

Kewaunee County  
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING  
**MEETING MINUTES**

Date: Thursday, June 11, 2015  
Time: 10:30 a.m., Conference Room  
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: The meeting was called to order at 10:30 a.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Tom Romdenne, Lee Luft, Kaye Shillin, Larry Kirchman, John Pagel, Bob Weidner, Bruce Heidmann, Linda Sinkula

Staff Members Present: Scott Feldt, Jeff Wisnicky, Todd Every

Approve June 11, 2015 Agenda: Motion by John Pagel, second by Lee Luft to approve the June 11, 2015 agenda. Motion carried.

Approve May 27, 2015 Minutes: Motion by Bruce Heidmann, second by Bob Weidner to approve the May 27, 2015 meeting minutes. Motion carried.

Update on Employee Vacancies - Recruitment, Sheriff's Department: IT position: Scott Feldt handed out a Personnel Report. Discussions are ongoing with the Sheriff's Department and Scott as to the duties and qualifications of an IT position.

Scott indicated he was previously directed by PAL committee to begin advertising to fill the vacancy of Parks Caretaker. Bob Weidner commented that the Parks Caretaker position should be taken away from the Highway Schedule.

Approval to Fill the Parks Caretaker Position: Motion by Bruce Heidmann, second by Lee Luft to approve filling of the Parks Caretaker position. Motion carried.

Discuss Recommendation From the Highway Committee for Continuing the Winter On-Call List, With Possible Action: Todd Every indicated that last fall we created a method for staff to participate in weekend on-call and we did that schedule from December through March. The total cost was \$6,300. Motion by Larry Kirchman, second by Lee Luft to approve continuing the winter on-call list as we did last year. Motion carried.

Discuss Recommendation From the Highway Committee for Filling Highway Department Job Vacancies, With Possible Action: Todd Every indicated there were 2 retirements in 2015, he is requesting to fill those 2 positions. Motion by Bob Weidner, second by Lee Luft to authorize to fill 1 position. Motion carried, one voting no (Heidmann).

Discussion and Update Regarding Dominion Agreement, With Possible Action: Ron Heuer confirmed there is no agreement with Dominion and Kewaunee County. Discussion continued regarding Dominion.

Consider a motion to convene in closed session under Wis. Stat. s. 19.85(1)(f) consider a motion to convene in closed session under Wis. Stat. s. 1985(1)(c) for "considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility," and s. 1985(1)(f)

"considering medical histories or data of specific persons which if discussed in public would have a substantial adverse effect upon the reputation of any person referred to in such histories and data." To-wit: Workers Compensation Claims: Motion by Bruce Heidmann, second by John Pagel to convene in closed session per Wis. Stat. s. 19.85(1)(f) and (c) for both closed session agenda items for reasons stated on the agenda.

Consider a motion to convene in closed session under Wis. Stat. s. 1985(1)(c) for "considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility," to-wit: 90 - day performance evaluation of County Administrator.

Consider a Motion to Return to Open Session: Motion by Larry Kirchman, second by Tom Romdenne to return to open session. Motion carried.

Other Matters Authorized by Law: Larry Kirchman thanked Ron Heuer for his efforts with the Highway Internal Operations budget. Scott Feldt indicated he will inform the Personnel Committee as to any recommendations from the Investigative Committee at a July Personnel Committee Meeting.

Next Meeting: Tentative meeting is July 16 at 10:30 a.m.

Adjournment: Motion by Bruce Heidmann, second by Tom Romdenne to adjourn the meeting. Motion carried. Adjourned at 12:23 p.m.

Submitted by,  
Peggy Jeanquart, Recording Secretary

