

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY BOARD MEETING**

MONTH: MAY

DATE: May 19, 2015

TIME: 5:00 PM

**PLACE: County Board Room
Administrative Center
810 Lincoln Street
Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Presentation**
 - a. Sheriff's Department Retiree – Joe Trembl**
- 6. Appointments**
 - a. Veteran Service Commission – Rick Philipps**
 - b. Veteran Service Commission – Nellie DeBaker**
- 7. Annual Reports and Other Reports to the Board as Requested by the County Board or Committee:**
 - a. Kewaunee County Child Support – Cindy Kudick**
 - b. Kewaunee County Administrator – Scott Feldt**
- 8. Committee Reports:**
 - a. Highway / Solid Waste Committee**
 - b. Personnel, Advisory & Legislative Committee**
 - c. Health, Veteran Service & Child Support Committee**
 - d. Extension Education & Zoning Committee**
 - e. Land & Water Conservation Committee**
 - f. Law Enforcement & Emergency Mgmt. Committee**
 - g. Finance and Public Property Committee**
 - h. Human Services Committee**
 - i. Promotion and Recreation Committee**
 - j. Groundwater Task Force Committee**
 - k. Revolving Loan Fund Committee**
 - l. Bay Lake Regional Planning Commission**
- 9. Citizen's Input (maximum 3 minutes per appearance)
(20 minutes total per meeting)**

10. **First Reading of Ordinance (vote to be taken at the next County Board meeting)**
 - a. **Land Divisions, Parcel Combinations and Certified Survey Maps**

11. **Consideration of Bills and Claims for Approval:**
 - a. **Extension Education & Zoning**
 - b. **Land & Water Conservation**
 - c. **Finance & Public Property**
 - d. **Health, Veteran Service & Child Support**
 - e. **Law Enforcement & Emergency Management**
 - f. **Promotion & Recreation**
 - g. **Human Services**
 - h. **Highway/Solid Waste**

12. **Recess, if needed**

13. **Consideration of Resolutions:**
 - a. **Resolution Awarding the Contracts for the County Highway H Bridge Rehabilitation**
 - b. **Resolution Approving the Dissolution of the Northeast Wisconsin Long-Term Care District**
 - c. **Tax Deed Sale – 1314 Jefferson Street, City of Algoma**

14. **Consideration of Ordinance read at previous County Board Meeting**
 - a. **None**

15. **Communications:**
 - a. **Resolutions from Other Counties**
 - b. **Kewaunee County Events**

16. **Set meeting date for next County Board Meeting**
 - a. **June 16, 2015 at 6:00 p.m. (previously scheduled)**
 - b. **July 21, 2015 at 6:00 p.m. (previously scheduled)**
 - c. **August 18, 2015 at 6:00 p.m. (proposed)**

17. **Adjournment**

/s/ Ron Heuer
Ron Heuer
Kewaunee County Board Chairman

/s/Jamie Annoye
Jamie Annoye
Kewaunee County Clerk

Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Scott Feldt
County Administrator

May 19, 2015

Veteran's Service Commission

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 45.12 I hereby make the following appointment to the Veteran's Service Commission subject to County Board approval.

Term May 19, 2015 to December 31, 2015

Rick Philipps
N667 Norman Road
Kewaunee, WI 54216

Respectfully submitted,

Scott Feldt
Kewaunee County Administrator

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeco.org>



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Scott Feldt
County Administrator

May 19, 2015

Veteran's Service Commission

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 45.12 I hereby make the following appointment to the Veteran's Service Commission subject to County Board approval.

Term May 19, 2015 to December 31, 2016

Nellie DeBaker
N7197 County Road H
Luxemburg, WI 54217

Respectfully submitted,

Scott Feldt
Kewaunee County Administrator

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeco.org>

Land Divisions, Parcel Combinations And Certified Survey Maps

- 1.01 Authority
 - 1.02 Purpose
 - 1.03 Prior Ordinances
 - 1.04 Abrogation and greater restrictions
 - 1.05 Interpretation
 - 1.06 Severability
 - 1.07 Definitions
 - 1.08 Jurisdiction
 - 1.09 Compliance
 - 1.10 Effective Date
-

- 1.01 Authority. The Kewaunee County Board of Supervisors adopts the provisions of this ordinance pursuant to the authority granted in Sections 16.967, 59.07(6), and 59.88 of the Wisconsin Statutes.
- 1.02 Purpose. To establish a county-wide policy which will protect the citizens of Kewaunee County by insuring that future land divisions and parcel combinations comply with local ordinances, meet minimum surveying standards, and maintain or enhance the accuracy of Kewaunee County's land information system.
- 1.03 Prior Ordinances. This ordinance supersedes and repeals all prior land division, parcel combination and parcel map ordinances.
- 1.04 Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, annul, impair, or interfere with any existing easements, covenants, deed restrictions, agreements, rules, regulations, ordinances, or permits previously adopted or issued pursuant to law, except as set forth in the "Prior Ordinances" paragraph. However, where this ordinance imposes greater restrictions, the provisions of this ordinance shall govern.
- 1.05 Interpretation. The provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of this ordinance and Kewaunee County and shall not be deemed a limitation or repeal of any other power granted by Wisconsin Statutes.
- 1.06 Severability. If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.
- 1.07 Definitions. Terms used in this ordinance mean as follows:

- (a) Certified Survey Map, CSM, or CSMs: A map of a division of land prepared in accordance with Chapter 236 of the Wisconsin Statutes.
- (b) Land Division: The act of creating two or more separately described parcels from a single parcel of land by the owner thereof or his agent.
- (c) Local Unit of Government: The village, city, town, or county in which zoning laws apply.
- (d) Lot: A parcel of land having frontage on a public street, occupied or intended to be occupied by a principal structure or use and sufficient in size to meet the lot width, lot frontage, yard, parking area, and other open space provisions of any applicable zoning code.
- (e) Parcel: A continuous acreage of land described in a single description in a deed or one of a number of lots or outlets on a plat, separately owned or capable of being separately conveyed.
- (f) Plat: A map of a division of land for the purpose of sale, lease, or building development.
- (g) Surveyor: A land surveyor duly registered in the State of Wisconsin.
- (h) Tract: See Parcel
- (i) Undeveloped Land: Land in parcels or tracts sufficiently large for future subdivisions which is presently in agriculture, woodland, or other non-intensive use.

1.08 **Jurisdiction.** Jurisdiction of these regulations shall include all lands and waters within the limits of Kewaunee County. The provisions of this ordinance shall not apply to:

- (a) Transfers of interest in land by will or pursuant to court order or operation of law.
- (b) Leases, mortgages, or easements.
- (c) The sale or exchange of property between adjacent landowners if that property is attached to and incorporated into an existing tax parcel provided that the remnant parcel is not less than 1.5 acres in size. Wis. Stat. §236.45(2)(a)3.
- (d) Cemetery plats made under Wis. Stat. §157.07.
- (e) Assessor's plats made under Wis. Stat. §70.27. Assessor's plats shall comply with Wis. Stats. §§236.15(2)(a) to (g) and 236.20(1) and (2)(a) to (e).
- (f) **Parcels that are split or combined as whole lots in a recorded subdivision plat or parcels that are split or combined as whole quarter/quarter sections in the public land survey system** provided the local zoning authority approves the exemption for the split or combination.

1.09 **Compliance.** No person shall divide any land located in Kewaunee County so that division results in a subdivision, land division, or replat; no such subdivision, land division, or replat shall be entitled to recording; and no street shall be laid out or

improvements made to land without compliance with all requirements of this ordinance and the following:

- (a) Provisions of Chapter 236 of the Wisconsin Statutes.
- (b) Rules of the Wisconsin Department of Transportation relating to safety of access and the preservation of the public interest and investment in the highway system if the land owned or controlled by the sub-divider abuts on a state trunk highway or connecting street.
- (c) Any applicable zoning code and all other applicable local or county ordinances.
- (d) Combining and Dividing Parcels. In addition to state statutory requirements for certified survey maps, subdivision plats, replats, assessor's plats, condominium plats and other recordable documents, the following additional requirements shall be adhered to for the purposes of this ordinance:
 - (1) Parcel Splits: A certified survey map shall be prepared and recorded in the Register of Deeds office for all land divisions that create a new parcel. A CSM will not be required for the sale or exchange of property between adjacent landowners if that property is attached to and incorporated into an existing tax parcel unless it results in a remnant parcel that is less than 1.5 acres in size. Wis. Stat. §236.45(2)(a) 3.
 - (2) Parcel Combinations: A certified survey map shall be prepared and recorded in the Register of Deeds office for all parcel combinations unless the combination is required by the local assessor or the Kewaunee County Land Information Office for valuation purposes under Wis. Stat. §70.23(2).
 - (3) Present zoning shall remain on a subdivided or combined parcel until a zoning change is applied for by the applicant and granted by the governing body of jurisdiction.
- (e) Document Specifications; Certified Survey Maps.
 - (1) A CSM being prepared and submitted for recording shall show on its face any adjacent recorded CSMs and their accompanying document, volume and page numbers, previous CSM number which is being replaced in part or whole by a new CSM, and section, town and range.
 - (2) Road dedication shall be the minimum width required by each local unit of government, or by state law.
 - (3) A CSM shall be accompanied by a certificate of the Surveyor, Local Unit of Government, and the Owner. The owner's

certificate shall include the following statement: "All mortgagees associated with this property have been contacted and made aware of these property boundary changes."

(f) Required Reviews.

(1) CSM Reviews. All certified surveys submitted for recording in the Register of Deeds office shall have undergone a self-review by the surveyor. Evidence of this review will be in the form of a completed, County approved CSM review checklist. The CSM review checklist shall be filed in the Kewaunee County Land Information Office prior to the recording of the certified survey, and the LIO shall stamp the CSM to indicate that the required self-review was completed.

(2) Condominium Plat Reviews. All condominium plats shall be reviewed by a Registered Land Surveyor designated by Kewaunee County to insure that they meet basic surveying standards.

(g) Zoning Certification. Each parcel that is split and partially combined with an adjacent parcel that is currently under different ownership, or will be under different ownership with the contemporaneous recording of a deed or other document of conveyance, shall be certified by the local zoning administrator and, if applicable, the Kewaunee County shoreland zoning administrator, to verify compliance with the governing zoning ordinance. The zoning certification must be filed in the Kewaunee County Land Information office at or prior to recording any documents of conveyance.

1.10 Effective Date. This ordinance shall be effective upon passage and publication.



RESOLUTION NO.

A RESOLUTION AWARDING THE CONTRACTS FOR THE COUNTY HIGHWAY H BRIDGE REHABILITATION

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Highway and Solid Waste Committee received bids for the rehabilitation of the
 2 County Highway H Bridge; and
 3

4 **WHEREAS**, a complete summary of the bids received by the Highway and Solid Waste Committee
 5 is attached hereto and incorporated herein by reference; and
 6

7 **WHEREAS**, the Highway and Solid Waste Committee considered and hereby recommends
 8 awarding the contract for the rehabilitation of the County Highway H Bridge to the lowest qualified
 9 and responsible bidder, ___ construction company___ of ___City___, Wisconsin, for a total bid
 10 of Zero Thousand Zero Hundred Zero and No/100 Dollars (\$000,000.00);
 11

12 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 13 assembled this 19th day of May, 2015, that the county hereby awards the contract for the
 14 rehabilitation of the County Highway H Bridge to the lowest qualified and responsible bidder, ___
 15 construction company___ of ___City___, Wisconsin, for a total bid of Zero Thousand Zero
 16 Hundred Zero and No/100 Dollars (\$000,000.00); and
 17

18 **BE IT FURTHER RESOLVED**, the Kewaunee County Highway Commissioner is authorized to
 19 negotiate the final terms of the contract, including negotiations to achieve project savings, but the
 20 final terms of the contract shall not detract from the scope of the
 21 project as authorized by this resolution; and
 22

23 **BE IT FURTHER RESOLVED**, that the Kewaunee County Highway
 24 Commissioner is authorized to execute all necessary contracts or
 25 agreements consistent with this Resolution.

