnicky**
- 7. Committee Reports:**
  - a. Highway / Solid Waste Committee**
  - b. Personnel, Advisory & Legislative Committee**
  - c. Health & Child Support and Veteran Service Committee (no Child Support Meeting)**
  - d. Extension Education & Zoning Committee (no Zoning Meeting)**
  - e. Land & Water Conservation Committee**
  - f. Law Enforcement & Emergency Mgmt. Committee**
  - g. Finance and Public Property Committee**
  - h. Human Services Committee**
  - i. Promotion and Recreation Committee**
  - j. Revolving Loan Fund Committee (no Revolving Loan Meeting)**
  - k. Bay Lake Regional Planning Commission**
- 8. Citizen's Input (maximum 3 minutes per appearance)  
(20 minutes total per meeting)**

9. **First Reading of Ordinance (vote to be taken at the next County Board meeting)**
  - a. **Kewaunee County Parks Ordinance**
10. **Consideration of Bills and Claims for Approval:**
  - a. **Extension Education & Zoning**
  - b. **Land & Water Conservation**
  - c. **Finance & Public Property**
  - d. **Health, Veteran Service & Child Support**
  - e. **Law Enforcement & Emergency Management**
  - f. **Promotion & Recreation**
  - g. **Human Services**
  - h. **Highway/Solid Waste**
11. **Recess, for Finance Committee to approve bills**
12. **Consideration of Resolutions:**
  - a. **None**
13. **Consideration of Ordinance read at previous County Board Meeting**
  - a. **None**
14. **Communications:**
  - a. **Kewaunee County Events**
15. **Chairman Comments**
  - a. **Groundwater Presentation**
  - b. **2015 County Issues**
16. **Set meeting date for next County Board Meeting**
  - a. **February 17, 2015 at 5:00 p.m. (previously scheduled-time change)**
  - b. **March 17, 2015 at 6:00 p.m. (previously scheduled)**
  - c. **April 21, 2015 at 6:00 p.m. (proposed)**
17. **Adjournment**

/s/ Ron Heuer  
Ron Heuer  
Kewaunee County Board Chairman

/s/Jamie Annoye  
Jamie Annoye  
Kewaunee County Clerk

*Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.*

# Kewaunee County Parks Ordinance

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- 1.01 Purpose and intent
  - 1.02 General restrictions
  - 1.03 Hours of operation
  - 1.04 Noise
  - 1.05 Fires
  - 1.06 Refuse
  - 1.07 Firearms and bows
  - 1.08 Pets
  - 1.09 Horses
  - 1.10 Motor vehicles
  - 1.11 Recreational vehicles and snowmobiles
  - 1.12 Disturbing and hazing wildlife
  - 1.13 Sales and solicitation
  - 1.14 Other activities
  - 1.15 Camping
  - 1.16 Group activities and facility rental
  - 1.17 Special purpose parks
  - 1.18 Inland lake accesses; County boat launch facilities
  - 1.19 Kewaunee County Fairgrounds
  - 1.20 Enforcement
  - 1.21 Penalties
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1.01 Purpose and intent. The purpose of this chapter is to regulate the use of the facilities and property under the jurisdiction of Kewaunee County. The term "park" as used in this chapter shall include all county parks, county boat launch facilities, public lake accesses, the Ahnapee State Trail, and other such facilities and property under the jurisdiction of Kewaunee County.

- (a) This ordinance repeals all previous ordinances and provisions thereof as related to the Kewaunee County Park and Recreation Facilities.

1.02 General Restrictions. No person or group using a park shall perform or permit others under their custody to perform any of the following acts:

- (a) Willfully mark, deface, disfigure, injure, tamper with, displace or remove any trees, plants, or other natural features, building, bridges, tables, benches, fireplaces, railings, signs, monuments, stakes, posts or other markers, other structures, equipment, facilities, improvements, or park property, or parts or appurtenances thereof, whatsoever, either real or personal. The removal of biological or geological material may be permitted with written approval from the

Park Director by students for scientific or educational purposes under the supervision of a qualified instructor.

- (b) Engage in violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance.
  - (c) Without permission and a permit authorized under section 8.15 of this ordinance, prevent any person from using any park, or any of its facilities, or interfere with such use which is in compliance with this chapter and the rules applicable to such use.
  - (d) Park employees shall be authorized to regulate the activities in such areas when necessary to prevent congestion and to secure the maximum use and enjoyment by the public of such facilities.
- 1.03 Hours of operation. All parks shall be closed to the general public from 11:00 p.m. to sunrise. Parks where fishing is an appropriate activity shall open for persons wishing to fish, only for the purpose of fishing, at the parks where appropriate. Any abuse of this special privilege subjects the person(s) to exclusion from the park.
- (a) Any park, or part thereof, may be declared closed to the public by the Kewaunee County Promotions and Recreation Committee or duly authorized agent at any time and for any interval of time, either temporarily or at regular or stated intervals.
- 1.04 Noise. No person shall use or operate any radio, phonograph, musical instrument, or other mechanical, electrical sound making, reproducing or amplification device in a park or parkway so as to be heard at a distance greater than 100 feet from the above described instrument or device, radios, or phonographs without obtaining a written permit from the Kewaunee County Promotions and Recreation Committee or its duly authorized agent.
- 1.05 Fires. No person or group shall build or maintain a fire in any park, except in grills, fireplaces, or fire rings specially provided for that purpose. All fires shall be extinguished before leaving the area.
- (a) Charcoal residue is to be left in the fireplace or grill or placed in a charcoal disposal container when provided.
  - (b) No person shall possess, fire, discharge, explode or set off any squib, cracker or other explosive or pyrotechnic device containing powder, or other combustible or explosive material within any park, excepting that exhibitions of fireworks may be permitted with approval from the Kewaunee County Promotions and Recreation Committee.
- 1.06 Refuse. Trash receptacles are provided in parks and for park use only. No personal refuse generated off site is permitted in any park.

- (a) No person or group shall bring in, dump or deposit any broken glass, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse in any park.
  - (b) Refuse or trash generated by park use shall be placed in receptacles provided for this purpose. No glass beverage bottles of any kind shall be allowed in any County Park at any time.
  - (c) Where receptacles for rubbish are not provided, all waste shall be carried away from the park by the person responsible for its presence.
- 1.07 Firearms and bows. It shall be unlawful for any person to carry, fire, discharge or have in their possession or under their control in any county park any firearm, airgun, slingshot, bows, or spring-loaded device designed for shooting a projectile unless the same is unloaded and enclosed in a carrying case, or any bow unless the same is unstrung or enclosed in a carrying case.
- 1.08 Pets. Dogs, cats, and other similar pets shall not be allowed in any of the county park areas except the Ahnapee State Trail, Blahnik Heritage Park, Herald Reckelberg Park, and the County Road M Parking Area under the following conditions.
- (a) All pets shall be held on a leash not to exceed eight (8) feet in length or in an appropriate portable cage or kennel.
  - (b) Pet owners are required to remove any solid animal waste from the ground and disposed of properly.
  - (c) All pets shall be effectively restrained and under the handlers control at all times.
- 1.09 Horses. No person shall bring a horse into or ride a horse in any park except that horseback riding, leading, or corralling a horse shall be permitted in areas specially designated for horses.
- (a) The Ahnapee State Trail is closed to horse use annually from November 15 through April 15. The Park Director or Committee may institute additional closures between April 15 and November 15 to prevent damage to the trail.
  - (b) Horse manure or feed residues deposited in park areas approve for use must be picked up and disposed of properly.
  - (c) All horses shall be effectively restrained and under the handlers control at all times.
- 1.10 Motor vehicles. No person shall drive, operate, or park a motor vehicle in any park, except on such roads or parking lots specially designated for the use of motor vehicles.

- (a) No person shall operate a motor vehicle in a reckless or imprudent manner or in any manner which may tend to create a disturbance or endanger the safety of persons using the parks or property therein.
  - (b) Unless otherwise posted, no person shall operate a motor vehicle at a speed in excess of 15 miles an hour.
  - (c) The Promotions and Recreation Committee may exempt this requirement for special events that tend to promote the Kewaunee County Park System.
  - (d) The Park Director may exempt this requirement for inspections, maintenance activities, or to satisfy ADA requirements and or request.
- 1.11 Recreational vehicles and snowmobiles. Snowmobiles and recreational vehicles such as ATV's, trail bikes, mini-bikes, go carts, bicycles and similar devices, shall not be operated in any park except in areas or trails specially approved, marked and designated for their use.
- (a) Where authorized, recreational vehicles and snowmobiles must adhere to all posted speed limits and all state and local regulations pertaining to their use.
- 1.12 Disturbing and hazing wildlife. It shall be unlawful for any person to take, catch, kill, hunt, trap, pursue or otherwise disturb any wild animals or birds in any county park.
- 1.13 Sales and solicitation. No person or group shall vend, sell, or offer for sale any service, food, beverage, or other commodity or article within any park to the public without written authorization from the Promotions and Recreation Committee or the Park Director. Nor shall any person or group charge a fee of any type for any activity to be held within the County Parks without a permit. Any individual or group who so obtains such authorization shall be personally responsible for obtaining all required permits in order to perform the function for which they have obtained authorization. Permit requirements will include a certificate of liability insurance for all participants.
- (a) No person or group shall paste, glue, tack, or otherwise post any sign, placard, or advertisement, or distribute any handbills, pamphlets, or other materials, or solicit business of any nature in any park without written authorization form the Park Committee or the Park Director.
- 1.14 Other activities. No person or group shall engage in ball games or other sports activities, except in such areas as are designated for those purposes or in such areas where such activity will not interfere with the use and enjoyment of the park by others. Horseshoes shall not be allowed to be played except in horseshoe pits constructed by Kewaunee County. Golfing, including practicing golf, is not allowed in any County Park. No sports activities of any kind shall be allowed in County Park parking lots.
- 1.15 Camping. No overnight camping is permitted in any park except as provided herein.

- (a) Overnight camping for organized not for profit youth based groups or other special events may be permitted under terms of an approved permit by the Kewaunee County Promotions and Recreation Committee.

1.16 Group activities and facility rental. The Promotions and Recreation Committee or its duly authorized agent may issue permits to groups and organizations to use specific park facilities or building for a particular event under the following terms.

- (a) All reservations are taken in the Promotions and Recreation Department Office on a first come, first serve basis and full payment must be presented in person with each reservation when it is taken. All payments shall be in the form of a check and separate checks shall be presented for deposits and rentals.
- (b) There shall be no cancellations, refunds, or changes of dates for any reservations made for a shelter at any time.
- (c) No park shelter houses shall be rented out on the following holidays:
  - (1) Thanksgiving day
  - (2) Christmas Eve
  - (3) Christmas Day
  - (4) New Year's Eve
  - (5) New Year's Day
  - (6) Easter Sunday
- (d) No person or group shall vend, sell, or offer for sale any food, beverage, or other commodity or article within any park to the public without authorization from the Park Director. Any individual or group who obtains such authorization shall be responsible for obtaining all required permits in order to perform the function for which they have obtained authorization. Any individual or group must present a certificate of liability insurance for all participants in the proposed activity. Any business conducting an event for the benefit of its customers, regardless of whether or not a fee is charged, shall obtain authorization for that function.
- (e) No admission fee, donation, contribution, or other charge shall be made or be permitted to be made or collected by the person responsible hereunder for admission to the rented facility or for sale or consumption of intoxicating liquor as defined by the Wisconsin Statutes.
- (f) Insurance certificates shall be provided by any party sponsoring an event open to the public or with the attendance of one hundred (100) or more people as required by the Kewaunee County Clerk.
- (g) The County shall not be liable for any injuries, deaths, or property damage from the use of the above stated facilities, and is not responsible for articles left, lost or stolen at these facilities.

- (h) The premises are to be used only for the purposes approved by the Kewaunee County Promotions and Recreation Committee and employees of the Kewaunee County Park Department may inspect the premises at any time to assure that the premises are being used for approved purposes.
- (i) No changes in the physical appearance of the area shall take place without the approval of the Park Director or Park Caretaker. It shall be the responsibility of the renter to maintain the area throughout the event and to restore all areas and facilities to the condition they were in prior to the event. The renter shall be responsible to pay the actual costs of repairing or restoring the premises to the condition they were in prior to the event.
- (j) Any group or individual using the park facilities shall be required to abide by all rules and regulations set forth by Kewaunee County and contained in this ordinance.
- (k) The Promotions and Recreation Committee shall adopt facility rental and deposit fees for specific park facilities which shall be posted at the Promotions and Recreation Department.

1.17 Special purpose parks. Kewaunee County offers additional park and recreational services to the public that extend beyond traditional services generally provided. In addition to the rules and regulation contained herein, it is necessary for additional rules and regulations pertaining to these special purpose parks and county boat launch facilities.

- (a) Bruemmer Park Zoo. No person or group using a park area shall perform or permit others under their custody to perform any of the following acts:
  - (1) Bring any animal, fowl, amphibian, or reptile into Bruemmer Kewaunee County Park which is designated by signs as prohibiting the presence of animals within the park boundaries. This section shall not be construed as to prohibit the transport of animals to and from the Bruemmer Kewaunee County Park Zoo or the presence of zoo animals therein. Animals shall include but not be limited to the following: horses, dogs, rabbits and cats.
  - (2) Bring any solid or liquid food into the zoo area with the intent of feeding animal.
  - (3) Haze, harass, or otherwise disturb animals or fowl within the zoo area by the use of noise, movement, food, throwing of debris, or any other means.
  - (4) Enter unauthorized areas or scale fences in an attempt to get closer to the animals.
- (b) Riverview ATV Park. The use of ATV's and Off-road motorcycles are permitted at the Riverview ATV Park. The Promotions and Recreation Committee shall develop specific rules regarding the use of Off-Road Motorcycles and ATV's on the Kewaunee County ATV Park and the rules shall be made readily available/accessible by the public and posted at the Riverview ATV Park.

- (1) All terrain vehicle (ATV). ATV and UTV use is allowed at the Riverview ATV park under the authority of Wisconsin Statute §§59.54(6), 59.56(9), and 23.33(11)(am). Kewaunee County does hereby adopt as a County Ordinance the provisions of Wisconsin Statute §23.33 relating to the regulation of All Terrain Vehicles within the county of Kewaunee. Kewaunee County further adopts all administrative rules with respect to All Terrain Vehicles duly promulgated by the Department of Natural Resources and published in the Wisconsin Administrative Code. This ordinance is intended to and does hereby encompass all aspects of the regulation structure of Wisconsin Statute §23.33. Any amendments or additions to the statute or administrative rules which are from time to time made shall automatically be made in this ordinance.
  
- (2) Off-Road Motorcycles. An Off-Road Motorcycle is a lightweight motorcycle built for cross country, unpaved, rough or uneven ground. Off-Road Motorcycles are equipped with rugged tires and suspension to make travel across rough terrains possible. Off-Road Motorcycles are also known as “dirt bikes” or “trail bikes.” Off-road motorcycles are permitted at the Kewaunee County ATV Park provided the following conditions are met:
  - a. All Off-Road Motorcycles shall be registered by Kewaunee County. Registration shall include the Name, Address, and Telephone number of the Owner as well as the make, model, year and a brief description of the Off-Road Motorcycle.
  - b. Kewaunee County shall collect a registration fee for each Off-Road Motorcycle registration.
  - c. Each Off-Road Motorcycle shall visibly display the registration label on the Off-Road Motorcycle.
  - d. Registration is non-transferable.
  
