

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY BOARD MEETING**

MONTH: APRIL

DATE: April 21, 2015

TIME: 5:00 PM

**PLACE: County Board Room
Administrative Center
810 Lincoln Street
Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Appointments**
 - a. Local Emergency Planning Committee – Karen Ebert Yancey**
 - b. Kewaunee County EMS Council – Chris VanErem**
- 6. Annual Reports and Other Reports to the Board as Requested by the County Board or Committee:**
 - a. Kewaunee County Clerk – Jamie Annoye**
 - b. Kewaunee County Administrator – Scott Feldt**
- 7. Committee Reports:**
 - a. Highway / Solid Waste Committee**
 - b. Personnel, Advisory & Legislative Committee**
 - c. Health, Veteran Service & Child Support Committee**
 - d. Extension Education & Zoning Committee**
 - e. Land & Water Conservation Committee**
 - f. Law Enforcement & Emergency Mgmt. Committee**
 - g. Finance and Public Property Committee**
 - h. Human Services Committee**
 - i. Promotion and Recreation Committee**
 - j. Groundwater Task Force Committee**
 - k. Revolving Loan Fund Committee**
 - l. Bay Lake Regional Planning Commission**
- 8. Citizen's Input (maximum 3 minutes per appearance)
(20 minutes total per meeting)**
- 9. First Reading of Ordinance (vote to be taken at the next County Board meeting)**
 - a. None**

10. **Consideration of Bills and Claims for Approval:**
 - a. **Extension Education & Zoning**
 - b. **Land & Water Conservation**
 - c. **Finance & Public Property**
 - d. **Health, Veteran Service & Child Support**
 - e. **Law Enforcement & Emergency Management**
 - f. **Promotion & Recreation**
 - g. **Human Services**
 - h. **Highway/Solid Waste**

11. **Recess, if needed**

12. **Consideration of Resolutions:**
 - a. **Resolution in Opposition to any Reduction in the WI Fund Grant**
 - b. **Resolution for 2011 Delinquent Real Estate Taxes**
 - c. **Resolution Approving General Referral Agreement with RTI Donor Services, Inc.**

13. **Consideration of Ordinance read at previous County Board Meeting**
 - a. **None**

14. **Communications:**
 - a. **Resolutions from other Counties**
 - b. **Farm Technology Days Progress Update – Aericia Bjurstrom**
 - c. **Kewaunee County Events**

15. **Set meeting date for next County Board Meeting**
 - a. **May 19, 2015 at 5:00 p.m. (previously scheduled)**
 - b. **June 16, 2015 (previously scheduled)**
 - c. **July 21, 2015 (proposed)**

16. **Adjournment**

/s/ Ron Heuer
Ron Heuer
Kewaunee County Board Chairman

/s/Jamie Annoye
Jamie Annoye
Kewaunee County Clerk

Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.

KEWAUNEE COUNTY BOARD OF SUPERVISORS



Ron Heuer-Chairman

Linda Sinkula-Vice-Chairman

April 21, 2015

Honorable Members of the Kewaunee County Board:

Pursuant to Wis. Stats. 59.54 (8), I hereby make the following change to appointments to the "Local Emergency Planning Committee."

Classification

Term (9/12/2014 - 9/12/16)

Elected Local Official (group 1)

Kaye Shillin
Ken Tebon
Jeff Vollenweider

Law (group 2)

Matt Joski
John Massart

Emergency Management (group 2)

Tracy Nollenberg
Terri Marcusen

Fire (group 2)

Greg Hlinak

Transportation (group 2)

Todd Every

Environmental (group 2)

David Allen

Community Groups (group 4)

Jack Novak - Rotary Club
Joy Krieger - Chamber

Print Media (group 3)

Karen Ebert Yancey

Facility Operators (group 5)

Green Bay Water Utility - Tom Landwehr
Luxemburg Water Utility - Rick Simonar
Algoma Utility - Peter Haack
Agropur Inc - Ted Winkelman
Kewaunee Power Station - Ted Maloney
Keawunee Water Utility - Charles Petersen

Public Health (group 2)

Cindy Kinnard



KEWAUNEE COUNTY BOARD OF SUPERVISORS

Ron Heuer-Chairman

Linda Sinkula-Vice-Chairman

April 21, 2015

Honorable Members of the Kewaunee County Board

Pursuant to Ordinance No. 119-2-81 adopted by the Kewaunee County Board of Supervisors on February 17, 1981, I hereby make the following appointments to the "Kewaunee County EMS Council".

CLASSIFICATION

TERM

1/1/2014 to 12/31/2016

Ambulance

Joe Steiner

Fire

Francis Wojta
Bruce Depeau
Greg Hlinak

Hospital

Dr. Ken Johnson

First Responder

Steve Tadisch
Susie Sevcik

City Police

Frank Salentine

County Sheriff

Chris VanErem

Physician

County Government

Pat Benes

Respectfully Submitted,

Ron Heuer
Kewaunee County Board Chairman



RESOLUTION NO.

**A RESOLUTION IN OPPOSITION TO ANY REDUCTION IN THE
WISCONSIN FUND GRANT**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Governor Walker has proposed eliminating the Private On-Site Wastewater
2 Treatment System Grant program in his 2015-2017 proposed state budget; and
3

4 **WHEREAS**, the Private On-Site Wastewater Treatment System Grant program provides grants
5 to lower income property owners to assist with the repair or replacement of failing septic
6 systems; and
7

8 **WHEREAS**, failing septic systems may discharge untreated wastewater into either surface
9 water or groundwater where it can contaminate drinking water supplies and otherwise expose
10 people to disease bearing microorganisms; and
11

12 **WHEREAS**, since its inception in 1978 the Private On-Site Wastewater Treatment System
13 Grant program has assisted over 41,000 Wisconsin residents, including 856 Kewaunee County
14 property owners who have received a total of \$2,679,537.00 in grant awards, with replacing or
15 repairing failing septic systems; and
16

17 **WHEREAS**, forty-six otherwise eligible Kewaunee County property owners that repaired or
18 replaced septic systems in 2014 and anticipated receiving Private On-Site Wastewater
19 Treatment System Grant funds in 2015, would receive no reimbursement from the state; and
20

21 **WHEREAS**, eliminating the Private On-Site Wastewater Treatment System Grant increases the
22 threat to public health and safety and environmental degradation because lower income
23 property owners may not be able to pay for the cost of replacing a failing septic system without
24 financial assistance;
25

26 **NOW THEREFORE BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
27 assembled this 21st day of April 2015, that the Board opposes the provision in the 2015-2017
28 state budget bill eliminating the Private On-Site Wastewater Treatment System Grant program
29 and urges the Wisconsin State Legislature to remove the provision from the state budget; and

- 1 **BE IT FURTHER RESOLVED**, that the County Clerk shall send a copy of this resolution to
- 2 Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, and the legislators
- 3 for Kewaunee County.

Respectfully Submitted,

ZONING COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
Corporation Counsel

FISCAL IMPACT STATEMENT:
This resolution does not require an appropriation from the general fund.

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastair, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

RESOLUTION FOR 2011 DELINQUENT REAL ESTATE TAXES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, there are a number of parcels of land in Kewaunee County on which taxes are delinquent
2 and on which the County holds Tax Certificates and where before anything can be realized on the same
3 it is necessary to secure Tax Deeds thereon:
4

<u>Parcel #</u>	<u>Name</u>	<u>Cert #</u>	<u>Tax Amount</u>
<u>TOWN OF AHNAPEE</u>			
31 002 2.143	Kruswick Warren & Cecelia	1	\$658.78
<u>TOWN OF CARLTON</u>			
31 004 29.012	Riha, Bruce E.	40	\$408.26
<u>TOWN OF CASCO</u>			
31 006 18.053	Boulanger, Brendon & DuQuaine, Kerry	58	\$862.89
31 006 15.163	Gille, Richard J. & Brenda J.	52	\$198.26
<u>TOWN OF FRANKLIN</u>			
31 008 20.113	Alsteen, Joyce H. & Menne, William J.	83	\$957.80
<u>TOWN OF MONTPELIER</u>			
31 014 24.02	Fields, Mary S.	133	\$1,349.34
31 014 23.053	Karnopp, Dean E. & Shelley A.	132	\$1,648.56
31 014 24.132	Miller Jr., Thomas R.	134	\$1,033.18
<u>TOWN OF PIERCE</u>			
31 016 19.027	Witcpalek, Heather	158	\$885.37
<u>TOWN OF RED RIVER</u>			
31 018 SBC 5	Wuenn, James F. & Linda S.	178	\$1,225.43
<u>TOWN OF WEST KEWAUNEE</u>			
31 020 2.123	Berkovitz, Kevin	179	\$176.73
31 020 31.022	Miller, Thomas R Jr & Jessica A.	184	\$1,233.46
<u>CITY OF ALGOMA</u>			
31 201 GL4-34 6	Koboski, Franklin & Susan	279	\$2,062.27
31 201 GL2-34 2.2	Lawrenz Trust, Lynn C. & Donna Lou	274	\$1,977.55
31 201 GL2-34 2.3	Lawrenz Trust, Lynn C. & Donna Lou	275	\$2,067.02
31 201 GL2-34 2.4	Lawrenz Trust, Lynn C. & Donna Lou	276	\$2,314.90
31 201 SW-NW26 33	Smola, Paul	254	\$1,589.27

42
43
44

1	<u>CITY OF KEWAUNEE</u>			
2	31 241 OTP 18	Harbour Portfolio VII LP	283	\$1,064.75
3	31 241 OTP 294	No. #1 Lumber Company	300	\$6,894.73
4	31 241 NW19 13-4	Witcpalek, Bruce	328	\$2,193.66

5
6 **WHEREAS**, it is necessary to conduct a title search of the foregoing properties in order to proceed with
7 the acquisition of Tax Deeds; and
8

9 **WHEREAS**, bids were received to perform a title search and Title Trends, Inc., submitted the low bid of
10 \$60.00 per parcel.
11

12 **NOW, THEREFORE BE IT RESOLVED**, that the Kewaunee County Board of Supervisors duly
13 assembled this 21st day of April 2015, hereby authorizes, directs, and empowers the County Clerk of
14 Kewaunee County to commence the process of acquiring Tax Deeds on behalf of the County on the
15 property described above; and
16

17 **BE IT FURTHER RESOLVED**, the Board approves Title Trends, Inc., searching the title to each parcel of
18 land above-described and report the ownership of the parcels, and mortgages, if any, to the County
19 Treasurer; and
20

21 **BE IT FURTHER RESOLVED**, Title Trends, Inc., is directed to make a search of all the Owners and
22 Mortgages of record and report OAA Liens, Federal and State Income Tax Liens, Judgments, Mechanics
23 Liens, Small Claims Judgments and Indigent Legal Fees to the County Treasurer.

Respectfully Submitted,

FINANCE & PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM
Jeffrey R. Wisnicky
Corporation Counsel

FISCAL IMPACT STATEMENT: \$60.00 per parcel searched.
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	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

**A RESOLUTION APPROVING GENERAL REFERRAL AGREEMENT
WITH RTI DONOR SERVICES, INC.**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

- 1 **WHEREAS**, Section 157.06(24m) of the Wisconsin Statutes authorizes the Coroner to enter into general
- 2 referral agreements with one or more tissue banks to which the Coroner shall refer decedents for
- 3 potential donation of tissue; and
- 4
- 5 **WHEREAS**, Corporation Counsel has reviewed and approved the attached contract with RTI Donor
- 6 Services, Inc., a Delaware non-profit corporation, whose principal address is 11621 Research Circle,
- 7 Alachua, Florida; and
- 8
- 9 **WHEREAS**, the Finance and Public Property Committee has considered and hereby recommends
- 10 approving the contract with RTI Donor Services, Inc.
- 11
- 12 **NOW THEREFORE, BE IT RESOLVED**, By the Kewaunee County Board of Supervisors, duly
- 13 assembled this 21st day of April 2015, that the contract with RTI Donor Services, Inc., is approved and
- 14 the Coroner is authorized to execute the same.

Respectfully Submitted,

FINANCE AND PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM
Jeffrey R. Wisnicky
Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastair, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

TISSUE RECOVERY AGREEMENT

This Tissue Recovery Agreement (“Agreement”), effective this 12th day of March 2015 (“Effective Date”), is by and between **RTI Donor Services, Inc.**, a Delaware non-profit corporation, whose principal address is 11621 Research Circle, Alachua, Florida 32615 (“**RTI-DS**”), and the **Kewaunee County Coroner’s Office**, a Wisconsin state designated law enforcement and investigative agency, whose principal address is 50 Villa Heights Ct., Algoma, WI 54201 (“**County**”) collectively referred to as the “Parties”

WHEREAS, **RTI-DS** recovers human tissue from deceased humans (“Donor Tissue”) to further efforts to promote natural healing and enhance the lives of implant recipients; and

WHEREAS, **County** is in a position to, and desires to, assist **RTI-DS** in the facilitation of the recovery of human donated tissue in accordance with the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual provisions and covenants contained herein, the Parties hereby agree as follows:

I. Scope of Service. The specific terms of this Agreement, the scope of services contemplated herein, and the reimbursement schedule are attached as **Exhibit A** and incorporated by reference herein.

II. Term and Termination:

2.1 **Term.** The term of this Agreement shall be for a period of two (2) years commencing on the Effective Date and thereafter may renew for additional one (1) year periods upon the mutual written approval of the parties, unless otherwise terminated as provided herein.

2.2 **Termination.** This Agreement may be terminated by either Party as follows:

a. by either Party with or without cause, by delivering thirty (30) calendar days’ advance written notice to the other Party;

b. immediately by **RTI-DS** due to a failure by **County** to successfully complete the initial qualification process to demonstrate compliance under Section 3.14 of this Agreement or upon subsequent determination by **RTI-DS** that **County** will not or cannot demonstrate compliance under Section 3.14 of this Agreement, provided that **RTI-DS** has provided advance written notice of the non-compliance and **County** fails to cure said non-compliance within five (5) business days of receiving said written notice of non-compliance; or

c. by either Party immediately upon the insolvency or filing for bankruptcy, or notice of either, by the other Party.

2.3 **Effect of Expiration or Termination.**

a. The provisions of Section 2.3, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, 3.9, 3.10, 3.11, 3.12, 3.13, 3.15, 3.16, 3.17, 3.18, 3.19, Exhibit A, Section A Subsections 4, 6, 7 & 8) and Exhibit A, Section B, Subsections 4 & 5 shall survive expiration or termination of this Agreement.

b. Reimbursements or credits owed by either Party to the other Party shall survive termination or expiration of this Agreement.

III. Miscellaneous:

3.1 National Organ Transplant Act. The Parties hereby acknowledge that the National Organ Transplant Act (42 U.S.C. § 274 et seq.), as amended from time to time (“NOTA”), makes it unlawful for “any person to knowingly acquire, receive, or otherwise transfer any human organ for valuable consideration for use in human transplantation...” As used in NOTA, the term “valuable consideration” does not include the “reasonable payments associated with the removal, transportation, implantation, processing, preservation, quality control, and storage of a human organ...” County represents and warrants that the Recovery Fees or other consideration paid pursuant to this Agreement are reasonable amounts with respect to County’s costs associated with the services (e.g., facility access, support staff, records or other services required for the safe removal of human tissue) provided pursuant to this Agreement.

3.2 Assignment. This Agreement may be assigned by RTI-DS. County may assign only with mutual written approval. Such approval shall not be unreasonably withheld.

3.3 Relationship. The Parties are independent contractors with respect to one another, and nothing herein shall be deemed to create an agency, joint venture or partner relationship between the Parties hereto.

3.4 Insurance. For the term of this Agreement, County and RTI-DS will each maintain current and adequate liability insurance appropriate to the risk involved in the amount of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, or in amounts as governed by law. Evidence of such coverage will be provided upon request. Written notice of any decrease or cancellation of such insurance coverage will be provided to the other Party within thirty (30) calendar days of said event.

3.5 Indemnification. As may be permitted by law, each Party (individually referred to as “Indemnitor”) agrees to indemnify and hold the other Party (“Indemnitee”) and its officers, directors, agents and employees harmless from and against any third party claim (and damages, liability, losses or expenses, including reasonable attorney and legal fees arising from such third party claim), to the extent such third party claim results from, arises out of, or is incurred in connection with this Agreement and is attributable to the Indemnitor’s negligence, willful misconduct, failure to comply with applicable law, or failure to comply with the terms of this Agreement, except that the Indemnitor shall have no obligation to indemnify and hold harmless the Indemnitee from and against such third party claims to the extent such third party claims are attributable to the Indemnitee’s negligence, willful misconduct, failure to comply with applicable law, or failure to comply with the terms of this Agreement. This indemnification section shall survive expiration or termination of this Agreement.

3.6 Entire Agreement; Representation. This Agreement, including exhibits, constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior discussions, negotiations, understandings and agreements between the Parties concerning the subject matter hereof and shall be binding upon and inure to the benefit of the Parties and their successors and assigns. Each Party has had sufficient opportunity to review, negotiate and, if it so chooses, to seek advice of legal counsel regarding the provisions of this Agreement. Neither Party shall be deemed the drafting Party.

