

Highway/Landfill Committee Minutes

July 9, 2015

The Highway Committee meeting was called to order at 8:30 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Administrator Scott Feldt, Finance Director Paul Kunesh, and County Board Supervisor Pat Benes.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their June 17th meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax had the following to report:

- ❖ Scheduled repairs for salt sheds
- ❖ Pipe Replacements & ditching
- ❖ Hot-mix patching for Lincoln, Red River, and Montpelier Towns plus Casco Village
- ❖ We have rented out our Snooper Truck (included 2 men) to the City of Manitowoc
- ❖ Grass Cutting continues:
 - State Roads are cut
 - Towns include: Red River, Montpelier, & Lincoln
- ❖ Pulverizing: We will be reclaiming CTH "AB" from CTH "K" to CTH "S", and also CTH "C" from the Village of Casco Limits to just past where River Road intersects with CTH "C"
- ❖ Crews working on STH "42" projects including:
 - 4 Culvert Replacements completed
 - Wedging for 4 patches completed
 - Still 5 more patches & 3 more pipes to do
 - Highway Dept Crews/Staff have been working 12, 13, & 14 Hour days to complete this work and get the highway open

Landfill Facility Manager Mike Paral had the following to report:

- ❖ We are still in a transition period with Cell 9
- ❖ Daily Cover Issue: B&B Metals says they don't have fluff and appear to not care about the contract they have signed with Kewaunee County. We have gotten 3 loads of a paper fiber product from Fox River Fiber. This product works well for our needs. Brown County would like Kewaunee County to take more of this product as they can't handle the quantity. A contract is in the works.
- ❖ Paper Pickers are doing well & are keeping up
- ❖ We have some cleaning to do behind the fence near the garage
- ❖ Staff has began emptying the barn to take it down
- ❖ Hand-Outs:
 - Tonnage & Charge Summary (by refuse) January 1 – June 30
 - Tonnage & Charge Summary (by account name) January 1 – June 30
 - Current Over-Time report (as was requested at the previous meeting)

Commissioner Todd Every had the following to report:

- ❖ Financial Report updates have been received from Paul Kunesh, County Finance Director for both the Highway Dept. & Solid Waste
- ❖ Deer Pick-Up: We need clarification about the State Budget & if Kewaunee County will continue to provide this service. More to come when the budget is passed.

- ❖ Commissioner Every participated in a scoping meeting with Ayres Associates and WISDOT for the CTH “S” Bridge
 - Design phase will be split into 2 contracts: 1. Preliminary Design 2. Design Contract
- ❖ Other Scoping meetings for the other bridges will be scheduled yet this summer
- ❖ Bridge Applications for next Local Bridge Program are due at the end of July. The Towns of Ahnapee, Franklin, & Casco will have applications
- ❖ A resident in the Town of Lincoln will be doing a ditch garbage clean-up
- ❖ The DOT has additional funds for State PBM maintenance projects. The State will be moving forward with a crack-filling project on STH “54” from Algoma west to Valley Rd. in Luxemburg

Discuss Landfill Operations Options: At the May meeting, the committee gave staff direction to start planning for the County to close the landfill and stop handling solid waste. Commissioner Every provided a hand-out to committee members highlighting our analysis, options, and post closure requirements. This information is available, if needed, from Commissioner Every.

To review, our options include:

1. Fill up the remaining airspace at the current rate
2. Fill up the remaining airspace slowly
3. Fill up the remaining airspace as soon as possible
4. Close the Landfill Immediately

Following discussion, Mr. Feldt added Commissioner Every, Facility Manager Mike Paral, and Finance Director Paul Kunesh did an excellent job to research all information & provide as much information/numbers as possible. Facility Manager Mike Paral added doing the best we can at filling as is will be our best option. Committee Member Bruce Heidmann stated he feels Option #1 is our best choice. Committee Member Gary Paape asked if Option #1 took into consideration our current equipment needs. Gary Paape made the following motion: Upon evaluation of these options, the Highway & Solid Waste Committee recommends Option #1 ~ Fill the remaining airspace at the current rate. The landfill will close once Phase 2 is completed which is estimated to take approximately 3 years. Second by Bruce Heidmann. All in favor. Motion carried unanimously.

Discuss Landfill Non-Collectible Account: A copy of the Solid Waste Account Aging Report (Receivables) was provided to all committee members. Sturgeon Bay Iron & Scrap Metal LLC owes \$825.00 for a lengthy period of time. We have been unsuccessful at trying to collect on this debt. A motion was made by John Mastalir stating the Highway & Solid Waste Committee approves to write-off the receivable in the amount of \$825.00. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Highway Operations ~ Update on Equipment Inventory Analysis by Staff: Commissioner Every, along with Patrol Superintendent Joe Dax, Office Manager Mary O’Leary, and Shop Foreman Mike Lardo have met and began the process of reviewing each piece of equipment on the Highway Department’s Equipment List. The next step is to obtain photos of each piece of equipment and review this list further. Staff recommendations regarding equipment will be forthcoming. An informational hand-out was provided to committee members.

Approve & Sign Vouchers: Solid Waste Vouchers paid by check: \$79,176.16. Solid Waste Vouchers paid by credit card: \$294.32. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: WCHA Leadership Development Group Conference September 22 – 24 in Oconomowoc, Wisconsin. Request for 2 employees to attend. Motion to approve this travel request made by Bruce Heidmann. Second by John Mastalir. All in favor. Motion carried unanimously.

Any other business as allowed by law: John Mastalir spoke about concerns regarding the uniforms provided for staff to wear.

Next Meeting Dates:

- ❖ Thurs., August 6th @ 8:30 AM
- ❖ Wed., August 19th @ 8:30 AM
- ❖ Wed., September 9th @ 8:45 AM
- ❖ Thurs., September 24th @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Tom Romdenne. Second by Bruce Heidmann. All in favor. Motion carried. Meeting adjourned at 10:00 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary