

**FEBRUARY SESSION  
KEWAUNEE ADMINISTRATION CENTER  
FEBRUARY 17, 2015**

The meeting of the Kewaunee County Board of Supervisors was called to order by the Kewaunee County Chairman, Ron Heuer, on February 17, 2015 at 5:03 PM.

The Pledge of Allegiance was recited, followed by prayer.

Roll Call: Supervisors Benes, Cravillion, Garfinkel, Haske, Heidmann, Heuer, Jahnke, Kirchman, Luft, Mastalir, Paape, Paider, Reckelberg, Romdenne, Shillin, Sinkula, Tebon, Wagner and Weidner (19) were present. Supervisor Pagel was excused.

Supervisors Heidmann moved and Haske seconded to approve the County Board agenda. Motion carried.

**ANNUAL REPORTS  
Kewaunee County Coroner – Rory Groessl**

**REPORT  
Interim Kewaunee County Administrator – Jeff Wisnicky**

**Committee Reports:**

Highway/Solid Waste Committee - Supervisor Kirchman  
Personnel, Advisory & Legislative Committee – Supervisor Heuer  
Health and Veteran Service Committee – Supervisor Shillin  
University Extension & Zoning Committee - Supervisor Romdenne  
Land & Water Conservation Committee – Supervisor Paider  
Law Enforcement & Emergency Management Committee – Supervisor Weidner  
Finance & Public Property Committee - Supervisor Luft  
Human Services Committee – Supervisor Sinkula  
Promotion & Recreation Committee – Supervisor Heidmann  
Bay-Lake Regional Planning – Supervisor Wagner  
Revolving Loan Fund Committee – No Meeting

**Citizens Input:**

Jodi Parins spoke regarding the Groundwater Protection Ordinance

**First Reading of Ordinance:**

None

**Consideration of Bills for February:**

Supervisors Heidmann moved and Romdenne seconded for approval of the bills. Motion carried.

**Consideration of Resolutions:**

**RESOLUTION NO. 35-2-15**

**APPOINTMENT OF COUNTY ADMINISTRATOR**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, Resolution number 6-6-2000, adopted in 2000 and made effective on August 1, 2000, created the position of Kewaunee County Administrator; and

**WHEREAS**, Pursuant to and in accordance with Section 59.18 of the Wisconsin Statutes, the authority to appoint a county administrator is vested in the county board of supervisors; and

**WHEREAS**, the Personnel, Advisory and Legislative Committee considered and hereby recommends appointing Scott M. Feldt as County Administrator.

**NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 17<sup>th</sup> day of February 2015, that the Board hereby appoints Scott M. Feldt as County Administrator effective February 18, 2015.

**BE IT FURTHER RESOLVED**, the Personnel, Advisory and Legislative Committee is authorized to negotiate and establish compensation and benefits for the position of County Administrator.

Respectfully Submitted,  
Personnel, Advisory and Legislative Committee  
HEIDMANN, HEUER, KIRCHMAN, LUFT, PAGEL, ROMDENNE, SHILLIN, SINKULA, WEIDNER

Supervisors Luft moved and Romdenne seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Pagel). Motion carried.

**RESOLUTION NO. 36-2-15**

**PURCHASE HIGHWAY EQUIPMENT**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, The Kewaunee County Highway & Solid Waste Committee considered and hereby recommends the purchase two (2) double cab, four-wheel drive, Sierra 1500 pick-up trucks, subject to County Board approval:

From: Algoma Motors Inc.  
1020 Jefferson Street  
Algoma, WI 54201

**1. Truck One (No-Trade In)**  
Dealer Price = \$39,095.00  
Fees = \$ 169.00  
Total = **\$39,264.00**  
Dealer Discount = \$11,608.00  
**Purchase Price = \$27,656.00**

**2. Truck 2 (Trade In = 2004 Chevrolet Trailblazer)**  
Dealer Price = \$39,095.00  
Fees = \$ 169.00  
Total = **\$39,264.00**  
Dealer Discount = \$11,608.00  
**Purchase Price = \$27,656.00**  
Trade-In = (\$ 2,500.00)  
**Total = \$25,156.00**

**TOTAL PRICE: \$52,812.00**

**NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 17th day of February 2015, that the Board approves the purchase of the GMC Sierra Trucks; and

**BE IT FURTHER RESOLVED**, this purchase will be made from the Highway Internal Fund.

Respectfully Submitted,  
Highway & Solid Waste Committee  
HEIDMANN, KIRCHMAN, MASTALIR, PAAPE, ROMDENNE

FISCAL IMPACT STATEMENT:

\$52,812.00 from Highway Internal Fund.