Respectfully Submitted,

HIGHWAY AND SOLID WASTE COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 \$000,000.00

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

**A RESOLUTION APPROVING THE DISSOLUTION OF THE
NORTHEAST WISCONSIN LONG-TERM CARE DISTRICT**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1

2 **WHEREAS**, Door County, Kewaunee County, Brown County, Shawano County, Menominee County,
3 Oconto County and Marinette County adopted resolutions creating the Northeast Wisconsin Long-Term
4 Care District d/b/a NEW Family Care pursuant to Wis. Stat. §46.2895; and

5
6 **WHEREAS**, NEW Family Care was formed by Door, Kewaunee, Brown, Shawano, Menominee, Oconto
7 and Marinette Counties for the purpose of becoming certified as a care management organization and
8 delivering the family care benefit to the residents within the seven county region; and

9
10 **WHEREAS**, NEW Family Care has not been certified as a care management organization, is not able to
11 deliver the family care benefit and there is no prospect of NEW Family Care commencing operations as
12 contemplated by the counties that formed NEW Family Care; and

13
14 **WHEREAS**, NEW Family Care has no continuing business operations and undertakes no activities
15 related to the purpose for which it was formed; and

16
17 **WHEREAS**, NEW Family Care has no assets or liabilities that would otherwise be subject to disposition;
18 and

19
20 **WHEREAS**, Section 46.2895(13) provides that the following process is required in order to dissolve
21 NEW Family Care:

22
23 Subject to the performance of the contractual obligations of a long-term care district and
24 if first approved by the secretary of the department, the long-term care district may be
25 dissolved by the joint action of the long-term care district board and each county or tribe
26 or band that created the long-term care district and has not withdrawn or been removed
27 from the district under sub. (14). If a long-term care district that is created by one county
28 or tribe or band is dissolved, the property of the district shall be transferred to the county
29 or tribe or band that created it. If a long-term care district is created by more than one
30 county or tribe or band, all of the counties or tribes or bands that created the district and
31 that have not withdrawn or been removed from the district under sub. (14) shall agree on
32 the apportioning of the long-term care district's property before the district may be
33 dissolved. If the long-term care district operates a care management organization under
34 s. 46.284, disposition of any remaining funds in the risk reserve under s. 46.284 (5) (e)
35 shall be made under the terms of the district's contract with the department; and

36
37 **WHEREAS**, this Resolution is intended to Act as Kewaunee County's official action authorizing
38 the dissolution of NEW Family Care; and

39
40 **WHEREAS**, the NEW Family Care Board of Directors has authorized dissolution of NEW Family
41 Care by Resolution; and

42

1 **WHEREAS**, the Secretary of the State of Wisconsin Department of Health Services may rely on
 2 this Resolution as action on the part of Kewaunee County authorizing dissolution of NEW
 3 Family Care.

4
 5 **NOW THEREFORE, BE IT RESOLVED**, By the Kewaunee County Board of Supervisors, duly
 6 assembled this 19th day of May 2015, that:

- 7
 8 1. Kewaunee County hereby authorizes dissolution of NEW Family Care pursuant to Wis.
 9 Stat. §46.2895(13) provided, however, that this Resolution and any action authorized by
 10 this Resolution shall not be effective until the following events have occurred: 1) all
 11 seven of the above-named county boards act to authorize dissolution of NEW Family
 12 Care by adopting a resolution substantially similar to this Resolution; 2) the Secretary of
 13 DHS authorizes the dissolution of NEW Family Care.
 14
 15 2. No further action on the part of Kewaunee County shall be necessary in order to
 16 authorize the dissolution of NEW Family Care.
 17

18 **BE IT FURTHER RESOLVED**, the Clerk is directed to forward a copy of this Resolution to the seven
 19 counties named-above and to the Secretary of the Department of Health Services.

Respectfully Submitted,

HUMAN SERVICES COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

**TAX DEED SALE
 PARCEL NO. 31 201 34.053
 1314 Jefferson Street, City of Algoma**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Kewaunee County advertised for bids for the sale of the real property known as Parcel No.
 2 31 201 34.053, located at 1314 Jefferson Street, City of Algoma, which was acquired by tax deed; and
 3

4 **WHEREAS**, _____ submitted the highest bid at \$00,000.00; and
 5

6 **WHEREAS**, the Finance & Public Property Committee considered and hereby recommends awarding
 7 the sale to _____.
 8

9 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 10 assembled this 19th day of May 2015, that the Board hereby awards _____, the property
 11 known as Parcel No. 31 201 34.053, located at 1314 Jefferson Street, City of Algoma for the sum of
 12 \$00,000.00; and
 13

14 **BE IT FURTHER RESOLVED**, the Corporation Counsel shall draft the necessary documents and make
 15 closing arrangements with _____; and
 16

17 **BE IT FURTHER RESOLVED**, the County Clerk shall sign a quit claim deed and any other closing
 18 documents necessary to convey the above-mentioned property from Kewaunee County to
 19 _____; and
 20

21 **BE IT FURTHER RESOLVED**, the County Treasurer shall disperse the
 22 proceeds of the sale as provided by law.

Respectfully Submitted,

FINANCE AND PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Reckelberg, G.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

Highway/Landfill Committee Minutes

April 2, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Office Manager Mary O'Leary and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer; IT Director Ross Loining, and Dan Koszalinski from *Schenck*.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their March 18th meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: IT Director Ross Loining provided the committee members with an informational sheet regarding the new District Email addresses, set-up, and log-in for each of them. If County Board Supervisors opt to not use the new District Email address & prefer to continue using their personal email address for County business, they need to inform Ross as un-used addresses are taking up space on our server & licensing.

Reports:

Patrol Superintendent Joe Dax had the following to report for staff activities:

- ❖ Crews were out plowing snow on March 25th
- ❖ Crews have completed the Brush Cutting on the State
- ❖ We've also brushed on CTH "S", CTH "O", and the Bridge on CTH "AB" where leaning trees have become a problem
- ❖ Crews continue to fill pot-holes from winter
- ❖ We've been inspecting culvert pipes
- ❖ We've reviewed the Bridge Inspection Reports completed by Ayres and have begun repairs
- ❖ We're inspecting the County guard-rails
- ❖ We're grading shoulders on County Roads, the State Roads will be next
- ❖ Shop Update: mechanics continue maintenance work on equipment and are preparing equipment for Spring
- ❖ We've completed Grass Cutting quotes for a few Towns
- ❖ #73 (excavator) is in need of repairs
- ❖ #281 (2002 Grader): noticed a leak & needs a new radiator. We've received a quote from FABCO which was \$2,300 for a CAT radiator or possibly \$1,500 for an 'after market' radiator. The grader is currently sitting in the yard. It was ran/used for only 7 ½ hours this past winter. At this time, management has decided to hold-off/wait to make a decision on how to proceed until our equipment review is complete.
- ❖ Un-harnessing graders from winter & transitioning to spring work continues
- ❖ Sign Shop Update: Keith has been replacing and repairing County Signs. We have also received a request from the Town of Lincoln to replace some of their road name signs and from the Town of Montpelier to post new weight limit signs.

Commissioner Todd Every had the following to report:

- ❖ Commissioner Every verified w/ the Highway Committee members that he's currently sending emails to both their new District email addresses along w/ their previous personal email addresses.
- ❖ A memo was sent to the cities, villages, and towns to remind them if they would like chip sealing to be completed by the county, we should know by June 15th.
- ❖ Asphalt Oil bids will be due April 22st. We will discuss & approve at our April 22nd meeting.

- ❖ Met w/ our new Finance Director, Paul Kunesh to discuss the Highway Department budget numbers and accounts
- ❖ An Agenda for the *WCHA Northeast Region Mtg.* on May 7th was sent to all committee members via email
- ❖ We picked up our 2 new pick-up trucks yesterday from Algoma Motors.
- ❖ At the request of the Personnel Committee, Commissioner Every will have the following reports prepared for review at our April 22nd meeting:
 - Commissioner Vehicle Use Log (Winter)
 - On-Call Schedule Activity Log (Winter)
- ❖ Received a draft invoice for #963 CAT loader (Landfill). We're reviewing the invoice & will be setting up the interest free payment plan.
- ❖ The DOT has sent a proposed PbM shouldering project on STH 42. Commissioner Every and Patrol Superintendent Dax will be reviewing the documents and project.
- ❖ CTH "H" Bridge Deck replacement preliminary designs have been presented. Bids will be due May 19. This is a CHIP project.

Committee Chairman Kirchman inquired about crack-filling. He wanted to know if we'll be using our own full-time employees to complete the work or if we'll be hiring part-time/LTE to do the work. Discussion followed.

Committee member Bruce Heidmann inquired about our plans to paint the white lines on CTH "S". Discussion followed.

Committee member Gary Paape asked who does our radio change overs for equipment. Discussion followed.

Discuss 10 hour days schedule for 2015: Commissioner Every is proposing to begin the 4 10-hr work day schedule on May 4th and ending the week of September 21st. In the event efficiencies could be gained from projects past this time, Commissioner Every would request to extend it into October. John Mastalir moved to approve the proposed summer schedule of 4 10-hr work days to begin May 4th. Second by Gary Paape. All in favor. Motion carried unanimously.

Discuss Bridge Replacement Projects Engineering Selection: Recently, the consultants selected to submit information regarding their interest for designing the bridges in the replacement program. The information was reviewed and evaluated against the following criteria: Resources to complete the job, past experience working with Kewaunee County, capacity to perform the work, project approach, and projects of similar scope and size.

Based upon the review of the information, we recommend the following rankings for the projects be approved and forwarded to the DOT for processing and contract negotiations:

CTH "S" Bridge Replacement Project

1. Ayres Associates
2. Robert E. Lee & Associates
3. Kapur & Associates
4. AECOM
5. Conahue

CTH "J" & CTH "BB: Bridge Replacements

1. Robert E. Lee & Associates
2. Ayres Associates
3. Omnni
4. Bloom
5. Becher-Hoppe

CIH "E" & St. Peter's Road Bridge Replacements (Town of Carlton)

1. Omnni
2. Ayres Associates
3. Robert E. Lee & Associates
4. Mead & Hunt
5. Cbs2

This is our recommendation to the State. The State will ultimately decide who to enter into a contract with after negotiations. Bruce Heidmann moved to go w/ the recommendation from the Highway Commissioner as outlined above. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Discuss Highway Dept. Operations Study (Schenck Presentation): Dan Koszalinski presented updated information regarding the Highway Department Operations Study. Topics reviewed were recommendations and models for the pits and quarries operations, bituminous operations, equipment analysis, and staffing levels. Models developed will be forwarded to the department for use in our analysis for strategic planning of our operations.

Approve & Sign Vouchers: Solid Waste vouchers paid by check: \$25,970.78, credit card: \$1,610.51. \$27,581.29. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

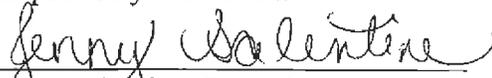
Any other business as allowed by law: None.

Next Meeting Dates:

- ❖ Wed., April 22nd @ 8:45
- ❖ Thurs. May 7th (Attend WCHA Northeast Region Spring Meeting – Sturgeon Bay)
- ❖ Wed. May 20th @ 8:45

Adjournment: Motion made to adjourn today's meeting by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried. Meeting adjourned at 11:10 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE
SUB-COMMITTEE MEETING

MEETING MINUTES

Date: Tuesday, April 21, 2015

Time: 4:00 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 4:02 p.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Tom Romdenne, Lee Luft, Bob Weidner.

Others Present: Scott Feldt, Jeff Wisnicky, Steve Hanson, Michelle Dax

Approve Agenda: Motion by Lee Luft, second by Tom Romdenne to approve the agenda. Motion carried.

Discussion and Possible Deliberation Relating to Potential Agreement Between Dominion Energy and Kewaunee County.

The committee may convene in closed session one or more times during the discussion with Dominion officials to confer with legal counsel pursuant to s. 19.85(1)(g) or when a specific term or proposal of Dominion requires a closed session caucus of the committee for competitive or bargaining reasons. The Committee will reconvene in open session after any such closed session caucus to continue discussions with Dominion or to move on the next item on the agenda.

The committee discussed the revised agreement between Dominion and Kewaunee County.

Jeff Wisnicky will revise the agreement again and the committee will review it again.

Other Matters Authorized by Law: none

Next Meeting: not discussed

Adjournment: Motion by Tom Romdenne, second by Bob Weidner to adjourn the meeting. Motion carried. Adjourned at 4:42 p.m.

Submitted by: Peggy Jeanquart, Recording Secretary

Agriculture & Extension Education Committee Meeting

May 6, 2015

4:00 P.M.

**Kewaunee County Administration Center
County Board Room**

Meeting Minutes

Call to Order: Meeting called to order at 4 PM by Chairman Tom Romdenne.

Roll call: Members present included Tom Romdenne, Bob Garfinkel, Ron Paider, Gary Paape, Renee Koening, Family Living Educator, Aerica Bjurstrom, Agriculture Agent, Jill Jorgensen, 4-H Agent and County Board Chairman, Ron Heuer

Approval of Minutes: Bob Garfinkel motioned to approve the minutes from the April meeting, seconded by Ron Paider. Motion passed.

Citizen Input: there was no citizen input.

Educators Reports: Educator reports were presented written. Bob encouraged everyone on the committee to attend Rural Safety Day. Everyone on the county board received an invitation at the April board meeting. Renee reported the Back to School program is coming up and is also a good program for committee members to attend. Families learn components they wouldn't normally get education on such as parenting, brushing teeth, nutrition education, and many more. Aerica reported the Wisconsin Dairy and Beef Well Being Conference was a success with over 350 people attending. Temple Grandin was a major draw and also spoke at Southern Door High School for an Autism program drawing over 900 people. Aerica also talked about PILD and her visit to Reid Ribble's office. Jill reported on Legislative Days and said youth learned the value of their voice and how they can transmit that communication to their local community. Gary also said he was impressed with the legislators and the time they took to meet with the group. Tom said they went to Capitol Connections as well and every county in the state was represented. The legislators know Extension touches all 72 counties and its value.

Overtime: - none

Travel Expense: none

Set Future Committee Meeting Dates: First Wednesday of the month at 4 PM. The next meeting will be June 3 at 4 PM.

Adjourn: Ron Paider made a motion to adjourn, seconded by Gary Paape. Motion passed, meeting adjourned at 4:42 PM.