- (c) Winter Park. Winter Park is an active Winter Sports area providing snow tubing and skiing during the winter months. The Promotions and Recreation Committee shall adopt facility rental and deposit fees for the facility. All payments shall be in the form of a check and separate checks shall be presented for deposits and rentals. In addition, the following shall apply:
  - (1) All reservations are taken in the Promotions and Recreation Department Office on a first come, first serve basis. Deposits for reservations must be received within 2 weeks of a confirmed reservation.
  - (2) Deposits will only be refunded if a reservation is cancelled due to a weather advisory, warning, or watch issued by the National Weather Service.
  - (3) The Promotions and Recreation Department Director may temporarily close the facility during snow making operations to ensure public safety.

- (4) During the Winter Months skiing, tubing, sledding, or any other uses of the ski and tube hills is prohibited unless the person holds a valid lift ticket for that specific time and day.

1.18 Inland lake accesses; County boat launch facilities.

- (a) No person may use a county boat launch facility without paying the established (daily or annual) fee and displaying a valid (daily or season) pass. "Use" includes launching or landing. A mechanism to obtain a daily or season pass shall be provided at the launch site. A separate fee and pass is required for each watercraft.
- (b) For a person desiring to pay on an annual basis, a season pass is available. The fee for a season pass may not exceed ten times (10x) the daily launch fee.
- (c) The daily launch fee, and fee for a season pass, shall be established by the Promotions and Recreation Committee.
- (d) This ordinance is applicable to all water craft ("water craft" means any device used and/or designed for navigation on water).
- (e) The owner and/or operator of a watercraft involved in a violation of this ordinance shall be liable for the violation. It shall be no defense to a violation of this ordinance that the owner was not operating the watercraft at the time of the violation.
- (f) Fees collected shall be used for the purpose of operating and maintaining boat access site(s) owned or maintained by the county.
- (g) The use of a citation, to be issued for violation of this section, pursuant to and in accordance with Section 66.0113 Wisconsin Statutes is hereby authorized.

1.19 Kewaunee County Fairgrounds. The Kewaunee County Fairgrounds is an "Event Facility" managed by the Promotions and Recreation Department that provides a facility, space, and services needed to encourage and host events that benefit the community.

- (a) The Promotions and Recreation Committee shall adopt facility rental and deposit fees for specific fairgrounds facilities which shall be posted at the Promotions and Recreation Department. All payments shall be in the form of a check and separate checks shall be presented for deposits and rentals.
- (b) All reservations are taken in the Promotions and Recreation Department Office on a first come, first serve basis and full payment must be presented in person with each reservation when it is taken.
- (c) No person or group shall vend, sell, or offer for sale any food, beverage, or other commodity or article within the fairgrounds without authorization from the Park

Director. Any individual or group who obtains such authorization shall be responsible for obtaining all required permits in order to perform the function for which they have obtained authorization. Any individual or group must present a certificate of liability insurance for all participants in the proposed activity. Any business conducting an event for the benefit of its customers, regardless of whether or not a fee is charged, shall obtain authorization for that function.

- (d) Insurance certificates shall be provided by any party sponsoring an event open to the public or with the attendance of (100) one hundred or more people as required by the Kewaunee County Clerk.
- (e) The County shall not be liable for any injuries, deaths, or property damage from the use of the above stated facilities, and is not responsible for articles left, lost or stolen at these facilities.
- (f) The premises are to be used only for the purposes approved by the Kewaunee County Promotions and Recreation Committee and employees of Kewaunee County may inspect the premises at any time to assure that the premises are being used for approved purposes.
- (g) No changes in the physical appearance of the grounds shall take place without the approval of the Park Director or Fairgrounds Caretaker. It shall be the responsibility of the renter to maintain the area throughout the event and to restore all areas and facilities to the condition they were in prior to the event. The renter shall be responsible to pay the actual costs of repairing or restoring the premises to the condition they were in prior to the event.
- (h) Camping may be permitted for two day events. The Promotions and Recreation Committee shall adopt camping fees which shall be posted at the Fairgrounds.

1.20 Enforcement. Kewaunee County may enforce this ordinance by revoking any permit issued, issuance of a citation, or by commencement of a formal legal action in a court of competent jurisdiction.

1.21 Penalties.

- (a) General Penalty. Any violation of this chapter shall be punishable by a forfeiture of not less than one dollar (\$1.00) and not more than one thousand five hundred dollars (\$1,500.00) plus court costs or in default of payment, by imprisonment in the Kewaunee County Jail for 1 day for each fifty dollars (\$50.00), or portion thereof, that remains unpaid. Each act of violation and every day of any such violation shall constitute a separate offense.
- (b) Cash deposit for citation. All citations issued for a violation of this chapter shall have a cash deposit of seventy-five dollars (\$75.00) plus court costs and one-hundred fifty dollars (\$150.00) plus court costs for a second violation of this Ordinance within a 12 month period.



# Highway/Landfill Committee Minutes

December 4, 2014

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Office Manager Mary O'Leary, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer, and County Board Supervisor Pat Benes.

Adoption of Agenda: John Mastalir made a motion to adopt today's Agenda. Second by Tom Romdenne. Motion carried unanimously.

Approval of Minutes: John Mastalir made a motion to approve the Highway Committee Minutes from their November 19<sup>th</sup> meeting. Second by Tom Romdenne. Motion carried unanimously.

Public Comments: County Board Supervisor Pat Benes addressed the Highway Committee with the following concerns/questions/comments:

1. "Did we change the way we plow snow?" Mr. Benes stated he received a complaint from a resident in the Slovan area saying the roads were "terrible". Commissioner Every addressed this clarifying we have not made any policy changes. Patrol Superintendent Joe Dax added that we used more sand during the most recent weather events to save on salt.
2. "If J.Jadin Inc. is plowing for the Town of Ahnapee, then why is the Highway Dept. plowing Taft Ln.? And, who is paying for the plowing of Taft Ln.? And, then is the Highway Dept. going to plow 12<sup>th</sup> Road in the Town of Pierce if Jadin's drivers don't like it?" Discussion followed stating the Ahnapee Town Chairman requested the Highway Dept plow Taft Ln & therefore will be billed for said work.
3. Mr. Benes was inquiring on how the radios are working. He had heard some of the employees had some issues. Commissioner Every & Patrol Superintendent Dax both stated they haven't experienced any troubles w/ their radios, this would include the truck radios, hand held radios, and the office radio. Commissioner Every will investigate and get the information regarding the possible issues to Sheriff Joski.

## Reports:

Patrol Superintendent, Joe Dax had the following to report:

### ❖ Last Few Wks:

- We've plowed snow about ½ dozen times so far this season plus we've been anti-icing on the State Highways
- We've been patching pot-holes
- We've been pumping leachate @ the landfill
- Crews have been installing snow fence posts & the fencing has been delivered on site
- We will be installing some rip-rap for a bridge in Montpelier Town

### ❖ Shop:

- Mechanics are harnessing the last tri-axle truck today
- One single-axle truck left to get ready for winter
- Mechanics continue to perform minor repairs/replacements on snow removal equipment

### ❖ Other Updates:

- CTH "S" ~ No Fog Line painted due to weather temperatures. We'll be bringing the center-liner in to store for winter
- Tractors used for ditch-mowing will be moved to the Winter Park Tube & Ski Hill to make snow

Office Manager Mary O'Leary had the following to report:

Our 6-week billing cycle which ran Oct. 19 – Nov. 29 just ended & Mary will have updated budget numbers available at our next meeting. Chairman Kirchman asked when the new equipment rates take in effect. Mary

informed everyone those will be inputted & effective January 1<sup>st</sup>, 2015. Chairman Kirchman requested a copy of those equipment rates once available.

Commissioner Todd Every had the following to report:

- ❖ Commissioner Every provided a copy of the “Winter On-Call Schedule” to all committee members via email
  - You may notice the contact telephone numbers for the on-call employees are the same 2 telephone numbers. This is because the on-call employees will carry a county phone for their weekend. These phones have the weather aps & state monitoring aps needed to assist with their duties.
  - Chairman Kirchman asked about a log to track activity performed by the on-call employees. Commissioner Every will give a report of the weekends activities to the committee per the request from the Personnel Committee.
- ❖ Hand-Out: 2014/2015 Winter Schedule
  - This is a spreadsheet showing which employees are assigned to which pieces of equipment to cover areas/routes in each municipality plus the state highways & county roads.
- ❖ Interviews for Part-Tim Snow Plow Drivers are complete. An offer has been made to 3 individuals.
- ❖ Interviews will be next week Monday for the eligibility list. We are interviewing 10 candidates. The interview panel will include County Administrator Ed Dorner, Highway Commissioner Todd Every, and Patrol Superintendent Joe Dax. Chairman Kirchman was invited to participate however declined.
- ❖ Troy Robillard & Sarah Nunn from Ayres Associates will be at our December 17<sup>th</sup> committee meeting
- ❖ Commissioner Every received a phone call from Luxemburg Town Chairman, Dave Barrett inquiring about who is paying for the “on-call” employees on the weekends. Mr. Barrett said he was told by a County Board Supervisor the Towns were being charged. Commissioner Every explained to Mr. Barrett & reminded the Highway Committee Members the “on-call stipend” is being paid from the Highway Dept’s Winter Maintenance budget, it is NOT being charged/billed to the Towns or Villages.
- ❖ CHIP-D Project reimbursement: Information regarding the purchase of asphalt for CTH S has been forwarded to the State. We are awaiting our reimbursement.
- ❖ Salt / Sand ... Residents have been stopping in & asking to help themselves to a pail or two of sand/salt. Conversation following about past practice and safety issues with the public. Committee Member Bruce Heidmann stated the previous Highway Committee made a decision that it’s a policy to NOT ALLOW the general public to help themselves to salt/sand. It’s a liability issue. County Board Chairman Ron Heuer suggested we put a notice in the local newspapers or send out a press-release hoping the newspapers pick it up informing the public there will not be sand/salt available for them to take. Mr. Heuer also felt this would be a good opportunity to address the issue of residents pushing snow across roadways from their private driveways. It was suggested to increase signage at the area shops informing the public.
- ❖ WCHA: Commissioner Every received a request for resolutions for consideration at the January Winter Conference. Mr. Every will be submitting a resolution for former Highway Commissioner Dale Jandrain for his years of service as to the highway department and as Highway Commissioner.
- ❖ Car Killed Deer Contract (DNR): A flow chart summarizing the process was presented. Short discussion followed.
- ❖ Hand-Out: County Roads & Bridges Fund Balance
  - As requested from a previous committee meeting, these dollar amounts were received from the County Administrator’s Office.
- ❖ There is a need to replace the Highway Commissioner’s vehicle & the Patrol Superintendents vehicle. Commissioner Every will be getting some prices for new vehicles. The Highway Commissioner’s vehicle (2004 Trailblazer) has 175,000 miles and the Patrol Superintendent’s vehicle (GMC Sierra) has 238,000 miles.

Discuss Bridge Aid Request from Town of Montpelier: This bridge work has been completed by the Highway Dept. A 48” pipe was replaced on Gasche Rd. The total project cost was \$9,197.26. Commissioner Every is suggesting this Bridge Aid be reimbursed out of the 2015 budget. A motion to recommend to approve the Bridge Aid request from Town of Montpelier at approximately \$4,600.00 to be paid from the 2015 Budget was made by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried unanimously.

Discuss County permit to Construct / Maintain Utilities in the right-of-way: The committee members reviewed the hand-out they received from Commissioner Every at the previous meeting. Our fee's are adequate ~ no changes made to our fee schedule at this time. No action needed.

Approve & Sign Vouchers: Solid Waste Vouchers paid by check: \$32,324.45. Solid Waste Vouchers paid by credit card: \$179.32. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

Any other business as allowed by law:

1. Committee member Bruce Heidmann took a moment to remind everyone present that a previous Highway Committee set a policy/took action stating that all visitors (including County Board Supervisors & others) visiting the Highway Dept. need to enter thru the main office entrance, they are not allowed general access to the shop. Discussion followed saying several supervisors have been seen in the shops & in other Highway Dept operation areas. It is requested for Commissioner Every to research past minutes.
2. Committee member John Mastalir suggested the Highway Dept hosts an "open house" & invite the public into our facility to see our operations & how it works & what we do. This would be a good PR opportunity.
3. Committee member Tom Romdenne asked for an update on our Operations Study with Schenck.
4. County Board Chairman complimented Commissioner Every on his promptness and communication at committee meetings and county board meetings. Committee Chairman Kirchman echoed Mr. Heuer's thoughts adding there has been excellent communication.

Shop Tour: Patrol Superintendent Joe Dax took the committee members on a tour around the shop.

Next Meeting Dates:

- ❖ Wed., December 17<sup>th</sup> @ 8:45 AM
- ❖ Thurs., January 8<sup>th</sup> @ 8:45 AM
- ❖ Wed., January 21<sup>st</sup> @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Tom Romdenne. Second by Bruce Heidmann. All in favor. Motion carried. Meeting adjourned at 10:50 AM.

Respectfully submitted:

  
Jenny Salentine, Recording Secretary

# Highway/Landfill Committee Minutes

December 17, 2014

The Highway Committee meeting was called to order at 8:48 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Administrator Ed Dorner, Corporation Council Jeff Wisnicky, County Board Chairman Ron Heuer, County Board Supervisor Pat Benes, Troy Robillard & Sarah Nunn from *Ayres Associates*, and Jeff Johnson, President of *Going Garbage & Recycling*.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Tom Romdenne. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their December 4<sup>th</sup> meeting. Second by Tom Romdenne. Motion carried unanimously.

Public Comments: Sarah and Troy from *Ayres Associates* simply wanted to thank the Highway Committee for business over the past year and wanted to wish everyone a Happy Holiday! They talked briefly about their landfill work & roadway work. There is currently a segment on CTH "AB" on hold until a future date (approx 1 mile left). They also completed the bridge inspections & under water bridge inspections this year.

Jeff Johnson, President of *Going Garbage & Recycling* simply wanted to introduce himself & sit in to observe today's meeting.

## Reports:

Office Manager Mary O'Leary had the following to report:

- ❖ We just finished our 6 week billing cycle.
- ❖ Handout: Roads & Bridges Budget Report (Jan. 1 thru Nov. 29)
  - County Highway Bridges Budget had expenses from Ayres Associates for bridge inspections.
  - No changes to the Highway Construction Budget.
  - Winter Maintenance activity had total expenses of \$846,612 leaving a balance of \$53,388.

Landfill Facility Manager Mike Paral had the following to report:

- ❖ Electronic Files of required documents that need to be stored on-site have been completed by Ayres Associates
- ❖ The fencing on the south side is the last part to be completed. This may be completed if weather allows.
- ❖ #963 CAT ~ The head gasket is leaking. Repairs are needed.
  - FABCO engine replacement quote presented to all committee members
  - a new machine costs approx \$200,000 - \$240,000
  - Question was asked: What do we do while the CAT is being fixed? Reply: We can rent a similar machine from Sheboygan County
  - Another question was asked: How long would it take to complete the repairs? Reply: 2 – 3 weeks
  - By consensus of the Committee, Commissioner Every, & Mike Paral, we should proceed to work w/ FABCO in repairing #963 CAT
- ❖ Aljon ~ Repairs are complete
- ❖ Hand-Out: Tonnage & Charge Summary (Jan 1, 2014 thru Nov 30, 2014)

Commissioner Todd Every had the following to report:

- ❖ Hand-out: State Wide Winter Summary for 2013 ~ 2014 Winter
- ❖ Per the Personnel Committee, Commissioner Every must report to the Highway Committee regarding "on-call" duties / activities. Commissioner Every updated the committee on the events of the first two weekends of December. Committee Member, Gary Paape asked if the State has agreed to pay a portion of the "on-call stipend". Commissioner Every stated he is still waiting to hear back from WISDOT.