Supervisors Heidmann moved and Paape seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Pagel). Motion carried.

**RESOLUTION NO. 37-2-15**

**TAX DEED SALE  
PARCEL NOS. 31 004 23.011 & 31 004 23.012  
N1293 STH 42, Town of Carlton**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, Kewaunee County advertised for bids for the sale of the real property known as Parcel Nos. 31 004 23.011 & 31 004 23.012, located at N1293 STH 42, Town of Carlton, which was acquired by tax deed; and

**WHEREAS**, Joseph Corsi submitted the highest bid at \$37,000.00; and

**WHEREAS**, the Finance & Public Property Committee considered and hereby recommends awarding the sale to Joseph Corsi.

**NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 17th day of February 2015, that the Board hereby awards Joseph Corsi, the property known as Parcel Nos. 31 004 23.011 & 31 004 23.012, located at N1293 STH 42, Town of Carlton for the sum of \$37,000.00; and

**BE IT FURTHER RESOLVED**, the Corporation Counsel shall draft the necessary documents and make closing arrangements with Joseph Corsi; and

**BE IT FURTHER RESOLVED**, the County Clerk shall sign a quit claim deed and any other closing documents necessary to convey the above-mentioned property from Kewaunee County to Joseph Corsi; and

**BE IT FURTHER RESOLVED**, the County Treasurer shall disperse the proceeds of the sale as provided by law.

Respectfully Submitted,  
Finance & Public Property Committee  
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

Supervisors Weidner moved and Tebon seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Pagel). Motion carried.

**RESOLUTION NO. 38-2-15**

**TAX DEED SALE  
PARCEL NO. 31 201 ADE 23  
600 Navarino Street, City of Algoma**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, Kewaunee County advertised for bids for the sale of the real property known as Parcel No. 31 201 ADE 23, located at 600 Navarino Street, City of Algoma, which was acquired by tax deed; and

**WHEREAS**, William Gersch submitted the highest bid at \$12,952; and

**WHEREAS**, the Finance & Public Property Committee considered and hereby recommends awarding the sale to William Gersch.

**NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 17th day of February 2015, that the Board hereby awards William Gersch, the property known as Parcel No. 31 201 ADE 23, located at 600 Navarino Street, City of Algoma for the sum of \$12,952; and

**BE IT FURTHER RESOLVED**, the Corporation Counsel shall draft the necessary documents and make closing arrangements with William Gersch; and

**BE IT FURTHER RESOLVED**, the County Clerk shall sign a quit claim deed and any other closing documents necessary to convey the above-mentioned property from Kewaunee County to William Gersch; and

**BE IT FURTHER RESOLVED**, the County Treasurer shall disperse the proceeds of the sale as provided by law.

Respectfully Submitted,  
 Finance & Public Property Committee  
 HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

Supervisors Heidmann moved and Haske seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Pagel). Motion carried.

**RESOLUTION NO. 39-2-15**

**AMENDMENTS TO SALARY SCHEDULE II**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the Personnel, Advisory and Legislative Committee has considered and hereby recommends approving the Amended Salary Schedule II attached hereto.

Amendments:	County Administrator	\$90,002
	Conservation Technician	\$50,000
	Conservation Specialist	\$45,000

**NOW THEREFORE, BE IT RESOLVED** by the Kewaunee County Board of Supervisors duly assembled this 17<sup>th</sup> day of February 2015, that the Board adopts and approves the amendments to the 2015 Salary Schedule II.

Respectfully Submitted,  
 Finance & Public Property Committee  
 HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

