

**Emergency Management Committee Minutes**  
**May 12, 2015**

The Emergency Management Committee meeting was held on May 12, 2015 , in the Integrity Meeting Room, at the Kewaunee County Courthouse.

**Call to Order:** Bob Weidner called the meeting to order at 1004 hours.

**Members Present:** Bob Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Tracy Nollenberg, Emergency Management Director, (excused), Chief Deputy David Cornelius, (excused)

**Travel Request:** Tracy Nollenberg, was excused from the meeting, but did submit a travel request for Terri Marcusen to attend certification training. Pat Benes made the motion to approve this request, motion seconded by Linda. Motion carried.

**Other Business:** Benes informed the group that during the recent tornado drill he didn't receive his Code Red call until 3:05 p.m., and the drill took place at 1:45 p.m. He has already talked to Tracy about this. Tracy has been in touch with the company and corrections are being done to avoid this in the future.

**Bills:** Linda Sinkula made a motion to approve the bills. The motion was seconded by Scott Jahnke. Motion carried.

**Next Meeting:** The next meeting was scheduled for June 9, at 10:00 a.m., at the EOC.

**Adjourned:** Pat Benes made the motion to adjourn the meeting. Motion seconded by Linda Sinkula, motion carried. Meeting adjourned at 1008 hours.

Minutes provided by: Recording Secretary, Mary Berkovitz

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**Law Enforcement Committee Minutes**  
**May 12, 2015**

The Law Enforcement meeting was held on May 12, 2015, in the Integrity Meeting Room, at the Kewaunee County Courthouse.

**Call to Order:** Robert Weidner called the meeting to order at 1008 hours.

**Members Present:** Robert Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Chief Deputy David Cornelius, (excused) Tracy Nollenberg, Emergency Management Director (excused)

**Public Comment:** No public comment.

**Travel/Training Requests:** The sheriff presented a request for Lt. Chris Gulbrand to attend a Firearms Instructor Update training at Southwest Technical College on June 23 and 24, 2015. With the retirement of Deputy McCambridge, it is necessary to send Lt. Gulbrand to keep the department up to date on the instructor training. Part of the expense is reimbursed by Department of Justice. Motion made by Pat Benes to approve this travel request, seconded by Scott Jahnke. Motion carried.

The second request is for Lt. Chris VanErem to attend Spillman certification training for 4 days at Richland Center, WI. Motion made by Pat Benes to approve this travel request, seconded by Linda Sinkula, motion carried.

**Law Enforcement Updates:**

Sheriff Joski gave an update on the communications system upgrade. On April 21, 2015 a county wide transmission test was completed. A step by step drill was conducted, involving approximately 93 transmissions. In the total transmissions there were only 2 issues that arose. One was involving Chief Lew DuChateau having roaming/audio issues, which is already being addressed with Josh Ripp of DOJ and Bay Electronics to fix the issue.

The other was a minor issue in which Fire Chief Francis Wojta in Carlton noted his portable roamed and did multiple tower searches before locking in on West Kewaunee tower. The drill overall was very satisfying.

Some earlier issues with rescue and County Rescue (Brown County) have been resolved by adding radio talk groups. There are a few texting issues yet with rescue, but it is believed it is a Spillman server issue.

We are being pressed for a final sign off, but there are a few issues involving Bay Electronics who has some needs to be filled first. It is "winding down".

Sheriff Joski handed out the radio system budget update as of 04/28/15, showing a remaining balance of \$121,136.49 after figuring in the remaining "obligations" to EF Johnson, Joe Daniels, and GJU Therkelson. Sheriff Joski does foresee a remaining balance when this is all said and done, but would like to see that balance be marked for future expenses and upkeep on the system until the "dust settles".

Sheriff Joski informed the committee that the sheriff's department has hired two new employees. John Mleziva will begin his duties on June 1, 2015. He is joining KWSO from the Brown County Sheriff's Department. Adam Ettiene will start on June 29, 2015. Ettiene is coming from Green Bay Correctional.

It was asked if there were any major changes in the hiring process from the new Administrator, none were noted at this time. Sheriff Joski did note that the jail is currently at a balancing point, and with the female inmates being housed in county, the next hiring may be "gender specific" depending on if a male or female deputy position would need to be filled.

Sheriff Joski presented the Annual Review for 2014 to the committee. Some of the things he pointed out were our final balance is about \$61,000 to the good, in which a main part of this is due to the one deputy being on workman's comp, and that salary is being compensated by workman's comp. Joski also pointed out on the jail side of the budget, with the reclassification due to Act 10, there is not a savings as expected, there is actually additional costs in the salaries, due to the schedules and overtime. Another expense we don't have much control over, and has increased, is in regards to juvenile detention/housing. This has become a large expense.

Sheriff Joski will be presenting the County Board his Annual Review at the June meeting to allow them ample time to review it.

Brief discussion took place on the part-time IT position for the Sheriff's Department. At the last meeting, the new Administrator, Scott Feldt was going to be meeting with the Sheriff and Chief Deputy in regards this position. There is no new information yet. The sheriff's department has been using other sources, including retired Lt. Treml, Deputy Bill Raduenz, and a few others, to manage for now, until this position can be filled.

**Bills:** In regards to the bill for the Jail Nurse, it was questioned if she uses a punch clock or how she completes her time card. It was explained that she keeps track, and that some of her "time" is actually via telephone, and she is not always at the jail to "punch a clock". Pros and cons of the use of punch clock vs. time cards completed by employees was discussed briefly. Linda Sinkula then made a motion to approve the bills. The motion was seconded by Scott Jahnke . Motion carried.

**Other Matters:** Sinkula inquired if someone in her township "knows" of a party that is not feeding their animals (in this case horses), what they should do. She explained the horses in question have escaped numerous times, breaking fences, and destroying property of a neighbor. Sheriff Joski explained the fencing/escape issue is a town issue on animals at large. Law Enforcement can check on the well-being of animals, checking that the animals' basic needs of food, water, and shelter are being met. Sinkula was advised the party should continue to report when the horses are loose.

Scott Jahnke inquired if there was grant monies for officer body cameras. Joski explained there has to be a 50/50 match, and it would be a huge expense to meet that 50%, and at this time doesn't see a need for them. We do have the squad cameras, that continue to do audio, from the officer, once they are out of sight from the squad camera, so recording is currently taking place.

It was inquired why the new Lt. VanErem takes a county vehicle home when he just "works in the jail". It was explained all "command staff" have a vehicle, as they are expected to respond to incidents, which they would respond from their homes. Lt. VanErem was given Lt. Tremi's old vehicle. Sheriff Joski checked on this recently, and most command staff in surrounding counties all have vehicles in which they take home. These are also used as "pool" vehicles, where if staff needs to use to attend training etc., they will use these vehicles.

Weidner stated that he believed the new Administrator was looking at the policy on the usage of county vehicles to/from work.

Sheriff Joski informed that he recently had 8 scales (in regards to the new husbandry laws), and did weigh some trucks for a county farmer. Most of the big farms in the county are doing their weighing elsewhere, but they are all working on it.

It was asked if there have been any issues with the new 4-way stops that were put in place at Gashe Rd./Finger Rd. and at Manitowoc Rd./Cherneyville Rd. No major issues at this time. Most comments have been favorable.

**Next Meeting:** The next meeting was scheduled for June 9, 2015 at 10:00 a.m., at the Kewaunee County EOC in Luxemburg.

**Adjourn:** Motion to adjourn was made by Linda Sinkula, and seconded by Pat Benes. Motion carried. Meeting adjourned at 11:15 a.m.

Minutes provided by: Recording Secretary, Mary Berkovitz  
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