

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY
BUDGET APPROVAL & BOARD MEETING**

MONTH OF: NOVEMBER

DATE: November 10, 2015

TIME: 6:00 PM

**PLACE: County Board Room
Administration Center
810 Lincoln St, Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Approve Previous County Board Minutes**
- 6. Citizen's Input (maximum 3 minutes per appearance, 20 minutes total per meeting)**
- 7. Appointments**
 - a. Public Health Committee – Linda Teske**
- 8. Annual Reports and Other Reports to the Board as Requested by the County Board or Committee:**
 - a. UW Extension Staff**
 - b. Kewaunee County Administrator – Scott Feldt**
- 9. Committee Reports:**
 - a. Highway/Solid Waste Committee**
 - b. Personnel, Advisory & Legislative Committee**
 - c. Health Vets & Child Support Committee (*no Child Support meeting*)**
 - d. Extension Education & Zoning Committee**
 - e. Land & Water Conservation Committee (*no meeting*)**
 - f. Law Enforcement & Emergency Mgmt. Committee**
 - g. Finance and Public Property Committee**
 - h. Human Services Committee (*no meeting*)**
 - i. Promotion and Recreation Committee (*no meeting*)**
 - j. Groundwater Task Force Committee**
 - k. Revolving Loan Fund Committee (*no meeting*)**
 - l. Bay Lake Regional Planning Commission (*no meeting*)**
- 10. First Reading of Ordinance (vote to be taken at the next County Board meeting)**
 - a. None**
- 11. Discussion Regarding Budget**
- 12. Recess, for Finance to Approve County Board Payroll and Discuss Resolutions**

13. Consideration of Resolutions:

- a. **Resolution in Recognition of Gordon “GORDY” A. Reckelberg**
- b. **Resolution Approving the 2016 Budget**
- c. **Tax Levy 2015**
- d. **Resolution Approving Amendment to the Public Health Budget**
- e. **Sale of County Right-Of-Way – Town of Carlton**
- f. **Resolution Urging the WI DOT to Move-Up the Sth 54 Reconstruction Project**

14. Consideration of Ordinance Read at Previous County Board Meeting

- a. **None**

15. Communications:

- a. **Resolutions from other Counties**
- b. **Kewaunee County Events**

16. Set meeting date for next County Board Meeting

- a. **December 15, 2015 at 5:00 p.m. (previously scheduled)**
- b. **January 19, 2016 at 6:00 p.m. (previously scheduled)**
- c. **February 16, 2016 at 6:00 p.m. (proposed)**

17. Adjourn

/s/Ron Heuer
Kewaunee County Board Chairman

/s/Jamie Annoye
Kewaunee County Clerk

Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.

**OCTOBER BUDGET HEARING & GENERAL SESSION
KEWAUNEE ADMINISTRATION CENTER
OCTOBER 20, 2015**

The Kewaunee County Budget Public Hearing was called to order by Chairman Heuer at 5:03 p.m.

Chairman Heuer asked for oral or written comments on the proposed 2016 Budget for Kewaunee County from Kewaunee County Clerk, Jamie Annoye. She responded that she had received written comments.

County Clerk, Jamie Annoye, read the Public Hearing Notice to the County Board.

County Clerk, Jamie Annoye, read the written comments from Becky Deterville, Jodi Parins and Lynie Vincent.

Chairman Heuer then opened the public hearing and asked if anyone wanted to comment on the proposed 2016 Budget. The following citizens made comments: Jodi Parins spoke regarding funding for the tourism position, Dick Swanson spoke regarding need for additional help in the Land & Water Dept.

Chairman Heuer asked three more times if anyone else wanted to speak, hearing none, the public hearing was closed.

The public hearing closed at 5:10 p.m.

The meeting of the Kewaunee County Board of Supervisors was called to order by the Kewaunee County Chairman, Ron Heuer, on October 20, 2015 at 5:10 PM.

The Pledge of Allegiance was recited, followed by prayer.

Roll Call: Supervisors Benes, Cravillion, Garfinkel, Haske, Heidmann, Heuer, Jahnke, Kirchman, Luft, Mastalir, Paape, Pagel, Paider, Romdenne, Shillin, Sinkula, Tebon, Wagner and Weidner (19) were present. Supervisor Doell was excused.

Supervisors Heidmann moved and Weidner seconded to approve the County Board agenda. Motion carried.

Supervisors Benes moved and Haske seconded to approve the August and September County Board minutes. Motion carried.

Citizens Input:

Jodi Parins spoke regarding Chairman Heuer's blog and response by the public

REPORTS

Kewaunee County Administrator – Scott Feldt went over the proposed budget by department in its entirety

Supervisor Doell arrived at 6:00 p.m.

Board recessed at 6:46 p.m. until 6:56 p.m.