**Kewaunee County  
 Salary Schedule II**

<b>CLASSIFICATIONS</b>	<b>1/1/2015</b>
County Administrator	\$90,002
Executive Assistant - Administration	\$48,887
Highway Commissioner	\$72,573
Highway Patrol Superintendent	\$64,431
Highway Office Manager	\$48,210
Zoning Administrator	\$63,140
County Conservationist – Department Head	\$59,344
Conservation Technician	\$50,000
Conservation Specialist	\$45,000
Veteran's Service Officer	\$51,576
Family Court Commissioner (part-time)	\$31,507
Corporation Counsel (part-time)	\$46,727
Confidential Secretary/Victim Witness Secretary	\$19.35/hour
Child Support Coordinator	\$49,573
Maintenance Manager	\$50,062
Emergency Management Director	\$50,356
Public Health Director	\$68,867
Preparedness Coordinator (part-time)	\$25.03/hour
Jail Medical Advisor (part-time)	\$4,040
Human Services Director	\$80,800
Human Services Managers (3)	\$64,792
Chief Deputy	\$69,503
Lieutenants (2)	\$66,413
Head Cook	\$14.93/hour
Jail Cook	\$14.37/hour
I.S. Director/Technician	\$76,517
Promotions & Recreation Director	\$60,468
Register in Probate	\$46,625
Land Information Director	\$60,600

Supervisors Mastalir moved and Weidner seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Pagel). Motion carried.

**RESOLUTION NO. 40-2-15**

**GROUNDWATER TASK FORCE**

**TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, clean groundwater is vital to the health and general welfare of the citizens of Kewaunee County; and

**WHEREAS**, in furtherance of the objective of clean groundwater, it is advisable and prudent to appoint a task force dedicated to the subject of Kewaunee County groundwater; and

**WHEREAS**, the principal objectives of the Kewaunee County Groundwater Task Force are to generate public awareness, research best practices, and recommend common sense and achievable policies for the elected officials of Kewaunee County.

**NOW THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly assembled this 17<sup>th</sup> day of February 2015, that the Board authorizes the creation of the Groundwater Task Force and approve the appointment of the members as listed in Groundwater Task Force outline attached hereto.

**BE IT FURTHER RESOLVED**, That members of the Groundwater Task Force shall serve without per diem and other expense to Kewaunee County.

**BE IT FURTHER RESOLVED**, that the Groundwater Task Force is authorized for a period of one year that shall end on February 29, 2016.

Respectfully Submitted,  
Ron Heuer, Board Chairman

<b>Kewaunee County Groundwater Task Force Appointed Members</b>				
Kinnard	Cindy	Representing Health Dept Kewaunee Co	<a href="mailto:kinnardc@kewauneeeco.org">kinnardc@kewauneeeco.org</a>	920-388-7161
Cochart	Nick	Representing Kew Co. Education and Town Boards	<a href="mailto:ncochart@alghs.k12.wi.us">ncochart@alghs.k12.wi.us</a>	920-487-7001
Pagel	John	Representing Kew Co. Land & Water	<a href="mailto:johnt@pagelsponderosa.com">johnt@pagelsponderosa.com</a>	920-255-3939
Luft	Lee	Representing Kew Co. Land & Water	<a href="mailto:leeluft@gmail.com">leeluft@gmail.com</a>	920-255-6222
Bonness	Davina	Representing Kew Co. Land & Water	<a href="mailto:bonnessd@kewauneeeco.org">bonnessd@kewauneeeco.org</a>	920-845-9743
Kleiman	Tom	Representing Kew Co. Business & KCEDC	<a href="mailto:contactaccurate@sbcglobal.net">contactaccurate@sbcglobal.net</a>	920-388-2326
Swanson	Dick	Representing Concerned Citizens Group	<a href="mailto:rcs3395@yahoo.com">rcs3395@yahoo.com</a>	303-514-9898
Bjurstrom	Aerica	Representing UW Extension Agriculture	<a href="mailto:bjurstromA@kewauneeeco.org">bjurstromA@kewauneeeco.org</a>	920-388-7138
Heuer	Ron	Representing Kew. Co. Board	<a href="mailto:ronheuer@gmail.com">ronheuer@gmail.com</a>	920-255-4260

**Term of Task Force**

Kewaunee County Groundwater Task Force to be installed on or about **Feb 17<sup>th</sup>, 2015** for a term of 1 year with renewal by the full board to extend this group

**Funding**

There are no funds set aside for this task force, as these are volunteer positions. In the event monies are required, this group would go to Finance for funding.

**Meetings**

Meetings would be no less than once per month more meetings could be necessary and it would be up to the committee to plan those meetings.

**Formation Procedure**

At the first meeting a Chairman, Co-Chair and Secretary would be elected by the committee members. Monthly minutes would be submitted to the County Clerk and would be included in the monthly County Board Packet.