Minutes submitted by: Aerica Bjurstrom

Aerica Bjurstrom
Agriculture Agent
Prepared for May 6, 2015

Farm Technology Days – Attended the annual Farm Technology Days luncheon in Madison with Executive Committee Chair, Amber Hewett. We presented on the progress of the show and our host Randy Ebert was announced as the newest member of Farm Technology Days, Inc's newest board member. We are currently working on policies and fundraising is getting ready to kick-off their campaigns. We have named nearly all the committee chairs now and will be holding an all-committee chair get together in July so everyone can get to know each other.

Youth Livestock Meeting – Presented a program to 12 Kewaunee County youth members of livestock projects. I held a program on meats judging and gave everyone the opportunity to evaluate and place meat cuts as if they were in a judging contest.

Meat Animal Quality Assurance – Taught the second of three Meat Animal Quality Assurance meetings for youth planning on participating in the livestock auction at the Kewaunee County Fair this summer. The program is required for all youth in Kewaunee County who intend on qualifying for the auction. Twenty-nine youth attended the program which was held at the Kewaunee County Fairgrounds. I also had youth from Shawano, Manitowoc, and Brown County attend.

PILD (Public Issues Leadership and Development Conference) – I traveled to Washington, D.C. to attend the PILD conference. Wisconsin has the largest delegation of attendees with about 30 people. Wisconsin has substantial support for the conference and is the only state that sends youth delegates. In addition, county board representatives, Extension staff, and community volunteers attend. The conference lasts two days and the third day is spent on Capitol Hill advocating for support of Smith Lever Funds, which are a significant financial source for Extension programming. While I was in Washington, D.C., I took the opportunity to meet at Congressman Ribble's office on my own time to discuss programs and funding that will help land owners and farmers improve water quality.

Wisconsin Dairy and Beef Well-Being Conference – Conference was held in Kimberly in late April and featured Dr. Temple Grandin (Colorado State University), Jan Shearer (Iowa State University), Dee Griffin (University of Nebraska), Bruce Feinberg (McDonalds), Lily Edwards-Calaway (JBS), Amy Stanton (UW-Extension) and Kurt Voegel (UW-River Falls). The program focused on animal care, but more on the public's perception of the animals we use for production. Over 350 people attended the program.

JCEP (Joint Council of Extension Professionals) – Attended JCEP, which is a professional development conference for Extension staff. I presented two programs; one on public speaking, and the other a summary of the Middle Manager program we held earlier this year. I was asked to present my public speaking presentation at a state 4-H event later this year. I was also honored with the Early Career Award from Epsilon Sigma Phi organization and my bio will be sent to the next level for national consideration.

Dairy Planning – Met with dairy and livestock agents from northeast Wisconsin to discuss future programming in the area for the coming year. New programming for 2016 will be a hoof care, calf programs, and we will begin working on the education committee for Farm Technology Days.

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Educator

May 2015

Student Talking About Respect (S.T.A.R): In the months of March and April, I am worked with 6th grade girls at a local middle school on the topic of relational aggression/bullying. As part of a community coalition, we developed a curriculum focused on relational aggression and treating others with respect. This program is presented over a five-week period. We work with the girls once a week using a number of teaching techniques and activities. Additionally, each week the class is assigned homework (not graded or counted toward the student's grade) to help them reflect on the material that was covered or to prepare them for next week's lesson. In addition, we have a great partner in the middle school counselor who is working with us during her class time to make this program happen. During the first three sessions, we worked with the girls on: During the last weeks, we worked with the girls on:

Week 4: Positive communication strategies, qualities of leaders, and how to use "I" statements

Week 5: We reviewed the materials that we covered throughout the five weeks, made a group art project, completed a program evaluation, and had celebratory treats.

During the five sessions, it was amazing to see how the girls opened up, shared their stories, and gave their opinions. They had a great deal to say on this topic and it was evident that they were experiencing this type of bullying. During the last session, we conducted an evaluation in two ways, through an art project and with a traditional post-pre paper assessment. Once I compile the data, we will have a greater understanding of the impact of the program.

North Central Region Volunteer Management Course: As you may remember, last year I was chosen to be part of a group of 4-H Youth Development Educators from throughout the upper Midwest to participate in writing a new curriculum on volunteerism. The team consisted of state program specialists, regional staff, and county based educators like me. In addition, I was asked to be part of the pilot cohort taking the class with the potential of facilitating this course in the future. It has been a great opportunity to see the class from the perspective of the course writer and now as part of the student cohort. The course has received positive feedback from the students in the volunteerism class

Legislative Day: Twelve youth, 2 adult chaperones, and I had the opportunity represent Kewaunee as the youth delegation during the 2015 Door/Kewaunee Legislative Day. Prior to the event, I provided two training sessions that with information, tools, and tips that would be pertinent to meeting with legislators. This is a great experience for the teens to work in partnership with adults on topics that can have a direct impact on Kewaunee County. Also, they are able to see the democratic process in action and have the opportunity to use their voice to make a difference. I conducted an evaluation with the youth delegation to determine what they gained as participants in this experience. I am compiling the data but a few things that youth members had to say included: "I learned how to speak about an important topic and hit the main points." One youth delegate said, I learned "you have a voice in no matter what and whoever you want to talk to." Another youth stated, that after participating in legislative day that "I will be able to communicate my ideas at a more professional level."

Joint Council of Extension Professionals Conference: I was able to attend the JCEP Conference this month as a professional development opportunity. This was a great opportunity to learn about some new programming ideas and connect with colleagues from throughout the state. During the conference, I was honored to receive a Colleague of the Year Award for Colleague Development.

Upcoming Events that I am working on:

Camp: The camp association met and plans are underway for Camp 2015. We will be returning to Camp Bird and camping with Door and Calumet Counties this year during the week of June 9-12. Camp Counselors have been selected and they will be attending training in May. We are currently planning a camp counselor overnight training experience in May at Camp Bird. This will give counselors from the three counties an opportunity to work together as a team and better acclimate themselves to camp. Brochures are available to participants. Summer camp is a great educational experience that aids older youth counselors in developing their leadership skills and campers in gaining hands on skills while interacting with youth from other counties. In the beginning of May we will have an overnight training at Camp Bird for the Camp Counselor team.



University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

Renee Koenig, Family Living Educator, UW-Extension

Kewaunee County Ag & Extension Committee

Activities Report for May 6, 2015

Back to School Supplies Project – I am working with the Human Services Department, Public Health Department, 4-H, and Literacy Partners Inc. to plan the annual Back to School Supplies Project. The committee collects donations and distributes backpacks and school supplies to more than 300 needy children in Kewaunee County. We also provide nutrition and health education including dental supplies.

Cancer Clear and Simple – On April 13th I presented a workshop to help individuals identify the risk factors leading to cancer. I partnered with a Chaplain from Bellin Health and the Aging Services Unit Coordinator to present the emotional impacts of a cancer diagnosis and demonstrate ways to provide comfort and support for people diagnosed with cancer. The program was attended by 21 people.

Co-parenting Education – This month I started offering a new curriculum that supplements the co-parenting after divorce classes. I am using text messages and blog posts to reach families to reinforce their learning following our face-to-face parenting classes. This project is part of a statewide pilot that is being researched for effectiveness.

Strong Bones Class in Luxemburg - I am continuing to instruct Strong Bones exercise class for individuals ages 55 and older. The classes are designed to improve balance, increase flexibility, improve bone density, increase muscle strength and benefit mental health. The Aging & Disability Resource Center has partnered with me to train new instructors so more classes can be offered in the county. I have provided more than 16 hours of instruction so far this year.

Family Visits – Staff from the Human Services Department have referred families to me for various educational needs. I have met one-on-one with parents and couples to provide parenting education, relationship management, and financial literacy.

Gardening and Beekeeping Workshop – On Thursday, May 14th at 6:30 p.m. the Community Garden on Baumeister Drive in Kewaunee will offer a workshop on straw bale gardening, beekeeping, composting and gardening for health. UW-Extension is planning this workshop with community partners. My role includes creating awareness of the benefits of gardening.

Home and Community Education (HCE) Association – I am continuing to help the organization with programming, Bookworms reading program, revising by-laws and clarify the organizational processes.

Rural Safety Day – I am working with Aerica, Jill and Cindy from Public Health to plan presentations for 3rd grade students held at the Fairgrounds on May 20th.

Kewaunee County Agriculture and Extension Committee
Activities Report for April, 2015
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Economic and Organizational Development:

- Continued planning support for Solar Power Hour educational program on May 28th to be held at the Luxemburg Fair Grounds in collaboration with Rural Enterprise Network, Midwest Renewable Energy Association, and the Wisconsin Farmers Union.
- Implemented educational training program and planning assistance for Door-Kewaunee Counties 2015 Legislative Days event scheduled for April 15-16, 2015.
- Continued planning with Kewaunee County Public Health Department's 2015 Community Health Assessment process.
- Continued planning support to match the City of Algoma and the City of Oconto and participate in the First Impressions program.
- Commenced work on Live Well Algoma Community initiative as a member of the Commons Committee.
- Continued planning support for Algoma Swim and Water Safety program.
- Provided business planning education to one entrepreneur in collaboration with Aericia Bjurstrom.

Local Food System Economy:

- Participated in UWEX Food Systems Team Grant Planning and workshop preparation.
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff on an as-need basis to help launch a new processor with a number of products. Continued promotion of NWTC Local Food Business Planning educational workshops.
- Participated in Farm Technology Days Food committee planning.
- Attended USDA Local Farm Market and Foods Promotion Program Grant resources training.
-

Other:

- Serving on Planning Committee for UWEX County Leadership Conference.
- Serving on UWEX CNRED Standards, Rank and Promotion Committee.
- Serving on Center for Community and Economic Development Hiring and Screening Committee.
- Planning support for UWEX Capitol Connections program.



Kewaunee County Economic Development Corp. **May 2015 Director's Report**

This is a report of activities, projects, and meetings that the Executive Director has been involved with since the last board meeting. Please keep in mind that this report only provides an overview (not comprehensive list) of KCEDC's most recent activities and projects. Additional information is available upon requested.

Business Retention & Expansion Projects

- City of Algoma – Business retention follow up with Algoma Hardwoods regarding Algoma Wolf Tech.
- City of Kewaunee – Explored potential financing and expansion opportunities for small manufacturer.
- City of Kewaunee – Site assistance for Kewaunee healthcare –related business.
- Village of Luxemburg – Provide information about TIF to Luxemburg Chamber of Commerce and local businesses.
- Village of Luxemburg – Connected with local business about permit issue.
- Town of Carlton – Discussed potential alternative energy & gassification opportunities (Dominion site) with consultants and investors.
- Kewaunee County Non Profits – Provided a letter of support for a grant application for the Kewaunee County Farmers Market and partners.

New Business Development

Kewaunee Harbor Development Project – Reviewed Request for Qualifications (RFQ) submitted for development of the 3.5 acre former “Klocker site”. The city will revisit the moving forward with RFP when the new city administrator is in place.

Value supply chain project/ EDA Grant – Progress Lakeshore & KCEDC received grants from EDA & WEDC to study the inputs and outputs of regional manufacturing companies. The specific manufacturing focus is on plastics, metal fabrication, machine shops, cutlery & utensil and cheese production. All these sectors are large employers and are important economic drivers of the regional economy. The project is currently using a variety of approaches to understand market capacity including interviews, surveys and data analysis. The goal is to identify potential gaps in supply chains and capture new market opportunities and essentially offer potential to create new jobs and grow business revenues.

Door Kewaunee Legislative Days

Door Kewaunee County Legislative Days was held on April 15 & 16 in Madison. Over 100 delegates from Door and Kewaunee Counties attended, including over 30 Kewaunee County delegates). This was a record year for Kewaunee County attendance. The top issues included protecting drinking water, support of the Kewaunee harbor project, support of beach clean-up/testing funding, wine regulatory reform, school funding and economic development. KCEDC presented at agency meeting and acted as a team leader for legislative visits. The Kewaunee Harbor project was well-known in Madison especially with JFC members. There was indication that the project was receiving support.

Upcoming KCEDC Events/Meetings

Luxemburg Chamber Golf Outing - Benefits KCEDC; June 1st @ NorthBrook Country Club



Kewaunee County Economic Development Corp.
May 2015 Director's Report

KCEDC Annual Dinner - Approximately 64 people attended KCEDC's annual dinner and learned about economic development projects and partnerships. There was also an opportunity to hear from Nick Cochart with Algoma School District.

KCEDC Ag Power Brunch – Over 30 Ag professionals and local students attended the Ag Power Brunch. The workshop was focused on the development of professional and personal goals.

Buy Local Networking Events – Both events had approximately 50 attendees.

Quali T, Inc – April 8th

Pro Tec Body & Paint – May 13th

Attraction/Promotion

Best of Kewaunee County was a success. The partnership with Kewaunee Star News appeared to bring additional visibility to the program. Over 700 ballots were cast, which doubled the past year totals. Winners received a "Best" in their category plaque, as well as online and print exposure. Winners will also receive a window decal and the opportunity to purchase banner signs designed by KCEDC (at no cost).

Assisted Representative Kitchen's with scheduling a Kewaunee County visit/tour for the Lt. Governor on May 20, 2015.

