

# Highway/Landfill Committee Minutes

**March 18, 2015**

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral. Guests at today's meeting included: County Administrator Scott Feldt; County Board Chairman Ron Heuer; and County Board Supervisor Pat Benes.

**Adoption of Agenda:** Gary Paape made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

**Approval of Minutes:** Gary Paape made a motion to approve the Highway Committee Minutes from their March 5<sup>th</sup> meeting. Second by John Mastalir. Motion carried unanimously.

**Public Comments:** None

## **Reports:**

Patrol Superintendent Joe Dax had the following to report for staff activities:

- The heaters have been cleaned in each shop
- We completed the installation of the landfill fence
- Hauling leachate from the landfill as needed
- Steamed cross culverts and driveway culverts open as needed during the spring thaw
- Cutting brush and trees on CTH O and CTH T, and STH 29
- Starting to take down snow fence
- Starting to sweep intersections
- Performing culvert inspections on state highways
- # 62 Backhoe is in for maintenance
- # 10 Semi – the turbo and air to air exchanger were replaced, and the clutch fan was rebuilt

Our annual inspection of our salt sheds was performed last week.

Landfill Facility Manager Mike Paral had the following to report:

- ❖ The DNR performed an inspection last week. Staff was informed we will be receiving a Notice of Noncompliance for windblown paper, daily cover, and not trenching the Algoma Hardwoods material. The DNR will also be pointing out an Areas of Concern for the drainage of the borrow pit. The official notice has not been received as of the meeting. Staff will address the concerns from the inspection and reply to the DNR.

Discussion was held on the issues associated with the handling of the Algoma Hardwoods dust and the waste product from Agropur being placed in the landfill. Both products require special handling and it is becoming more difficult to work with these products.

Commissioner Todd Every had the following to report:

- Working on the RFP for asphalt oil and sealcoating emulsion. Bids will be due the week of April 20 and presented for consideration at the April 22<sup>nd</sup> meeting.
- Bridge Engineer's information is due March 20<sup>th</sup>. Their submittals will be reviewed and ranked. The committee will make a formal recommendation at our next meeting.
- County Administrator Feldt and Commissioner Every will be meeting with Dan Koszalinski on March 20<sup>th</sup> to review information regarding the Highway Department Operations Study.
- Commissioner Every recommended starting the 10 hour days the first week of May. Commissioner Every will place this item on the agenda for the next meeting.

- Staff is discussing the LTE staffing needs for the season.
- Commissioner Every is coordinating bridge inspections needed this year. Some bridges need a more frequent inspection due to their ratings and conditions

**Town of West Kewaunee Board Representatives Regarding Landfill:** The Town Chairman indicated this item was no longer needed.

**Discuss Landfill Operation:** There was general discussion regarding the resolution vote at the County Board meeting the previous night.

General discussion was held regarding the remaining life of Phase 2 and future solid waste activities in the county. Staff will be meeting soon to discuss future operations and options.

**Review Draft of 2015 ~ 2019 County Highway Improvement Plan:** Commissioner Every presented a draft plan for discussion. Commissioner Every pointed out decisions made regarding recommendations from the Highway Department Operations Study will have an impact on this plan. Commissioner Every reviewed 2015 improvement being planned on CTH G, CTH AB, CTH H, CTH SS, and CTH C.

**Approve & Sign Vouchers:** Highway vouchers paid by check: \$64,281.55, credit card: \$30,069.04, Total \$94,350.59. Motion to approve vouchers as presented made by Bruce Heidmann. Second by John Mastalir. All in favor. Motion carried unanimously.

**Approve Travel Requests:** Motion by Gary Paape to approve Joe Dax attending the WISDOT COMPASS Training - August 11<sup>th</sup> & 12<sup>th</sup> at NCTC in Wausau. Seconded by Bruce Heidmann. Motion carried.

**Any other business as allowed by law:** None.

**Next Meeting Dates:**

- ❖ Thurs., April 2<sup>nd</sup> @ 8:45
- ❖ Wed., April 22<sup>nd</sup> @ 8:45
- ❖ Thurs. May 7<sup>th</sup> (Attend WCHA Northeast Region Spring Meeting – Sturgeon Bay)
- ❖ Wed. May 20<sup>th</sup> @ 8:45

**Adjournment:** Motion made to adjourn today's meeting by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:45 AM.

Respectfully submitted:

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Todd Every, Highway Commissioner

# Highway/Landfill Committee Minutes

**March 5, 2015**

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Administrator Scott Feldt; County Board Chairman Ron Heuer; County Board Supervisor Pat Benes; Town of West Kewaunee Chairman Tom Kruse; Tom Karman, Schenck; and Jeff Johnson, Going Garbage & Recycling.

**Adoption of Agenda:** Bruce Heidmann made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

**Approval of Minutes:** Bruce Heidmann made a motion to approve the Highway Committee Minutes from their February 18<sup>th</sup> meeting. Second by John Mastalir. Motion carried unanimously.