**Goals and Objectives**

- Represent their various slice of the community in assisting *and educating* the county to deal with the overall groundwater issue
- Committee members would be the conduit for messaging to the public as to the current status of this task force initiatives
- Would make recommendations to the Board, County Department Heads and Land and Water with regard to potential fixes to issues surrounding groundwater as they may arise.
- Ensure factual communication via newsletters, press releases and any other media
- Become advocates in "selling" the solutions
- Research, *educate* and recommend

Supervisors Paider moved and Luft seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Pagel). Motion carried.

**APPOINTMENT**

I hereby appoint the following to the Kewaunee County Groundwater Task Force subject to County Board approval:

(Amended 2-17-15)

**Term February 17, 2015 to February 29, 2016**

<b><u>Members Name</u></b>	<b><u>Classification</u></b>
Cindy Kinnard	Kewaunee County Health Dept.
Nick Cochart	Kewaunee County Education & Town Boards
John Pagel	Kewaunee County Land & Water

Lee Luft

Kewaunee County Land & Water

**Davina Bonness**

**Kewaunee County Land & Water**

Tom Kleiman

Kewaunee County Business & KCEDC

Dick Swanson

Kewaunee County Concerned Citizens Group

Aerica Bjurstrom

Kewaunee County UW Extension Agriculture

Ron Heuer

Kewaunee County Board

Respectfully Submitted,  
Ron Heuer  
Kewaunee County Board Chairman

**Consideration of Ordinances:**

**ORDINANCE NO. 174-2-15**

**AN ORDINANCE AMENDING THE KEWAUNEE COUNTY PARKS ORDINANCE**

**THE KEWAUNEE COUNTY BOARD OF SUPERVISORS DO HEREBY ORDAIN AS FOLLOWS:**

This ordinance is adopted under the authority and responsibility granted to Kewaunee County in Sections 59.52(6), 59.54(6), 59.54(22), 59.56(9) & 59.56(14) of the Wisconsin Statutes.

The Kewaunee County Board of Supervisors, duly assembled this 17<sup>th</sup> day of February 2015, hereby adopt the Amended Kewaunee County Parks Ordinance, as set forth in the attachment hereto.

**Effective Date:** This ordinance shall take effect March 1, 2015.

Respectfully Submitted,  
Promotion and Recreation Committee  
CRAVILLION, HEIDMANN, JAHNKE, KIRCHMAN, TEBON

Kewaunee County Parks Ordinance

- 
- 1.01 Purpose and intent
  - 1.02 General restrictions
  - 1.03 Hours of operation
  - 1.04 Noise
  - 1.05 Fires
  - 1.06 Refuse
  - 1.07 Firearms and bows
  - 1.08 Pets
  - 1.09 Horses
  - 1.10 Motor vehicles
  - 1.11 Recreational vehicles and snowmobiles
  - 1.12 Disturbing and hazing wildlife
  - 1.13 Sales and solicitation
  - 1.14 Other activities
  - 1.15 Camping
  - 1.16 Group activities and facility rental
  - 1.17 Special purpose parks
  - 1.18 Inland lake accesses; County boat launch facilities
  - 1.19 Kewaunee County Fairgrounds
  - 1.20 Enforcement
  - 1.21 Penalties
- 

1.01 **Purpose and intent.** The purpose of this chapter is to regulate the use of the facilities and property under the jurisdiction of Kewaunee County. The term "park" as used in this chapter shall include all county parks, county boat launch facilities, public lake accesses, the Ahnapee State Trail, and other such facilities and property under the jurisdiction of Kewaunee County.

(a) This ordinance repeals all previous ordinances and provisions thereof as related to the Kewaunee County Park and Recreation Facilities.

1.02 **General Restrictions.** No person or group using a park shall perform or permit others under their custody to perform any of the following acts:

(a) Willfully mark, deface, disfigure, injure, tamper with, displace or remove any trees, plants, or other natural features, building, bridges, tables, benches, fireplaces, railings, signs, monuments, stakes, posts or other markers, other structures, equipment, facilities, improvements, or park property, or parts or appurtenances thereof, whatsoever, either real or personal. The removal of biological or geological material may be permitted with written approval from the Park Director by students for scientific or educational purposes under the supervision of a qualified instructor.