Committee Reports:

Highway/Solid Waste Committee - Supervisor Kirchman
Personnel, Advisory & Legislative Committee – Didn't receive minutes
Health, Vets and Child Support Committee – Supervisor Shillin
University Extension & Zoning Committee - Supervisor Romdenne
Land & Water Conservation Committee – Supervisor Pagel
Law Enforcement & Emergency Management Committee – Supervisor Weidner
Finance & Public Property Committee - Supervisor Luft
Human Services Committee – Supervisor Haske
Promotion & Recreation Committee – Supervisor Heidmann
Groundwater Task Force Committee – Supervisor Luft
Bay-Lake Regional Planning – Supervisor Haske
Revolving Loan Fund Committee – Supervisor Weidner

First Reading of Ordinance:

None

Consideration of Resolutions:

RESOLUTION NO. 10-10-15

**A RESOLUTION URGING AMENDMENT TO §43.12 COUNTY PAYMENT FOR
LIBRARY SERVICES**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Kewaunee County recognizes the importance of public libraries and the knowledge, information and resources public libraries provide; and

WHEREAS, Kewaunee County is committed to and does provide substantial financial support to the public libraries located within Kewaunee County; and

WHEREAS, under the provisions of Wis. Stat. §43.12, Kewaunee County is required to make payment to adjoining counties for materials loaned from adjoining county libraries to residents of Kewaunee County; and

WHEREAS, Kewaunee County made payments totaling \$70,578 in 2013, \$63,956 in 2014, \$54,946 in 2015 and Kewaunee County expects to pay \$55,955 in 2016 for library services of which approximately 97% went to Brown County and the remaining to Manitowoc County; and

WHEREAS, virtually all materials loaned to Kewaunee County residents at the adjoining county libraries are available to Kewaunee County residents if those same materials are requested directly from Kewaunee County libraries; and

WHEREAS, Kewaunee County has made efforts to communicate to its residents the costs incurred by Kewaunee County when residents choose to loan materials directly from adjacent county libraries resulting in only a modest impact on the payments due to adjoining counties; and

WHEREAS, in an effort to remedy the current statutory scheme, Kewaunee County proposes Wis. Stat. 43.12(8) be created to read:

(8) To avoid any payments due under sub. (1), a county that does not maintain a consolidated public library may, by resolution, direct the county clerk to notify the county clerk of each adjacent county that the adjacent county libraries are to invoice out-of-county residents directly for any materials loaned.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 20th day of October 2015, that the Board urges the Legislature to amend Wis. Stat. §43.12 with the proposed language described above; and

BE IT FURTHER RESOLVED, the Clerk shall forward a copy of this Resolution to Sen. Frank Lasee, Rep. Joel Kitchens and Gov. Scott Walker; and

BE IT FURTHER RESOLVED, the Clerk shall forward a copy of this Resolution to the county clerk of each county of this state and to the Wisconsin Counties Association.

Respectfully Submitted,
Finance and Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

Supervisors Weidner moved and Luft seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

RESOLUTION NO. 11-10-15

A RESOLUTION GRANTING THE PETITION FOR BRIDGE AID – TOWN OF CARLTON

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Town Board of the Town of Carlton has petitioned the Kewaunee County Highway Commissioner for bridge aid to repair or construct the Sandy Bay Road Bridge located in Section(s) 22 & 27 in the Town of Carlton pursuant to §82.08, Wisconsin Statutes; and

WHEREAS, Section 82.08(3), Wisconsin Statutes, provides the Town and the County shall each pay one-half of the cost of construction or repair of a bridge; and

WHEREAS, the cost of said bridge construction and/or repairs is estimated at \$6,610.00; and

WHEREAS, the Town of Carlton hereby petitions the Honorable Kewaunee County Board of Supervisors to raise \$3,305.00 to cover the County's share of said cost of the bridge construction and/or repairs.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors, duly assembled this 20th day of October 2015, that the Board hereby approves the petition of the Town of Carlton and agrees to contribute the sum of \$3,305.00 representing the County's share of the costs to construct and/or repair the aforementioned bridge.

BE IT FURTHER RESOLVED, the \$3,305.00 shall be paid from the 2016 County Aid Bridge Fund.

Respectfully Submitted,
Highway and Solid Waste Committee
HEIDMANN, KIRCHMAN, MASTALIR, PAAPE, ROMDENNE

FISCAL IMPACT STATEMENT: \$3,305.00 from County Aid Bridge Fund in 2016

Supervisors Kirchman moved and Paape seconded for adoption. Roll call vote: 20 ayes, 0 nays. Motion carried.

RESOLUTION NO. 12-10-15

**APPROVING THE REVOLVING LOAN FUND APPLICATION OF:
JV Kids LLC**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, Kewaunee County created a revolving loan fund to encourage economic development in Kewaunee County; and

WHEREAS, JV Kids, LLC, has developed a business plan to operate a child care center; and

WHEREAS, JV Kids, LLC, has made application to the Revolving Loan Fund Committee for a loan to purchase equipment; and

WHEREAS, the Revolving Loan Fund Committee has considered the loan application and recommends approving a loan to JV Kids, LLC, under the following general terms:

Principal:	\$50,000.00
Interest:	4%
Repayment term:	10 years
Repayment schedule:	No payments the first year, interest only payments the second year, and principal and interest the third and subsequent years..
Security/Collateral:	The loan is secured with first position on the equipment. 100% personal guarantees from Lisa and Chad Cochart.

NOW, THEREFORE, BE IT RESOLVED, that the Kewaunee County Board of Supervisors, duly assembled this 20th day of October 2015, that the Board hereby authorizes and approves the Loan Application of JV Kids, LLC; and

BE IT FURTHER RESOLVED, the Revolving Loan Fund Administrator shall provide JV Kids, LLC, with notice the loan was approved and negotiate the final terms of the loan in a manner not inconsistent with the general parameters outlined above and the policies and procedures of the Kewaunee County Revolving Loan Fund Manual.