Public Sector & Other Meetings/Presentations

Public Sector KCEDC meetings/presentations

- City of Algoma; May 4th
- Kewaunee Rotary; May 7th

Next KCEDC Board Meeting – July 14th or 28th @ 8am
Report By: Jennifer Brown, KCEDC Executive Director

Zoning Committee Meeting
Kewaunee County Administration Committee Room
May 6, 2015
Minutes

Call to Order:

Chairman Tom Romdenne called the meeting to order at 4:45 P.M.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, Glenn Selner, and Kewaunee County Board Chairman Ron Heuer.

Approval of Agenda:

A motion was made by Gary Paape and seconded by Bob Garfinkel to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Gary Paape and seconded by Bob Garfinkel to approve the minutes.
Motion carried.

Glenn Selner, along with the committee, discussed sanitary and zoning violations, one particular in West Kewaunee. Glenn Selner informed the committee that sanitary installations and inspections were starting. Glenn Selner also informed the committee that his office was receiving communication from the residents that Corporate Counsel sent letters to.

Glenn Selner, along with the committee, discussed the Wisconsin Fund Grant Program. Glenn shared an email he received with the committee regarding the program.

Glenn Selner handed out copies of the "Kewaunee County's Well Contamination Event Protocol". Glenn and the committee discussed the protocol for the Zoning Department. Gary Paape made a motion to support the Kewaunee County's Well Contamination Protocol. Ron Paider seconded the motion. Motion carried.

Glenn Selner, along with the committee, discussed the Property Value Guarantee Issue. It was decided this issue will be discussed again at next month's committee meeting as they are awaiting further information from the State Attorney General on an opinion.

Approval of Bills:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve all bills as presented.
Motion carried.

Next Meeting Date:

June 3, 2015 at 4:00 PM Kewaunee County Administration Committee Room.

Adjournment:

A motion was made by Gary Paape and seconded by Ron Paider to adjourn. Motion carried.
Meeting adjourned at 5:32 PM.

Respectfully submitted:

Andrea Schmidt, Recording Secretary

Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting

Kewaunee County Fairgrounds Office May 12, 2015 9:00 AM

AMENDED

2014-2016 Kewaunee County Land and Water Conservation Committee (LWCC) Members:

John Pagel – Chair (County Board member)
Ron Paider – Vice Chair (County Board member)
Lee Luft – Secretary (County Board member)
Bob Garfinkel – Committee Member (County Board Member)
Davina Bonness – County Conservationist
Clark Reimer (USDA Farm Service Agency Representative)
Aerica Bjurstrom – UW Extension Agricultural Agent

Kewaunee County Land and Water Conservation (LWCD) Staff:

Davina Bonness – County Conservationist
Paul Fredrich – Conservation Technician
Travis Engels – Conservation Specialist
Theresa Albrecht – Program Specialist
Theresa Marcusen – LWCD Secretary
Sarah Hovis – LWCD Conservation Intern

Cooperating Agency Members from the United States Department of Agriculture (USDA):

Joe Johnson -USDA Natural Resources Conservation Service District Conservationist
Aerica Bjurstrom - UW Extension Agricultural Agent
Brian Maedke – USDA Animal and Plant Health Inspection Service (APHIS) *Attends as appropriate.*

1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel

2) Roll Call: Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel; LWCD and Cooperating Agency Staff present: Davina Bonness. Kewaunee County Board Chairman, Ron Heuer was also present and County Administrator, Scott Feldt. Joe Johnson USDA/NRCS were present.

UW Extension Office, Aerica Bjurstrom was absent and Clark Riemer was also absent

3) Approval/Repair of Agenda: Motion to accept the May 12th agenda as presented was made by Bob Garfinkel and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

4) Correspondence: There was no correspondence regarding the regularly scheduled meeting of the Land and Water Conservation Committee.

5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting: There were 4 public comments.

Joe Musial: DNR disciplined several employees. DNR fish survey – trout down from Agro-Pur discharge. Pond for chloride...but they route chloride discharge and they might impact West Kewaunee, ignoring 2-4 miles downstream from the discharge of the chlorides from the company.

Nancy Utesch: Wants to know where the LCC and Department are heading to operate more towards the way that Door County operates with enforcement and fines and (2) would like the LCC to follow up on sending landowners letters like Door County did with the recent court hearings who rent with respect to what their responsibilities and liabilities are in renting that land to farmers – would appreciate this item to be on the agenda and discussed

Jodi Parins: Read in last month's meeting minutes that the Chairman stated if the weather was like this year that the LCC would be able to vote on an earlier spreading than the ordinance implies of April 15th. Wants to go on record and remind the Chairman it is not so much about the soil being ready, but about the groundwater recharge and it's about the water. Its about protecting water quality and not profits. Would like the record to show that this year between the time of April 1st

and April 28 – keenly aware of the spreading activities in our area. One hauler for El-Na farms was hauling during that period of time IF ... we could have spread during that time ... but we didn't. This is the second time that the chairman made comments regarding the promotion of farming over the protection of groundwater. I would strongly encourage that if the chairman can't separate the his business interest from the stated mission of this committee that he resign as that chairman as the LCC

Dick Swanson: Driving towards Green Bay on Hwy 29 – Buresh Farms right moving tons of dirt – are they building a new pit?

6) Department Reports:

a) **Animal Waste Storage Permits:** No new animal waste storage permits were issued in February

b) **Farmland Preservation/Standards and Prohibitions Walkovers:**

1. Travis started with the waterways that were already out of compliance (15 walkovers in April), re-walked with landowners and entered them into 2 year compliance schedules, including designs/surveys. One full farm walkover was completed last week, and there were several house-keeping items that need to be fixed, but no violations. The next batch of letters will be going out in the mail soon; Davina will be walking over the dairy farms with animals with Travis to teach him.
2. Prohibition, complaint driven walkover at Mr. & Mrs. Utesch– please see DNR handouts and statement received by Mrs. Utesch.

Bob Garfinkel – asked “You were denied water samples to be taken?” Mrs. Utesch said “yes – that she requested it 3 times”. Mrs. Utesch states that it is a huge violation that water samples were not taken when the complaint that was given said “discharge to waters of the state”. This needs to change. Walkovers need to be expedited when complaints come in. Water samples should have been done and wants the LCC to make that change to the LWCD and DNR. Mr. Utesch stated he gave DNR/LWCD 100% permission to walk over the whole farm, all of their acres. Mrs. Utesch wants to go on record to say she wants her pictures of her farm on John Pagel’s facebook and presentations to be removed.

Chairman Pagel stated when he gave the presentation he never tied any farm to any name. They were aerial photos and it was showing different farms and different sites and identifying that Kewaunee County has a water quality problem and it's not just one person's farm and it's not just small farms or big farms ... that he was identifying it as everybody's problem and all size farms and did not use names or identifications.

3. **Cost Share Agreements:** Ms. Bonness reported that 2015 Seg/Bond funding has been finalized and the Department can start signing up cost-share agreements for conservation practices / nutrient management plans. Going to focus the Bond money (hard practices) in the Ordinance area of 20' or less to bedrock.
4. **Conservation Plans for Approval:** Ms. Bonness submitted one new conservation plans in the Farmland Preservation Program for approval. This conservation plan came from Aaron Salzieder.
5. **Notice of Non-Compliance Updates**

137 issued since 2009; 46 of those were cancelled

- 112 were for missing NMP
- MOST WERE ENTERED INTO SCHEDULE OF COMPLIANCE SCHEDULES.
- ALL DIRECT DISCHARGES TO STATE WATERS WERE DIRECTED TOWARD DNR
- Don't have a full list of the NOD/NOV for DNR ... working on this list

Lee Luft – noted that the detailed report on the Utesch farm was good because it showed the LCC what is going. Moving forward, Lee requested that Davina notify the LCC on what violations are happening with NR1S1 and the remediation efforts.

6. Public Health and Groundwater Protection Ordinance Update:

NOT OPTIONAL and NOT Voluntary and will be Mandatory! Will be in full effect and will be enforced through the land & water conservation department for every farmer and landowner, no matter if you are in the programs or not in the

problems, you will not be able to spread manure / waste on areas of 20 feet or less to bedrock. Will be implemented on 1/1/2016. So far, roughly 5 landowners come into the LWCD, need stacking storages for them ... solid stacking location. A couple other landowners ... will need stacking locations. Sarah is currently working on maps for landowners and operators, and they will all receive a mailing, which will include a copy of the ordinance, their specific fields that they own and/or operate. Numerous people are calling and we are pulling maps and giving them technical support.

7. Well Testing Program

65 registered --- can have up to 150 participants.

Bottle pickup will be for June 4th

Wells will be tested on June 8th

Educational program has been set for Tuesday, July 7th at 6:00pm at the expo center

8. Tree & Shrub Distribution / Tree Planter Update

Tree Planter:

Number of Trees Planted – 10,750 (mostly DNR trees) --- 5 people rented the planter, profit of \$315.00

Tree & Shrub Distribution:

13 people purchased trees/shrubs from our annual program

Everything we ordered sold out --- 360 trees / 36 shrubs

Total Revenue from Sales – \$910.80

---Money goes back into our Tree Planters Collection Revenue Account

9. 2016 Salary Budget Requests / Position Request

Emailed all the information to everyone; Tom emailed me regarding number of staff

Door: 8 Full / 3 Half

Kewaunee: 4 Full / 1 Half / 1 Intern

Manitowoc: 5 Full

Brown: 10 Full / 1 Half

Terri Albrecht: Would like a title change to Conservation Administrator, and moved to Salary Schedule II with a salary increase

Terri Marcusen: Would like a title change to Conservation Secretary and moved to Salary Schedule II with a salary increase

Salary increases went through last year and finance did approve a portion of Paul's salary increase of \$2584.00 in 2015. Paul's salary request for 2016 would be for an additional \$5000.

Our County is significantly below the salaries from Door/Brown/Manitowoc counties. So, the finance recommended that Davina create a recommended salary change for the staff so that we could budget for that in the 2016 full county budget. LCC makes a recommendation and then let goes to the personnel, finance, and county board for approval.

Davina Bonness did revamp the job descriptions for Terri A & Terri M because their job duties have significantly changed. Terri Albrecht has accepted more responsibilities with regards to budget/finances and she is more of Davina's county administrator, then my program assistant. Terri Marcussen does more of the secretarial duties in the LWCD. Retitle and reclass; will be submitting the forms if needed.

Tom Konop – discussed that the LWCD does more and more and still has the same number of staff and even though we may have a smaller county, the workload is the same as Door and Brown counties.

Sarah Hovis (intern) is currently doing all the ordinance workload. Her hours will be up in September. Ron Heuer and the LCC asked for how much it would be to keep her on for the rest of 2015. Davina will calculate that information and send out.

Page commented on the importance of Davina's team and the need to support them.

Motion to approve Davina Bonness' salary increase recommendations as presented by email was made by Ron Paider and seconded by Lee Luft. Committee vote was unanimous in favor of the motion.

****One last thing from Davina. The Lake Michigan Area Land & Water Conservation Association meeting will be held on May 29th, 2015 from 9:15am-3:30pm at the Kewaunee County Fair Grounds (Expo Center). Pre-registration is required. Open to public as long as they pre-register by May 20, 2015.

10. Request to purchase MiFi wireless for GPS survey equipment

Our GPS survey equipment has been failing in the field due to weak mobile "hotspots" that won't allow us or frequently drops our internet connection. We have been relying on borrowing the NRCS equipment. The GPS specialist came to Kewaunee and told us we needed to purchase a MiFi adaptor that allows us to have our own wireless connection instead of trying to grab mobile hotspots. I already discussed this with Scott, who gave me the go ahead. If we purchase the Mifi jetpack (through Verizon) it is originally \$99.00 / month, but if we purchase before Friday (5/15) with a signed 2 year contract -- we can get it for \$49.99 / month. I have money in my budget to cover the remainder of this year, and will add to the budget for next year.

Motion to approve purchase of MiFi equipment and enter into a 2-year contract was made by Lee Luft and seconded by Bob Garfinkel. Committee vote was unanimous in favor of the motion.

7) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** Joe Johnson spoke about the EQIP contracts, 14 in Kewaunee County ... 78 different items on those contracts ... and the cover crop sign-up ends on July 5th. On July 20th, NRCS will be holding an EQIP workgroup meeting at the 1150 Bellevue Street, UW-Extension office in Brown County from 1:00-3:00pm. Update on Jimmy Bramblett letter from Davina, Scott Feldt, John Pagel, and Ron Heuer requesting official NRCS assistance, Jimmy did send Davina an email saying he received the request and will be in contact shortly.
- b) **University of Wisconsin Extension (UWEX) and Farm Technology Days Update:** Aerica Bjurstrom was absent.

8) Other Matters:

a. Door-Kewaunee Legislative Days Recap

Ron Heuer, Davina Bonness, Lee Luft went to Madison for Door-Kewaunee Legislative Days in April. Over 90 delegates attended to support a number of issues within our counties, the top two being groundwater protection and the harbor seawall. Davina Bonness co-presented with Door County at the DNR-DATCP state agency meeting and all participants met with legislators to discuss our issues. Want DNR to look at our area differently like the geo-regions (karst). Whether or not Cathy Stepp has the authority to take up these issues and come to the legislature.

b. POWTS

On a side note, in the zoning meeting on 5/6/15, POWTS voted 16-0 in favor of reinstating money for septic system repair issues.

c. Well Contamination Well Event Protocol

Done, great protocol to be on file. Joint between Public Health, Land & Water Conservation Department, and Zoning. Bob Garfinkel commented on how this was a big deal and before this came out we really had no idea what was happening or whose responsibilities were when there is a mishap. Very well written, very well done and impressed. Copies are in the office. Secondly, Garfinkel likes what's going on in the LWCD office ... esp how Davina is handling the ordinance with maps and how everyone's on the same page and treating farmers as individuals and not just throwing it out there.