3.7 Amendment. This Agreement may be amended only with written approval of both County and RTI-DS.

3.8 Governing Laws/Venue. This Agreement shall be interpreted and construed in accordance with the laws of the State of Wisconsin, without regard to the conflict of laws provisions thereof. Venue for any action or proceeding arising out of or relating to this Agreement shall be in the state and federal courts having jurisdiction in Kewaunee County, Wisconsin, unless otherwise agreed to by the Parties and each of the Parties consents and voluntarily submits to

personal jurisdiction in the State of Wisconsin and in such courts. Nothing herein shall preclude a Party from seeking an injunction or order requiring specific performance from a court of competent jurisdiction.

3.9 Complaints. The Parties agree to cooperate with each other in the resolution of any third party complaints arising out of the provision of services provided herein.

3.10 Attorneys' Fees. Each Party shall be responsible for paying its own attorney fees associated with any dispute under this Agreement.

3.11 Severability of Provisions. Should any part or provision of this Agreement be held unenforceable or in conflict with the law of any jurisdiction, the validity of the remaining parts or provisions shall not be affected by such holding. In the event a part or provision of this Agreement is held unenforceable or in conflict with the law affecting consideration to either party, the Parties agree to negotiate in good faith an amendment of such part or provision in a manner consistent with the intention of the Parties as expressed in this Agreement.

3.12 Notices. Any notice or other communication required under this Agreement shall be in writing and delivered to the other Party as follows:

County:
Rory Groessl, Coroner
Kewaunee County Coroner's Office
50 Villa Heights Ct.
Algoma, WI 54201

With a copy to:
County Administrator
810 Lincoln Street
Kewaunee, WI 54216

RTI-DS:
Beverly Bliss, V. P.
RTI Donor Services, Inc.
11621 Research Circle
Alachua, FL 32615

With a copy to:
Legal Department
RTI Biologics, Inc.
11621 Research Circle
Alachua, FL 32615

All notices shall be deemed duly served on the date delivered to the other Party at the address stated above, whether in person, transmitted by confirmed facsimile, sent by overnight courier (e.g., FedEx, UPS, DHL), or by United States certified mail, return receipt, postage prepaid.

3.13 No Third Party Beneficiaries. This Agreement shall be construed to be for the benefit of the Parties hereto only and shall confer no right or benefit upon any other person.

3.14 Compliance with Applicable Law and Standards. The Parties herein shall at all times conduct their relationship, and all activities performed under this Agreement, in full compliance with all applicable federal, state and local laws, rules, regulations and guidances including, as applicable, the regulations interpreting the Health Insurance Portability and Accountability Act (45 CFR 164.512(h)), regulations and guidance documents promulgated by the Food and Drug Administration and Centers for Medicare and Medicaid Services. The Parties also agree to comply with any standards of the American Association of Tissue Banks.

3.15 Confidentiality. Except as required by law, absent express, prior written permission by the disclosing party to the receiving party, the Parties to this Agreement, their officers, directors, employees and agents, shall strictly maintain the confidentiality of, and shall not disclose to any third party, any provisions of this Agreement, the personal data of donors, any processes, patent applications, technical, financial and business information, general or otherwise, or any other information of the disclosing party that should be reasonably understood by the receiving party to be

confidential given the nature of the information and the circumstances in which it is disclosed. Neither Party shall use the confidential information of the other Party for any purpose other than performing under this Agreement. The Parties to this Agreement shall use their best efforts to assure that all of their directors, officers, employees and agents maintain such confidentiality and adhere to such non-use restriction. This Section shall survive the termination or expiration of this Agreement.

3.16 Trade Name Use. Neither Party shall use, either directly or indirectly, in whole or in part, any trademark, service mark, trade name, corporate name, or other mark, name, title, or term that is now owned, created, used or licensed by the other Party, without prior written consent of the other Party.

3.17 Headings and Captions. Headings and captions used herein are for reference purposes only and shall not be used for purposes of contract interpretation.

3.18 No Waiver. Failure to enforce any term of this Agreement is not a waiver of future enforcement of that or any other term. No term, provision or breach of this Agreement will be deemed waived unless such waiver is in writing and signed by the Party from who such waiver is sought.

3.19 Counterparts. This Agreement may be executed in any number of counterparts, each of which need not contain the signature of more than one Party but all such counterparts taken together shall constitute one and the same agreement. Any Party may enter into this Agreement by executing a counterpart and a delivery of such executed counterpart by facsimile, PDF attachment to an email, or other electronic transmission shall be deemed to constitute delivery of the original counterpart and shall be binding on the executing Party.

IN WITNESS WHEREOF, the Parties hereto execute this Agreement as of the dates written below.

Kewaunee County Coroner's Office

RTI Donor Services, Inc.

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Roger W. Rose
Title: President
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Beverly Bliss
Title: Vice President
Date: _____

EXHIBIT A
SCOPE OF SERVICE

A. RTI-DS shall provide:

- 1) maintain twenty-four (24) hour communication lines for notification and technical support.
- 2) upon request, and as mutually agreed, training (screening, consent and recovery) to County's personnel as deemed appropriate to meet the mutual education goals of RTI-DS and County regarding human tissue donation.
- 3) Donor Eligibility Criteria, Standard Operating Procedures and training for recovery of human tissue suitable for transplantation, as deemed appropriate under the provisions of this Agreement.
- 4) human tissue processing associates with tissue processing validated to meet FDA requirements.
- 5) conduct an initial qualification process and subsequent compliance reviews, at County's facilities, including an audit, assessment and follow up for compliance verification of Section 3.14 of this Agreement. Audits shall be scheduled at times and dates as mutually agreed upon with County.
- 6) reimbursement to County preparation in the amount of three hundred dollars (\$300) for administrative fees and donor preparation, and if applicable, up to three hundred dollars (\$300) for transportation services for round trip transport services, per donor.
- 7) reimbursement for American Board of Forensic Toxicology Analysis for the purpose of screening/confirmation/quantification testing, for RTI-DS tissue donors, not to exceed one hundred eighty five dollars (\$185), per donor.
- 8) upon request, pathology reports at no cost to County, on tissue donors from which heart for heart valves has been recovered.
- 9) provide access to RTI-DS' licensing, registration, accreditation and any donor records applicable to this Agreement, appropriate to assure compliance as indicated in Section 3.14 of this Agreement.

B. County shall provide:

- 1) designation of RTI-DS as a receiver of human donor tissue.
- 2) timely notification to RTI-DS of decedents under the jurisdiction of the County to meet the Donor Eligibility Criteria and other requirements for quality control and assurance, as provided from time to time, by RTI-DS.
- 3) access to the County's autopsy facility, including the autopsy suites, intake suite and loading/unloading areas, and other areas as specifically designated by the Coroner.
- 4) access and assistance with obtaining relevant medical records, as requested, for determination of donor suitability.
- 5) assistance with obtaining blood samples utilized for determining donor suitability as described by Donor Eligibility Criteria, as provided from time to time, by RTI-DS.
- 6) representation that for the term of this Agreement, County maintains current licensure/registration with applicable state and federal agencies.
- 7) provide access to County's facilities, licensing, registration, accreditation and any donor records applicable to this Agreement, appropriate to assure compliance as indicated in Section 3.14 of this Agreement.

Highway/Landfill Committee Minutes

March 5, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Administrator Scott Feldt; County Board Chairman Ron Heuer; County Board Supervisor Pat Benes; Town of West Kewaunee Chairman Tom Kruse; Tom Karman, Schenck; and Jeff Johnson, Going Garbage & Recycling.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their February 18th meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax had the following to report:

- ❖ Snow Plowing (crews have been out 11 times since my last report to this committee)
- ❖ We are continuing to deal w/ ice problems in culvert pipes
 - County: issues on both County Rd. "FF" and County Rd. "E"
 - Town of Pierce
 - Town of Montpelier
- ❖ Crews continue to work on Brushing, the Landfill Fence, cleaning, & re-painting the shops as time allows between snow-plowing. We've also been doing inside maintenance of the salt sheds.
- ❖ Mechanics continue to repair equipment (average/normal repairs expected w/ this season)
- ❖ We continue to do winter maintenance on the Paver
- ❖ The Frost Depth is about 42" in Parking Lot areas

Committee Member Tom Romdenne inquired about an area on Hwy. 54 in the City of Algoma limits stating the road has been very slick by the local car wash. Discussion followed. Please note, the area Mr. Romdenne is describing is within the City Limits, the County is not responsible for snow-plowing or sanding/salting the described area.

Landfill Facility Manager Mike Paral had the following to report:

- ❖ #963 CAT is back!
- ❖ Cell # 9 is in the transition phase
- ❖ Liberty Tire would like to bring more than the 3 loads maximum of shredded tires that we have contracted with them. Discussion followed.
- ❖ Fence Update: Posts are in, fencing needs to be hung.
- ❖ Sheboygan County dozer will be cleaned up and returned.
- ❖ Mike Paral & Steve Wegner attended the Wisconsin Solid Waste Conf last week in Oconomowoc. Both individuals received their continuing education credits.
- ❖ The agreement we currently have w/ B&B Metals will be up for renewal soon. B&B Metals has started to negotiate shredder fluff pricing. Commissioner Every's recommendation is to not reduce the existing discounted pricing of \$12/ton.

Commissioner Todd Every had the following to report:

- ❖ Commissioner Every had the following hand-outs:
 - Roads & Bridges Budget Account Spreadsheet (January 1 thru February 28)
 - Winter Maintenance Spreadsheet by municipality (October 19, 2014 thru February 21, 2015)

- ❖ Update on County Road “H” Bridge Deck Replacement. Ayres Associates has completed the survey work and we will be having an operational planning meeting soon. The commissioner reminded the committee this project has CHIP funding associated with it.

Update on Landfill Options Discussion & RFP Discussion: We received 2 proposals in response to the Request for Proposals (RFP). The responses came from Going Garbage & Recycling Inc./Blue Water Services Ltd., and Santek Waste Services. Neither of the proposals offered any interest in buying or leasing the landfill.

Jeff Johnson from Going Garbage spoke at today’s meeting discussing he spent a lot of time looking at the data the past few weeks. The ownership liability is bigger than what they can take on at the present time, however, he stated there’s plenty of opportunities for improvements. He would like to be included in discussions before a decision is made to close the landfill.

Santek Waste Services proposal offers the opportunity for a public/private partnership. However, the short time frame did not allow the opportunity to put specific numbers.

A request from Tom Kruse, Town of West Kewaunee Chairman, to put the Town of West Kewaunee on the agenda for the next Highway Committee meeting. He stated the residents in the Town of West Kewaunee would like to see the Landfill remain open.

No action was taken on either RFP received. Lengthy discussion followed.

County Board Chairman Ron Heuer presented a power point presentation at this time. Slides & information included: 1. Historical Tonnage Data 2. Cost of Cover 3. Per Ton Revenue Averages by Year 4. 2007 ~ 2013 Audited Results 5. 2013/2014 Actual Landfill ID by Township 6. Competition 7. Kewaunee Landfill Phase III Expansion 8. 20 Year Projection 9. Cumulative Loss Over the next 20 Years 10. 20 Year Projection Considerations 11. Operational Unknowns. Questions, answers, comments, and lengthy discussion followed.

After the long landfill discussions, Bruce Heidmann made a motion to prepare a resolution to recommend the Kewaunee County Board of Supervisors and Kewaunee County not to proceed with Phase III expansion of the landfill. Second by Tom Romdenne. Roll Call Vote: Larry Kirchman-Yes, Tom Romdenne~Yes, Gary Paape~Yes, Bruce Heidmann~Yes, John Mastalir abstained. Motion passes 4-0-1.

Discuss Highway Department Operations Study: Following up on our discussion from last meeting, Commissioner Every and Administrator Feldt met with Dan Koszalinski from Schenk to discuss the next steps in the Highway Operations Study. Schenk is going to also review data from 2014 and return on April 2nd to present its findings and recommendations.

Discuss Bridge Engineer Selection Process: Commissioner Every and Supervisor Paape met to discuss the bridge engineer selection process for the project in the 2013-2018 Bridge program. A list of engineers has been sent a notice to submit a Notice of Intent (NOI) to the department for the projects. The NOI’s will be reviewed, ranked, and then approved by the committee. After approval, the rankings will be sent to the DOT for contract negotiations.

Review Draft of 2015 ~ 2019 County Highway Improvement Plan: This item was tabled until the next meeting.

Approve & Sign Vouchers: Solid Waste Vouchers paid by check: \$31,431.05. Solid Waste Vouchers paid by credit card: \$157.32. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried unanimously.

Approve Travel Requests: None

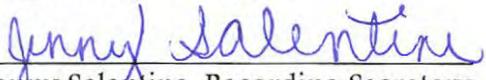
Any other business as allowed by law: None.

Next Meeting Dates:

- ❖ Wed., March 18th @ 8:45
- ❖ Thurs., April 2nd @ 8:45
- ❖ Wed., April 22nd @ 8:45

Adjournment: Motion made to adjourn today's meeting by John Mastalir. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 11:45 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

March 18, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral. Guests at today's meeting included: County Administrator Scott Feldt; County Board Chairman Ron Heuer; and County Board Supervisor Pat Benes.

Adoption of Agenda: Gary Paape made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Gary Paape made a motion to approve the Highway Committee Minutes from their March 5th meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax had the following to report for staff activities:

- The heaters have been cleaned in each shop
- We completed the installation of the landfill fence
- Hauling leachate from the landfill as needed
- Steamed cross culverts and driveway culverts open as needed during the spring thaw
- Cutting brush and trees on CTH O and CTH T, and STH 29
- Starting to take down snow fence
- Starting to sweep intersections
- Performing culvert inspections on state highways
- # 62 Backhoe is in for maintenance
- # 10 Semi – the turbo and air to air exchanger were replaced, and the clutch fan was rebuilt

Our annual inspection of our salt sheds was performed last week.

Landfill Facility Manager Mike Paral had the following to report:

- ❖ The DNR performed an inspection last week. Staff was informed we will be receiving a Notice of Noncompliance for windblown paper, daily cover, and not trenching the Algoma Hardwoods material. The DNR will also be pointing out an Area of Concern for the drainage of the borrow pit. The official notice has not been received as of the meeting. Staff will address the concerns from the inspection and reply to the DNR.

Discussion was held on the issues associated with the handling of the Algoma Hardwoods dust and the waste product from Agropur being placed in the landfill. Both products require special handling and it is becoming more difficult to work with these products.

Commissioner Todd Every had the following to report:

- Working on the RFP for asphalt oil and sealcoating emulsion. Bids will be due the week of April 20 and presented for consideration at the April 22nd meeting.
- Bridge Engineer's information is due March 20th. Their submittals will be reviewed and ranked. The committee will make a formal recommendation at our next meeting.
- County Administrator Feldt and Commissioner Every will be meeting with Dan Koszalinski on March 20th to review information regarding the Highway Department Operations Study.
- Commissioner Every recommended starting the 10 hour days the first week of May. Commissioner Every will place this item on the agenda for the next meeting.

- Staff is discussing the LTE staffing needs for the season.
- Commissioner Every is coordinating bridge inspections needed this year. Some bridges need a more frequent inspection due to their ratings and conditions

Town of West Kewaunee Board Representatives Regarding Landfill: The Town Chairman indicated this item was no longer needed.

Discuss Landfill Operation: There was general discussion regarding the resolution vote at the County Board meeting the previous night.

General discussion was held regarding the remaining life of Phase 2 and future solid waste activities in the county. Staff will be meeting soon to discuss future operations and options.

Review Draft of 2015 ~ 2019 County Highway Improvement Plan: Commissioner Every presented a draft plan for discussion. Commissioner Every pointed out decisions made regarding recommendations from the Highway Department Operations Study will have an impact on this plan. Commissioner Every reviewed 2015 improvement being planned on CTH G, CTH AB, CTH H, CTH SS, and CTH C.

Approve & Sign Vouchers: Highway vouchers paid by check: \$64,281.55, credit card: \$30,069.04, Total \$94,350.59. Motion to approve vouchers as presented made by Bruce Heidmann. Second by John Mastalir. All in favor. Motion carried unanimously.

Approve Travel Requests: Motion by Gary Paape to approve Joe Dax attending the WISDOT COMPASS Training - August 11th & 12th at NCTC in Wausau. Seconded by Bruce Heidmann. Motion carried.

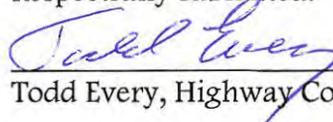
Any other business as allowed by law: None.

Next Meeting Dates:

- ❖ Thurs., April 2nd @ 8:45
- ❖ Wed., April 22nd @ 8:45
- ❖ Thurs. May 7th (Attend WCHA Northeast Region Spring Meeting – Sturgeon Bay)
- ❖ Wed. May 20th @ 8:45

Adjournment: Motion made to adjourn today's meeting by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:45 AM.

Respectfully submitted:



Todd Every, Highway Commissioner

MINUTES

Personnel Committee

March 26, 2015

The Personnel Committee meeting was called to order by Chairman Ron Heuer on March 26, 2015 at 10:00 AM at the Administration Center.