- ❖ On Monday, Commissioner Every, along w/ County Administrator Ed Dorner, Patrol Superintendent Joe Dax, & Committee Member Gary Paape, conducted 9 out of 10 interviews. One candidate did not show up. Interviews went well. Committee Chairman Kirchman asked if any applicants had fabrication experience. Commissioner Every stated none of those interviewed did. However, he would review the applications again.
- ❖ Committee Member Tom Romdenne asked how we determined who we interviewed for the eligibility list. Commissioner Every explained the process: 1) Review applications 2) interviews and 3) create list (which hasn't been created prior to today's meeting).
- ❖ Follow-Up on our LTE's: 3 part-time snow plow drivers have been hired. Their paperwork is complete & they have been training on the routes, even riding along w/ snow plow drivers earlier today
- ❖ Radio System Follow-Up: After the previous meeting, Mike Lardo & Joe Dax spoke w/ employees regarding the radios. There is an area in Dyckesville where the radio states "out of range" & the same at the Hot-Mix plant. This occurs on the 3-man communication. Per Sheriff Joski, a man from Kenwood will be here Thursday to go to the areas of trouble.

Committee Chairman Kirchman asked for an update on vehicle replacement for the Commissioner & Patrol Superintendent vehicles. Commissioner Every stated he has the information from the State site & will now approach local dealerships. We are looking for 2 pick-ups.

Committee Member John Mastalir asked if we've considered locking in a contracted price for fuel. Short discussion followed.

Discuss Landfill Operations and Update on Phase 3 Expansion Process: Committee Chairman Kirchman began by stating Commissioner Every, County Administrator Ed Dorner, County Board Chairman Ron Heuer, and himself met to put numbers together. At this time, Mr. Kirchman turned the meeting over to Mr. Heuer for a Power-Point Presentation. The power point included the following slides (topics/headings):

- ❖ Kewaunee County Landfill History
- ❖ Waste Types & Sources
- ❖ Current Economics Expenses
- ❖ Current Economics Income
- ❖ Phase III Estimated Financial Results
- ❖ Landfill Future (Concerns & Factors)
- ❖ Landfill Future:
  - Option 1: Expand Current Landfill Operations to Phase III (pros & cons)
  - Option 2: Close the Landfill & provide no services
  - Option 3: Operate / Lease a transfer station

Lengthy discussion followed. Chairman Kirchman added this was excellent dialog and gave a big Thank You to Ron, Ed, & Todd for their input to this presentation. Mr. Heuer stated he will work on a press release & invite the Press to present the info. Mr. Heuer will send an electronic copy of the power point to County Board members upon request.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$20,849.21. Highway Vouchers paid by credit card: \$81,151.56. Motion to approve vouchers as presented made by Gary Paape. Second by Bruce Heidmann. All in favor. Motion carried unanimously.

Approve Travel Requests: None

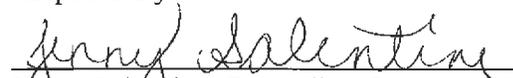
Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Thurs., January 8<sup>th</sup> @ 8:45 AM
- ❖ Wed., January 21<sup>st</sup> @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Gary Paape. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 12:00 PM.

Respectfully submitted:

  
Jenny Salentine, Recording Secretary

## MINUTES

### Personnel Committee

January 14, 2015

The Personnel Committee meeting was called to order by Chairman Ron Heuer at 4:30 PM on January 14, 2015 at the Administration Center.

Present: Ron Heuer Linda Sinkula Kaye Shillin Larry Kirchman Bruce Heidmann  
Bob Weidner Lee Luft Tom Romdenne

Excused: John Pagel

Also present: Jeff Wisnicky Matt Joski Paul Fredrich

Moved by Kirchman second by Heidmann to adopt the agenda. Motion carried.

Moved by Heidmann second by Romdenne to approve the minutes of the December meeting. Motion carried.

Moved by Weidner second by Luft to confirm the hiring of Travis Engles in the Land and Water Department at a salary of \$45,000.00 with a starting date of January 19, 2015. Motion carried.

Moved by Weidner second by Kirchman to increase the salary of the Land and Water Soil Specialist from \$47,416.00 to \$50,000.00 beginning with the next pay period. Motion carried: 6 yes 2 no [Sinkula Shillin].

Moved by Luft second by Heidmann to table any action on the Land and Water Administrative positions until a formal reclassification can be done. Motion carried.

Moved by Kirchman second by Luft to authorize the Land and Water Department Intern position for 14 weeks at \$12.00 per hour for 30 hours per week. Motion carried. The current budget contains \$5000.00 for this position.

Moved by Luft second by Heidmann to advertise for the Finance Director position at a salary range of \$75,000 to \$85,000 with job description to be finalized at a future date.

Moved by Heidmann second by Luft to authorize the Negotiating Committee to proceed with offering the Administrator position and negotiate final wage and

Moved by Heidmann second by Luft to authorize the Negotiating Committee to proceed with offering the Administrator position and negotiate final wage and benefits and bring a recommendation back to Personnel for recommendation to the full Board. Motion carried.

Moved by Sinkula second by Luft to fill the Jail Administrator position at the current salary of \$66,413.00. Motion carried.

Jeff Wisnicky reported that the custodian position and the Family and Community Services Manager position have been filled and interviews have been scheduled to the Clerk of Courts position.

Chairman Heuer reported that he is in the process of developing a Groundwater Task Force.

Next meeting of the Personnel Committee will be on February 12, 2015 at 10:30 AM at the Administration Center.

Moved by Sinkula second by Heidmann to adjourn. Motion carried. Meeting adjourned at 5:50 PM.

Submitted by: Thomas J. Romdenne, Secretary

Board of Health  
Minutes  
January 5<sup>th</sup>, 2015

The monthly meeting of the Board of Health was called to order on January 5<sup>th</sup>, 2015 at 12:00 noon in the at the Public Health and Human Services Center Medium Conference Room.

Roll call was taken and members present were as follows: Chairperson, Kaye Shillin, Gary Paape, Kathy Janosky, Chuck Wagner and Public Health Officer, Cindy Kinnard.

Excused absence: Shirley Kirchman and Audrey Krautkramer. Also absent: Pat Benes, Dr. Kurowski and Gordy Reckelberg.

Names of public present: Lynn Utesch, Nancy Utesch, William Iwen, Sandy Winnemueller, Dick Swanson, Jodi Parins, Alyssa Bloechl, Brian Hansen and Dan Wery.

A motion was made by Chuck Wagner and seconded by Gary Paape to approve the agenda. Motion carried.

Reports from Cindy Kinnard:

The flu season has been very active. Regarding Ebola; there have been no changes to protocol. A motion was made by Kathy Janosky and seconded by Chuck Wagner to approve the reports. Motion carried.

A well in the Red River area tested positive for ecoli. Approximately fifty letters were sent out to residents within a one mile radius of the infected well. Two residents from this area requested water test kits from the Health Department. The DNR is investigating the well issue.

The Public Health Department will be looking into applying to Medicare to enable the department to provide adult flu shots for the 2015 flu season. This is a five year application.

Cindy Kinnard discussed the Health Department protocol for animal bites; along with the sheriff department's standards, policies and procedures.

Travel requests: None

Overtime: None

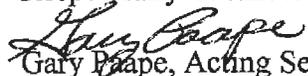
A motion was made by Gary Paape and seconded by Kathy Janosky to approve all bills presented. Motion carried.

Five citizens spoke on various issues, which included; safe water, air issues, industrial waste, beach water quality and Kewaunee County health issues in general. These issues could be on the February agenda of the Board of Health.

Next meeting date was set for February 9<sup>th</sup>, 2015 at 12:00 noon at the Public Health and Human Services Center Medium Conference Room, 810 Lincoln Street, Kewaunee.

A motion was made by Chuck Wager and seconded by Kathy Janosky to adjourn . Motion carried. The meeting adjourned at 1:15 p.m.

Respectfully Submitted:

  
Gary Paape, Acting Secretary

**Kewaunee County Public Health Department  
Monthly Report  
November, 2014**

**Total Visits – 3**

**TB Tests – 4**

**Immunization Program**

Kewaunee – 14

Algoma – 7

Luxemburg – 7

WIC Imm. - 12

Other Imm. – 13

**WIC Program**

Contracted Caseload – 286

Caseload served – 255

12 Month Average – 273

Lead Testings – 5

**Vaccine Total – 53**

**Blood Pressure Screening Program**

Individuals Screened - 25

**Client Total – 39**

**Communicable Diseases**

Reported Cases - 10

Confirmed- 2

**Complaints**

Follow-up - 1

**Office Visits:**

11/07/2014 Performed a Lice Check

11/12/2014 Conducted a Blood Pressure Clinic

11/26/2014 Conducted a Blood Pressure Clinic

**School Visits:**

11/13/2014 Hearing and Vision Rechecks at Holy Rosary School in Kewaunee

**Meetings/Conferences/Activities:**

11/03/2014 Attended Safety Meeting

11/04/2014 Attended Pediatric Feeding Disorders Conference in Appleton

11/04/2014 Participated in an Ebola Webinar

11/05/2014-

11/06/2014 Attended Embracing Change: Wisconsin's Healthiest Families and Keeping Kids Alive in Wisconsin Summit in Wisconsin Dells

11/07/2014 Visited Calumet County Human Services and Public Health Department with Greg Thousand

11/11/2014 Participated in a Preparedness Webinar

11/11/2014 Participated in an Ebola Webinar

11/12/2014 Participated in Training at the EOC (Emergency Operations Center) in Luxemburg

11/12/2014 Participated in Reception Center Drill at Luxemburg-Casco Intermediate School

11/14/2014 Attended Health Literacy Meeting at St. John's in Luxemburg

11/18/2014 Attended Safety Training at Highway Department

11/18/2014 Participated in an Ebola Webinar

11/19/2014 Attended FACES (Families and Communities Encouraging Success) Meeting

11/20/2014 Attended Long Term Support Meeting

11/20/2014 Attended Permanency Plan Meeting

11/20/2014 Participated in an Ebola Webinar

11/20/2014 Attended Provider Network Meeting

11/24/2014 Participated in an Ebola COCA Webinar

11/24/2013 Participated in an Ebola Webinar

**Kewaunee County Public Health Department  
Monthly Report  
December, 2014**

**Total Visits – 4**

**TB Tests – 3**

**Immunization Program**

**WIC Program**

Contracted Caseload – 286

Caseload served – 264

12 Month Average – 272

Lead Testings – 2

Kewaunee – 10

Algoma – 0

Luxemburg – 0 (canceled due to Holiday)

WIC Imm. - 2

Other Imm. – 13

**Vaccine Total – 25**

**Blood Pressure Screening Program**

Individuals Screened - 14

**Client Total – 15**

**Communicable Diseases**

Reported Cases - 14

Confirmed- 12

**Complaints**

Follow-up - 3

**Office Visits:**

12/03/2014 Conducted a Blood Pressure Clinic

12/05/2014 Conducted a Car Seat Check

12/16/2014 Conducted a Blood Pressure Clinic

12/22/2014 Conducted a Car Seat Check

**School Visits:**

12/12/2014 Hand Washing Presentation to 2<sup>nd</sup> Grade Classes at Kewaunee Grade School

**Meetings/Conferences/Activities:**

12/02/2014 Attended Department Head Meeting

12/02/2014 Attended Safety Training at Highway Department

12/02/2014 Participated in an Ebola Webinar

12/09/2014 Participated in Nuclear Drill

12/09/2014 Participated in an Emergency Preparedness Webinar

12/09/2014 Participated in an Ebola Webinar

12/10/2014 Attended Safety Training at Highway Department

12/10/2014 Attended Abuse and Neglect Meeting with Human Services

12/11/2014 Participated in Community of Practice Webinar

12/16/2014 Attended County Critique at EOC (Emergency Operations Center)

12/16/2014 Participated in an Ebola Webinar

12/17/2014 Attended Public In-Service to Update all Public Health Employees on Preparedness, Immunization and Fit Families Programs

12/18/2014 Participated in WIMCR (Wisconsin Medicaid Cost Reporting) Training Webinar

12/23/2014 Participated in an Emergency Preparedness Webinar

12/30/2014 Attended Department Head Meeting

12/30/2014 Participated in an Ebola Update Webinar

VETERANS SERVICE COMMITTEE MEETING

January 5<sup>th</sup>, 2015

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting was called to order by chairperson, Kaye Shillin. Members present: Gary Paape, Chuck Wagner, and CVSO Joe Aulik. Absent: Pat Benes and Gordy Reckelberg.

A motion was made by Chuck Wagner and seconded by Gary Paape to approve the agenda. Motion carried.

A motion was made by Chuck Wagner and seconded by Gary Paape to approve all bill presented. Motion carried.

CVSO Joe Aulik reported on department operations.  
Attached with the minutes is a copy of the Monthly Benefits Report.

It was also reported that the mobile Veterans Center will be coming to Kewaunee on February 6<sup>th</sup>, 2015, from 9:00 am to 3:00 pm; located in the Kewaunee County Public Health and Human Services Center parking lot. Appointment are needed. Please contact CVSO Joe Aulik for this.

A new Veterans program is starting called (Choice Program). Veterans will receive a card thru the mail regarding information on this program. This program is to help Veterans with the need to receive medical care.

The committee, along with CVSO Joe Aulik; discussed the CVSO salary comparables and the salary schedules. A motion was made by Gary Paape and seconded by Chuck Wagner to send this issue to the Personnel Committee to consider a study; with a step plan, for Salary Schedule II personnel. Motion carried.

Travel: None  
Overtime: None

Next Verterans Service Committee Meeting will be held on February 9<sup>th</sup>, 2015 at 12:00 noon at the Health and Human Services Conference Room.

Motion was made by Gary Paape and seconded by Chuck Wagner to adjourn. Motion carried. Meeting adjourned at 2:00 pm.