Respectfully Submitted,
Revolving Loan Fund
CRAVILLION, HEUER, WEIDNER

FISCAL IMPACT STATEMENT: \$50,000.00 loan to JV Kids LLC.

Supcrvisors Heidmann moved and Bones seconded for adoption. Roll call vote: 20 ayes, 0 nayes. Motion carried.

Consideration of Ordinances:
None

Communications:
Resolutions from other counties (7)
Kewaunee County Events – Taste of the County on October 21 at the Fairgrounds, VIP on October 31, 2015 at the Old Barnsite location

Supervisors Heidmann moved and Weidner seconded that the January County Board Mecting will be held on January 19, 2015 at 6:00 p.m.
Motion Carried.

Supcrvisors Wagner moved and Tehon seconded to adjourn. Motion carried.

Board adjourned at 7:20 p.m.

Ron Heuer, Kewaunee County Board Chairman

Jamie Annoye, Kewaunee County Clerk

CERTIFICATION
STATE OF WISCONSIN: SS
COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held in regular Board Chambers at the Administration Center in Kewaunee on October 20, 2015.

Jamie Annoye, Kewaunee County Clerk



KEWAUNEE COUNTY ADMINISTRATOR'S OFFICE

Scott Feldt
County Administrator

November 10, 2015

APPOINTMENT Kewaunee County Public Health Committee

TO: The Honorable Members of the Kewaunee County Board of Supervisors

Pursuant to Wisconsin Statutes 251.03 I hereby make the following appointment to the
Kewaunee County Health Committee:

Term November 10, 2015 - July 31, 2018

Linda Teske
1002 Adams Street
Algoma, WI 54201

Sincerely,

Scott Feldt
Kewaunee County Administrator

Kewaunee County
810 Lincoln Street
Kewaunee, WI 54216

PHONE (920) 388-7164
FAX (920) 388-7101
WEB SITE <http://www.kewauneeco.org>



RESOLUTION NO.

**A RESOLUTION IN RECOGNITION OF
GORDON "GORDY" A. RECKELBERG**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

- 1 **WHEREAS**, former Kewaunee County Board Supervisor Gordy Reckelberg, passed away on
- 2 October 18, 2015; and
- 3
- 4 **WHEREAS**, Supervisor Reckelberg served on the Kewaunee County Board of Supervisors from
- 5 2010 until his resignation earlier this year representing the citizens of the Town of Montpelier, and
- 6
- 7 **WHEREAS**, throughout his years of service, Supervisor Reckelberg was well respected and
- 8 admired for his contributions to the County Board.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Kewaunee County Board of Supervisors, duly
- 11 assembled this 10th day of November 2015, herewith makes public its recognition of Supervisor
- 12 Reckelberg's dedicated service to the citizens of Kewaunee County and expresses its heartfelt
- 13 sympathy to all members of the Gordy Reckelberg family; and
- 14
- 15 **BE IT FURTHER RESOLVED**, that the Clerk forward a copy of this Resolution to members of the
- 16 family.

Respectfully Submitted,
KEWAUNEE COUNTY BOARD OF SUPERVISORS

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastallr, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

APPROVED AS TO FORM
Jeffrey R. Wisnicky
Corporation Counsel



RESOLUTION NO.

A RESOLUTION APPROVING THE 2016 BUDGET

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

- 1 **WHEREAS**, The Kewaunee County Administrator has prepared and submitted a budget for the
 2 year 2016 to the Kewaunee County Finance and Public Property Committee for consideration
 3 and approval; and
 4
 5 **WHEREAS**, The Kewaunee County Finance and Public Property Committee has considered
 6 and hereby recommends the proposed budget be adopted.
 7
 8 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 9 assembled this 10th day of November 2015, that the county budget as recommended to the
 10 Kewaunee County Board of Supervisors by the Finance and Public Property Committee is
 11 hereby approved and adopted as the Budget of Kewaunee County for the year 2016.

Respectfully Submitted,

FINANCE AND PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

Total Budget:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillfin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

TAX LEVY 2015

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **BE IT RESOLVED** by the County Board of Supervisors of Kewaunee County, in annual session
2 this 10th day of November 2015, that the following taxes be levied on the taxable property of the
3 County of Kewaunee, Wisconsin, in accordance with law; and
4

5 **BE IT FURTHER RESOLVED** that the County Clerk be and is hereby authorized and directed to
6 apportion and levy on each taxable district of Kewaunee County the proportionate share of said
7 tax.
8

9 **COUNTY PROPERTY TAX FOR 2015**
10 Operation Other Than Highway

11	GENERAL GOVERNMENT	\$4,471,860
12	PUBLIC SAFETY	3,940,658
13	TRANSPORTATION	3,780,531
14	HEALTH & HUMAN SERVICES	4,893,692
15	RECREATION & EDUCATION	1,187,235
16	CONSERVATION/DEVELOPMENT	776,030
17	DEBT SERVICE	1,580,178
18	TOTAL	20,630,184
19	LESS GENERAL REVENUES	8,895,853
20	LESS FUND BALANCE APPLIED	556,386
21	NET TAX LEVY	\$11,177,945
22	TAX RATE (PER THOUSAND OF EQUALIZED VALUE)	\$ 5.82
23		

Respectfully Submitted,

FINANCE AND PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
Corporation Counsel