Present: Ron Heuer Bruce Heidmann Linda Sinkula Kaye Shillin Lee Luft Larry Kirchman Tom Romdenne

Excused: Bob Weidner John Pagel

Also present: Scott Feldt Jeff Wisnicky Steve Hanson Matt Payette Lloyd Nimmer Jodi Parins

Moved by Sinkula second by Heidmann to adopt the agenda. Motion carried.

Moved by Kirchman second by Shillin to approve the minutes of the March 12, 2015 Personnel meeting. Motion carried.

Moved by Heidmann second by Romdenne to approve the job descriptions for the Veterans Service Officer, Promotion and Recreation Director and the Public Health Nurse positions. Motion carried.

Moved by Heidmann second by Shillin to set the salary range for the Veterans Service Officer position between \$40,000 and \$50,000 and authorize the County Administrator to fill the position. Motion carried.

Moved by Luft second by Heidmann to set the salary range for the Promotion and Recreation Director position between \$50,000 and \$65,000 and authorize the County Administrator to fill the position. Motion carried.

Moved by Sinkula second by Luft to authorize the County Administrator to fill the position of Public Health Nurse at a wage of \$25.03 per hour. Motion carried.

Administrator Feldt and Corp Counsel Jeff Wisnicky will develop a policy to address public records requests.

Administrator Feldt would like to start union negotiations and settle contracts before budget time. This will be an effort of cooperation between all parties involved.

Administrator Feldt will fill vacancies on the Veterans Service Commission and the ADRC Board. The target date to fill the positions is April 21, 2015.

A resolution regarding the Wisconsin Fund Grant program will be coming from the Zoning Committee to Personnel and then to the County Board for action on April 21, 2015.

The next meeting of the Personnel Committee will be April 9, 2015 at 10:30 AM at the Administration Center.

Moved by Heidmann second by Shillin to adjourn. Motion carried. Meeting adjourned at 11:43 AM.

Submitted by: Thomas J. Romdenne, Secretary



Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING
MEETING MINUTES

Date: Thursday, April 9, 2015

Time: 10:30 a.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

Call to Order : The meeting was called to order at 10:30 a.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Tom Romdenne, Lee Luft, Kaye Shillin, Larry Kirchman, Bob Weidner, Bruce Heidmann, Linda Sinkula.

Members Excused: John Pagel

Others Present: Scott Feldt, Jeff Wisnicky, Ross Loining, Matt Joski, Pat Benes

Adoption of April 9 Agenda: Motion by Bruce Heidmann, second by Lee Luft to adopt April 9 Agenda. Motion carried.

Approval of March 26 Minutes:

There were no minutes to approve at this time.

Discuss, Review and Approve Vacancies:

Sheriff Joski discussed the need to fill two Radio Operator/Jailer positions due to two retirements. Motion by Lee Luft, second by Linda Sinkula to approve and fill the two vacancies. Motion carried.

Lee Luft inquired about the status of the Sheriff's IT position. Sheriff Joski will work with Scott Feldt to find a strategy regarding the position.

Update on Employee Vacancies – Recruitment:

Scott Feldt handed out a Personnel Report. April 17 is the application deadline for the Public Health Nurse, Promotion and Recreation Director and Veteran Service Officer positions.

Approve Open Records Policy – Jeff Wisnicky:

Jeff Wisnicky was asked to put together an Open Records policy. When a request comes in you have to follow the law. Jeff reviewed the custodian of record with the committee. Discussion followed regarding email records archive and storage. Scott Feldt will coordinate with IT to have County Supervisor email changed from their district # to their name.



Motion by Bob Weidner, second by Bruce Heidmann to table the open records policy until the County Administrator has the opportunity to review other policies in place. Motion carried.

Bruce Heidmann recommended that the County Administrator look at the records retention policy in addition to open records policy.

Update on Discussion with Horton Group – Scott Feldt:

Rae Anne Beaudry was here last week regarding stop loss insurance renewal. Scott is asking Horton for more details and will have a recommendation for the committee in the future.

Lee reminded the committee regarding the focus group for health insurance from last year. Discussion followed regarding plans for beginning the review process this year. Discussion followed regarding a Wellness Program.

Update Door/Kewaunee Legislative Days – Scott Feldt:

Legislative Days is April 15 & 16. Scott reminded the committee to make calls for team leader appointments. Issues are groundwater and maritime infrastructure. Review and discussion on concept of Team Leaders and current practices and roles of Team Leaders.

Update on Committee Appointments – Scott Feldt:

Veteran Service Commission - Scott is asking interested individuals to complete applications.

ADRC Board - Scott will have this appointment completed soon.

Other Matters Authorized by Law:

Bruce Heidmann wanted the committee to be aware of a safety concern that will be coming up at Parks Department. Office staff may be having office hours without anybody else in the building. Scott Feldt will talk further with the Promotion and Recreation Department.

Next Meeting – Setting Future Meeting Dates:

Future meeting dates for the Personnel Committee will be the 2nd Thursday of the month.

Next Meeting Dates:

May 14 at 10:30.

June 11 at time TBD.



Adjournment:

Motion by Bruce Heidmann, second by Larry Kirchman to adjourn the meeting.
Motion carried. Adjourned at 11:58 a.m.

Respectfully submitted,
Peggy Jeanquart, Recording Secretary



KEWAUNEE COUNTY PERSONNEL REPORT

April 9, 2015

Job Change			
<i>NAME</i>	<i>FROM</i>	<i>TO</i>	<i>DATE</i>
Tyler Tuttle	Deputy	Jail Sergeant	March 22

Resignation		
Matt Payette	Promotion & Recreation Director	April 20

Retirement		
Dan Bellin	Dozer Operator	April 3

Recruitment

- ✓ Applications and resumes are due April 17: Public Health Nurse, Veterans Service Officer, Promotion and Recreation Director
- ✓ Radio Operator Jailer Eligibility List – 5 applicants selected for eligibility list, 2 of the 5 applicants are moving forward with additional pre-employment testing at this time.



Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE
SUB-COMMITTEE MEETING
MEETING MINUTES

Date: Friday, April 10, 2015

Time: 1:00 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 1:04 p.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Lee Luft, Bob Weidner, Tom Romdenne was excused and scheduled to arrive late, Tom arrived at 1:45.

Others Present: Scott Feldt, Jeff Wisnicky, Steve Hanson

Approve Agenda: Motion by Lee Luft, second by Bob Weidner to approve the agenda. Motion carried.

Discussion and Possible Deliberation Relating to Potential Agreement Between Dominion Energy and Kewaunee County.

The committee may convene in closed session one or more times during the discussion with Dominion officials to confer with legal counsel pursuant to s. 19.85(1)(g) or when a specific term or proposal of Dominion requires a closed session caucus of the committee for competitive or bargaining reasons. The Committee will reconvene in open session after any such closed session caucus to continue discussions with Dominion or to move on the next item on the agenda.

Motion by Bob Weidner, second by Lee Luft to go into closed session per the (above) statutes listed on agenda. Motion carried.

Motion by Lee Luft, second by Bob Weidner to reconvene into open session. Motion carried.

The sub-committee directed Jeff Wisnicky to revise the agreement between Dominion and Kewaunee County. Jeff will bring the revised agreement back to the sub-committee for their review.

Other Matters Authorized by Law: none



Next Meeting

The group will tentatively meet before the next County Board Meeting, time TBD.

Adjournment: Motion by Lee Luft, second by Bob Weidner to adjourn the meeting. Motion carried. Adjourned at 1:50 p.m.

Respectfully submitted,
Peggy Jeanquart, Recording Secretary

Board of Health Minutes
April 13, 2015

The monthly meeting of the Board of health was called to order at 12:00 pm in the Health & Human Services Conference Room.

Roll call was taken, members present: Chairperson Kaye Shillin, Gary Paape, Kathy Janosky, Gordy Reckelberg, Pat Benes, Public Health Director Cindy Kinnard, Shirley Kirchman, Dr. Kurowski, and Chuck Wagner. Audrey Krautkramer had an excused absence.

Motion to approve the agenda by Chuck Wanger, second by Gary Paape – motion is carried.

Citizens at the meeting included Sandy Winnemueller. No citizen input was given.

Motion to approve Marches minutes by Gary Paape, second by Shirley Kirchman – motion is carried.

Monthly report for March was given by Cindy Kinnard. Updates were given on WIC caseload and funding. WIC caseload is currently 260. Caseload is down and this has resulted in a decrease of \$1,800 in funding. This funding loss is offset by the CYSHCN money received for participating in mentoring another county. The health department is currently monitoring a norovirus outbreak at one of the nursing homes and is providing education and recommendations to staff. Discussion on lead numbers and when testing occurs at the health dept. WIC guidelines for lead testing were discussed. Questions were asked on the proper time to test private wells and what to test for? Spring testing of private wells was encouraged. It was noted that the health dept. will now have testing kits available from both the State Lab of Hygiene and Analytichem Lab in Luxemburg.

Motion to approve monthly report by Gary Paape, second by Kathy Janosky – motion is carried.

Updates were given regarding beach signs. The health department is still in the process of requesting additional signage for the two beach locations. The entrance sign explaining the color of the flags and the associated beach conditions needs to be approved by the DNR: Lakes Division and Dangerous Currents Division. Kewaunee County has volunteered to be the pilot program for the use of flags to signify beach conditions in the state of Wisconsin. We are awaiting approval for this. The goal is to have approval met and signage in place by Memorial Day Weekend. Kewaunee County has now been approved by the state to have both the Algoma and Kewaunee beaches tested twice a week by the University of Wisconsin – Oshkosh.

The Groundwater Task Force is currently developing a mission statement and goals. UW-Extension has provided a number of resources for people who have bad wells and need to replace it through the Foghorn. Most of these resources are for low-income individuals. These resources will be posted by UW-Extension, Land & Water, and the Health Department on their agency websites and Facebook pages. Staff are also working on an educational pamphlet that will include information on well-water testing and resources that will be available to the public. An educational hand-out regarding Blue Baby Syndrome and the importance of annual well-water testing was written and is now sent to all new parents within the county. Additionally, a Bellin College nursing student will be making a display board on groundwater education that will be displayed throughout the county in

such places as the public libraries. Davina Bonness, Cindy Kinnard, and Glenn Selner are working on a Brown Water Protocol that will list each agencies' responsibilities and actions in the event of a well contamination.

Updates were given regarding flu vaccine ordering and Medicare billing. The department still has not received approval for Medicare billing for adult influenza vaccines. Depending on when this approval comes through the department may or may not be able to offer influenza vaccines to adults during the fall 2015 flu season. Approximately 600 doses of children's influenza vaccine have been ordered for mass clinics in the schools. While the three public school districts have agreed to an influenza clinic, private schools can attend the public school clinics after school hours. By following mass clinic protocol the department will be able to vaccinate any child, regardless of insurance and eligibility status.

The Community Health Assessment (CHA) is being addressed with UW-Extension and the Northeast Regional DHS staff. We are currently in the process of forming a steering committee which will recognize and identify health-associated problems in the community based on statistical analysis, data research, and community input. The committee will then choose the top three priorities of the county to address. These priorities will be presented to the community this fall as the Community Health Improvement Plan (CHIP). From here, a specific committee for each of the priorities will be formed to work towards improving the problem throughout the next five years.

Additional updates not listed on the agenda included: the department will be receiving an additional \$11,000 in funding for Ebola preparedness and training to be used over the next 18 months; there is a new avian influenza outbreak in poultry located within Jefferson County. It has not spread to humans and the situation is currently being monitored.

Travel request – Cindy Kinnard to Appleton to attend a Local Health Officer training.

Motion to approve travel request by Pat Benes, second by Chuck Wagner – motion carried.

Motion to approve bills by Gary Paape, second by Kathy Janosky - motion carried.

Overtime – none.

Motion to approve the next meeting date of May 11, 2015 at 12:00 pm by Chuck Wagner, second by Gary Paape – motion approved.

Motion to adjourn by Shirley Kirchman, second by Kathy Janosky – motion carried.

Meeting adjourned at 12:45pm.

CHILD SUPPORT COMMITTEE MEETING

April 13, 2015

PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting of the Child Support Committee was called to order by Chairperson Kaye Shillin on April 13, 2015 at 1:00 P.M. Members present included: Kaye Shillin, Charles Wagner, Pat Benes, Gary Paape, Gordon Reckelberg, and Cindy Kudick, Child Support Coordinator.

A motion was made by Charles Wagner and seconded by Pat Benes, to approve the agenda. The motion carried.

Cindy Kudick reported the monthly stats for the month of January. The collections for the month were \$183,150.10, with a collection rate of 86%. Ms. Kudick reported that to date total Family Cases filed are 37 and the Paternity Cases are 3.

The 2014 annual report was presented by Cindy Kudick and reviewed by all. She is scheduled to present the report at the May County Board hearing.

A motion was made by Charles Wagner, and seconded by Gordy Reckelberg to approve the monthly reports and annual report. The motion carried.

A motion was made by Charles Wagner, and seconded by Gary Paape to approve the bills. The motion carried.

A one day travel request was submitted for Cindy Kudick to attend the annual Directors Dialogue meeting in Stevens Point on Thursday, April 16, 2015. A motion to approve the travel request was made by Pat Benes and seconded by Gary Paape. The motion carried.

There was no overtime to report.

The next meeting is set for May 11, 2015 at noon at the Health and Human Services Center.

A motion was made to adjourn the meeting at 1:11 P.M. by Pat Benes and seconded by Charles Wagner and approved by all.

Respectfully submitted

Pat Benes, Secretary

Agriculture & Extension Committee Meeting
Kewaunee County Administration Committee Room
April 1st, 2015
Minutes

Call to Order:

Chairman, Tom Romdenne called the meeting to order at 4:00 pm.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, Claire Thompson, Community Development Educator, Renee Koenig, Family Living Educator, Jill Jorgensen, 4-H Youth Development Educator and Kewaunee County Board Chairman, Ron Heuer.

Approval of Agenda:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the agenda. Motion carried.

Approval of Minutes:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the minutes. Motion carried.

Citizen Input: None

Educators' Report:

Reports from all educators were the concerns of Extension programs and key personnel being cut. Some of these actions were the result of the current budget and more from the proposed 2016/2017 budget, thru elimination or not filling positions; to eliminating educational programs completely. Programs in 4-H affects youth development, economic stability, workforce preparation, leadership, community connection and citizen skills. Budget cuts in Family Living have cut positions or have been put on hold. Agriculture Programs have been cut between Door County and Kewaunee County. Community Development Educators may not be replaced. Full Educators' Reports attached.

Overtime: None

Travel Expense: None

Approval of Bills:

Bills to be approved by Finance Committee

Set Next Meeting Date:

The next meeting was set for the first Wednesday of the month; which will be May 6th, 2015 at 4:00 pm. at the Kewaunee County Administration Committee Room.

Adjourn:

A motion was made by Tom Romdenne and seconded by Ron Paider to adjourn the meeting. Motion carried The meeting adjourned at 4:55 pm.

Respectfully submitted:

Gary Paape
Secretary

Aerica Bjurstrom
Agriculture Agent
Prepared for April 1, 2015

Pesticide Applicator Training – Taught Pesticide Applicator Training in Door County in the absence of the Door County Agriculture Agent. I conducted the training and exams. Since Kewaunee and Door Counties had a shared informal agreement in coverage between the two counties, I will be doing more work in Door than in the past to cover some of the crops and soils programming until a replacement can be hired. At this time with an uncertain budget, it is not known when the position will be filled.

Farm Technology Days – Met with the tent city chairs to go over initial planning of where events will be held on the Ebert farm for Farm Technology Days. We met twice at the farm in March and also discussed layout as a whole executive committee. Steve Hanson from Land Information is working on the mapping portion of the grounds and the committee continues to meet to make the best plan for the show. The committees also continue to move forward with food planning, fund raising, promotion and marketing, and many other committees are being formed. We should also have a collectable toy tractor selected early this summer and be ready for production this year.

Implements of Husbandry – Held two more Implements of Husbandry meetings in early March. The focus of the meetings was to give towns and land operators an open forum to ask questions about the non-fee permitting process. Eighty-seven people attended the two meetings. In addition, I presented to the Towns Association quarterly meeting on the Implements of Husbandry law and the non-fee permitting process. Permits are now being submitted to the towns, so there will be a learning curve for both the towns and land operators with the new regulations.

Wisconsin Public Service Farm Show – Worked at the Wisconsin Public Service Farm Show in Oshkosh. The UW-Extension Dairy Team had a display there promoting our dairy team website. The website is regularly updated with dairy information and research findings. The Kewaunee County Farm Technology Days show will probably be exhibiting at the show in 2016 and for sure in 2017. I will most likely be working at booth displays.

Professional Dairy Producers of Wisconsin – Attended the annual Professional Dairy Producers of Wisconsin trade show and seminar. I attended sessions on calf health, employee empowerment, hoof health, and made many connections at the trade show with potential partners at the trade show portion of the event. The UW - Extension Dairy Team paid for registration and travel for this excellent professional development opportunity.