Respectfully submitted:

  
Gary Paape  
Acting Secretary

**Veterans Service Office  
Claims Processed**

DATE		MONTHLY	RETRO VA COMP	RETRO VA PENSION	ANV GRANT	VET RELIEF
<b>Nov-14</b>	<b>Nov-14</b>					
11/3/2014	0 to 60% Shoulder, Hearing, Back +18 4	\$1,113	\$13,363			
11/3/2014	Plot and Burial	\$0		\$747		
11/4/2014	NSC Pension	\$2,085	\$25,000			
11/13/2014	10 to 30% PTSD 4	\$448	\$2,555			
11/18/2014	40 to 50% Depression	\$1,100	\$3,128			
<b>MO. TOTAL</b>		<b>\$44,793</b>	<b>\$4,746</b>	<b>\$44,046</b>	<b>\$747</b>	<b>\$0</b>
<b>YTD TOTAL</b>		<b>\$888,042</b>				
<b>YTD TOTAL</b>		<b>\$888,042</b>	<b>\$154,194</b>	<b>\$653,013</b>	<b>\$235,029</b>	<b>\$0</b>
<b>Dec-14</b>	<b>Dec-14</b>					
12/5/2014	Widows Pension	\$1,785		\$7,140		
12/5/2014	NSC Pension	\$2,085	\$8,340			
12/5/2014	Widows Pension	\$1,130		5616		
12/9/2014	0 to 30% Hearing Loss/Back +10 1,4	\$407	\$814			
12/9/2014	60 to 70% Anxiety Disorder	\$1,423	\$1,560			
12/11/2014	40 to 60% Anxiety and Depression	\$1,059	\$6,023			
12/16/2014	0 to 20% Left Shoulder and Right Bicep	\$263	\$5,908			
12/16/2015	0 to 40% Right knee and Anxiety 4	\$587	\$3,465			
12/31/2014	Veteran Relief for Calendar Year 2014					\$5,943
12/31/2014	Veteran Relief from Service Organizations					\$11,381
<b>MO. TOTAL</b>		<b>\$56,190</b>	<b>\$8,739</b>	<b>\$26,110</b>	<b>\$12,756</b>	<b>\$0</b>
<b>YTD TOTAL</b>		<b>\$944,232</b>				
<b>YTD TOTAL</b>		<b>\$944,232</b>	<b>\$162,933</b>	<b>\$679,123</b>	<b>\$247,785</b>	<b>\$0</b>
	1) VAHC - 100% Paid VA healthcare					
	2) CAMPVA - 100% Paid healthcare for spouse and children					
	3) CHAP 35 - Paid college tuition for spouse and children					
	4) WI GI BILL - Tuition waived at UW Colleges for Veteran and Dependents					
	5) WI Property Tax Credit					

Agriculture & Extension Committee Meeting  
Kewaunee County Administration Committee Room  
January 7<sup>th</sup>, 2015  
Minutes

Call to Order:

Chairman, Tom Romdenne called the meeting to order at 4:00 pm.

Roll Call:

Members included: Tom Romdenne, Bob Garfinkel, Ron Paider, Gary Paape, Claire Thompson, Community Development Educator, Renee Koenig, Family Living Educator, Aerica Bjurstrom, Agriculture Agent, Jill Jorgensen, 4-H Agent and County Board Chairman, Ron Heuer

Approval of Agenda:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve agenda.  
Motion carried.

Approval of Minutes:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the minutes.  
Motion carried.

Citizen Input: None

Educators' Report:

Claire Thompson reported that all educators have been working hard to complete year end reports.

Aerica Bjurstrom reported holding monthly meetings forming committees along with ongoing planning regarding the 2017 Farm Technology Days. A reminder that this event will need a large number of volunteers to become a success.

Jill Jorgenson reported that Kewaunee County will host an area Animal Science Day. This will cover the Northeast Wisconsin area and will be held at the Luxemburg Fair Grounds.

The date for this event will be June 29<sup>th</sup>, 2015.

Complete written reports are attached.

Overtime: None

Travel Expense: None

Approval of Bills:

A motion was made by Bob Garfinkel and seconded by Gary Paape to approve all bills as presented. Motion carried.

Set Next Meeting Date:

The next meeting was set for February 10<sup>th</sup>, 2015 at 4:00 pm at the Kewaunee County Administration Committee Room.

Adjourn:

A motion was made by Ron Paider and seconded by Bob Garfinkel to adjourn. Motion carried. The meeting adjourned at 4:43 pm.

Respectfully submitted:

Gary Paape, Secretary

**Aerica Bjurstrom**  
Agriculture Agent  
Prepared for January 7, 2015

**Farm Technology Days** – Attended the annual all-county Farm Technology Days annual meeting. The meeting brings together host counties from the current year and coming three years. Committees and host farms for 2014, 2015, 2016, and 2017 were in attendance this year. The meeting gave committee chairs and executive committee chairs the opportunity to meet with upcoming and past host counties to discuss their process of organization, collaborate on ideas, and learn more about how to make the show a success. Kewaunee County will attend the annual meeting each year through 2017.

**Nuclear Drill** – Participated in the Point Beach nuclear drill. I am the lead for agriculture during the drill and address topics such as the procedures for livestock care in the event of a nuclear event. I work closely with my counterpart in Manitowoc County during the drill and representatives at the Department of Agriculture. Davina Bonness participated in the drill this year and assisted me with agriculture procedures.

**Agriculture Research** – Helped start a new research project in Kewaunee County which will evaluate calf feeding equipment for sanitation. The project is being directed by the Oconto County Agriculture Agent, and she is cooperating with farms all over Northeast Wisconsin. The project will get a baseline on different aspects of feeding equipment, water quality, and calf health. Suggestions for improving sanitation will be made after results are established, and follow-up samples will be taken after implementation.

**Farm Calls** – Visited farms in Kewaunee and Door County regarding modernization and ventilation. I am making suggestions based off my observations, however a follow-up visit with David Kammel, UW-Extension Biological Systems Engineer will take place in January. I also met with one producer at the office about licensing a new product and additional resources he needs for his agriculture business.

**End of Year Reporting/Program Planning** – Finished up end-of-year reporting. Reporting includes summarizing the year in statistics, projects, and outcomes. Several UW-Extension programs are in the planning process. One program we are particularly excited about is a new program focusing on middle managers at dairy farms. This program has been in the planning process for about a year and it will address being a new leader on the farm, time management, interpersonal skills, and many more topics middle managers need to address on a daily basis. The program is being offered at three locations (Green Bay, Wausau, and Fond du Lac) and will be offered in English and Spanish.

Other programs being planned are the Midwest Manure Summit, Dairy Modernization meeting, Dairy & Beef Well-Being Conference, Feed Efficiency meeting, and with the absence of a Door County Agriculture Agent, I will be teaching Pesticide Applicator Training in Kewaunee and Door Counties this coming spring.

## Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

January 7, 2015

**4-H Teen Association:** The 4-H Teen Association took part in the annual Kewaunee County Toys for Tots campaign. The group has worked with the program for the last 4 years. I worked with the youth to make this a service learning project for the group. Service learning goes beyond community service and engages the members at levels of the service process. One of the major activities that they plan is children's area. This year the activity area child friendly, hands-on activities like decorating cookies, making crafts, and playing games. The children's area allows a parent the time to choose gifts for their family and keep it a surprise.

For the Toys for Tots campaign the 4-H Teen Association issues a challenge to the 4-H community clubs to collect as many gifts as a club as possible. On a specified night, the clubs deliver the toys. They are counted and sorted for delivery to the Toys for Tots program. The teen association sponsors a movie party basket for the group that collects the most toys per member. In addition to toys, this year collected hats and mittens as well. The teen association wanted to make sure that kids had access to warm winter gear in addition to the toys that they receive.

Distribution day is the highlight of this service-learning project. The start of the day begins with the Teen Association helping the Toys for Tots volunteers by unloading, sorting, and grouping the toys for the event. Also, during this time, they set-up their children's activity area to ensure that it is ready to go when the children arrive with their parents. The teens helped sort and set-up the gifts that the children chose for the parents, and collected the food box donations from a local church. Additionally, some of the teen association members were able to go shopping with additional toys with Toys for Tots adult volunteers. When it came time to distribute the toys, some the teens worked with adult volunteers to hand out the toys and others worked in the children's activity area. Two of the teens worked with the Spanish speaking youth and adults to help with communication about the different activities.

After the day was over, the teen had many observations. Some of them commented on how important it was to support people in our community, especially children, in need. Others commented on what they learned about themselves through working with the program. For others, it helped them realize the impact programs like this have on other's lives.

**4-H Club and Committee Charter Renewal Process:** I submitted all of the 4-H charters and financial documents that need to be filed with the State 4-H Office. The state office reviewed and accepted the Kewaunee County documents as complete. These documents are then put on file for further review with the IRS as needed.

**District Meeting:** I had the opportunity to attend the East-Metro Regional Meeting. This is an opportunity to work with colleagues from throughout the district and participate in ongoing education. Our speakers will be Justin Hougham and Toby Grabs from Upham Woods, facilitated an educational session on "An Introduction to Teambuilding Facilitation Skills." In addition, Regional Director, Gerald Correthers joined the group to touch base with us from the Regional office.

### *Upcoming Events*

**Project Day:** The Kewaunee County annual Project Day planning is under way for 2015. The event is tentatively planned for Saturday, February 28<sup>th</sup> from 9:30am until 2:45 pm. We are currently seeking older youth and adult presenters as well as volunteers willing to help with the day's activities. Last year we had over 100 youth (both 4-H and non 4-H members) participate and this year we are anticipating more participants. Not only does the program provide the youth with new life-skills, but it also is a good method for promoting the 4-H program in Kewaunee County.

**Winter Leadership Camp:** Plans are underway for the 2015 Winter Leadership Camp. Eastern district agents are collaborating to help middle school youth improve their leadership skills focusing on teamwork, communication, decision-making, and planning and organizing through hands-on, interactive workshops. In addition to attending leadership sessions, youth will participate in a variety of recreational choices. I will be presenting workshops on communication and creating a fun 4-H experience. Up to four youth and a chaperone will be able to attend this training.



University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating.  
UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

## **Kewaunee County Agriculture & Extension Committee**

**Renee Koenig, Family Living Educator, UW-Extension**

Activities Report for January 7, 2015

**eParenting High Tech Kids** – The Kewaunee Elementary School is partnering with me on a pilot project involving more than 20 schools across Wisconsin. The project called eParenting<sup>®</sup>: High-Tech Kids is a method of providing parenting information and support to parents via email messages and a website blog. UW-Extension has developed the content of the email messages and blog posts and the school district will send the messages to school families on a weekly basis January through May.

**Lunchtime Fitness Class** - I am offering to teach Strong Bones exercise classes for all county employees during lunch break. I am modifying and condensing the 1-hour class to make workplace wellness more accessible for county employees. The classes are designed to improve balance, increase flexibility, improve bone density, increase muscle strength and benefit mental health.

**Home & Community Education (HCE)** - I continue to provide an advisory role and offer education on leadership development.

**Raising a Thinking Child** – Starting in January, I will be teaching this parenting class and I have teamed up with Algoma Elementary School to offer it onsite at the school. The class is 12 hours spread out over 8 weeks. Parents of children ages 4-7 are the target audience. The Algoma School District has provided matching funds to cover the cost of the parents' workbooks in order to provide the class at no cost to parents.

**End of Year Reporting** – I completed a series of required reports including civil rights data tracking, program outcome reports, impact statements and counts of individual contacts during 2014.

Kewaunee County Agriculture and Extension Committee  
Activities Report for December, 2014  
Claire Thompson, Community Development Educator  
Kewaunee County Cooperative Extension

Local Food System Economy:

- Facilitation support to develop Farm Technology Days Food Committee.
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff on an as-need basis to help launch a new processor with a number of products.
- Continued facilitator/liaison role between SLO Farmers Co-op and Wisconsin Local Food Network to implement a Farm to Hospital program in Northeast Wisconsin in cooperation with the SLO Farmers Co-op and NWTC. This project will continue into 2015.

Organizational Development:

- Commenced facilitation assistance for Door Leadership Strategic Planning effort.
- Commenced facilitation and research support for Door-Kewaunee Counties 2015 Legislative Days event scheduled for April 15-16, 2015.

Economic Development:

- Provided business planning education and facilitation to one entrepreneur considering opening businesses in Kewaunee County.

Other:

- Provided hiring committee leadership for a new specialist position at the Center for Community & Economic Development at UW-Extension.
- Participated as a Public Information Office for the Point Beach Power Plant Nuclear drill.
- Participated in Kewaunee county Safety Training.
- Year-end reporting and administrative duties associated with Department Head role.

**Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting**  
**Kewaunee County Fairgrounds Office December 8, 2014 9:00 AM**

**2014-2016 Kewaunee County Land and Water Conservation Committee (LWCC) Members:**

John Pagel – Chair (County Board member)  
Ron Paider – Vice Chair (County Board member)  
Lee Luft – Secretary (County Board member)  
Bob Garfinkel – Committee Member (County Board Member)  
Davina Bonness – County Conservationist  
Clark Reimer (USDA Farm Service Agency Representative)  
Aerica Bjurstrom – UW Extension Agricultural Agent

**Kewaunee County Land and Water Conservation (LWCD) Staff:**

Davina Bonness – County Conservationist  
**Open Position** – Conservationist Specialist  
Paul Fredrich – Conservationist - Soils Specialist  
Theresa Albrecht – Program Specialist  
Theresa Marcusen – LWCD Secretary

**Cooperating Agency Members from the United States Department of Agriculture (USDA):**

Joe Johnson -USDA Natural Resources Conservation Service District Conservationist  
Aerica Bjurstrom - UW Extension Agricultural Agent  
Brian Maedke – USDA Animal and Plant Health Inspection Service (APHIS) *Attends as appropriate.*

**1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel**

**2) Roll Call:** Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel, Clark Reimer. LWCD and Cooperating Agency Staff present: Davina Bonness, Joe Johnson-USDA and Brian Maedke-USDA. Also present was Phil Meyer of the USDA. Aerica Bjurstrom was absent. Kewaunee County Board Chairman, Ron Heuer was also present.

**3) Approval/Repair of Agenda:** Motion to accept the December 8th agenda as presented was made by Ron Paider and seconded by Bob Garfinkel. Committee vote was unanimous in favor of the motion.

**4) Correspondence:** There was no correspondence regarding the regularly scheduled meeting of the Land and Water Conservation Committee.

**5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting:** There were two public comments.

Tom Konop: Mr. Konop asked for an update (progress, timetables, etc.) on possible technical solutions for processing manure that would help Kewaunee County address its water quality concerns. Chairman Pagel responded that he was looking at manure processing proposals and projects from at least four providers and that work will continue on these projects. Chairman Pagel also stated that he would present updates on some of these projects at our January Kewaunee County Land and Water Conservation Committee meeting. Lee Luft commented that he too was becoming more informed regarding potential manure processing operations that could reduce the amount of untreated manure being applied in Kewaunee and surrounding counties. Luft indicated that he had witnessed first-hand a trial at FEECO, International in Green Bay and was aware of the manure digester/processing operation in Waunakee, Wisconsin that serves three farms. Luft indicated that the FEECO trial was in the early stages of development and not ready for commercial operation. He also stated that the Wisconsin DNR has issued a notice of violation against the Waunakee plant for excessive air emissions of formaldehyde and sulfur dioxide going back three years. This new notification was in addition to three liquid manure spills totaling more than 400,000 gallons. The Waunakee plant was constructed in part with tax subsidies. Luft also commented that there was another manure processing plant in Middleton, Wisconsin built by Bio-Gas, Inc. that was showing promising results in processing larger volumes of manure. Luft said he believes that technology can potentially reduce the volumes of untreated manure being applied here in Kewaunee County and that he would support further study and trial initiatives to demonstrate that manure processing can indeed be effective in reducing both the amount and the nutrient/pathogen

content of manure. Still, Luft expressed doubt that Kewaunee County would see any significant amount of manure processing on a commercial scale in the next two to three years or more. With that in mind, Luft asked the Kewaunee County Land and Water Conservation Committee members what might be done next month, or in six months or in twelve or twenty-four months to reduce the on-going threats to our ground and surface waters. Luft wondered if the KCLWCC should be evaluating options to present to the Wisconsin DNR and DATCP that could include halting the further growth in herd sizes or at least limiting the growth in herd size or potentially sending any new volume of manure outside of Kewaunee County for spreading or processing. Luft said he did not expect that our Committee would answer this question at this meeting. At this time, Pagel responded to Luft, saying, "that it is not the position of this committee to tell a farmer how many cows he can or cannot milk. Pagel used the example of Mark Steinhorst and his four children that are heavily involved in their operation and want to farm after they complete their education. If they want to come back to the farm and they need to milk more cows to support this decision, it is not up to this committee to make the decision they cannot do so. The problem did not happen overnight and we can not fix it overnight. Pagel pointed out that we need to solve our water problems while taking care of our Dairy industry. It was at this time that Chairman Pagel suggested we return to the remaining issues on our very full meeting agenda and Luft agreed. Luft indicated he would like to see this discussion continued at one of our next KCLWCC meetings.