D. Door County letter to landowners

Any waste that enter into a private well ... will be considered a pollutant. I rent my land and who is Luft wants us to send out a letter saying what to landowners in KC indicating what the issues are and their personal responsibilities. Door County – elaborate, but Luft thinks we should do it to answers the questions. Here are your responsibilities, even though you are renting, you are responsible if contaminate another well. Wants letter on the agenda for next month?

Scott Feldt – if considering a letter, should go through corp. council and we don't necessarily want to be providing legal advice ...understand the intent of this letter ... LCC should consider that any time there is a legal change...we are setting precedent to make all landowners' aware of any time there is a legal change regarding land-use statutes and policy. Caution the LCC to go down the road in respect that we are now taking on some of that responsibility of notifying landowner's when in actuality it is not our responsibility. Different suggestion would be to public notice, budgetary standpoint less expensive, but still get out the public information to the public. But, this is again up to the committee to decide. Luft, risk of not saying anything versus risk of not. Should be added to the LCC agenda for next month.

Side Note: Ron Heuer asked about BOND/SEG money. Send Ron the numbers and amounts what we received and what can/can't

9) Scheduling of Future Committee Meetings: Next meeting dates: Tuesday June 16th at 9:00 AM, Tuesday July 14th at 9:00 AM

Resolutions: No resolutions were acted upon by the Committee at this meeting.

Travel Authorizations: There were no travel authorizations presented at this meeting.

10) Approval of Bills: Current month bills were presented, reviewed and signed by all Committee members.

11) Chairman's Wrap-Up Comments: Chairman Pagel indicated that he takes his role as LCC Chairman seriously and believes we are moving forward in the right direction and making good decisions to improve the water quality of the Kewaunee County.

12) Adjournment: A motion to adjourn the meeting at 10:30 AM was made by Bob Garfinkel and seconded by Ron Paider. Motion carried unanimously.

Respectfully submitted by Davina Bonness – Kewaunee County, County Conservationist

Land and Water Meeting
May 12, 2015

NANCY UTESCH
PRESENTATION NOTES
MAY 12TH
KC LAND & WATER
CONFERENCE CTTC

Chairman Pagel has used pictures of our farm during power points depicting "small farms and implied pollution" in Kewaunee County--

-September 19, 2014—Groundwater Ordinance Hearing at the Land and Water Committee meeting; Mr. Pagel used a picture of our home and barn and references to pollution and small farmers were made.

-At the April 1, 2015 Phosphorus Summit at the Neville Museum in Green Bay, Mr. Pagel representing himself as CAFO operator and Land and Water Chairman showed an aerial photo of our farm as the discussion went to small farm polluters.

- On Pagel's Ponderosa Personal Facebook Page there is an aerial photo of our farm listed as a grazing beef farm and including the wording "Where's the Phosphorus - Who's Contributing".

The complaint that our farm had "a direct discharge to a water of the state" was reported to Davina at the Land and Water office in Luxemburg on April 14, 2015. When DNR's Erin Hanson called us Monday morning, April 20, we demanded that she and the DNR and Davina come out immediately, especially since such a grievous charge was reported. We also advised Erin Hanson to bring cameras and water sampling equipment. We requested water sampling be done 3 times on our property, all denied.

Our farm has been inspected and no violations existed-- on April 23, 2015.

That being said, continued use of references of our farm attached with commentary of pollution will result in legal action against Mr. Pagel for slander and defamation of character. If Mr. Pagel's actions are tied to the Land and Water Department, we will seek damages from Kewaunee County as well.

Mr. Pagel's DBA status greatly compromises his credibility as the Land and Water Chair and stifles both conversation and actions within the department. As small farmers subject to Mr. Pagel's behaviors, we are concerned that Mr. Pagel would continue to imply that small farms are violating without any factual basis. This is a huge concern; When Davina emailed and asked if she could share the inspection report of our farm with the board—our *only* hesitations concerned Mr. Pagel—his past behaviors, pictures and dialogue used to disseminate misinformation/perceptions concerning our farm.

Mr. Pagel's behavior is one that is conflicted, and he should not be chair of this department. Last months Land and Water meeting, where the conversation focused on rolling back the dates— for spreading in April, per the new groundwater ordinance is an example of how Mr. Pagel's position conflicts with department

progress. Davina, and Mr. Luft's dialogue on this with Chairman Pagel was premature, being that the ordinance has not even been enacted yet—and compromises are already being put on the table. This department is to serve the people of Kewaunee County—not any farming interests large or small.

Mr. Pagel erroneously stated at the end of the March 3, 2015 groundwater taskforce meeting that the EPA petition was "the petition suing Kewaunee County farms".

Mr. Pagel held a meeting at this operation without key Land and Water department members present to discuss groundwater problems in our county, and was not forthright in presenting this meeting at the April 14, 2015 Land and Water Meeting.

Mr. Pagel is a detriment to the Land and Water Committee and its continued work and progress on water issues in our county and he should be removed from this position, immediately. Mr. Pagel's own vested interests in his own business and affairs, and that of the DBA, represent a conflict of interest.

Emergency Management Committee Minutes May 12, 2015

The Emergency Management Committee meeting was held on May 12, 2015 , in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Bob Weidner called the meeting to order at 1004 hours.

Members Present: Bob Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Tracy Nollenberg, Emergency Management Director, (excused), Chief Deputy David Cornelius, (excused)

Travel Request: Tracy Nollenberg, was excused from the meeting, but did submit a travel request for Terri Marcusen to attend certification training. Pat Benes made the motion to approve this request, motion seconded by Linda. Motion carried.

Other Business: Benes informed the group that during the recent tornado drill he didn't receive his Code Red call until 3:05 p.m., and the drill took place at 1:45 p.m. He has already talked to Tracy about this. Tracy has been in touch with the company and corrections are being done to avoid this in the future.

Bills: Linda Sinkula made a motion to approve the bills. The motion was seconded by Scott Jahnke. Motion carried.

Next Meeting: The next meeting was scheduled for June 9, at 10:00 a.m., at the EOC.

Adjourned: Pat Benes made the motion to adjourn the meeting. Motion seconded by Linda Sinkula, motion carried. Meeting adjourned at 1008 hours.

Minutes provided by: Recording Secretary, Mary Berkovitz

:lmab

Law Enforcement Committee Minutes May 12, 2015

The Law Enforcement meeting was held on May 12, 2015, in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Robert Weidner called the meeting to order at 1008 hours.

Members Present: Robert Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Chief Deputy David Cornelius, (excused) Tracy Nollenberg, Emergency Management Director (excused)

Public Comment: No public comment.

Travel/Training Requests: The sheriff presented a request for Lt. Chris Gulbrand to attend a Firearms Instructor Update training at Southwest Technical College on June 23 and 24, 2015. With the retirement of Deputy McCambridge, it is necessary to send Lt. Gulbrand to keep the department up to date on the instructor training. Part of the expense is reimbursed by Department of Justice. Motion made by Pat Benes to approve this travel request, seconded by Scott Jahnke. Motion carried.

The second request is for Lt. Chris VanErem to attend Spillman certification training for 4 days at Richland Center, WI. Motion made by Pat Benes to approve this travel request, seconded by Linda Sinkula, motion carried.

Law Enforcement Updates:

Sheriff Joski gave an update on the communications system upgrade. On April 21, 2015 a county wide transmission test was completed. A step by step drill was conducted, involving approximately 93 transmissions. In the total transmissions there were only 2 issues that arose. One was involving Chief Lew DuChateau having roaming/audio issues, which is already being addressed with Josh Ripp of DOJ and Bay Electronics to fix the issue.

The other was a minor issue in which Fire Chief Francis Wojta in Carlton noted his portable roamed and did multiple tower searches before locking in on West Kewaunee tower. The drill overall was very satisfying.

Some earlier issues with rescue and County Rescue (Brown County) have been resolved by adding radio talk groups. There are a few texting issues yet with rescue, but it is believed it is a Spillman server issue.

We are being pressed for a final sign off, but there are a few issues involving Bay Electronics who has some needs to be filled first. It is "winding down".

Sheriff Joski handed out the radio system budget update as of 04/28/15, showing a remaining balance of \$121,136.49 after figuring in the remaining "obligations" to EF Johnson, Joe Daniels, and GJU Therkelson. Sheriff Joski does foresee a remaining balance when this is all said and done, but would like to see that balance be marked for future expenses and upkeep on the system until the "dust settles".

Sheriff Joski informed the committee that the sheriff's department has hired two new employees. John Mleziva will begin his duties on June 1, 2015. He is joining KWSO from the Brown County Sheriff's Department. Adam Ettiene will start on June 29, 2015. Ettiene is coming from Green Bay Correctional.

It was asked if there were any major changes in the hiring process from the new Administrator, none were noted at this time. Sheriff Joski did note that the jail is currently at a balancing point, and with the female inmates being housed in county, the next hiring may be "gender specific" depending on if a male or female deputy position would need to be filled.

Sheriff Joski presented the Annual Review for 2014 to the committee. Some of the things he pointed out were our final balance is about \$61,000 to the good, in which a main part of this is due to the one deputy being on workman's comp, and that salary is being compensated by workman's comp. Joski also pointed out on the jail side of the budget, with the reclassification due to Act 10, there is not a savings as expected, there is actually additional costs in the salaries, due to the schedules and overtime. Another expense we don't have much control over, and has increased, is in regards to juvenile detention/housing. This has become a large expense.

Sheriff Joski will be presenting the County Board his Annual Review at the June meeting to allow them ample time to review it.

Brief discussion took place on the part-time IT position for the Sheriff's Department. At the last meeting, the new Administrator, Scott Feldt was going to be meeting with the Sheriff and Chief Deputy in regards this position. There is no new information yet. The sheriff's department has been using other sources, including retired Lt. Trembl, Deputy Bill Raduenz, and a few others, to manage for now, until this position can be filled.

Bills: In regards to the bill for the Jail Nurse, it was questioned if she uses a punch clock or how she completes her time card. It was explained that she keeps track, and that some of her "time" is actually via telephone, and she is not always at the jail to "punch a clock". Pros and cons of the use of punch clock vs. time cards completed by employees was discussed briefly. Linda Sinkula then made a motion to approve the bills. The motion was seconded by Scott Jahnke . Motion carried.

Other Matters: Sinkula inquired if someone in her township "knows" of a party that is not feeding their animals (in this case horses), what they should do. She explained the horses in question have escaped numerous times, breaking fences, and destroying property of a neighbor. Sheriff Joski explained the fencing/escape issue is a town issue on animals at large. Law Enforcement can check on the well-being of animals, checking that the animals' basic needs of food, water, and shelter are being met. Sinkula was advised the party should continue to report when the horses are loose.

Scott Jahnke inquired if there was grant monies for officer body cameras. Joski explained there has to be a 50/50 match, and it would be a huge expense to meet that 50%, and at this time doesn't see a need for them. We do have the squad cameras, that continue to do audio, from the officer, once they are out of sight from the squad camera, so recording is currently taking place.

It was inquired why the new Lt. VanErem takes a county vehicle home when he just "works in the jail". It was explained all "command staff" have a vehicle, as they are expected to respond to incidents, which they would respond from their homes. Lt. VanErem was given Lt. Tremel's old vehicle. Sheriff Joski checked on this recently, and most command staff in surrounding counties all have vehicles in which they take home. These are also used as "pool" vehicles, where if staff needs to use to attend training etc., they will use these vehicles.

Weidner stated that he believed the new Administrator was looking at the policy on the usage of county vehicles to/from work.

Sheriff Joski informed that he recently had 8 scales (in regards to the new husbandry laws), and did weigh some trucks for a county farmer. Most of the big farms in the county are doing their weighing elsewhere, but they are all working on it.

It was asked if there have been any issues with the new 4-way stops that were put in place at Gashe Rd./Finger Rd. and at Manitowoc Rd./Cherneyville Rd. No major issues at this time. Most comments have been favorable.

Next Meeting: The next meeting was scheduled for June 9, 2015 at 10:00 a.m., at the Kewaunee County EOC in Luxemburg.

Adjourn: Motion to adjourn was made by Linda Sinkula, and seconded by Pat Benes. Motion carried. Meeting adjourned at 11:15 a.m.

Minutes provided by: Recording Secretary, Mary Berkovitz
:mab

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Tuesday, April 21, 2015

Time: 4:30 P.M.

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 4:43 by Chairman Lee Luft

Roll Call: Members present were Lee Luft, Ken Tebon, John Mastalir, Tom Romdenne

Others Present: Scott Feldt, Paul Kunesh, Michelle Dax

Approve April 21, 2015 Agenda: Motion by John Mastalir, second by Ken Tebon to adopt the agenda. Motion carried.

Approve April 10, 2015 Minutes: Motion by John Mastalir, second by Ken Tebon to adopt the April 10 meeting minutes. Michelle Dax stated that information in the minutes regarding the tax deed resolution was incorrect. Motion carried with no changes made.

