

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY BOARD MEETING**

MONTH: AUGUST

DATE: August 18, 2015

TIME: 6:00 PM

**PLACE: County Board Room
Administrative Center
810 Lincoln Street
Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Approve Previous County Board Minutes**
- 6. Citizen's Input (maximum 3 minutes per appearance)
(20 minutes total per meeting)**
- 7. Appointments**
 - a. County Board Supervisor – District 8 – Douglas R. Doell
Oath of Office by County Clerk, if approved**
 - b. Changes to County Board Standing Committee Appointments**
- 8. Annual Reports and Other Reports to the Board as Requested by the
County Board or Committee:**
 - a. Clerk of Courts – Becky Deterville**
 - b. Emergency Management Director – Tracy Nollenberg**
 - c. Public Health Director – Cindy Kinnard**
 - d. Kewaunee County Administrator - Scott Feldt**
- 9. Committee Reports:**
 - a. Highway/Solid Waste Committee**
 - b. Personnel, Advisory & Legislative Committee**
 - c. Health Vets & Child Support Committee**
 - d. Extension Education & Zoning Committee**
 - e. Land & Water Conservation Committee**
 - f. Law Enforcement & Emergency Mgmt. Committee**
 - g. Finance and Public Property Committee**
 - h. Human Services Committee**
 - i. Promotion and Recreation Committee**
 - j. Groundwater Task Force Committee**
 - k. Revolving Loan Fund Committee - none**
 - l. Bay Lake Regional Planning Commission**

10. **First Reading of Ordinance (vote to be taken at the next County Board meeting)**
 - a. None
11. **Recess, if needed**
12. **Consideration of Resolutions:**
 - a. **Resolution Granting the Petition for Bridge Aid – Town of Franklin**
 - b. **Resolution Approving Amendment to the Emergency Management Budget**
13. **Consideration of Ordinance read at previous County Board Meeting**
 - a. None
14. **Communications:**
 - a. **Resolutions from Other Counties**
 - b. **Kewaunee County Events**
15. **Set meeting date for next County Board Meeting**
 - a. **September 15, 2015 at 6:00 p.m. (previously scheduled)**
 - b. **October 20, 2015 at 6:00 p.m. (proposed)**
 - c. **November 17, 2015 at 6:00 p.m. (proposed)**
16. **Adjournment**

/s/ Ron Heuer
Ron Heuer
Kewaunee County Board Chairman

/s/Jamie Annoye
Jamie Annoye
Kewaunee County Clerk

Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.

KEWAUNEE COUNTY BOARD OF SUPERVISORS



Ron Heuer-Chairman

Linda Sinkula-Vice-Chairman

August 18, 2015

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 59.03(3)(e), I hereby make the following appointment to fill the vacancy in Supervisory District No. 8 subject to County Board approval.

Douglas R. Doell
E2440 Church Rd., Luxemburg, WI 54217

Respectfully submitted,


Ron Heuer, County Board Chairman.

KEWAUNEE COUNTY BOARD OF SUPERVISORS



Ron Heuer-Chairman

Linda Sinkula-Vice-Chairman

August 18, 2015

Honorable Members of the Kewaunee County Board:

I hereby make the following change to the Kewaunee County Board Standing Committee appointments subject to County Board approval.

Human Services Committee

Add Virginia Haske as Human Services Committee Chairman, Remove Linda Sinkula as Chairman
Add Douglas R. Doell, Remove Linda Sinkula

Health, Veteran Service & Child Support Committee

Add Douglas R. Doell, Remove Gordon Reckelberg

Personnel, Advisory & Legislative Committee

Add Virginia Haske, Remove Linda Sinkula

Respectfully submitted,

Ron Heuer
Kewaunee County Chairman



RESOLUTION NO.

**A RESOLUTION GRANTING THE PETITION FOR BRIDGE AID –
TOWN OF FRANKLIN**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

- 1 **WHEREAS**, the Town Board of the Town of Franklin has petitioned the Kewaunee County
 2 Highway Commissioner for bridge aid to repair or construct the Irish Road Bridge No. 1 located
 3 in Section(s) 19 in the Town of Franklin pursuant to §82.08, Wisconsin Statutes; and
 4
 5 **WHEREAS**, Section 82.08(3), Wisconsin Statutes, provides the Town and the County shall
 6 each pay one-half of the cost of construction or repair of a bridge; and
 7
 8 **WHEREAS**, the cost of said bridge construction and/or repairs is estimated at \$3,500.00; and
 9
 10 **WHEREAS**, the Town of Franklin hereby petitions the Honorable Kewaunee County Board of
 11 Supervisors to raise \$1,750.00 to cover the County's share of said cost of the bridge
 12 construction and/or repairs.
 13
 14 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors, duly
 15 assembled this 18th day of August 2015, that the Board hereby approves the petition of the
 16 Town of Franklin and agrees to contribute the sum of \$1,750.00 representing the County's share
 17 of the costs to construct and/or repair the aforementioned bridge.
 18
 19 **BE IT FURTHER RESOLVED**, the \$1,750.00 shall be paid from the 2015 County Aid Bridge
 20 Fund.

Respectfully Submitted,

HIGHWAY AND SOLID WASTE COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 \$1,750.00 from County Aid
 Bridge Fund in 2015

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P.				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

A RESOLUTION APPROVING AMENDMENT TO THE EMERGENCY
MANAGEMENT BUDGET

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, in accordance with Section 65.90(5)(a), Wis. Stats., the amounts of the various
2 appropriations and the purposes for such appropriations stated in a budget may not be changed
3 unless authorized by a vote of two-thirds of the entire membership of the County Board of
4 Supervisors; and

5
6 **WHEREAS**, The Law Enforcement & Emergency Management Committee considered and
7 hereby recommends making the following budget adjustments to the Emergency Management
8 Department Budget due to a \$1,401 higher than budgeted Sara Grant award and the award of
9 \$1,632 EPCRA Grant:

		<u>Revenue</u>	<u>Expense</u>
<u>Sara</u>			
100.43302.000	Sara Grant Revenue	\$1,401	
100.52601.000.312	Office Supplies		\$700
100.52601.000.332	Travel		\$200
100.52601.000.336	Training		\$501
<u>TOTAL Adjustments Sara</u>		<u>\$1,401</u>	<u>\$1,401</u>
<u>EPCRA</u>			
100.43309.000	EPCRA Grant Revenue	\$1,632	
100.52610.000.601	EPCRA Program		\$1,632
<u>TOTAL Adjustments EPCRA</u>		<u>\$1,632</u>	<u>\$1,632</u>

18
19
20
21
22
23
24
25 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
26 assembled this 18th day of August 2015, that the Board approves the budget adjustments set
27 forth above.

28
29 **BE IT FURTHER RESOLVED**, that within 10 days the County Clerk shall file a Class 1 notice of
30 this budget adjustment.
31
32

Respectfully Submitted,

LAW ENFORCEMENT & EMERGENCY MANAGEMENT

APPROVED AS TO FORM
Jeffrey R. Wisnicky
Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

Highway/Landfill Committee Minutes

June 4, 2015

The Highway Committee meeting was called to order at 8:00 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Administrator Scott Feldt, County Board Chairman Ron Heuer, Finance Director Paul Kunesh, County Board Supervisors Pat Benes & Bob Weidner, and Tom Karmen from Schenck.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their May 20th meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Office Manager Mary O'Leary had the following to report:

- ❖ Billing Cycle ended Saturday, May 30th. Mary will have updated financials for the meeting on June 17th
- ❖ The State Equipment rates have decreased approximately 7%, effective May 3rd
- ❖ Mary worked closely w/ Tom Karmen from Schenck throughout the month of May to close out our 2014 Financials

Patrol Superintendent Joe Dax was unable to attend today's meeting. Commissioner Every had the following to report on Joe's behalf:

- ❖ Center-lining & Fog Line painting crews started about 1 ½ weeks ago on County Roads plus state work in Door County
- ❖ Fog Line painting is now complete north of Algoma
- ❖ STH "29" ~ Cross Drain & Pipe Replacement plus ditching
- ❖ Replaced a pipe on Hill Rd. for Montpelier Town
- ❖ Crews have been spraying for weed control on the State & County Bridges
- ❖ Crack-filling for West Kewaunee Town is complete
- ❖ We have mulched the landscaping here @ the Main Shop
- ❖ We've hauled 3" breaker-run to the Landfill for the turn-around
- ❖ Future Work Includes:
 - South STH "42" ~ 5 pipes to replace for the State, possible patching & additional drainage as well

Commissioner Todd Every had the following to report:

- ❖ We'll be receiving extra State Job Work, still working out the details
- ❖ Local Bridge Project Update:
 - Engineers have been notified they were awarded the project
 - Next Step: Engineers to meet w/ Consultants
 - July 1st ~ Funds become available
- ❖ Salt Shed Apron Paving ~ Preparing to pave near the salt sheds due to salt shed inspection recommendations
- ❖ 2015-2020 Bridge Program ~ The Towns of Ahnapee, Casco, & Franklin are applying for the Federal Aid Program. Commissioner Every has assisted these Towns in completed their applications & sending them in)
- ❖ Hand-Out: Highway Revenue & Expenditures (prepared by Paul Kunesh, our Finance Director)
- ❖ Landfill Updates:
 - Pit Reclamation
 - Ayres is preparing a report about the film we are using for daily cover

- Continue to work on operations planning
- B&B Metals (entered into an agreement for shredder fluff)
- Received a call from Brown County about receiving paper fiber material. They are under contract to receive but no longer want to use the material
- Hand-Outs:
 - Tonnage & Charge Summary (January 1, 2015 thru May 31, 2015)
 - Tonnage & Charge Summary (January 1, 2014 thru May 31, 2014) *to compare w/ the above summary
 - Revenue & Expenditures (prepared by Paul Kunesh, our Finance Director)

Chairman Kirchman asked when we are going to Pave CTH “C” & CTH “AB”. Pulverizing is scheduled to begin July 6th. Committee member Bruce Heidmann asked about the possible erosion issue near CTH “S” & CTH “U”. Chairman Kirchman also asked about a line item budgeted for the Landfill and if we needed approval from the Finance Committee to transfer funds from another line item within the budget. County Board Supervisor Bob Weidner reminded everyone that the full 20 person County Board members approved the budget & we should stay within that budget. Discussion followed with comments from County Administrator Scott Feldt, County Board Supervisor Bob Weidner, Chairman Kirchman, and Commissioner Every. It is our goal to stay within the budget & we plan to have monthly updates as to where we’re at within our budget from the Finance Department.

2015 Highway Department Audit Presentation (Tom Karmen, *Schenck*): Tom Karmen joined our meeting to present the year end financials for 2014. Our net position is \$4,798,862.91. The Highway Department had a positive Net Change in Position of \$153,539.63. Discussion followed after Tom’s presentation with the following comments:

- ❖ Mr. Kirchman stated a lot of changes have occurred over the past few years because County Board Chairman Ron Heuer & himself took it upon themselves to say “enough is enough”, it’s time for change! We have a good commissioner. We have a good management team & he’s impressed w/ the Commissioner. We need to continue moving forward with change.
- ❖ Mr. Heidmann added the Highway Committee did a lot too over the past 6 years. Act 10 also helped.
- ❖ Mr. Feldt recognized Todd & his staff. Adding, tough decisions had to be made in regards to staffing.
- ❖ Commissioner Every stated all the Highway Department staff has done the work to make this happen. He hopes the County Board recognized the dedication of the employees & appreciates them.
- ❖ Mr. Heuer stated this is the outcome when you have good leaders and hard working County Board Supervisors. “We are here to do what is right for the tax payers”.
- ❖ County Board Supervisor Pat Benes echoed the above comments.

Discuss Highway Operations Study Recommendations: We accepted proposals for purchasing Hot-mix to compare “make vs. buy”. We have talked with other counties about using recycled materials in Hot-mix. We are starting to analyze our equipment inventory to consider possible replacements or liquidation.

Approve & Sign Vouchers: Solid Waste vouchers paid by check: \$18,374.74. Solid Waste vouchers paid by credit card: \$252.99. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

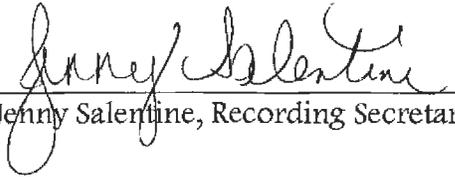
Any other business as allowed by law: Committee Member Gary Paape asked the commissioner if the Highway Dept sells used Culver Pipes. To which Mr. Every replied: No, we no longer do.

Next Meeting Dates:

- ❖ Wed., June 17th @ 8:30 AM
- ❖ Wed., July 1st @ 8:30 AM
- ❖ Thurs., July 23rd @ 8:30 AM
- ❖ Thurs., August 6th @ 8:30 AM
- ❖ Wed., August 19th @ 8:30 AM

Adjournment: Motion made to adjourn today's meeting by Tom Romdenne. Second by John Mastalir. All in favor. Motion carried. Meeting adjourned at 11:00 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

June 17, 2015

The Highway Committee meeting was called to order at 8:30 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer and County Board Supervisor Pat Benes.

Adoption of Agenda: Gary Paape made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Gary Paape made a motion to approve the Highway Committee Minutes from their June 4th meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: None

Reports:

Office Manager Mary O'Leary had the following to report:

❖ Hand-Out:

- Roads & Bridges Budget Update (January 1 thru May 30, 2015)
 - General Bridge Maintenance expenses last month were approximately \$10,000.00
 - Engineering on CTH "H" Bridge Deck was approximately \$15,000.00
 - General Repairs last month were approximately \$90,000.00. This included grading, culvert replacement, ditching & drainage, signing, and paint-stripping
- We billed the State for approximately \$125,000.00 worth of work during our 6 week billing cycle thru May

Landfill Facility Manager Mike Paral had the following to report:

- ❖ Completed the new turn-around (will be taking out the turn-around in Cell 9 & laying clay
- ❖ DNR was here Monday during the rain (our Notice of Noncompliance is all clear, everything is fixed & we're back to being in compliance)
- ❖ Our biggest issue at this time is the lack of material for ballast and daily cover. Our shredder fluff has been low due to a breakdown at the supplier. Committee Member John Mastalir asked about a paper-sludge product we've been taking @ the Landfill. Mike Paral explained the product is used for ballast & daily cover. Adding, it's the best product available to use as daily cover.

Mr. Mastalir also asked about summaries that were requested by Chairman Kirchman on a month basis & why isn't there a summary today. The information Mr. Mastalir inquired about was provided to the committee at the previous meeting as requested.

Committee Member Bruce Heidmann asked about waste oil coming to the Landfill because of the Algoma collection site being closed down. We haven't noticed an increased volume received.

Chairman Kirchman requested a Tonnage & Charge Summary by "User Name" for the next committee meeting. Mr. Kirchman also asked about intermediate cover on Cell 9. The law states if we are not using an area to fill, it needs to be covered with 6" clay & be able to shed water. Lastly, Mr. Kirchman asked about the borrow-pit. The water from the borrow-pit goes into the storm water pond and then settles out.

Commissioner Todd Every had the following to report:

❖ Landfill:

- Reclamation Plan for borrow-pit is going thru DNR review

- Well Work (Monitoring) ~ Once the DNR approves the Reclamation Plan for the borrow pit, we will work with our engineer to prepare an RFP for the work needing to be completed on the monitoring wells in conjunction with the borrow pit reclamation.
- ❖ Highway Department:
 - Spring testing of the wells for salt around the main shop was completed and analyzed. The tests again were very good. Our Engineer has completed a report and a request to the DNR to close-out this issue.
 - Paving approaches to salt sheds ~ purchased Hot-Mix from NE Asphalt, the State will be covering \$8,000.00 worth of the work for the areas in front of the State Salt Sheds.
 - We had a container fire here @ the Main Shop ~ we were transferring a oil gas mix from one container to the waste oil container when the fumes ignited and started the container on fire. Staff we were able to back the barrel out of the shop & the Kewaunee Fire Dept. was able to put the fire out w/ foam. As far as we can tell, the fumes were ignited by the water heater located in the area. There were no injuries and no damage to any equipment of facilities.
 - We will receive approximately \$80,000.00 in additional State work. Patrol Superintendent Joe Dax & Dennis Keyser from the State have been discussing additional work to include: Paving patches, culvert replacements, & ditching on the State Highways
 - Committee Member Bruce Heidmann voiced his concern about the safety of our Highway Dept workers for these additional state jobs.
 - Office Manager Mary O'Leary also stated with these additional State projects, (Local Force Accounts) there is a lot of costing out between the projects to make sure we reach our funded amount. Between the office staff, Julie & Jenny, they are doing a really great job at entering the labor, equipment, & materials on a timely basis, and assisting the review of the costs to reach the cap of each project.
 - Staff is estimated costs for PBM Projects: 1) Shouldering on STH "42" 2) Crack-filling on STH "54". Staff will be reviewing the estimates with the state soon.
 - State Budget Changes: Originally the Car-Killed-Deer Pick-Up was taking out of the budget, now it appears to be back in the budget but only for car-killed-deer on State Highways. This committee may need to make a decision about what the Highway Dept will do, if anything, for car-killed-deer on County Roads or even Town Roads. Once the state budget is actually passed, we will visit this topic in more detail.
 - Chairman Kirchman stated we have 500 miles of municipal roads in Kewaunee County. He feels we should no longer pick up car-killed-deer as he feels we lose money on this service.
 - The Personnel Committee approved to fill 1 of the 2 requested Highway Worker positions. Communications are being sent to the candidate from the eligibility list offering him the position.

Chairman Kirchman asked about working on CTH "H", from STH "54" to Northbrook Road. Commissioner Every would like to wait until the CTH "H" bridge is done. Perhaps another project would be moved up during this time.

Discuss Landfill Operations Options:

At our next meeting, the committee will be considering the scenarios for the remaining life of the landfill, which will also include the County's responsibilities in the future for once the landfill closes.

Commissioner Every asked for comments, have any committee members heard anything from the community about the landfill closing. Landfill Facility Manager Mike Paral stated most people that have been coming in to the landfill recently have said they've heard the County will still provide a way for the residents to dispose of their garbage. Committee Member Gary Paape stated he's heard people commenting that our ditches are going to be full of garbage. Mr. Paral has also heard comments from the general public about how residents will begin using burn-barrels again.

Committee Member John Mastalir reviewed a visit he made to a landfill in Menomonee Falls Landfill. He indicated that compared to this landfill, he felt our landfill was over staffed. Mr. Paral provided the following staff schedule to the committee: 2 days each week, ALL employees (3) are there; 3 days each week, only 2 employees are there. No further discussion.

County Board Chairman Ron Heuer stated we need numbers! Mr. Heuer has been pressuring County Finance Director Paul Kunesh and County Administrator Scott Feldt.

Chairman Kirchman requested a solid waste over-time report for the next committee meeting.

Town of Franklin, Irish Road, Bridge Aid Request: The Town of Franklin has requested Bridge Aid for a culvert they replaced on Irish Road. The Town of Franklin is requesting \$1,750.00 in bridge aid from the County. J. Jadin Inc has already completed the work for the Town of Franklin. A motion was made to approve the Bridge Aid Request in the amount of \$1,750.00 by Gary Paape. Second by John Mastalir. All in favor. Motion carried unanimously.

Approve & Sign Vouchers: Highway vouchers paid by check: \$67,607.88. Highway vouchers paid by credit card: \$30,483.73. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Gary Paape. All in favor. Motion carried unanimously.

Approve Travel Requests: None

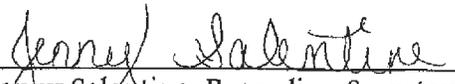
Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Thurs., July 9th @ 8:30 AM
- ❖ Thurs., July 23rd @ 8:30 AM
- ❖ Thurs., August 6th @ 8:30 AM
- ❖ Wed., August 19th @ 8:30 AM

Adjournment: Motion made to adjourn today's meeting by Gary Paape. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:37 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

July 9, 2015

The Highway Committee meeting was called to order at 8:30 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Administrator Scott Feldt, Finance Director Paul Kunesh, and County Board Supervisor Pat Benes.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their June 17th meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Patrol Superintendent Joe Dax had the following to report:

- ❖ Scheduled repairs for salt sheds
- ❖ Pipe Replacements & ditching
- ❖ Hot-mix patching for Lincoln, Red River, and Montpelier Towns plus Casco Village
- ❖ We have rented out our Snooper Truck (included 2 men) to the City of Manitowoc
- ❖ Grass Cutting continues:
 - State Roads are cut
 - Towns include: Red River, Montpelier, & Lincoln
- ❖ Pulverizing: We will be reclaiming CTH "AB" from CTH "K" to CTH "S", and also CTH "C" from the Village of Casco Limits to just past where River Road intersects with CTH "C"
- ❖ Crews working on STH "42" projects including:
 - 4 Culvert Replacements completed
 - Wedging for 4 patches completed
 - Still 5 more patches & 3 more pipes to do
 - Highway Dept Crews/Staff have been working 12, 13, & 14 Hour days to complete this work and get the highway open

Landfill Facility Manager Mike Paral had the following to report:

- ❖ We are still in a transition period with Cell 9
- ❖ Daily Cover Issue: B&B Metals says they don't have fluff and appear to not care about the contract they have signed with Kewaunee County. We have gotten 3 loads of a paper fiber product from Fox River Fiber. This product works well for our needs. Brown County would like Kewaunee County to take more of this product as they can't handle the quantity. A contract is in the works.
- ❖ Paper Pickers are doing well & are keeping up
- ❖ We have some cleaning to do behind the fence near the garage
- ❖ Staff has began emptying the barn to take it down
- ❖ Hand-Outs:
 - Tonnage & Charge Summary (by refuse) January 1 – June 30
 - Tonnage & Charge Summary (by account name) January 1 – June 30
 - Current Over-Time report (as was requested at the previous meeting)

Commissioner Todd Every had the following to report:

- ❖ Financial Report updates have been received from Paul Kunesh, County Finance Director for both the Highway Dept. & Solid Waste
- ❖ Deer Pick-Up: We need clarification about the State Budget & if Kewaunee County will continue to provide this service. More to come when the budget is passed.

- ❖ Commissioner Every participated in a scoping meeting with Ayres Associates and WISDOT for the CTH “S” Bridge
 - Design phase will be split into 2 contracts: 1. Preliminary Design 2. Design Contract
- ❖ Other Scoping meetings for the other bridges will be scheduled yet this summer
- ❖ Bridge Applications for next Local Bridge Program are due at the end of July. The Towns of Ahnapee, Franklin, & Casco will have applications
- ❖ A resident in the Town of Lincoln will be doing a ditch garbage clean-up
- ❖ The DOT has additional funds for State PBM maintenance projects. The State will be moving forward with a crack-filling project on STH “54” from Algoma west to Valley Rd. in Luxemburg

Discuss Landfill Operations Options: At the May meeting, the committee gave staff direction to start planning for the County to close the landfill and stop handling solid waste. Commissioner Every provided a hand-out to committee members highlighting our analysis, options, and post closure requirements. This information is available, if needed, from Commissioner Every.

To review, our options include:

1. Fill up the remaining airspace at the current rate
2. Fill up the remaining airspace slowly
3. Fill up the remaining airspace as soon as possible
4. Close the Landfill Immediately

Following discussion, Mr. Feldt added Commissioner Every, Facility Manager Mike Paral, and Finance Director Paul Kunesh did an excellent job to research all information & provide as much information/numbers as possible. Facility Manager Mike Paral added doing the best we can at filling as is will be our best option. Committee Member Bruce Heidmann stated he feels Option #1 is our best choice. Committee Member Gary Paape asked if Option #1 took into consideration our current equipment needs. Gary Paape made the following motion: Upon evaluation of these options, the Highway & Solid Waste Committee recommends Option #1 ~ Fill the remaining airspace at the current rate. The landfill will close once Phase 2 is completed which is estimated to take approximately 3 years. Second by Bruce Heidmann. All in favor. Motion carried unanimously.

Discuss Landfill Non-Collectible Account: A copy of the Solid Waste Account Aging Report (Receivables) was provided to all committee members. Sturgeon Bay Iron & Scrap Metal LLC owes \$825.00 for a lengthy period of time. We have been unsuccessful at trying to collect on this debt. A motion was made by John Mastalir stating the Highway & Solid Waste Committee approves to write-off the receivable in the amount of \$825.00. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Highway Operations ~ Update on Equipment Inventory Analysis by Staff: Commissioner Every, along with Patrol Superintendent Joe Dax, Office Manager Mary O’Leary, and Shop Foreman Mike Lardo have met and began the process of reviewing each piece of equipment on the Highway Department’s Equipment List. The next step is to obtain photos of each piece of equipment and review this list further. Staff recommendations regarding equipment will be forthcoming. An informational hand-out was provided to committee members.