Mr. Konop also suggested that our Land and Water Conservation Committee examine the staffing levels and staff Salaries for all Kewaunee County Land and Water Conservation Department team members. He indicated that he felt that Kewaunee County's staff was the smallest in NE Wisconsin and that the staff pay was among the lowest. Chairman Pagel agree with his comments and said, "we are working on doing what we can to get Davina additional support". KCLWCC member Luft mentioned to County Board Chairman Heuer (who was in attendance at this meeting) that he would like to have these Kewaunee County Land and Water Conservation Committee staffing and salary issues added to an upcoming Personnel Committee meeting agenda.

Dick Swanson: Mr. Swanson asked if the KCLWCC was aware that Kewaunee County is still without a DNR warden. Mr. Swanson indicated that Kewaunee County has been without a warden for approximately 9 months. Davina Bonness responded that Kewaunee County has had some interim DNR wardens over the past year, however these interim wardens had a tenure of only about one month in the County before departing. Davina indicated she would contact the DNR office to see when Kewaunee County might get a new (permanent) warden.

## 6) Department Reports:

- a) **Animal Waste Storage Permits:** Davina reported on waste storage permits and indicated that year-to-date through November, KCLWCD issued nine total permits totaling \$10,000 in revenue for the County. Chairman Pagel inquired as to where these permit receipts are deposited and how they are used. Davina indicated she would check and report back on this question.
- b) **Farmland Preservation/Standards and Prohibitions Walkovers:** Davina Bonness reported that walkovers have now been completed by the KCLWCD staff, including Davina. Davina reported that there is some significant work to be done on a "lot" of waterways to include reshaping and possible dredging. Davina also indicated that a more complete report would be presented at the January Land and Water Conservation Committee meeting.
- c) **Cost Share Agreements:** Davina Bonness indicated that there were no new cost share agreements to report in November.
- d) **Conservation Plans for Approval:** Davina reported no new conservation plans to report in November.
- e) **Presentation of Kewaunee County's Land and Water Resource Management Plan to the State of Wisconsin Land and Water Conservation Board (included on this board are representatives from the Wisconsin DNR, DATCP and Wisconsin Land and Water Conservation Board members):** Davina Bonness reported that she presented the Kewaunee County 2015 – 2019 Annual Land and Water Resource Management Work Plan as developed by Andy Wallander with substantial input from Davina Bonness and other KCLWCD staff. Davina reported that her presentation to the Wisconsin Land and Water Conservation Board lasted nearly one hour which she noted was in contrast to other County presentations which were completed in ten to fifteen minutes with very few follow-up questions. Davina said she was asked approximately forty follow-up questions after presenting Kewaunee County's 2015-2019 Land and Water Resource Management Plan. Davina indicated that there were a number of questions regarding the recently passed Kewaunee County Public Health and Groundwater Protection Ordinance, the reasons it passed unanimously and the process that will be required for this new ordinance to become law e.g. voted on by each city and township in April of 2015 with an ordinance effective date (if approved by the specific cities and towns) of January 2016. Davina also said she received questions about Kewaunee's Public Health and Groundwater Ordinance from officials in other

counties who may wish to develop the same kinds of ordinances. Davina indicated there were other questions related to the concerns of community groups e.g. Kewaunee Cares, Restore Kewaunee, etc. and questions regarding the stated concerns expressed by the general public regarding water quality in Kewaunee County. Davina indicated she answered these inquiries in a candid and straightforward manner and that she went on to request that state regulations be amended to deal with the very specific problems faced by counties with shallow soils and Karst topography. Davina's presentation was well received and Kewaunee County has been granted the five year Land and Water Resource Management Plan extension.

Following the presentation, Davina was asked further questions by Andrew Craig and other State personnel. Davina indicated she was asked in this informal questioning to expand upon the specific concerns here in Kewaunee County. Davina indicated that these supplemental discussions lasted for one hour and that she again provided candid answers to our State officials regarding our water quality concerns, the efficacy of current DATCP and DNR regulations and current monitoring and enforcement. In summary, Davina indicated the Plan and her report were well understood and there is now an expectation that some effort could come from the DNR and/or DATCP to review current regulations. Possible changes could be made to take into considerations the specific issues faced in counties such as Kewaunee with its Karst topography.

Chairman Heuer spoke to the Kewaunee County Land and Water Committee after Davina's update and indicated that he is already in conversation with individuals from DATCP and the DNR to form a specific Kewaunee County Task Force to review and recommend policies that will have a positive impact on our ground and surface waters. Chairman Heuer indicated that he had also indicated to representatives of the DNR and DATCP that Kewaunee County is different and that we face significantly greater water quality issues than some other counties due to our Karst topography and our proximity to the bay of Green Bay and to Lake Michigan.

- f) **Discuss 2015 Fee Schedule:** Davina presented the proposed 2015 Kewaunee County Conservation Department Animal Waste Storage Permit Fee Schedule. Davina suggested one change from the current 2014 Waste Storage Permit Fee Schedule and that change would be to reduce the permit cost for farms wishing to properly abandon waste storage facilities from \$200 to \$0.00 (zero). The KCLWCC discussed this suggestion and agreed that the KCLWCD should be encouraging the identification and proper abandonment of outdated or unused manure storage facilities and sites and that charging farms for coming forward to properly identify and abandon these older manure storage facilities was counter-productive. Chairman Pagel called for a motion to reduce the fee for manure storage abandonment to zero. A motion to reduce the permit fees for storage abandonment was made by Lee Luft and seconded by Bob Garfinkel. A vote of the full committee in support of this motion was unanimous.
- g) **2014 Programs Technical – Wrap up:** Davina asked that we move this item to the January agenda.
- h) **Public Health and Groundwater Protection Ordinance Update:** Davina reported that some farms are already working to come into compliance with the manure stacking provisions of this ordinance, even though the ordinance has not been voted on by each Township as yet. Specifically, solid manure storage permits are being evaluated. Also, last month, Davina reported that fact sheets with specific township-by-township information relating to the ordinance are in circulation.
- i) **Extension Request for Soil and Water Resource Management Cost-Share Landowner Contracts (motion required):** Davina reported that there were 16 active cost-share contracts in process which will carry over into 2015. These 16 contracts were previously reviewed and approved by the Kewaunee County Land and Water Conservation Committee. Chairman Pagel asked for a motion to approve the extensions of these cost-share contracts. Ron Paider made a motion to extend the contracts and this motion was seconded by Bob Garfinkel. A vote of the full committee in support of this motion was unanimous.

#### 7) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** Phil Meyer and Joe Johnson presented a slide presentation entitled, "Unlock the Secrets of the Soil" produced by the USDA Natural Resources Conservation Service. The subtitle of this presentation was "healthy, productive soils checklist for growers".

#### The four key points made in this presentation were:

1. Keep the soil covered as much as possible
2. Disturb the soil as little as possible
3. Keep plants growing throughout the year to feed the soil
4. Diversify as much as possible using crop rotation and cover crops

**NOTE:** A copy of the soil health management systems that were discussed in the slide presentation is attached to these minutes.

The program also highlighted the benefits of proper soil health management to include:

- A. Improved nutrient effectiveness
- B. Decreased use of pesticides
- C. Improved water quality
- D. Conserves water
- E. Improved plant production
- F. Improved air quality
- G. Reduced soil erosion from wind and rain
- H. Reduced energy use

Phil Meyer and Joe Johnson completed a very informative demonstration of the ability of un-compacted soils with ground cover to absorb a simulated 1" per one-hour rainfall. The un-compacted/ground cover soil had almost now run off while the more compacted (disturbed) soil without ground cover showed very significant runoff which included substantial lost soil.

- b) **USDA Farm Service Agency (FSA):** Brian Maedke reported a time for farm operators enrolled in the program to claim reimbursement for crop damage due to wildlife for 2014 should be established and approved. Brian indicated that most of the crops of those enrolled in the program have now harvested their crops so it would not be unreasonable for the Kewaunee County Land and Water Conservation Committee to recommend a December 15<sup>th</sup>, 2014 cut-off date for enrolled farmers to make their applications for reimbursement due to wildlife damage. Chairman Pagel asked for a motion to set December 15<sup>th</sup> as the cut-off date for applications and a motion was made by Ron Paider and seconded by Lee Luft. The vote to approve this motion by the full committee was unanimous.
- c) **University of Wisconsin Extension (UWEX):** Aerica Bjurstrom was absent. No report from Aerica however Chairman Pagel and Ron Paider indicated that planning for the 2017 Farm Technology Days in Kewaunee County was progressing well and meetings to review how other counties had managed their Farm Technology responsibilities were on-going.
- d) **USDA Animal and Plant Health Inspection Service (APHIS):** Due to time constraints, Brian Maedke will present the Annual APHIS report at the January Kewaunee County Land and Water Conservation Committee meeting.
- e) **Other Agency Reports:** No additional reports were presented.

**9) Other Matters:**

- a. Chairman Heuer – new position: Board Chairman Heuer asked if Davina had developed a position description for a new position as discussed above in the comments from Tom Konop (see Public Comments section, above). Davina indicated she would begin work on this position description.
- b. Bob Garfinkel – Jacksonport: Bob Garfinkel inquired as to the developments following the public meeting in Jacksonport (Door County) regarding a recent well contamination event that sickened several families. He said he had heard that Door County's Soil and Water Department head, Bill Schuster would be contacting nearby county conservation departments to assist in developing strategies to reduce the threat of future spills and manure application incidents. Lee Luft indicated he has seen two articles regarding the Jacksonport meeting and that he would forward these to the KCLWCC for their review.
- c. Davina commented on the resumes received for the open Conservation Specialist position: Davina indicated that a number of resumes had been received and that there appear to be some very well qualified candidates among the resumes received to date. The deadline for candidates to submit their resumes is December 11th.

**10) Resolutions:** No resolutions were acted upon by the Committee at this meeting.

**12) Travel Authorizations:** There were no travel authorizations presented at this meeting.

**13) Next Meeting Dates:** Next regularly scheduled KCLWCC Meeting date is as follows: Tuesday January 6th at 9:00 AM.

**14) Approval of Bills:** Current month bills were presented, reviewed and signed by all Committee members. A motion to approve all bills as presented was made by Ron Paider and seconded by Lee Luft. Committee vote was unanimous in favor of this motion.

**15) Chairman's Wrap-Up Comments:** Chairman Pagel commented that today's meeting was "a good one" with a lot of good discussion. He closed by saying production agriculture was working to improve their operations.

**16) Adjournment:** A motion to adjourn the meeting at 11:00 AM was made by Bob Garfinkel and seconded by Ron Paider. Motion carried unanimously.

**Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting**  
**Kewaunee County Fairgrounds Office January 6, 2015 9:00 AM**

**2014-2016 Kewaunee County Land and Water Conservation Committee (LWCC) Members:**

John Pagel – Chair (County Board member)  
Ron Paider – Vice Chair (County Board member)  
Lee Luft – Secretary (County Board member)  
Bob Garfinkel – Committee Member (County Board Member)  
Davina Bonness – County Conservationist  
Clark Reimer (USDA Farm Service Agency Representative)  
Aerica Bjurstrom – UW Extension Agricultural Agent

**Kewaunee County Land and Water Conservation (LWCD) Staff:**

Davina Bonness – County Conservationist  
**Open Position** – Conservationist Specialist  
Paul Fredrich – Conservationist - Soils Specialist  
Theresa Albrecht – Program Specialist  
Theresa Marcusen – LWCD Secretary

**Cooperating Agency Members from the United States Department of Agriculture (USDA):**

Joe Johnson -USDA Natural Resources Conservation Service District Conservationist  
Aerica Bjurstrom - UW Extension Agricultural Agent  
Brian Maedke – USDA Animal and Plant Health Inspection Service (APHIS) *Attends as appropriate.*

**1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel**

**2) Roll Call:** Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel, Clark Reimer. LWCD and Cooperating Agency Staff present: Davina Bonness, Brian Maedke-USDA. Aerica Bjurstrom was absent. Kewaunee County Board Chairman, Ron Heuer was also present.

**3) Approval/Repair of Agenda:** Motion to accept the January 6th agenda as presented was made by Ron Paider and seconded by Bob Garfinkel. Committee vote was unanimous in favor of the motion.

**4) Correspondence:** There was no correspondence regarding the regularly scheduled meeting of the Land and Water Conservation Committee.

**5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting:** There were six public comments.

Pat Schoenbeck, Casco Town Resident: Ms. Schoenbeck read the following statement entitled, "Solving Water Problems While Taking Care of Our Dairy Industry": I am here today because I read the minutes of your meeting last month. I was particularly struck by an exchange that occurred between Mr. Luft and Mr. Pagel during the public comments portion of your meeting, when you responded to a request a gentleman named Tom Konop had made. I'll read from your minutes:

"Mr. Konop asked for an update (progress, timetables, etc.) on possible technical solutions for processing manure that would help Kewaunee County address its water quality concerns."

There was quite a discussion that followed, about "potential" technological answers and more updates and the need for further study and so forth. (I have to cut to the chase because I only have 3 minutes here to speak).

Mr. Luft raised concern about what we can do in the more immediate future, "to reduce the on-going threats to our ground and surface waters". He goes on to suggest your committee "evaluate options to present to the DNR and DATCP that could include halting the further growth in herd sizes or at least limiting the growth in herd size, or potentially sending any new volume of manure outside of Kewaunee County for spreading or processing".

Mr. Pagel's response was, "...it is not the position of this committee to tell a farmer how many cows he can or cannot milk." That statement really struck me, and then I read in the minutes: "Pagel pointed out that we need to solve our water problems while taking care of our Dairy Industry".

I am very confused. WHAT is the role of the Kewaunee County Land and Water Conservation Committee if it isn't about protecting our land and water? While you are busy taking care of the Dairy Industry, who is taking care of everyone else? When I think of all the damage that has already been done by an industry hell-bent on expansion no matter what, it makes my head spin!

Do you really plan to keep dragging your feet and study this thing to death, while evidently ignoring the science we already have? And then you REFUSE to entertain the notion of limiting herd size? Are we all supposed to just wait and see how much more damage can be done before BIG TECHNOLOGY comes along and rescues us? Nobody can change the Karst geology we have in this county. It makes us especially vulnerable to groundwater contamination. That's scientific fact, PERIOD. It's not anyone's fault but it IS our REALITY!

You MUST consider limiting herd size until we can figure out what we are going to do with all this manure. We don't need more of what we already can't handle. That's just common sense. And I am sorry, Mr. Pagel, but if your priority to take care of the Dairy Industry, trumps the priority you should have as chair of this committee to protect our land and water, I urge you to reconsider remaining as chair, because clearly, you have a conflict of interest.

Bill Iwen, Town of Pierce Resident: Mr. Iwen spoke in support of the comments above by Ms. Schoenbeck. Mr. Iwen said more needs to be done now to lessen and then reverse the damage being done to our ground and surface waters.

Joe Musial, Kewaunee County Resident: Mr. Musial wants to see action on fragmite control. Mr. Musial also commented that a leaking manure hauling trailer had been repaired and said that manure leakage on the County roadways from that truck has been halted.