**Public Comments:** None

## **Reports:**

Patrol Superintendent Joe Dax had the following to report:

- ❖ Snow Plowing (crews have been out 11 times since my last report to this committee)
- ❖ We are continuing to deal w/ ice problems in culvert pipes
  - County: issues on both County Rd. "FF" and County Rd. "E"
  - Town of Pierce
  - Town of Montpelier
- ❖ Crews continue to work on Brushing, the Landfill Fence, cleaning, & re-painting the shops as time allows between snow-plowing. We've also been doing inside maintenance of the salt sheds.
- ❖ Mechanics continue to repair equipment (average/normal repairs expected w/ this season)
- ❖ We continue to do winter maintenance on the Paver
- ❖ The Frost Depth is about 42" in Parking Lot areas

Committee Member Tom Romdenne inquired about an area on Hwy. 54 in the City of Algoma limits stating the road has been very slick by the local car wash. Discussion followed. Please note, the area Mr. Romdenne is describing is within the City Limits, the County is not responsible for snow-plowing or sanding/salting the described area.

Landfill Facility Manager Mike Paral had the following to report:

- ❖ #963 CAT is back!
- ❖ Cell # 9 is in the transition phase
- ❖ Liberty Tire would like to bring more than the 3 loads maximum of shredded tires that we have contracted with them. Discussion followed.
- ❖ Fence Update: Posts are in, fencing needs to be hung.
- ❖ Sheboygan County dozer will be cleaned up and returned.
- ❖ Mike Paral & Steve Wegner attended the Wisconsin Solid Waste Conf last week in Oconomowoc. Both individuals received their continuing education credits.
- ❖ The agreement we currently have w/ B&B Metals will be up for renewal soon. B&B Metals has started to negotiate shredder fluff pricing. Commissioner Every's recommendation is to not reduce the existing discounted pricing of \$12/ton.

Commissioner Todd Every had the following to report:

- ❖ Commissioner Every had the following hand-outs:
  - Roads & Bridges Budget Account Spreadsheet (January 1 thru February 28)
  - Winter Maintenance Spreadsheet by municipality (October 19, 2014 thru February 21, 2015)

- ❖ Update on County Road “H” Bridge Deck Replacement. Ayres Associates has completed the survey work and we will be having an operational planning meeting soon. The commissioner reminded the committee this project has CHIP funding associated with it.

**Update on Landfill Options Discussion & RFP Discussion:** We received 2 proposals in response to the Request for Proposals (RFP). The responses came from Going Garbage & Recycling Inc./Blue Water Services Ltd., and Santek Waste Services. Neither of the proposals offered any interest in buying or leasing the landfill.

Jeff Johnson from Going Garbage spoke at today’s meeting discussing he spent a lot of time looking at the data the past few weeks. The ownership liability is bigger than what they can take on at the present time, however, he stated there’s plenty of opportunities for improvements. He would like to be included in discussions before a decision is made to close the landfill.

Santek Waste Services proposal offers the opportunity for a public/private partnership. However, the short time frame did not allow the opportunity to put specific numbers.

A request from Tom Kruse, Town of West Kewaunee Chairman, to put the Town of West Kewaunee on the agenda for the next Highway Committee meeting. He stated the residents in the Town of West Kewaunee would like to see the Landfill remain open.

No action was taken on either RFP received. Lengthy discussion followed.

County Board Chairman Ron Heuer presented a power point presentation at this time. Slides & information included: 1. Historical Tonnage Data 2. Cost of Cover 3. Per Ton Revenue Averages by Year 4. 2007 ~ 2013 Audited Results 5. 2013/2014 Actual Landfill ID by Township 6. Competition 7. Kewaunee Landfill Phase III Expansion 8. 20 Year Projection 9. Cumulative Loss Over the next 20 Years 10. 20 Year Projection Considerations 11. Operational Unknowns. Questions, answers, comments, and lengthy discussion followed.

After the long landfill discussions, Bruce Heidmann made a motion to prepare a resolution to recommend the Kewaunee County Board of Supervisors and Kewaunee County not to proceed with Phase III expansion of the landfill. Second by Tom Romdenne. Roll Call Vote: Larry Kirchman-Yes, Tom Romdenne~Yes, Gary Paape~Yes, Bruce Heidmann~Yes, John Mastalir abstained. Motion passes 4-0-1.

**Discuss Highway Department Operations Study:** Following up on our discussion from last meeting, Commissioner Every and Administrator Feldt met with Dan Koszalinski from Schenk to discuss the next steps in the Highway Operations Study. Schenk is going to also review data from 2014 and return on April 2<sup>nd</sup> to present its findings and recommendations.

**Discuss Bridge Engineer Selection Process:** Commissioner Every and Supervisor Paape met to discuss the bridge engineer selection process for the project in the 2013-2018 Bridge program. A list of engineers has been sent a notice to submit a Notice of Intent (NOI) to the department for the projects. The NOI’s will be reviewed, ranked, and then approved by the committee. After approval, the rankings will be sent to the DOT for contract negotiations.

**Review Draft of 2015 ~ 2019 County Highway Improvement Plan:** This item was tabled until the next meeting.

**Approve & Sign Vouchers:** Solid Waste Vouchers paid by check: \$31,431.05. Solid Waste Vouchers paid by credit card: \$157.32. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried unanimously.

**Approve Travel Requests:** None

**Any other business as allowed by law:** None.

**Next Meeting Dates:**

- ❖ Wed., March 18<sup>th</sup> @ 8:45
- ❖ Thurs., April 2<sup>nd</sup> @ 8:45
- ❖ Wed., April 22<sup>nd</sup> @ 8:45

**Adjournment:** Motion made to adjourn today's meeting by John Mastalir. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 11:45 AM.

Respectfully submitted:

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Jenny Salentine, Recording Secretary