FISCAL IMPACT STATEMENT:

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	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

A RESOLUTION APPROVING AMENDMENT TO THE PUBLIC HEALTH BUDGET

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, in accordance with Section 65.90(5)(a), Wis. Stats., the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, The Board of Health considered and hereby recommends making the following budget adjustments to the Public Health Department:

Children and Youth with Special Health Care Needs: 100.54122.000

Stipend for Mentoring..... \$1650.00 (Revenue)

Expenses:	100.54121.000.121	Wages.....	\$1377.00
	100.54122.000.151	Social Security.....	\$94.00
	100.54122.000.152	Retirement.....	\$94.00
	100.54122.000.153	Workman's Compensation.....	\$55.00
	100.54122.000.155	Dental Insurance.....	\$15.00
	100.54122.000.332	Travel.....	\$15.00

Bioterrorism Grant

Stipend for Mass Care..... \$1000.00 (Revenue)

Expenses:	226.54126.000.345	Mass Care Supplies.....	\$1000.00
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Women Infants and Children (WIC) Budget

Decrease to budget \$1809.00 (Decrease in Revenue)

100.54113.000.121	Wages.....	\$1377.00
100.54113.000.151	Social Security.....	\$94.00
100.54113.000.152	Retirement.....	\$94.00
100.54113.000.153	Workman's Compensation.....	\$55.00
100.54113.000.155	Dental Insurance.....	\$15.00
100.54113.000.342	Medical Supplies	\$174.00

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 10th day of November 2015, that the Board approves the budget adjustments set forth above.

- 1 **BE IT FURTHER RESOLVED**, that within 10 days the County Clerk shall file a Class 1 notice of
- 2 this budget adjustment.

Respectfully Submitted,

BOARD OF HEALTH

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

**SALE OF COUNTY RIGHT-OF-WAY
Parcel No. 31 004 8.152
Town of Carlton**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Kewaunee County solicited bids from all adjoining landowners of the real property known as
 2 Parcel No. 31 004 8.152, located in Section 8 in the Town of Carlton, which was acquired for highway
 3 purposes; and
 4

5 **WHEREAS**, The Highway Commissioner confirmed Parcel No. 31 004 8.152 is surplus right-of-way
 6 property and would not be contrary to Kewaunee County's interests to sell; and
 7

8 **WHEREAS**, the Finance & Public Property Committee considered two bids and hereby recommends
 9 awarding the sale to Gary L. Plansky.

10 Bid Summary:
 11 Gary L. Plansky \$11,347.00
 12 Donald and Debra Bauer \$3,476.00
 13
 14

15 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 16 assembled this 10th day of November 2015, that the Board hereby awards Gary L. Plansky the property
 17 known as Parcel No. 31 004 8.152, located in Section 8, Town of Carlton for the sum of \$11,347.00; and
 18

19 **BE IT FURTHER RESOLVED**, the Corporation Counsel shall draft the necessary documents and make
 20 closing arrangements with Gary L. Plansky; and
 21

22 **BE IT FURTHER RESOLVED**, the County Clerk shall sign a quit claim deed and any other closing
 23 documents necessary to convey the above-mentioned property from
 24 Kewaunee County to Gary L. Plansky; and
 25

26 **BE IT FURTHER RESOLVED**, the proceeds of the sale shall be
 27 deposited in the Highway Fund pursuant to Wis. Stat. §83.08(4).

Respectfully Submitted,

FINANCE AND PUBLIC PROPERTY COMMITTEE

APPROVED AS TO FORM
 Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 \$11,347 revenue to HWY Fund.

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillion, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				



RESOLUTION NO.

**A RESOLUTION URGING THE WISCONSIN DEPARTMENT OF
TRANSPORTATION TO MOVE-UP THE STH 54 RECONSTRUCTION
PROJECT**

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, Kewaunee County is hosting the 2017 Farm Technology Day from July 11-13,
2 2017; and
3

4 **WHEREAS**, Wisconsin Farm Technology Days is the largest agricultural show in Wisconsin and
5 it is believed to be the largest farm exposition moved to multiple host sites in North America.
6 The three-day outdoor event showcases the latest improvements in production agriculture,
7 including many practical applications of recent research findings and technological
8 developments; and
9

10 **WHEREAS**, Kewaunee County could receive significant economic benefit from hosting the
11 event, with a projected total economic impact of over one million dollars including additional
12 jobs, income and taxes; and
13

14 **WHEREAS**, Wisconsin Farm Technology Days is an excellent way to educate people about
15 Kewaunee County agriculture, to showcase Kewaunee County, and to develop volunteerism
16 and leadership roles; and
17

18 **WHEREAS**, the State of Wisconsin Department of Transportation (DOT) has tentatively
19 scheduled the reconstruction of STH 54 from STH 57 to Stumpf Road in Brown County for the
20 Spring of 2017; and
21

22 **WHEREAS**, the section of STH 54 slated for reconstruction in the Spring of 2017 is part of the
23 main route of travel to the host site of Farm Technology Days; and
24

25 **WHEREAS**, a wide variety of farm equipment, including oversized and overweight equipment,
26 will be entering and exiting Kewaunee County prior to and after the event. Though DOT has
27 agreed to keep STH 54 open the week of the event, the Farm Technology Planning Sequence
28 document allows equipment to arrive up to two weeks before the event. The condition of the
29 road surface may be detrimental to safe transportation or the detour may be inadequate for
30 large equipment; and
31

1 **WHEREAS**, Kewaunee County desires to showcase itself in the best possible light and
 2 eliminate those obvious and avoidable hindrances such as road construction activities that could
 3 affect the success of Kewaunee County Farm Technology Days 2017.