- (b) Engage in violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance.
  - (c) Without permission and a permit authorized under section 8.15 of this ordinance, prevent any person from using any park, or any of its facilities, or interfere with such use which is in compliance with this chapter and the rules applicable to such use.
  - (d) Park employees shall be authorized to regulate the activities in such areas when necessary to prevent congestion and to secure the maximum use and enjoyment by the public of such facilities.
- 1.03 Hours of operation. All parks shall be closed to the general public from 11:00 p.m. to sunrise. Parks where fishing is an appropriate activity shall open for persons wishing to fish, only for the purpose of fishing, at the parks where appropriate. Any abuse of this special privilege subjects the person(s) to exclusion from the park.
- (a) Any park, or part thereof, may be declared closed to the public by the Kewaunee County Promotions and Recreation Committee or duly authorized agent at any time and for any interval of time, either temporarily or at regular or stated intervals.
- 1.04 Noise. No person shall use or operate any radio, phonograph, musical instrument, or other mechanical, electrical sound making, reproducing or amplification device in a park or parkway so as to be heard at a distance greater than 100 feet from the above described instrument or device, radios, or phonographs without obtaining a written permit from the Kewaunee County Promotions and Recreation Committee or its duly authorized agent.
- 1.05 Fires. No person or group shall build or maintain a fire in any park, except in grills, fireplaces, or fire rings specially provided for that purpose. All fires shall be extinguished before leaving the area.
- (a) Charcoal residue is to be left in the fireplace or grill or placed in a charcoal disposal container when provided.
  - (b) No person shall possess, fire, discharge, explode or set off any squib, cracker or other explosive or pyrotechnic device containing powder, or other combustible or explosive material within any park, excepting that exhibitions of fireworks may be permitted with approval from the Kewaunee County Promotions and Recreation Committee.
- 1.06 Refuse. Trash receptacles are provided in parks and for park use only. No personal refuse generated off site is permitted in any park.
- (a) No person or group shall bring in, dump or deposit any broken glass, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse in any park.
  - (b) Refuse or trash generated by park use shall be placed in receptacles provided for this purpose. No glass beverage bottles of any kind shall be allowed in any County Park at any time.
  - (c) Where receptacles for rubbish are not provided, all waste shall be carried away from the park by the person responsible for its presence.
- 1.07 Firearms and bows. It shall be unlawful for any person to carry, fire, discharge or have in their possession or under their control in any county park any firearm, airgun, slingshot, bows, or spring-loaded device designed for shooting a projectile unless the same is unloaded and enclosed in a carrying case, or any bow unless the same is unstrung or enclosed in a carrying case.
- 1.08 Pets. Dogs, cats, and other similar pets shall not be allowed in any of the county park areas except the Ahnapee State Trail, Blahnik Heritage Park, Herald Reckelberg Park, and the County Road M Parking Area under the following conditions.
- (a) All pets shall be held on a leash not to exceed eight (8) feet in length or in an appropriate portable cage or kennel.
  - (b) Pet owners are required to remove any solid animal waste from the ground and disposed of properly.
  - (c) All pets shall be effectively restrained and under the handlers control at all times.
- 1.09 Horses. No person shall bring a horse into or ride a horse in any park except that horseback riding, leading, or corralling a horse shall be permitted in areas specially designated for horses.
- (a) The Ahnapee State Trail is closed to horse use annually from November 15 through April 15. The Park Director or Committee may institute additional closures between April 15 and November 15 to prevent damage to the trail.
  - (b) Horse manure or feed residues deposited in park areas approve for use must be picked up and disposed of properly.
  - (c) All horses shall be effectively restrained and under the handlers control at all times.
- 1.10 Motor vehicles. No person shall drive, operate, or park a motor vehicle in any park, except on such roads or parking lots specially designated for the use of motor vehicles.
- (a) No person shall operate a motor vehicle in a reckless or imprudent manner or in any manner which may tend to create a disturbance or endanger the safety of persons using the parks or property therein.
  - (b) Unless otherwise posted, no person shall operate a motor vehicle at a speed in excess of 15 miles an hour.
  - (c) The Promotions and Recreation Committee may exempt this requirement for special events that tend to promote the Kewaunee County Park System.
  - (d) The Park Director may exempt this requirement for inspections, maintenance activities, or to satisfy ADA requirements and or request.
- 1.11 Recreational vehicles and snowmobiles. Snowmobiles and recreational vehicles such as ATV's, trail bikes, mini-bikes, go carts, bicycles and similar devices, shall not be operated in any park except in areas or trails specially approved, marked and designated for their use.

