

Highway/Landfill Committee Minutes

January 21, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: Jeff Wisnicky, Acting County Administrator; County Board Chairman Ron Heuer; County Board Supervisor Pat Benes; and Jeff Johnson, President of *Going Garbage & Recycling*.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their January 8th meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Office Manager Mary O'Leary had the following to report:

- ❖ Hand-Outs Included:
 - Roads & Bridges Budget (January 1 thru December 31, 2014)
- ❖ State Admin. Fee has gone down. Last year's rate was 4.44%, this year's rate will be 4.32%

Chairman Kirchman asked what our Admin. Fee is. Our fee is 3% and we charge this fee to towns, villages, & cities. The State is charged 4.32% on the State system.

Landfill Facility Manager Mike Paral had the following to report:

- ❖ Will need to order 6 rolls of liner cover
- ❖ Roll-Off Truck needs repairs
 - Break issues
 - Springs
 - Estimated repairs up to \$10,000.00
 - We've been keeping this truck for use @ the Landfill only, we've been no longer using it for road travel due to safety issues. We have been relying on other means to haul items on the roadways.
- ❖ Highway Dept employees continue working on the south fence
- ❖ The new engine for the 963 CAT is not in yet
- ❖ Met w/ Jeff Johnson, President of *Going Garbage & Recycling* to review paperwork history on the Landfill
- ❖ Daily Cover Materials Update: Not getting as much as in the past, but have been getting enough
- ❖ For the time being, we are caught up on pumping leachate
- ❖ Staff continues to pick paper
- ❖ Reports / Hand-Outs:
 - Account Aging Report – Receivables (January 9, 2015)
 - Tonnage & Charge Summary (January 1, 2014 thru December 31, 2014)
- ❖ We received the response letter from the DNR in regards to our submittal of the Initial Site Report (ISR) for Phase III expansion. Once a decision is made to proceed or not with Phase III, we will need to communicate this with the DNR.

Commissioner Todd Every had the following to report:

- ❖ Commissioner Every forwarded via email to all committee members a link to the Wisconsin Counties Association (WCA) regarding upcoming legislative meetings. In our area, the meeting will be Thursday, March 19th @ the *Radison Hotel* in Appleton
- ❖ Worker Eligibility List Update: Letters will be sent to 5 people stating they have been added to the list
- ❖ A summary of salt deliveries to date handed out
- ❖ Algoma School District came on board to purchase fuel from the Highway Dept.
- ❖ As previously requested, Commissioner Every provided an example to the committee showing an approximate cost per hour to plow snow
- ❖ Update on Part-Time Snow Plow Drivers: 2 individuals have their CDL. One of these 2 has already been in to plow twice since the winter season started
- ❖ Ron Thompson has retired. His last day was January 15th.
- ❖ Schenck wishes to visit w/ the committee the 2nd or 3rd week of February with updates on the Operations Study

Update on Landfill Options Discussion: All committee members are up-to-date on this topic. This committee needs to make a decision by April 1st & move forward. No other updates.

Discuss Request for Proposals (RFP) for sale or lease of the Kewaunee County Landfill: Committee Member John Mastalir chose to abstain from participating in the discussion & voting. A draft copy of the RFP was presented to Committee Members by Jeff Wisnicky (Interim County Administrator and Corporation Counsel). Discussion followed with limited adjustments / changes to the RFP. A motion was made by Bruce Heidmann to authorize Corporation Council to go forward with posting the RFP w/ changes as discussed today with a deadline of 3:00 PM on Monday, March 2nd, 2015. Second by Gary Paape. Vote: 4-0-1 with John Mastalir abstaining. Motion carried.

Discuss Highway Commissioner & Patrol Superintendent Vehicle replacement: Commissioner Every presented a summary of the proposals received to the committee members showing price comparison between Jorn's Chevrolet & Algoma Motor's.

	Jorn's Chevy Silverado 1500 1LT Double Cap 4WD	Algoma Motors GMC Sierra 1500 – Elevation Edition Double Cab 4WD
MSRP	\$41,315.00	\$38,795.00
Dealer Discount	\$ 3,815.00	\$ 3,208.00
Sub-total	\$37,500.00	\$35,587.00
Govn't Fleet Discount	\$ 8,100.00	\$ 8,400.00
Price without Trade	\$ 29,400.00	\$27,187.00
Trade-in Credit (Trailblazer)	\$ 500.00	\$ 2,500.00
Proposed Price	\$ 28,900.00	\$ 24,687.00

Notes: Price does not include title and license. Remote Start on the GMC is an additional \$300 cost.