Approve & Sign Vouchers: Solid Waste Vouchers paid by check: \$79,176.16. Solid Waste Vouchers paid by credit card: \$294.32. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: WCHA Leadership Development Group Conference September 22 – 24 in Oconomowoc, Wisconsin. Request for 2 employees to attend. Motion to approve this travel request made by Bruce Heidmann. Second by John Mastalir. All in favor. Motion carried unanimously.

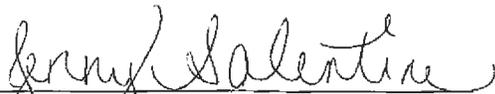
Any other business as allowed by law: John Mastalir spoke about concerns regarding the uniforms provided for staff to wear.

Next Meeting Dates:

- ❖ Thurs., August 6th @ 8:30 AM
- ❖ Wed., August 19th @ 8:30 AM
- ❖ Wed., September 9th @ 8:45 AM
- ❖ Thurs., September 24th @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Tom Romdenne. Second by Bruce Heidmann. All in favor. Motion carried. Meeting adjourned at 10:00 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE
SUB-COMMITTEE MEETING

MINUTES

Date: Thursday, July 23, 2015

Time: 4:00 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

1. Call to Order – The meeting was called to order at 4:00 p.m. by Chairman Heuer.
2. Roll Call – Members Present: Supervisors Heuer, Luft, Romdenne and Weidner.

Others Present: Scott Feldt, County Administrator, Steve Hanson, Land Information Director, Jeff Wisnicky, Corporation Counsel
3. Approve Agenda – Luft moved, Romdenne seconded to approve agenda. Motion carried.
4. Consider a motion to convene in closed session to confer with legal counsel concerning strategy to be adopted by the body with respect to litigation in which the County is or is likely to be involved pursuant to Wis. Stat. s. 19.85(1)(g); to-wit: Discuss a strategy for Kewaunee County's role, if any, in the anticipated litigation over the assessment of the Kewaunee Power Station.

Weidner moved, Luft seconded to go into closed session. Motion carried unanimously.
5. Consider a Motion to Convene in Open Session. Weidner moved, Luft seconded to return to open session. Motion carried unanimously. Subcommittee directed the Administrator to draft a letter to the Town of Carlton stating the County is available to discuss the Dominion Power Station assessment issue and its effects if the Town so chooses.
6. Other Matters Authorized by Law - None
7. Next Meeting
8. Adjournment – Weidner moved, Romdenne seconded to adjourn. Motion carried. Meeting adjourned at 5:08 p.m.

Submitted by:


Scott Feldt

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING

MEETING MINUTES

Date: Thursday, August 6, 2015

Time: 1:00 p.m., Conference Room

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: The meeting was called to order at 1:00 p.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Lee Luft, Kaye Shillin, Larry Kirchman, Bob Weidner, Bruce Heidmann

Members Excused: Tom Romdenne, John Pagel, Linda Sinkula

Staff Members Present: Scott Feldt, Jeff Wisnicky

Approve August 6, 2015 Agenda: Motion by Bruce Heidmann, second by Lee Luft to approve the August 6, 2015 agenda. Motion carried.

Approve June 11, 2015 and July 23, 2015 Meeting Minutes: Motion by Bruce Heidmann, second by Lee Luft to approve the June 11, 2015 and July 23, 2015 meeting minutes. Motion carried.

Update on Employee Vacancies - Recruitment

- Authorization to Fill Behavioral Health Services Manager Vacancy
- Authorization to Fill Human Services Director Vacancy

Scott Feldt distributed the August Personnel Report.

Motion by Bob Weidner, second by Lee Luft authorizing Scott Feldt to begin preliminary hiring process for Behavioral Health Services Manager and Human Services Director with salary range to be determined. Motion carried.

Discuss Worker's Compensation Policy: Jeff Wisnicky and Scott Feldt will review workers compensation policy for clarification regarding employees on workers compensation for an extended period of time. Jeff Wisnicky and Scott Feldt to review a policy/recommendations.

Update - Union Negotiations: Scott Feldt indicated negotiations have not started because deputies have decided to have a different group represent them, not Teamsters, instead WI Professional Police Association.

Consider a motion to convene in closed session pursuant to s. 19.85(1)(b) to consider the dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person and pursuant to s. 19.85(1)(g) to confer with legal counsel for the government body who is rendering oral or written advice concerning a strategy to be adopted by the body with respect to litigation in which it is or is likely to become; to-wit: Human Services Department personnel matters: Motion by Larry Kirchman, second by Lee Luft to convene in closed session per Wis. Stat. s. 19.85(1)(b)(g) for reasons stated on the agenda. Motion carried.

Consider a Motion to Return to Open Session: Motion by Bruce Heidmann, second by Kaye Shillin to return to open session. Motion carried.

Other Matters Authorized by Law: None.

Next Meeting: September 10th at 10:30 a.m.

Adjournment: Motion by Larry Kirchman, second by Lee Luft to adjourn the meeting. Motion carried. Adjourned at 2:21 p.m.

Submitted by,
Peggy Jeanquart, Recording Secretary

A handwritten signature in cursive script that reads "Peggy Jeanquart". The signature is written in black ink and is positioned below the typed name of the Recording Secretary.

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE
SUB-COMMITTEE MEETING

AGENDA

Date: Tuesday, August 11, 2015

Time: 2:00 p.m.

Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216
Conference Room

1. Call to Order – The meeting was called to order at 2:00 p.m. by Chairman Heuer.
2. Roll Call – Members Present: Supervisors Heuer, Luft, Romdenne and Weidner.

Others Present: Scott Feldt, County Administrator, Steve Hanson, Land Information Director
3. Approve Agenda – Luft moved, Weidner seconded to approve agenda. Motion carried.
4. Consider a motion to convene in closed session to confer with legal counsel concerning strategy to be adopted by the body with respect to litigation in which the County is or is likely to be involved pursuant to Wis. Stat. s. 19.85(1)(g); to-wit: Discuss a strategy for Kewaunee County's role, if any, in the anticipated litigation over the assessment of the Kewaunee Power Station.

Weidner moved, Luft seconded to go into closed session. Motion carried unanimously.
5. Consider a Motion to Convene in Open Session. Luft moved, Romdenne seconded to return to open session. Motion carried unanimously.
6. Other Matters Authorized by Law - None
7. Next Meeting
8. Adjournment – Luft moved, Romdenne seconded to adjourn. Motion carried.
Meeting adjourned at 2:52 p.m.

Board of Health Minutes July 13, 2015

The monthly meeting of the Board of Health was called to order at 12:05 pm at the Public Health & Human Services Building on Monday, July 13, 2015 by Chairperson Kaye Shillin.

Members present were: Kaye Shillin, Pat Benes, Charles Wagner, Gary Paape and Cindy Kinnard. Kathy Janowski, Shirley Kirchman, Audrey Krautkramer and Dr. Kurt Kurowski were absent.

No one from the public was present.

A Motion was made by Pat Benes and seconded by Gary Paape to approve the agenda as mailed. The motion carried.

A motion was made by Chuck Wagner and seconded by Pat Benes to approve the June 8, 2015 minutes as mailed. The motion carried.

June Monthly Report was given by Cindy Kinnard. Blood pressure numbers have steadily increased. We are now attending dining sites throughout each month in Luxemburg, Dyckesville and Algoma to offer this service. Cindy informed the Board that she attended a dental program meeting at Luxemburg-Casco District Office concerning a new program entitled Smiles for Life which would provide low income children with dental services which Kewaunee County is lacking. Luxemburg-Casco and Kewaunee School Districts have both signed agreements for this program. A motion was made by Gary Paape and seconded by Pat Benes to approve June Monthly Report as mailed. The motion carried.

Beach signs and flags have been installed at Kewaunee and in Algoma. Cindy indicated that she has received favorable comments and there was also an article done by the Karen Yancey for the Kewaunee County Star News in the July 4, 2015 issue.

Cindy informed the Board that approval has been received from the State (Scott Feldt was also consulted and gave approval) to have a farmers market in the parking lot to coincide with WIC check pick-up. The market is called Healthy Choices Market and will be open on Monday, July 20, 2015, Thursday, August 6, 2015, Thursday, September 3, 2015 and Thursday, October 1, 2015 and is open to the public.

Cindy informed the Board that the Public Health Department will be taking over the Back to School Program from Human Services (specifically Carol Stuebs). Cindy indicated that items are being purchased with donations and the event will take place on Tuesday, August 18th at Hillcrest School. Registrations are being accepted until Monday, August 3rd.

There was one travel request from Cindy Kinnard to attend the Wisconsin Division of Public Health for New Local Health Officers Orientation in Madison from Tuesday, July 21 2015 to Wednesday, July 22, 2015. A motion was made by Chuck Wagner and seconded by Gary Paape to approve the travel request. The motion carried.

A motion was made by Pat Benes and seconded by Gary Paape to approve the monthly bills. The motion carried.

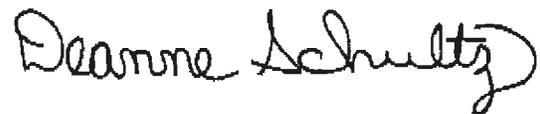
No overtime to report.

The next meeting date has been set for Monday, August 10, 2015 at Noon.

There were no other items as authorized by law discussed.

A motion was made by Gary Paape and seconded by Chuck Wagner to adjourn the meeting. The meeting was adjourned at 12:35 pm. The motion was carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deanne Schultz". The signature is written in black ink and is positioned below the typed name "Deanne Schultz".

Kewaunee County Veterans Service Office Board Meeting Minutes
07/13/2015

12:35 PM Meeting was called to order.

Present: Pat Benes, Chuck Wagner, Kaye Shillin, Gary Paape, and Jane Babcock

Motion made by Pat Benes to approve the agenda. Seconded by Gary Paape. Motion carried.

Motion made by Pat Benes to approve the bills. Seconded by Chuck Wagner. Motion carried.

Introductions were made.

A study was presented to the board by Jane Babcock regarding veteran benefits over a span from 2007 to 2014. Currently Kewaunee County is nearly \$800 per veteran above the state per veteran average for benefits. This means over \$1 million dollars in healthcare, education, and spendable income such as veterans and surviving spouse compensation or pension. In FY2014 Kewaunee County's total VA benefits were just over \$9.9 million. Credit was given to Joe Aulik for this and his previous hard work on behalf of veterans in Kewaunee County. Praise was also given to the immense efforts by Tara LaCrosse

Jane also discussed how grant awards for the Veteran's Office will be moving away from population-based awards to a reimbursement type. This means reporting the expenditures and then receiving the funds rather than projecting the expenses and receiving the funds for use.

Services through Lakeshore Community Health were discussed. This organization provides basic health, dental, and psychiatric services to people who meet the income qualifications. This may serve as an excellent resource for dental work for Kewaunee County veterans and all services low-income county citizens.

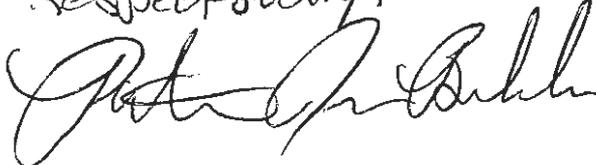
No travel requests were made.

No request for overtime compensation was made.

Next meeting date was set for August 10, 2015.

Motion was made by Chuck Wagner to adjourn the meeting. Seconded by Gary Paape. Motion carried.

Meeting adjourned at 1:15 PM.

Respectfully,


Board of Health Minutes August 10, 2015

The monthly meeting of the Board of Health was called to order at 12:00 Noon at the Public Health & Human Services Building on Monday, August 10, 2015 by Chairperson Kaye Shillin.

Members present were: Kaye Shillin, Pat Benes, Kathy Janosky, Shirley Kirchman, Audrey Krautkramer, Dr. Kurt Kurowski, Charles Wagner, Cindy Kinnard, and Gary Paape. Also present were: Cynthia Farrell, Public Health Nurse and County Board Chairman Ron Heuer.

No one from the public was present.

A Motion was made by Charles Wagner and seconded by Shirley Kirchman to approve the agenda as mailed. The motion carried.

A motion was made by Gary Paape and seconded by Audrey Krautkramer to approve the July 13, 2015 minutes as mailed with the exception of the correction of Kathy Janosky's name and Kathy Janosky, Shirley Kirchman, Audrey Krautkramer and Dr. Kurt Kurowski have excused absences from last month's meeting (July 13, 2015). The motion carried.

July Monthly Report was given by Cindy Kinnard. Numbers are quite consistent and Blood Pressure Numbers continue to increase as we continue to be present at Dining Sites in the County. Immunizations continue to be low due to the State changes concerning insurance. The communicable disease numbers represent primarily STDs. A motion was made by Pat Benes and seconded by Kathy Janosky to approve the July Monthly Report as mailed. The motion carried.

Cindy Kinnard presented the 2014 Public Health Department's Annual Report. Cindy indicated that the second page features the highlights of the Health Department and the biggest accomplishment is completing the 140 Review which grants Kewaunee a Level II Health Department Status for the next five years. The Department saw 15 high risk mothers through the Prenatal Care Coordination Program and completed 15 car seat checks and Cindy Kinnard has renewed her certification for another two year term. The sharps disposal program was initiated and we accept containers for a \$5.00 fee and containers may be purchased for \$3.00. It was noted that this is not a profit maker and the money we receive covers the costs associated with disposal and purchase of containers. The Department received 38 animal bite reports (ie...cats, dogs, bats, and cows). It was questioned and Cindy indicated that our first possible West Nile case was submitted to the State last Thursday. A crow was brought in by a resident and we are awaiting results. County Chairman Heuer questioned well water tests and Cindy indicated that in 2014 the Public Health Department received results on 8 wells (first time mom and/or WIC clients) with none showing contamination. Mr. Heuer also questioned beach

testing and was advised that testing is completed twice per week in Kewaunee and Algoma. In 2014 Kewaunee was tested 34 times and Algoma was tested 39 times (it was explained that if a test is abnormal the water is tested every day until it is normal). Cindy Kinnard also indicated that as of August 7, 2015 the beach in Algoma has had one closure and two advisories and Kewaunee has had four closures and 3 advisories. There being no further questions, a motion was made by Audrey Krautkramer and seconded by Gary Paape to approve the 2014 Annual Report. The motion carried.

Cindy Kinnard updated that the Groundwater Task Force had a meeting this month and representatives from the DNR were present. The DNR has proposed development of five small work groups to address key problems. Cindy has indicated that she has been asked to be part of the Short Term Solutions work group. County Chairman Ron Heuer further discussed issues concerning the Groundwater Task Force and reporting of well water issues in local newspapers. The subject of protocols with regards to well issues was also discussed.

Cindy Kinnard updated the Board on two new grants that she has applied for through the State. The first being a Radon Mini Grant in the amount of \$3,500.00 and the other being a Wisconsin Brace Grant in the amount of \$6,500.00 which includes how weather can affect ground water. The Health Department will be notified by October 1st if we will be receiving the grants.

A motion was made by Gary Paape and seconded by Chuck Wagner to approve travel as requested. The motion carried.

A motion was made by Chuck Wagner and seconded by Audrey Krautkramer to approve the monthly bills. The motion carried.

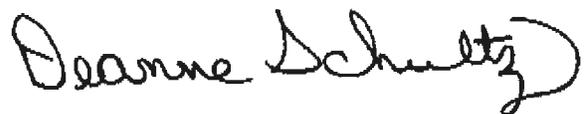
No overtime to report.

The next meeting date has been set for Monday, September 14, 2015 at Noon.

There were no other items as authorized by law discussed.

A motion was made by Pat Benes and seconded by Kathy Janosky to adjourn the meeting. The meeting was adjourned at 12:55 pm. The motion was carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deanne Schultz". The signature is written in dark ink and is positioned to the right of the typed name "Deanne Schultz".

CHILD SUPPORT COMMITTEE MEETING

August 10, 2015

PUBLIC HEALTH AND HUMAN SERVICES CENTER

The meeting of the Child Support Committee was called to order by Chairperson Kaye Shillin on August 10, 2015 at 1:00 P.M. Members present included: Kaye Shillin, Pat Benes, Gary Paape, Charles Wagner, Ron Heuer, and Cindy Kudick, Child Support Coordinator.

A motion was made by Charles Wagner and seconded by Pat Benes, to approve the agenda. The motion carried.

Cindy Kudick reported the monthly stats for the month of July. The collections for the month were \$207,789.14, with a collection rate of 85.4%. Ms. Kudick reported that to date total Family Cases filed are 66 and the Paternity Cases are 9. .

A motion was made by Chuck Wagner, and seconded by Gary Paape to approve the monthly reports. The motion carried.

A motion was made by Pat Benes, and seconded by Charles Wagner to approve the bills. The motion carried.

There was no travel request or overtime to report.

The next meeting is set for September 14, 2015 at noon at the Health and Human Services Center.

A motion was made to adjourn the meeting at 1:12 P.M. by Gary Paape and seconded by Charles Wagner and approved by all.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Cindy Kudick', written in a cursive style.

Cindy Kudick, Secretary

Kewaunee County Veterans Service Office Board Meeting Minutes

08/10/2015

Meeting was called to order at 1:12 PM.

Present: Pat Benes, Chuck Wagner, Kaye Shillin, Gary Paape, Ron Heuer and Jane Babcock

Motion made by Pat Benes to approve the agenda. Seconded by Chuck Wagner. Motion carried.

No bills presented.

Jane Babcock (CVSO) requested permission to work with the County Finance Director to establish a line item in the next budget reflecting the state's requirement to have funds available to assist families unable to afford the cost of burial of an indigent veteran. All present were in agreement that the work to establish the allocation should be done with the Administrator, Scott Feldt, and Finance Director, Paul Kunesh until such time as it is present during the budget process with the Finance Committee.

Jane also discussed her target outreach projects over the next 8-10 months is to develop relationships with the local cable providers to have the "The America Veteran" and VA videos, provided by the Office of Inter-Governmental Affairs, run on the local cable station. She also wants to contact the radio stations to ask for regular air time.

Jane displayed and notified the Committee about the upcoming "Townhall" for Vietnam Veterans, in Green Bay, is and when.

The Committee recommended Jane work with Scott on possible permission for this month, when she gets an agenda for the NECVSO meeting, if she feels the speaker is one she would benefit from.

The Committee asked Jane to provide a copy of the WICVSO Association conference Agenda at Septembers Committee meeting.

No travel requests were made.

No request for overtime compensation was made.

Next meeting date was set for September 14, 2015.

Motion was made by Pat Benes to adjourn the meeting. Seconded by Gary Paape. Motion carried.

Meeting adjourned at 1:35 PM.

Respectfully Submitted,



Agriculture & Extension Education Committee Meeting

July 1, 2015

4:00 P.M.

Kewaunee County Administration Center
Committee Room

Minutes

1. Call to Order by Chairman Tom Romdenne at 4:00 PM
2. Roll Call - Bob Garfinkel, Ron Paider, Tom Romdenne, Gary Paape, Claire Thompson, Renee Koenig, Aerica Bjurstrom
3. Approval of Agenda/Minutes. A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the agenda and minutes. Motion carried.
4. Citizen Input. None
5. Joint Meeting with Door County Ag & Extension – Aerica reported Door County held preliminary interviews to fill their Ag Agent position on July 1. Although they may not have someone in place by the time the joint meeting is scheduled to take place, Aerica suggested they move forward and schedule it since it's unclear when the new person will be on board. Door County will host, it will be held at the Peninsular Ag Research Station.
6. Co-Department Head Structure for Kewaunee County UWEX – Claire will temporarily (July 1-December 31) be working at 60% time and taking FMLA time. Aerica and Claire will split Department Head roles, Claire covering the state business and Aerica county business. Aerica will be the contact for county business. This role is temporary and will be revisited at the end of the year.
7. Educators Reports – Written – see attached.
8. Overtime. None
9. Approval – Travel. None
10. Approval – Bills Motion to approve bills by Bob Garfinkel, seconded by Ron Paider. Motion passed.
11. Set Future Committee Meeting Dates. The next meeting is scheduled for August 5 at 4 PM at the Administration Center. The September date is tentatively set for September 2, but will not be official until the date of the joint Door and Kewaunee Committee meeting can be set.
12. Adjourn. Motion to adjourn by Gary Paape, seconded by Bob Garfinkel. Moved to adjourn at 4:38 PM.



The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including: Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Aerica Bjurstrom
Agriculture Agent
Prepared for July 1, 2015

Farm Management Teams – Continued work with farm management teams. Currently I am working with about a dozen farms on management related topics. Management teams bring together lenders, veterinarians, nutritionists, and other professionals to help guide the producer in making decisions about his or her farm. Farm management teams are a team-based approach to solving problems on a farm and making wise decisions that will improve efficiency, profitability, and reduce labor.

Small Ruminant Clinic – Planned and hosted a small ruminant clinic and pasture walk in Algoma. The pasture walk took place at a small goat farm outside Algoma. Elsie Gonzalez from Dodge County and I presented on pasture crops and management. The meeting portion of the meeting featured Elsie speaking on nutrition, Claire Thompson speaking on marketing small ruminant meat animals, and I presented on housing and labor efficiency. Small ruminants (sheep and goats) are gaining popularity in the area as people return to the farm or small acreage and want to use the land to its potential. I have been programming in small ruminants for several years and will be holding another goat artificial insemination class in the spring of 2016.

Farm Technology Days – Committee chairs are being selected. We have 18 committees and we are still looking for chairs for six of them. We will be holding a committee chair orientation later in July and will plan to attend to the Dane County Farm Technology Days show in August so chairs can get an idea of what they should expect as a chair.

Meat Animal Quality Assurance - Taught the final MAQA program for 2015 for livestock auction participants on June 6 at the administration building. I had participants from Kewaunee, Shawano, Waupaca, and Manitowoc counties attend. All youth who intend on participating in the livestock auction at the Kewaunee County Fair (and state and district shows) must attend this program; it teaches kids aspects to raising a quality meat animal. I have presented the MAQA program to approximately 120 youth this year.

Breakfast on the Farm – Worked with the Kewaunee County Dairy Promotion Committee to put on the annual breakfast on the farm. This year's breakfast was held at Deer Run Dairy. Approximately 5,200 people ate breakfast and toured the farm on walking tours. Breakfast on the Farm is an excellent educational opportunity to teach people where their food comes from and learn more about animal health and care.

Dairy Team Planning – Attended the Dairy Team planning meeting in Marshfield. The dairy team consists of agriculture agents from across Wisconsin with dairy emphasis in programming. Upcoming project I will be working on are a dairy middle manager program this fall and continued work with the dairy team on ongoing projects.

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

July 2015

Camp: Camp was held June 11-15, 2015 at Camp Bird in Marinette, WI. We camped again with Door and Calumet Counties and had a nice size camp this year. There were 29 (almost double from last year) youth from Kewaunee County that took part in the fun and educational summer camp experience. Youth in 3rd-6th grade participated in arts and crafts, team building, nature, waterfront, recreation, campfires, and a variety of other activities each day.

Ten Kewaunee County counselors had the opportunity to showcase their creativity, leadership, teamwork, speaking, and educational skills as counselors. Camp is a great opportunity for the youth staff to learn about leadership, communication, team work, role-modeling, planning and organizing, and responsibility. In addition to working with their cabin of youth, counselors have the opportunity to use some of their teaching skills by leading flex time activities, evening programs, campfires and a variety of other activities during camp. In addition, six volunteer chaperones joined us at camp this year. Thanks to everyone's help and cooperation, camp was a great educational experience for campers and counselors alike.

Area Animal Science Day: This year, Kewaunee County served as the host for the Northeast Area Animal Science Day (AASD). This is an event that we are asked to host about every ten years. I led a committee of volunteers through the planning and organizing of this event. The group began in working on this day starting in January and continued until the contest date at the end of June. To successfully hold this contest, we relied on help from over 70 volunteers and producers/farms. Sixteen different farms provided high quality animals for the event that made it one of the best AASD in the state. Area Animal Science Day is a statewide event that happens at four locations throughout the state each year. State specialists, local staff, and volunteers work together to create the day that is high quality and educational. During the contest, youth take part in animal evaluation and animal knowledge contests in animal species such as dairy, livestock, and horse. In addition, youth participate in an interactive educational session. Additionally, this is the qualifying contest for the state dairy and livestock evaluation contests. Over 325 youth and adults attended the event held in Kewaunee County this year. We received great feedback from state staff and participants about the organization and overall quality of the event.

