

HUMAN SERVICES COMMITTEE MEETING
Special Meeting

Tuesday, January 21, 2014

Call to Order

The meeting was called to order at 5:30 p.m. by Chairperson Linda Sinkula in the Small Conference Room of the Administration Center.

Present

Committee members present included Linda Sinkula, Paul Ravet, Mark Buchanan, Don Delebreaux, Kaye Shillin, Jan Swoboda, LeVerle Koenig and Jim Abrahamson.

Also present were Human Services Director Greg Thousand and Corporate Counsel Jeff Wisnicky.

Excused

Rose Quinlan and Shirley Kirchman

Approval of Agenda

A motion to approve the agenda by Don Delebreaux was seconded by LeVerle Koenig. Motion carried.

Consider a Resolution Approving the Community Development Block Grant ("CDBG") - Housing Program Multi-Jurisdictional Contract

Director Greg Thousand reviewed the proposed contract with the committee. Brown County was awarded a \$2.29 million Community Development Block Grant (CDBG) – Housing funding to address Northeastern Wisconsin's regional housing needs. Brown County is acting as administrator for the ten county region that includes Kewaunee County. All of the regional counties need to have their cooperative agreements in by the end of January. Copies of the Resolution and explanation materials were distributed prior to the meeting.

Corporate Counsel Jeff Wisnicky added additional information and stated he had reviewed the contract and saw no problem. A total of \$137,000.00 has been earmarked for Kewaunee County. Loans up to \$24,999.00 are offered at no interest. Loans are secured by a mortgage on the property. Kaye Shillin moved for committee approval and recommend that the Kewaunee County Board of Supervisors approve the contract. The motion was seconded by Paul Ravet and carried unanimously.

Next Meeting Date and Time

The next meeting is scheduled for Wednesday, March 12, 2014 at 9:00 a.m. There will be no February meeting.

Adjournment

A motion to adjourn by Mark Buchanan was seconded by LeVerle Koenig. The meeting adjourned at 5:45 p.m.

Respectfully Submitted,

James M, Abrahamson, Secretary

HUMAN SERVICES COMMITTEE MEETING

Wednesday, January 8, 2014

Call to Order

The meeting was called to order at 9:00 a.m. by Chairperson Linda Sinkula in the Health and Human Services Conference Room.

Present

Committee members present included Linda Sinkula, Paul Ravet, Rose Quinlan, Mark Buchanan, Don Delebreau, Kaye Shillin, Shirley Kirchman and Jim Abrahamson. Also present were Human Services Director Greg Thousand, Ron Opicka of East Shore Industries, and staff member Rose Sheehy.

Excused

Jan Swoboda and LeVerle Koenig. Note: Helen Horak has resigned.

Approval of Agenda

A motion to approve the agenda by Kaye Shillin was seconded by Rose Quinlan. Motion carried.

Approval of Minutes

A motion to approve the minutes (as revised) of the December 11, 2013 meeting by Shirley Kirchman was seconded by Paul Ravet. Motion carried.

Update on “The Memory Tree – Giving for Sara” Holiday Food Drive

Director Greg Thousand highlighted several ongoing initiatives and actions that are improving Human Services operations. These include the new Energy Services contract, improved accounting practices, centralized supply operations, a better collection process, improved performance measures and others. The “Memory Tree – Giving for Sara” holiday food drive was a huge success and one which could become an annual event. Over a ton of food was donated with two matching gifts.

Consider a Motion to Support Creation of Economic Support Lead Worker Position

A job description for the Economic Support Specialist Lead position was distributed. Director Thousand explained the need for this position and how it would benefit the organization and enhance its effectiveness. Jim Abrahamson moved to approve the job description and the creation of the position. There was no second to the motion.

Contract Approvals

A listing of contracts needing approval was distributed. Two were 2013 updated contracts (\$1,053,115.73) and 23 were 2014 contracts (\$2,693,528.08). After questions, a motion was made by Shirley Kirchman, seconded by Kaye Shillin to approve the contracts as presented. Motion carried.

Approval of Travel

There were none this month.

Approval of Vouchers

After questions, a motion was made by Don Delebreaux, seconded by Paul Ravet, to approve the vouchers as presented. Motion carried.

Public Comments (five minutes per individual)

Ron Opicka mentioned an upcoming Legislative Breakfast he will be attending.

Other Items as Authorized by Law

Kaye Shillin reported a complaint regarding the MTM transportation program.

The agenda for the January 17, 2014 meeting of the Wisconsin County Human Service Association was handed out.

Next Meeting Date and Time

The next meeting was scheduled for: **Wednesday, March 12, 2014 at 9:00 a.m.** There will be no February meeting.

Adjournment

A motion was made by Mark Buchanan, seconded by Kaye Shillin to adjourn the meeting. The meeting was adjourned at 9:44 a.m.

Respectfully Submitted,

James M, Abrahamson, Secretary