Farm Calls – Working with three farmers that I have never worked with on three different projects. One producer is working on a plan to set the farm up for long-term existence in the dairy industry. They are recipients of the Dairy 30X20 program and will be consulting with the UW-Veterinary School to help establish priorities. Another farm is starting up a management team to make decisions on how to improve milk production, and a third farm is starting up a sheep dairy. I will work with all three of these farms in different capacities over the coming months and possibly years.

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

April 1, 2015

Student Talking About Respect (S.T.A.R): In the month of March, I am working 6th grade girls at a local middle school on the topic of relational aggression/bullying. As part of a community coalition, we developed a curriculum focused on relational aggression and treating others with respect. This program is presented over a five-week period. We work with the girls once a week using a number of teaching techniques and activities. Additionally, each week the class is assigned homework (not graded or counted toward the student's grade) to help them reflect on the material that was covered or to prepare them for next week's lesson. In addition, we have a great partner in the middle school counselor who is working with us during her class time to make this program happen. During the first three sessions, we worked with the girls on:

Week 1: Relational Aggression: What is relational aggression/bullying? The effects of relational Aggression/bullying, cyberbullying, and how we can help others

Week 2: Inclusive vs. exclusive groups, random acts of kindness, and stepping up as a leader

Week 3: Leadership, being an ally and what to do if someone you know is being bullied, and cliques versus groups of friends

During these first three sessions, we have seen the girls open up about these topics and how they are affecting their class dynamics. It has led to great discussions with the girls and they are opening up about treating each other with respect. There are five sessions in total and during the final session of the program, I will conduct an evaluation about the overall program impact from the girls' perspective. I look forward to sharing what they have learned.

Camp Counselor Interviews: I collaborated with the educator from Door County to conduct camp counselor and dishwasher interviews for the upcoming camp season. We conducted them as a group interview to see how youth interacted with each other. Also, there were hands on, critical thinking, and team work activities were included as part of the training. This was a great way to see how the youth interacted with each other and how they would respond to questions with a group and we had a chance to observe their leadership characteristics. There are several qualified and talented older youth that will be asked to be counselors and dishwashers for this year. All counselors will be asked to attend a mandatory counselor training to ensure that they have received proper amounts of training before attending camp.

Legislative Days Youth Team: I had my first meeting with the teens from Kewaunee County that will be working with the Door/Kewaunee Legislative Days Team. I worked with the expectations for the day, basic information for meeting with legislators, and we discussed the topics that will be on the agenda. This is a great experience for the teens to work in partnership with adults on topics that can have a direct impact on Kewaunee County. Also, they are able to see the democratic process in action and have the opportunity to use their voice to make a difference.

Statewide 4-H Youth Development Learning teams meeting: I had the opportunity to meet with colleagues from throughout the state to set priorities for 4-H Youth Development. We worked together to develop teams around topics that are pertinent and relevant to the program area. We will be developing these teams on a statewide level to address the needs of the 4-H Youth Development program. I am currently a member of the volunteer development team and we will be working on topics pertinent to volunteerism and building capacity with both volunteers and educators.

Upcoming Events that I am working on:

Camp: The camp association met and plans are underway for Camp 2015. We will be returning to Camp Bird and camping with Door and Calumet Counties this year during the week of June 9-12. Camp Counselors have been selected and they will be attending training in May. We are currently planning a camp counselor overnight training experience in May at Camp Bird. This will give counselors from the three counties an opportunity to work together as a team and better acclimate themselves to camp. Brochures are available to participants. Summer camp is a great educational experience that aids older youth counselors in developing their leadership skills and campers in gaining hands on skills while interacting with youth from other counties.



University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

Kewaunee County Agriculture & Extension Committee

Renee Koenig, Family Living Educator, UW-Extension

Activities Report for April 1, 2015

Health Literacy –On March 26th I worked with the Health Literacy Committee to provide a “Health & Safety” program at the Luxemburg-Casco Middle School. The topics presented included first aide, fire safety, and medication/pharmaceutical safety. We had a Spanish interpreter translate the presentations. The program was well attended by adults and children.

Cancer Clear and Simple – On April 13th at 1:30 p.m., I will present a workshop to help individuals identify the risk factors leading to cancer. We will discuss the emotional impacts of a cancer diagnosis and learn ways to provide comfort and support for people diagnosed with cancer and their caregivers. The program was developed in partnership with UW Carbone Cancer Center's Health Disparities Initiative.

Co-parenting Education – I am continuing to work with my colleagues in other counties to develop curricula for divorce or separated parents. We are exploring how digital technology can be used to reach families statewide to reinforce learning following our face to face parenting classes.

Strong Bones Class in Luxemburg - I am continuing to instruct Strong Bones exercise class for individuals ages 55 and older. The classes are designed to improve balance, increase flexibility, improve bone density, increase muscle strength and benefit mental health. The Aging & Disability Resource Center has partnered with me to train new instructors so more classes can be offered in the county.

Home Alone: Preparing Children for Self Care – The online video training for parents and children is in the final stages of completion. I am working with my colleagues in Calumet and Manitowoc counties to ensure this program is easy for families to navigate on their own from any computer including mobile devices. Parents and children will be able to access this program anytime they are starting to consider whether they are ready to have children stay home alone.

Home and Community Education (HCE) Association – I am continuing to help update the HCE by-laws and clarify the organizational processes.

Kewaunee County Agriculture and Extension Committee
Activities Report for March, 2015
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Economic and Organizational Development:

- Commenced research and planning support in collaboration with Rural Enterprise Network, Midwest Renewable Energy Association, and the Wisconsin Farmers Union to host a Solar Power Hour educational program on May 28th.
- Continued facilitation and research support for Door-Kewaunee Counties 2015 Legislative Days event scheduled for April 15-16, 2015.
- Re-commenced planning with Kewaunee County Public Health Department's 2015 Community Health Assessment process.
- Continued planning support to match the City of Algoma and the City of Oconto and participate in the First Impressions program.
- Commenced work on Live Well Algoma Community initiative as a member of the Commons Committee.
- Commenced planning for Algoma Super Swim Summer School, an collaborative initiative among Algoma Public Schools, Algoma Park & Rec, UWEX and YMCA in Sturgeon Bay to implement a water safety and progressive swim instruction to students in Algoma.

Local Food System Economy:

- Participated in UWEX Food Systems Team Grant Planning and workshop preparation.
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff on an as-need basis to help launch a new processor with a number of products. Continued promotion of NWTC Local Food Business Planning educational workshops.

Other:

- Serving on Planning Committee for UWEX County Leadership Conference.
- Serving on UWEX CNRED Standards, Rank and Promotion Committee.
- Serving on Center for Community and Economic Development Hiring and Screening Committee.

Zoning Committee Meeting
Kewaunee County Administration Committee Room
April 1st, 2015
Minutes

Call to Order:

Chairman, Tom Romdenne called the meeting to order at 4:55 pm.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, Glenn Selner and Kewaunee County Board Chairman, Ron Heuer.

Approval of Agenda:

A motion was made by Bob Garfinkel and seconded by Ron Paider to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Bob Garfinkel and seconded by Ron Paider to approve the minutes.
Motion carried.

Glenn Selner reported that Corporate Council has send letters to residents that have sanitary sewer violations.

Three year septic system pumping notices for the Spring have been sent.

Enforcement notices on septic systems have been sent.

The Board of Adjustment approved a shore land zoning request. This was in the Town of Ahnapee. The resident provided all required information for approval.

The Committee discussed the Wisconsin Fund Grant Program and reviewed a Resolution.

A motion was made by Gary Paape and seconded by Ron Paider to send this Resolution to the County Board for possible approval.

The Committee discussed Property Value Guarantee. This is in regards to a company erecting wind turbines in two townships; West Kewaunee and Town of Carlton. No decision was made as the Committee is receiving legal advice and possible action. This will be an agenda item for the May meeting.

Communication: None

Travel Expense: None

Overtime: None

Approval of Bills:

Bills to be presented to the Finance Committee for approval.

Next Meeting Date:

The next meeting date for the Zoning Committee will be the first Wednesday of the month; which will be May 6th, 2015 at 4:00 pm. Kewaunee County Administration Committee Room.

Adjournment:

A motion was made to adjourn by Ron Paider and seconded by Bob Garfinkel. Motion carried. Meeting adjourned at 5:45 pm.

Respectfully Submitted:

Gary Paape
Secretary

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Monday, March 23, 2015 at 11:00 A.M. to view the site of Mr. Richard Hanneman, Ahnapee Township.

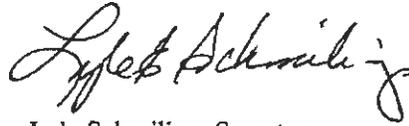
Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee Zoning Administrator.

Richard Hanneman On-Site Meeting

The meeting was held so the committee could view the site before the public hearing.

The meeting adjourned at 12:30 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lyle Schmiling". The signature is written in black ink and is positioned above the printed name.

Lyle Schmiling, Secretary

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Tuesday, March 24, 2015 at 7:00 P.M. to hear the variance appeal of Mr. Richard Hanneman, Ahnapee Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee Zoning Administrator.

Richard Hanneman Hearing

Present: Richard and Christine Hanneman, David Wentland.

Chairman Hub Jauquet opened the hearing at 7:00 P.M. and informed the attendants of the Board's authority and rules of the hearing.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 3 neighboring property owners, the Town of Ahnapee, and the Department of Natural Resources.

Glenn explained Richard Hanneman wants to construct a 12' x 12' 3 season room 76 feet from the top of the lake bluff. Kewaunee County Shoreland requires a 125 foot setback if the bluff is higher than 10 feet. The ordinance allows a reduced setback of no less than 75 feet if an engineered study can document the lake bank is stable and the recession rate will be minimal for the life of the structure. The Board of Adjustment must still approve the reduced setback.

Richard Hanneman stated they bought the property 8 years ago and now want to retire. They want to make a few improvements to the house and add a 12' x 12' 3 season room so they can enjoy the view and sunrises.

David Wentland, the engineer for this project, explained there are 2 main reasons why this property is not experiencing lake bluff loss:

1. All surface water is directed away from the bluff which lessens the pressure on the lake bluff.
2. There is an area in Lake Michigan where bedrock is present and that helps lessen the impact of wave strength to the property.

David provided an air photo from UW-Madison taken in 1938, and air photos from 2014, which show almost zero erosion on this property.

After much discussion and questions about David's report, a motion was made by Randy Hallet, seconded by Ken Paplham to approve the reduced building setback to 76 feet from the top of the lake bluff. The vote was unanimous. The following condition was attached. Mr. Richard Hanneman must follow the recommendations on the engineer's report which requires 2 very important best management practices:

1. Continue to route all surface water and groundwater sources away from the face of the bluff.
2. Bluff vegetation cannot be removed. The bluff is currently well vegetated and cannot be disturbed. If any sloughing occurs, Mr. Hanneman should be pro-active in replanting native vegetation to cover any exposed soil.

Meeting adjourned at 7:56 P.M.

Respectfully submitted,



Lyle Schmiling, Secretary

Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting
Kewaunee County Fairgrounds Office March 16, 2015 9:00 AM

2014-2016 Kewaunee County Land and Water Conservation Committee (LWCC) Members:

John Pagel – Chair (County Board member)
Ron Paider – Vice Chair (County Board member)
Lee Luft – Secretary (County Board member)
Bob Garfinkel – Committee Member (County Board Member)
Davina Bonness– County Conservationist
Clark Reimer (USDA Farm Service Agency Representative)
Aerica Bjurstrom – UW Extension Agricultural Agent

Kewaunee County Land and Water Conservation (LWCD) Staff:

Davina Bonness – County Conservationist
Paul Fredrich – Conservationist - Soils Specialist
Travis Engels – Conservationist Specialist
Theresa Albrecht – Program Specialist
Theresa Marcusen – LWCD Secretary
Sarah Hovis – LWCD Conservation Intern

Cooperating Agency Members from the United States Department of Agriculture (USDA):

Joe Johnson -USDA Natural Resources Conservation Service District Conservationist
Aerica Bjurstrom - UW Extension Agricultural Agent
Brian Maedke – USDA Animal and Plant Health Inspection Service (APHIS) *Attends as appropriate.*

1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel

2) Roll Call: Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel, Clark Reimer. LWCD and Cooperating Agency Staff present: Davina Bonness. Kewaunee County Board Chairman, Ron Heuer was also present. Brian Maedke-USDA, Joe Johnson USDA/NRCS were present. UW Extension Office, Aerica Bjurstrom was absent.

3) Approval/Repair of Agenda: Motion to accept the February 16th agenda as presented was made by Ron Paider and seconded by Bob Garfinkel. Committee vote was unanimous in favor of the motion.

4) Correspondence: There was no correspondence regarding the regularly scheduled meeting of the Land and Water Conservation Committee.

5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting: There were six public comments.

Lynn Utesch: Mr. Utesch read a statement regarding the Petition filed by citizens and six environmental groups requesting the EPA to "study and appropriately address the groundwater pollution issues in Kewaunee County". Mr. Utesch indicated that this statement was written to clarify the purpose of this Petition. In this statement, the staff attorney for Midwest Environmental Advocates (one of the six environmental groups who filed the Petition) affirms that the Petition does not place blame for the water quality issues in Kewaunee County with any specific facilities or sources. The Petition does provide that "pollutants can come from agriculture, in particular from landspreading by concentrated animal feeding operations (CAFOs). The statement goes on to say that "the Petition does not accuse CAFOs of single-handedly creating this problem but does identify the industry as one potential source and also acknowledges the region's Karst geology and its role in increased susceptibility for contamination of groundwater." A complete copy of the full statement was provided to Davina Bonness and all the members of the Kewaunee County Land and Water Conservation Committee (KCLWCC).

Mr. Utesch asked the KCLWCC to consider a resolution from the KCLWCC and the full County Board in support of the Petition to the EPA regarding the groundwater contamination in Kewaunee County.

Mr. Utesch also suggested that if the KCLWCC acts to name Tom Konop as an advisor that Mr. Dale Goodner (Kewaunee

County resident) also be asked to take a role as an advisor given Mr. Goodner's long experience in land and water conservation.

Joe Musial: Mr. Musial suggested that rules regarding "uniformity in government" be considered when looking at the siting of large scale animal farming operations. Mr. Musial indicated that he felt some large scale animal farms had been sited in very unsuitable locations that posed a risk of contamination to the county's water resources.

Mr. Musial also requested more information be forthcoming on the 48 "letters of non-compliance" that he indicated Davina Bonness has spoken about previously that were sent from the DNR to Kewaunee County WPDES permit holders in 2014.

Bill Iwen: Mr. Iwen spoke in support of a resolution by the full county board in support of the Petition requesting the EPA to study and address the groundwater pollution issues in Kewaunee County.

Nancy Utesch: Ms. Utesch spoke about what she felt was a substantial amount of mis-information regarding the actual impact of clean water act violations as cited by the EPA here in Kewaunee County. Ms. Utesch cited one example of the Burresh Farms being named as in violation of the Clean Water Act by the EPA without adequate information being provided to the public by the Kewaunee County Land and Water Conservation Department as to the kind and extent of the Clean Water Act violations.

Ms. Utesch spoke about the need for a review of all Kewaunee County Nutrient Management Plans in a manner similar to the reviews being conducted in Door County where the Door County Conservationist has indicated "false reporting" by the farms or their Certified Crop Advisors on a significant number of the Door County Nutrient Management Plans.

Ms. Utesch also suggested that there was inadequate information and oversight of the industrial wastes being allowed into Kewaunee County and placed into agricultural manure storage lagoons or otherwise applied to Kewaunee County's lands. Ms. Utesch suggested that information regarding who is permitted to accept industrial wastes is lacking and should be made public as well as the amounts of industrial waste being accepted in Kewaunee County. Lastly, Ms. Utesch asked that the Kewaunee County Land and Water Conservation Committee report on the actual cow numbers at "mid-size" farms or "near-CAFO size" farms.

Jodi Parrins: Ms. Parrins asked the Committee to prepare a resolution in support of the Petition to the EPA to study and address the groundwater pollution issues in Kewaunee County. Ms. Parrins indicated that her support of the Petition to the EPA stemmed from concerns that the current efforts of the Wisconsin DNR and DATCP were completely inadequate to address the scope of the water contamination issues here in Kewaunee County.

Mick Sagrillo: Mr. Sagrillo (Town of Lincoln Zoning Board Member) informed the KCLWCC about an effort in Lincoln Township that may result in the groundwater mapping of the entire township. This groundwater mapping would be completed by the U.S. Geological Survey team(s). The purpose of this survey would be to avoid siting of additional large-scale animal farming operations or other industrial operations in areas of the Township where groundwater may be especially susceptible to contamination.

Chuck Wagner (Kewaunee County Board Member): Near the end of the March 16th meeting Mr. Wagner asked to speak about the activities of the Lakeshore Natural Resource Partnership (LNRP) and another conservation group, Friends of the Ahnapee River and the work these groups are doing to understand and improve water quality. Mr. Wagner also spoke about the Glacial Natural Resource and Development organization and the good work this group is doing here in Kewaunee County. While Mr. Wagner spoke near the end of the meeting, his remarks were deemed to be "public comment" and for that reason these comments appear in this section of the minutes.