4
 5 **NOW, THEREFORE, BE IT RESOLVED**, by the Kewaunee County Board of Supervisors duly
 6 assembled this 10th day of November 2015, that the Board urges the Wisconsin Department of
 7 Transportation to move-up the STH 54 project slated for the Spring of 2017 so that it is 100%
 8 complete prior to the Kewaunee County Farm Technology Days; and

9
 10 **BE IT FURTHER RESOLVED**, the Clerk shall forward a copy of this Resolution to Gov. Scott
 11 Walker, Sen. Frank Lasee, Rep. Joel Kitchens, The Wisconsin Department of Transportation,
 12 Sen. Jerry Petrowski and Rep. Keith Ripp.

Respectfully Submitted,

PERSONNEL, ADVISORY AND LEGISLATIVE COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

	Y E S	N O	A B S E N T	A B S T A I N
Benes, P				
Cravillon, D.				
Doell, D.				
Garfinkel, R.				
Haske, V.				
Heidmann, B.				
Heuer, R.				
Jahnke, S.				
Kirchman, L.				
Luft, L.				
Mastalir, J.				
Paape, G.				
Pagel, J.				
Paider, R.				
Romdenne, T.				
Shillin, K.				
Sinkula, L.				
Tebon, K.				
Wagner, C.				
Weidner, R.				
TOTALS				

Highway/Landfill Committee Minutes

October 8, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, Patrol Superintendent Joe Dax, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer and County Board Supervisors Pat Benes & Lee Luft.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their September 24th meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Mary O'Leary, Office Manager had the following to report:

- ❖ Hand-Outs: Roads & Bridges Budget Report January 1st thru September 19th. The account totals reflect the completed construction projects of paving & shouldering on CTH "AB" & CTH "C"

Joe Dax, Patrol Superintendent had the following to report:

- ❖ State Work:
 - Grinding (KCHD), Milling (NE Asphalt) & Paving Patches
 - Guardrail on STH "54" & Heritage Rd. has been replaced/repared from an accident
 - Repaired Side Walk Approaches to STH "42" bridge in Kewaunee
 - Additional Ditching Jobs to be completed on STH 29 and STH 42
- ❖ County Work:
 - Wedge and paved CTH "SS" from STH S to the county line
 - Paved surface mat on CTH "G" from CTH "B" to Elm Road
 - CTH "AB" and CTH "C" are complete
 - Paved some patches on CTH "V" & CTH "S"
- ❖ Town Work
 - West Kewaunee Town ~Paved Church Road from STH 29 to Krok Road
 - Ahnapee Town ~ Culverts replaced on Washington Road and Kennedy Road
 - Luxemburg Town ~ shouldering portions of Rockledge Rd. & Church Rd.
- ❖ Grass cutting:
 - Town of Red River ~ "Fence to Fence" Cutting Completed
 - Town of Montpelier ~ "Fence to Fence" to be completed later this week
 - Town of Lincoln ~ "Fence to Fence" to be completed later this week
- ❖ Crack-filling on STH "54" from Valley Rd. in Luxemburg to Algoma to begin next week

Commissioner Todd Every had the following to report:

- ❖ Highway Updates:
- ❖ Car Killed Deer Update: The State has extended the existing contract thru November 30th. Once the state has decided how they are going to implement the new rules, we will begin implementing car killed deer pickup on local roads.
- ❖ Commissioner Every is assisting Local Municipalities w/ the LRIP Program application
- ❖ Total Tons of Asphalt made at the Hot-mix Plant this year (thru Sept. 24th) is 18,417 tons
- ❖ Hand-outs:
 - Copy of Administrator's 2016 Budget for our Department
 - Monthly Highway Department budget report from the Finance Dept
- ❖ Solid Waste Updates:

- We received DNR approval for a Plan Modification to accept the *Fox River Fiber* paper sludge product and use it as Alternate Daily Cover
- Dozer ~The left planetary drive repairs totaled just above \$22,000. Repairs we also made to the Right Planetary drive motor. Just after we got the dozer back, a piece of debris ripped the left planetary seal. The seal was replaced at an estimated cost of approx. \$2,000.
- We've been using a loader place ADC while the repairs are being made.

Chairman Kirchman asked for a recap from the gentlemen that came to look at our Hot-mix Plant.

County Board Member Pat Benes asked for an update on the CTH "H" Bridge.

Discuss 2016 Highway Department Budget: Commissioner Every provided each Committee Member with a copy of County Administrator Feldt's proposed budget. Chairman Kirchman began discussion on the topic stating he is very unhappy with Mr. Feldt's proposal to remove \$706,308.00 from the County's Roads & Bridges Fund to off-set tax levy funding for the 2016 annual budget. Mr. Kirchman stated those funds are to be used for roads & bridges, not to be used for other county costs. Mr. Kirchman stated these funds are not to be used to balance the county budget. Mr. Kirchman continued stating no one should walk in & look at a fund balance & simply take the money. These funds belong to the Highway Dept. The Highway Dept has cut their employees from 35 to 22 in a very short period of time. The Highway Dept. has not purchased equipment in the past in order to save money for the future. The majority of the money in this fund came from the DK-fund which was negotiated from the State when STH "57" was transferred to the County now known as CTH "DK". With great appreciation, previous Commissioner Dale Jandrain spent the funds wisely in completing the projects & was able to save a large sum. Chairman Kirchman continued by adding the Highway Dept has done extra work & has now been rewarded with additional GTA's (General Transportation Aids).