Mary Goodner, Algoma City Resident: Ms. Goodner held up several articles from the latest edition of the Peninsula Pulse that all referenced groundwater problems in and around Door and Kewaunee County. Ms. Goodner said that "contaminated ground and surface water is a problem that is not going away and needs to be dealt with now, in a responsible and effective manner."

Dale Goodner, Algoma City Resident: Mr. Goodner spoke in support of Ms. Schoenbeck's comments and added that this is not the time to make herds bigger in Kewaunee County".

Dick Swanson, Algoma City Resident: Mr. Swanson indicated that one of Kewaunee County's most recognizable tourist attractions, Crescent Beach in Algoma, was closed a total of 22 times last season (2014 summer season). Mr. Swanson asked how we could build our tourism base if we must continually close our beaches in both Algoma and Kewaunee. Mr. Swanson also indicated that more signs are needed to warn visitors of the beach closings. Mr. Swanson said that often only one or two signs are posted and that these are posted at the far North and South ends of the beach. Some visitors drive up to the beach on Highway 42 and never see the beach closure signs and that this puts the city and county at some risk for liability should a child or adult ingest the water or enter the water with an open cut. Mr. Swanson who lives very near Crescent beach suggested a minimum of five signs are needed to adequately alert visitors to a beach closure.

Note: Later in this Kewaunee County Land and Water Conservation Committee Meeting it was decided that Lee Luft would contact Ms. Cindy Kinnard in the Kewaunee County Public Health Office to see if more signs could be purchased and set up during beach closing incidents. **UPDATE:** Luft has now contacted Cindy Kinnard in the KC Public Health Department and provided a listing of Beach Closing signs authorized by the Wisconsin DNR. Luft will meet with Ms. Kinnard on January 21<sup>st</sup> to discuss.

## 6) Department Reports:

- a) **Animal Waste Storage Permits:** No new animal waste storage permits were issued since December 2014.
- b) **Employee Interview Update:** Bonness reported that six candidates were interviewed and in a unanimous opinion of the search team, one candidate will be offered the position of Conservation Specialist (Davina Bonness' former position). In addition, one candidate who interviewed for the Conservation Specialist position was identified as an ideal Conservation Intern for Kewaunee County. Both the Conservation Specialist and Conservation Intern candidates

will have a background check and if acceptable, these candidates will be offered employment with Kewaunee County. **Note:** Lee Luft, Land and Water Conservation Committee Secretary and Finance Committee Chairperson was asked to bring the issue of additional funding to extend the time period of employment for a newly hired intern to the Finance Committee.

- c) **Cost Share Agreements:** Davina Bonness indicated that there were no new cost share agreements to report in December.
- d) **Conservation Plans for Approval:** Davina reported no new conservation plans to report in December.
- e) **2014 Programs – Wrap Up e.g. Farmland Preservation/Standards and Prohibitions Walkovers, etc.:** Davina Bonness reported that 204 NR151 Walkovers were completed in 2014 of which 155 were in full compliance, 31 need waterways or waterway improvement, 6 have old pits that need abandonment, 9 need BY/MS and there were 3 EPA visits to Kewaunee County. Bonness also reported that there were 52 Notices of Non-Compliance issued in 2014 most were due to Nutrient Management Plan non-compliance. Of the 52 Notices of Non-Compliance, 26 have been resolved or cancelled.

Davina Bonness also reported these highlights in her detailed 2014 progress report:

Successful abandonment of two Manure Storage facilities.

Land and Water Resource Management Plan presented in Madison to DATCP.

Surveyed, Designed and Installed 5 waterways

Assisted in DNR and EPA visits

Completed Kevin Ferry's MS/BY/GWW/Pond using a TRM (DNR) grant.

Please see Bonness' complete progress report that is attached to these minutes.

- f) **Public Health and Groundwater Protection Ordinance Update:** Bonness reported that she had checked with Jeff Wisnicky, acting Kewaunee County Administrator and Kewaunee County Corporation Council and Jamie Annoye, Kewaunee County Clerk regarding the Public Health and Groundwater Protection Ordinance and its placement on the April ballots for all Kewaunee County voting districts and she has been assured that all the ballot preparations have been completed. Last month, Bonness reported that some farms are already working to come into compliance with the manure stacking provisions of this ordinance, even though the ordinance has not been voted on by each Township as yet. Specifically, solid manure storage permits are being evaluated. Also, last month, Bonness reported that fact sheets with specific township-by-township information relating to the ordinance are in circulation.

#### 7) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** No report for January's meeting.
- b) **USDA Farm Service Agency (FSA):** No report for January's meeting.
- c) **University of Wisconsin Extension (UWEX) and Farm Technology Days Update:** Aerica Bjurstrom was absent. No report from Aerica. However last month, Chairman Pagel and Ron Paider indicated that planning for the 2017 Farm Technology Days in Kewaunee County was progressing well and meetings to review how other counties had managed their Farm Technology responsibilities were on-going.
- d) **Other Agency Reports:** No additional reports were presented.
- e) **USDA-APHIS Wildlife Damage Program:** Brian Maedtke provided the KCLWCC with a detailed Powerpoint presentation of the USDA-APHIS Wildlife Damage Program, its scope and the impact it has here in Kewaunee County and throughout Wisconsin. A copy of a handout by the USDA regarding the Wisconsin Wildlife Damage Abatement and Claims Program is attached.

#### 8) Other Matters:

a. **John Pagel – Manure Technologies Update:** Chairman Pagel indicated that to date he has met with three of six companies who are all working on technological solutions to process manure. These technological solutions hold the promise of reducing the amount of nutrients being applied to the land and can return some process water back into water that is suitable for animal consumption or irrigation. Chairman Pagel indicated he will keep the committee updated on these technologies.

b. **Lee Luft – Luft** asked that the KCLWCC add three items to our upcoming LWCC agenda for discussion. These three items are:

1. Begin a discussion regarding the mission we have for the Kewaunee County Land and Water Conservation Committee to include reasonable, measurable and responsible goals for improving ground and surface water quality. Luft said, establishing appropriate goals and measuring our progress in achieving them is the only way we will know with certainty whether we are having a positive impact. Luft will bring some suggested goals to

the February KCLWCC meeting and asked that other committee members try to do the same. Luft cited Chapter 92 of Wisconsin State Statutes which says, "As a member of your county's LCC, you have a responsibility to understand Chapter 92 and the powers that you are granted to meet your statutory responsibilities and address local conservation concerns."

2. Luft asked to begin a discussion on the recent EPA visits, the results of those visits (as they become available) and the reasons behind the petition by six environmental groups to bring the EPA to Kewaunee County.
3. Luft asked for a discussion on the recent Wisconsin Supreme Court ruling that "...cow manure is a pollutant when it enters a well". What impact will this ruling have on Kewaunee County, the Land and Water Conservation Committee, the farm community and neighboring property owners. (News report copy attached).

**9) Scheduling of Future Committee Meetings:** February and March meeting dates were set as follows: February 16<sup>th</sup> at 9:00 AM and March 16<sup>th</sup> at 9:00 AM.

**Resolutions:** No resolutions were acted upon by the Committee at this meeting.

**Travel Authorizations:** There were no travel authorizations presented at this meeting.

**10) Approval of Bills:** Current month bills were presented, reviewed and signed by all Committee members. A motion to approve all bills as presented was made by Ron Paider and seconded by Lee Luft. Committee vote was unanimous in favor of this motion.

**11) Chairman's Wrap-Up Comments:** Chairman Pagel commented that his closing comments were expressed above in the Other Matters section and thanked the committee members and the residents for their input.

**12) Adjournment:** A motion to adjourn the meeting at 10:30 AM was made by Ron Paider and seconded by Bob Garfinkel. Motion carried unanimously.

Respectfully submitted by Lee Luft – Kewaunee County Land and Water Conservation Committee

## **1. Land Conservation Committees and Chapter 92**

Chapter 92 of the Wisconsin Statutes, which creates LCCs, is the state's soil and water conservation law. The statute declares it to be the policy of the state to halt and reverse the depletion of the state's soil resources and pollution of its waters. To carry out this policy, the legislature enacted Chapter 92 to:

- Establish goals and standards for conservation of soil and water resources;
- Provide for cost-sharing, technical assistance, educational programs and other programs to conserve soil and water resources;
- Encourage coordinated soil and water conservation planning and program implementation; and
- Enable the regulation of harmful land use and land management practices by county ordinance where necessary.

## **1. Land Conservation Committees and Chapter 92**

- The statute explains why the state and county are involved in natural resource conservation. It lays out the basic organizational framework for implementing the state's conservation policy and identifies the conservation work to be done and who is responsible for completing this work. Land Conservation Committees are a key component of this law. Under Chapter 92, Land Conservation Committees must meet defined statutory responsibilities. The law also authorizes committees to carry out state and federal programs, and grants them powers to address local resource concerns through the adoption of strong local conservation programs. As a member of your county's LCC, you have a responsibility to understand Chapter 92 and the powers that you are granted to meet your statutory responsibilities and address local conservation concerns.



United States  
Department of  
Agriculture

APHIS  
Wildlife Services

**WISCONSIN COOPERATIVE  
WILDLIFE DAMAGE  
CONTROL PROGRAM**

1201 Storbeck Dr.  
Waupun, WI 53963  
(920) 324-4514  
(920) 324-5367 Fax

Wisconsin Department  
of Natural Resources  
and  
Cooperating Counties



**WISCONSIN WILDLIFE DAMAGE ABATEMENT AND CLAIMS PROGRAM  
(WDACP)**

Telephone: 1-800-433-0663

**ELIGIBLE SPECIES:**

Wild deer, bear, geese, turkeys, elk & cougar

**EMPHASIS:**

Primary - abatement                      Secondary - compensation

**ABATEMENT ELIGIBILITY:**

- You must be the crop owner.
- You must control the hunting access on enrolled land (both owned and leased).  
*NOTE: For leased land the landowner must sign over hunting control to the enrollee.*
- You must enroll under one of the following public access options:
  - 1) OPEN PUBLIC HUNTING (OPH)
  - 2) MANAGED HUNTING ACCESS (MHA) NOTE: hunter log required.
  - 3) NO PUBLIC HUNTING (ACT 82) - deer shooting permit ONLY\*.  
*\*NOTE: enrollee must waive all right to claim compensation during the calendar year.*
- You must select OPH, MHA, or ACT 82 and sign a completed enrollment form.
- You must agree to be cooperative. Abusive language, behavior or threats of violence or otherwise will be considered a failure on the part of the applicant to cooperate. (See info at bottom of this page.)
- You may not charge any fee for hunting, hunting access, or any other activity that includes the species causing the damage.  
*NOTE: Hunting leases make the land ineligible for enrollment.*

**COMPENSATION ELIGIBILITY: OPH or MHA options ONLY**

- You must follow the provisions listed under abatement eligibility.
- You must file a complaint with USDA-APHIS-WS within 14 DAYS of first damage.
- You must follow USDA-APHIS-WS's recommended abatement.
- You must contact USDA-APHIS-WS 10 DAYS prior to harvest, thus allowing us enough time to conduct our appraisal. *Crops harvested prior to appraisal being done will be ineligible for compensation.*
- You must follow normal agricultural practices.

**COMPENSATION:**

\$500.00 deductible per claim and \$10,000.00 maximum claim per year

**ATTENTION: Increased penalties in Effect (10/28/2010)**

Wrongfully denying hunter access and/or non-cooperative behavior will result in program ineligibility for the current year and the following year.

Your Wildlife Specialist is Brian Maedke, phone# 1-800-433-0663

REV 10/2014



Resolving conflicts between people and wildlife.

NR151 Walkovers: 204 Total

- 155 – Full Compliance
- 31 – Need Waterways
- 6 – Have old pits that need abandonment
- 9 – Need BY/MS
- 3 – EPA Visits

Notice Of Non-Compliance Issued: 52 (majority due to NMP)

Cancelled NONC: 26

- Designed & Oversaw **Abandonment of 2 Manure Storages**
- Well Testing Program (April 2014 -- 140 Participants)
- GW Festival (in May- here at the Expo Center – 5<sup>th</sup> graders at LC)
- Lincoln Well Testing ; Monthly testing of 10 wells until June ; Presented ; Wrote Paper that will be published
- Land Water Resource Mngt Plan – Presented to Madison
- Collaborating with Mark Borchardt (USDA/USGS) for a virus research study (grant submitted)
- Nutrient Management : 265 Plans (Mapped/GIS) / 101,557 acres 2014
- Submitted 2 TRM Grants (April 2014) – won't hear if funded until May 2015(ish)
- Assisted with Heim's Leachate Runoff Project
- Numerous Surveys with the GPS (most of the projects will be constructed in 2015) ... currently in the design / funding stage. 8 possible barnyard/storage projects – all surveyed.
- Numerous landowner meetings onsite to walkover potential problems/fixes
- Responded to numerous manure complaints and spills.
- **Surveyed, Designed & Installed 5 waterways**
- Technical Assistance to NRCS – surveys/designs
- Distributed Tree Planter to several locations throughout KC
- Distributed Trees / Shrubs in our Annual Program
- Distribute Year Round Well Testing Kits – in Office
- Distributed SWRM funding (Bond/Seg) to 20 individuals in 2014.
- Oversee 29 Non-Metallic Mines for Reclamation Permits, annual fees, financial assurance
- Assisted in DNR and **EPA visits**
- Attend meetings and trainings to keep our Engineering Certification
- **Kevin Ferry's MS/BY/GWW/Pond – all finished construction in 2014 – TRM (DNR) grant**
  - Submitted Final Report / Final reimbursement

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Supreme Court rules farmers liable when manure contaminates well water

By Don Behm of the Journal Sentinel

Dec. 30, 2014

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The Wisconsin Supreme Court ruled Tuesday that cow manure is a pollutant when it enters a well.

But the justices were not simply stating the obvious in an opinion written by Justice Michael Gableman for the majority.

Because manure applied to farm fields is no longer a crop fertilizer when it seeps into private wells and contaminates the water supply, the court majority ruled that Wilson Mutual Insurance Company's general farm liability policy for Robert and Jane Falk excluded coverage for damage to their neighbor's water supplies in Washington County.

A pollution exclusion clause in the policy issued to the Falks "unambiguously excludes coverage for well contamination caused by the seepage of cow manure," the court majority ruled in reversing a December 2013 state Court of Appeals decision.

In addition, fine print in the family's "Farm Chemicals Limited Liability Endorsement" section of their policy excludes coverage for physical injury to property resulting from pollutants, the ruling said.

But the state's highest court did not let Wilson Mutual off the hook completely. A separate bit of fine print — "Damage to Property of Others" clause under the incidental coverages section — provides up to \$500 for each unique well that has allegedly been contaminated by the Falks' manure, so the company has a duty to fulfill that portion of the policy and defend the family, the court ruled.

In early 2011, the Falks spread manure from their 600-head dairy herd on fields on their farm outside West Bend, under a plan approved by the Washington County Land and Water Conservation Division.

By May of 2011, the state Department of Natural Resources notified the Falks that their manure spreading activities had contaminated wells of several neighbors. Those adjacent property owners subsequently filed claims for damage to their water supplies.

The DNR also asked to be reimbursed for costs of temporarily providing safe drinking water to two of the neighbors.

When the Falks turned to their insurer, Wilson Mutual, to handle the claims, the company cited an exclusion for damage caused by pollutants.

In its December 2013 decision, the appeals court found Wilson Mutual specifically insured the equipment used for storage and spreading of manure on the Falk farm so the company must cover all claims arising from contaminated wells.