State 4-H Youth Conference: Three youth from Kewaunee County took advantage of the opportunity to meet youth from around the state at the Wisconsin 4-H & Youth Leadership Conference. Youth were provided with the opportunity to learn how to contribute to their communities, learn about 4-H and Extension programs, meet youth from diverse backgrounds, and strengthen communication, leadership, and life skills. Also, youth could choose to meet with state legislature, learn about the medical field, learn self-defense, learn about science and agriculture, improve public speaking skills, learn basic canoeing skills, or participate in a variety of other events. Prior to youth conference, I met with and provided an orientation to the youth and their families.

Upcoming Activities:

Fair: The Kewaunee County Fair will be held July 13(early judging day) and July 15-19. There are approximately 5,000 entries expected to be exhibited into the junior class portion of the fair. Entries range from livestock, to pets and cultural arts. The fair is one of the excellent opportunities that youth have to showcase what they have been working on in their particular project areas. This is a learning opportunity for youth to gain an outside perspective and find new ways to approach their projects. My ultimate goal is "blue ribbon youth" instead of youth who receive blue ribbons. I want youth to realize it is not receiving a blue ribbon that makes your project a success but what they have learned along the way is what will truly distinguish that their project is a winner.



University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

Renee Koenig, Family Living Educator, UW-Extension

Kewaunee County Ag & Extension Committee

Activities Report for July 1, 2015

Mind Movers – Mind Movers is a brain and body wellness program offered by the Aging & Disability Resource Center along with NEW Curative Rehabilitation, Inc. This month, I presented a session on the importance of hydration and sun protection. The lesson included cognitive activities to prevent memory loss for aging adults.

Foster children summer program – Advocates for Transitional Living, LLC contacted me about providing health education for the youth enrolled in the summer program. I collaborated with the UW-Extension nutrition educator to deliver a food and nutrition session.

Health Literacy - Literacy Partners Inc. along with UW-Extension Family Living and the public health nurse are continuing to plan for the Back to School program in August. Oral health remains our focus for the event.

Parent Circles – As a member of the child abuse prevention workgroup, I am helping to plan events to support parents. The series of 3 Parent Circles are scheduled for October in Algoma to help parents communicate and build healthy families.

Live Well Algoma – I am continuing to work with the steering committee on plans for Live Well Algoma.

Food Safety and Preservation – Consumers are already starting to call the office to request food preservation guidelines such as canning pickles and tomatoes safely. This month, I attended the UW-Madison workshop to obtain the latest research in food safety standards.

Multicultural Awareness Training – I attended the two-day Multicultural Awareness workshop for UW Colleges and UW-Extension colleagues held in Oshkosh.

Impact - I encourage county board members and anyone interested in learning more about the impact of Family Living Programs on the state of Wisconsin to visit <http://flp.ces.uwex.edu/wisconsin-impacts/>. Open the links on this webpage to read short reports explaining why Family Living Programs in every Wisconsin county are an excellent public investment.

Kewaunee County Agriculture and Extension Committee
Activities Report for June, 2015
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Economic and Organizational Development:

- Implemented Solar Power Hour educational program with 28 participants in collaboration with Rural Enterprise Network, Midwest Renewable Energy Association, and the Wisconsin Farmers Union.
- Continued survey research work for Kewaunee County Public Health Department's 2015 Community Health Assessment process.
- Continued planning support to match the City of Algoma and the City of Oconto and participate in the First Impressions program.
- Commenced work on Live Well Algoma Community initiative as a member of the Commons Committee.
- Provided organizational planning and support to implement Algoma Super Swim week in collaboration with the YMCA and the Algoma Parks and Recreation department.

Local Food System Economy:

- Provided Direct Marketing Your Meat Products workshop to participants of the Small Ruminant Clinic on June 24th at the Farm Market Kitchen
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff to support succession planning of staff members, and to continue support to new processor with a number of products.
- Provided business planning education to one food based entrepreneur looking to start a bakery.

Other:

- Hosted and attended UWEX County Leadership Conference.
- Serving on Center for Community and Economic Development Hiring and Screening Committee.

Agriculture & Extension Education Committee Meeting
August 5, 2015
4:00 P.M.
Kewaunee County Administration Center
Committee Room

Minutes

1. Call to Order – Meeting called to order by Chair Tom Romdenne at 4 PM.
2. Roll Call – Tom Romdenne, Ron Paider, Gary Paape, Bob Garfinkel, all members present. Educators present, Claire Thompson, Aerica Bjurstrom, Renee Koenig, and Jill Jorgensen.
3. Approval of Agenda/Minutes – Motion to approve made by Ron Paider, seconded by Bob Garfinkel. Motion passed.
4. Citizen Input - none
5. Joint Meeting with Door County Ag & Extension – The meeting is set for September 9 at 2 PM at the Peninsular Agriculture Research Station in Sturgeon Bay. Aerica will meet Ron Paider and Bob Garfinkel at the UW-Extension office at 1 PM and Gary Paape and Tom Romdenne at 1:15 PM at the highway shop in Algoma. The meeting will include joint county programming efforts in the last year and a tour of the station.
6. Educator Contracts – Agent contracts with between UW-Extension (UW-System) and the county were presented. They are a contract guaranteeing UW-Extension will provide programming in the county. Motion to approve the contracts made by Gary Paape, seconded by Ron Paider. Motion passed.
7. Educators Reports – There was general discussion about the roles Aerica and Jill fill at the Kewaunee County Fair. They fill many roles in education and assisting with shows, youth exhibits, and the 4-H food booth (Jill). Chancellor Cathy Sandeen of UW-Extension/UW-Colleges visited the Kewaunee County Fair on July 17. It was her first visit to a Wisconsin fair and met with UW-Extension partners, 4-H youth, and local agriculture supporters. Other discussion focused on the First Impressions program in conjunction with Oconto County.
8. Overtime - none
9. Approval – Travel - none
10. Approval – Bills. Motion to approve bills made by Gary Paape, seconded by Bob Garfinkel.
11. Set Future Committee Meeting Dates – The next committee meeting will be held Wednesday, September 2 at 4 PM at the Administration Center.
12. Adjourn – Motion to adjourn made by Ron Paider, seconded by Gary Paape. Meeting adjourned at 4:49 PM

Aerica Bjurstrom
Agriculture Agent
Prepared for August 5, 2015

Farm Consultations – Began work with a dairy looking to modernize their facility. They are taking steps to make the facilities usable for the next generation if they choose to farm on the site. Dr. David Kammel and I will visit the farm together to work on a long-range facilities plan in August. I also met with two farms that raise small ruminants (goats and sheep). The operators are looking for ideas on alternative feeds and pasture management.

Kewaunee County Fair – July 16-19. Although the fair is officially four days long, two of us at UW-Extension spend the majority of the week at the fair assisting with shows, fair events, and programs. I assisted with youth livestock and dairy judging, as well as provided an educational aspect to the auction animal carcass ultrasound evaluation. I help with multiple events at the county fair such as hog show, dairy show, dairy futurity, and the livestock auction. This year our Chancellor of UW-Extension/UW-Colleges, Cathy Sandeen attended the fair to learn more about programming in Kewaunee County.

Wisconsin Farm Technology Days – The Executive Committee continues to meet monthly and most of the committees now have chairs and even members. Currently we are at 18 committees and many of them are hard at work making plans for the show. Publicity/Promotion and Fund Raising/Hospitality are doing the most work right now due to the nature of their jobs needing to be done sooner than later. Tent City, Toy Tractor, Youth, Family Living, and other committees are beginning to meet and have great ideas in progress.

Beef Cow/Calf Meetings – As part of my agreement with UW-Extension, I have a Beef Team commitment that requires me to plan and carry out a series of cow/calf producer meetings. The meetings began in July and will carry through September. My topic is proper weaning of calves, two other speakers present on dewormer resistance and the value of body condition scoring. The series of meetings will be held in eight locations around the state.

Kewaunee County 4-H Youth Development Extension Update
Jill Jorgensen, 4-H Youth Development Agent
August 2015

Kewaunee County Fair: I spent a considerable amount of time in July with the Kewaunee County Fair. Approximately, 450 youth displayed their talents by showing around 5000 projects. Everything from cultural arts to animals showcased the hard work and dedication that youth put into their projects throughout the year. Also, the fair allows the community to see all of the great activities and projects that 4-H youth are participating in all year long.

Furthermore, youth not only show their projects during the fair but also display great sportsmanship and youth leadership. In many cases, community members can witness youth working together to help prepare the best project possible, even when they are competing against each other. Also, they congratulate each other when someone does really well. This is when you find the difference between blue ribbon projects and blue ribbon youth. Blue ribbon youth represent the best attitudes, teamwork, and sportsmanship that they can offer.

Chancellor's Visit to Kewaunee County: We had the opportunity to meet with Chancellor Cathy Sandeen in August during the Kewaunee County Fair. She was able to spend time with our office team learning about Kewaunee County and the programming that we are focused on through Kewaunee County UW-Extension. I utilized this opportunity to tell her about the program focuses, events, and initiatives that we are working on in Kewaunee County 4-H Youth Development. However, the most telling part of the visit from 4-H youth development was her meeting with a group of Kewaunee County 4-H teens. The teens had the opportunity to introduce her to a program that they were working on and talk about how the 4-H program impacted their lives. As the teens spoke you heard overarching themes from the teens about "how they wouldn't have the opportunities that they have in 4-H any other place" and "that this is the one organization where the teens feel like they have a voice and is helping make their voice/presence important in the community." The Chancellor was fully engaged in learning from the teens and commented that the 4-H teens spoke with eloquence beyond their years.

Round Robin Showmanship at the Kewaunee County Fair: I have been working with a group of 4-H leaders to plan the annual round robin showmanship contest at the Kewaunee County Fair. In a round robin contest, members that have won senior or advance showmanship for their particular species have the opportunity to compete against one another for top overall showman.

A few notes about the contest:

- During a Round Robin Showmanship Contest, handlers show and answer questions about an animal for 10 minutes.
- Youth show a mini class of each species. The species included in this year's round robin contest include dairy, beef, horse, swine, goats, sheep, rabbits, and chickens. All exhibitors show the same species at the same time and then we will switch to the next species. For example, we might begin with showing dairy, and then the entire group will show beef and so on. However, for safety reasons, some classes were split into two heats of animals.
- Judges gave the exhibitor a placing of 1st through 8th. All scores were tallied and the winner was named top show person at the Kewaunee County Fair.

There was a tie this year that could not be broken for first place and Phillip LaCrosse and Dalton Smercheck were the winners of this year's contest and named the top showmen at the Kewaunee County Fair. In addition to their title and ribbon, the top showmen will received a \$500.00 scholarship that was donated by a number of groups and area businesses. All other participants received special ribbons and shirts for their achievement. Leading to and during this contest, I witnessed some of the best sportsmanship that I saw at the Kewaunee County Fair. It wasn't because these youth were friends, showed the same species, or even spent time in the same social circle. They were helping each other because they are exhibitors that know that winning a ribbon or placing first is not the important product of a contest. It is how you treat others and your animals that really matters. I could not have been more proud of these 4-H members. They truly embodied what the principles of the 4-H program.

Upcoming Events:

Enrollments: We are working with the 4-H club to re-enroll 4-H members for 2015-2016. I will be spending time working with leaders and families over the next few months to enroll in 4-H. Re-enrolling members will receive some extra time to enroll in the 4-H program. New members are able to enroll throughout the year. However, new members need to enroll by February 1st, 2016 to be eligible to show at the 2016 Kewaunee County Fair.



*University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating.
UW-Extension provides equal opportunities in employment and programming including Title IX
and ADA.*

Renee Koenig, Family Living Educator, UW-Extension

Kewaunee County Ag & Extension Committee

Activities Report for August 5, 2015

Bicycle Blender – A bicycle with a food blender attached to the back fender was used to promote physical activity and nutrition. I set up the bike blender at the County Fair and encouraged fair goers to pedal the stationary bike while blending up a nutritious smoothie made of spinach and fruit. This was a fun way to get people talking about their health and their health insurance options through the Affordable Care Act. After the Fair, I set up the bike blender in the employee breakroom at the County Administration Center to encourage employee wellness.

Supporting Children When Parenting Apart – More than 43 divorcing parents have attended the class during the past year. The average age of the parents attending is 37. Most couples were married between 7-13 years. After attending the classes, parents report that they are more likely to cooperate with their child's other parent and less likely to argue in front of their children.

Free Meals for Kids Summer Food Program – Kewaunee County is part of the USDA Summer Food Service Program. The Door County YMCA provides free meals to children all summer long in several communities. This program is made possible by several businesses and organizations including UW-Extension. I helped inform and connect families to these free, healthy meals. More than 60 children have received a free meal in Algoma at Perry Park.

Strong Bones- I am teaching Strong Bones exercise classes at Grand View Terrace in Algoma. I am continuing to partner with the Aging and Disability Resource Center to offer these wellness programs.

Algoma Night Out – I participated in the annual Algoma Night Out. My educational display featured the Home Alone program and showed parents and children the factors to consider in assessing their readiness for children to stay home alone safely. This event is a nice outreach opportunity for me because more than 700 adults and children attend the event.

New Baby Welcome Kits – The Kewaunee Public Library has partnered with me to reach out to families with newborn babies for early literacy. The library has assembled book bags with a free book and gift for the babies to encourage parents to start reading early to their children.

Food Safety and Preservation – Consumers are continuing to call the office to request food preservation guidelines such as canning pickles and tomatoes safely. We also offer free dial-gauge testing for pressure canners.

Kewaunee County Agriculture and Extension Committee
Activities Report for July, 2015
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Economic and Organizational Development:

- Continued survey research work and planning for Kewaunee County Public Health Department's 2015 Community Health Assessment process.
- Coordinated First Impressions trip between the City of Algoma and the City of Oconto.
- Continued participation and planning work on Live Well Algoma Community initiative.
- Continued planning and support to implement Algoma Super Swim week in collaboration with the YMCA and the Algoma Parks and Recreation department.
- 2015 Door Kewaunee Counties Legislative Days debrief.

Local Food System Economy:

- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff to support succession planning of staff members, and to continue support to new processor with a number of products.
- Marketing education and support to Kewaunee County Farmers Market.
- Planning for Taste of Kewaunee County event to be held in October.

Other:

- Administrative duties associated with UWEX Standards, Rank and Promotion committee.
- Administrative duties associated with Co-Department head role.
- Temporarily reduced appointment to 60% FTE from July 1 – December 31, 2015.

Zoning Committee Meeting
Kewaunee County Administration Committee Room
August 5, 2015
Minutes

Call to Order:

Chairman Tom Romdenne called the meeting to order at 4:50 P.M.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, and Glenn Selner.

Approval of Agenda:

A motion was made by Bob Garfinkel and seconded by Ron Paider to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Bob Garfinkel and seconded by Ron Paider to approve the June minutes.
Motion carried.

Glenn Selner discussed the WI Fund Grant Program. \$1.6 million was put back into the State Budget which should be enough to pay the 2014-15 state-wide applicants. The amount in the State Budget for the 2015-16 state-wide applicants has been reduced to \$840,000.

Glenn Selner and the Committee discussed the Shoreland Zoning Ordinance which has to be updated by October 2016. Wisconsin Act 55 was included in the State Budget. Zoning regulations cannot be more restrictive than NR 115 regulations. There is much debate going on about this throughout the state. We will take a wait and see approach.

Glenn Selner informed the Committee that he has been very busy with sanitary installations and there have been no zoning violations.

Next Meeting Dates:

September 2, 2015 at 3:00 P.M. Kewaunee County Administration Committee Room.

Adjournment:

A motion was made by Gary Paape and seconded by Ron Paider to adjourn. Motion carried.
Meeting adjourned at 5:17 P.M.

Respectfully submitted:

Andrea Schmidt, Recording Secretary



Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting
Kewaunee County Fairgrounds Office June 16, 2015 9:00 AM

1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel

2) Roll Call: Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel; LWCD and Cooperating Agency Staff present: Davina Bonness. Kewaunee County Board Chairman, Ron Heuer; County Board Members Larry Kirchman and Robert Weidner and County Administrator Scott Feldt were also present. Joe Johnson USDA/NRCS and Aerica Bjurstrom (UWEX) were present.

3) Approval/Repair of Agenda: Motion to accept the June 16th agenda as presented was made by Bob Garfinkel and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

4). Approval/Repair of May 12, 2015 Meeting Minutes: Motion to accept the May 12, 2015 meeting minutes as presented was made by Bob Garfinkel and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting: There were 8 public comments.

Tom Reczek : Commended LCC/County Board on being progressive and doing the right thing, but also wants the LCC to focus on Lake Michigan and addressing fields with soil erosion. Wants those contributing to water contamination held accountable with legal action.

Bill Iwen: Discussed extreme flooding and rainfall events and climate change

Joe Musial: Discussed sustainability with clean water and Agropur discharge in the East Twin River, handed out a document referring to endangered species in the East Twin.

Joe Mills : Discussed how DNR has the legislative power but lacks the manpower. Asked the LCC when they were going to locally adopt NR151 like Door County and assume this power. He wants this issue on the agenda for the next KCLWCC meeting. Luft will ask Chairman Pagel to add this item to our July agenda.

Nancy Utesch: Item request – When will Kewaunee County get a DNR Warden? Discussed her walkover and how 3 employees walked her farm. Handed out a map that she received from the DNR regarding industrial waste and would like to know all the amounts/fields in Kewaunee County that are receiving this waste.

Lynn Utesch: Discussed “The Rap Sheets” report and DNR’s inability to enforce and fine bad actors. He would request LCC and County Board to act upon giving LWCD local enforcement through NR151 like Door County, including substantial fines for repeat offenders.

Jodi Parins: Discussed how large farms are taking human waste and would like a list of human waste in Kewaunee County and know which farms are accepting it, because it is not just septic. Discussed how we should provide incentives to farmers to decrease manure spreading.

Tom Konop: Chairman Pagel read an email from Tom Konop discussing how we should start doing some cover crop presentations and field demonstrations. Also, work with the local CCA’s about karst features and mapping nutrient management plans.

6) Department Reports:

a) Animal Waste Storage Permits: 2 new permits (Ebert Enterprises for a manure processing facility which is part of the existing manure transfer system and Kinnard Highland Farms for a new manure storage), \$2000 brought in with permit fees

b) Farmland Preservation/Standards and Prohibitions Walkovers:

I (Davina) am postponing the FPP/NR151 walkover document that you requested at the last meeting (with pictures and notes on Travis's walkovers). I want to make sure the report I present to the LCC addresses all the concerns Travis is finding, but also showcase what farmers are doing right. I will have something together for the July's meeting.

- c) **Cost Share Agreements:** None
- d) **Conservation Plans for Approval:** Ms. Boness submitted one new conservation plan in the Farmland Preservation Program for approval. This conservation plan came from Alan Dettman
- e) **Notice of Non-Compliance Updates:** None
- f) **Public Health and Groundwater Protection Ordinance Update:**
Letters are in the mail for landowners/operators who have land in the 20' to bedrock areas. Farmers are coming in and working with our office to get stacking pads, cost sharing, stacking locations, and to answer their questions. All our SWRM funding has been used up for hard practices, but I have sent an email asking for more BOND funds from other counties.
- g) **Well Testing Program**
Finished up last Monday, letters to those with unsafe wells were sent out Friday (12th) from Stevens Point. The cumulative test results were as follows: 124 wells tested, plus 25 more in the Town of Lincoln.

7) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** Joe Johnson spoke briefly about how NRCS is also working with landowners in the ordinance (20' to bedrock area). They are signing them up for CNMP's, which is the first step in getting cost sharing for manure storages, ect. Chairman Pagel then discussed how he is currently working with NRCS, EPA, and DNR at the Ponderosa site to create a model to improve VTA (Vegetative Treatment Areas).
- b) **University of Wisconsin Extension (UWEX) and Farm Technology Days Update:** Aerica Bjurstrom spoke briefly about Small Ruminant Clinic at Lotto's Lazy Acres and Farm Market Kitchen, for more information visit <http://kewaunee.uwex.edu/2015/06/05/small-ruminant-clinic/> Also discussed a Corn-Soybean Field Day on August 20th at Clark Riemers (more information contact Aerica).

8) Other Matters:

- a. **Landowner Communication Letter (referencing Manure Ruling / Door County)**
Lengthy discussion about how to communicate and if it is necessary to communicate the Manure Ruling and liability issues associated with spreading manure on your land. It was discussed whether the LCC should construct a public notice, newsletter, and email website. In answer to a question from Supervisor, Weidner, regarding whose responsibility it is to inform landowners, Luft reminded the KCLWCC that we are a Wisconsin State mandated entity with the responsibility to carry out policies that will "halt and then reverse the depletion of the state's soil resources and pollution of its waters." Then we discussed how to reach absentee landowners, and the potential to send only the absentee landowners a fact sheet.

Investigate number of out of county land owners to send a press release and website with a link in the article. Aerica Bjurstrom indicated she could use the UW Extension website and the Foghorn publication to get the approved information out to local landowners.

Action Item: Luft/Wisnicky will create a rough draft of the press release and Q & A for July's meeting for the LCC to review

- b. **May 28th Phosphorus Summit Roundtable with County Conservationists, County Executives and 3 members from the Town of Lincoln.** Discussed Phosphorus issues and what's happening in the surrounding counties. Brown County discussed their Phosphorus trading program and demo farms. Other counties talked about needing more staff and "boots on the ground" especially when it comes to implementing nutrient management plans and best management practices. Mr. Ribble did mention follow up meetings, but no timetable was discussed.
- c. **May 28th Meeting update with EPA/DNR/Petitioners.** Davina Bonness did attend. Same information given to this group as was the CAFO group; including all the handouts that Chairman Luft handed out at the May Ground Water Task Force Meeting. DNR presented the proposed approach and solicited input and participation. Outcome; Mr.

Rasmussen is going to establish workgroups to include short/long term goals like getting people clean water to drink, enforcement, susceptible areas, BMP's, ect. Russ would like to attend one of our Groundwater Task Force meetings in the upcoming months. Action item: Davina Bonness will provide dates for upcoming Groundwater Task Force meetings to Mr. Rasmussen.

9) Scheduling of Future Committee Meetings: Next meeting dates: Tuesday July 14th at 9:00 AM and Tuesday August 11 at 9:00 AM

10) Approval of Bills: Motion to accept the June 16th bills as presented was made by Lee Luft and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

11) Chairman's Wrap-Up Comments: Chairman Pagel discussed how he is working with a company and implementing a demo unit at Ponderosa which will remove phosphorus from the manure.

12) Adjournment: A motion to adjourn the meeting at 10:07 AM was made by Ron Paider and seconded by Lee Luft. Motion carried unanimously.

Respectfully submitted by Davina Bonness – Kewaunee County, County Conservationist

Davina Bonness

**Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting
Kewaunee County Fairgrounds Office July 14, 2015 9:00 AM**

1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel

2) Roll Call: Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel; LWCD and Cooperating Agency Staff present: Davina Bonness, Tom Konop (LCC advisor). Kewaunee County Board Chairman, Ron Heuer, County Board Member Larry Kirchman, and Joe Johnson, Ty Larson & Betsy Doolittle from USDA/NRCS were present. Clark Riemer was absent.

3) Approval/Repair of Agenda: Motion to accept the July 14, 2015 agenda as presented was made by Ron Paider and seconded by Bob Garfinkel. Committee vote was unanimous in favor of the motion.

4). Approval/Repair of June 16, 2015 Meeting Minutes: Motion to accept the June 15, 2015 meeting minutes as presented was made by Bob Garfinkel and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting: There were 3 public comments.

Joe Musial: Discussed chloride discharges in the East Twin River and that DNR will be updating a 2009 fish survey.

Jodi Parins: Handed out a document to the LCC and Davina Bonness correcting her public comment from the June 16th LCC meeting. Also attached were DNR facility's approved sites reports, annual land application reports and methods of disposal or distribution reports from Renier Sanitation Service, Pelishek Sanitation, Agropur, and JBS Green Bay. Please see Davina Bonness, County Conservationist for copy of noted statement.

Mick Sagrillo: Discussed how the Town of Lincoln signed a contract with the Wisconsin Geological & Natural History Survey to start Lincoln's groundwater mapping project. Estimated to last about 1 ¼ years; the County Land Information Office did contribute funds to this project, which Lee Luft said the finance committee approved.

6) Department Reports:

a) *Animal Waste Storage Permits*

--DeJardin Farms -- \$1,000 – Solid Stacking Pad Storage

b) *Farmland Preservation/Standards and Prohibitions Walkovers*

--22 letters of full compliance have been issued this year

--Travis has conducted 20 walkovers, including 18 GWW

- 8 are in compliance schedule
 - 2 leaking storage facilities
 - 1 leachate collection
 - 1 barnyard runoff to waters of the state
 - 4 grassed waterways.