Committee Member Bruce Heidmann stated he strongly agrees w/ Mr. Kirchman's comments as does Committee Member Gary Paape. Committee Member Tom Romdenne stated, as a member of the Finance Committee, he wanted the rest of his fellow Highway Committee members to know he had not seen the \$706,308.00 transfer out to the levy prior to any other County Board member. Mr. Romdenne questioned where the County Board was going to get the \$700,000+ the Highway Department will need for the following year.

It was noted at the meeting, only two county departments did not take a cut. They include the County Administrator's Office and the Finance Department.

County Board Chairman Ron Heuer took a moment to address the committee with the following comments in regards to the budget cuts:

- We looked strictly at Fund Balances (Mr. Feldt worked with Mr. Kunesh, Finance Director)
- In the past, the Highway & Solid Waste Departments have "ate up" funds from the general fund (to which Mr. Kirchman replied the Highway Dept has not)
- We are looking at possibly implementing a Wheel Tax
- There is an opportunity to implement a County's Sales Tax
- Mr. Heuer addressed County Board Member Chuck Wagner's "tirade" from the previous County Board Meeting in regards to the decreased number of employees who have left their employment with Kewaunee County and the continuous hits in decreased pay the existing employees keep taking
- Mr. Heuer is recommending an increased sales tax to begin in 2017 if it goes to referendum

County Board Member & Finance Committee Chairman Lee Luft added the following comments to the discussion:

- He spoke w/ Mr. Feldt briefly & no one had seen Mr. Feldt's budget in advance
- In regards to the Highway Dept. Budget, you are sitting with 2.9 million "in the bank", Mr. Feldt simply wants \$700,000. Per Tom Karmen from Schenk, we need to retain \$1 Million in reserve (as a contingency)
- Mr. Luft stated he asked for a 5% decreased budget proposal, the first in County History
- Mr. Luft is recommending county employees pay a greater percentage of their health insurance premiums

Commissioner Every added the following points:

- Looking at the life cycle of roads, the county is behind in maintenance and reconstruction and gets further behind each year. We are making road improvements the best we can with the budget constraints.
- The county may have to consider other sources of revenue such as bonding or other taxes in order to fund improvements. Several counties in our district bond yearly for portions of their road improvement program.

As the budget discussion continued, Mr. Luft took an opportunity to pitch Tourism & the need to increase staff in the Land & Water Dept plus add a Tourism position. Mr. Luft added the County should throw money that way & we should live within our means. Mr. Heuer added the recommended Tourism position isn't just tourism it's to double as a PIO (public information officer). Mr. Heuer stated he continuously receives calls from realtors about losing sales in Kewaunee County and we need to change that.

The committee discussed various ways the balance of the Roads and Bridge Fund could be spent. Discussion centered around road construction, bridge construction, equipment purchases, and contingency.

Based on the discussion detailed above about the proposed budget presented to the County Board, it was the general consensus the Highway and Solid Waste Committee does not agree with the removal of \$706,308 from the County's Roads & Bridges Fund to off-set tax levy funding for the 2016 Highway Dept. annual budget. The Highway and Solid Waste Committee understands this is a short stop gap measure for this budget cycle but this action cannot be sustained in the future.

Motion by Gary Paape to recommend the Finance Committee needs to address viable options for future funding to increase revenue to prevent using Special Revenue Funds to balance budgets. Second by Bruce Heidmann. All in favor. Motion carried unanimously.

The Highway Committee requests Commissioner Every to prepare a budget for the balance of the Roads & Bridges Fund.

Discuss 2016 Solid Waste Budget: No new changes since the previous committee meeting.

Highway Dept. Equipment Inventory Review: Commissioner Every & his staff continue to gather information & the values of equipment. This is on-going and will be revisited at an upcoming Highway Committee Meeting.

Approve & Sign Vouchers: Solid Waste Vouchers paid by check: \$53,005.54. Solid Waste Vouchers paid by credit card: \$191.57. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

Any other business as allowed by law: Committee member Tom Romdenne asked County Board Member Lee Luft if the finance committee will be discussing the presented budget at next week's Finance Committee Meeting. Tom is requesting for Lee Luft to "CC" each county board member via email on the agenda for said meeting.

Next Meeting Dates:

- ❖ Wed., October 21st @ 8:45 AM
- ❖ Thurs., November 5th @ 8:45 AM (cancel or possibly change to Nov. 3rd)
- ❖ Wed., November 18th @ 8:45 AM
- ❖ Thurs., December 3rd @ 8:45 AM
- ❖ Wed., December 16th @ 8:45 AM

Adjournment: Motion made to adjourn today's meeting by Tom Romdenne. Second by Bruce Heidmann. All in favor. Motion carried. Meeting adjourned at 10:48 AM.

Respectfully submitted:


Jenny Salentine, Recording Secretary

Kewaunee County
Personnel Advisory and Legislative Committee

October 15, 2015

Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Heuer at 10:30 a.m.