- (a) Where authorized, recreational vehicles and snowmobiles must adhere to all posted speed limits and all state and local regulations pertaining to their use.
- 1.12 Disturbing and hazing wildlife. It shall be unlawful for any person to take, catch, kill, hunt, trap, pursue or otherwise disturb any wild animals or birds in any county park.
- 1.13 Sales and solicitation. No person or group shall vend, sell, or offer for sale any service, food, beverage, or other commodity or article within any park to the public without written authorization from the Promotions and Recreation Committee or the Park Director. Nor shall any person or group charge a fee of any type for any activity to be held within the County Parks without a permit. Any individual or group who so obtains such authorization shall be personally responsible for obtaining all required permits in order to perform the function for which they have obtained authorization. Permit requirements will include a certificate of liability insurance for all participants.
- (a) No person or group shall paste, glue, tack, or otherwise post any sign, placard, or advertisement, or distribute any handbills, pamphlets, or other materials, or solicit business of any nature in any park without written authorization from the Park Committee or the Park Director.
- 1.14 Other activities. No person or group shall engage in ball games or other sports activities, except in such areas as are designated for those purposes or in such areas where such activity will not interfere with the use and enjoyment of the park by others. Horseshoes shall not be allowed to be played except in horseshoe pits constructed by Kewaunee County. Golfing, including practicing golf, is not allowed in any County Park. No sports activities of any kind shall be allowed in County Park parking lots.
- 1.15 Camping. No overnight camping is permitted in any park except as provided herein.
- (a) Overnight camping for organized not for profit youth based groups or other special events may be permitted under terms of an approved permit by the Kewaunee County Promotions and Recreation Committee.
- 1.16 Group activities and facility rental. The Promotions and Recreation Committee or its duly authorized agent may issue permits to groups and organizations to use specific park facilities or building for a particular event under the following terms.
- (a) All reservations are taken in the Promotions and Recreation Department Office on a first come, first serve basis and full payment must be presented in person with each reservation when it is taken. All payments shall be in the form of a check and separate checks shall be presented for deposits and rentals.
- (b) There shall be no cancellations, refunds, or changes of dates for any reservations made for a shelter at any time.
- (c) No park shelter houses shall be rented out on the following holidays:
- (1) Thanksgiving day
  - (2) Christmas Eve
  - (3) Christmas Day
  - (4) New Year's Eve
  - (5) New Year's Day
  - (6) Easter Sunday
- (d) No person or group shall vend, sell, or offer for sale any food, beverage, or other commodity or article within any park to the public without authorization from the Park Director. Any individual or group who obtains such authorization shall be responsible for obtaining all required permits in order to perform the function for which they have obtained authorization. Any individual or group must present a certificate of liability insurance for all participants in the proposed activity. Any business conducting an event for the benefit of its customers, regardless of whether or not a fee is charged, shall obtain authorization for that function.
- (e) No admission fee, donation, contribution, or other charge shall be made or be permitted to be made or collected by the person responsible hereunder for admission to the rented facility or for sale or consumption of intoxicating liquor as defined by the Wisconsin Statutes.
- (f) Insurance certificates shall be provided by any party sponsoring an event open to the public or with the attendance of one hundred (100) or more people as required by the Kewaunee County Clerk.
- (g) The County shall not be liable for any injuries, deaths, or property damage from the use of the above stated facilities, and is not responsible for articles left, lost or stolen at these facilities.
- (h) The premises are to be used only for the purposes approved by the Kewaunee County Promotions and Recreation Committee and employees of the Kewaunee County Park Department may inspect the premises at any time to assure that the premises are being used for approved purposes.
- (i) No changes in the physical appearance of the area shall take place without the approval of the Park Director or Park Caretaker. It shall be the responsibility of the renter to maintain the area throughout the event and to restore all areas and facilities to the condition they were in prior to the event. The renter shall be responsible to pay the actual costs of repairing or restoring the premises to the condition they were in prior to the event.
- (j) Any group or individual using the park facilities shall be required to abide by all rules and regulations set forth by Kewaunee County and contained in this ordinance.
- (k) The Promotions and Recreation Committee shall adopt facility rental and deposit fees for specific park facilities which shall be posted at the Promotions and Recreation Department.
- 1.17 Special purpose parks. Kewaunee County offers additional park and recreational services to the public that extend beyond traditional services generally provided. In addition to the rules and regulation contained herein, it is necessary for additional rules and regulations pertaining to these special purpose parks and county boat launch facilities.

