

MINUTES

Personnel Committee

March 26, 2015

The Personnel Committee meeting was called to order by Chairman Ron Heuer on March 26, 2015 at 10:00 AM at the Administration Center.

Present: Ron Heuer Bruce Heidmann Linda Sinkula Kaye Shillin Lee Luft Larry Kirchman Tom Romdenne

Excused: Bob Weidner John Pagel

Also present: Scott Feldt Jeff Wisnicky Steve Hanson Matt Payette Lloyd Nimmer Jodi Parins

Moved by Sinkula second by Heidmann to adopt the agenda. Motion carried.

Moved by Kirchman second by Shillin to approve the minutes of the March 12, 2015 Personnel meeting. Motion carried.

Moved by Heidmann second by Romdenne to approve the job descriptions for the Veterans Service Officer, Promotion and Recreation Director and the Public Health Nurse positions. Motion carried.

Moved by Heidmann second by Shillin to set the salary range for the Veterans Service Officer position between \$40,000 and \$50,000 and authorize the County Administrator to fill the position. Motion carried.

Moved by Luft second by Heidmann to set the salary range for the Promotion and Recreation Director position between \$50,000 and \$65,000 and authorize the County Administrator to fill the position. Motion carried.

Moved by Sinkula second by Luft to authorize the County Administrator to fill the position of Public Health Nurse at a wage of \$25.03 per hour. Motion carried.

Administrator Feldt and Corp Counsel Jeff Wisnicky will develop a policy to address public records requests.

Administrator Feldt would like to start union negotiations and settle contracts before budget time. This will be an effort of cooperation between all parties involved.

Administrator Feldt will fill vacancies on the Veterans Service Commission and the ADRC Board. The target date to fill the positions is April 21, 2015.

A resolution regarding the Wisconsin Fund Grant program will be coming from the Zoning Committee to Personnel and then to the County Board for action on April 21, 2015.

The next meeting of the Personnel Committee will be April 9, 2015 at 10:30 AM at the Administration Center.

Moved by Heidmann second by Shillin to adjourn. Motion carried. Meeting adjourned at 11:43 AM.

Submitted by: Thomas J. Romdenne, Secretary

MINUTES

Personnel Committee

March 12, 2015

The Personnel Committee meeting was called to order by Chairman Ron Heuer at 10:30 AM on March 12, 2015 at the Administration Center.

Present: Ron Heuer Linda Sinkula Kaye Shillin Bruce Heidmann Larry Kirchman
Bob Weidner Lee Luft Tom Romdenne

Excused: John Pagel

Also present: Scott Feldt Pat Benes

Moved by Heidmann second by Shillin to adopt the agenda and approve the minutes of the February meeting. Motion carried.

Administrator Feldt updated the Committee on various hires, resignations and retirements.

An offer has been made to fill the Finance Director position. The confirmation of the appointment will be made by the County Board on March 17, 2015.

D/K Legislative Days will be held in Madison on April 15-16, 2015. The two major issues for the County will be the Groundwater issue and the Kewaunee Seawall. There is a large group from the County attending. There is a training session scheduled for April 8th.

The next meeting of the Personnel Committee will be on April 9, 2015 at 10:30 AM at the Administration Center.

Moved by Heidmann second by Luft to adjourn. Motion carried. Meeting adjourned at 11:37 AM.

Submitted by: Thomas J. Romdenne, Secretary