Approve Additional Bills for Payment: Motion by Tom Romdenne, second by Ken Tebon to approve the bills. Motion carried.

Approve County Board and Supplementary Payroll: Motion by Tom Romdenne , second by Ken Tebon to approve the Supplementary and County Board payroll.

Other Matters as Authorized by Law: None

Adjournment: Motion by Tom Romdenne, second by John Mastalir to adjourn the meeting. Motion carried. Meeting adjourned at 4:55 pm

Submitted by:

Michelle Dax, Recording Secretary

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Friday, May 8, 2015

Time: 2:00 P.M.

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 2:00 by Chairman Lee Luft

Roll Call: Members present were Lee Luft, Ken Tebon, Tom Romdenne, Virginia Haske

Absent: John Mastalir

Others Present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Ron Heuer, Steve Hanson, Michelle Dax

Approve May 8, 2015 Agenda: Motion by Virginia Haske, second by Tom Romdenne to adopt the agenda. Motion carried.

Approve Previous Meeting Minutes: Motion by Ken Tebon, second by Virginia Haske to adopt the March 17, 2015 & April 21, 2015 meeting minutes and approve the amended April 10, 2015 meeting minutes. Motion carried

Approve Bills for Payment: Motion by Virginia Haske, second by Tom Romdenne to approve the bills. Motion carried.

Reports:

- a. Scott Feldt, County Administrator – Overtime Report. Scott reported that overall the overtime is lower than in previous years. There has been an increase in Human Services due to the transition to Family Care. He will continue to review the reports but sees no concerns at this time
- b. Paul Kunesh, Finance Director – Monthly Financial Report. Paul handed out a ‘first look’ at what the reports may look like for the finance committee. It will include a General Fund summary, other department summary and in the future there will a summary for each department that reports to the committee. The goal is to get the reports to the departments and to the committees as soon and as complete as possible. Lee commented that he liked the reports. Tom also stated that the reports were very good and liked looking at the report and not have to look at the entire budget printout. Paul will look to add the Total of the General Fund Balance and will also look at attaching an information sheet to explain why a budget may be out of ‘wack’. They will not be concerned if a line item is over as long as the overall budget is good. This will help with the budgeting for next year. Tom would also like some basic training regarding the internal service fund for the highway department to explain how that all works.
- c. Other Department Head Reports as Needed
 - a. Michelle Dax, County Treasurer handed out the April reconciliation report and commented that our working bank, Union State Bank, may be bought by Baylake Bank. No changes are expected until the 4th quarter of this year.

- b. Jeff Wisnicky, Corp Council brought up the thought of having a 'red line number' for health and dental accounts.

County Owned Real Property – Update on Hornig Parcel – Wetland Delineation Estimates

Scott reported that Steve Hanson, LJO Director, researched and found two companies that can do the wetland delineation for this parcel. The costs are as follows:

NES - \$2400 includes surveying costs. They will not be able to start until July 2015.

Bates - \$2300 does not include surveying costs. Terry McNulty will place the wetland and zoning information on the map for an additional \$400. Cost would be \$2700. They are able to start right away. Both companies are accredited. Steve mentioned that no matter which company we decide to go with, there would be an additional \$500 from Terry McNulty to survey the north and south property lines. There was discussion regarding the importance of getting this done sooner – Bates would start in May, NES would not start until July. Motion by Virginia Haske, second by Ken Tebon to hire Bates and McNulty to complete the Wetland Delineation on the parcel. Motion carried. Funds to cover this will come from the tax proceeds account.

Revision of Finance Committee Rules and Duties – Approval of Department invoices and Subsequent Payment

Scott brought up that as a way to remove the redundancy of our invoice approval process, once an oversight committee has approved the invoice, the county clerk will have the ability to pay that invoice. Jeff does not want to change the ability of the committee to audit and review. The finance committee will audit and review all claims and any invoices that have not been approved by the oversight committee. The oversight committee is authorized to approve budgeted claims, but finance will approve anything over \$10,000. The administrator has the right to approve budgeted claims up to \$10,000 to insure timely payment. #14 will be removed from the duties of the Finance and Public Property Committee. After discussion, Jeff will work on the resolution for the May 19th finance meeting to bring before the board in June.

Approve Renewal of Cellcom Contract

Scott notified the board that it is time to renew the two year Cellcom contract. The changes in the contract are that we had been guaranteeing 115 accounts, we are now guaranteeing 100 and our invoice payment will be made in 45 days instead of 30. Matt at Cellcom continues to work with us to maximize our plans. We are saving a few hundred dollars as compared to the last contract. Motion by Virginia Haske, second by Tom Romdenne to authorize the county administrator to renew the two year contract with Cellcom. Motion carried.

Approve Stop Loss Insurance Renewal

Scott handed out an executive summary from the Horton Group regarding our stop loss insurance. The committee had wanted to look at the possibility of finding another provider instead of Humana and at the option of going to 7 months instead of the 12 months to put it in sync with our health insurance contract. Horton has recommended that we go with the 12 month renewal because of the number of high level claims-currently at 5 or 6. Humana has agreed to the renewal with an increased stop loss deductible from \$50,000 to \$55,000. They will not laser any employees. (Note: A laser is when an individual or a medical condition has a higher specific deductible than all others on the plan.) Scott stated that we would be able to get in sync at 7 months if we chose to. The committee would like to know what guarantee we have of that and what the cost would be to make it happen. No decision was made. Scott will get that information and the committee will discuss at the May 19th meeting.

Discuss Health Insurance Renewal Process for 2016 Policy

Lee wants to get this process started as soon as possible and would like to know what our options are for additional cost savings for 2016. Scott stated that he will have Rae Anne available for the next meeting on June 5th. Tom thought the process that we had last year with getting the employees input worked out well and would like to do that again.

Approval of Changes to Land Division Ordinance

Steve Hanson discussed the two changes that he would like made to the Land Division Ordinance. Motion by Virginia Haske, second by Ken Tebon. Motion carried.

Other Matters

Steve Hanson has been in contact with WGNHS. They can map point locations on all the wells in Kewaunee County. It will show the depth to bed rock. A contour lay can be made showing the thickness of the soil. This will be precise and Steve would hope to put this over his parcel maps. Currently there are around 5000 wells in Kewaunee County. The cost would be \$2.00 per well for them to give us the data points. Lincoln Township has approved over \$30,000 towards doing this and related projects. The questions asked were - would we want to do it county wide or at least in the northwest section of the county and what the costs would be. We would also to see if there would be other funding sources. This is just informational at this time, Steve will be back to update on what he finds out.

Next Meetings

Tuesday, May 19th at 4:30 pm, before the county board meeting and Friday, June 5th at 2:00 pm.

Approve Bills for Payment: Motion by Virginia Haske, second by Tom Romdenne to approve the bills. Motion carried.

Adjournment: Motion by Virginia Haske, second by Ken Tebon to adjourn the meeting. Motion carried.
Meeting adjourned at 4:00 pm

Submitted by:

Michelle Dax, Recording Secretary

**KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
May 13, 2015**

The meeting was called to order by Chair Linda Sinkula at 9:00 am. Present for the meeting were Virginia Haske, Shirley Kirchman, John Mastalir, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel, Ken Tebon and Greg Thousand. Mark Buchanan and Charles Wagner were excused.

The agenda was reviewed by the committee. A motion was made by Tebon and seconded by Haske to approve the agenda as mailed. All voted in favor of the motion.

The minutes were reviewed from the April 14, 2015 meeting. A motion was made by Ravet and seconded by Kirchman to approve the minutes as mailed. All voted in favor of the motion.

A list of department updates had been sent to the Committee members before the meeting. Director Thousand reviewed the list and indicated that Administrative Assistants from Long Term Care, Behavioral Health, Public Health and ADRC of the Lakeshore are providing support for the front desk and other tasks while the current Human Services Assistant is out on personal leave. Director Thousand then took questions from the Committee concerning the updates. Chair Linda Sinkula questioned the recent recognition of the Social Workers (20) during National Social Work Month, Administrative Support Staff (7) during Administrative Professionals Week, Economic Support Specialists (3) during the State's Economic Support Week, and Accounting Specialists (2). Director Thousand indicated that each of these staff received a \$25.00 gift card totaling \$800.00 (\$25 x 32 employees) as a gesture of appreciation from Kewaunee County for their hard work and effort so far in 2015. Director Thousand emphasized that everyone within the Department has done an awesome job in remaining focused on service while supporting one another during this period of huge change and transition related to Family Care. He read several "thank you" emails from appreciative employees. Linda Sinkula questioned the policy concerning such a purchase and plans to discuss this expense with County Administrator Scott Feldt and the Personnel Committee. Virginia Haske indicated the Finance Committee intends to review the Credit Card Policy in an effort to offer clear guidance to Department Heads and supervising Committees on matters such as these.

Kaye Shillin inquired about the upcoming effort to revise Intoxicated Driver Program (IDP) assessment rates and asked how these might impact persons faced with economic hardship. She wondered if such persons could face jail time if unable to pay. Director Thousand pointed out that IDP was created to reduce impaired driving related crashes and related injuries, deaths, and property damage. All persons convicted of operating while intoxicated (OWI) must obtain an assessment at their own expense (currently \$250.00). That fee cannot be waived. Non-payment would never result in jail time but would instead impact a person's ability to hold a valid driver's license. Director Thousand added, if treatment is recommended as part of the "driver safety plan" in order to have driving privileges restored, then the "ability-to-pay"

uniform fee schedule is utilized which recognizes the issue of economic hardship and doesn't prevent people from receiving necessary treatment if they are otherwise unable to pay. Since our assessment fee hasn't been revised in many years, it is currently under review.

Director Thousand indicated the ADRC of the Lakeshore has enrolled more than 80% of our 206 consumers into a Managed Care Organization (MCO) or IRIS (Self-Directed Care). The Family Care transition rules specify that 80% of consumers will begin to be served in Family Care on June 1 and the remaining 20% will transition by the end of June. Human Services will continue to provide necessary services and supports to these few remaining consumers until all have been transitioned by the end of June. Finally, the new van is now in use and a daily route will be provided to the Journeys Club for adult day care. The issue of signage on the van was brought up and will be addressed at a later date. There were no further questions from the Committee concerning the agency updates.

The Child Welfare and Behavioral Health monthly spreadsheets outlining our utilization and costs associated with selected high-cost settings such as treatment foster care and inpatient psychiatric hospitals were reviewed and discussed. The combined estimated costs covering the January-April 2015 time period are running significantly lower when compared to that same four-month period in 2014. The key is our ongoing support of "wraparound" team-based programs like Comprehensive Community Services (CCS) and Coordinated Services Teams (CST) to service needy consumers in natural settings rather than more costly residential and hospital settings.

A Resolution regarding the Dissolution of the Northeast Wisconsin Long-Term Care District had been sent to the Committee members before the meeting for review. A motion was made by Shillin and seconded by Tebon to approve the Resolution. All voted in favor of the motion.

There were no new contracts for approval before the Committee this month.

After reviewing the vouchers Mastalir moved to approve them. Shillin seconded the motion. All voted in favor of the motion.

There were some travel requests. Kirchman moved to approve the travel requests. Quinlan seconded the motion. All voted in favor of the motion.

There were no public comments or other matters to discuss before the Committee.

By consensus the next meeting date was set for June 10, 2015 at 9:00 am.

A motion was made by Quinlan, seconded by Ravet to adjourn the meeting. The meeting was adjourned at 9:50 am.

Respectfully submitted by,
Deanne Schultz

PROMOTIONS & RECREATION COMMITTEE
Monthly Meeting
May 12th, 2015

Call to Order:

Chairman Bruce Heidman called the meeting to order at 5:00 p.m. at the Kewaunee County Highway Dept. Conference Room. Committee Members present include: Dennis Cravillion, Scott Jahnke, Larry Kirchman, and Ken Tebon. Also present: Dave Myers, Scott Feldt, Sarah Nunn, Jerry Jonet, Teachers and Students from Kewaunee Middle School

Approval of Minutes and Agenda:

Larry motioned to approve. Ken second. Motion carried.

Public Input:

None

Committee Liaison Reports:

Bruce brought up the date for the Bruemmer Park Zoobilee, Aug 29th, 2015. They are planning a 5K run/walk, car show, craft show, a kids fun run, and other events to raise money for improvements at the park.

Presentation from Kewaunee Middle School, Social Action Planning Group:

Lindsey Hudson and Mrs. Siebold came to the meeting with seventeen of their students from the Kewaunee Middle School. They gave a presentation about possible improvements to Bruemmer Park. There are roughly seventy students involved with this and they have lofty goals. Their social action plan had good ideas to improve the park and increase its use. Some additions include a basketball court, tennis court, and add trail signs. They pointed out areas that could use improvements and updates, including the bathrooms, walkways, swings, animal containment areas, and gazebos. They also had ideas for funding for the projects. Committee commended them for their ideas and advised them that they should focus on one idea at a time and see it through, even if it is as little as putting up the trail signs. Bruce brought up the possibility of being affiliated with the Zoological Society. These Seventh Graders will be continuing with this in eighth grade, along with next year's seventh grade class.

Discuss and Approve New Fencing for the Fox Exhibit at Bruemmer Park:

Bruce explained the fencing project that the Zoological Society has planned in 2015. The project is scheduled to be completed by the end of August. The cost of the fencing and installation will cost about \$29,000. All costs will be paid by the Zoological Society. Scott motioned to approve the plan. Dennis second. Motion carried.

