

Board of Health Minutes
April 13, 2015

The monthly meeting of the Board of health was called to order at 12:00 pm in the Health & Human Services Conference Room.

Roll call was taken, members present: Chairperson Kaye Shillin, Gary Paape, Kathy Janosky, Gordy Reckelberg, Pat Benes, Public Health Director Cindy Kinnard, Shirley Kirchman, Dr. Kurowski, and Chuck Wagner. Audrey Krautkramer had an excused absence.

Motion to approve the agenda by Chuck Wanger, second by Gary Paape – motion is carried.

Citizens at the meeting included Sandy Winnemueller. No citizen input was given.

Motion to approve Marches minutes by Gary Paape, second by Shirley Kirchman – motion is carried.

Monthly report for March was given by Cindy Kinnard. Updates were given on WIC caseload and funding. WIC caseload is currently 260. Caseload is down and this has resulted in a decrease of \$1,800 in funding. This funding loss is offset by the CYSHCN money received for participating in mentoring another county. The health department is currently monitoring a norovirus outbreak at one of the nursing homes and is providing education and recommendations to staff. Discussion on lead numbers and when testing occurs at the health dept. WIC guidelines for lead testing were discussed. Questions were asked on the proper time to test private wells and what to test for? Spring testing of private wells was encouraged. It was noted that the health dept. will now have testing kits available from both the State Lab of Hygiene and Analytichem Lab in Luxemburg.

Motion to approve monthly report by Gary Paape, second by Kathy Janosky – motion is carried.

Updates were given regarding beach signs. The health department is still in the process of requesting additional signage for the two beach locations. The entrance sign explaining the color of the flags and the associated beach conditions needs to be approved by the DNR: Lakes Division and Dangerous Currents Division. Kewaunee County has volunteered to be the pilot program for the use of flags to signify beach conditions in the state of Wisconsin. We are awaiting approval for this. The goal is to have approval met and signage in place by Memorial Day Weekend. Kewaunee County has now been approved by the state to have both the Algoma and Kewaunee beaches tested twice a week by the University of Wisconsin – Oshkosh.

The Groundwater Task Force is currently developing a mission statement and goals. UW-Extension has provided a number of resources for people who have bad wells and need to replace it through the Foghorn. Most of these resources are for low-income individuals. These resources will be posted by UW-Extension, Land & Water, and the Health Department on their agency websites and Facebook pages. Staff are also working on an educational pamphlet that will include information on well-water testing and resources that will be available to the public. An educational hand-out regarding Blue Baby Syndrome and the importance of annual well-water testing was written and is now sent to all new parents within the county. Additionally, a Bellin College nursing student will be making a display board on groundwater education that will be displayed throughout the county in

such places as the public libraries. Davina Bonness, Cindy Kinnard, and Glenn Selner are working on a Brown Water Protocol that will list each agencies' responsibilities and actions in the event of a well contamination.

Updates were given regarding flu vaccine ordering and Medicare billing. The department still has not received approval for Medicare billing for adult influenza vaccines. Depending on when this approval comes through the department may or may not be able to offer influenza vaccines to adults during the fall 2015 flu season. Approximately 600 doses of children's influenza vaccine have been ordered for mass clinics in the schools. While the three public school districts have agreed to an influenza clinic, private schools can attend the public school clinics after school hours. By following mass clinic protocol the department will be able to vaccinate any child, regardless of insurance and eligibility status.

The Community Health Assessment (CHA) is being addressed with UW-Extension and the Northeast Regional DHS staff. We are currently in the process of forming a steering committee which will recognize and identify health-associated problems in the community based on statistical analysis, data research, and community input. The committee will then choose the top three priorities of the county to address. These priorities will be presented to the community this fall as the Community Health Improvement Plan (CHIP). From here, a specific committee for each of the priorities will be formed to work towards improving the problem throughout the next five years.

Additional updates not listed on the agenda included: the department will be receiving an additional \$11,000 in funding for Ebola preparedness and training to be used over the next 18 months; there is a new avian influenza outbreak in poultry located within Jefferson County. It has not spread to humans and the situation is currently being monitored.

Travel request – Cindy Kinnard to Appleton to attend a Local Health Officer training.

Motion to approve travel request by Pat Benes, second by Chuck Wagner – motion carried.

Motion to approve bills by Gary Paape, second by Kathy Janosky - motion carried.

Overtime – none.

Motion to approve the next meeting date of May 11, 2015 at 12:00 pm by Chuck Wagner, second by Gary Paape – motion approved.

Motion to adjourn by Shirley Kirchman, second by Kathy Janosky – motion carried.

Meeting adjourned at 12:45pm.

CHILD SUPPORT COMMITTEE MEETING

April 13, 2015

PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting of the Child Support Committee was called to order by Chairperson Kaye Shillin on April 13, 2015 at 1:00 P.M. Members present included: Kaye Shillin, Charles Wagner, Pat Benes, Gary Paape, Gordon Reckelberg, and Cindy Kudick, Child Support Coordinator.

A motion was made by Charles Wagner and seconded by Pat Benes, to approve the agenda. The motion carried.

Cindy Kudick reported the monthly stats for the month of January. The collections for the month were \$183,150.10, with a collection rate of 86%. Ms. Kudick reported that to date total Family Cases filed are 37 and the Paternity Cases are 3.

The 2014 annual report was presented by Cindy Kudick and reviewed by all. She is scheduled to present the report at the May County Board hearing.

A motion was made by Charles Wagner, and seconded by Gordy Reckelberg to approve the monthly reports and annual report. The motion carried.

A motion was made by Charles Wagner, and seconded by Gary Paape to approve the bills. The motion carried.

A one day travel request was submitted for Cindy Kudick to attend the annual Directors Dialogue meeting in Stevens Point on Thursday, April 16, 2015. A motion to approve the travel request was made by Pat Benes and seconded by Gary Paape. The motion carried.

There was no overtime to report.

The next meeting is set for May 11, 2015 at noon at the Health and Human Services Center.

A motion was made to adjourn the meeting at 1:11 P.M. by Pat Benes and seconded by Charles Wagner and approved by all.

Respectfully submitted

Pat Benes, Secretary