Short Response from County Conservationist, Davina Bonness: Ms. Bonness asked for time to comment on just a couple of issues that had been highlighted in the public comment section of the meeting.

1. With regard to industrial wastes, Ms. Bonness indicated that she recently denied two requests from Packerland Whey to dispose of industrial wastes here in Kewaunee County on local agricultural operations. Ms. Bonness indicated she would have more detailed information about the amount of industrial wastes here in Kewaunee County at a subsequent meeting.
2. Ms. Bonness said that in the near-term she and her Kewaunee County Land and Water Conservation Department will have significantly more accurate information about mid-sized and "near-CAFO size farms including appropriate animal numbers for each farm. The sum of these mid and near-CAFO size farm herd counts when combined with the numbers from the CAFOs will provide the County with a much more accurate picture of the true number of animals here.
3. Ms. Bonness indicated that in regard to Nutrient Management Plan accuracy, she and her staff are looking at the County's NMPs in detail and that she is working with the new Conservation Specialist, Travis Engles to assist in NMP reviews. These reviews combined with walk-overs will help determine the accuracy of the existing NMPs and any new NMPs and allow for corrective action where necessary.
4. Lastly Ms. Bonness indicated that some significant improvements to the mapping capability in Kewaunee County that she has been working on have been uploaded into the Kewaunee County Land and Water Conservation Department web site and that a greater number of sink holes, rock outcroppings and other conduits to groundwater will now be more apparent on the maps used to create the NMPs for an individual farm.

At this point, Joe Johnson of the Natural Resources Conservation Service spoke about his experience with local farmers and the need for trust between the farmers and government at all levels. Joe indicated that some farmers fear that if they identify sink holes or other conduits to groundwater that they may be limited in how they can use their lands. Joe pointed out however, that by making sure farmers remain cautious about those sensitive areas on their lands, they can avoid serious water contamination problems. Joe also commented that, "our departments work hard to build relationships with our farmers so they are willing to work with us for environmental improvements". John Pagel commented, "It is great to see our departments build trust between our farmers and the soil departments".

6) Department Reports:

- a) **Animal Waste Storage Permits:** No new animal waste storage permits were issued in February.
- b) **New Employee Update:** Ms. Bonness reported that training for Travis Engles (Kewaunee County's new Conservation Specialist) was well underway. Mr. Engles was present at the recent Wisconsin Land and Water Association conference sessions in Appleton. Also, Ms. Bonness reported that training for Sarah Hovis (new Conservation Intern) was progressing very well and that Ms. Hovis was doing excellent work.
- c) **Farmland Preservation/Standards and Prohibitions Walkovers:** Ms. Bonness reported that Travis Engles had begun mailing out letters to schedule appointments to conduct KCLWCD walkovers related to Farmland Preservation with area farmers.
- d) **Cost Share Agreements:** Ms. Bonness reported that there were no new cost sharing requests for February.
- e) **Conservation Plans for Approval:** Ms. Bonness submitted two new conservation plans in the Farmland Preservation Program for approval. These two conservation plans came from Patrick Schuller and Baudhuin's Grandview Dairy, LLC. These two new plans are in addition to three Farmland Preservation Program plans submitted last month for: John Bellin, Mark Chervenka and Francis Vandehey.
- f) **Public Health and Groundwater Protection Ordinance Update:** Ms. Bonness reported that she had recently downloaded highly detailed section maps to the Kewaunee County Land and Water Conservation Department web site that will make it easier for farmers and Certified Crop Advisors to identify vulnerable land conditions (sink holes, rock outcroppings, etc.) and shallow soils. The purpose of these more detailed maps is to reduce potential contamination of Kewaunee County's groundwater and to help ensure compliance with the new Ordinance. Committee member Luft reported that the UW Extension Office had indicated they would publish a fact sheet in the next edition of the "Foghorn" (the UW Extension publication). Luft also said that there had been an error in the UW Extension fact sheet as to which ballots would contain the Ordinance and that the UW Extension office had agreed to correct this error so that voters will know that the Ordinance would indeed appear on ALL ballots e.g. all Cities, Villages and Towns. Luft then indicated he had developed a simplified one page fact sheet that he had sent to all KCLWCC members and all Kewaunee County Board members that they could use to answer basic questions about the Ordinance prior to the April 7th vote. Luft also indicated he would send a copy of the simplified fact sheet to the Kewaunee County Star News and request that this information be published prior to the April 7th vote.

7) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** Joe Johnson spoke about the efforts of NRCS to enlist farmers in the Conservation Stewardship Program (CSP) and in the Environmental Quality Improvement Program (EQIP). Mr. Johnson also spoke about the NRCS efforts to update the NRCS 590 documents that govern nutrient application on agricultural lands. Mr. Johnson indicated that the new NRCS 590 plan would in some ways be more strict and that there was now discussion with Wisconsin DATCP regarding these plans before they are published on March 23rd. It was also reported that there will be a meeting of farmers at the Rio Creek Feed Mill on April 2nd at which time the NRCS may be asked to speak about the new NRCS 590 plans and other issues.
- b) **USDA Farm Service Agency (FSA):** No report this month.
- c) **University of Wisconsin Extension (UWEX) and Farm Technology Days Update:** Aerica Bjurstrom was absent.
- d) **Other Agency Reports:** No additional reports were presented.
- e) **USDA-APHIS Wildlife Damage Program:** Brian Maedke reported on the Wildlife Damage and Claims Program results for 2014. The total payout in 2014 for wildlife damage claims was \$6,869.73 and included claims for damage from deer, turkey, and geese. Venison from deer that were harvested in the effort to curb crop damage was donated to local area food pantries. The Kewaunee County Food Pantry received 197 lbs. of ground venison while the Lakeshore Community Pantry received 181 lbs. of ground venison.

8) Other Matters:

- a. **Wisconsin Land and Water Association Conference (held in Appleton in 2015 from March 9th to March 11th).** Davina Bonness reported that her staff had made very good use of the WLWA conference educational sessions. Davina Bonness, Travis Engels, and Paul Fred Fredrich were in attendance from the Kewaunee County Land and Water Conservation Department as were John Pagel, Ron Paider and Lee Luft from the Kewaunee County Land and Water Conservation Committee. Ms. Bonness indicated she had a great number of meetings with NRCS staff, DNR staff and others at various times during the conference. Ms. Bonness reported that these meetings involved issues specific to Kewaunee County's water quality issues among other concerns. Ron Paider reported that he had attended a number of conference educational sessions and he thought that the session on "No Till" was particularly important for Kewaunee County and for the preservation of our soils. Chairman Pagel spoke about his presentation during the Manure Irrigation session and that results to date show that there is significant pathogen kill when liquid manure enters the atmosphere and that the recommended set backs that are forthcoming in the DNR's plans for manure irrigation should allow for safe use of center pivot spraying of liquid manure. Lee Luft indicated that an important vote had taken place during the conference regarding the members support of a new Wisconsin Land and Water Association resolution calling for "The Formation of a State-wide Task Force to Research and Implement Alternative On-Farm Liquid Manure Management Systems on Wisconsin Livestock Farms". This resolution cited Wisconsin's surface and groundwater quality problems and the increasing volume of liquid manure as the reason for the Office of the Governor of the State of Wisconsin set up a task force to include the Wisconsin State Legislature, the Wisconsin Department of Administration, the Wisconsin Department of Natural Resources, the Wisconsin Department of Agriculture, Trade and Consumer Protection, the Wisconsin Department of Health Services, the Wisconsin Land and Water Conservation Association, The Dairy Business Association, The Wisconsin Farm Bureau and the Wisconsin Farmer's Union. The resolution asks for a feasibility study for on-farm manure management and an implementation plan to begin moving Wisconsin toward on-farm liquid manure management and that in the interim, the "DNR be urged and directed to effectively enforce the statutes and administrative rules that are currently in place to prevent runoff and discharge of nonpoint sources of pollution to waters of the state". Davina Bonness reported that the results of the vote were 71 of 72 County Land and Water Conservation Departments and Committees voted in favor of the resolution. Luft attended a number of educational sessions and was present for the manure irrigation presentation. Luft had questioned some of the safety practices that may or may not be in the final DNR recommendations on manure irrigation and he indicated he would wait to see the final approved DNR recommendations before commenting further.
- b. **John Pagel – Manure Technologies Update:** Chairman Pagel indicated there are now approximately six companies actively working on nutrient recovery systems with one system in Brillion, Wisconsin that is treating the manure from a farm with 1,750 animals. Earlier, Chairman Pagel had reported that some of these systems attach to an existing manure digester and some systems combine a digester and further nutrient processing capabilities. Chairman Pagel indicated he will keep the committee updated on these technologies.
- b. **Advisor to KCLWCC:** At the February 16th KCLWCC meeting, Chairman Pagel asked the Committee to consider former Kewaunee County Land and Water Conservation Department employee, Tom Konop, as an advisor to the Committee. Chairman Pagel felt that Mr. Konop could be beneficial in providing additional perspective on the soil/water issues being faced in Kewaunee County, especially considering his 17 years of experience on the KCLWCD. After some questions and responses as to how the KCLWCD would use the services of Mr. Konop, (possible assistance with farm walkovers, etc.), the Committee voted on a motion made by Bob Garfinkel and seconded by Ron Paider to approve Mr. Konop as a non-paid, non-voting advisor. The committee vote was unanimous. The Committee then thanked Mr. Konop for agreeing to serve in this capacity and for agreeing to share to share his considerable experience.

d. Mission and Goals for Improvement: In follow-up to the Committee's discussions at the February 16th meeting regarding a mission statement for the Kewaunee County Land and Water Conservation Committee, the Committee reviewed several mission statements from other counties and three that were presented by the Committee members themselves. After reviewing these potential mission statements, Ron Paider made a motion which was seconded by Bob Garfinkel to accept a mission statement submitted by Davina Bonness. The vote to accept this mission statement was unanimous. The mission statement for the Kewaunee County Land and Water Conservation Committee is now as follows: **"The mission of the Kewaunee County Land and Water Conservation Committee is to provide leadership in the conservation of our ground and surface water, soil, and natural resources through the communication, education, and implementation of environmentally sound practices and policies."**

9) Scheduling of Future Committee Meetings: Next meeting dates: Tuesday April 14th at 9:00 AM, Tuesday May 12th at 9:00 AM and Tuesday June 16th at 9:00 AM.

Resolutions: No resolutions were acted upon by the Committee at this meeting.

Travel Authorizations: There were no travel authorizations presented at this meeting.

10) Approval of Bills: Current month bills were presented, reviewed and signed by all Committee members. A motion to approve all bills as presented was made by Ron Paider and seconded by Lee Luft. Committee vote was unanimous in favor of this motion.

11) Chairman's Wrap-Up Comments: Chairman Pagel indicated he had made his comments during the course of the meeting.

12) Adjournment: A motion to adjourn the meeting at 10:30 AM was made by Ron Paider and seconded by Bob Garfinkel. Motion carried unanimously.

Respectfully submitted by Lee Luft – Kewaunee County Land and Water Conservation Committee

Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting
Kewaunee County Fairgrounds Office April 14, 2015 9:00 AM

“The mission of the Kewaunee County Land and Water Conservation Committee is to provide leadership in the conservation of our ground and surface water, soil, and natural resources through the communication, education, and implementation of environmentally sound practices and policies.”

2014-2016 Kewaunee County Land and Water Conservation Committee (LWCC) Members:

John Pagel – Chair (County Board member)
Ron Paider – Vice Chair (County Board member)
Lee Luft – Secretary (County Board member)
Bob Garfinkel – Committee Member (County Board Member)
Davina Bonness – County Conservationist
Clark Reimer (USDA Farm Service Agency Representative)
Aerica Bjurstrom – UW Extension Agricultural Agent

Kewaunee County Land and Water Conservation (LWCD) Staff:

Davina Bonness – County Conservationist
Paul Fredrich – Conservationist - Soils Specialist
Travis Engels – Conservationist Specialist
Theresa Albrecht – Program Specialist
Theresa Marcusen – LWCD Secretary
Sarah Hovis – LWCD Conservation Intern

Cooperating Agency Members from the United States Department of Agriculture (USDA):

Joe Johnson -USDA Natural Resources Conservation Service District Conservationist
Aerica Bjurstrom - UW Extension Agricultural Agent
Brian Maedke – USDA Animal and Plant Health Inspection Service (APHIS) *Attends as appropriate.*

1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel

2) Roll Call: Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel, Clark Reimer. LWCD and Cooperating Agency Staff present: Davina Bonness. Kewaunee County Board Chairman, Ron Heuer was also present. Brian Maedke-USDA, Joe Johnson USDA/NRCS were present. UW Extension Office, Aerica Bjurstrom was absent.

3) Approval/Repair of Agenda: Motion to accept the April 14th agenda as presented was made by Lee Luft and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

Correspondence: There was no correspondence regarding the regularly scheduled meeting of the Land and Water Conservation Committee.

4) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting: There were five public comments.

Mary Ludlow: Ms. Ludlow spoke about Alvin O’Konski a Kewaunee born, Republican U.S. representative from 1943 to 1973 from Wisconsin’s 10th Congressional District. Ms. Ludlow cited a quote from Mr. O’Konski stating that we are we are supposed to be guardians of the environment. Another widely known quote from Mr. O’Konski was referenced; “Our precious heritage of natural and unspoiled beauty and unspoiled streams, once exhausted and destroyed can never be replaced.”

Bill Iwen: Mr. Iwen said that based on comments by Laurie Fisher of the Dairy Business Association, the Kewaunee County Land and Water Conservation Ctte should invite the EPA to Kewaunee County to help solve the environmental issues here.

Joe Musial: Mr. Musial congratulated the Kewaunee Land and Water Conservation Committee for its role in helping draft and support the newly passed Kewaunee County Public Health and Groundwater Protection Ordinance. Mr. Musial also said that DNR permits for Agro Pur to allow chloride effluents into the East Twin River had decimated the fish population

and taken away the rights of other citizens to fish. Mr. Musial also asked for full disclosure of recent notices of non-compliance and notices of violation be made public without having to resort to an open records request. Mr. Musial said this was a follow-up request from the previous meeting in which he asked for more information on the 48 "letters of non-compliance" that he indicated Davina Bonness has spoken about at an earlier meeting. He said these notices were sent from the DNR to Kewaunee County WPDES permit holders in 2014.

Sandy Winnemueller: Ms. Winnemueller congratulated the Land and Water Conservation Committee on its efforts to draft and support the newly passed Kewaunee County Public Safety and Groundwater Protection Ordinance.

Nancy Utesch: Ms. Utesch congratulated the Land and Water Conservation Committee on its efforts to draft and support the newly passed Kewaunee County Public Safety and Groundwater Protection Ordinance.

5) Department Reports:

- a) **Animal Waste Storage Permits:** One new animal waste storage permit for alteration was issued with a cost of \$500.00 to the permittee.
- b) **Farmland Preservation/Standards and Prohibitions Walkovers:** Ms. Bonness reported that Travis Engels and Sara Hovis were conducting KCLWCD walkovers related to waterways and reviewing mapping and buffering of sensitive areas.
- c) **Cost Share Agreements:** Ms. Bonness reported that staffing cost share agreements with DATCP for 2016 have been signed.
- d) **Conservation Plans for Approval:** Ms. Bonness submitted five new conservation plans in the Farmland Preservation Program for approval. These five conservation plans came from Michael Koenig, Dustin Smidle, Jason Walechka, Thomas Voyles and Katie Jo Duescher.
- e) **Public Health and Groundwater Protection Ordinance Update:** Ms. Bonness reported that the Public Health and Groundwater Protection Ordinance had passed in all ten townships and all cities and villages and would take effect on January 1, 2016. Ms. Bonness said the KCLWCD had received a good number of calls asking for the detailed section maps and for information on the grants available for stacking pads. Chairman Pagel indicated that if 2016 weather was similar to 2015, the KCLWCC may need to vote to allow spreading earlier than April 15th as soil conditions were appropriate for spreading before April 15th in 2015. Lee Luft reported that the Public Health and Groundwater Protection Ordinance had passed with overwhelming support in all communities and with an overall 83 to 17% approval in total throughout Kewaunee County.
- f) **Submitted TRM grants (update):** Ms. Bonness reported that six TRM grants will be submitted for implementation in 2016. Four of these were for manure storage improvements and two were related to the requirements in the newly passed Public Health and Groundwater Protection Ordinance. Ms. Bonness also reported that two previously approved TRM grants would be implemented in 2015

6) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** Joe Johnson spoke about some of the grant programs from NRCS. He specifically talked about EQIP Grants and Comprehensive Nutrient Management Plan (CNMP) Grants. Mr. Johnson indicated that CNMP grants for cost sharing require one year for preparation and submittal and one additional year for approval and payment of approved grants. Farmers requesting grants for cost sharing were cautioned that they can not expect immediate approval and payment. Planning ahead is a necessity. Mr. Johnson also reported on some cost sharing grants for cover crop planting. Mr. Johnson reported on a successful soil conservation meeting that was held in March at the Rio Creek Feed Mill. He indicated the soil drainage demonstration worked very well. Also, Mr. Johnson indicated that the USDA software package ("Toolkit") is currently being used successfully by the KCLWCD. Lastly, Mr. Johnson said that the KCLWCC should begin their requests for information or other agency support with him and he can best guide these requests through the appropriate USDA offices. Chairman Pagel commented that when working with the agencies such as NRCS, we should utilize the chain of command and follow procedures that allow our county based employees to be the contact person for the programs that involve their upper management. Doing this keeps everyone in the loop and minimizes communication breakdowns and supports our local team.
- b) **USDA Farm Service Agency (FSA):** No report this month.
- c) **University of Wisconsin Extension (UWEX) and Farm Technology Days Update:** Aerica Bjurstrom was absent.
 - i. **Farm Technology Days update:** Ron Paider indicated that committees had begun to meeting and were moving forward. He said mapping for Tent City was underway but would likely be altered a number of times before the event. Ron Paider also said that plans for the Farm Technology Days toy farm implement were progressing.
- d) **Other Agency Reports:** No additional reports were presented.
- e) **USDA-APHIS Wildlife Damage Program:** No report for this meeting. Annual report was presented at the March, 2015 KCLWCC meeting.