In an earlier ruling, Washington County Circuit Judge Todd Martens had agreed the insurance policy's exclusion for damage caused by pollutants relieved Wilson Mutual of any obligation in defending the family against well contamination claims.

Farmers understand manure is a waste, so there is no coverage under the pollution exclusion, Martens had ruled.

The Supreme Court returned the case to Washington County Circuit Court for further proceedings.



About Don Behm

Don Behm reports on the environment, Milwaukee Metropolitan Sewerage District and communities in southeastern Wisconsin. Behm has won reporting awards for investigations of Great Lakes water pollution, improper disposal of radioactive waste from nuclear weapons production, Milwaukee's cryptosporidiosis outbreak and the deaths of three sewer construction workers in a Menomonee Valley methane explosion.

@conserve dbehm@journalsentinel.com 414-224-2293

4 Comments »

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DIRECTV

2 overnight house fires displace several Milwaukee residents Updated: 12:40 p.m.

New Year's celebrations ring in 2015 across world 11:51 a.m.

Weather hinders effort to recover AirAsia bodies 10:59 a.m.

Kidd says former teammate Kenyon Martin 'looked good' in workout 10:56 a.m.

Once again, Edo de Waart to the rescue 9:49 a.m.

Word that Suh stepped on Rodgers due to cold feet prompts #suhexcuses 9:44 a.m.

Pedestrian hit by truck, then cited for OWI in Green County 8:56 a.m.

Disabled semi blocks traffic on Highway 100 Updated: 8:53 a.m.

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Court rules farmers liable when manure taints well water (4)

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Dash camera video shows Wisconsin State Patrol trooper dragged by suspect's car

Dash camera video shows Wisconsin State Patrol trooper dragged by suspect's car

Illinois man pleads not guilty to charges of killing wife with hatchet

**Emergency Management Committee Meeting  
January 13th, 2015  
620 Juneau St. Kewaunee, WI  
Integrity Room**

**Call to Order**

Meeting was called to order at 10:00 a.m. by Chairman Robert Weidner

**Roll Call**

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Matt Joski, David Cornelius, Tracy Nollenberg. Also present Ron Heuer

**Approval of Bills**

Pat made a motion to approve the bills. Scott second. Motion carried.

**Travel Requests**

1. National Radiological Emergency Preparedness (NREP) Conference in Sacramento, CA-for Tracy and Sallie (Public Information Officer),

Scott motioned to approve requests. Pat second. Motion carried.

**Reports of Emergency Management**

Progress Report on ID Badge Renewals

New ID Badges are needed for 300+ people. The total number of badges in Kewaunee County is around 700.

Charge /Costs from December Exercise.

A report on expenses for the exercises totaled over \$9000 on the dates of November 12<sup>th</sup> and December 9<sup>th</sup> of last year. The exercise has departments of Law Enforcement, Fire Departments, Highway and Public Works, Human Services, Public Health, Information Officers, Radiological Officers, Reception Center Manager, Land conservation (GIS), Amateur Radio Operators, and Message Controllers.

**Set Next Meeting Date**

The next meeting date is set for February 10th, 2015 at 10:00 a.m. At the Kewaunee County Integrity Room at Courthouse.

**Such Other Matters as Authorized by Law**

**Adjournment**

Linda made a motion to adjourn at 10:21 a.m. and Pat second. Motion carried.

Respectfully Submitted: Scott Jahnke, Secretary.

**Law Enforcement Committee Meeting  
January 13th, 2015  
Kewaunee County Sheriff's Dept.  
610 Juneau St. Kewaunee, WI**

**Call to Order**

Meeting was called to order at 10:22 a.m. by Chairman Robert Weidner

**Roll Call**

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Matt Joski, and David Cornelius. Guests include Ron Heuer

**Public Comment**

None

**Travel/Training Request**

Taser Recertification for Sgt. VanErem on January 30<sup>th</sup> at the Green Bay Police Dept.

Motion was made by Linda to approve the request, Pat second. Motion carried.

**Law Enforcement Agenda**

Status report on Communications System Upgrade:

Matt explained that since the malfunctioning repeater was replaced in West Kewaunee there have been no reports of squelch problems. Highway Dept. radios had some problems with bad installs that affected transmissions. They have been repaired and are working good now. Text pages are working and are a good backup if the primary page isn't received.

Provide information regarding medical costs for current inmate:

Matt explained about the costs for an inmate's care, including shots that are very expensive and needed, while in the care of the Kewaunee County Jail. If this inmate remains in the custody of the Kewaunee county Jail pending court process, costs will supersede 2015 budget for overall inmate medical care. All efforts will be made to minimize the impact on the budget.

Provide information on costs associated with Re-Classification:

Committee received a report on the costs of re-classification. Department will study the extra labor costs due to re-classification and report back to Committee.

Provide information on need for increased collaboration with IT Services:

With Lt. Trembl leaving, Sheriff Department will be looking at using services from Ross Loining. The other option being looked at is a part time IT expert that would be brought in to cover the Law Enforcement Division.

Provide information on Retirement date of Jail Lt. Joe Trembl and request for authorization to fill vacancy:

Lt. Joe Trembl will be retiring on March 5<sup>th</sup>. The Sheriff Department will be looking at filling the position with a Sargent from within the Department.

Motion was made by Pat to authorize the Sheriff Department to fill the position of Lt.

Trembl. Linda second. Motion carried.

**Approval of Bills**

Linda made a motion to approve the bills and Scott second. Motion carried.

**Set Next Meeting Date**

The next meeting date was set for February 10<sup>th</sup> 2015 at 10a.m. Kewaunee County Integrity Room in the Courthouse.

**Such Other Matters As Authorized By Law**

Ron brought up the issue of sex offenders and their placement in Kewaunee County. Matt explained that offenders are required to move to the county of conviction. He also explained how Kewaunee County handles the notification to the public.

**Adjournment**

Linda made a motion to adjourn at 12:00 p.m. and Pat second. Motion carried.

Respectfully Submitted: Scott Jahnke, Secretary

## MINUTES

Finance Committee

December 16, 2014

The Finance Committee meeting was called to order by Chairman Lee Luft at 6:38 PM on December 16, 2014 at the Administration Center.

Present: Lee Luft John Mastalir Virginia Haske Tom Romdenne

Moved by Haske second by Mastalir to adopt the agenda. Motion carried.

Moved by Mastalir second by Haske to approve the bills. Motion carried.

Moved by Mastalir second by Haske to approve the Supplementary and County Board payrolls. Motion carried.

Moved by Haske second by Mastalir to adjourn. Motion carried.

Meeting adjourned at 6:55 PM.

Submitted by: Thomas J. Romdenne, Secretary

## MINUTES

### Finance and Public Property

January 8, 2015

The Finance and Public Property Committee meeting was called to order by Chairman Lee Luft at 2:00 PM on January 8, 2015 at the Administration Center.

Present: Lee Luft John Mastalir Virginia Haske Tom Romdenne Ken Tebon

Also present: Ron Heuer Jeff Wisnicky Michelle Dax Steve Hanson Todd Every Jamie Annoye Sandy Winnemueller

Moved by Mastalir second by Tebon to adopt the agenda. Motion carried.

Moved by Haske second by Mastalir to approve the minutes of the December meeting. Motion carried.

Jeff Wisnicky reported that the current contract with AT&T has been extended for six months because of upgrades to system. This will result in lower costs following upgrades.

County Treasurer Michelle Dax reviewed the balances of various accounts as of December 31, 2014.

The Auditors requested verification of the fund source for wage increases. The funds are to come from the Contingency Fund as approved by the Board.

The Finance Director position will be addressed by the Personnel Committee at the January 14, 2015 Personnel Committee meeting.

Steve Hanson reviewed the list of County –owned property that could be deeded or sold by the County.

Moved by Haske second by Tebon to issue a quit claim deed for parcel 31 014 28.061 and dispose of the parcel to the adjacent property owners. Motion carried.

Moved by Romdenne second by Mastalir to authorize Corp Counsel to review County-owned parcels and bring a recommendation to Finance regarding disposal of various parcels. Motion carried.

Moved by Mastalir second by Tebon to advertise the sale of the Faust parcel, 31 004 23.011 and 23.012, at a minimum bid of \$18,500.00. Motion carried.

Jeff Wisnicky will obtain an appraisal on the Hornig parcel, 31 002 6.GL3.05, to determine a true value.

John McDonald, parcel 31 010 21.032, may petition the Finance Committee to buy back the parcel. Jeff Wisnicky is working on this issue.

Moved by Mastalir second by Tebon to advertise the sale of the Starr parcel, 31 201 ADE23, for a minimum bid of \$1750.00. Motion carried.

Chairman Heuer reported that the Decommissioning Agreement is still on-going.

Moved by Mastalir second by Tebon to approve the bills. Motion carried.

The next meeting of the Finance Committee will be February 13, 2015 at 2:00 PM at the Administration Center.

Moved by Haske second by Mastalir to adjourn. Motion carried. Meeting adjourned at 3:44 PM.

Submitted by: Thomas J. Romdenne, Secretary

**Kewaunee County**  
**Human Services Committee Minutes**

January 14, 2015

The meeting was called to order by Chair Linda Sinkula at 9:00 a.m. Present for the meeting were Virginia Haske, Shirley Kirchman, John Mastalir, Mark Buchanan, Rose Quinlan, Kaye Shillin, Mary Ann Szydel, Ken Tebon, and Greg Thousand. Chuck Wagner was excused and Paul Ravet was absent from the meeting. Also attending the meeting were Ron Opicka from East Shore Industries, Tim Gessler – Economic Support Manager with Sheboygan County, and Kewaunee County Economic Support Specialists Terry Schleis, Kim Vanderboss, and Jodi Zimmerman.

The agenda was reviewed by the committee. Virginia Haske moved to approve the agenda. Shirley Kirchman seconded the motion. All voted in favor of the motion. The minutes were reviewed from the November 12, 2014 meeting. Rose Quinlan moved to approve the minutes. Ken Tebon seconded the motion. All voted in favor of the motion.

First on the agenda was an orientation for the Committee on Economic Support Services. Director Thousand introduced Tim Gessler (Sheboygan County Economic Support Manager) and Terry Schleis, Kim Vanderboss, and Jodi Zimmerman (Kewaunee County Economic Support Specialists). Greg distributed handouts giving a brief synopsis of the role of Economic Support within a Human Services agency and the stellar 2014 performance of Kewaunee staff in the East Central Income Maintenance Partnership (ECIMP). Tim Gessler explained Sheboygan County's lead (fiscal) role in the 10-county ECIMP. He provided handouts showing Kewaunee's high-performing status in 2014 Call Center performance and efficiency. The Economic Support Specialists were recognized for their outstanding achievements.

Greg provided an update on Family Care. In November, the State Joint Legislative Committee on Finance approved the selections of Lakeland Care District and Care Wisconsin as the Managed Care Organizations that will administer Family Care benefits to consumers in the 7-county Northeast Region. In that same month, the Department of Health Services finalized the implementation schedule, placing Kewaunee County first (along with Oconto County) to implement the transition to Family Care effective June 1, 2015. Also in November, Kewaunee's Personnel, Advisory, and Legislative Committee gave final approval on Human Services 2015 reorganization plan including Position Descriptions, Organizational Chart, and the process for internal recruitment to fill the four positions that Kewaunee County will retain due to Family Care implementation. Employees have attended Job Fairs held by Care Wisconsin and Lakeland Care District and position postings and recruitment for positions with these companies has begun. In January, Human Services completed the first phase of their recruitment and reorganization and hired Melissa Annoye as the Family and Community Services Manager. Recruitment for the three remaining positions will begin later in January and interviews are expected to take place in mid February. For those who are ultimately not selected for positions within the new Human Services

structure, the hope is they will remain with the agency until June 2015 in order to assist consumers who will move to the Family Care funding and service delivery model.

Greg shared an update on the 2014 Holiday Food Drive. This is the second annual food drive held in honor and recognition of Sara Malay who passed away in October 2013. Not only did we deliver nearly 600 pounds of food to the Kewaunee Food Pantry, we also received monetary donations totaling \$710. These monetary donations translated to 3,500 pounds of additional food – pushing the overall amount collected to more than 2 tons! This year's successful food drive was one way to sustain Sara's spirit of giving and enthusiasm.

There were several 2015 contracts up for approval this month but the Committee requested additional information and these will be brought back to the next meeting for further review.

The travel vouchers were reviewed by the committee. Rose Quinlan moved to approve the travel requests. Shirley Kirchman seconded the motion. All voted in favor of the motion.

The committee reviewed the vouchers for the last month. A motion by John Mastalir to approve the vouchers was seconded by Virginia Haske. All voted in favor of the motion.

Mr. Opicka provided an update to the Committee on recent support by the Department of Health Services allowing ample time for sheltered workshops to achieve compliance with new rules set forth by the Centers for Medicaid and Medicare (CMS) calling for more integrated services and settings for persons with disabilities.

There were no other matters discussed at this time. The next meeting date was set by consensus for February 11, 2015 at 9:00 a.m.

Kay Shillin moved to adjourn the meeting at 10:15 a.m. Mark Buchanan seconded the motion. Motion carried.

Respectfully submitted by;  
Greg Thousand and Linda Sinkula

## PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting  
January 13th, 2015

### Call to Order:

Dennis Cravillion called the meeting to order at 5:00 p.m. at the Kewaunee County Highway Dept. Conference Room. Committee Members present include: Scott Jahnke, Larry Kirchman, and Ken Tebon. Also present: Matt Payette

### Approval of Minutes and Agenda:

Larry motioned to approve. Ken second. Motion carried.

### Public Input:

None

### Committee Liaison Reports:

None

### Discuss and approve County Parks Ordinance Draft:

Larry motioned to approve the ordinance draft and forward to the County Board for first reading. Dennis second. Motion carried.

### Travel Request:

None

### Director's Report:

Matt reported that Winter Park is the main focus at this time. The weather in December hampered snow making. They are waiting for parts for the snow machine. Race promoter signed the agreement for the Fairgrounds next year. (See Director's Report)

### Discussion and Approval of Bills:

Scott motioned to approve payment of the bills. Second by Ken. Motion carried

### Set Regular Monthly Meeting Date:

Tuesday February 10th, 2015 at 5p.m. in the Kewaunee County Highway Dept. Conference Room

### Unfinished Business or Other Business as Allowed by Law:

Matt got a letter from Todd Dorner to use the EOC building for baseball practice. The issue of possible damage to the building was discussed and Committee agreed that it will not be allowed.

### Adjournment:

Larry motioned to adjourn at 5:45p.m. Ken second. Motion carried.

Respectfully Submitted: Scott Jahnke, Secretary



## KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

Matt Payette, Director  
E4280 County F  
Kewaunee, WI 54216

Phone: (920) 388-0444  
Fax: (920) 388-0434  
payettem@kewauneeeco.org

### Directors Report (December 9 – January 13)

#### **Winter Park**

Winter Park has consumed roughly 90 percent of our work program for the past month. Activities accomplished include making snow for both the tube and ski hills, hiring and orientating new Winter Park employees, and other task vital to the opening and ongoing operations at Winter Park.

We opened for the year on January 10<sup>th</sup>, approximately two weeks later than we had anticipated. Above normal temperatures in December prohibited us from making snow. Conversely, temperatures well below normal in January further added to the delay. We also encountered numerous freeze ups and malfunctions with equipment. Looking forward, we anticipate a solid remainder to the season.

We have taken 23 private party reservations for the season which is more than last year at this time. Finally, we continue to look for employees to work at Winter Park this season. The County offers a competitive seasonal rate of pay and also a flexible work schedule consisting of mostly nights and weekends. Anyone interested can contact our office at 388-0444 for more information.

