

**KEWAUNEE COUNTY  
HUMAN SERVICES COMMITTEE MINUTES  
June 10, 2015**

The meeting was called to order by Chair Linda Sinkula at 9:00 am. Present for the meeting were Virginia Haske, Shirley Kirchman, John Mastalir, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel, Ken Tebon, Charles Wagner and Greg Thousand. Mark Buchanan was excused. Also attending the meeting were County Board Chair Ron Heuer, Assistant District Attorney Jeff Wisnicky, Paul Kunesh, Finance Director, Kewaunee County Economic Support Specialists Kim Vanderboss, Terri Schleis and Jodi Zimmerman, Brenda Vandermause, Accounting Specialist, Tracy Nelson from Eastshore Industries and Jennifer Gozdziwski.

The agenda was reviewed by the committee. A motion was made by John Mastalir and seconded by Ken Tebon to approve the agenda as mailed. All voted in favor of the motion.

The minutes were reviewed from the May 13, 2015 meeting. A motion was made by Paul Ravet and seconded by Kaye Shillin to approve the minutes as mailed. All voted in favor of the motion.

Director Greg Thousand presented Kewaunee County Economic Support Specialists Kim Vanderboss, Terri Schleis and Jodi Zimmerman with the Wisconsin Shares Child Care Subsidy Performance Award from the Department of Children and Families and thanked them for their hard work.

Discussion of the 2015-17 State Biennial Budget Updates followed. By the end of 2015, 64 of the 72 Counties in Wisconsin will have Family Care.

A list of department updates had been sent to the board members before the meeting. Director Thousand reviewed the list and indicated that the transition to Family Care is nearly complete and the remaining 28 of our 206 consumers will transition on July 1. A special acknowledgment to Cathy Ley, the ADRC of the Lakeshore Staff, Melissa Annoye and the Long Term Staff for their hard work and effort during this project. There were no questions or comments regarding the Agency Updates by the Committee.

A review of the 2015 Expenses and Revenues and Comparisons to Prior Years was handed out by Director Thousand. Finance Director, Paul Kunesh explained that the new one page summary report will be made available to the Committee so they are kept more informed revenues and expenditures during the year.

There were no new contracts for approval before the Committee this month.

After reviewing the vouchers Charles Wagner moved to approve them. Virginia Haske seconded the motion. All voted in favor of the motion.

A discussion concerning approval of credit card vouchers followed concerning the 3 purchases made (2-Kwik Trip; 10-Subway and 18-TJ Max) for gift cards. Assistant District Attorney upon being asked advised the Committee to pay the credit card bill in full (to stay in good faith and not incur additional charges) and then request that these purchases be sent back to the Finance Committee. A motion was made by Ken Tebon, seconded by John Mastalir to pay the credit card vouchers in full and send this issue back to the Finance Committee for further discussion and clarification. All voted in favor of the motion.

There were some travel requests for the board. Charles Wagner moved to approve the travel requests. Kaye Shillin seconded the motion. All voted in favor of the motion.

Public Comment made by Ms. Jennifer Gozdziwski raised a concern regarding recent credit card purchases to the committee. There being nothing further, public comment was closed.

Charles Wagner moved to set the next meeting date for July 15, 2015 at 9:00 am. The motion was seconded by Mary Ann Szydel and all voted in favor of the motion.

A motion was made by Kay Shillin, seconded by Virginia Haske to adjourn the meeting. The meeting was adjourned at 9:58 am.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Deanne Schultz". The signature is written in black ink and includes a large, sweeping flourish at the end of the name.