7) Other Matters:

a) John Pagel – Manure Technologies Update: Chairman Pagel indicated there are now eight companies actively working on nutrient recovery systems. Mr. Pagel said that one system now operating in Brillion, Wisconsin was working well but that it is not yet treating the volumes of manure originally envisioned. John will keep us updated on further developments.

b. Kewaunee County Land and Water Conservation Committee Goals/Objectives for Improvement: The full KCLWCC reviewed suggested goals for 2015 and beyond as submitted by John Pagel, Davina Bonness and Lee Luft. Following these discussions three specific goals were selected. These three goals are:

- Countywide water well testing has a goal of 10% improvement (reduction) from current cumulative levels of 29.7% for tested wells regardless of whether the well contamination was caused by bacteria or nitrates. Use the approximately 150 wells tested annually as a measure along with the wells being tested by Davina Bonness.
 - a. Action Item: Identify and implement three new water quality protocols in 2015 and 2016 to improve groundwater quality.
- In 2015 develop a science based, economical water sampling/testing program to aid in identifying surface water results. Implement the science based surface water testing program in 2016. Lee Luft suggested looking at existing WAV test results as submitted to the EPA for historical data on surface water quality.
 - a. Action Item: Implement one experimental water quality protocol each year to improve surface water quality
- Hold at least two producer meetings in the next 12 months to inform farmers of regulation changes and suggested practices to improve water quality.
- Work with the USDA to co-locate the NRCS office with the KCLWCD by the end of 2016. Greater efficiencies and cost savings could result from locating the NRCS office for Kewaunee County at the Luxemburg offices of the KCLWCD.

c) Phosphorus Summit Recap: Davina Bonness, John Pagel and Lee Luft spoke about the recent (March 31st) Phosphorus Summit meeting hosted by Congressman Reid Ribble. Chairman Pagel was a presenter at this summit. Ron Paider, Davina Bonness and Lee Luft were also present as was County Board Chairman Ron Heuer. State Representative Joel Kitchens was also present to learn more about the issues with contamination of the bay of Green Bay from excessive phosphorus. Further meetings are planned in follow-up to this very well attended and very well covered (by the press) Summit.

d. Mission and Goals for Improvement: As a recap, the mission statement for the Kewaunee County Land and Water Conservation Committee was adopted at the March 16th meeting. The mission reads as follows: **“The mission of the Kewaunee County Land and Water Conservation Committee is to provide leadership in the conservation of our ground and surface water, soil, and natural resources through the communication, education, and implementation of environmentally sound practices and policies.”** The above Goals and Objectives (section 7 b) are meant to support this mission.

8) Scheduling of Future Committee Meetings: Next meeting dates: Tuesday May 12th at 9:00 AM and Tuesday June 16th at 9:00 AM.

Resolutions: No resolutions were acted upon by the Committee at this meeting.

Travel Authorizations: There were no travel authorizations presented at this meeting.

9) Approval of Bills: Current month bills were presented, reviewed and signed by all Committee members. A motion to approve all bills as presented was made by Ron Paider and seconded by Lee Luft. Committee vote was unanimous in favor of this motion.

10) Chairman’s Wrap-Up Comments: Chairman Pagel reaffirmed that the ban on manure application over soils less than 20 feet from surface from January 1st to April 15th (per the new Public Health and Groundwater Protection Ordinance) could end prior to April 15th upon approval by the KCLWCC when weather conditions warrant an early end to the ban.

11) Adjournment: A motion to adjourn the meeting at 10:15 AM was made by Ron Paider and seconded by Bob Garfinkel. Motion carried unanimously.

Respectfully submitted by Lee Luft – Kewaunee County Land and Water Conservation Committee

Law Enforcement Committee Meeting
April 7th, 2015
Kewaunee County Sheriff's Dept.
610 Juneau St. Kewaunee, WI

Call to Order

Meeting was called to order at 10:00 a.m. by Chairman Robert Weidner

Roll Call

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Matt Joski, David Cornelius and Chris VanErem

Public Comment

None

Travel/Training Request

None

Law Enforcement Agenda

Status report on Communications System Upgrade:

Matt explained that paramedic intercept problems with County Rescue are being fixed by reprogramming their squads that have dual-band radios. This can be done because of the tower we have in Brown County using WISCOM. Green Bay Fire is still having problems with paramedic intercept and is discussing the option of using other channels. There are plans being made to meet with Manitowoc County to see what needs to be done to communicate sufficiently with them. A test scenario is being planned where the various departments can test the system, and deal with any problems that may arise, while the technicians are present.

Update on new hire process:

Matt explained interviews are completed and the top candidates are going through other approval processes to see who will fill the positions that are open.

Approval to fill entry level Jailer/Dispatcher vacancies (Lt. Tremel and Deputy McCambridge retirements):

Committee discussed the promotions of Sgt. Chris VanErem and Deputy Tyler Tuttle. With the retirement of Deputy McCambridge, Deputy Aaron Schley, who has been cross trained as a Patrol Deputy, would be transitioned permanently into the role. Both of these open positions are currently in the 2015 budget.

Linda motioned to send this matter to Personnel Committee recommending filling the vacant positions. Scott second. Motion approved.

Discussion and action on Sheriff's Department part-time IT Staff position:

With the retirement of Lt. Tremel there is a need for an IT person on staff for the Sheriff Department. County Administrator, Scott Feldt, needs to talk with the Sheriff Department to understand exactly why the position is needed and whether he will support it. Committee will discuss this matter at a later date.

Approval of Bills

Pat made a motion to approve the bills. Linda second. Discussion followed on various line items. Motion carried.

Set Next Meeting Date

The next meeting date was set for May 12th 2015 at 10a.m. Kewaunee County Integrity Room in the Courthouse. Linda motioned to approve the date. Pat second. Motion carried.

Such Other Matters As Authorized By Law

Matt is working on the Annual Report for the Sheriff Department for year 2014. He will bring the report for committee meeting in May, and on to the County Board for the following month.

Adjournment

Linda made a motion to adjourn at 10:50 a.m. Pat second. Motion carried.

Respectfully Submitted

Scott Jahnke
Secretary

**Emergency Management Committee Meeting
April 7th, 2015
620 Juneau St. Kewaunee, WI
Integrity Room**

Call to Order

Meeting was called to order at 10:50 a.m. by Chairman Robert Weidner

Roll Call

Robert Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Matt Joski, David Cornelius, Chris VanErem

Approval of Bills

Pat made a motion to approve the bills. Scott second. Motion carried.

Travel Requests

1. E-Sponder training-The morning of May 12th. Basic Training-A brief overview of E-Sponder with its navigation, structure, accesses, and security capabilities. The afternoon of May 12th. Intermediate Training-Continued training on the E-Sponder website that the state or county uses when an incident happens to coordinate events and resources. For Teri and Tracy

Pat motioned to approve request. Linda second. Motion carried.

Set Next Meeting Date

The next meeting date is set for May 12th, 2015 at 10:00 a.m. At the Kewaunee County Integrity Room at Courthouse.

Such Other Matters as Authorized by Law

None

Adjournment

Linda made a motion to adjourn at 10:55 a.m. Pat second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary

MINUTES

Finance Committee

March 17, 2015

The Finance Committee meeting was called to order by Chairman Lee Luft on March 17, 2015 at 5:28 PM at the Administration Center.

Present: Lee Luft Ken Tebon John Mastalir Virginia Haske Tom Romdenne

Also present: Scott Feldt Jeff Wisnicky

Moved by Haske second by Tebon to adopt the agenda. Motion carried.

Moved by Mastalir second by Tebon to approve the tax deed sale of parcels 31 004 23.011 and 31 004 23.012 for \$29,600.00. Motion carried.

Moved by Haske second by Mastalir to approve the tax deed sale of parcel 31 201 34.053 for \$18,000.00 Motion carried.

Moved by Mastalir second by Tebon to approve the bills. Motion carried.

Moved by Haske second by Mastalir to approve the Supplementary and County Board payrolls. Motion carried.

Moved by Tebon second by Haske to adjourn. Motion carried. Meeting adjourned at 5:47 PM.

Submitted by: Thomas J. Romdenne, Secretary



Kewaunee County
FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Friday, April 10, 2015

Time: 2:00 P.M.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 2:00 p.m. by Lee Luft.

Roll Call: Members present were Lee Luft, Tom Romdenne, John Mastalir, Ken Tebon, Virginia Haske

Others present: Scott Feldt, Jeff Wisnicky, Bob Weidner, Steve Hanson, Ron Heuer, Michelle Dax, Rory Groessl.

Approve April 10, 2015 Agenda: Motion by Ken Tebon, second by Tom Romdenne to adopt April 10 agenda. Motion carried.

Approve March 13, 2015 and March 17, 2015 Minutes: Motion by Ken Tebon, second by Tom Romdenne to adopt the March 13 meeting minutes. Motion carried.

Reports

a. Scott Feldt, County Administrator

Scott reported to the committee on year to date overtime.

b. Other Department Head Reports as Needed

Michelle Dax handed out a reconciliation report.

County Owned Real Property

a. Sale of Tax Deed Parcels – Jeff Wisnicky, Corporation Counsel

Property on Jefferson Street we didn't get a lot of interest. Jeff suggests to list it again with the on-line site and start at a lower price. Scott recommended listing it at \$6,500. Virginia suggested we contact the people that were originally interested.

Motion by Tom Romdenne, second by Virginia Haske to reduce the proposed selling price of the Arndt property to \$6,500, motion carried.

b. Resolution re: Delinquent Real Estate Taxes – Michelle Dax, County Treasurer

The end of January 2011 tax year delinquent letters were sent in January 2015. Individuals were given through the end of March to pay. The 2011 delinquent tax deed list was handed out and reviewed.

Bids were received today for performing title searches. One bid was received. Title Trends bid \$60 per parcel.



Motion by Ken Tebon, second by John Mastalir to approve the resolution to market tax deed delinquent properties on this list.

c. Update on Hornig Parcel – Scott Feldt, County Administrator/Glenn Selner, Zoning Administrator

The Committee has asked Scott to find out more information regarding Hornig Parcel. A handout was given regarding wetland with regards to this parcel. Glenn contacted a soil testing company to do a wetland delineation that would cost \$6,000 - \$7,500. Scott asked if the committee would like to solicit bids to assess whether something can be built on that lot.

Committee gave Scott direction to solicit bids for wetland delineation.

Approval of Ruekert-Mielke Contract re: LIO projects – Steve Hanson, LIO Director

Steve explained the projects to the committee. Ruekert-Mielke requires a signed contract before doing the projects. \$27,000 is the cost.

Motion by Virginia Haske, second by Ken Tebon to pursue projects previously approved and authorize Steve Hanson to sign and send in contracts to Rueckert-Mielke. Motion carried.

Discuss and Approve RTI Contract – Rory Groessl, County Coroner

Rory Groessl has to report any home death to a company per statute. It is not required to which company. This is a tissue recovery contract. Rory updated committee as to what RTI services are and cost. This would be a compliance item.

Motion by John Mastalir, second by Virginia Haske to approve the tissue recovery agreement between RTI Donor Services and Kewaunee County. Recommend to County Board. Motion carried.

Discussion of Health Insurance Process for the 2016 Budget

Scott wanted to update the committee on the status of the stop loss insurance renewal. Rae Anne Beaudry from Horton was here last week regarding stop loss insurance renewal. Scott is asking Horton for more details. Stop loss renewal is not the same timeframe as medical and dental. Scott has asked Horton to put all of the renewals at the same time. Scott will continue his discussions with Horton regarding this.

Lee said Finance Committee will take the lead on this process and the committee needs to get started as soon as possible. Lee would like to know if we received the cost savings we planned to meet at this time.

Discussion began regarding possibilities and thoughts on a Wellness Program.



Proposed Changes to Land Division Ordinance – information – Steve Hanson, LIO Director

Last time we looked at this was 2012. 1st thing: Steve explained parcel combinations. 2nd thing: Currently when attaching to the neighboring parcel statute says you have to let them do that. Has to be different ownership. Steve explained current process compared to the attorney preference. Attorney's would like to do this all with 1 deed, thus changing the boundary. This is fine with Steve. Steve is informing the committee of his intentions. Steve will bring this back to the Finance Committee and the County Board for action in the future.

Jeff Wisnicky commented on current practice. Steve commented on current process for certified maps/surveys.

Travel Request – Ross Loining, Information Services Director

Training in Houston, microwave training through Sheriff's Dept. Cost of lodging and meals. Estimate \$520 for 5 days. Scott recommended to the committee to approve the travel request.

Motion by Ken Tebon, second by Virginia Haske to approve out of state travel for Ross Loining to go to class on microwave radio issues. Motion carried.

Public Comment: none

Other Matters as Authorized by Law: none

Discussion: Setting Future Meeting Dates:

Future meeting dates for the Finance Committee will be the 2nd Friday of the month.

Next Meeting Date: Friday, May 8 at 2:00 p.m.

Approval of Bills :

Motion by Ken Tebon, second by Tom Romdenne to approve the bills. Motion carried.

Adjournment:

Motion by Ken Tebon, second by Tom Romdenne to adjourn the meeting. Motion carried. Adjourned at 3:30.

Respectfully submitted,
Peggy Jeanquart, Recording Secretary

March Reconciliation

Bank	Fund	Balance	Interest Rate
Union State Bank	general	\$483,575.35	0.070%
State Treasurer (LGIP)	general	\$3,688.92	0.120%
Bank of Luxemburg	checking	\$227,106.41	0.116%
ADM-Baylake	Operating	\$1,554,461.83	0.170% march statement not received
Associated Bank	public funds MM	\$7,503,177.85	0.200%
		<u>\$9,772,010.36</u>	

Includes:

revolving loan	<i>Dec balance</i>	\$1,237,965.64
health	<i>Jan balance</i>	\$163,659.54
dental	<i>Jan balance</i>	\$215,685.06
		<u>\$8,154,700.12</u>

Institutional Capital Management/Schwab

<u>Maturity Date</u>	<u>Value</u>
6/20/2017	\$725,000.00
5/3/2018	\$600,000.00
6/28/2018	\$410,000.00
9/26/2019	\$350,000.00
11/1/2019	\$525,000.00
Total at ICM/Schwab	<u>\$2,610,000.00</u>

** \$1,245,000 has been liquidated from ICM and put into general accounts in 2014

**\$4,000,000 was taken transferred to Associated from January Settlement.

**\$2,500,000 was taken transferred to Associated from February Settlement.

Tax Deed Sales 2010 Taxes taken in 2014

<u>Parcel</u>	<u>sold for</u>	<u>amount owed</u>	<u>profit/loss</u>	<u>fmv</u>	<u>date</u>
31 201 34.053 (Arndt)		\$6,551.33		\$39,700.00	
31 004 23.012 (Faust)				\$41,000.00	
31 004 23.011 (Faust)				\$7,000.00	
Faust Total	\$29,600.00	\$6,340.75	\$23,259.25	\$48,000.00	3/17/2015
31 002 6.GL3.05 R26E (Hornig)		\$30,557.63		\$247,900.00	
31 241 OTP 44 (Kemp)	\$5,050.82	\$5,175.82	-\$125.00		12/19/2014
31 010 21.032 (McDonald)	\$14,707.93	\$14,707.93		\$133,500.00	3/16/2015
31 201 ADE 23 (Starr)	\$12,952.00	\$1,780.49	\$11,171.51	\$13,400.00	2/13/2015

Kemp property - sold to the City of Kewaunee for back taxes less the publication and administrative fee

Faust property - sold on Wisconsin Surplus on 2-13-15 for \$37,000. Buyer did not pay - readvertised & sold 3-17-15

Arndt property - sold on Wisconsin Surplus on 3-17-15 for \$18,000. Buyer did not pay - will readvertise.

