

Emergency Management Committee Minutes
June 9, 2015

The Emergency Management Committee meeting was held on June 9, 2015, in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Bob Weidner called the meeting to order at 1010 hours.

Members Present: Bob Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, (excused) Tracy Nollenberg, Emergency Management Director, (excused), Chief Deputy David Cornelius.

Travel Request: A travel request was presented for Tracy to attend a Tier II Manager (WHOPRS) Emergency Planning Module on June 16. A motion was made by Pat Benes to approve this travel request, seconded by Scott Jahnke. Motion carried.

Reports of Emergency Management: Director Nollenberg requested to review and approve an increase in the spending on the SARA budget, (the county ID program) with funding from the 2015 computer and Hazmat Grant. A brief discussion took place, and Pat Benes made the motion to approve this increase, Scott Jahnke seconded the motion. Motion carried.

Bills: Linda Sinkula made a motion to approve the bills. The motion was seconded by Pat Benes. Motion carried.

Next Meeting: The next meeting was scheduled for July 14, at 10:00 a.m., at the Kewaunee County Sheriff's Department.

Adjourned: Scott Jahnke made the motion to adjourn the meeting. Motion seconded by Linda Sinkula, motion carried. Meeting adjourned at 1012 hours.

Minutes provided by: Recording Secretary, Mary Berkovitz

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Law Enforcement Committee Minutes
June 9, 2015

The Law Enforcement meeting was held on June 9, 2015, in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Robert Weidner called the meeting to order at 1013 hours.

Members Present: Robert Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, (excused) Chief Deputy David Cornelius, Tracy Nollenberg, Emergency Management Director (excused)

Public Comment: No public comment.

Travel/Training Requests: None

Law Enforcement Updates:

- a) Communications System Update: Chief Deputy Cornelius informed that law enforcement administration met with EF Johnson (from TX) on Monday, 06/08/15. Their technician will be here for 1 to 2 weeks running diagnostics on each radio in our system, to narrow down and correct any issues still occurring. They have already possibly found a problem linked to the Dodge Chargers and the voltage. The technician is "auditing" each radio. No additional problems have come up recently. EF Johnson agreed they need to fix all of the problems prior to the final sign off.
- b) The most recent new hire, Deputy John Mleziva was sworn in on Monday, 06/08/15. He has started his FTO training. The second new hire, will begin his field training on 06/29/15. The workman's comp case is still pending, and the next meeting is 07/09/15 to determine the status, and if the deputy can return to work. Until then, Deputy Jamie Tlachac will continue in patrol in place of this deputy, and his status will become "protected" 06/14/15. Deputy Schley has replaced Deputy McCambridge, who retired at the end of May, on patrol.

It was asked if the sheriff's department will continue to replace open patrol spots with personnel from the jail. It was explained, that for now, yes, but it will come to a point where these positions will be offered to jail staff and the public to get the best person qualified. All current employees would be grandfathered in, once the decision is made to include the public in the application process.

Chief Deputy also reminded the committee that the sheriff's assistant position held by Luann LeCloux should be advertised soon, as Luann intends on retiring at the end of February, 2016. Luann will also have 5 weeks of vacation for next year, added on her anniversary in January, and will be using that prior to her actual retirement. A cross-over training period is strongly urged, and a start date in September for the new hire would allow for this training.

- c) Authorization for Re-classifying & posting vacant Jail/Communications Sgt. Position: Chief Deputy Cornelius shared a letter from Sgt. Pam Beilke resigning her position as Sergeant in the jail. Currently to qualify for this position, you have to have 5 years or longer of progressive law enforcement background. There are a few people in the jail currently that qualify, and others, who are not interested in the position for various reasons. A few patrol officers were also asked if they would be interested, and also stated they were not interested. A major reason being the jail positions are not in a protected status.

Discussion took place on how we could replace the sergeant position. Sgt. Beilke is willing to stay on until her replacement is found. This position is very vital to the jail operations, due to supervisory of staff and inmate review. Cornelius did share a number of options/scenarios to help in this issue. It comes down to the pay and the protected status as the main issues, along with the 5 year minimum experience. The committee recommended Chief Deputy discuss these options on filling this position with Administrator, Scott Feldt, come up with a solution, and refer it to personnel.

- d) Part-time IT Staff: A handout was shared with the committee on the proposed job description for the Information Technician position. The committee discussed the information in this handout. The updated proposal has already been forwarded to Administrator Feldt for his review. Pat Benes made a motion to recommend Scott Feldt and Chief Deputy Cornelius finalize this position, and forward it to personnel. The motion was seconded by Linda Sinkula. Motion carried.
- e) Review of current ordinances. A general discussion took place on some current ordinances, and at this time there will be no action taken to make any changes to any of them.

Bills: Linda Sinkula made a motion to approve the bills as presented. Motion seconded by Pat Benes. Motion carried.

Other Matters: None

Next Meeting: The next meeting was scheduled for July 14, 2015 at 10:00 a.m., at the Sheriff's Department, Integrity Meeting room.

Adjourn: Motion to adjourn was made by Pat Benes, and seconded by Scott Jahnke. Motion carried. Meeting adjourned at 11:42 a.m.

Minutes provided by: Recording Secretary, Mary Berkovitz
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