--Two DNR/LWCD (Erin Hanson / Davina Bonness) walkovers occurred on 5/19/15 – Dale DeGrave & Brent / Dixie Eisenman

- Dale DeGrave was issued a NOD for discharges occurring onsite
 - Feed Leachate
 - Parlor Milkhouse Waste
- Eisenman Farm was in full compliance

c) *Cost-Share Agreements*

--Working with Secretary Ben Brancel & DATCP on transferring SEG – BOND funds.

Motion to amend our 2015 SWRM Contract with DATCP by transferring \$48,000 in SEG funds to BOND funds to install two 313 manure stacking pads was made by Lee Luft and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

- d) *Conservation Plans for Approval*
--Ronald Tassoul & Mountainview Acres LLC
- e) *Notice of Non-Compliance Updates*
--2 NONC – not submitted 590 NM plan
--NOD – Dale DeGrave (DNR) – from the 6/23 site walkover
- f) *Public Health & Groundwater Protection Ordinance Update*
--Starting to meet with landowner's onsite for stacking locations; several landowners will be requesting stacking variances for 2016 until they can construct permanent storages.
- g) *Well Testing Program*
--124 wells were tested; 27 unsafe (bacteria and/or nitrates) – 21.7%
--also tested 25 in Lincoln, did not add those into the percentages because we did not test for bacteria and would not be an accurate representation of unsafe wells.

7) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** Joe Johnson spoke briefly about how NRCS is working with several landowners/operators with cover crops. Rio Creek held a cover crop demonstration meeting at their Luxemburg office on 7/8/15, which was well attended by agency and operators within our area. Ty Larson mentioned the NRCS workgroup meeting will be held at the Brown County "County Extension Office" on Monday, July 20th from 1pm-3pm.

8) Other Matters:

a. Landowner Communication Letter (referencing Manure Ruling / Door County)

Lee Luft handed out a "Sample Cropland Rental Agreement with Conservation Options" letter from Door County and discussed how renters and landowners have a right to know what's going on their property and the liability associated with the new court rulings. Lee Luft further stated he was working on a draft letter for Kewaunee County residents, in which he will send around and the LCC will discuss if this is something they would like to do in the future.

b. Groundwater Task Force Meeting 8/5/15

LCC discussed how Russ Rasmussen & Kyle Burton will be in attendance at the next Groundwater Task Force Meeting to be held on 8/5/15 at 1:00pm at the Luxemburg Fair Grounds office.

c. Door County Chapter 23

Lee Luft asked Chairman Pagel to consider putting Chapter 23 on the August agenda for LCC to discuss and possibly consider for Kewaunee County.

9) Scheduling of Future Committee Meetings: Next meeting dates: Tuesday August 11 at 9:00 AM; Tuesday September 8 at 9:00am

10) Approval of Bills: Motion to accept the July 14th bills as presented was made by Lee Luft and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

11) Chairman's Wrap-Up Comments: Chairman Pagel discussed how he is excited about the improvements made in Kewaunee County moving forward in Groundwater, Surface Water, Grassed Waterways, Private wells, Manure spreading among others. Credits the LCC, LWCD, and NRCS for a job well done.

12) Adjournment: A motion to adjourn the meeting at 10:04 AM was made by Ron Paider and seconded by Bob Garfinkel. Motion carried unanimously.

Respectfully submitted by Davina Bonness – Kewaunee County, County Conservationist

Davina Bonness

Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting
Kewaunee County Fairgrounds Office August 11, 2015 9:00 AM
Minutes

1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel

2) Roll Call: Committee Members present: John Pagel, Clark Riemer, Ron Paider, Lee Luft, Bob Garfinkel; LWCD and Cooperating Agency Staff present: Davina Bonness, Tom Konop (LCC advisor). Kewaunee County Board Chairman, Ron Heuer, County Board Member Larry Kirchman, and Joe Johnson from USDA/NRCS were present.

3) Approval/Repair of Agenda: Motion to accept the August 11, 2015 agenda as presented was made by Bob Garfinkel and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

4). Approval/Repair of July 14, 2015 Meeting Minutes: Motion to accept the July 14, 2015 meeting minutes as presented was made by Ron Paider and seconded by Lee Luft. Committee vote was unanimous in favor of the motion.

5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting: There were 7 public comments.

Dick Swanson – East Twin River moved to the impaired list of waterways; we need action to fix our problems today.

Joe Musial – Recent testing on the East Twin still showing chloride issues, but in the Silver Creek tributary there has been signs of improvements, i.e. crayfish, fish

Ron Heuer –People being misinformed is hurting Kewaunee County. For example, there are two versions of the DNR nutrient balance summary, one distributed in June/July and another corrected version in November.

Tom Konop – Would like to get all sides together for an across the table discussion on Kewaunee County's issues

Bill Iwen –Wants to know the details regarding the November revised DNR nutrient balance sheet

Mick Sagrillo – Town of Lincoln planning commission. Discussed how hard Township planning is when there are dueling numbers. He would like one set of numbers that are researched and fact checked?

Joe Mills – Recycling paper is not accurate and out of date

6) Department Reports:

- a) *Animal Waste Storage Permits*
 - El-Na Farms -- \$500.00-- Sand Separator
 - Wayne Bradley -- \$3000.00 – Concrete Lined Manure Storage
- b) *Farmland Preservation/Standards and Prohibitions Walkovers*
 - 20 Farmland Walkovers were completed this month of which all were in full compliance and karst features maps were updated to reflect findings from walkovers.
- c) *Cost-Share Agreements*
 - All DATCP BOND is allocated to signed contracts
- d) *Conservation Plans for Approval*
 - None
- e) *Notice of Non-Compliance Updates*
 - None
- f) *Public Health & Groundwater Protection Ordinance Update*
 - Starting to meet with landowner's onsite for stacking locations; several landowners will be requesting stacking variances for 2016 until they can construct permanent storages.

7) Cooperating Agency Reports:

- a) **USDA Natural Resources Conservation Service (NRCS):** Joe Johnson spoke briefly about how NRCS is busy with wetland determinations. There may be a CRP sign up this fall and their office is working with landowners who are impacted by the Groundwater Protection Ordinance and want to sign up for manure storage cost sharing.

8) Other Matters:

a. Landowner Communication Letter (referencing Manure Ruling / Door County)

Lee Luft handed out a "Sample Cropland Rental Agreement with Conservation Options" and asked the LCC / Davina to look over the letter for next month.

b. DNR Nutrient Balance Summary

Two versions were put into circulation. The first was done in June/July and was based off Wisconsin Fast Facts and the second was a correction of the first and was done in November. Therefore, there are two sets of DNR Nutrient Balance Summary numbers for Kewaunee County. We need to know which one is accurate, and what the numbers are based off. We need consistent information and we need verifiable information.

c. Chapter 23

The LCC decided to table the discussion of implementing Chapter 23 in Kewaunee County because 1). LWCD does not have adequate staff to implement Chapter 23; 2). LWCD has a good working relationship with landowners and operators and 3). LWCD has a MOU with DNR for enforcement.

9) Scheduling of Future Committee Meetings: Tuesday September 8, at 9:00am; Tuesday October 13, 2015 at 9:00am

10) Approval of Bills: Motion to accept the August 11, 2015 bills as presented was made by Lee Luft and seconded by Bob Garfinkel. Committee vote was unanimous in favor of the motion.

11) Chairman's Wrap-Up Comments: Chairman Pagel discussed how this was a good meeting and excited to work together and move forward in Kewaunee County.

12) Adjournment: A motion to adjourn the meeting at 10:18 AM was made by Ron Pailer and seconded by Bob Garfinkel. Motion carried unanimously.

Respectfully submitted by Davina Bonness – Kewaunee County, County Conservationist

**Emergency Management Committee Minutes
July 14, 2015**

The Emergency Management Committee meeting was held on July 14, 2015 , in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Bob Weidner called the meeting to order at 1003 hours.

Members Present: Bob Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Chief Deputy David Cornelius, Tracy Nollenberg, Emergency Management Director, (excused), Scott Feldt, County Administrator

Travel Request: No documentation was received for the listed travel requests. Brief discussion on whether to approve without documentation took place. Motion was made to approve all travel requests listed, seconded by Pat Benes. Motion carried.

Bills: Pat Benes made a motion to approve the bills. The motion was seconded by Linda Sinkula. Motion carried.

Next Meeting: The next meeting was scheduled for August 11, 2015 at 10:00 a.m., at the Kewaunee County Sheriff's Department.

Adjourned: Linda Sinkula made the motion to adjourn the meeting. Motion seconded by Scott Jahnke, motion carried. Meeting adjourned at 1005 hours.

Minutes provided by: Recording Secretary, Mary Berkovitz

:lmab



Law Enforcement Committee Minutes July 14, 2015

The Law Enforcement meeting was held on July 14, 2015, in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Robert Weidner called the meeting to order at 1006 hours.

Members Present: Robert Weidner, committee chairman, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Chief Deputy David Cornelius, Tracy Nollenberg, Emergency Management Director (excused), Scott Feldt, County Administrator

Public Comment: No public comment.

Travel/Training Requests: None

Law Enforcement Updates:

- a) Communications System Update: Sheriff Joski stated all the "patches" have been in place, and everything seems to be working fine. There was some issue with Brown County, but it stems from their side, and some patch issues they need to work on. In the recent test, there was some issues with Lew DuChateau's portable radio, which was worked on with the group from Texas a few weeks ago. They came in and checked unit by unit for problems and addressed these issues. There were issues with loose antennae's, to installations of equipment, among others. It was found the installations done in Madison were much better than the ones being done in Manitowoc at Frank's. There have been a few pager issues, but it is not related to the radio system, it is the equipment being used. Those that have had these issues have been offered new equipment to resolve the issues they are having.

Sheriff Joski shared a handout on the Closure Plan with EF Johnson. It is very near the point we can sign off on the contract with EF Johnson. Prior to this we have to make sure our service contract with Bay Electronic is set, and their personnel are trained properly to do the daily maintenance. Bay Electronic has been sending staff to Texas throughout the summer for this training. Once KWSO and Bay Electronic come to an agreement/contract, including the budget for maintenance in the future, it could be as early as August that we sign off with EF Johnson.

There will be a 1 year warranty with EF Johnson once we sign off. There is a great relationship with the State representative from EF Johnson, and he has a good relationship with KWSO, and helpful in this transition.

- b) New Hire Update: Deputies Mleziva and Etienne are both currently in training, and all is going well. Sheriff Joski shared the Swearing In Ceremony invitation

with the committee, which will be held Monday, July 20, 2015 at 9:00 a.m. at the Court House.

Sheriff Joski stated that the eligibility list has been posted. We are currently down to one candidate on that list, that being a male, so if a female would leave, we have no one on our list to choose from at this time.

The jail sergeant position was posted internally, and we did not receive any applicants. Deputy William Raduenz has accepted to temporarily cover the Jail Sergeant position for 6 to 12 months, until the department fills this position.

- c) Part-time IT Staff: County Administrator, Scott Feldt stated as much as he understands the needs of the sheriff's department, and to have an IT person available 24/7, due to budget outlooks for 2016, he has decided to hold off on hiring for this position, and to keep it as it is right now.

This brought up some questions about the upcoming budgeting process. Feldt stated to expect some preliminary budget instructions sometime in August. Feldt informed his goal is to meet with each department head to better understand how each department operates.

- d) Monthly Financial Statement: Sheriff Joski handed out the monthly financial statement from May, 2015, which is prepared by Finance Director, Paul Kunesh. Joski pointed out some of the sheriff's department's line items, which are somewhat high for this time of year, and were unforeseen in budgeting for this year. Joski shared there will probably be some transferring of funds later this year. Discussion took place on the formal process of doing the line item transfers, which in the past did not exist. It now shows some accountability on where the monies are going. All department heads are receiving this report from the finance director each month.

Bills: Pat Benes made a motion to approve the bills as presented. Motion seconded by Linda Sinkula. Motion carried.

Other Matters: Chair, Bob Weidner asked if there has been any new information on the workman's comp employee, and whether they will be returning to work anytime soon. A medical evaluation is scheduled later in July, and the department will receive an update once it is available.

Administrator Feldt stated he would like to see a policy incorporated which would allow, after a "certain period of time", that the administrator could terminate the employment of an employee on workman's compensation.

Sheriff Joski asked if that was implemented, would it just be the time period, or would the administrator still take into consideration the medical staff's recommendations, for example, if the time frame was 18 months, and at 18 months, medical staff for workman's comp says the employee would be able to return at 19 months, would he still terminate the employee, knowing he/she could return in a month. Feldt stated he would make the determination in the best interest of the county.

Next Meeting: The next meeting was scheduled for August 11, 2015 at 10:00 a.m., at the Sheriff's Department, Integrity Meeting room.

Adjourn: Motion to adjourn was made by Linda Sinkula, and seconded by Scott Jahnke. Motion carried. Meeting adjourned at 10:40 a.m.

Minutes provided by: Recording Secretary, Mary Berkovitz
:mab



**Emergency Management Committee Minutes
August 11, 2015**

The Emergency Management Committee meeting was held on August 11, 2015 , in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Linda Sinkula called the meeting to order at 1003 hours.

Members Present: Bob Weidner, (excused), Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Chief Deputy David Cornelius, Tracy Nollenberg, Emergency Management Director.

Travel Request: No travel requests.

Monthly Financial Report: Tracy Nollenberg handed out the most recent monthly financial report, along with the annual report for 2014. The monthly report was current through the end of June 2015. Nollenberg pointed out some of the highlights on the report. She also touched on the annual report, stating this was an unaudited version. Overall, \$20,000 did not get spent in their 2014 budget.

Nollenberg will be presenting this budget report to the County Board on August 18.

Bills: Pat Benes made a motion to approve the bills. The motion was seconded by Scott Jahnke. Motion carried.

Next Meeting: The next meeting was scheduled for September 8, 2015 at 12:00 noon., at the Kewaunee County Emergency Management office in Luxemburg.

Adjourned: Pat Benes made the motion to adjourn the meeting. Motion seconded by Scott Jahnke, motion carried. Meeting adjourned at 1018 hours.

Minutes provided by: Recording Secretary, Mary Berkovitz

:lmab

A handwritten signature in cursive script, reading "Mary Berkovitz". The signature is written in black ink and is positioned below the typed name of the Recording Secretary.

**Law Enforcement Committee Minutes
August 11, 2015**

The Law Enforcement meeting was held on August 11, 2015, in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Linda Sinkula called the meeting to order at 1019 hours.

Members Present: Robert Weidner, committee chairman (excused), Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Chief Deputy David Cornelius, Tracy Nollenberg, Emergency Management Director,

Public Comment: No public comment.

Travel/Training Requests: None

Law Enforcement Updates:

- a) Status on Communication System Upgrade: Sheriff Joski will be going over any issues still remaining in regards to the radio system, and it is very near to signing off on the project. Just recently there were some very minor issues with dropped audio, but those have been corrected. There are still some checks going on with some of the squads. Scott Jahnke brought up that Luxemburg Fire had mentioned at their last meeting there were some minor issues going on yet. Joski stated some of their issues may be "training" issues, and having all their personnel trained on the proper use of the equipment, but he will be sure to touch base with all Fire and EMS personnel before the contract is signed off.
- b) Eligibility List Process Update: The posting for applying for the eligibility list recently closed, and we received 24 applications. Sheriff Joski and Chief Deputy Cornelius reviewed these and 18 were chosen to be tested. Nine applicants will be tested (typing and dispatch tests) on October 3rd, and the other nine will be tested on October 10th.

Joski and Cornelius both noted that in the past they have received up to 60 applicants for this type of posting, and it was down to only 24 this time. There is not as much interest in applying for these "unprotected" positions any longer.

- c) Part-Time Law Enforcement IT Position: Sheriff Joski updated the committee on the County Administrator's decision to not hire a Law Enforcement specific IT position at this time. Joski stated that due to budget restraints in 2015 it is not feasible, but would like to see this move forward again in 2016 if budget issues stabilize. Joski stated our situation is "unique", and there is a direct need for this position. Brief discussion in regards to this position took place, and it was agreed to address this later in 2015.
- d) Monthly Financial Statement: Sheriff Joski shared the June report from Finance Director Paul Kunesh. He pointed out the overall budget is at 46.68% at this time, so we are "right on" for this year so far. The jail is at 47%, but pointed out

the re-occurring over-time, and the extra-regular hours due to the re-class are up. This is not saving monies, as it was believed it would by re-classifying the jailers, and is actually costing more. The budget narrative is being worked on for the new budget timelines, and should be available for the committee's review at next month's meeting. Discussion on the requested budgets for next year and trying to cut them by 5% took place. The 5% in law enforcement comes to approximately \$189,000, which will be difficult. It is becoming more and more difficult to accomplish these cuts from the expense side. There are very few places to cut, without having a budget that is "blown" by mid year next year. It is the belief that a stronger look at the "revenue" side has to be an option, but in the law enforcement budget, there are very few options as far as fees, because we are already charging fees for every possible service. It is going to be a difficult budget process.

- e) Authorization to Advertise Sheriff's Assistant Position: Sheriff Joski presented the committee with Luann LeCloux's letter announcing her retirement from the sheriff's assistant position in early 2016. Joski is requesting to post this position in order to hire a replacement for Luann's position, and be able to train the new hire prior to Luann leaving. Pat Benes made a motion that the law enforcement committee recommend to County Administrator, Scott Feldt to post this position as soon as possible, motion seconded by Scott Jahnke. Motion carried.
- f) First Amendment Assemblies Policy: Sheriff Joski stated this policy was created to maintain eligibility for Human Services to obtain certain grants. It basically is to show how Law Enforcement will respond to "assemblies".

Bills: Scott Jahnke made a motion to approve the bills as presented. Motion seconded by Pat Benes. Motion carried.

Other Matters: No other matters presented.

Next Meeting: The next meeting was scheduled for September 8, 2015 at noon., ato be held at the Emergency Management office in Luxemburg.

Adjourn: Motion to adjourn was made by Pat Benes, and seconded by Scott Jahnke. Motion carried. Meeting adjourned at 10:50 a.m.

Minutes provided by: Recording Secretary, Mary Berkovitz
:mab

A handwritten signature in cursive script, appearing to read "Mary Berkovitz". The signature is written in black ink and is positioned below the typed name and initials.

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Tuesday, June 16, 2015

Time: 5:30 P.M.

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 5:30 by Chairman Lee Luft

Roll Call: Members present were Lee Luft, Ken Tebon, John Mastilar, Tom Romdenne, Virginia Haske

Others Present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Bob Weidner

Approve June 16, 2015 Agenda: Motion by Ken Tebon, second by Tom Romdenne to adopt the agenda. Motion carried.

Approve June 5, 2015 Minutes: Motion by John Mastilar, second by Virginia Haske to adopt the June 5th meeting minutes. Motion carried.

Budget Transfer Request Form - Paul Kunesh, Finance Director: Request discussed. Motion by John Mastilar, second by Virginia Haske to approve the budget transfer request by the Finance Director from salary and benefits to Outlay for the purpose of software purchase. Motion carried.

County owned Property - Arendt - 1314 Jefferson St Algoma: The property remains unsold because of non-payment by the last bidder. There has been interest in the property shown by a few people. Motion by Ken Tebon, second by Tom Romdenne to allow Corporation Counsel to negotiate for the sale of the property for no less than the current unpaid tax balance of approximately \$6600.

Revision of Finance Committee Rules and Duties-Approval of Department Invoices and Subsequent payment: The committee discussed the changes to the revised document, specifically the last sentence of paragraph 3 and the elimination of paragraph 14.

Motion by Virginia Haske, second by Ken Tebon to approve the changes to the Rules and Duties of the Finance Committee for payment of bills as presented but with removal of changes made to paragraph 3. Motion carried.

Approve Additional Bills for Payment: The committee agreed the Human Services credit card bill should be paid, but will add this item to the next committee agenda for further discussion and possible action. Motion by John Mastilar, second by Virginia Haske to approve the bills and County Board and Supplementary Payroll for payment. Motion carried.

Other Matters as Authorized by Law: Paul Kunesh reminded the committee of a needed transfer from the General Fund to the Capital Improvement Fund to correct a receipting error related to the sale of the county farm property. The correcting entry will

be done as of 12/31/2014 and the status of the Capital Improvement Fund will be brought to a future Finance Committee meeting.

Paul Kunesh mentioned County fund 875 Fair Association Fund has a balance of about \$7200 with no activity since prior to 2009. Details will be brought to the July committee meeting.

Scott Feldt informed the committee the County is in possession of stock certificates related to the Ryan park property donation. The item will be on the July agenda.

Adjournment: Motion by Virginia Haske, second by John Mastilar to adjourn the meeting. Motion carried. Meeting adjourned at 5:57 pm.

Submitted by:
Paul Kunesh, Recording Secretary

A handwritten signature in blue ink, appearing to read "Paul Kunesh", is written over the typed name. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Friday July 10, 2015

Time: 2:00 PM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 2PM by Chairman Lee Luft.

Roll Call: Members present were Lee Luft, Ken Tebon, John Mastalir, Tom Romdenne, Virginia Haske.

Others Present: Paul Kunesh, Steve Hanson, Larry Kirchman

Approve July 10, 2015 Agenda: Motion by Virginia Haske, second by Ken Tebon to adopt the agenda. Motion carried.

Approve June 16, 2015 Minutes: Motion by Tom Romdenne, second by John Mastalir to adopt the June 16, 2015 meeting minutes. Motion carried.

Approval of Bills: Motion by Ken Tebon, second by Tom Romdenne to approve the bills. Motion carried.

Reports:

Reports by County Administrator: The Committee reviewed the Overtime report as provided in the Committee mailing. The report looked OK compared to previous periods. Human Services had extra overtime due to less employees doing additional duties during the Family Care transition in June.

Reports by Finance Director: Statements dated May 31, 2015. Tax levy is now included in revenue for both budget and actual. Not included are May credit card payments. The credit card entry has been lagging behind due to the large volume of credit card transactions but a process is in place to upload the transactions rather than by manual entry, saving a minimum half days work each month for each Journal Entry. Several revenue sources will be significantly short of budget including the Utility tax revenue and Interest on Investments. Other revenue such as the credit card rebate exceed the amount budgeted for 2015. A list of known differences for 2015 is being compiled. Fund balances for most funds are lower than preferred.

Other Departments: The Treasurers report was presented. Added to the report this month is the amount of property tax collections year to date compared with the previous year.

Approval of sale of Baylake Bank Stock: The County is in possession of Baylake Stock that was donated with the land that is now Ryan Park and is to be used for improvements to that park. State statute does not allow the County to directly own stock so it should be sold. Motion by John Mastalir, second by Ken Tebon to approve the sale of the Baylake stock and place the proceeds into the Ryan Park Fund 229. Motion carried.

Approval of Closure of Fair Fund and transfer to the General Fund: Fund 875-Fair Association Fund was set up to track the repayment of a loan by the County to the Fair Association in the 1990s. Since the loan was forgiven in December 2014, there is no longer a need to track the payments. Motion by Virginia Haske, second by Tom Romdenne to approve the close of fund 875 and transfer the balance of \$7233.91 to the General Fund. Motion carried.

Discussion of \$200,000 alternative investment for the Kewaunee County landfill Long Term Care Trust: The County Trust Fund for the Long Term Care of the landfill. Within that trust are investments of mostly treasury securities. Securities were called and needed to be reinvested in other treasury securities due to DNR requirements.

Request to use LIO funds to ward Town of Lincoln WGNHS project: Steve Hanson is requesting to use \$10,000 of the Land Information Funds fund balance for the WGNHS project in the Town of Lincoln. The project would provide data layers that would map the depth to bedrock and depth to water. This would allow mapping of soil thickness in the town. In addition, Steve would apply for a grant to the DOA for \$10,000 from 2016 grant funds to be used for the project.

Motion by John Mastalir, second by Virginia Haske to approve use of \$10,000 of Land Information fund balance for the Lincoln WGNHS project now and apply for the \$10,000 grant. Motion carried.

Discussion of Dominion Plant Assessment: Dominion will be appealing the assessment in the court system. That process could take several years. Steve provided the committee a copy of a letter that was sent by Dominion to the Town of Carlton residents. Discussion of the possible effects of assessment followed. Chairman Luft has a rough draft of information for County taxpayers regarding the Dominion assessment. He will send it to the other committee members for discussion.

Public Comment: None

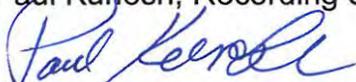
Other Matters as Authorized by Law: The Fair Board sent Chairman Luft a proposed revision of the agreement with the County. Copies were given to the committee for review.