Discuss County Promotional and Directional signs: Dave Myers brought a proposal for replacing the County entrance signs on the State Highways. Scott Feldt suggested to get two more quotes. More discussion will follow at the next meeting.

Discuss and Approve Rental Equipment Costs to Replace Bulbs at the Fairgrounds Race Track:

Lamps are out at the Race track and others need to be cleaned. The last time it was done, was in 2010. A lift, that reaches at least 100 feet, needs to be rented for a couple of days to get it done. Larry motioned to approve the rental of a lift not to exceed \$3000. Dennis second. Motion carried.

Travel Request:

None

Director's Report:

Dave Myers, from the Parks Department, reported that they had a meeting about the Winter Park. Grants are sent in for the snowmobile trails. Reckelberg Park has a portable toilet installed. Various 4-H group members and Boy Scouts are cleaning up the Ahnapee trail. Darlene Boeder will loan two goats to Bruemmer Park for the summer. New toilets and partitions are installed in the midway bathroom at the Fairgrounds. (See Director's report)

Discussion and Approval of Bills:

Ken motioned to approve payment of the bills. Scott second. Motion carried

Set Regular Monthly Meeting Date:

The next meeting is scheduled for Tuesday June 2nd, 2015 at 5p.m. in the Kewaunee County Highway Dept. Conference Room.

Unfinished Business or Other Business as Allowed by Law:

Interviews are being taken this month for a new Park Director. The hope is that someone will be selected by early June.

Adjournment:

Dennis motioned to adjourn at 6:25p.m. Larry second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary



KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

Dave Myers, Park Caretaker
E4280 County F
Kewaunee, WI 54216

Phone: (920) 388-0444
Fax: (920) 388-0434

Director Report (April 15 – May 12)

Winter Park

We had our "close out" meeting with the Winter Park Association to discuss the past season and identify what went well and what we can approve upon. We also discussed projects that can be completed before next season in order to improve the operation. We also working on sign replacements at the Ski Chalet.

Snowmobile

We have submitted all of our 2015/2016 (July 1st, 2015 thru June 30th, 2016) Snowmobile and ATV grant applications. We should have our grant contracts to execute by late May. Our existing 2014/2015 Snowmobile and ATV Grants run thru June 30th, 2015. Once that cycle ends, office staff has 6 months to complete the close-out paperwork thru the DNR.

Bruemmerville

We installed the stop logs into the lamprey barrier as required by the Wisconsin Department of Natural Resources. The logs need to stay in place until the sea lamprey spawning activity ceases in June.

Reckelberg Park

The Friends of the Ahnapee State Trail have worked with Jim's Johns for the donation of a restroom at the park. Jim's Johns has donated the port-a-potty and will also service it into the future. Thank you to the "Friends" and Jim's Johns for this donation. The concrete pad was poured by Carew Concrete May 5th, and the port-a-potty was installed May 7th..

Ahnapee State Trail

A Boy Scout Pack from Luxemburg did a trail clean-up on Saturday, April 25th. They began at Main St. Luxemburg (by Billy's on Main) and went as far as Valley Rd. Several garbage bags were filled and the trail looks great! We've been contacted by the Dyckesville Dolphin's 4H Club also wishing to do a trail clean-up. The date is yet to be determined, however this club will continue from Valley Rd. towards Harold Reckelberg Park in Casco Junction.

Bruemmer Park

We are awaiting the arrival of 2 goats to the zoo later this month.

Fairgrounds

The Midway Restroom renovation is complete. The women's restroom was completely gutted. It was then painted and the new toilets and restroom partitions installed. The new toilets are much more water efficient and also have higher flushing pressures. The two elements combined will greatly reduce costs associated with maintenance and water usage.

The Race season began with practice night on April 24th. The weekly program includes the addition of late models for the 2015 season. Two regular race nights have now been completed. For more information on the race program please call our office or visit the Luxemburg Speedway website www.luxemburgspeedway.com

Darlene Boeder who is on the fair board & is a 4H adult leader, has shared with us that Jay Hall has graciously donated an 800 gal bulk tank to the County to be used for during the fair. This milk tank will replace the much smaller tank already onsite. We are still working out the details for installation of the larger bulk tank and possible donations to cover the cost of installation.

Red River Park

We have an issue with the State required water testing at Red River Park. We failed the Coliform Bacteria test twice. We have now shocked the well and will re-test the water within one week. The restrooms are open for toilet use only, water to the sink has been turned off.

General Parks

Our summer park staff for the season is full and all will begin working in mid to late May. All docks are in. Seasonal Boat Launch Passes are available for purchase for \$20 & the daily launch fee is \$3. Park Restrooms are now open.

We have received discounted tickets (3%-50%) for popular summer time attractions. Tickets available include: Six Flags Great America, Noah's Ark, Mt. Olympus Water and Theme Park, Dells Army Ducks, Wild Thing Jet Boats, Original Wisc. Ducks, Milwaukee County Zoo, and House on the Rock. Please call Jenny in the Promotions and Recreation office for more details or visit the departmental website.

Kewaunee County Groundwater Task Force Agenda
Regular Monthly Meeting Notes

1. Call To Order – Chairman Lee Luft at 1:00pm, Thursday, May 7, 2015

2. Roll Call: by Davina Bonness (Secretary)

Present: Cindy Kinnard, Nick Cochart, Lee Luft, Tom Kleiman, Dick Swanson, Aerica Bjurstrom, Ron Heuer and Davina Bonness

Excused: John Pagel

3. Approval of Agenda without changes: Motion to approve agenda by Cindy Kinnard and seconded by Tom Kleiman. Task Force was unanimous in favor of the motion, passed.

4. Discuss recent ground and surface water related events or issues:

A. Review of Published Well Testing Information and assistance

Lee Luft discussed how the last Foghorn had great information regarding the Public Safety and Groundwater Protection Ordinance and about well testing and assistance.

B). Passage of the Public Safety and Groundwater Protection Ordinance

Ordinance passed every Township, Village, and City in Kewaunee County on the April ballot by an overall 83% vote. This ordinance is mandatory and will be start January 1, 2016.

C). Copy of the WI Land & Water Conservation Assoc. Resolution #1

Lee Luft provided a copy of “Resolution #1 – Calling for the formation of a state-wide task force to research and implement alternative on-farm liquid manure management systems on Wisconsin livestock farms”. Lee discussed how at WI Land & Water Conference in March, 71/72 county LCC and LWCD supported this resolution.

D). Door-Kewaunee Legislative Days (Recap)

Ron Heuer, Davina Bonness, Lee Luft, and Tom Kleiman went to Madison for Door-Kewaunee Legislative Days in April. Over 90 delegates attended to support a number of issues within our counties, the top two being groundwater protection and the harbor seawall. Davina Bonness co-presented with Door County at the DNR-DATCP state agency meeting and all participants met with legislators to discuss our issues.

On a side note, in the zoning meeting on 5/6, POWTS voted 16-0 in favor of reinstating money for septic system repair issues.

E). DNR/EPA in Kewaunee County (Recap)

Russ Rasmussen held another DNR/EPA meeting last month here in Kewaunee County at Page's Ponderosa. Lee Luft provided the task force with the handouts and meeting minutes. This meeting was to help identify the issues and next steps with the CAFO owners in Kewaunee County. 14/15 of the CAFO owners were present. Ron Heuer was present at this meeting; he mentioned there was good dialogue and that the EPA would like the WDNR to handle the issues in our county. The regulation difference between CAFO's and Non-CAFO's is quite large and the CAFO's want to be part of the solution.

Lee Luft, who met with Russ Rasmussen about this meeting in Madison, stated that Rasmussen is setting up a meeting with the EPA petitioners now. And after that meeting, he wants to meet with all parties to move forward to work on solutions. Russ was also very keen on GPS systems to control manure applications and spreading operations.

Side question, Dick Swanson asked about a DNR warden in our area, Davina and Tom mentioned that they do not have enough being recruited and there are so many openings in the state, that we probably won't have a warden this year.

F). November 2014 Petition to EPA for Kewaunee County with Township well contamination info

Ongoing process, DNR has become more involved in our County since the petition and so has the NRCS. Davina Bonness discussed how she just received all the signatures on a request for NRCS support letter that is being sent to Jimmy Bramblett.

5. Discuss mission statement for the Task Force

After discussion: the group made the following changes to #2.

The mission of the Kewaunee County Groundwater Task Force is to seek accurate information regarding the County's water quality concerns, to understand the resources available to deal with the existing impacts of unsafe water, and to provide practical recommendations through communication and education aimed at improving water quality to the Kewaunee County Land & Water Conservation Committee, the County Board and the community at large.

Motion to adopt the above mission statement was made by Dick Swanson and seconded by Ron Heuer, all in favor, Motion Passed unanimously.

6. Discuss expected outcome of the Task Force Work

Lee Luft handed out a page of examples of Kewaunee County Groundwater Task Force Goals. Asked the group to look over them and be ready to discuss at June's meeting. If anyone has any additional goals, please email them to Lee Luft by May 17th. Ron Heuer mentioned we need to get DBA and the farmers involved too.

7. Committee Comments:

Aerica Bjurstrom -- has been in contact with Stephanie Kelnhofer, Housing Specialist at Rural Development who would like to present to the Task Force about how and what Rural Development can do to help with in house treatment systems (like reverse osmosis and/or ultra-filtration) and or low interest loans. Aerika/Lee will ask her to attend next month's meeting

Cindy Kinnard-- will contact Lemens water care and invite them to the June meeting as well to discuss what services they have to offer and potential costs of implementing treatment systems

Dick Swanson -- led a discussion about how much water the County uses to create milk.

Tom Kleiman-- led a discussion about how he is getting higher readings of Dissolved Oxygen on the Kewaunee River

Cindy Kinnard -- discussed how the beach testing was approved and the signs are complete, she just needs to find a company to make the signs. She is also working on purchasing the flags for the beaches as well.

Public Comments: There were 6 public comments:

1. Mick Sagrillo -- (1) at a meeting in Door County, led by Bill Schuster, the GSP spreading was brought up and only being used by DeBroux because it is not a requirement. (2) Lincoln Township voted to fund a Groundwater Mapping Project at roughly \$34K, working on finalizing the scope, project details, and bids. (3) Mentioned Door County's Chapter 23, which gives local authority and enforcement to the County and not to the DNR. (4) Asked the Task Force to be very careful when getting the DBA involved because they lobby and support their members and have caused the Township of Lincoln a lot of money and grief.
2. Joe Musial -- commented about AgroPur and the variance they have to discharge high amounts of chloride into the rivers, which has killed the fish/habitat
3. Sandy Winnemueller -- commented on how her well is unsafe again and wants to know where homeowners can go to get help and where they can go to see what is exactly in their water. Her well has testing back in the past for Campylobacter jejuni. Cindy Kinnard said she would look into where she can get Campylobacter jejuni tested for.
4. Mary Ludlow -- added to Joe Musial comments about the river's being dead with no fish.
5. Don Niles -- commented about how different levels of regulations (small vs. large). GPS guided technology DeBroux does do and Door County does have stricter standards and mapping requirements. Large farms tend to be the testing grounds for new technology and if it works, trickles down to the smaller farms.
6. Lynn Utesch -- agreed with Mick Sagrillo with the fact that he would like to see Kewaunee County adopt Chapter 23 like Door County has. Thanked Davina for getting the letter to Jimmy Bramblett done to request additional resources and conservation practices. Mentioned Iowa State University would be interested in attending our meeting to present some of the practices that they are working on. Finally he encouraged the Task Force to put forth a resolution to the County Board asking them to encourage EPA to come to Kewaunee County with their federal dollars and help our citizens.

8. Other matters to discuss

None

9. Set Next Meeting Date

Wednesday, June 3rd, at 1:00pm

10 Adjournment -- A motion to adjourn the meeting at 2:30pm was made by Ron Heuer and seconded by Tom Kleiman, Motion carried unanimously.

Submitted by: Davina Bonness, Kewaunee County Conservationist.

MONTHLY WORK PROGRAM ACTIVITY REPORT
APRIL 2014
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
425 SOUTH ADAMS STREET, SUITE 201
GREEN BAY, WI 54301
www.baylakerpc.org

MULTI-COUNTY/REGIONAL

- The Natural Resources Planner participated in U.S. Representative Reid Ribble's Phosphorus Summit on April 1st in Green Bay.
- On April 2nd, the Natural Resources Planner participated in a steering committee meeting of the Lake Michigan Stakeholders in Sheboygan.
- Commission staff participated in U.S. Representative Reid Ribble's 2015 Transportation Summit on April 9th at NWTC.
- On April 10th, 24th, and 27th, the Natural Resources Planner participated in meetings of the Lower Green Bay and Fox River Area of Concern in Green Bay.
- The Executive Director emceed the 11th Annual Sustainable Forestry Conference held on April 16th in Florence.
- On April 16th and 23rd, the Natural Resources Planner met with WDNR and others to work on the Commission's GLRI Phragmites project. On April 25th, a presentation about the project was given to the East Shore Drive Neighborhood Association in Green Bay.
- On April 17th, the Natural Resources Planner presented at the Green Bay Conservation Partners Roundtable at UWGB.
- The Natural Resources Planner gave a presentation to representatives of the NOAA Sea Grant Program in Madison on April 22nd.
- The quarterly Commission Executive Committee meeting was held on April 24th at the Blue Harbor Hotel and Conference Center in Sheboygan.
- On April 29th, the Executive Director participated in the quarterly EDA teleconference call.
- On April 29th, Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) in Green Bay. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continued updating the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan. The Commission was awarded a \$20,000 grant by Wisconsin Coastal Management to update other elements of the plan.