Jorn's has 1 truck on the lot now & can easily obtain another from another dealership. Algoma Motors stated it would be a 40 – 45 day waiting period while the vehicles are ordered.

Funding for the 2 trucks will come from our *Internal Service Fund* which is the same place / fund where all Highway Dept. equipment is purchased from.

John Mastalir made a motion to purchase 2 GMC Sierra 1500 Pick-Up Trucks from Algoma Motors. One Truck will include the trade of the existing trailblazer, the other will be purchased out-right. \$300 cost per truck added to include Remote Start plus the cost of title & license. Funding from the Highway Dept. Internal Service Fund. Second by Bruce Heidmann. All in favor. Motion carried.

Discuss Letter of agreement with Point Beach Nuclear Power Plant: A copy of the letter of agreement was presented to all committee members. This letter acknowledges the Kewaunee County Highway Dept will provide support during emergency situations including radiological events and natural disasters. Our assistance will be within the Kewaunee County limits only. Gary Paape moved to approve the letter of agreement w/ Point Beach Nuclear Power Plant. Second by Tom Romdenne. All in favor. Motion carried.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$27,126.57. Highway Vouchers paid by credit card: \$9,034.01. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried unanimously.

Approve Travel Requests: None

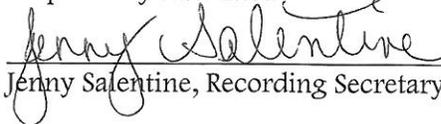
Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Thurs., February 5th @ 8:45
- ❖ Wed., February 18th @ 8:45
- ❖ Thurs., March 5th @ 8:45
- ❖ Wed., March 18th @ 8:45

Adjournment: Motion made to adjourn today's meeting by John Mastalir. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:38 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

January 8, 2015

The Highway Committee meeting was called to order at 8:48 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer, County Board Supervisor Pat Benes, and Jeff Johnson, President of *Going Garbage & Recycling*.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their December 17th meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax had the following to report:

- ❖ Good weather over the Holidays!
- ❖ New Year:
 - Crews have gone out 5 times since Saturday, January 3rd
 - Plow & Sand County Roads, Towns, & Luxemburg Village
 - Crews continue to hang snow fencing throughout the County
- ❖ Work in Montpelier Town: Rip-Rap installed for bridge work on Hill Rd.
- ❖ State Inspections on culvert pipes & cross drains: The State is asking for price quotes for replacement of some pipes

Office Manager Mary O'Leary did not attend today's meeting. Commissioner Every had the following handouts for the committee:

- ❖ 2015 Equipment Rates (Standard Rates)
- ❖ 2015 Equipment Rates Doubled for Winter Activities for Towns & Villages

Commissioner Todd Every had the following to report:

- ❖ Radios: Technician from *Kenwood* was here. Mike Lardo took the Tech. to the areas we have issues. The Tech. has determined the radio signal is trying to reach out to a tower elsewhere, its timing & movement to get back into range. It's a transition between towers.
- ❖ WCHA Winter Conference next week Mon-Tues-Wed. Commissioner Every will be attending along w/ the following Highway Committee Members: Gary Paape, Tom Romdenne, & Bruce Heidmann
- ❖ We continue to work *Robert E. Lee & Associates* and the DNR regarding salt contamination issue around the Highway Dept. Main Shop. Last fall's well sampling and tests came out very well. No salt issues in the water. Another sampling will be done next April
- ❖ WisDOT agreed to pay for 1 "on-call" stipend each weekend when both Patrol Superintendent Dax & Commissioner Every are NOT "on-call". This total will be approx. \$1,200.00
- ❖ Commissioner Every provided an update/report of the previous "on-call" weekend duties
- ❖ We have received the final calculation for GTA (General Transportation Aides)
 - 2014 was \$788,000
 - 2015's preliminary totals was estimated at \$767,000
 - 2015's FINAL amount is \$765,000
- ❖ Bruce Heidmann asked about an area on CTH "S", south of CTH "U" on the West Side of the road. There are some erosion problems from a plowed farm field. The ditch is filled w/ sediment. Staff will check this area out.