Chairman Luft updated the committee on the Hornig property. He contacted a realtor to provide potential sales prices with and without required permits. Updates will follow.

Next Meeting: The next meetings will be Tuesday July 21st at 5:30 and Friday August 7th at 2pm.

Adjournment: Motion by Virginia Haske, second by Tom Romdenne to adjourn the meeting. Motion carried. Meeting adjourned at 3:25PM.

Submitted by:
Paul Kunes, Recording Secretary



Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Tuesday, July 21, 2015

Time: 5:30 PM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 5:39 by Vice Chairman Virginia Haske.

Roll Call: Members present were Ken Tebon, John Mastalir, Tom Romdenne, Virginia Haske. Lee Luft was absent.

Others Present: Scott Feldt, Paul Kunesh

Approve July 21, 2015 Agenda: Motion by John Mastalir, second by Tom Romdenne to adopt the agenda. Motion carried.

Approve July 10, 2015 Minutes: Motion by Ken Tebon, second by John Mastalir to adopt the July 10, 2015 meeting minutes. Motion carried.

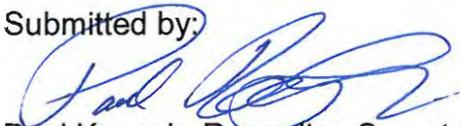
Approve Additional Bills for Payment: Motion by Tom Romdenne, second by Ken Tebon to approve the bills. Motion carried.

Approve County Board and Supplementary Payroll: Motion by John Mastalir, second by Tom Romdenne to approve the Supplementary and County Board payroll. Motion carried.

Other Matters as Authorized by Law: None

Adjournment: Motion by Ken Tebon, second by John Mastalir to adjourn the meeting. Motion carried. Meeting adjourned at 5:42 pm.

Submitted by:



Paul Kunesh, Recording Secretary

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: August, 7, 2015 Time: 2:00 PM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
HHS Center Training Room

Call to Order: The meeting was called to order at 2:02 by Chairman Lee Luft

Roll Call: Members present were Lee Luft, Ken Tebon, John Mastalir, Tom Romdenne, Virginia Haske

Others Present: Scott Feldt, Paul Kunesh, Steve Hanson, Rae Ann Beaudry, Ron Heuer, Health Insurance Study Committee members

Approve August 7, 2015 Agenda: Motion by Virginia Haske, second by Tom Romdenne to approve the agenda. Motion carried.

Approve July 21, 2015 Minutes: Motion by Ken Tebon, second by John Mastalir to approve the July 21, 2015 meeting minutes. Motion carried.

Reports:

Reports by Finance Director: June financial reports were included in the packet. There are no new revenue concerns since last month. Some expenditure line items are higher than anticipated but all departments contacted are aware and in the process of making any needed adjustments.

Health Insurance Study Committee – Horton Group: The last evaluation presented in July indicated a need for a 39% increase in health insurance. An additional month with additional claims information has reduced that to 16.37%. The County has a relatively high number of large claims for the group size and several of them will be ongoing. A list of options and the resulting savings was handed out. The options were discussed and questions answered.

Approve Bills for Payment: Motion by Tom Romdenne, second by Virginia Haske to approve the bills. Motion carried.

Public Comment: None

Other Matters as Authorized by Law: Scott Feldt informed the committee of interest in purchasing a small parcel of land owned by the County. More information will be available the next meeting. Lee Luft mentioned he is still waiting for Hornig property sales prices.

Next Meeting: Friday Sept 4th - 9AM Finance items and 9:30AM Health Insurance items

Adjournment: Motion by Tom Romdenne, second by Ken Tebon to adjourn the meeting. Motion carried. Meeting adjourned at 3:45 pm.

Submitted by:

Paul Kunesh, Recording Secretary



**KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
July 15, 2015**

The meeting was called to order by Chair Linda Sinkula at 9:00 a.m. Present for the meeting were Mark Buchanan, Virginia Haske, John Mastalir, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel and Charles Wagner. Also present was Tracy Nelson for East Shore Industries. Absent: Shirley Kirchman Excused: Ken Tebon.

After review, a motion was made by Charles Wagner and seconded by Kaye Shillin to approve the agenda as mailed. Motion carried.

A motion was made by Rose Quinlan and seconded by John Mastalir to approve the minutes as mailed. Motion carried.

Director Greg Thousand noted he has now been here for two years and gave a summary of ongoing efforts to increase agency integration and its continued success. He noted the recent and successful transition to Family Care and how it has changed the agency. All 208 adult consumers have been transitioned to Family Care but reiterated that the Agency is still an advocate for clients. Director Thousand also touched on the Comprehensive Community Services (CCS) expansion. Chuck Wagner commented on the significant changes that have taken place within the agency but overall resulting in a phenomenal plus for Kewaunee County.

Director Thousand shared the outstanding results of the 2015 COP Waiver Quality Assurance Audit and the high degree of satisfaction with Case Management services delivered by the Human Services Department based on a survey of participants.

Director Thousand reiterated the notable transition to Family Care. Virginia Haske mentioned that Lakeland Care District has moved into the Richmond Center in Algoma.

The Algoma Cub Scout Den raised \$125 to donate 5 "Sweet Cases" to the Agency. Sweet Cases are given to children when they enter foster care. Each case consists of a duffle bag, stuffed animal, blanket, hygiene bag, crayons, coloring books, etc. Chuck Wagner asked that the county board be made aware of this donation. Greg will send a letter to the Den and ask the County Administrator to make an announcement at the August County Board meeting.

A review of the 2015 Child Welfare and Behavioral Health Utilization, including Crisis Services and CCS was received by the board. Noted was the cost reduction in child welfare when compared to same six month period in 2014. There was a discussion of the Behavioral Health expenses and clarification of Crisis Program eligibility, the number of contacts and diversions.

Director Thousand reviewed the Revenues and Expenditures through May 31, 2015 spreadsheet.

Motion made by Charles Wagner to approve the five new contracts presented. – Autumn Fields, Crossing the Bridges, Mercy Medical Center, Oconomowoc Developmental Training Center and St. Elizabeth Hospital. Motion seconded by Mark Buchanan. Motion carried.

Linda Sinkula questioned a soccer payment and Director Thousand will look into this and report back next month. Motion made by Charles Wagner and seconded by Virginia Haske to approve the vouchers presented. Motion carried.

After discussion, a motion was made by John Mastalir and seconded by Virginia Haske to approve the Credit Card vouchers as presented. Motion carried.

Kaye Shillin made a motion to approve the Travel vouchers as presented. Paul Ravet seconded the motion. Motion carried.

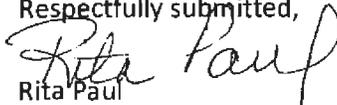
There were no public comments.

Linda Sinkula questioned the new State budget and its impact on Family Care. Director Thousand noted that an update on the budget has not been received by the Human Services Directors and he will address that once he has more information.

Tracy Nelson from East Shore Industries updated the board on Family Care. Overall the transition is going well.

The next meeting date has been set for Wednesday, August 12, 2015 at 9:00 a.m.

Motion made by Charles Wagner and seconded by Kaye Shillin to adjourn the meeting. The meeting was adjourned at 10:05 a.m.

Respectfully submitted,

Rita Paul
Administrative Assistant

**KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
August 12, 2015**

The meeting was called to order by Vice-Chairperson Kaye Shillin at 9:00 a.m. Present for the meeting were Mark Buchanan, Virginia Haske, Shirley Kirchman, John Mastalir, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel, Ken Tebon and Charles Wagner. Also present were Tracy Nelson for East Shore Industries, Ron Opicka and Scott Feldt. Excused: Linda Sinkula.

After review, a motion was made by Ken Tebon and seconded by Virginia Haske to approve the agenda as mailed. Motion carried.

A motion was made by John Mastalir and seconded by Chuck Wagner to approve the minutes as mailed. Motion carried.

County Administrator Feldt introduced Jack Schad as the Interim Director of Human Services. Mr. Schad will remain the director until the position is filled. Approval has been given by the Personnel Committee to fill this position and that of Behavioral Health Manager. All appropriate posting will be completed.

Administrator Feldt explained that all Departments are being asked to set goals for the next year. There will be staff goals set as well.

There was a discussion on Family Care rollout, care manager relationships with clients and updating the job description for the Human Services Director.

The main concerns with the budget for the next year will be revenue enhancement. This will include assuring that all billing notes are on time, computer programming is updated and all clients are in the appropriate programming to both meet their needs and maximize any revenues that are available.

One of the possibilities is to add nursing service to assist the doctor and nurse practitioner with appropriate notes, updating the drug supply and assisting medication needs of clients in the clinic and possibly at the jail.

Motion made by Chuck Wagner and seconded by Shirley Kirchman to approve the four contracts – Advocates for Healthy Transitional Living, American Foundation, Baeten Counseling and Consultation Team, and Lepak-Jostsons, Inc. Motion carried.

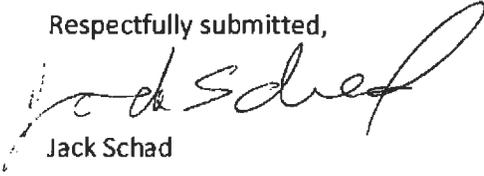
After discussion, a motion was made by Mark Buchanan and seconded by Ken Tebon to approve both the vouchers and the credit card vouchers as presented. Motion carried.

There were no public comments and no other items.

Motion made by Rose Quinlan and seconded by Mark Buchanan to set the next meeting date for Tuesday, September 8th at 9:00 a.m. Motion carried.

Motion made by Virginia Haske and seconded by Chuck Wagner to adjourn the meeting. The meeting adjourned at 9:50 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jack Schad". The signature is written in a cursive style with a large, looping initial "J".

Jack Schad
Interim Director

PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting

July 7th, 2015

Call to Order:

Chairman Bruce Heidman called the meeting to order at 5:00 p.m. at the Kewaunee County Highway Dept. Conference Room. Committee Members present include: Scott Jahnke, and Ken Tebon. Larry Kirchman and Dennis Cravillion were excused. Also present: Dave Myers, Jodi Parins, and Steve Goldberg.

Approval of Minutes and Agenda:

Ken motioned to approve. Scott second. Motion carried.

Public Input: None

Committee Liaison Reports:

Bruce mentioned the Fair Kickoff Dinner at the Fairgrounds on July 14th.

Discuss and Approve request from Rural Enterprise Network to display a banner on HWY 54 Welcome sign:

Jodi Parins brought a sample of the banner that would be placed at the entrance to Kewaunee County on HWY 54. It would be mounted just under the welcome sign. and would promote the Farmers Market in Algoma until the end of October.

Ken motioned to allow it to be put up there. Scott second. Motion carried.

Discuss the possibility of creating a County Dog Park:

Steve Goldberg brought up the idea of having a dog park in the county. Discussion followed about possible areas to have one. It would need fencing, signing, and maintaining of the grounds. Bruce explained that evidence of community support and funding would be needed to pursue this matter. No action was taken.

Discuss and Approve security camera system for Bruemmer Park:

Dave brought estimates from Martin Systems, Inc. and Bee Safe Security to install cameras overlooking the animal cages in Bruemmer park. There were questions pertaining to installation costs between the two companies. Dave will have more information about this at a later date.

Motion was made by Scott to table this matter. Ken second, Motion carried.

Discuss and Approve sale of Besserdich Stock from Ryan Park:

The current value of the Baylake Bank stock is about \$21,000.

Motion was made by Ken to have the Finance Director sell the Baylake Bank stocks and set up a non-lapsing account for Ryan Park maintenance. Scott second. Motion carried.

Discuss what our stance on wood cutting permit applications will be through the remainder of 2015:

Presently, the county has a form to be filled out by people that are willing to trim trees and brush on park and trail properties. Committee agreed that it is a cost effective way to help maintain these properties and the Park Director may continue issuing permits.

Discuss possible renovation of Red River Park main entrance sign:

The Boy Scouts offered to trim the brush and renovate the Red River park entrance sign. Dave suggested that they make up a plan of action and bring it back to him so that Committee can approve the work.

Discuss RFP for race promoter for 2016 season:

Committee had discussion about preparing a RFP to be put out in September. The present promotor is under a one year contract for 2015 and may not be interested in leasing the track for the 2016 season.

Travel Request: None

Director's Report:

Dave Myers had reports on various projects at Winter Park, and around the county. Bruce commended Dave for doing a great job covering a "double-duty" after Matt left. (See Director's report)

Discussion and Approval of Bills:

Ken motioned to approve payment of the bills. Scott second. Motion carried

Set Regular Monthly Meeting Date:

Tuesday Aug 11th 2015 at 5p.m. in the Kewaunee County Highway Dept. Conference Room.

Unfinished Business or Other Business as Allowed by Law: None

Adjournment:

Scott motioned to adjourn at 6 p.m. Ken second. Motion carried.

Respectfully Submitted

Scott Jahnke,
Secretary

Promotions & Recreation Committee Minutes

August 11th, 2015

The Promotions & Recreation Committee meeting was called to order at 5:00 PM by Chairman Bruce Heidmann. Members present included: Bruce Heidmann, Larry Kirchman, Scott Jahnke, Dennis Cravillion and Ken Tebon. Also present was Promotions & Recreation Director Dave Myers, Fairgrounds Caretaker Jerry Jonet, and Recording Secretary Jenny Salentine. Guests at today's meeting included: Race Promoter Gene Mathu

Adoption of Agenda & Approval of Minutes: Dennis Cravillion made a motion to adopt today's agenda and approve the July 7th Promotions & Recreation Committee Minutes. Second by Ken Tebon. Motion carried unanimously.

Public Comments: None

Committee Liaison Reports: None

Discuss issuing of a RFP for a race track promoter for 2016 Season: The current promoter is under a one year contract which will end this September. Kewaunee County will need a contract for 2016 in order to move forward. Chairman Heidmann mentioned attendance is down.

Current Promoter, Gene Mathu had the following comments at today's meeting:

- Attendance is down across the Midwest
- Luxemburg Speedway Group LLC is paying the best in Wisconsin
 - Our pay-out is higher for Late Models
- The County Highway Dept needs to come up with a better deal for me
 - The County Highway Dept has done me no favors this year
 - Patrol Superintendent Joe Dax verbally guaranteed to grade on Saturday's for only \$40.00 more which hasn't been the case
 - DOT Grader rates are too high
- Last year, Luxemburg Speedway Group LLC lost \$15,000.00

More discussion took place to include the following comments from the committee members:

- Chairman Heidmann stated the County has spent a great amount of money @ the Fairgrounds with improvements the last few years. He'd suggest the County put out an RFP & see what comes in for interest
- Dennis Cravillion agrees times are tough & added that as a promoter you need to create excitement, you need to be in the paper & on the radio to draw a crowd
- Larry Kirchman stated nothing will change with County Highway Dept billing system. Larry also asked if the deal-breaker was the Highway Dept bills for grading the track, to which Mr. Mathu replied "yes". Larry agreed with the others, it's a tough go right now. Larry stated he feels the current promoter deserves the respect to continue and be given an opportunity to extend the contract. Larry further went on to ask what kinds of changes would Gene expect to which Mr. Mathu replied: grading to no longer be completed by the County Highway Dept, lower weekly tract rent, more "high risk" events (these are events currently listed in the contract as \$400 for rent vs. the \$1,600 weekly rent & is currently limited to 2 events per season), more special events on various week day evenings (other than Friday night)

Larry would like for the department to contact other race tracks in the surrounding areas to verify their rental rates and what is/ or is not included in the weekly rent.

Mr. Mathu is interested in a 1-year contract extension and will put together a proposal for review by the Promotions & Recreation Committee prior to their next committee meeting.

No action taken.

Discuss purchasing a new zero turn lawnmower for general park use: One of our existing Cub Cadet mowers has a damaged hydraulic system which has been deemed not cost effective to repair due to the mowers age and hours of use. Current hours are 1100, life expectancy is 1500 hours. Chairman Heidmann feels our department has gone on a staff reduction for 4 months and feels we should get a cut of that pool of money that hasn't been paid out in wages to purchase a mower. Dennis Cravillion suggested we roll the lawns in the spring and would like to see the mower operators slow down a bit. Scott Jahnke commented Zero Turn mowers are designed to be faster than a riding lawn

mower which may be why they seem to be going faster. Dennis also suggested we set aside funds each year to replace mowers every few years. A request for bids was not issued, but several vendors were looked at. The Hustler X1 was deemed to be the most cost effective and durable from the 3 local vendors we checked with. The following motion was made by Larry Kirchman: The Promotion & Recreation Committee recommends the County Administrator do a line item transfer to purchase a Hustler X1 Zero Turn Mower from Luxemburg Implement in the amount of \$8,576.00 with funding to come from our general park labor account. Second by Scott Jahnke. All in favor. Motion carried unanimously.

Discuss possibility of purchasing a replacement truck for County Fairgrounds: The current truck is a 1996 Ford which is unsafe to drive. There's 200,000+ miles on the engine, the breaks are bad, and the steering column is broken. Jerry uses his personal truck for work use at the fairgrounds. County Highway Dept has a truck we could possibly purchase. Bruce recommends Dave talk w/ Commissioner Every in the Highway Dept. It was the consensus of the committee to explore our possibilities.

Discuss current fairgrounds truck status ~ do we want to auction this item or do we want to scrap it? Per the notes from the item immediately above, it is the consensus of the committee to scrap the existing truck which is unsafe.

Discuss possibility of purchasing a central P.A. System for the Fairgrounds: Our office received a request from Darlene Boeder, Fair Board member, for the need to have a P.A. System at the Fairgrounds for the County Fair. This was discussed last year. At the time, it was the consensus of the committee to forward the request to finance. Our dept has no funding for a P.A. system.

Discuss request from 4H/Dairy & Auction Committees to update the office in the livestock barn: The office in the livestock barn is used during the fair to house their electronic equipment. The committees would like to add a concrete floor & ceiling to protect their equipment from dust & dirt. The current structure is just 4 walls with a door, no floor, no ceiling. The committees have secured all donated materials & labor. This improvement would be at no cost to the County. A motion was made by Larry Kirchman to allow the 4H/Dairy & Auction Committees to update the office as mentioned above. Second by Dennis Cravillion. All in favor. Motion carried unanimously.

Discuss adding security system to Bruemmer County Park: This item was tabled from our last monthly meeting. No updated quote was received from *Bee Safe Security*. The last quote received from *Bee Safe* didn't include the trenching. His original quote had the County do the trenching. *Martin Security's* quote was \$2,554.00 and included 2 cameras plus the cost of trenching. Funds have already been earmarked in a non-lapsing account from the sale of the Fox Kits years back. Dennis commented he'd like to allow another few weeks for *Bee Safe Security* to update their quote. No action taken.

Approve Travel Requests: None

Directors Report: Please see the attached Director's Report.

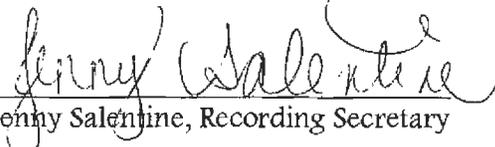
Approve & Sign Vouchers: Motion to approve vouchers as presented made by Ken Tebon. Second by Scott Jahnke. All in favor. Motion carried unanimously.

Any other business as allowed by law: None

Next Meeting Dates: The committee has decided not to go on a park-tour this summer. The next Promotions & Recreation Committee meeting will be Tuesday, September 8th @ 5:00 PM, in the Highway Dept Conference Room.

Adjournment: Motion made to adjourn today's meeting by Larry Kirchman. Second by Ken Tebon. All in favor. Motion carried. Meeting adjourned at 6:37 PM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Kewaunee County Groundwater Task Force
August 5th, 2015
Regular Monthly Meeting Notes

1. Call to Order – Chairman Lee Luft at 1:00pm, Wednesday, August 5, 2015

2. Roll Call: by Davina Bonness (Secretary)

Present: Cindy Kinnard, Nick Cochart, Lee Luft, Dick Swanson, Ron Heuer, Davina Bonness, John Pagel ,
Absent: Tom Kleiman
Excused Absent: Aerica Bjurstrom

Also in attendance – Russ Rasmussen, Kyle Burton, & Beth Olson (WI Department Natural Resources)

3. Approval of Agenda without changes: Motion to approve agenda by John Pagel and seconded by Ron Heuer. Task Force was unanimous in favor of the motion, passed.

Approval of June 3, 2015 meeting minutes without changes: Motion to approve agenda by Nick Cochart and seconded by Davina Bonness. Task Force was unanimous in favor of the motion, passed.

4. Committee Updates

A). Cindy Kinnard gave an update that all beach signs/flags were installed and follow a Green, Yellow, and Red warning system.

B). Article for Kewaunee Star regarding where citizens can seek help with unsafe wells is temporarily on hold until questions regarding adding water treatment systems to unsafe wells can be fully resolved (see point “C” just below).

C). DNR officials will get Kewaunee County confirmation of what (if any) prohibitions are on the use of RO/UV systems to treat unsafe wells. Mr. Heuer and Mr. Luft will hold off drafting letter to DNR regarding such prohibitions.

D). Davina Bonness gave an update on Lincoln Township’s depth of Groundwater & Bedrock mapping, which started this week. Maps that will be created included Depth to Bedrock, Water Table, Recharge, Groundwater Contaminant Susceptibility, and Karst Landforms.

E). Selection of Goals – delay until September meeting

F). Davina Bonness gave an update on the County Conservationist meeting where she presented the Public Health & Groundwater Protection Ordinance. DATCP, NRCS, and DNR officials also presented on the budget, nutrient management, farmland preservation, adaptive management trading and county training needs.

G). Davina Bonness also gave an update on the Public Health & Groundwater Protection Ordinance Update. The office is starting to meet with landowner’s onsite for stacking locations; several landowners will be requesting stacking variances for 2016 until they can construct permanent storages.

5. Discuss recent ground and surface water related events / issues

- A. **Augustian CAFO hearing expansion.** On Tuesday July 28th a DNR hearing was held in Green Bay to allow citizen input on the expansion of an existing farm (Augustian Farm) to CAFO status. This farm wishes to expand from 776 animal units to 1,699 animal units. The DNR hearing room was filled to capacity and media covering this hearing included Wisconsin Public Radio, Green Bay Press Gazette and Kewaunee County Star News. 17 citizens spoke against the expansion while no individual or group spoke in favor of the expansion. The reasons for opposing the expansion included the fact that the DNR's own calculations show our county's lands can not absorb the nutrients (Nitrogen, Potassium, Phosphate) in the volume of manure now being applied and a further expansion could make current levels of well contamination and surface water pollution even worse. A physician treating a number of Kewaunee County residents with MRSA also added that he found it "incredible" that more animals would be allowed on farms using so many of the antibiotics that humans rely upon. Lee Luft added that Kewaunee County lands were now being spread with the amount of untreated waste that would be equal to the human waste from Detroit, Minneapolis, Des Moines, Milwaukee and Green Bay. Finally several speakers asked why the DNR does not act on behalf of the citizens who have been impacted by high levels of well contamination and polluted surface waters. A decision by the DNR on this expansion request is due on September 1st.

6. Russ Rasmussen, Kyle Burton, & Beth Olson from the Department of Natural Resources were in attendance and discussed how DNR wants to coordinate efforts to balance those of our Groundwater Task Force. From their initial three informational meetings (Agency, CAFO, & EPA Petitioners), DNR is now forming five subgroups. Meetings for these sub-groups will all be public noticed

1. Short Term Solutions – this group will focus on

1. How to get accurate information to the public
 2. Well compensation & treatment
 3. How to get clean water to those who can't drink their water
 4. What departments can and can't do – and then address those limitations
- First meeting will be on August 25th in Oshkosh– AM – time not set yet

2. Best Management Practices (BMPs) / Sensitive Areas – this group will define what BMP's work best in sensitive areas and focus on the Karst Task Report and the Public Health & Groundwater Ordinance.

First meeting will be on August 25th in Oshkosh – PM – time not set yet.

3. Compliance – this group will focus on compliance and enforcement issues

4. Communication – this group will focus on getting accurate information to the public and act as an information hub for all the other groups' recommendations.

5. Alternative Technology – this group will focus on treatment options, alternative technology for waste disposal and spreading

Russ also mentioned that DNR found funding, approximately \$40,000/year for 2 years, to earmark for Kewaunee County. DNR is seeking input from Kewaunee County regarding the projects and/or research this money could be used for given the criteria established by the State

7. Public Comments: There were 14 public comments:

1. Joe Mills – discussed getting NR151 (b) implemented in Kewaunee County for enforcement and regulations – would like GWTF to discuss this at next meeting. This item is also on the next Land and Water Conservation Committee under (Other Matters to Discuss – Chapter 23).