- The Natural Resources Planner is in discussions with the Friends of Grand Traverse Islands and others to pursue the update of a 1976 study the Commission completed to evaluate the feasibility of designating the Grand Traverse Islands as a National Lakeshore.

BROWN COUNTY

- On April 21st, the Natural Resources Planner met with the Oneida Tribe hazard mitigation plan steering committee to be updating their plan.
- On April 23rd, the Executive Director attended the monthly Olde Main Street/Downtown Green Bay, Inc. Business Development Committee meeting.
- The Natural Resources Planner continued work on the Bay Beach improvement project. On April 25th, a presentation was given about the project to the East Shore Drive Neighborhood Association in Green Bay.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project with completion of the project scheduled for this coming summer.

DOOR COUNTY

- Commission staff had discussions with the Village of Sister Bay to update its comprehensive plan.

FLORENCE COUNTY

- Commission staff continued updating the Farmland Preservation Plan for Florence County.

KEWAUNEE COUNTY

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Lincoln and Pierce.

MANITOWOC COUNTY

- Commission staff continued work on updating the Manitowoc-Two Rivers-Mishicot SSA Plan. The Natural Resources Planner met with the technical advisory committee on April 14th in Two Rivers.
- A small amount of work on the Maritime Metro Transit Development Program (TDP) took place in April. Commission staff prepared the quarterly invoice and supporting materials for WisDOT in April, and some mapping of trip generators also occurred in April.
- On April 21st, the Community Assistance Planner attended the Cooperstown Town Board meeting to discuss updating the town's comprehensive plan.
- Commission staff continue discussions with the Town of Manitowoc Rapids to update the town's comprehensive plan.
- Commission staff finalized the Manitowoc County Farmland Preservation Plan document.

MARINETTE COUNTY

- On April 22nd, the Executive Director attended the steering committee meeting facilitated by MCABI to look at the possibility of building a new hotel, sports complex, and convention center somewhere in the City of Marinette area.
- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the 2015 1st quarter report.

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan. The plan is currently being reviewed by FEMA.
- Commission staff continue discussions with Town of Riverview officials to update their comprehensive plan.

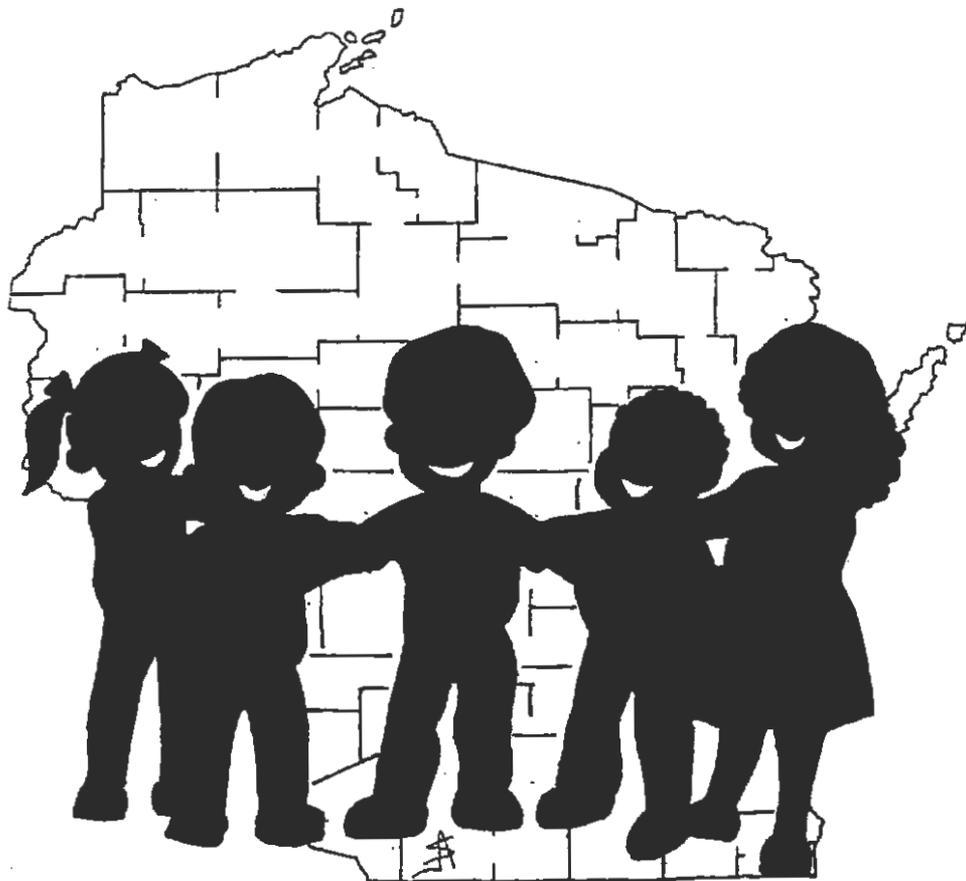
SHEBOYGAN COUNTY

- Commission staff continued updating the Town of Lyndon comprehensive plan.
- Commission staff participated in the WisDOT Northeast Region's Local Program Funding Symposium on April 7th.
- Commission staff participated in a quarterly meeting of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management's Transportation Conformity Work Group (via teleconference) on April 9th.
- Commission staff facilitated an environmental consultation meeting on the draft *Year 2045 SATP* with stakeholder agency personnel at the Wisconsin Department of Natural Resources' Northeast Region office on April 21st. Teleconference capabilities were also available, and over half of the meeting participants joined the meeting via teleconference.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on April 23rd.
- Commission staff provided the Commission's Executive Committee with an update on the *Year 2045 SATP* at the committee's quarterly meeting in Sheboygan on April 24th.
- Commission staff participated in a quarterly MPO Directors' meeting in Madison on April 28th.
- Commission staff completed revisions to draft Chapters 4 (Mission Statement, Goals and Objectives) and 5 (Existing Condition of the Transportation Network) of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* in April. Commission staff also formatted all previously presented chapters in the *Year 2045 SATP* in April. Commission staff completed draft Chapters 1 (Introduction), 7 (Recommended Transportation Plan), 8 (Mitigation of Environmental Impacts of Major Transportation Projects) and 9 (Financial Plan) in April. All of these revised and completed draft chapters were reviewed with members of the Sheboygan MPO Technical and Policy Advisory Committees at their April 23rd joint meeting.
- Commission staff completed all of the draft appendices in the *Year 2045 SATP* in April. Members of the Sheboygan MPO Technical and Policy Advisory Committees reviewed the most significant draft appendices in the *Year 2045 SATP* at their April 23rd joint meeting, including Appendix C (Air Quality Conformity Analysis) and Appendix E (Environmental Justice Analysis).
- The Sheboygan MPO Technical and Policy Advisory Committees released the draft *Year 2045 SATP* for a 30 day public comment period (including a public hearing) at their joint meeting on April 23rd.
- In late April, Commission staff made the draft *Year 2045 SATP* available at five public review locations in the Sheboygan area. In addition, the draft *Year 2045 SATP* has been made available at the Bay-Lake Regional Planning Commission website. An announcement of the public comment period and public hearing for the *Year 2045 SATP* was placed in the April 30th *Sheboygan Press*. The public comment period will run through May 29th, and the

public hearing will be held on May 19th. Commission staff was also in the process of notifying everyone on the MPO Public Participation Plan mailing list of the public comment period and public hearing on the *Year 2045 SATP* in late April. The public was also notified of the public comment period and public hearing on the *Year 2045 SATP* on the Bay-Lake Regional Planning Commission Facebook page and via Twitter.

- Commission staff provided technical assistance to Shoreline Metro during the month of April. This involved assisting Shoreline Metro with the preparation of its Community Development Block Grant (CDBG) quarterly report. Commission staff also assisted Shoreline Metro with mapping of its ADA paratransit service area (based on recent route revisions) and of Metro Connection's county transportation routes in April.

2014
Annual Report
of the
Kewaunee County
Child Support Agency



*The Honorable Chairman
and Members of the
Kewaunee County
Board of Supervisors for
Kewaunee County, Wisconsin*

Dear County Board Members:

*The following is a report of all financial and statistical
transactions of the Kewaunee County Child Support
Agency for the period of January 1, 2014 through
December 31, 2014.*

Sincerely,

*Cindy Kudick
Kewaunee County
Child Support Coordinator*

STAFFING

CHILD SUPPORT OFFICE

	HOURS	
	<u>2014</u>	<u>2013</u>
Cindy Kudick – Coordinator (full time)	2,080.00	2,080.00
Mary Holly – Specialist (full time)	2,080.00	2,080.00
Tammy Malach – Financial Worker (full time)	<u>2,080.00</u>	<u>2,080.00</u>
TOTAL	6,240.00	6,240.00

FAMILY COURT COMMISSIONER'S OFFICE

	HOURS	
	<u>2014</u>	<u>2013</u>
William J. Wolske – Family Court Commissioner 104.10 (part time)	87.90	104.10
Family Court Commissioner Secretary (part time)	<u>96.70</u>	<u>69.70</u>
TOTAL	184.60	173.80

STAFFING (continued)

CORPORATION COUNSEL'S OFFICE

	<i>HOURS</i>	
	<u>2014</u>	<u>2013</u>
Jeffrey Wisnicky – Corporation Counsel (part time)	48.00	48.00
Jamie Yunk – Clerk-Typist (part time)	<u>12.00</u>	<u>12.00</u>
<i>TOTAL</i>	60.00	60.00

SHERIFF'S OFFICE

	<i>HOURS</i>	
	<u>2014</u>	<u>2013</u>
Matthew Joski – Sheriff (part time)	14.50	9.75
Mark Jandrin – Court Security Officer	<u>85.95</u>	<u>12.55</u>
<i>TOTAL</i>	100.45	22.30

STAFFING (continued)

CLERK OF CIRCUIT COURT'S OFFICE

	<i>HOURS</i>	
	<u>2014</u>	<u>2013</u>
Rebecca Deterville – Clerk of Circuit Court (part time)	204.60	176.00
Kaye Kratz – Deputy Clerk of Circuit Court (part time)	<u>864.50</u>	<u>894.00</u>
<i>TOTAL</i>	<i>1,069.10</i>	1,070.00

2014 TOTAL TIME INVESTED ***7,654.15 HOURS***

2013 Total Time Invested – 7,566.10 Hours

CHILD SUPPORT CASES

CATEGORICAL BREAKDOWN

<u>CASE TYPE</u>	<u>2014</u>	<u>2013</u>
AFDC / W-2	36	40
Substitute Care (Foster Care)	47	54
Non-AFDC	379	434
Medicaid Only	277	263
Arrears Only	39	41
Non IV-D *	<u>143</u>	<u>138</u>
<i>CASE TOTAL</i>	<i>921</i>	<i>970</i>

* Non IV-D cases: Child, family, or spousal support cases for which no child support enforcement case has been opened with Kewaunee County Child Support.

CHILD SUPPORT COLLECTIONS

<i>SOURCE OF COLLECTION</i>	<i>AMOUNT</i>
Federal Tax Refund	\$ 44,190.09
State Tax Refund	\$ 34,835.70
Unemployment Compensation	\$ 59,664.79
Income Withholding	\$1,987,795.78
Other States	\$ 19,414.48
Other Sources	<u>\$ 263,080.66</u>
<i>2014 TOTAL COLLECTIONS</i>	<i>\$2,408,981.50</i>

2013 Total Collections - \$2,358,822.54

COLLECTIONS DISTRIBUTION

<i>RECIPIENT</i>	<i>AMOUNT</i>
Collections forwarded to other States	\$ 18,539.65
State Assistance Reimbursement	\$ 35,597.34
Medical Support	\$ 27,987.39
IV-D Families	\$1,856,779.15
Non IV-D Families	<u>\$ 470,077.97</u>
<i>2014 TOTAL COLLECTIONS DISTRIBUTED</i>	<i>\$2,408,981.50</i>

CHILD SUPPORT PROGRAM FISCAL SUMMARY

COUNTY OFFICE

CLAIMED COSTS

	<u>2014</u>	<u>2013</u>
Child Support Agency	\$223,069.32	\$222,730.58
Family Court Commissioner	\$ 5,512.73	\$ 5,476.22
Corporation Counsel	\$ 2,854.73	\$ 2,786.77
Sheriff	\$ 4,513.75	\$ 1,054.88
Clerk of Circuit Court	<u>\$ 29,234.19</u>	<u>\$ 28,561.28</u>
TOTAL	\$265,184.72	\$260,609.73

2014 REIMBURSEMENT TO KEWAUNEE COUNTY

SOURCE

AMOUNT

Administrative Costs	\$191,680.46
County Cooperative Agreements	\$ 27,661.29
Program Base Funding	\$ 29,385.00
Medical Support Incentives	<u>\$ 3,259.00</u>
TOTAL	\$251,985.75

2014 Revenues - \$251,985.75

2013 Revenues - \$268,772.92