McDonald - sold back to original owner for taxes & fees

2011 Tax Deed done in 2015

	Name	Parcel #	Property #	Cert	Property Address	Mailing Address	Mortgage	Amount Due	Fee
1	Alsteen Joyce/William Menne	31 008 20.113	008-00020-0280	83	E0614 County Rd KB, Denmark		Denmark State Bank	\$1,518.11	
2	Berkovitz, Kevin	31 020 2.123	020-00002-0422	179	E4210 County Rd FF, Kewaunee			\$280.11	
3	Boulangier, Brendon & Kerry Duquaine	31 006 18.053	006-00018-0340	58	Shop at E2665 State Rd 54, Casco			\$1,367.69	
4	Fields, Mary	31 014 24.02	014-00024-0060		E2305 County Rd F, Kewaunee	E3795 County Rd F, Kewaunee		\$2,138.70	
5	Gille, Richard & Brenda	31 006 15.163	006-00015-0402	52		N6115 Swamp La, Algoma		\$314.24	
6	Harbour Portfolio VII LP	31 241 OTP 18	241-00010-0360	283	520 Harrison St, Kewaunee	8214 Westchester Dr, Dallas TX 75225		\$1,687.63	
7	Karnopp, Dean & Shelley	31 014 23.053	014-00023-0122	132	E1885 County Rd F, Luxemburg			\$2,612.97	
8	Koboski Franklin & Susan	31 201 GL4-34 6	201-00510-0140	279	2624 Lake St, Algoma	424 Park Ave, Pewaukee, 53072		\$3,268.70	
9	Kruswick, Warren & Cecelia	31 002 2.143	002-00002-0380	1		290 Half Mile Rd, Algoma		\$1,044.16	
10	Lawrenz Lynn/Donna Lou Trust	31 201 GL2-34 2.2	201-00490-0060	274		70 Villa Heights Ct, Algoma	Baylake Bank	\$3,134.42	
11		31 201 GL2-34 2.3	201-00490-0061	275		70 Villa Heights Ct, Algoma	Baylake Bank	\$3,276.23	
12		31 201 GL2-34 2.4	201-00490-0062	276		70 Villa Heights Ct, Algoma	Baylake Bank	\$3,669.12	
13	Miller Jr, Thomas & Jessica	31 020 31.022	020-00031-0100	184	N2892 Church Rd, Kewaunee		Union State Bank	\$1,955.03	
14	Miller Jr, Thomas	31 014 24.132	014-00024-0360	134	N3415 E Townline Rd, Kewaunee	N2892 Church Rd, Kewaunee	Home dreams capital LLC	\$1,637.60	
15	No. #1 Lumber Company	31 241 OTP 294	241-00010-5880	300	317 Dorelle St, Kewaunee	279 Seventh St, Algoma		\$10,824.73	
16	Riha, Bruce	31 004 29.012	004-00029-0021	40	N0845 Norman Rd, Kewaunee	E3157 Sandy Bay Rd, Kewaunee		\$647.10	
17	Smola, Paul	31 201 SW-NW28 33	201-00360-0760	254	139 N Water St, Algoma	P.O. Box 460035, Denver CO 80246	Lasalle Bank	\$2,495.15	
18	Urban, Michael	31 008 15.041	008-00015-0140	78	N1597 County Rd AB, Denmark	N1597 County Rd AB, Denmark		\$1,940.10	
19	Witcpalek, Bruce	31 241 NW19 13-4	241-00320-1140	328	517 Second St, Kewaunee	1012 Third St Unit G, Kewaunee		\$3,444.05	
20	Witcpalek, Heather	31 016 19.027	016-00019-0480	158	N6014 W Alaska Lake Rd	517 Second St, Kewaunee		\$1,390.03	
21	Wuenn, James & Linda	31 018 SBC 5	018-00500-0025	178	N8931 County Rd DK, Unit 5, Lux	465 Ridgeland Ave, Valparaiso, IN 46385-4162		\$1,923.93	

\$60,569.80



RESOLUTION NO.

RESOLUTION FOR 2011 DELINQUENT REAL ESTATE TAXES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, there are a number of parcels of land in Kewaunee County on which taxes are delinquent
2 and on which the County holds Tax Certificates and where before anything can be realized on the same
3 it is necessary to secure Tax Deeds thereon:
4

5	<u>Parcel #</u>	<u>Name</u>	<u>Cert #</u>	<u>Tax Amount</u>
6				
7	<u>TOWN OF AHNAPPEE</u>			
8	31 002 2.143	Kruswick Warren & Cecelia	1	\$658.78
9				
10	<u>TOWN OF CARLTON</u>			
11	31 004 29.012	Riha, Bruce E.	40	\$408.26
12				
13	<u>TOWN OF CASCO</u>			
14	31 006 18.053	Boulanger, Brendon & DuQuaine, Kerry	58	\$862.89
15	31 006 15.163	Gille, Richard J. & Brenda J.	52	\$198.26
16				
17	<u>TOWN OF FRANKLIN</u>			
18	31 008 20.113	Alsteen, Joyce H. & Menne, William J.	83	\$957.80
19	31 008 15.041	Urban, Michael J.	84	\$1,235.73
20				
21				
22	<u>TOWN OF MONTPELIER</u>			
23	31 014 24.02	Fields, Mary S.	133	\$1,349.34
24	31 014 23.053	Karnopp, Dean E. & Shelley A.	132	\$1,648.56
25	31 014 24.132	Miller Jr., Thomas R.	134	\$1,033.18
26				
27	<u>TOWN OF PIERCE</u>			
28	31 016 19.027	Witcpalek, Heather	158	\$885.37
29				
30	<u>TOWN OF RED RIVER</u>			
31	31 018 SBC 5	Wuenn, James F. & Linda S.	178	\$1,225.43
32				
33	<u>TOWN OF WEST KEWAUNEE</u>			
34	31 020 2.123	Berkovitz, Kevin	179	\$176.73
35	31 020 31.022	Miller, Thomas R Jr & Jessica A.	184	\$1,233.46
36				
37	<u>CITY OF ALGOMA</u>			
38	31 201 GL4-34 6	Koboski, Franklin & Susan	279	\$2,062.27
39	31 201 GL2-34 2.2	Lawrenz Trust, Lynn C. & Donna Lou	274	\$1,977.55
40	31 201 GL2-34 2.3	Lawrenz Trust, Lynn C. & Donna Lou	275	\$2,067.02
41	31 201 GL2-34 2.4	Lawrenz Trust, Lynn C. & Donna Lou	276	\$2,314.90
42	31 201 SW-NW26 33	Smola, Paul	254	\$1,589.27
43				
44	<u>CITY OF KEWAUNEE</u>			

1	31 241 OTP 18	Harbour Portfolio VII LP	283	\$1,064.75
2	31 241 OTP 294	No. #1 Lumber Company	300	\$6,894.73
3	31 241 NW19 13-4	Witcpalek, Bruce	328	\$2,193.66

4
5 **WHEREAS**, it is necessary to conduct a title search of the foregoing properties in order to proceed with
6 the acquisition of Tax Deeds; and
7

8 **WHEREAS**, bids were received to perform a title search and Title Trends, Inc submitted the low bid of
9 \$60.00 per parcel.
10

11 **NOW, THEREFORE BE IT RESOLVED**, that the Kewaunee County Board of Supervisors duly
12 assembled this 21st day of April 2015, hereby authorizes, directs, and empowers the County Clerk of
13 Kewaunee County to commence the process of acquiring Tax Deeds on behalf of the County on the
14 property described above; and
15

16 **BE IT FURTHER RESOLVED**, the Board approves Title Trends, Inc searching the title to each parcel of
17 land above-described and report the ownership of the parcels, and mortgages, if any, to the County
18 Treasurer; and
19

20 **BE IT FURTHER RESOVLED**, Title Trends, Inc is directed to make a search of all the Owners and
21 Mortgages of record and report OAA Liens, Federal and State Income Tax Liens, Judgments, Mechanics
22 Liens, Small Claims Judgments and Indigent Legal Fees to the County Treasurer.

Respectfully Submitted,

FINANCE & PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM
Jeffrey R. Wisnicky
Corporation Counsel

FISCAL IMPACT STATEMENT: \$60.00 per parcel searched.
--

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastallr, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

Kewaunee County
Human Services Committee Minutes

April 14, 2015

The meeting was called to order by Chair Linda Sinkula at 9:00 a.m. All members of the committee were present for the meeting. They included Virginia Haske, John Mastalir, Mark Buchanan, Rose Quinlan, Shirley Kirchman, Kaye Shillin, Paul Ravet, Ken Tebon, Chuck Wagner, Mary Ann Szydel, and Greg Thousand. Also attending the meeting was Tracy Nelson, Executive Director from East Shore Industries.

The agenda was reviewed by the committee. Shillin moved to approve the agenda. Tebon seconded the motion. All voted in favor of the motion.

The minutes were reviewed from the March 11, 2015 meeting. Quinlan moved to approve the minutes. Kirchman seconded the motion. All voted in favor of the motion.

A comprehensive list of department updates had been sent to the board members before the meeting. Director Thousand reviewed the list and took questions along the way from the committee.

The next item on the agenda was a review of 2014 expenditures. Final 2014 expenses and revenues won't be determined until June. Preliminary review of 2014 expenditures shows that we are running very close to projections made last September during the annual budget development and approval process. Once 2014 revenue totals are finalized in the next two months, it should show continuing improvements in overall financial performance. The transition to Family Care and associated reductions in Long-Term Care staff will produce additional incremental improvements on the expense side over the next five years. On the revenue side, revenue growth is expected in our regionalized Comprehensive Community Services (CCS) program. CCS is a Medicaid-certified program serving high-risk and high needs Medicaid beneficiaries across the lifespan with significant mental health and/or substance abuse needs. Our region includes Shawano and Door counties and provides for a higher level of program funding once regionalization is in place. Regionalization expands scope and quality of service by reducing administrative burdens and increasing the sharing across counties of clinical best practices. Our CCS program has grown considerably over the past six months in numbers and types of consumers served and will be counted on as a key feature of our ongoing financial improvement plan.

The contracts were reviewed for the month. Wagner moved to approve the contracts. Mastalir seconded the motion. All voted in favor of the motion.

After reviewing the vouchers Ravet moved to approve them. Kirchman seconded the motion. All voted in favor of the motion.

There were some travel requests for the board. Shillin moved to approve the travel requests. Ravet seconded the motion. All voted in favor of the motion.

There were no public comments or other matters to discuss before the board.

By consensus the next meeting date was set for May 13, 2015 at 9:00 a.m.

Shillin moved to adjourn the meeting at 9:56 a.m. Tebon seconded the motion. Motion carried.

Respectfully submitted by;

Chuck Wagner, Secretary

PROMOTIONS & RECREATION COMMITTEE
Monthly Meeting
April 14th, 2015

Call to Order:

Chairman Bruce Heidman called the meeting to order at 5:00 p.m. at the Kewaunee County Highway Dept. Conference Room. Committee Members present include: Dennis Cravillion, Scott Jahnke, Larry Kirchman, and Ken Tebon. Also present: Matt Payette and Dave Myers

Approval of Minutes and Agenda:

Larry motioned to approve. Dennis second. Motion carried.

Public Input:

None

Committee Liaison Reports:

Race track at the Fairgrounds is getting ready for racing with a few minor changes in operations.

Discuss and Approve Winter Storage Contracts for Fairgrounds:

The lease of the Fairgrounds will be with the same format and same lessees. Revenue goes to the County general fund as does the track rent. Ken motioned to approve the winter storage contracts. Scott second. Motion carried.

Discuss Exhibit Hall Name at Fairgrounds:

Matt talked about the possibility of adding a name to the exhibit hall at the fairgrounds in Luxemburg. Ideas include: naming rights for a county business to produce revenue, recognition of past County Administrator, or any other ideas that other committees might think of in their meetings.

Discuss Left Over Timbers and Barn Boards from Ryan Park:

Committee discussed what to do with the left over timbers and boards from the farm. General consensus was to put them up for sale before they become unusable.

Discuss County Promotional and Directional signs:

Committee discussed the bid from Orde Sign and Graphics to reface the Kewaunee County Welcome sign on Highway 54. Committee agreed we should also get a quote from JAG Sign and try to have it match our park signs. Matt will check into this.

Discuss Pesticide Use and Policy in County Parks:

Bruce had a resident bring up the question of what does the Parks Department use for pesticides and herbicides in the parks? It was discussed that County should have an Application Management Plan with guidelines pertaining to the application and use of herbicides and pesticides.

Travel Request:

None

Director's Report:

Matt introduced Dave Myers from the Parks Department. With Matt leaving on Monday, Dave will be the go-to man in his absence. Matt plans on helping out at Winter Park next season. A porta potty will be installed at Reckelberg Park. It will be donated and maintained by Jim's Johns. The bathrooms are almost ready at the Fairgrounds. Bathrooms at the lakes are in place and ready. There was discussion about adding a bathroom at Bruemmerville Park. Summer park staff will start working in mid-May. (See Director's Report) Bruce and Larry commented about Matt's fine work as Park Director during his time here. They praised his ability to get the grant funding for all the improvements at Kewaunee County parks and generally improve all of them.

Discussion and Approval of Bills:

Ken motioned to approve payment of the bills, Dennis second. Motion carried

Set Regular Monthly Meeting Date:

Tuesday May 12^{h, 2015} at 5p.m. in the Kewaunee County Highway Dept. Conference Room. Tentative June meeting will be scheduled for the 2nd.

Unfinished Business or Other Business as Allowed by Law:

Bruce said he received a phone call from the resident of the former Hillside tavern in Casco wondering if the county would consider having a dog park.

Adjournment:

Larry motioned to adjourn at 6:10 p.m. Dennis second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary



KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

Matt Payette, Director
E4280 County F
Kewaunee, WI 54216

Phone: (920) 388-0444
Fax: (920) 388-0434
payettem@kewauneeeco.org

Director Report (March 10 – April 14)

Winter Park

We had our “close out” meeting with the Winter Park Association to discuss the past season and identify what went well and what we can approve upon. We also discussed projects that can be completed before next season in order to improve the operation.

Snowmobile

We have submitted all of our 2015/2016 Snowmobile and ATV grant applications. We should have our grant contracts to execute by late May.

Bruemmerville

We installed the stop logs into the lamprey barrier as required by the Wisconsin Department of Natural Resources. The logs need to stay in place until the sea lamprey spawning activity ceases in June.

Reckelberg Park

The Friends of the Ahnapee State Trail have worked with Jim’s Johns for the donation of a restroom at the park. Jim’s Johns will donate the port-a-potty and will also service it into the future. Thank you to the “Friends” and Jim’s Johns for this donation.

Fairgrounds

The Midway Restroom renovation is nearly complete. The women’s restroom was completely gutted. It was then painted and the new toilets and restroom partitions installed. The new toilets are much more water efficient and also have higher flushing pressures. The two elements combined will greatly reduce costs associated with maintenance and water usage.

The Promotions and Recreation Committee approved extending our Winter Storage Contracts for seven years at the Fairgrounds. The extension continues our positive relationship with Simonar’s and Bee Safe Security and includes a 1% annual increase for the first four years and a 2% increase for the final three.

The Race season begins with practice night on April 24th. The weekly program includes the addition of late models for the 2015 season. For more information on the race program please call our office or visit the Luxemburg Speedway website www.luxemburgspeedway.com

General Parks

Our summer park staff for the season is full and all will begin working in mid to late May. We are in full preparations for the state fishing opener on May 2nd and will have the rest of our park facilities ready for the season shortly thereafter. All the port-a-potty's have been placed at the lakes and all docks are in place

We have received discounted tickets (10%-40%) for popular summer time attractions. Tickets available include Great America, Noah's Ark, Mt. Olympus Water and Theme Park, Milwaukee Zoo, House on the Rock, and many other Wisconsin Dells Attractions. Please call Jenny in the Promotions and Recreation office for more details or visit the departmental website.

Signing off

As Director of the Promotions and Recreation Department for the past 7 ½ years I would like to thank all of you who have supported the department during my tenure and beyond. This includes present and past members of the Promotions and Recreation Committee; the many departments that have assisted us on various projects throughout the years; all the local clubs and friends groups that have given time and resources to our wonderful and developing park and fairgrounds facilities; members of the County board; and Department Staff. I would also like to thank Jennifer Salentine, Dave Myers, Jerry Jonet, and all of our seasonal employees for their hard work and dedication. As collective members serving the community we have completed many meaningful projects from big to small. I wish everyone the best of luck in future endeavors!!

Kewaunee County Groundwater Task Force

Regular Monthly Meeting Notes:

1. Meeting called to order by Chairman Luft at 1:00pm, Thursday, April 2nd, 2015
2. Roll call by Davina Bonness (Secretary)

Present: Cindy Kinnard, Nick Cochart, Lee Luft, Tom Kleiman, Dick Swanson, Aerica Bjurstrom, Ron Heuer, Davina Bonness

Absent: John Pagel (Excused)

3. Approval/Repair of Agenda:

Motion to approve agenda by Cindy Kinnard with Chairman Luft's addition to include 4d – Reid Ribble's Phosphorus Summit update and seconded by Nick Cochart. Task Force was unanimous in favor of the motion. Agenda approved.