2. Bill Faller – discussed IL Farm Bureau and their nutrient reduction strategy and asked whether Wisconsin would adopt this strategy.

3. Sue Wiesser – asked questions on whether or not the well compensation was eliminated from DNR. DNR officials answered that the program was not cut and remains the same with the \$9000 cap with significant income requirements.

4. Pat Schoenbeck – discussed how 30% of “tested” wells is not statistically representative and is encouraged by Lincoln Township’s groundwater and karst mapping project. She asked questions including “How do you stop more expansions in the County and does anyone have the power to say no?”

5. Nancy Utesch – discussed that we need to stop messaging that CAFO’s are highly regulated and that she is disappointed that only \$40,000 is coming into Kewaunee County when \$300,000 was put on manure irrigation research. She said we don’t need subgroups, we need clean water.

6. Bill Iwen – discussed the 2014 nutrient balance summary that shows an excess of N-P-K in Kewaunee County, yet there are more expansions being considered as we speak. Mr. Iwen also mentioned the polluter should pay for necessary clean-up

7. Lynda Cochart – discussed the environmental groups do not represent the people who have bad wells and mentioned that DNR met with CAFO’s but did not meet with waste water treatment or private septic haulers or municipalities. Also brought up how the well compensation program has testing requirements that make qualifying for compensation very difficult e.g. two consecutive positive tests for e-coli when e-coli results can change daily.

8. Mick Sagrillo – discussed that he has probably the most tested well in Kewaunee County and how treatment systems are a band aid and are cost prohibited to some individuals. He stated that the DNR met with DBA, CAFO, EPA Petitioners, but has yet to meet with impacted communities? If you research the percent of unsafe wells, how effective is that? His answer is monitoring wells.

9. Andy Barta – discussed how their business writes approximately 140 nutrient management plans in the County (none are CAFO’s) and how most farmers want to do the right thing with splitting nitrogen applications and cover crops.

10. Joe Musial – discussed that the DNR needs to maintain the public trust and enforce their mission statement.

11. Dale Konkel – Door County Soil & Water discussed how different Kewaunee and Door County is relating to how they receive and review nutrient management plans.

12. Jodi Parins – Town of Lincoln – discussed that they need relief now and questions the composition of the DNR workgroups. She wants local control back and clean water.

13. Jesse Jerabek – Town of Lincoln – disappointed with DNR, wants answers to the questions of “Can we treat our water and what is available to treat our water” and wants immediate relief.

14. John Pabek – Legislature govern changes and discussed how they (DNR) should be charging water usage on high capacity wells and use that money to fund studies.

8. Other matters to discuss: Questions/Comments from Board Members:

Nick Cochart wanted to know what can be done NOW / TODAY for getting clean water to those whose wells are unsafe? Maybe looking at schools and municipal water systems to provide access to clean water at no cost to individuals with unsafe water.

Ron Heuer asked about whether putting a RO/UF system on an unsafe well is legal. DNR had a discussion about different treatment systems require approval from DNR / DSP, but would look at their statutes and get us the exact wording and information.

Davina Bonness discussed with the research how e-coli comes and goes quickly in karst topography and is extremely variable. Question for DNR was “What constitutes a bad well?”

Dick Swanson discussed that people are very frustrated with DNR and asked where the money to get clean water is?

9. Set Next Meeting Date

September 9, 2015 at 1:00pm at the Kewaunee County Administrative Department

10 Adjournment -- A motion to adjourn the meeting at 2:34 pm was made by John Pagel and seconded by Ron Heuer, Motion carried unanimously

Minutes submitted by Davina Bonness, County Conservationist

Davina Bonness

MONTHLY WORK PROGRAM ACTIVITY REPORT
JUNE 2015
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
425 SOUTH ADAMS STREET, SUITE 201
GREEN BAY, WI 54301
www.baylakerpc.org

MULTI-COUNTY/REGIONAL

- On June 1st, 24th, and 29th, the Natural Resources Planner met with the WDNR, UWGB, and others to discuss the GLRI Phragmites project.
- Commission staff attended the quarterly meeting of the Northeast Wisconsin Transportation Committee (NEWTC) on June 9th.
- On June 9th, the Natural Resources Planner participated in meetings of the Lower Green Bay and Fox River Area of Concern in Green Bay.
- The Commission's Executive Committee met on June 12th to continue the hiring process for a new Executive Director.
- The full Commission held its quarterly meeting in Green Bay on June 12th immediately following the meeting of the Commission's Executive Committee.
- On June 16th, Commission staff participated in a mid-year review meeting of the Regional Transportation Planning Program; this meeting was conducted via teleconference.
- Commission staff participated in a mid-year review teleconference of the Commission's Regional Transportation Work Program on June 16th.
- Commission staff and one Commissioner (Mary Meyer) attended the quarterly meeting of the Association of Wisconsin Regional Planning Commissions (AWRPC) in Madison on June 18th.
- On June 18th, the Natural Resources Planner participated in a workshop on Green Infrastructure Codes in Green Bay.
- On June 23rd, the Natural Resources Planner participated in a meeting held in Green Bay by UWGB and The Nature Conservancy to discuss an AOC habitat restoration plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continued updating the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.

BROWN COUNTY

- On June 2nd and 18th, the Natural Resources Planner gave presentations about the Bay Beach restoration plan, and conducted media interviews on June 27th for the Bring Back the Beach Event held in Green Bay.
- The Natural Resources Planner continued work on updating the Oneida Tribe hazard mitigation plan.

- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff continued updating the Farmland Preservation Plan for Florence County.

KEWAUNEE COUNTY

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Lincoln, Luxemburg and Franklin.

MANITOWOC COUNTY

- On June 2nd, the Community Assistance Planner met with Village of Mishicot officials and provided various options that are available through the Commission to update their comprehensive plan.
- Commission staff continued work on updating the Manitowoc-Two Rivers-Mishicot SSA Plan. The Natural Resources Planner held a technical advisory committee meeting in Two Rivers on June 26th.
- A small amount of work on the Maritime Metro Transit Development Program (TDP) took place in June. Commission staff worked with the procurement staff at the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors to make sure that the Commission was following all of the correct steps in obtaining bids from temporary employment agencies to assist with boarding and alighting and passenger opinion surveys. A solicitation of bids was sent to temporary employment agencies in the Manitowoc/Two Rivers area in late June.
- Commission staff initiated the Town of Manitowoc Rapids comprehensive plan update.

MARINETTE COUNTY

- Commission staff met with Marinette County Elderly Services and with members of the NEWTC Committee to discuss this year's Section 5310 grant application.

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan. The plan is currently being reviewed by FEMA.
- Commission staff initiated the Town of Riverview comprehensive plan update.
- Commission staff met with the Oconto County Commission on Aging and with members of the NEWTC Committee to discuss this year's Section 5310 grant application.

SHEBOYGAN COUNTY

- Commission staff completed the Town of Lyndon comprehensive plan update with the distribution of the adopted planning document.

- Commission staff participated in a mid-year review meeting of the Sheboygan MPO Planning Program on June 17th; this meeting was conducted via teleconference.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on June 25th.
- Final production of the approved *Year 2045 Sheboygan Area Transportation Plan (SATP)* took place in June. This included final editing and assembly of the final document. All 13 jurisdictions represented on the MPO Policy Advisory Committee (two cities, two villages, six towns, Sheboygan County, Shoreline Metro, and the WisDOT Northeast Region) have been given a hard copy of the final plan (complete with a CD copy of the plan). All other members of the MPO advisory committees have received CD copies of the plan. Staff from the Federal Highway Administration (FHWA) Wisconsin Division and from the WisDOT Bureau of Planning and Economic Development will receive their hard copies of the plan (complete with CD) in the near future. A hard copy of the final plan (complete with CD) was also delivered to the Mead Public Library in Sheboygan. The final plan has been posted to the Commission website and its Sheboygan MPO webpage.
- Commission staff provided a small amount of technical assistance to Shoreline Metro during the month of June; this primarily involved answering questions regarding the Congestion Mitigation and Air Quality (CMAQ) program.
- Commission staff prepared mid-year amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2015 – 2018* in June. These amendments were reviewed at the June 25th joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees. The amendments primarily impact the transit capital and street and highway project components of the TIP. Commission staff determined that some of the amendments were major in nature, and therefore decided to hold a 30 day public comment period and public hearing on the TIP amendments. Preparations for the public comment period started in late June.
- The Sheboygan MPO Technical and Policy Advisory Committees continued their discussion regarding the Surface Transportation Program (STP) Urban funding allocation for the Sheboygan Urbanized Area for the 2015 – 2020 funding cycle at their June 25th joint meeting.

MONTHLY WORK PROGRAM ACTIVITY REPORT
JULY 2015
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
425 SOUTH ADAMS STREET, SUITE 201
GREEN BAY, WI 54301
www.baylakerpc.org

MULTI-COUNTY/REGIONAL

- On July 29th, the Natural Resources Planner participated in meeting of the Lower Green Bay and Fox River Area of Concern in Green Bay.
- On July 20th, the Natural Resources Planner participated in a meeting of the Lake Michigan Stakeholders Steering Committee at Kohler-Andrae State Park.
- On July 9th, Commission staff participated in a meeting at the Southeastern Wisconsin Regional Planning Commission (SEWRPC) in Waukesha to preliminarily review projects that were submitted for Congestion Mitigation and Air Quality (CMAQ) funding for the 2016-2020 cycle. Three project applications from the region were submitted in the recent cycle.
- The Commission's Executive Committee met on July 10th and on July 31st to continue the hiring process for a new Executive Director.
- On July 10th, Commission staff participated in a conference call with the Commission's Executive Committee and with East Central Wisconsin Regional Planning Commission staff regarding a potential collaborative grant application that would help to promote and build regional capacity around the Interstate 41 Corridor as a focus for industry cluster development, business attraction/retention, and workforce development.
- Commission staff prepared the agenda for the July 22nd meeting of the Northeastern Wisconsin Regional Access to Transportation Committee (NEWRATC) meeting, and e-mailed this agenda and minutes from the April meeting, to committee members in mid-July.
- Commission staff assisted NEWCAP with materials for this year's Section 5310 grant application. If awarded, the grant will help fund the Mobility Manager position that provides assistance to Oconto and Marinette counties for elderly and disabled transportation services.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff initiated the update process for the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- Commission staff continued work on the *Invasive Phragmites Management in the Fox River and Lower Green Bay Area of Concern* project. The Natural Resources Planner met with the City of Green Bay Park & Recreation Committee to discuss the project on July 15th.

BROWN COUNTY

- Commission staff assisted the Green Bay Water Utility staff with Population & Land Use Projections.
- The Natural Resources Planner continued work on updating the Oneida Nation hazard mitigation plan.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff continued updating the Farmland Preservation Plan for Florence County.

KEWAUNEE COUNTY

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Lincoln, Pierce, Luxemburg, and Franklin.
- On July 29th, the Community Assistance Planner presented to the Town of Lincoln Plan Commission and provided various options that are available through the Commission to update the town's comprehensive plan.

MANITOWOC COUNTY

- Commission staff continued work on updating the Manitowoc-Two Rivers-Mishicot SSA Plan.
- A small amount of work on the Maritime Metro Transit Development Program (TDP) took place in July. This work involved planning for boarding and alighting and passenger opinion surveys that will take place in the near future.

MARINETTE COUNTY

- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the 2015 2nd quarter report.

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan. The plan is currently being reviewed by FEMA.
- Commission staff had several discussions with the Town of Brazeau regarding the development of a code of ordinances for the town.
- On July 28th, Commission staff continued to update the Town of Riverview comprehensive plan by facilitating a meeting with the town's Plan Commission.

SHEBOYGAN COUNTY

- Commission staff developed several EMSI reports for employment scenarios regarding Lakeland College at the request of the Sheboygan County Economic Development Corporation.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly the morning of July 16th.
- Commission staff participated in a quarterly meeting of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management's Transportation Conformity Work Group (via teleconference) the afternoon of July 16th.
- Commission staff provided a small amount of technical assistance to Shoreline Metro during the month of July; this primarily involved assisting Shoreline Metro with the preparation of the quarterly report for its Community Development Block Grant (CDBG).
- Approval of mid-year amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2015 – 2018* took place in July. A public hearing on the amendments was held as part of the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on July 16th. These amendments were also reviewed and recommended for approval at the July 16th joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees. The Commission approved the amendments at a meeting of its Executive Committee on July 31st. The amendments primarily impact the transit capital and street and highway project components of the TIP.
- The Sheboygan MPO Technical and Policy Advisory Committees continued their discussion regarding the Surface Transportation Program (STP) Urban funding allocation for the Sheboygan Urbanized Area for the 2015 – 2020 funding cycle at their July 16th joint meeting.

2014 Annual Report



Prepared by:
Rebecca A. Deterville

Clerk of Circuit Court

*613 Dodge Street
Kewaunee, WI 54216*

Rebecca A. Deterville, Clerk

Phone: 920-388-7144

Fax: 920-388-7049

July 14, 2015

County Board Supervisors
Kewaunee County Administration Center
810 Lincoln Street
Kewaunee, WI 54216

RE: 2014 Annual Report

Ladies and Gentlemen:

Enclosed you will find the Date Range State Treasurer's Report – Total (Exhibit A). This report shows the total amount of what was paid over to our County Treasurer on a monthly basis with a year total of \$329,005.36. The attached Date Range State Treasurer Report – County (Exhibit B) shows the annual county share as a total of \$73,634.70. The Date Range State Treasurer Report – State (Exhibit C) shows the annual state share as a total of \$255,370.66.

Exhibit D is the Date Range County Treasurer Report. A total of \$113,459.96 was disbursed to the County Treasurer for 2014. These funds are solely Kewaunee County revenues. Two line items of interest on this report are the attorney fees (ATTY) and guardian ad litem fees (GAL). These are amounts which we have recouped for court appointed attorney fees and guardian ad litem fees which the county has advanced on behalf of a party. The recouped amounts cover both current year and prior year expenditures.

Exhibit E shows information regarding our use of the tax refund intercept program (TRIP). A total of \$48,543.12 was intercepted in 2014. In order to meet certification requirements, the debt must be \$20.00 or greater. Once a debt is certified, it remains on the list until it is paid in full or falls below the \$20.00 balance requirement. The program pays out on a first come, first serve basis. Once we have our debt on the list, we keep moving up as the other certified debts get paid off. This is an extremely useful tool in collecting from individuals that fail or refuse to pay us on their own. We began utilizing this collection effort in 2008. Our total amount collected on court obligations through the tax refund intercept program through December 31, 2014 is \$286,103.44.

My goal is to continue to pursue past due accounts through TRIP or other enforcement options that are available to us. I am hoping that the debtors that have been making payments to us on their own will remain current in their payment plans they may have established. I also utilize Income Assignment Orders to pursue obligations due to Kewaunee County. This has also been an effective tool to obtain payments. Some of these occur when an individual with debts owed to this office contact us voluntarily with their employer information. The majority of these are due to investigation on the part of the office to determine employment information to pursue this option.

Below is a summary of all case filings within the Clerk of Court Office. Keep in mind that some of these filings may not be on the public access website, but we are still responsible for the files.

2014 Case Filings					
102 CF files	13 CL files	159 CM files	30 CT files	74 CV files	3 CX files
102 FA files	1 FJ file	237 FO files	10 GF files	17 PA files	325 SC files
30 SW files	17 TJ files	1037 TR files	39 TW files	44 UC files	4 WC files

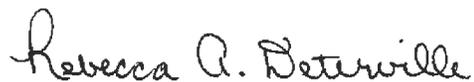
Also, please note that the majority of the FA or PA case types continue to be ongoing. While there may have been a judgment of divorce or an order adjudicating paternity, the cases continue to be under the jurisdiction of this court until there are no longer minor children and in some cases longer than that.

As of January 1, 2014 all small claims actions filed in Kewaunee County are paperless. I am hoping to migrate towards paperless files in other areas. By doing this, we will not incur the cost for file folders and our need for storage space will be reduced. During 2014, all other cases were scanned in addition to maintaining the paper file. This will continue until each case type becomes paperless.

We had one jury trial which lasted a total of one day in 2014. The total expenditure for the jury trial held in 2014 was \$1,505.04.

Thank you for taking the time to review this report. As always, I welcome any visit that may give you a better understanding of this office and what our tasks include.

Sincerely,



Rebecca A. Deterville

Attachments

Date Range State Treasurer Report - Total
01-01-2014 To 12-31-2014

Acct.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
CCFP	3580.82	5024.57	5688.25	4574.08	3132.29	4172.51	2588.38	3376.83	4258.69	4137.19	2933.76	2884.47	46351.84
CFP	862.46	1142.02	1373.25	960.11	843.96	802.00	897.16	790.70	1023.55	952.63	706.46	689.27	11043.57
CSP	10.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	0.00	0.00	0.00	0.00	30.00
SCCS	214.20	285.60	387.60	295.80	342.00	234.60	306.00	214.20	336.60	285.60	204.00	183.60	3289.80
SSP	0.00	0.00	0.00	0.00	17.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.20
NREST	2.85	2.84	2.13	3.33	10.00	0.00	0.00	11.33	23.33	3.34	0.00	0.00	59.15
NATR	91.92	66.58	26.96	33.56	118.41	93.99	21.58	34.24	150.13	180.02	189.06	25.35	1031.80
DOMAB	200.00	400.00	0.00	200.00	100.00	0.00	9.00	50.00	125.71	120.00	31.00	94.29	1330.00
DRVIM	1183.74	1351.26	2010.98	2865.33	1591.83	1808.56	1042.05	1379.36	879.88	2856.79	281.67	704.42	17955.87
VW	134.00	469.00	727.00	268.00	287.68	466.68	605.00	512.64	589.00	537.00	402.73	400.27	5399.00
SF348	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	205.00	0.00	0.00	205.00
EX348	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.54	0.00	8.54
SF341	1103.90	1856.48	2339.36	707.07	823.75	1266.73	535.85	1512.26	503.18	1915.10	661.64	477.18	13702.50
SFOTH	1142.96	465.57	886.65	569.33	340.05	209.36	230.66	210.77	646.57	347.18	531.69	43.80	5624.59
PEN	1874.97	2785.78	3328.06	1996.04	1231.86	1428.76	1267.05	1326.71	1338.74	1845.25	1113.31	1326.50	20863.03
P319	2621.57	4450.09	4773.61	3156.36	1320.65	2548.51	2222.68	2378.78	2219.23	1967.45	1296.85	1622.11	30577.89
ODLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JINFO	2672.64	3697.70	4064.78	2714.86	2380.70	2361.73	2694.12	2406.01	2861.06	2888.05	2194.54	2177.00	33113.19
JAIL	798.71	1285.85	1332.42	696.47	601.31	682.77	662.20	651.66	741.42	829.20	679.28	651.85	9613.14
CSS	8318.67	11783.25	13357.86	8729.63	7579.24	7597.43	8524.05	7290.22	9037.34	8848.36	7141.26	6416.40	104623.71
UNEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENV	0.00	0.00	6.43	0.00	0.00	0.00	12.86	0.00	0.00	0.00	0.00	0.00	19.29
FSH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SNOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WLDAN	17.50	8.75	0.00	0.00	9.89	10.58	9.89	11.52	19.32	53.47	82.45	16.20	239.57
DRG	801.43	0.00	0.00	342.31	0.00	0.00	0.00	0.00	0.00	54.00	0.00	0.00	1197.74
DNAAS	200.00	400.00	200.00	650.00	567.00	536.00	203.00	767.00	782.00	1701.00	708.00	616.00	7330.00
JLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WEAP	0.00	45.00	90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135.00
CLD	1109.11	1743.92	1793.34	1004.40	790.97	927.84	931.85	891.56	1143.55	1190.54	823.27	918.17	13268.52
FOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JDVW	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	40.00	20.00	40.00	0.00	120.00
RRCI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRUCK	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	24.00	0.00	8.00	56.00
DRGOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	0.00	0.00	20.00

Date Range State Treasurer Report - Total
01-01-2014 To 12-31-2014

Acct.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
WVCS	13.56	13.28	6.04	6.19	12.59	8.80	1.13	6.99	22.88	18.79	29.04	2.17	141.46
CHPRN	183.14	0.00	0.00	816.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00
CFISH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GLRES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FNETC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FNETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CPLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CECF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BPAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BTST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BTDNR	9.03	9.04	15.66	3.62	3.61	3.00	0.00	0.00	0.00	0.00	0.00	0.00	43.96
BTUW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GPS	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	0.00	194.00	0.00	0.00	594.00
ADJUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:	\$27155.18	\$37286.58	\$42410.38	\$30613.35	\$22104.99	\$25177.85	\$22964.51	\$24042.78	\$26750.18	\$31183.96	\$20058.55	\$19257.05	\$329005.36

Acct.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
CCFP	1147.09	1454.69	1667.73	1199.58	901.29	1094.81	950.81	1052.11	1229.46	1225.41	889.54	836.81	13649.33
CFP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CSP	10.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	0.00	0.00	0.00	0.00	30.00
SCCS	214.20	285.60	387.60	295.80	342.00	234.60	306.00	214.20	336.60	285.60	204.00	183.60	3289.80
SSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NATR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DOMAB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRVIM	595.42	679.68	1011.52	1441.26	800.69	909.71	524.15	693.82	442.58	1436.97	141.68	354.32	9031.80
VW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SF348	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.50	0.00	0.00	20.50
EX348	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.54	0.00	8.54
SF341	551.95	928.24	1169.68	353.53	411.87	633.36	267.92	756.13	251.59	957.55	330.82	238.59	6851.23
SFOTH	114.30	46.56	88.66	56.93	34.00	20.94	23.07	21.08	64.66	34.72	53.17	4.38	562.47
PEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
P319	2621.57	4450.09	4773.61	3156.36	1320.65	2548.51	2222.68	2378.78	2219.23	1967.45	1296.85	1622.11	30577.89
ODLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JINFO	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JAIL	798.71	1285.85	1332.42	696.47	601.31	682.77	662.20	651.66	741.42	829.20	679.28	651.85	9613.14
CSS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FSH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SNOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WLDAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DNAAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WEAP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CLD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JDVW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RRCI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRUCK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRGOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Date Range State Treasurer Report - County
01-01-2014 To 12-31-2014

Acct.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
WVCS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHPRN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CFISH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GLRES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FNETC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FNETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CPLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CECF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BPAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IIDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BTST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BTDNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BTUW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ADJUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:	\$6053.24	\$9130.71	\$10431.22	\$7199.93	\$4411.81	\$6134.70	\$4956.83	\$5777.78	\$5285.54	\$6757.40	\$3603.88	\$3891.66	\$73634.70

KEWAUNEE COUNTY

Date Range State Treasurer Report - State
01-01-2014 To 12-31-201409:43 am
07-14-2015

Acct.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
CCFP	2433.73	3569.88	4020.52	3374.50	2231.00	3077.70	1637.57	2324.72	3029.23	2911.78	2044.22	2047.66	32702.51
CFP	862.46	1142.02	1373.25	960.11	843.96	802.00	897.16	790.70	1023.55	952.63	706.46	689.27	11043.57
CSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCCS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SSP	0.00	0.00	0.00	0.00	17.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.20
NREST	2.85	2.84	2.13	3.33	10.00	0.00	0.00	11.33	23.33	3.34	0.00	0.00	59.15
NATR	91.92	66.58	26.96	33.56	118.41	93.99	21.58	34.24	150.13	180.02	189.06	25.35	1031.80
DOMAB	200.00	400.00	0.00	200.00	100.00	0.00	9.00	50.00	125.71	120.00	31.00	94.29	1330.00
DRVIM	588.32	671.58	999.46	1424.07	791.14	898.85	517.90	685.54	437.30	1419.82	139.99	350.10	8924.07
VW	134.00	469.00	727.00	268.00	287.68	466.68	605.00	512.64	589.00	537.00	402.73	400.27	5399.00
SF348	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	184.50	0.00	0.00	184.50
EX348	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SF341	551.95	928.24	1169.68	353.54	411.88	633.37	267.93	756.13	251.59	957.55	330.82	238.59	6851.27
SFOTH	1028.66	419.01	797.99	512.40	306.05	188.42	207.59	189.69	581.91	312.46	478.52	39.42	5062.12
PEN	1874.97	2785.78	3328.06	1996.04	1231.86	1428.76	1267.05	1326.71	1338.74	1845.25	1113.31	1326.50	20863.03
P319	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ODLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JINFO	2672.64	3697.70	4064.78	2714.86	2380.70	2361.73	2694.12	2406.01	2861.06	2888.05	2194.54	2177.00	33113.19
JAIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CSS	8318.67	11783.25	13357.86	8729.63	7579.24	7597.43	8524.05	7290.22	9037.34	8848.36	7141.26	6416.40	104623.71
UNEMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENV	0.00	0.00	6.43	0.00	0.00	0.00	12.86	0.00	0.00	0.00	0.00	0.00	19.29
FSH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SNOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WLDAN	17.50	8.75	0.00	0.00	9.89	10.58	9.89	11.52	19.32	53.47	82.45	16.20	239.57
DRG	801.43	0.00	0.00	342.31	0.00	0.00	0.00	0.00	0.00	54.00	0.00	0.00	1197.74
DNAAS	200.00	400.00	200.00	650.00	567.00	536.00	203.00	767.00	782.00	1701.00	708.00	616.00	7330.00
JLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CHLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WEAP	0.00	45.00	90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135.00
CLD	1109.11	1743.92	1793.34	1004.40	790.97	927.84	931.85	891.56	1143.55	1190.54	823.27	918.17	13268.52
FOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JDVW	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	40.00	20.00	40.00	0.00	120.00
RRCI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONPR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRUCK	8.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	8.00	24.00	0.00	8.00	56.00
DRGOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	0.00	0.00	20.00

