

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING
MEETING MINUTES

Date: Wednesday, May 27, 2015

Time: 11:00 a.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 11:00 a.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Tom Romdenne, Lee Luft, Kaye Shillin, Larry Kirchman, John Pagel, Bob Weidner, Bruce Heidmann, Linda Sinkula

Staff Members Present: Scott Feldt, Jeff Wisnicky, Ross Loining

Approve May 27, 2015 Agenda and Approve April 9, 2015 Minutes: Motion by Bruce Heidmann, second by Tom Romdenne to approve the May 27, 2015 agenda and to approve the April 9, 2015 meeting minutes. Motion carried.

Review Vehicle Usage Report: IS Department: Ross Loining distributed a vehicle usage report from November 20, 2014 – May 25, 2015 showing events that he has done before and after work hours and on weekends so that the committee could see his activity/use of the van. The committee would like to review any/all vehicle usage reports/updates all at the same time. Ron Heuer suggested and it was decided by consensus of the PAL committee, that the PAL committee and Ross continue as they are, until such time the committee deals with the overall subject of vehicle issues.

Update on Employee Vacancies - Recruitment

- a. Sheriff's Department: IT position County Administrator, Scott Feldt informed the committee that Sheriff Matt Joski and Scott are still in discussion regarding bringing forth a possible request for an IT position for the Sheriff's Department. Scott Feldt will discuss this with the PAL committee before anything further happens.

- b. Veterans Service Officer Recruitment Update: Scott Feldt informed the committee that he has received an accepted offer for the Veterans Service Officer position. Jane Babcock is the current CVSO in Manitowoc County. Jane will be starting employment on June 1 as interim VSO for Kewaunee County pending County Board approval.

- c. Promotion + Recreation Director Recruitment Update: Scott Feldt informed the committee that he has received an accepted offer for the Promotions and Recreation Director position. Dave Myers is the current Parks Caretaker for Kewaunee County. Dave will be starting as interim Promotion and Recreation Director on June 1 pursuant to County Board approval.

The general consensus from the PAL committee was for Scott Feldt to advertise for the Parks Caretaker position at this time.

Scott Feldt handed out a Personnel Report.

Consider a motion to convene in closed session to discuss a notice of claim submitted to the County from a former human services employee. This discussion will involve sensitive personnel matters and provide the Committee the opportunity to confer with legal counsel pursuant to Wis. Stat. s. 19.85(1)(f)&(g). Motion by John Pagel, second by Larry Kirchman to convene in closed session per Wis. Stat. 19.85 to discuss all three closed session agenda items for reasons stated on the agenda. All committee members voted in favor. Motion carried.

Consider a motion to convene in closed session to consider a request for a compensation increase from Veterans Service Department and Promotion & Recreation Department pursuant to Wis. Stat. s. 19.85(1)(c).

Consider a motion to convene in closed session for the preliminary consideration of and investigation into personnel problems in the Kewaunee County Department of Human Services which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such problems or investigations pursuant to Wis. Stat. s. 19.85(1)(f).

Consider a Motion to Return to Open Session: Motion by Bruce Heidmann, second by John Pagel to return to open session. Motion carried.

Motion by Bob Weidner, second by Lee Luft regarding formation of Investigative Committee to look into investigation of personnel problems in Kewaunee County Department of Human Services. Members are Scott Fedlt, Sheriff Matt Joski, Jeff Wisnicky, Davina Bonness, Cindy Kinnard, pursuant to the Personnel Policy, Scott Feldt is Chairman of the Committee. Motion carried.

Other Matters Authorized by Law: none

Next Meeting: June 11, 2015 at 10:30 a.m.

Adjournment Motion by Bruce Heidmann, second by Linda Sinkula to adjourn the meeting. Motion carried. Adjourned at 12:00 noon.

Submitted by,
Peggy Jeanquart, Recording Secretary