#### **Snowmobile**

We continue to work with our six (6) snowmobile clubs in the county to ensure we are ready for the upcoming season once enough snow falls. The clubs work very diligently to sign, brush, and groom trails to ensure they are safe for snowmobilers.

#### **Fairgrounds**

We have finalized a one year contract extension with our race promoter. The extension includes a combined weekly rent and grandstand surcharge of \$1600.

**LISMA - Lakeshore Invasive Species Management Area** We continue to work with LISMA which is a regional invasive species effort that includes Kewaunee, Calumet, Manitowoc, and Fond du Lac Counties. We are currently exploring opportunities to work with the Land Information Officers to find an efficient and consistent mapping solution for invasive species in the area. A special thanks to Steve Hanson for helping us out with that effort.

We continue work to close out the Ryan Park Grant and submit it for final reimbursement. Hundreds of bills and employee hours need to be accounted for in order to accomplish this task. The staff shortage in the Highway Department is affecting our ability to get this work done on time as Jennifer (1/2 Parks, 1/2 Highway) is doing more highway work to fill the void.

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
DECEMBER 2014  
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION  
425 SOUTH ADAMS STREET, SUITE 201  
GREEN BAY, WI 54301  
[www.baylakerpc.org](http://www.baylakerpc.org)**

**MULTI-COUNTY/REGIONAL**

- On December 9<sup>th</sup>, Commission staff participated in the quarterly meeting of the Northeast Wisconsin Transportation Committee (NEWTC).
- Commission staff participated in a meeting held on December 10<sup>th</sup> in the Village of Wausaukee with WisDOT travel forecasting staff, their consultant, and staff from Florence, Marinette, and Oconto counties in an effort to update WisDOT's statewide travel demand forecast model. This meeting focused on review of 2040 socioeconomic projections by traffic analysis zone (TAZ) for the statewide model in each of the three counties.
- Commission staff finalized the BLRPC 2015 *Regional Transportation Work Program* and submitted it to WisDOT on December 19<sup>th</sup> following approval by Bay-Lake RPC Commissioners on December 12<sup>th</sup>.
- The Commission held its full Commission meeting on December 12<sup>th</sup> at the Neville Public Museum in Green Bay.
- On December 16<sup>th</sup>, the Natural Resources Planner participated in a meeting of the Lake Stakeholders steering committee in Manitowoc.
- On December 16<sup>th</sup>, the Executive Director participated in teleconference to continue planning for the April 2015 Sustainable Forestry Conference in Florence.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

**BROWN COUNTY**

- The Executive Director attended the monthly meeting of the Olde Main and Downtown Green Business Development committee on December 4<sup>th</sup>.
- The Natural Resources Planner continued work on the Bay Beach improvement project. The advisory group met on December 8<sup>th</sup> to continue developing the restoration action plan.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

**DOOR COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

**FLORENCE COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

### **KEWAUNEE COUNTY**

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Casco, Lincoln, Pierce, and Luxemburg.

### **MANITOWOC COUNTY**

- Work continued on the Maritime Metro Transit Development Program (TDP) in December. The Maritime Metro TDP Review Committee met on December 11<sup>th</sup>; agenda items at this meeting included: continued review of potential trip generators in draft Chapter 4 (Community Profile); and review of ridership by route in 2013, which is part of draft Chapter 3 (Transit System Overview). Commission staff also participated in training regarding procurement procedures conducted by the WisDOT Bureau of Transit and Local Roads (via teleconference) on December 18<sup>th</sup>; this information will be helpful when Commission staff starts the process of requesting proposals for conducting passenger opinion and boarding and alighting surveys for Maritime Metro Transit in early 2015.
- Commission staff finalized an update to the Farmland Preservation Plan for Manitowoc County based on review comments provided by DATCP staff.
- Commission staff received FEMA and WEM approval of the Manitowoc County Hazard Mitigation Plan. Copies of the plan were printed and sent to the County to conclude the project.

### **MARINETTE COUNTY**

- Commission staff presented to the Marinette County Towns Association on December 18<sup>th</sup>. The meeting was held at the Town of Wausaukee Town Hall.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for the Towns of Wagner, Goodman, and Amberg.

### **OCONTO COUNTY**

- Commission staff continued work on updating Oconto County's hazard mitigation plan. The Natural Resources Planner met with the steering committee on December 11<sup>th</sup> in Oconto.

### **SHEBOYGAN COUNTY**

- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on December 11<sup>th</sup>.
- WisDOT and USDOT approved the *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in late December.
- Commission staff participated in a meeting with staff of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management to discuss progress on development of on-road mobile sector ozone precursor emission budgets (often known as "conformity budgets"). This meeting took place via teleconference on December 8<sup>th</sup>.
- Commission staff participated in a meeting with WisDOT Northeast Region staff on December 9<sup>th</sup> to review recommendations from the State Highway 23 Corridor Preservation and Freeway Designation Study. These recommendations will be coded into the 2045 model network in the near future, and recommendations within the Sheboygan metropolitan planning area will likely be included as recommendations in the *Year 2045 Sheboygan Area Transportation Plan (SATP)*.

- Members of the Sheboygan MPO Technical and Policy Advisory Committees reviewed portions of draft Chapter 6 of the Year 2045 SATP (Transportation and Land Use) that have been prepared to date at their joint meeting on December 11<sup>th</sup>. Members of the advisory committees recommended scaling back the employment projections presented in draft Chapter 6, and Commission staff (working with WisDOT's travel forecast modeling consultant) made those adjustments following the meeting. Members of the MPO advisory committees also reviewed capacity modifying projects to be tested with the model at this meeting. In addition, members of the MPO advisory committees reviewed and suggested additional system preservation and safety projects to include in draft Chapter 7 of the Year 2045 SATP (Recommended Transportation Plan) at this meeting.
- Commission staff continued to prepare draft Chapter 6 (Transportation and Land Use) and draft Chapter 7 (Recommended Transportation Plan) of the Year 2045 SATP in December. Commission staff also continued to collect data and prepare portions of draft Chapter 8 (Mitigation of Environmental Impacts of Major Transportation Projects) in December. In addition, Commission staff continued to collect data for draft Chapter 9 (Financial Plan) in December.
- Commission staff started to prepare Appendix B (Transportation System Performance Indicators) of the Year 2045 SATP in late December.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in December. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff provided technical assistance to Shoreline Metro during the month of December. Commission staff assisted Shoreline Metro staff with portions of a Community Development Block Grant (CDBG) application that was due to the City of Sheboygan Department of Planning and Development by December 19<sup>th</sup>.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2015 – 2018* in December. A public hearing on the draft 2015 – 2018 TIP was held on December 3<sup>rd</sup>. The Sheboygan MPO Technical and Policy Advisory Committees reviewed the draft 2015 – 2018 TIP as well as comments received on that document at their joint meeting on December 11<sup>th</sup>. The MPO advisory committees also recommended approval of the 2015 – 2018 TIP to the Commission at their joint meeting on December 11<sup>th</sup>. The Commission approved the 2015 – 2018 TIP at its meeting on December 12<sup>th</sup>. The USDOT issued its conformity finding on the 2015 – 2018 TIP in a letter dated December 12<sup>th</sup>. Commission staff distributed the final 2015 – 2018 TIP to key Federal and state agency stakeholders (USDOT, WisDOT, USEPA, and WDNR Bureau of Air Management) electronically the week of December 15<sup>th</sup>. CD and paper copies of the final 2015 – 2018 TIP were also produced in late December for distribution in January 2015.

**2013  
ANNUAL REPORT  
of  
REGISTER IN PROBATE**



Respectfully submitted by:

Juliet Schleis

**Register in Probate**

Kewaunee County Courthouse

613 Dodge Street

Kewaunee, WI 54216

Phone: 920-388-7143

Fax: 920-388-0852

Email: [Juliet.Schleis@wicourts.gov](mailto:Juliet.Schleis@wicourts.gov)

WRIPA Website: [www.wripa.org](http://www.wripa.org)

November 12, 2014

Honorable Members of the Kewaunee County Board of Supervisors:

Enclosed is the annual financial and statistical report of the Register in Probate/Juvenile Clerk Office for the period of January 1, 2013, through December 31, 2013.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Juliet Schleis".

Juliet Schleis  
Register in Probate

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# SECTION 1: STAFF

## KEWAUNEE COUNTY REGISTER IN PROBATE STAFF

Register in Probate/Deputy Juvenile Clerk	Juliet Schleis
Juvenile Clerk/Deputy Register in Probate	Candi Browne
Secretary	Debbie Van Ess

## SECTION 2: Case Information

### PROBATE CASES FILED

Case Type	Number of Cases Filed				
	2009	2010	2011	2012	2013
Estates	56	44	47	43	47
Trusts	0	0	1	1	0
Guardianship: Adult	12	11	12	11	11
Juvenile	4	3	6	12	4
Mental Commitments	53	61	41	31	32
Adoptions	12	11	3	17	7

### JUVENILE CASES FILED

Case Type	Number of Cases Filed				
	2009	2010	2011	2012	2013
TPR (Termination of Parental Rights)	3	6	2	12	2
Juvenile Delinquencies	36	23	21	26	23
JIPS (Juvenile in Need of Protection & Services)	1	0	1	0	0
CHIPS (Child in Need of Protection & Services)	14	16	16	10	20
Juvenile Ordinances	130	68	109	132	85

### GUARDIANSHIP ANNUAL ACCOUNTINGS

(Continuous monitoring of active Guardianship Cases)

2009	2010	2011	2012	2013
138	141	150	155	162

# SECTION 3: Revenue

## PROBATE REVENUE

### PROBATE FEES COLLECTED

2013	Filing Fees		Other Fees i.e. Form Fees	Certified Copies	Copies Not Certified	Claim Against Estate	Probate Search	Wills for Safekeeping	Objection to will		Total Fees Collected
	County 33.33%	State 66.67%							50% county	50% state	
									100% County		
January	982.56	1,965.44	26.00	69.00	33.00	6.00	-	-	-	-	3,082.00
February	454.28	908.72	25.00	42.00	14.00	-	-	-	-	-	1,444.00
March	379.55	759.22	10.00	48.00	99.00	-	-	-	-	-	1,295.77
April	1,740.18	3,480.90	35.00	75.00	35.00	6.00	-	-	-	-	5,372.08
May	134.31	268.69	20.00	132.00	76.00	3.00	-	-	-	-	634.00
June	135.31	270.69	20.00	96.00	58.00	-	-	-	-	-	580.00
July	307.58	615.27	20.00	54.00	26.00	9.00	-	-	-	-	1,031.85
August	202.12	404.33	39.00	21.00	6.00	\$3.00	-	-	-	-	675.45
September	737.63	1,475.51	25.00	15.00	10.00	9.00	-	-	-	-	2,272.14
October	435.62	871.38	31.00	78.00	49.00	6.00	-	-	-	-	1,471.00
November	294.30	588.70	20.00	93.00	54.00	15.00	-	-	-	-	1,065.00
December	1,689.83	3,380.17	40.00	72.00	31.00	24.00	-	-	-	-	5,237.00
<b>TOTAL</b>	<b>7,493.27</b>	<b>14,989.02</b>	<b>311.00</b>	<b>795.00</b>	<b>491.00</b>	<b>81.00</b>	-	-	-	-	<b>24,160.29</b>
	Filing Fees		Form Fees	Certified Copies	Copies Not Certified	Claims Against Estate	Probate Search	Wills for Safekeeping	Objection to will		

## JUVENILE REVENUE

Type of Revenue	Amount Collected					Description
	2009	2010	2011	2012	2013	
Juvenile Restitution - Formal	\$1,777.48	\$3,736.25	\$3,996.05	\$551.29	\$2,784.74	Collected and disbursed to victims through Clerk of Courts Office
Juvenile Restitution - Informal	\$421.64	\$471.10	\$455.89	\$0.00	\$125.00	Collected and disbursed to victims through Probate Office
Juvenile Ordinance Violations						
Court Costs	\$4,306.57	\$1,966.11	\$975.79	\$1,699.32	\$1863.38	
Village of Luxemburg	\$147.40	\$60.00	\$50.00	\$910.90	\$159.73	Collected and disbursed to Municipalities, County and State through Clerk of Courts Office
City of Algoma	\$1,622.39	\$985.49	\$951.44	\$735.74	\$1426.52	
City of Kewaunee	\$238.49	\$47.50	\$710.60	\$617.22	\$639.90	
Kewaunee County	\$960.79	\$1021.97	\$735.45	\$1,662.38	\$519.11	
<b>TOTAL</b>	<b>\$7,275.64</b>	<b>\$4081.07</b>	<b>\$3,423.28</b>	<b>\$5,625.56</b>	<b>\$4,608.64</b>	

## REIMBURSEMENT

Reimbursement of Fees Advanced by Kewaunee County	Amount Received				
	2009	2010	2011	2012	2013
GAL - Guardian ad Litem reimbursement	Figures Not Available Before 2011	Figures Not Available Before 2011	\$2,577.26	\$7,072.73	\$4,643.58
Probate Cases			\$34.00	\$2,650.41	\$5,652.09
Juvenile Cases					
GAL – Guardian ad Litem from State of WI (shared with Clerk of Courts)	\$15,219.00	\$15,705.00	\$13,088.00	\$13,861.00	\$13,156.00
Tax Intercept	Figures Not Available Before 2011	Figures Not Available Before 2011	\$0.00	\$0.00	\$0.00
Probate Cases			\$0.00	\$495.25	\$4,528.33
Juvenile Cases					

## REVENUE SUMMARY

### Kewaunee County's Share of Revenue

SOURCE OF REVENUE	REVENUE GENERATED				
	2009	2010	2011	2012	2013
Probate: Filing Fees	\$10,854.76	\$7,094.94	\$7,642.23	\$3,808.48	\$7,493.27
Probate: Form Fees	\$300.00	\$260.00	\$273.71	\$223.29	\$311.00
Probate: Certified Copies	\$874.00	\$705.00	\$613.45	\$721.55	\$795.00
Probate: Copies Not Certified	\$94.00	\$33.00	\$529.97	\$524.03	\$491.00
Probate: Claims Against Estate	\$102.00	\$48.00	\$111.00	\$93.00	\$81.00
Probate: Wills for Safekeeping	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00
Probate: Objection to Will	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00
Probate: Search Fee	\$0.00	\$0.00	\$4.00	\$16.00	\$0.00
Juvenile: Kewaunee County Ordinance Violations	\$960.79	\$1,021.97	\$735.45	\$1,662.38	\$519.11
Reimbursement: GAL from State of WI (shared with Clerk of Courts)	\$15,219.00	\$15,705.00	\$13,088.00	\$13,861.00	\$13,156.00
Reimbursement: GAL fees advanced by Kewaunee					
Probate Cases	Figures Not Available Before 2011	Figures Not Available Before 2011	\$2,577.26	\$7,072.73	\$4,643.58
Juvenile Cases			\$34.00	\$2,650.41	\$5,652.09
Reimbursement via Tax Intercept: Fees advanced by Kewaunee County					
Probate Cases	Figures Not Available Before 2011	Figures Not Available Before 2011	\$0.00	\$0.00	\$0.00
Juvenile Cases			\$0.00	\$495.25	\$4,528.33
<b>TOTAL</b>	<b>\$28,454.55</b>	<b>\$24,927.91</b>	<b>\$25,609.07</b>	<b>\$31,128.12</b>	<b>\$37,670.38</b>