Acct.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
WVCS	13.56	13.28	6.04	6.19	12.59	8.80	1.13	6.99	22.88	18.79	29.04	2.17	141.46
CHPRN	183.14	0.00	0.00	816.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00
CFISH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GLRES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FNETC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FNETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CPLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CECF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BPAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IIDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BTST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BTDNR	9.03	9.04	15.66	3.62	3.61	3.00	0.00	0.00	0.00	0.00	0.00	0.00	43.96
BTUW	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GPS	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	0.00	194.00	0.00	0.00	594.00
ADJUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:	\$21101.94	\$28155.87	\$31979.16	\$23413.42	\$17693.18	\$19043.15	\$18007.68	\$18265.00	\$21464.64	\$24426.56	\$16454.67	\$15365.39	\$255370.66

Acct.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
AF4D	40.00	20.00	50.00	30.00	10.00	30.00	10.00	50.00	70.00	40.00	30.00	40.00	420.00
ATTY	964.17	3422.44	3198.44	3674.35	195.00	181.52	119.02	693.07	178.05	237.55	1145.90	177.52	14187.03
CCC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COPY	356.40	184.10	247.50	216.25	358.90	176.65	225.65	232.50	174.50	130.15	133.75	268.75	2705.10
FAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FCS	125.00	175.00	125.00	195.00	65.00	150.00	40.00	220.00	215.00	155.00	110.00	100.00	1675.00
GAL	2732.24	9537.47	5408.41	6027.77	1783.27	1095.77	1534.82	5178.43	3062.36	2518.84	837.11	3278.47	42994.96
INT	1.62	1.22	1.43	1.04	0.81	0.65	0.63	0.60	0.76	0.82	0.74	0.79	11.11
INTRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JURY	0.00	0.00	180.00	0.00	144.00	36.00	0.00	72.00	72.00	72.00	0.00	0.00	576.00
LODG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MEAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MUN	240.00	150.00	265.00	100.00	325.00	210.00	245.00	280.00	185.00	365.00	185.00	240.00	2790.00
OTH	155.00	350.00	285.00	290.00	260.00	230.00	260.00	500.00	290.00	215.00	305.00	305.00	3445.00
PASS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RST10	5.85	28.64	19.04	209.37	306.94	273.97	225.08	9.94	47.40	81.37	158.22	99.47	1465.29
RD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REST5	0.00	0.00	0.00	33.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.93
SERCH	25.00	5.00	30.00	5.00	5.00	20.00	15.00	30.00	20.00	15.00	10.00	5.00	185.00
SHRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRMST	0.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	15.00	0.00	0.00	30.00
TRNSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WARR	150.00	1790.00	2650.00	380.00	500.00	150.00	254.56	254.56	454.56	100.00	50.00	0.00	6733.68
WITN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PE	202.50	1514.74	1587.25	1034.09	275.76	197.52	392.52	6245.64	779.52	197.52	82.52	7382.34	19891.92
BT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JREIM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JCER	0.00	0.00	388.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	388.72
BAILF	0.00	10000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00
DARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MLF	28.00	70.00	88.00	60.00	54.00	56.00	54.00	42.00	62.00	48.00	32.00	40.00	634.00
CCPC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SBDA	1.69	0.00	0.00	0.00	0.00	15.00	0.00	10.00	0.00	0.00	0.00	0.00	26.69
CLF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MF	0.00	25.00	0.00	0.00	0.00	25.00	0.00	75.00	0.00	0.00	400.00	0.00	525.00
NSF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WFDA	0.00	7.25	242.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
BVSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JLFC	50.82	1220.03	1855.25	4.69	70.73	124.86	2.24	45.90	61.08	59.32	36.30	3.36	3534.58
XCS3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Accf.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
XCS4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
XCS5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
XCS6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
XCS7	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HIVT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SGPVP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ODLC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
JCC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.16	0.81	54.69	62.66
CSF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PPF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CDCF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CSTEX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BKLT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SSTAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CSTAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STTAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DRBM	1.28	232.85	118.05	0.00	0.00	11.43	52.81	7.62	0.00	350.00	12.81	0.00	786.85
BTCC	6.88	0.65	20.11	1.29	1.29	58.24	1.29	4.45	2.67	4.59	0.00	5.98	107.44
Total:	\$5086.45	\$28734.39	\$16759.95	\$12262.78	\$4355.70	\$3042.61	\$3447.62	\$13951.71	\$5674.90	\$4612.32	\$3530.16	\$12001.37	\$113459.96

General Tax Intercept Report Detail by Quarter for 2014

Exhibit E

Kewaunee County Circuit Court

As of 12-31-2014

Numbers listed below represent activity on the original debts turned over in the specified quarter from turn over through report date.

Activity on Debts Turned Over each Quarter 2014

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Debts Turned Over	29	30	64	43	166
Debts Taken Back or Rejected	8	3	2	6	19
Debts Intercepted	1	0	1	0	2
% Taken Back or Rejected	27.59%	10.00%	3.12%	13.95%	11.45%
% Intercepted	4.76%	0.00%	1.61%	0.00%	1.36%
Amount Turned Over	13,840.60	21,511.45	37,719.80	25,136.26	98,208.11
Amount Taken Back or Rejected	1,918.50	4,374.60	1,575.58	1,781.05	9,649.73
Amount Intercepted	712.00	.00	170.00	.00	882.00
% Amount Taken Back or Rejected	13.86%	20.34%	4.18%	7.09%	9.83%
% Amount Intercepted	5.97%	0.00%	0.47%	0.00%	1.00%

Numbers listed below represent all tax intercept-related activity that occurred in the specified quarter.

All Activity by Quarter 2014

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Debts Turned Over	29	30	64	43	166
Debts Taken Back or Rejected	9	4	2	6	21
Debts Intercepted	99	35	1	2	137
% Taken Back or Rejected	31.03%	13.33%	3.12%	13.95%	12.65%
% Intercepted	495.00%	134.62%	1.61%	5.41%	94.48%
Amount Turned Over	13,840.60	21,511.45	37,719.80	25,136.26	98,208.11
Amount Taken Back or Rejected	3,578.76	4,585.80	1,575.58	1,781.05	11,521.19
Amount Intercepted	34,828.37	12,394.46	685.64	634.65	48,543.12
% Amount Taken Back or Rejected	25.86%	21.32%	4.18%	7.09%	11.73%
% Amount Intercepted	339.40%	73.23%	1.90%	2.72%	56.00%

Kewaunee County
Emergency Management
Annual Report
2014

Each of Wisconsin's seventy-two counties and eleven tribes is served by a local emergency management office. To further regional collaboration, WEM divided the state into six regions. The WEM regional offices are designated as Southeast, Southwest, East Central, West Central, Northeast and Northwest. The Southeast region contains over one-third of the state's total population. Some state agencies, such as Department of Transportation (DOT) and Department of Natural Resources (DNR), have different regions for their agency operations.

Wisconsin Emergency Management Regions



Wisconsin's Emergency Responder Community

Wisconsin has more than 2,330 emergency response agencies at the state, county, local and tribal levels, including 650 law enforcement agencies, 850 EMS agencies (including emergency medical responders/first responders) and 860 fire departments. The authorities of local units of government, including home rule, are covered under Article XI, § 3 of the Wisconsin Constitution and in §§ 59.03, 59.04, 62.04, 66.0101 of the Wisconsin Statutes. Home Rule is a fundamental principle and an essential element in the relationship between the State of Wisconsin and its political subdivisions.

In Wisconsin, the authority to make decisions regarding disaster response resides at the level of government affected. Local units of government reserve and maintain the right to make response decisions on behalf of their citizens and the local environment. The state recognizes this authority and coordinates its activities to enhance response decisions and to supplement exhausted resources at the local level.

Staffing

	<u>2014</u>
Lori Hucek, Director (full-time) 01/01/14 – 08/28/14	1452
Tracy Nollenberg, Director (full time) 09/11/14 – 12/31/14	628
Tracy Nollenberg, Program Assistant (full-time) 01/01/14 – 09/11/14)	1452
Terri Marcusen, Program Assistant (part-time) 10/09/14 – 12/31/14	<u>236</u>
Total	3768

Break Down of Reimbursable Hours

EMPG (Emergency Management Planning Grant)(50%)	1884
Radiological Emergency Preparedness Hours	1004
EPCRA (Emergency Planning Committee Right-to-Know Act)	<u>72</u>
Total Reimbursable Hours	2960

Revenues and Expenses:

General Budget:

EMPG:

Budgeted:	\$206,859.00
Expenses:	\$184,324.00
Revenue: EMPG Grant	42,847.00
KPS Reimbursement	<u>79,178.00</u>
Total Revenues:	\$122,026.00

Code Red:

Budgeted:	\$5,000.00
Expense:	\$5,000.00
Revenue: KPS Reimbursement	<u>2,500.00</u>
Total Revenues	\$2,500.00

SARA Accounts:

Budgeted:	\$ 9,831.00
Expenses:	\$ <u>9,800.00</u>
	31.00
Revenue: EPCRA Reimbursement	<u>9,831.00</u>
Total Revenues:	\$ 9,831.00

Clean Sweep:

Revenue: Reimburse from 2013	\$ <u>451.00</u>
Total Revenue:	\$ 451.00

Mass Casualty Incident:

Expenses:	\$ 939.00
Reimbursement:	<u>915.00</u>

	24
Total Revenue	\$ 915.00
Computer and Hazmat EPCRA Grant	
Expenses:	\$ 1,853.00
Reimbursement:	<u>1,853.00</u>
	0
Total Revenue:	\$ 1,853.00
Pre-Disaster Mitigation Grant:	
Expenses:	\$ 8,698.00
Reimbursement:	<u>11,293.00</u>
	(2,594.00)
Total Revenue:	\$ 11,293.00
Total Expenses for Office:	\$210,614.00
Total Revenues for Office:	<u>148,869.00</u>
	\$ 61,745.00
Tax Levy	<u>81,316.00</u>
Balance:	\$ (19,571.00)

Plan Developments and Updates:

All of the Annexes (A-L) for the Emergency Operations Plan (EOP) have been updated. New criteria per FEMA's guidance, was incorporated into the annexes. So ultimately, the entire EOP was newly written and submitted to Wisconsin Emergency Management (WEM) to be forwarded to FEMA for approval. We are required to update and send all twelve of the annexes each year to the State and FEMA for plan approval. Along with the annexes the Legal Basis, table of contents, acronyms, definitions, phone list and memos of understanding are reviewed and updated.

Kewaunee County's Countywide Strategic Plan was reviewed and updated. This plan has not been done in the WHOPRS (Wisconsin Hazardous On-line Planning Reporting System) but will be done on paper until all the bugs have been worked out.

Kewaunee County now has sixteen offsite facility plans that were reviewed and updated. Two new off-site facility plans were created for Algoma Hardwoods and Kewaunee Fabrications. The other facilities include the three wells in the City of Algoma, one well in the City of Kewaunee, three wells in Village of Luxemburg, Kewaunee Power Station, Agropur, Packerland Whey, Natural Beauty Growers, Hillside Orchard, Green Bay Water Utility, and SBC in City of Kewaunee.

In 2014 Emergency Management was required to send a list of resources (all P25 digital radios registered on the WISCOM system with regional and state talk groups acquired through homeland security funds from the system of Office of the Justice Assistance – OJA and the P25 Repeater) to our regional offices. The list consisted only of resources that were NIMS compliant (qualification system that is coordinated, maintained and meets the needs of the emergency management community. Emergency Management also maintains a list of all resources (services or items needed by personnel in the Emergency Operations Center) in the county.

Training and Education:

Various courses have been taken throughout the year by both the Director and the Program Assistant: Senior Officials Workshop for All-Hazards Preparedness, Mass Fatality planning were taken. Multi-planning for Schools was also taken, the office has not taken that planning to the next step at this time.

An ICS (Incident Command System) Refresher/MABAS training was conducted for the new First Responders in the county which was in preparation for the Mass Casualty exercise on May 10th.

The office participated in numerous offsite communication drills for nuclear power plants – both Kewaunee Power Station and Point Beach Nuclear Plant.

Kewaunee County participates in weekly Dial Select testing. Our office does weekly text testing with the Emergency Operations Center (EOC) group, as well as alternates the Siren Test and Growl Test that is performed every month.

The Governor's Conference in March and the Wisconsin Emergency Management Association (WEMA) in October was attended by the office staff.

The Kewaunee County Emergency Management Facebook page continues to be updated. The amount of followers has grown to almost 500 likes and continues to grow. This page gets updated with current information regarding preparedness steps and other pertinent information to the public.

Emergency Management website continues to be updated. We change front page information as the seasons change and emergency information changes due to the time of year.

Select groups of emergency response agencies are trained annually prior to a nuclear drill. Those groups include all fire, and EMS departments, Law Enforcement, emergency operation staff, reception center staff, shelter staff, Red Cross, dispatchers, highway department, Green Bay Metro Fire Department Hazardous Response Team, radio stations, public works from Kewaunee and Algoma and HAM radio operators. We also train bus drivers from Dworak and Luxemburg Casco bus service. Kewaunee School Superintendent and the LC High School principal also are a part of our training program.

Exercising:

The Mass Casualty exercise on May 10th. It focused on the following core capabilities: Operational Coordination, Operational Communications, Public Health and Medical Services, and Public and Private Services and Resources. The After Action Report (AAR) was submitted to the East Central Regional Office.

Kewaunee County EOC and Reception Center Staff participated in the December exercise with Point Beach Nuclear Plant. Kewaunee County received five (5) planning issues and one (1) ARCA (Action Requiring Corrective Action). The AAR was submitted to the East Central Regional Office. The planning issues have since been revisited and corrected. The ARCA will need to be re-demonstrated to satisfaction to FEMA at the next evaluated exercise.

Outreach:

Emergency Management is continually invited to speak at different engagements throughout Kewaunee County on various subjects. Most recently it has been on Emergency Preparedness: Severe Weather Notifications, Weather Watches vs Warnings, Siren Awareness, What to do in case of fire, fire or severe weather, Shelter-in-place vs Stay-in-place, CodeRed Emergency Notification System, Summer/Heat Weather Preparedness, Power Outages, and Vacation Preparedness.

Each year Emergency Management also participates in National Night Out, NEW Plastics Health and Wellness Fair, and Senior Resource Fair. This gives us the opportunity along with other emergency response agencies to educate the general public what we do.

The radio station interviewed the office on March 27 to discuss flooding issues.

The office is involved in the information and distribution of the brochure "A Message to Visitor's in our Community", we printed the EPCRA Citizen Right-to-know ad in the local paper. The LEPC brochure was reviewed, updated, and printed with new members' names and distributed through the county at various location.

Grants:

Kewaunee County continues to apply for grant money for various projects, exercises or equipment.

We applied for and received a \$2000 computer grant from the State. We purchased a few computers for the office and Microsoft Plus Professional Office 2013.

From the State of Wisconsin we received \$25,973.13 from the EMPG (emergency management planning grant). Emergency Management is required to put together a plan

on different aspects of emergency planning annually. Every six months a progress report has to be sent into regional office and the State. If we meet all the requirements of the plan a percentage of our wages and costs are reimbursed by the State.

We also get a SARA (superfund amendment reauthorization act) grant. The money that we get for this grant is based on the number of offsite facilities we have in our county with extremely hazardous materials. In the past few years, the number of facilities has been dwindling. Businesses are choosing to cut down on the amount of hazardous materials they store or they are switching to a chemical that is not hazardous. We have sixteen offsite facilities in our county which gives us about \$9831 for the SARA grant.

From Dominion we received \$81,678.21. Our office was given a budget of \$102, 743. In order to get reimbursements there has to be expenses of that amount.

Other initiatives:

Once a month we must attend as part of our plan of work with the State, the regional meeting at the State Patrol office in Fond du Lac.

Once a quarter I attend the UPC (utility planning committee) in Madison. This is a quarterly meeting with people from Wisconsin Emergency Management, Department of Health Services, Kewaunee Power Station, Point Beach Nuclear Plant, Pierce, Manitowoc and Kewaunee County Emergency Mgmt, representatives from the nuclear plants in Illinois and Minnesota.

I sit on various committees in the county that meet month, bi-monthly and quarterly.

Once a quarter we have to do inventory checks, leak tests and operational checks on all the dosimetry equipment (devices used for calculation and assessment of the radiation received by the human body) in the county to ensure they are in working order at all times.

On the first Wednesday of each month we conduct the full scale siren test of all 18 sirens in the county. On the third Wednesday of each month we also do a growl test on all 18 sirens in the county. Of the 18 sirens, 13 of them are now owned by Point Beach Nuclear Plant. Eight (8) of those sirens are within the Point Beach Nuclear Plant 10 mile Emergency Planning Zone which is in the southern portion of Kewaunee County. Five (5) of the sirens are owned by the individual municipality that it is in. Between the months of December and February only the sirens owned by Point Beach have the full scale siren test or the growl test performed.

Summary:

The mission of this agency is to “plan, preparedness, response, and recovery” to whatever incidents may occur in Kewaunee County. We continue to respond to requests made of this office that are not currently planned for.

2014 Annual Report

Kewaunee County Public Health Department



810 Lincoln Street, Kewaunee, Wisconsin 54216
920-388-7160

Message from the Director

I am very pleased to be presenting the 2014 Kewaunee County Public Health Department's Annual Report. The purpose of this report is to provide you with a summary of the department's programs, personnel, and finances. This report also gives us an opportunity to look back over the accomplishments made by our health department in 2014. Our staff is a group of talented and compassionate people who take great pride in their work and in promoting and protecting the health of all Kewaunee County residents.

I would like to thank the Kewaunee County Board of Supervisors, Kewaunee County Board of Health, and our County Administrator for the support they have shown our department over the past year. It is with your direction that we are able to establish public health policy for the county. I would also like to acknowledge the vast number of community partnerships we have established and maintained throughout the county. Partnerships are essential in assuring the protection and promotion of health within a community. Our department is most grateful for the cooperation and support we receive from our local health providers, schools, service organizations and county agencies. Kewaunee County is a stronger community because of the cooperation and combined efforts of our partners.

Within the 2014 annual report, you will see how the Kewaunee County Public Health Department works within the community to carry out the 10 essential services of public health. As a health department, in 2014 we encountered some staff transitions. Through these transitions, our staff has become a stronger, more cohesive department. Staff coordinate our maternal and child health services, WIC, and Fit Families programs to offer consistent resources for our pregnant and parenting clients. Communicable disease follow-up and environmental health concerns regarding changes in ground water quality have also impacted the health department. Recognizing the need to work collaboratively to address these health concerns has formed new partnerships with local and state agencies. Prevention is an essential key to public health work. Prevention efforts within the health department focus on safe sleep, drug and alcohol awareness, as well as prevention of childhood abuse and neglect. Finally, education is a critical component of public health. Our department takes each opportunity it has to educate our residents on prevention, health promotion and wellness.

Please review the activities presented in this report. If you would like more information regarding our services, feel free to contact our staff. We would be more than happy to provide further insight into our programs. We believe in the mission of the health department: to promote and protect the health of the citizens of Kewaunee County. Working together we will continue to strive to meet the health needs of Kewaunee County.

Sincerely,

*Cindy Kinnard, RN, BSN
Director/Health Officer*

2014 Synopsis

- Passed our DHS 140 Review and received Level II certification.
- The Prenatal Care Coordination Program continues to serve the community by enrolling and providing case management services to 15 at risk mothers throughout the year.
- A total of 582 vaccines were administered to children and adults.
- 12 radon tests were distributed.
- In partnership with the WIC Program, blood lead screenings were performed. Of the 79 children screened, only 1 was found to have elevated blood lead levels.
- 38 animal bites were reported. This program helps to control and prevent any serious illness or death that may result from rabies.
- 15 car seats installations were completed. Our CPS technician renewed her certification for another two year term. 5 community events were attended.
- Public Health Nurses followed up on 114 reportable communicable diseases.
- Nursing staff provided hearing and vision screening for 1785 school-age children.
- 121 Tb skin tests were completed.
- A sharps disposal program was initiated. Used sharps containers can be dropped off, and new sharps containers are available for purchase.
- 438 Children were served through the Kewaunee County WIC Program.

Our Mission Statement:

The Kewaunee County Public Health Department is charged with administering those services necessary to protect the health of the citizens of Kewaunee County. Our concern is predominately and primarily with disease prevention and control and other services that are necessary to ensure the optimal health status of the community.

10 Essential Services of Public Health:

1. Monitor the health status of populations to identify and solve community health problems.
2. Investigate and diagnose community health problems and health hazards.
3. Inform and educate individuals about health issues.
4. Mobilize public and private sector collaboration and action to identify and solve health problems.
5. Develop policies, plans, and programs that support individual and community health efforts.
6. Enforce statutes and rules that protect health and ensure safety.
7. Link individuals to needed personal health services.
8. Assure a competent public health workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Provide research to develop insights into innovative solutions for health problems.

Health Department Staff

Director/Health Officer
Cindy Kinnard, RN

Public Health Nurse/Emergency Preparedness Coordinator
Melissa Patz, RN

WIC Director/Registered Dietitian
Rachel Bauer, RD, CD, CLS

Clinic Nurse
Merrie Novak, RN

WIC/Immunization Aide
Lisa VanRemortel

Public Health Secretary
Deanne Schultz

Board of Health (BOH)

Kaye E. Shillin, Chair

Gerald Paape

Charles Wagner

Gordon Reckelberg

Patrick Benes

Kathy Janosky

Audrey Krautkramer

Shirley Kirchman (RN)

Dr. Kurt Kurowski, MD – Medical Advisor

Maternal and Child Health Programs:

Maternal and Child Health Grant

Maternal and Child Health Promotion consists of a multitude of programs targeting families with young children. The prenatal and postnatal programs aim to help families support their children's healthy growth and development. Research indicates that families participating in these programs have healthier babies, improved parenting skills, have developed positive community relationships, and their children have less behavior problems.

To identify problems or areas of need in Kewaunee County, the Kewaunee County Health Department conducted two surveys within our community in 2012. The first survey was done with WIC participants and looked at what services WIC clients perceived as needed or lacking in the community as well as identifying injury prevention topics and their tendency to utilize safety practices with their infant or toddler. The second survey was done with community partners to assess their knowledge of resources, as well as input on gaps and needed services for the MCH population. Surveys were sent to medical clinics, daycares, schools, chiropractic offices, human service partners, and service organizations. Those surveyed indicated that they were unaware of many of the services or resources provided by other community partners. This lack of knowledge among partners is a contributing factor to MCH clients receiving inconsistent and sometimes inaccurate information regarding local resources. In turn this all contributes to the MCH population lacking a consistent medical home.

Based on what we found, the Kewaunee County Public Health Department chose to utilize Maternal & Child Health funding to work on establishing a "no wrong door" policy that will assure clients will receive consistent information from all providers and partners within our county no matter where their services begin. We are developing a standard resource tool for all service providers. We plan to link extended community partners to key partner websites. The key partner websites will have links to community resources and services. In addition, we will hold trainings with extended community partners on how to access the websites and resources. These websites will connect all community partners in Kewaunee County so that consistent, accurate information will be distributed by all. We also intend to establish a communication tool (such as a newsletter) that could be distributed to MCH families with information on resources and community services. This tool could be made available to MCH families at clinics, daycares, schools, WIC, and Birth to Three.