- (a) Bruemmer Park Zoo. No person or group using a park area shall perform or permit others under their custody to perform any of the following acts:
- (1) Bring any animal, fowl, amphibian, or reptile into Bruemmer Kewaunee County Park which is designated by signs as prohibiting the presence of animals within the park boundaries. This section shall not be construed as to prohibit the transport of animals to and from the Bruemmer Kewaunee County Park Zoo or the presence of zoo animals therein. Animals shall include but not be limited to the following: horses, dogs, rabbits and cats.
  - (2) Bring any solid or liquid food into the zoo area with the intent of feeding animal.
  - (3) Haze, harass, or otherwise disturb animals or fowl within the zoo area by the use of noise, movement, food, throwing of debris, or any other means.
  - (4) Enter unauthorized areas or scale fences in an attempt to get closer to the animals.
- (b) Riverview ATV Park. The use of ATV's and Off-road motorcycles are permitted at the Riverview ATV Park. The Promotions and Recreation Committee shall develop specific rules regarding the use of Off-Road Motorcycles and ATV's on the Kewaunee County ATV Park and the rules shall be made readily available/accessible by the public and posted at the Riverview ATV Park.
- (1) All terrain vehicle (ATV). ATV and UTV use is allowed at the Riverview ATV park under the authority of Wisconsin Statute §§59.54(6), 59.56(9), and 23.33(11)(am). Kewaunee County does hereby adopt as a County Ordinance the provisions of Wisconsin Statute §23.33 relating to the regulation of All Terrain Vehicles within the county of Kewaunee. Kewaunee County further adopts all administrative rules with respect to All Terrain Vehicles duly promulgated by the Department of Natural Resources and published in the Wisconsin Administrative Code. This ordinance is intended to and does hereby encompass all aspects of the regulation structure of Wisconsin Statute §23.33. Any amendments or additions to the statute or administrative rules which are from time to time made shall automatically be made in this ordinance.
  - (2) Off-Road Motorcycles. An Off-Road Motorcycle is a lightweight motorcycle built for cross country, unpaved, rough or uneven ground. Off-Road Motorcycles are equipped with rugged tires and suspension to make travel across rough terrains possible. Off-Road Motorcycles are also known as "dirt bikes" or "trail bikes." Off-road motorcycles are permitted at the Kewaunee County ATV Park provided the following conditions are met:
    - a. All Off-Road Motorcycles shall be registered by Kewaunee County. Registration shall include the Name, Address, and Telephone number of the Owner as well as the make, model, year and a brief description of the Off-Road Motorcycle.
    - b. Kewaunee County shall collect a registration fee for each Off-Road Motorcycle registration.
    - c. Each Off-Road Motorcycle shall visibly display the registration label on the Off-Road Motorcycle.
    - d. Registration is non-transferable.
- (c) Winter Park. Winter Park is an active Winter Sports area providing snow tubing and skiing during the winter months. The Promotions and Recreation Committee shall adopt facility rental and deposit fees for the facility. All payments shall be in the form of a check and separate checks shall be presented for deposits and rentals. In addition, the following shall apply:
- (1) All reservations are taken in the Promotions and Recreation Department Office on a first come, first serve basis. Deposits for reservations must be received within 2 weeks of a confirmed reservation.
  - (2) Deposits will only be refunded if a reservation is cancelled due to a weather advisory, warning, or watch issued by the National Weather Service.
  - (3) The Promotions and Recreation Department Director may temporarily close the facility during snow making operations to ensure public safety.
  - (4) During the Winter Months skiing, tubing, sledding, or any other uses of the ski and tube hills is prohibited unless the person holds a valid lift ticket for that specific time and day.

1.18 Inland lake accesses; County boat launch facilities.

- (a) No person may use a county boat launch facility without paying the established (daily or annual) fee and displaying a valid (daily or season) pass. "Use" includes launching or landing. A mechanism to obtain a daily or season pass shall be provided at the launch site. A separate fee and pass is required for each watercraft.
- (b) For a person desiring to pay on an annual basis, a season pass is available. The fee for a season pass may not exceed ten times (10x) the daily launch fee.
- (c) The daily launch fee, and fee for a season pass, shall be established by the Promotions and Recreation Committee.
- (d) This ordinance is applicable to all water craft ("water craft" means any device used and/or designed for navigation on water).
- (e) The owner and/or operator of a watercraft involved in a violation of this ordinance shall be liable for the violation. It shall be no defense to a violation of this ordinance that the owner was not operating the watercraft at the time of the violation.
- (f) Fees collected shall be used for the purpose of operating and maintaining boat access site(s) owned or maintained by the county.
- (g) The use of a citation, to be issued for violation of this section, pursuant to and in accordance with Section 66.0113 Wisconsin Statutes is hereby authorized.