4. Discuss recent ground and surface water related events or issues:

A). Update from Davina, John, Lee on WI Land & Water Association Conference

The annual Wisconsin Land & Water Conference was held in March and attended by Davina Bonness & Lee Luft. Bonness indicated she had a great number of meetings with NRCS staff, DNR staff and others at various times during the conference and reported that these meetings involved issues specific to Kewaunee County's water quality issues among other concerns. Luft discussed Resolution# 1, which was voted on by all 72 counties and by both LWCD/LCC members. This resolution titled "Calling for the formation of a state-wide task force to research and implement alternative on-farm liquid manure management systems on Wisconsin livestock farms" was presented. Both Ron Paider (LCC) and Bonness were the voting members for Kewaunee County and both supported this resolution. The resolution passed with 71 of 72 counties voting in support of a task force to study on-site liquid manure processing. The resolution will now be sent to all Wisconsin State legislators and the Wisconsin DNR, DATCP and the Department of Health Services for their consideration. Luft felt the timing of this resolution was important as the legislators and agency heads should receive it just prior to the upcoming Door-Kewaunee Legislative Days presentations in which groundwater concerns are a key issue. Luft also mentioned that Mr. Pagel also attended the Conference and sat on the Manure Irrigation Panel.

B). Vice Chair Cindy Kinnard / Aerica Bjurstrom: Fed/State/Local resources available to KC homeowners with unsafe wells

1. Single Family Housing Repair Loans & Grants – Factsheet found at: <http://www.rd.usda.gov/programs-services/single-family-housing-repair-loans-grants>
2. Rural Development USDA Household Water Well Systems Grants: Fact Sheet found at: <http://www.rd.usda.gov/programs-services/household-water-well-system-grants> and <http://rd.usda.gov/programs-services>
3. EPA website, a number of hotlines for well owners and water resources, <http://water.epa.gov/drink/info/well>

4. DNR Well Compensation Program, factsheet found at: <http://dnr.wi.gov/Aid/WellCompensation.html>
5. Lakeshore CAP, <http://lakeshorecap.org/>
6. Mr. Heuer distributed Glen Schlueter, Wisconsin Dept of Safety and Professional Services, contact information. Mr. Schlueter works with problematic well issues to assist in solving their individual problems. Mr. Heuer will provide Chairman Luft with a paragraph into exactly what services and assistance Mr. Schlueter can provide. That information will be made available on the County LWCD and DHS websites and facebook pages.

*Discussed how these links should be assessable to all websites and facebook pages. Mr. Luft indicated he would provide an article to the Kewaunee Star News documenting the above listed sources of aid for those with unsafe wells. Luft will mention the fact that property owners with unsafe wells are NOT required by law to dig a new well.

C). Any other issues?

Discussed Kewaunee County's Beach testing, Cindy Kinnard noted it will be done twice a week this summer. She is working on a pilot project to get flags and additional signs at the Algoma and Kewaunee County Beaches, making Kewaunee County the first county to do this project, so it is a work in progress.

D). Ribble Phosphorus Summit Update

Ron Heuer, Lee Luft, Davina Bonness, & Dick Swanson were all in attendance on April 1st, 2015 in Green Bay for Reid Ribble's Save the Bay Phosphorus Summit. This listening summit focused on the dead zone and high levels of phosphorus in the Bay of Green Bay and Lake Michigan. Representatives from DNR, including Cathy Stepp, NRCS, and large farms were all in attendance and sat on various panel discussions. Mr. Luft noted that he had the opportunity to speak one-on-one with DNR Secretary Cathy Stepp regarding some of the specific issues facing Kewaunee County. Luft did inform Ms. Stepp that the DNR's own assessment shows that Kewaunee County nutrient application levels already exceed the amounts that all cultivated lands in the County can assimilate. Luft asked Ms. Stepp to review and address this issue. The consensus of those attending was that this summit was another step in the right direction.

5. Discuss mission statement for the Task Force

Chairman Luft asked the Task Force to review mission statements that were sent out and make changes, and/or add/delete/create new missions to discuss and possibly vote on for May Meeting.

6. Discuss expected outcome of the Task Force Work

Chairman Luft asked the Task Force to review example goals that he handed out and make changes, and/or add/delete/create new goals to discuss and possibly vote on for May Meeting.

7. Public Comments. There were 5 public comments:

1. Bill Iwen – Discussed the Ahnapee River study that was conducted for 1.5 years – ecoli problems. Kewaunee River USGS Besadny research – P Levels over time / average / year. Questions about how averages are changing over time as the herd growth has increased. Luft stated he would be willing to contact DNR to see if there is any long-term data.
2. Lynn Utesch – stated there was non-factual information released to the County Board and to the Groundwater Task Force regarding the EPA’s response to the petition and would like to see a factual response to that circulating email saying it was inaccurate.
3. Joe Musial – Groundwater and Surface water dissatisfaction with DNR permit process, in which they are granting all permits coming through, but has no enforcement. East Twin River has seen a decrease in all hunting/fishing and wants the DNR to step up and enforce their permits.
4. Mary Ludlow – Asked the question, “Why are these problems not heard about in Europe and how do we compare to these other countries?”
5. Karen Yancey, Kewaunee County Star, wants to visit each manure technology company with farmers and members of the task force, and show one/week in the Star News. What technology is out there, good and bad issues, educational series. Mr. Luft had already provided a listing of companies and contacts for the firms he has personally spoken with regarding manure processing and Mr. Heuer were going to supply her with an expanded list of companies he is aware are working on manure processing systems.
6. Dick Swanson (Task Force Member) – discussed how this Task Force needs to focus on solutions and cannot wait for manure technologies to be implemented. Discussed how Kewaunee County does not have 3-5 years to wait, and suggested the Karst Task Force reports goals/objectives. Chairman Luft did mention that we do need to get all the information out to the County, even the technology information, but will be deciding in depth the goals/mission/objectives that this Groundwater task force will be addressing in the next few meetings.

8. Other matters to discuss

None

9. Set Next Meeting Date

May 7th, 2015 @ 1:00pm

10 Adjournment -- A motion to adjourn the Groundwater Task Force meeting at 2:02 pm was made by Mr. Heuer and seconded by Mr. Kleiman. Motion carried unanimously. Adjourned.

| Submitted by: Davina Bonness, County Conservationist

KEWAUNEE COUNTY REVOLVING LOAN FUND COMMITTEE

March 23, 2015 - 1:00 P.M.

Call to Order:

The March meeting of the Kewaunee County Revolving Loan Fund Committee was called to order at 1:00 P.M., on Monday, March 23, 2015, in the Conference Room at the Kewaunee County Highway Department, E4280 County Road F, by Committee Chair Jim Lamack.

Committee Members Present: Chairman Jim Lamack, Jeff Wisnicky, Dave Luebbers, Dennis Cravillion, Ron Heuer and Administrator Matt Payette.

Committee Members Excused: Robert Weidner, Jennifer Brown and Dan Vincent.

Approval of Agenda and Minutes: Minutes for the October 13, 2014 meeting and agenda for the March 23rd meeting were presented. Mr. Wisnicky moved for approval of the agenda and approval of the October 13th minutes. Mr. Luebbers seconded the motion. All voted in favor.

Committee Chairman Remarks - Jim Lamack: Mr. Lamack thanked Matt for his years of service with Kewaunee County and wished him luck in his future endeavors.

Consider Motion to go into Closed Session Pursuant to Sec. 19.85(1) (f)–Considering the Financial History of Specific Persons, to Wit: Considering the Second Loan Dispersal of D-Lux Flooring, LLC – Frank Dorn: Mr. Heuer moved to go into closed session pursuant to Sec. 19.85(1) (f) Wis. Stats. Mr. Cravillion seconded the motion. All voted in favor.

Consider motion to return to open session: Mr. Heuer moved to return to open session pursuant to Sec. 19.85(1) (f) Wis. Stats. Mr. Cravillion seconded the motion. All voted in favor.

Consider Motion to Approve/Deny the Loan Dispersal for D-Lux Flooring, LLC – Frank Dorn: The Committee reviewed the most current balance sheet and D Lux Flooring sales figures for the last six months. After discussion Mr. Heuer made a motion to approve the second and final loan dispersal for D-Lux Flooring in the amount of \$25,000

Mr. Luebbers seconded the motion. All voted in favor.

Administrator's Report – Matt Payette: Mr. Payette handed out an updated collection ledger that included loan balances and payments. As of February 25, 2015 the total funds available to re-loan in the RLF is approximately \$725,809 and current monthly payments total \$10,354.22. Mr. Payette then thanked the committee for their support over the years as the Kewaunee County Revolving Loan Fund Administrator.

Next Meeting Date: The next meeting will be held on Monday, May 11, 2015 at 1:00 P.M. in the Kewaunee County Highway Conference Room, E4280 County Road F, Kewaunee, Wisconsin.

Any Other Business as Allowed by Law: None

Adjournment: The meeting was adjourned at 1:40 P.M. on a motion by Mr. Cravillion and a second by Mr. Heuer. All in favor.

MONTHLY WORK PROGRAM ACTIVITY REPORT
MARCH 2015
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
425 SOUTH ADAMS STREET, SUITE 201
GREEN BAY, WI 54301
www.baylakerpc.org

MULTI-COUNTY/REGIONAL

- Commission staff attended the quarterly meeting of the Northeast Wisconsin Transportation Committee (NEWTC) on March 10th.
- On March 11th, the Executive Director participated in the Global Trade Steering Committee meeting teleconference to continue the implementation of the strategies outlined in the *2012 Global Trade Strategy Report*. The committee members are planning to submit a grant application to EDA to expand Foreign Direct Investment within the eighteen counties that comprise the New North.
- March 11-12th, the Natural Resources Planner participated in the *EPA 2015 Great Lakes Area of Concern Conference* in Toledo, OH.
- The quarterly full Commission meeting was held on March 13th at Heritage Hill State Park in Green Bay.
- On March 19th, the Executive Director attended the quarterly meeting of the Wisconsin Association of Regional Planning Commissions (AWRPC) in Madison.
- On March 19th, the Natural Resources Planner participated in a conference call of the Lake Michigan Forum.
- On March 30th, the Natural Resources Planner participated in a meeting of the Green Bay Watershed Partners Steering Committee in Green Bay.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continued updating the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.

BROWN COUNTY

- On March 10th, the Executive Director and Community Assistance Planner met with Village of Ashwaubenon officials regarding membership and the process for updating the village's comprehensive plan.
- On March 16th, the Natural Resources Planner met with the Oneida Tribe to begin the process to update their hazard mitigation plan.
- The Natural Resources Planner continued work on the Bay Beach improvement project. On March 17th, a presentation was given to the GPS Education Partners in Green Bay. (GPS Education Partners prepares junior and senior high school students for the technical workforce through accelerated, immersive learning.)
- The Executive Director attended the monthly Olde Main Street/Downtown Green Bay, Inc. Business Development Committee meeting on March 26th.

- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project with completion of the project scheduled for this coming summer.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff continued updating the Farmland Preservation Plan for Florence County.

KEWAUNEE COUNTY

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Casco, Lincoln, and Pierce.

MANITOWOC COUNTY

- Commission staff began work to update the Manitowoc-Two Rivers-Mishicot SSA Plan.

MARINETTE COUNTY

- On March 4th, Commission staff participated in a training teleconference on how to complete a shared ride taxi procurement for the city's shared-ride taxi program.
- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program. Staff attended the city's quarterly Transportation Committee meeting on March 17th.
- On March 24th, the Executive Director attended the steering committee meeting facilitated by MCABI to look at the possibility of building a new hotel, sports complex, and convention center somewhere in the City of Marinette area.

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan.

SHEBOYGAN COUNTY

- Commission staff began updating components of the Town of Lyndon comprehensive plan.
- The Commission staff approved an amendment to the *2014 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* at its meeting on March 13th. This amendment involved carryover of a small amount of funding to the *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*. The amendment was transmitted to WisDOT and FHWA on March 16th, and final approval was received from these agencies by March 19th.
- Commission staff completed all revisions to draft Chapter 6 (Transportation and Land Use) and continued to prepare draft Chapter 7 (Recommended Transportation Plan) of the *Year 2045 SATP* in March. Commission staff also completed draft Chapter 8 (Mitigation of Environmental Impacts of Major Transportation Projects) in March (with the exception of the environmental consultation meeting summary). In addition, Commission staff prepared the vast majority of the street and highway funding section of draft Chapter 9 (Financial Plan) in March.
- Commission staff prepared all or parts of several appendices to the *Year 2045 SATP* in March. Appendices that have been completed include: the glossary of terms; the transportation system performance indicators report; the environmental justice analysis; and the membership roster of the Sheboygan MPO Technical and Policy Advisory Committees. Appendices that are in the process of being completed include: the

conformity assessment; and documentation of the public participation process for the plan. Appendices that remain to be completed include: financial plan supporting documentation; and minutes of the multi-agency environmental consultation meeting.

- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in March. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- The Commission deferred action on a minor amendment to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2015 – 2018* at its meeting on March 13th. This minor amendment would involve an addition to the elderly and disabled transportation capital project component of the *2015 – 2018 TIP*. The new project added to the *2015 – 2018 TIP* would involve one new medium sized bus for Brooke Industries (based in Fond du Lac, and serving clients in seven counties, including Sheboygan County) to transport clients to their various services. Commissioners had questions regarding this vehicle that could not be answered due to the limited amount of information supplied to the Commission by the applicant and by the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors. This amendment may be reconsidered at the June meeting of the full Commission once additional information is known regarding this project and its impacts on Sheboygan County.

Kewaunee County Clerk 2014 Annual Report



Honorable County Board Members:

I am currently serving my third year as County Clerk since being elected in 2012. My office has 3 hardworking staff members, Bev Dolski, Janine Bowers and Debbie Miller. I am grateful to my staff members. They are all extremely knowledgeable in what they do and a true asset to Kewaunee County.

My goals for myself and my staff this year are to continue to offer quality service to the citizens of Kewaunee County. Our office is still in the process of transitioning many of the records and reports in the clerk's office to electronic format. This will allow for a more efficient way to produce and find documents. It will also minimize the amount of storage needed and reduce costs of supplies in paper, ink cartridges, and storage folders. We will need electronic archiving software to transition to a paperless office and are currently in the process of looking for a good vendor. Once we have this in place it will make the transition much easier. I am trying to work with the Human Service department and our IT Director in the hopes of sharing the costs of implementing this.

The County Clerk's Office has a set of duties that are established either by State Statutes or by the County Board. A major portion of our work comes from the financial and payroll functions that we take care of for the county. The financial system is set up as a fund accounting system. The County Clerk's Office maintains all expense accounts and revenue accounts. We process invoices and issue payments to over 8,000 vendors. The county payroll in 2014 totaled \$8,341,420.56 in wages and \$3,823,403.80 in fringe benefits.

Another significant duty of our office is to run the County Elections. We are a provider for all 14 of Kewaunee County's municipalities. This means we handle all entering and reporting for the municipalities to the state for them. We had 4 elections last year. One of these elections had not been budgeted for as it was unforeseen, however, I was able to cover the costs by saving in other areas, especially on newspaper ads and ballot costs.

Some of the other activities that the County Clerk's Office is involved with are: County Board Meeting minutes and agendas, training municipal clerks, issuance of marriage licenses and domestic partnerships, issuance of passports, hunting licenses, fishing licenses, distribution of dog licenses and issuance of temporary license plates. The County Clerk's Office prepares the County Tax Apportionment. We also prepare and publish the County Directory, County Board Proceedings and the Statistical Report of Property Values.

I would like to thank the County Board for its support. Please feel free to call or stop in the County Clerk's Office at any time to request reports or any information to aid you in your decision-making. My staff and I will be happy to serve you!

Sincerely,

A handwritten signature in black ink that reads "Jamie Annoye". The signature is written in a cursive, flowing style.

Jamie Annoye
Kewaunee County Clerk

2014 COUNTY CLERK'S OFFICE ANNUAL REPORT
MISCELLANEOUS ITEMS

102 Marriage Licenses issued

State share (\$25 per license)	\$2,550.00
County share (\$29.50 per license)	\$3,009.00
Divorce Counseling Services Fund (\$20 per license)	\$2,040.00
Clerk Fee (.50 per license)	\$51.00

1 Domestic Partnership Termination issued

State share (\$25.00 per partnership)	\$25.00
County share (29.50 per partnership)	\$29.50
Counseling Services Fund (\$20.00 per partnership)	\$20.00
Clerk Fee (.50 per partnership)	\$.50

17 - 5-Day waivers issued

County Share (\$10.00 per waiver)	\$170.00
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Total Fees Collected	\$ 7,895.00
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167 Temporary Plates Issued

County share (\$5.00)	\$835.00
Remitted to State (registration fee, sales tax, temporary license plate fee, & title fee)	\$36,202.10

Total Fees Collected	\$37,037.10
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Department of Natural Resources Fees

Agent Fees	\$76.70
Transaction Fees	\$50.50

Total Fees Collected	\$127.20
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150 Passports Issued

Passport fees (adult, children & expedited fees)	\$15,364.70
County Share (\$25.00 per passport issued)	\$3,750.00

Total Fees Collected	\$19,114.70
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