In spring of 2014 we joined the Kewaunee County Abuse and Neglect workgroup started through the Human Service Department. This workgroup was formed to increase awareness of community resources and services available in Kewaunee County. As professionals working with children and their families we have one common goal: *"To prevent initial abusive situations as well as prevent reoccurring abusive situations within Kewaunee County."*

Prenatal Care Coordination Program

The Health Department assures access to medical, social, educational and other services for pregnant women who are considered high risk for adverse pregnancy outcome through our Prenatal Care Coordination (PNCC) Program, as well as women who need extra support after delivering their baby up to 18 months. Although Prenatal Care Coordination is limited to those who receive Medicaid, the Health Department follows all high risk pregnancies.

The components of this program include outreach, physical and emotional assessments, care plan development, ongoing care coordination, monitoring, health education and nutrition counseling. A total of 15 women participated in PNCC for a total of 54 visits.

One aspect of our PNCC program is the Kewaunee County Teen Parent Program. Through referrals and coordination from area school districts we provide education for a healthy pregnancy to all pregnant teens.

Postpartum Home Visits

The Kewaunee County Public Health Department provides a newborn home visit to first time parents from a public health nurse to assist families after the birth of their infant. Mothers and fathers receive support and education on parenting, child development, and referrals to community resource services. Specific topics covered in the home visit include nutrition, breastfeeding, infant growth and development, brain development, injury prevention, and immunization. Well water test kits are available for parents with a private well. Car seat education and installations are provided by a nationally certified car seat technician. Our public health nurses made 20 visits to families in 2014.

Women, Infants and Children (WIC)

WIC is the Special Supplemental Nutrition Program for women, infants and children. WIC helps income eligible pregnant and breastfeeding women, post-partum women, infants, and children up to five years of age who are at risk due to inadequate nutrition. The program improves pregnancy outcomes by providing support services necessary for full-term pregnancies, making referrals to outside resources as necessary, reducing infant mortality by reducing the incidence of low birth weight (infants under 5 ½ pounds are at greater risk of breathing problems, brain injuries and physical abnormalities) and providing infants and children with a healthy start in life by improving poor or inadequate diets while saving long-term medical costs.

The WIC Program provides essential health information and resources for women during the prenatal period that extends throughout the life of the child. Kewaunee County had a caseload of 286 clients per month; with an overall caseload of 438 clients for the entire year. WIC participants redeemed food vouchers worth over \$136,916.92 within Kewaunee County to benefit our local grocery stores. The clients are certified by a registered dietitian with the assistance of the WIC aide.

Fit Families Grant

Kewaunee County WIC data shows that 26.2% of two-year-old children are either overweight or obese as well as 28% of three-year-old children and 38% of four-year-old children successively. With Kewaunee County having an obesity rate of 33% and being 50th out of 72 counties for poor health behaviors, there is a definite need to improve the health of citizens. The Fit Families program primarily focuses on behaviors in children. However, when parents monitor behaviors in children, they often become role models and make healthy lifestyle changes for the family; thereby having an effect on the adults as well.

The following are the basic interventions that were chosen by SNAP-Ed officials for the Fit Families Program. Research shows that changing these behaviors helps reduce obesity.

- Make Every Bite Count- increase fruits and vegetables to 5- ½ cup servings daily (clinical standard).
- Move More Watch Less- increase activity to 60 minutes most days of the week and reduce TV to 2 hours or less per day (clinical standard).
- Make every Sip Count- reduce juice to 6 oz or less and limit sugary beverages to once weekly or less (clinical standard).
- Be a Role Model- role model behaviors for your children (best practice).

Kewaunee County had 31 WIC participants enrolled in the first year and 32 participants in the second year. In 2014, parents enrolled in Fit Families participated in 355 education contacts. Every participant who has enrolled in Kewaunee County Fit Families has shown improvement in one or more areas. Results following the first year of the program showed a 46.5% increase in children who increased fruit and vegetable intake to 5 - ½ cup servings per day, 21.4% increase in children engaging in < 2 hours of screen time per day, 21.4% increase in children drinking less than 6 ounces of juice per day, and a 14.3% increase in children drinking less than one sweetened beverage per week. We also showed a 57.1% increase in children participating in greater than 60 minutes of activity per day.

Fit Families encourages parents to role model healthy behaviors to their children. This has been found to be one of the best ways to bring about positive change in families.

School Health

The Kewaunee County Health Department provides screenings for students in public and private schools. Hearing, vision and scoliosis screenings are offered to each school in Kewaunee County. The initial screenings are coordinated through the schools and children are screened by volunteers. Any abnormal findings are then rechecked and referred for further follow up by the public health nurse. Hearing is checked in grades K-3, vision is checked in grades K-8 and scoliosis is checked in grades 6-9. The following chart shows the number of children screening in the 2014-2015 school year.

2014-2015 Kewaunee County School Health Screenings		
	Screened	Referred
Vision	1086	52
Hearing	699	16
Scholiosis	40	0

Prevention

Injuries are a significant public health problem in Kewaunee County, Wisconsin and the nation, causing needless pain and suffering as well as emotional and financial stress. Each year, injury accounts for numerous hospitalizations in Wisconsin and in Kewaunee County. Injury prevention education is integrated in Public Health Services provided to families and children.

Fluoride Varnish Program

In Wisconsin, statistics show that 71.5% of Medicaid-enrolled kids did not see a dentist in 2011 — second only to Florida. In Wisconsin, fees paid to dentists by state health programs such as BadgerCare are the fifth-lowest in the country, according to a 2011 report by the Pew Children's Dental Campaign. Lack of dental insurance (public or private) is one of the major barriers to obtaining care. In addition, the level of reimbursement for services, particularly for state-funded insurance programs, is also a barrier for providers to participate in these programs because of insufficient financial incentives and reimbursements.

Kewaunee County Public Health Department recognizes that dental access is a significant issue for low-income residents of Kewaunee County. We have a rapidly growing at-risk population and extremely limited access to both preventative and restorative dental care for children with no dental insurance and those who have BadgerCare coverage. Often, children with dental caries or other significant dental

emergencies are left untreated. In Kewaunee County, there are no dental providers who are currently accepting new BadgerCare patients.

In 2006, Kewaunee County Public Health initiated a dental fluoride varnish program with grant funding received from the Area Health Education Center. Health department staff was trained in dental varnish. Currently, this varnish program provides dental prevention and educational services to low-income, uninsured or BadgerCare clients from ages 2 to 6.

The program is promoted through the health department, at WIC clinics, through mailings to new parents, and at community programs. Each year we partner with the Literacy Partners of Kewaunee County and Kewaunee County Human Services to offer a program entitled Kewaunee County Back to School. At this program, low-income children can pick-up new school supplies, coats, and shoes for the beginning of the upcoming school year. Dental education and interactive displays are available at the event. Each child, as well as adult, that participates in the program leaves with a dental hygiene package containing a toothbrush, toothpaste, dental floss, and timer. In addition, fluoride varnishes are made available to any child lacking dental resources. In 2014, 312 children (134 families) were served by the Back to School Program. 38 dental varnishes were done at the event.

In addition, the health department partners with the Brown County Oral Health Partnership to offer a sealant program to all low-income children within the second grade at Kewaunee Grade School. Approximately 50 low-income children were screened; of which 90% received dental sealants. All participating children received education on oral health and the prevention of dental decay.

Prevention Grant

The Kewaunee County Public Health Department chose to focus prevention grant efforts on injury prevention with the primary focus of implementing a safe sleep campaign. A Child Death Review Team was formed in 2010. Community partners on the Child Death Review Team voiced a strong concern for the need to educate individuals on the dangers of co-sleeping with their children. The Child Death Review Team consists of members from the health department, coroner's office, municipal and county law enforcement, local funeral homes, school guidance counselors, school liaison officers, the district attorney, county human services representatives, and the county medical director. Together they review any death of a child through the age of 18 and try to collaborate on how to prevent a similar loss from happening again.

In addition to the Child Death Review Team, the Health Department has focused on getting information out to new parents on the importance of safe sleep.

- All prenatal care coordination clients receive detailed information on the dangers of co-sleeping with children, what a safe sleep environment for an infant should look like, specifications on crib buying and the minimal

standards each crib should have, as well as information regarding back-to-sleep- vs. tummy time.

- All new parents receive a light-switch cling / magnet to serve as a reminder for safe sleep practices.
- All new PNCC / WIC / first time parent clients participate in a Safe Sleep Assessment survey. This survey is done on the first visit after birth and again prior to turning nine months old to assess for an increase in knowledge on safe sleep practices demonstrated by the parents.
- Informational brochures and handouts from Safe Kids Worldwide, March of Dimes, American Academy of Pediatrics, and US Department of Health and Human Services are provided to participants.

Car Seat Program

Kewaunee County Public Health Department does offer certified car seat inspections. The public health nurse has been certified as a Child Passenger Seat (CPS) technician by Safe Kids Worldwide and has achieved completion of the National Standardized CPS Training Program. To maintain certification, the technician must take part in five car seat check events each year, be witnessed on installing five different style seats by a senior checker, provide four hours of public instruction each year on car seat safety and complete the required 6 CEU credits needed every two years. Our CPS technician partners with the Center for Childhood Safety in Green Bay and other CPS technicians throughout Northeast WI to provide services throughout the greater-Green Bay area.

Car seat inspections are offered to anyone who calls and requests one, as well as every first time parent. Seat inspections are done both at first time parent home visits and at our office. The average car seat inspection process takes 30-45 minutes per seat. In 2014, Kewaunee County Public Health Department provided 15 car seat inspections.

Rural Safety Day

Kewaunee County Public Health began collaboration with Kewaunee County UW Extension in 1996 to offer a special event focused on rural safety and injury prevention. This event is called Rural Safety Day. It takes place each year in May. We receive a \$500 grant from the Wisconsin Rural Health Initiative. The Kewaunee County Farm Bureau matches these funds with an additional \$500. The Kewaunee County Dairy Promotion provides milk and ice cream to all participants at the event. Finally, we partner with numerous community individuals and organizations who serve as presenters for each of the rural safety and injury prevention lessons. These partners donate their time for the day. They include: Wisconsin Public Service, Green Bay YMCA, Brown County Park and Rec. Dept., Kewaunee County Parks and Promotion Department, Kewaunee County Sheriff's Dept., WI Agri-Bility, local veterinarians, Kewaunee Fire Department, Luxemburg Fire Department, Luxemburg

Rescue, Luxemburg Motor Company, area farmers, Kewaunee County Preparedness, Violence Intervention Project, and WI DNR.

Fifteen learning stations are set up throughout our livestock buildings at the Kewaunee County Fairgrounds. Approximately 300 children from nine area public and private schools are in attendance. The children are divided into groups of approximately 20-25 students. They rotate through learning stations every 15 minutes. The learning stations include:

- Large Animal Safety
- Small Animal Safety
- Tractor Safety
- Lawn Mower Safety
- Farmstead Safety
- Agri-Bility / Disability
- Fire Safety
- Electrical Safety
- ATV Safety
- Water Safety
- Preparedness / Family Emergency Safety
- Safety in the Woods
- Bike Safety
- Car Passenger / Seat Belt Safety
- Bullying / Violence Safety

In addition to these safety lessons, during the lunch hour police, fire, and rescue departments, as well as a Wisconsin Public Service line truck, are available to educate the children on what their role is in the community and how their safety equipment works. Every child in attendance receives a safety booklet highlighting each of the lessons they learned about that day. Teachers spend time with their students to complete the evaluation and to reinforce the prevention lessons they have learned over the following week in their classroom. Evaluations have shown an increase in students' knowledge.

All presenters and organizations that help plan or participate in the event have a vested interest in educating our children on safety measures and the success of the program.

Educational Sessions

Kewaunee County Public Health Department provides information that allows people to make healthy decisions every day like increasing physical activity, eating right, smoking cessation or simply washing hands to prevent the spread disease. The public health nurse and registered dietitian provide these information programs in schools, health education in homes, clinics and on our website. Educational sessions are provided to various community groups upon request.

- Bloodborne Pathogens
- Communicable Disease / Influenza
- Eating for the Aging
- First Aid
- Food Demonstrations
- Hand Washing
- Puberty
- What To Do When Your Child Is Sick

Adult Health Promotion

Blood Pressure Clinics

Chronic high blood pressure (hypertension) can lead to a vast amount of health problems including heart disease, stroke, kidney disease, and even blindness. The purpose of blood pressure screening is to identify individuals with hypertension and refer clients for clinical evaluation and treatment.

Adult blood pressure clinics are offered throughout Kewaunee County at low-income housing, meal sites, and foot care clinics. Individual appointments are also accepted. The clinic nurse screened 135 individuals for blood pressure in three locations (Kewaunee, Algoma and Casco) throughout Kewaunee County in 2014.

Wisconsin Well Women Program

The Wisconsin Well Woman Program is a statewide program that provides free health services to low-income, uninsured or underinsured women between the ages of 45 and 64. Services focus on breast and cervical cancer screening and include: clinical breast exam, mammogram, pelvic exam and Pap test. The county coordinator will help women find medical providers, do state reporting, and deal with billing issues. The coordinator will also assist women in securing funding for additional testing if needed.

In Kewaunee County, three clinics take part in the program. Diagnostic services may be received in neighboring counties. In 2014, 25 women received screening services and 4 women were referred to Wisconsin Well Woman Medicaid for cancer treatment.

Communicable Disease Control

According to Wisconsin State Statute, surveillance, investigation, and follow-up of reportable communicable diseases are responsibilities of a local health department. In addition, animal bites are reported to the local health department to assure that measures are taken to prevent potential rabies transmission to humans.

Communicable Diseases Reported & Confirmed in 2014

Disease	Reported	Confirmed / Probable
Campylobacteriosis	9	9
Chlamydia	36	35
Cryptosporidium	2	2
Gonorrhea	3	3
Group Strep A	2	2
Group Strep B	8	7
Hepatitis C	3	2
Influenza	8	8
Legionellosis	1	1
Lyme's Disease	2	1
Mumps	3	0
Parapertussis	7	5
Pertussis	19	3
Salmonellosis	5	5
Strep Pneumonia	3	3
Toxoplasmosis	1	0
Tuberculosis - latent	1	1
Varicella	1	0
Total	114	87

In addition to communicable disease follow-up, our staff maintains weekly correspondence with our three public school districts to monitor illness rates within the schools. These illness rates are reported each Friday and plotted on an absenteeism graphs per school. This allows our staff to watch for peaks or spikes in influenza, or gastrointestinal illnesses that are spreading throughout the county. This information is shared annually with each school district.

Outbreaks Reported

Three suspect outbreaks were reported from 3 different health care institutions. Out of the three suspect reports, one outbreak was identified as influenza, and two outbreaks were identified as norovirus.

Staff worked with area CBRF's to identify the causative agents by collecting the necessary specimens, creating line lists, and providing education on how to stop the spread of the agent.

Animal Bites

Investigation of reported animal bites is conducted to assure that serious illness or death from exposure to animal or human transmission of rabies will be prevented. This program is designed to coordinate an effective rabies control procedure between Kewaunee County Public Health Department, law enforcement, veterinarians, physicians, cities, villages, town boards and the general public.

		2013	2014
Animal Bites	Total # Reported to Kewaunee County Health Department	45	38
	Dog	30	23
	Cat	9	8
	Bat	5	5
	Raccoon	1	0
	Cow	0	2

Immunization Program

In October of 2012, the federal government dramatically changed the rules regarding the Vaccines for Children Program and overall public access of vaccines that the Public Health Department can administer. The new policy is based on the Affordable Care Act providing vaccine coverage thus shifting the burden of providing vaccines to health care providers in the private sector. Public health departments are allowed to vaccinate individuals who are on BadgerCare, are uninsured, underinsured, Native American or Native Alaskan. As a health department, our objective remains unchanged. We will track children under 2 years of age and send notices to parents of children that are behind schedule. The state goal for infants / toddlers has always been "Though by 2". After this point, booster doses are given to prevent immunity from waning. The immunization rates will be monitored to assure compliance with immunization schedules.

The Kewaunee County Public Health Department continues to offer three vaccination clinics per month as well as individual appointments. Vaccination services are also offered in the school settings to meet state requirements for sixth grade entrance. All childhood vaccinations are available through our clinics. Limited adult vaccinations are also available.

	Total Immunizations	Total Children and Adults Served
2011	2235	928
2012	1816	895
2013	821	501
2014	582	416

Preparedness

The Centers for Disease Control and Prevention (CDC) provides yearly grant funding to local health departments in order to increase our capacity to plan for, respond to, and recover from public health threats and emergencies that may impact our community. The CDC has outlined 15 target capabilities in the *Public Health Preparedness Capabilities: National Standards for State and Local Planning* which are to be addressed and met by the local health departments throughout five budget years, spanning from 2012-2017. Each grant year focuses on three of the fifteen capabilities.

The capabilities include:

1. Community Preparedness
2. Community Recovery
3. Emergency Operations Coordination
4. Emergency Public Information and Warning
5. Fatality Management
6. Information Sharing
7. Mass Care
8. Medical Countermeasure Dispensing
9. Medical Material Management and Distribution
10. Medical Surge
11. Non-Pharmaceutical Interventions
12. Public Health Laboratory Testing
13. Public Health Surveillance and Epidemiological Investigation
14. Responder Safety and Health
15. Volunteer Management

During budget year 2 (from July 1st, 2013 to June 30th, 2014) the Kewaunee County Public Health Department focused the following capabilities:

- **Community Preparedness** – The ability of communities to prepare for, withstand, and recover from public health incidents.

- **Fatality Management** – The ability to coordinate with other agencies (e.g. law enforcement, emergency management, coroner, etc.) to ensure the proper response to and recovery from a mass fatality incident.
- **Responder Safety & Health capabilities** – The ability to protect public health agency staff responding to an incident as well as to support the health and safety of hospital and medical facility personnel as requested.

Initiatives to eliminate identified gaps based on those three capabilities included:

- A jurisdictional risk assessment was completed for Kewaunee County using the Wisconsin Vulnerability Assessment Tool which identified Kewaunee County's highest risks. Power outages, ice storms, and blizzards were identified as high risk for our county.
- A Memorandum of Understanding (MOU) was signed with Kewaunee County Human Services to address mental/behavioral health needs of the community in the event of an incident. This MOU ensures that human services will play an active role in addressing mental/behavioral needs of responders, volunteers, and community members during and after an incident.
- Efforts were made to build and sustain volunteer opportunities for community residents. The endeavors included social media outreach, posters, and handouts distributed throughout the community to promote community residents to sign-up in WEAVR, which is a state sponsored data base for volunteers.
- The health department attended workgroup meetings with county agencies and agencies from surrounding counties (e.g. Brown County Health Department, Brown County Emergency Management, Medical Examiner, Kewaunee County Coroner, and Kewaunee County Emergency Management) to discuss agency needs and roles in the management of a mass fatality incident and to begin the process of creating a mass fatality/fatality management plan.
- The department employees were trained on Level A awareness and technical response to focus on responder safety and health during an incident.

During budget year 3 (from July 1st, 2014 to **present**) the Kewaunee County Public Health Department focused the following capabilities:

- **Community Recovery** – The ability to collaborate with community partners to plan and advocate for the rebuilding of public health to a level of functioning comparable to pre-incident levels after an incident.
- **Fatality Management** – The ability to coordinate with other agencies (e.g. law enforcement, emergency management, coroner, etc.) to ensure the proper response to and recovery from a mass fatality incident.
- **Mass Care** – The ability to coordinate with partner agencies for ongoing surveillance and assessment to ensure that health needs continue to be met during an incident. This includes addressing public health needs of those impacted by the incident at a congregate location (shelter).

Initiatives to eliminate identified gaps based on those three capabilities included:

- The health department began the processes of reviewing and updating the Public Health Continuity of Operations Plan. This is an all-hazards plan that would be activated and implemented in the event that the health department's primary facility becomes unusable.
- A Memorandum of Understanding (MOU) was signed with the Wisconsin Disaster Medical Reserve Team – Medical Reserve Corp (MRC). In the event of a public health emergency/incident the Public Health Officer may request mutual aid from this volunteer agency. The MRC will provide the health department with pre-identified and credentialed medical and non-medical personnel who are trained in public health emergency response efforts.
- The health department continues to coordinate with human services in an effort to further train and educate human services staff on their roles during a public health emergency/incident through meetings with the American Red Cross.
- The development of a fatality management plan to respond to a mass fatality incident has been a major focus during this grant year. Kewaunee County joined other counties in the northern and northeast region in forming the Northeast Region Mass Fatality Plan. This is a cohesive all-hazards plan focused on providing mutual aid to a county in the event of an incident that exceeds local resources. On October 31, 2014, a member of the health department and emergency management attended a regional mass fatality table top exercise in Wausau which involved the activation and testing of the this plan.
- The health department, emergency management, and county coroner also coordinated with Lenora Borchardt from EPTEC to develop a mass fatality plan specific to Kewaunee County
- The health department continues to coordinate and plan with the American Red Cross to ensure health needs of community members at a congregate location (shelter) can be met through surveillance, assessment, and implementation. Actions included signing an MOU with the Red Cross which establishes the roles and responsibilities of both parties during shelter operations.
- We continue to update and improve upon our public health plans including our mass clinic (dispensing) plan, the public health emergency plan, and the pandemic influenza plan.

Environmental Health Services

Water Quality

In Kewaunee County, groundwater is relied upon heavily for drinking. Because of our unique geology and soils, there are extreme challenges to protecting the groundwater within our county. Our upper layer of bedrock can be easily dissolved by water. This is referred to as "karst" bedrock. Soil is important for filtering contaminants out of groundwater, but in areas where karst bedrock is present, we

lack the depth of soil needed to properly filter the groundwater. Red River, Lincoln, Casco and Luxemburg townships are most affected by karst bedrock.

Contamination of wells is a known problem within our county. As a health department, we encourage all well owners to test their wells annually; and whenever a change in color, odor, or taste is noted. The health department has well testing kits available to private well owners. In addition, free testing kits are offered to first-time parents of newborns, WIC families, and low-income families. Eight of these kits were handed out in 2014. Education is offered on various topics including annual well testing, options for improving your well water, high nitrates and blue baby syndrome.

In addition, the Kewaunee County Public Health Department has worked with the Kewaunee County Land & Water office as well as the WI DNR when well contamination has occurred to notify residents within the area of contamination to be on alert. In 2014, the Public Health Department notified over 50 residents to be on alert for potential well water issues within their township.

Child Lead Testing

There is no safe level of lead in the human body. Even very low levels of lead exposure can cause permanent brain damage and negatively affect health throughout the child's life, especially those between six months and six years of age. Experts now use a reference level of 5 micrograms per deciliter to identify children with elevated blood lead levels. The new lower value means that more children will likely be identified as having lead exposure allowing parents, doctors, public health officials and communities to take action earlier to reduce the child's future exposure to lead.

In Kewaunee County, children with a lead level of 5 or greater are provided with follow-up and consultation by a Public Health Nurse. Seventy-nine (79) capillary blood lead checks were done with two children identified as having a lead level between 5 and 10 ug/dL, one child was reported as having been lead poisoned (greater than 10 ug/dL) and no children were reported as having an elevated blood lead level (greater than 20 ug/dL or two tests at least 90 days apart greater than 15 ug/dL).

Beach Testing

The Kewaunee County Public Health Department coordinates with WI DNR and UW Oshkosh, as well as our municipalities to provide monitoring of water quality at two of our Lake Michigan beaches. The program was implemented under the Federal Beach Act of 2000, an amendment of the Clean Water Act. The beaches that are monitored are Kewaunee City Beach (at Selner Park), and Crescent Beach in Algoma.

The monitoring takes place weekly between Memorial Day and Labor Day. The program monitors for the presence of Escherichia coli (E. coli). If E. coli levels are found to be >235cfu/100mL an advisory is posted. If levels are found to exceed 1000cfu/100ml, a beach closure is posted. Advisories and closures are posted at the beach as well as on the WI Beach Monitoring website.

Kewaunee County Beach Report 2014

Beach Name	Number of Samples	# of Advisories	# of Closures	% Exceedances	Average E. coli (MPN/100 mL)
City of Kewaunee Beach	35	11	3	0.43	376.8
Crescent Beach	39	9	11	0.51	688.1

*# of advisories and closures are based on the number of beach days under an exceedance.

2014 Budget

January 1 – December 31, 2014

Total County Expenses	\$226,688.00
A per capita contribution of	\$10.54
Total Grant Revenue	\$144,275
Total Fees from Service	\$5,260
<i>(PNCC / Tb skin tests/ sharps collection / Hepatitis B vaccine)</i>	
Total Revenue	\$149,535

Population Base

21,500