ROLL CALL

Committee members Heuer, Weidner, Romdenne, Luft, Shillin, Kirchman, Pagel, Heidmann, and Haske were present. Corporation Counsel Wisnicky, and Administrator Feldt were also present.

APPROVE OCTOBER 15, 2015 AGENDA – Pagel moved, Luft seconded to approve agenda. Motion carried.

APPROVE SEPTEMBER 10, 2015 MINUTES – Heidmann moved, Kirchman seconded to approve the minutes. Motion carried.

CONSIDER MOTION TO CONVENE IN CLOSED SESSION PURSUANT S. 19.85(1)(E) TO DELIBERATE BARGAINING STRATEGY FOR IMPENDING UNION NEGOTIATIONS – Weidner moved, Heidmann seconded to go into closed session. Motion carried unanimously.

MOTION TO RETURN TO OPEN SESSION – Pagel moved, Luft seconded to return to open session. Motion carried.

CONSIDER MOTION TO CONVENE IN CLOSED SESSION PURSUANT S. 19.85(1)(C) & (F) TO CONSIDER SENSITIVE PERSONNEL MATTER: EMPLOYEE REQUEST TO EXTEND FMLA –, Heidmann moved, Kirchman seconded to go into closed session. Motion carried unanimously.

MOTION TO RETURN TO OPEN SESSION – Heidmann moved, Pagel seconded to return to open session. Motion carried.

DISCUSSION & POSSIBLE ACTION REGARDING POLICY CHANGES RELATING TO HEALTH PLAN DESIGN CHANGES - Feldt reviewed the health plan design changes that were approved by the Finance Committee. These changes should reduce the premium increase from 16% to under 10% (an approximate 7% reduction). Discussion took place regarding the implementation of a separate health plan for employees that do not contribute to the WI Retirement System (WRS). The Committee directed Administrator Feldt to research such plans and present the Committee options for an alternate health plan for employees that do not contribute to WRS.

OTHER MATTERS AS AUTHORIZED BY LAW – Feldt gave a short personnel report. Feldt updated the Committee on the recruitment of the Sheriff's assistant and the eligibility list for Radio Operator/Jailer position.

Feldt brought up the issue of vehicle use. Highway Commissioner Every has requested the ability to take a vehicle out of the county from December through March, similar to what was approved last year. Heuer and Kirchman raised the issue of a county employee use of a vehicle to travel from the Algoma shop to the main Highway shop. The Committee directed the Administrator to investigate the issue and report back to the Committee regarding both issues.

Heuer raised the issue of pursuing legislation to address the cost of reimbursing other counties for the use of their libraries by Kewaunee County residents. Heuer informed the Committee that he has had a conversation with former legislator Gary Bies and will continue to pursue the issue.

Heidmann informed the Committee that the Highway Committee will be discussing the possibility of instituting a wheel tax. The wheel tax would charge each vehicle \$20 and would be collected by the Dept of Transportation on the County's behalf. Kewaunee County has over 18,650 vehicle that qualify which would raise approximately \$373,000 that would be allocated to the Highway Department. This issue will be talked about at a future Highway Committee meeting.

NEXT MEETING – The next meeting date was scheduled for Wednesday, October 28 at 10:30 a.m.

ADJOURNMENT - Romdenne moved, Page1 seconded to adjourn. Motion carried. Meeting adjourned at 11:54 a.m.

Respectfully submitted,
Scott Feldt

A handwritten signature in black ink, appearing to read "Scott Feldt", written in a cursive style.

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING
MEETING MINUTES

Date: Wednesday, October 28, 2015 / Time: 10:30 a.m., Conference Room
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: The meeting was called to order at 10:32 a.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Tom Romdenne, Lee Luft, Kaye Shillin, Larry Kirchman, John Pagel, Bob Weidner, Virginia Haske. Bruce Heidmann absent.

Others present: Pat Benes, Jeff Wisnicky, Scott Feldt, Steve Hanson, Rae Anne Beaudry, Ken Tebon

Approve October 28, 2015 Agenda: Motion by John Pagel, second by Virginia Haske to approve the October 28, 2015 agenda. Motion carried.

Approve October 15, 2015 Meeting Minutes: Motion by Virginia Haske, second by Bob Weidner to approve the October 15, 2015 meeting minutes. Motion carried.

Resolution/Request to State Concerning HWY 54 Construction to be Completed Prior to Farm Technology Days: Ron Heuer indicated he is in favor of the Board doing a resolution directed to DOT and sent to state representatives concerning HWY 54 construction to be completed prior to Farm Technology Days.

Motion by Lee Luft, second by Bob Weidner for Corporation Counsel, Jeff Wisnicky, to design a resolution concerning HWY 54 construction to be completed prior to Farm Technology Days. Motion carried.

Review of Conservation Specialist Position Description:

County Administrator, Scott Feldt handed out copies of the Conservation Specialist job description. The LWCD is short staffed to do what they need to do. This is a permanent position. No duties are overlapping DNR duties. Scott Feldt confirmed the wage is at \$21.36/hour.

Motion by Lee Luft, second by John Pagel to approve the position and the salary as stated, subject to approval of the budget by the County Board. Motion carried.