1.19 Kewaunee County Fairgrounds. The Kewaunee County Fairgrounds is an "Event Facility" managed by the Promotions and Recreation Department that provides a facility, space, and services needed to encourage and host events that benefit the community.

- (a) The Promotions and Recreation Committee shall adopt facility rental and deposit fees for specific fairgrounds facilities which shall be posted at the Promotions and Recreation Department. All payments shall be in the form of a check and separate checks shall be presented for deposits and rentals.
- (b) All reservations are taken in the Promotions and Recreation Department Office on a first come, first serve basis and full payment must be presented in person with each reservation when it is taken.

- (c) No person or group shall vend, sell, or offer for sale any food, beverage, or other commodity or article within the fairgrounds without authorization from the Park Director. Any individual or group who obtains such authorization shall be responsible for obtaining all required permits in order to perform the function for which they have obtained authorization. Any individual or group must present a certificate of liability insurance for all participants in the proposed activity. Any business conducting an event for the benefit of its customers, regardless of whether or not a fee is charged, shall obtain authorization for that function.
- (d) Insurance certificates shall be provided by any party sponsoring an event open to the public or with the attendance of (100) one hundred or more people as required by the Kewaunee County Clerk.
- (e) The County shall not be liable for any injuries, deaths, or property damage from the use of the above stated facilities, and is not responsible for articles left, lost or stolen at these facilities.
- (f) The premises are to be used only for the purposes approved by the Kewaunee County Promotions and Recreation Committee and employees of Kewaunee County may inspect the premises at any time to assure that the premises are being used for approved purposes.
- (g) No changes in the physical appearance of the grounds shall take place without the approval of the Park Director or Fairgrounds Caretaker. It shall be the responsibility of the renter to maintain the area throughout the event and to restore all areas and facilities to the condition they were in prior to the event. The renter shall be responsible to pay the actual costs of repairing or restoring the premises to the condition they were in prior to the event.
- (h) Camping may be permitted for two day events. The Promotions and Recreation Committee shall adopt camping fees which shall be posted at the Fairgrounds.

1.20 Enforcement. Kewaunee County may enforce this ordinance by revoking any permit issued, issuance of a citation, or by commencement of a formal legal action in a court of competent jurisdiction.

1.21 Penalties.

- (a) General Penalty. Any violation of this chapter shall be punishable by a forfeiture of not less than one dollar (\$1.00) and not more than one thousand five hundred dollars (\$1,500.00) plus court costs or in default of payment, by imprisonment in the Kewaunee County Jail for 1 day for each fifty dollars (\$50.00), or portion thereof, that remains unpaid. Each act of violation and every day of any such violation shall constitute a separate offense.
- (b) Cash deposit for citation. All citations issued for a violation of this chapter shall have a cash deposit of seventy-five dollars (\$75.00) plus court costs and one-hundred fifty dollars (\$150.00) plus court costs for a second violation of this Ordinance within a 12 month period.

Supervisors Heidmann moved and Tebon seconded for adoption. Roll call vote: 19 ayes, 0 nays and 1 absent (Pagel). Motion carried.

**Communications:**

Kewaunee County Events  
 Commissioner Opening with Baylake Regional Planning Commission  
 State Biennial Budget Overview 2015-2017 from ECA Legislative Conference – Chuck Wagner

Supervisors Heidmann moved and Haske seconded that the May County Board meeting will be held on May 19, 2015 at 6:00 PM.  
 Motion carried.

Supervisors Benes moved and Sinkula seconded to adjourn. Motion carried.

Board adjourned at 6:27 PM.

\_\_\_\_\_  
 Ron Heuer, Kewaunee County Board Chairman

\_\_\_\_\_  
 Jamie Annoye, Kewaunee County Clerk

**CERTIFICATION**

STATE OF WISCONSIN:

SS

COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held in regular Board Chambers at the Administration Center in Kewaunee on February 17, 2015.

\_\_\_\_\_  
 Jamie Annoye, Kewaunee County Clerk