- ❖ Chairman Kirchman asked if in the next few months if we'll be working on project plans for 2015. Discussion followed.
- ❖ Gary Paape asked about the PBM Shoulder project on Hwy. 42 that was not completed in 2014. Commissioner Every stated this project may be on the list for the DOT in 2015
- ❖ John Mastalir asked if we've heard from Charlie with the City of Kewaunee regarding resurfacing CTH E/River Road. Commissioner Every stated he has not.
- ❖ Tom Romdenne asked if we've heard any updates from *Schenck* regarding the Strategic Operations Study. Commissioner Every stated the office staff has sent items, documents, and other information as requested by *Schenck* via mail.
- ❖ Chairman Kirchman asked if Commissioner Every has had communications with Towns & Villages regarding deadlines for work such as seal coating.
- ❖ Chairman Kirchman has requested an "example" of what it costs per hour to have the Highway Dept plow snow. Discussion followed & included questions such as the cost of sand-mix when used for snow-plowing & the cost for pure salt. The highway department charges per ton. Commissioner Every will have a sample put together for a future meeting.

Update on Landfill Options Discussion: Chairman Kirchman informed committee members that County Board Chairman Ron Heuer sent an email to all County Board members regarding the Highway Committee taking action on the Landfill situation. Since then, a party has come forward showing interest in purchasing or leasing the County Landfill. Mr. Heuer and Mr. Kirchman have met w/ this interested party. Following that meeting, Mr. Heuer, Mr. Kirchman, County Administrator Ed Dorner, and Corporation Council Jeff Wisnicky met to discuss possibilities if the Landfill were to be sold. At this time, Chairman Kirchman turned the meeting over to Mr. Heuer. Mr. Heuer stated there are three options facing us:

1. Run the County Landfill as is, then shut it down & close
2. Sell the County Landfill as is
3. Run the County Landfill as is, then operate as a transfer station

It was suggested the county put together a Request for Proposals (RFP) to consider options from private companies. Mr. Heuer recommends we 'back off' a bit while this interested party reviews documents & past history they have requested to see. According to the air space survey completed by our engineer, there is approximately 3.8 years of space available until the Landfill is filled to capacity. Commissioner Every stated a "YES" or "NO" decision for Phase III expansion MUST be made by April 1st because the county needs to respond to the conditions of approval from the DNR for the capping of Cells 4-8. Bruce Heidmann inquired about the term of the farm land rental agreement we have. If the County would sell the Landfill, the sale EXCLUDES the land that is used for the ATV Park. County Board Member Pat Benes informed the committee he attended the Town of Pierce Town Meeting & informed the 10 residents in attendance about the possibility of the landfill closing.

Discuss Highway Commissioner & Patrol Superintendent Vehicle replacement: Commissioner Every sent an email to both Jörn's & Algoma Motors. He has received information from both dealerships & is comparing the pricing information to the State Vendor-Net. Commissioner Every would now like to sit down w/ a representative from each dealership. The Patrol Superintendent's truck would be kept here @ the main shop & used to run for parts, on-call, etc. We would like to trade in the Commissioner's Trailblazer. No action taken.

Approve & Sign Vouchers: Solid Waste Vouchers paid by check: \$75,590.00. Solid Waste Vouchers paid by credit card: \$123.20. Motion to approve vouchers as presented made by John Mastalir. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests:

1. Landfill Operators Mike Paral & Steve Wegner to attend the *Wisconsin Integrated Resource Management Conference* in Oconomowoc February 25, 26, & 27.
2. Commissioner Every to attend the *Northeast Region Annual Utility Conference* January 22nd at the Rock Garden Conf Center, Green Bay.

Motion to approve both travel requests made by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried unanimously.

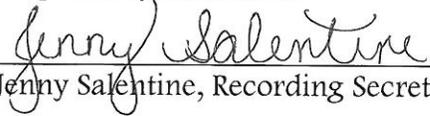
Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Wed., January 21st @ 8:45 AM
- ❖ Thurs., February 5th @ 8:45
- ❖ Wed., February 18th @ 8:45

Adjournment: Motion made to adjourn today's meeting by John Mastalir. Second by Bruce Heidmann. All in favor. Motion carried. Meeting adjourned at 9:55 AM.

Respectfully submitted:



Jenny Salentine, Recording Secretary