Review of Tourism Marketing/Public Communications Specialist Position Description:

Scott Feldt forwarded the committee a copy of the job description. Lee Luft had provided a list of possible changes or updates to the job description. There was discussion if this position would report to the County Administrator or to the Promotion and Recreation Director.

Motion by Bob Weidner, second by John Pagel to accept creation of this position with the salary recommended in the 2016 budget and consider this job description as a working document (not final) and bring the job description back at the next Personnel meeting for review and approval. Motion carried.

Review & Possible Action of County Vehicle Use Policy:

Motion by Bob Weidner, second by Larry Kirchman to table this agenda item until the next Personnel committee meeting. Motion carried.

Discussion & Approval: Alternate Health Insurance Plan for Employees Not Contributing to WRS: Scott Feldt indicated he was directed by the committee to come up with a health plan for those employees that don't contribute to WRS. Scott indicated a health plan design is not an item for negotiation. Rae Anne Beaudry from the Horton Group distributed and recommended an alternate health plan for individuals that don't contribute to WRS and to move forward for January 1, 2016.

Motion by Bob Weidner, second by Larry Kirchman to adopt the plan listed on the page that says "Rates Based on Law Enforcement Only" with implementation January 1, 2016. Motion carried.

Approval to Fill Position Vacancy: Deputy Sheriff – Patrol Division:

Scott Feldt indicated Sue Steiner resigned and Jamie Tlachac has been temporarily filling the position on patrol. We have posted the position internally and cannot fill the position until the Personnel Committee approves filling the position. Scott recommends that it is filled.

Motion by Lee Luft, second by Virginia Haske to approve to fill the vacant position in patrol, deputy sheriff. Motion carried.

Discussion & Approval: 1.5% Pay Supplement: The committee discussed if this should be a pay supplement or a pay raise increase. Discussion continued regarding lowering the percentage amount and if this increase was for both non reps and those represented. The committee discussed doing a wage study in the future.

Motion by Lee Luft, second by John Pagel to authorize up to a 1.5% pay supplement to be calculated off base salary to be paid out as determined (monthly/quarterly) in 2016 subject to further discussion with regard to the protected employees. Motion carried.

Discussion & Approval: Child Support Manager Salary Increase: Scott Feldt indicated Cindy Kudick is underpaid. Scott indicated he looked at Cindy Kudick from a work product and comparables. Scott recommended a permanent increase of \$1,500 effective January 1, 2016.

Motion by Tom Romdenne, second by Virginia Haske to approve the Child Support salary increase as presented in the 2016 budget. Motion carried.

Discussion of Letter to Landowners Regarding Land Use and Groundwater:

Ron Heuer indicated it had been proposed several times at the land and water committee that Kewaunee County do what Door County had done with landowners. Door County had taken the liberty of sending letters to all landowners that lease to farmers in the County that said a landowner may be at risk if they have someone leasing their land and that lessor causes some type of pollution event to contaminate that land or neighboring land. Both the Supreme Courts of Wisconsin and Washington had recently passed on ruling to that effect. Ron indicated we have no obligation to inform individual landowners what affects them in the law and that this would also set precedent for other committees. Ron submitted a legal opinion from Wisconsin

Counties Association that supported that it would not be a good idea to establish this sort of mailing.

Motion by Bob Weidner, second by John Pagel to table this indefinitely based on the recommendation of WCA. Motion carried, 2 voting no (Luft and Haske).

Other Matters Authorized by Law: None

Next Meeting: November 19, 2015 at 10:30 a.m.

Adjournment: Motion by John Pagel, second by Tom Romdenne to adjourn the meeting. Motion carried. Adjourned at 12:06 p.m.

Submitted by,
Peggy Jeanquart, Recording Secretary

A handwritten signature in blue ink that reads "Peggy Jeanquart". The signature is written in a cursive style with a large, prominent initial "P".

Regular Board of Health Minutes November 2, 2015

The monthly meeting of the Board of Health was called to order at Noon at the Public Health & Human Services Building on Monday, November 2, 2015 by Chairperson Kaye Shillin.

Members present were: Kaye Shillin, Pat Benes, Kathy Janosky, Shirley Kirchman, Charles Wagner, Dr. Kurt Kurowski, Cindy Kinnard, and Gary Paape. Douglas Doell was absent.

Public present were: Nancy Utesch and William Iwen.

A Motion was made by Pat Benes and seconded by Gary Paape to approve the agenda as mailed. The motion carried.

Citizen input by Nancy Utesch concerned spray irrigation and permits from the DNR. William Iwen questioned clean drinking water for affected Lincoln residents.

A motion was made by Pat Benes and seconded by Gary Paape to approve the October 5, 2015 minutes as mailed. The motion carried.

October Monthly Report was given by Cindy Kinnard. Continuing to focus on WIC clients and to increase WIC participation in order to keep or increase grant funding. "Other" immunizations number is 429 which reflects the mass flu clinics that were done at Luxemburg-Casco and Kewaunee Schools. A mass flu clinic will be held at the Algoma School District in November. The First Breath program is new to our Department and targets pregnant women and smoking households that are on our Prenatal Care Coordination Program. This program encourages women to stop smoking and create a smoke-free household. Education and support is given to stop smoking. Public Health is partnering with the ADRC to start a Dementia Coalition to offer support and services to individuals and care caregivers. A motion was made by Charles Wagner and seconded by Shirley Kirchman to approve the October Monthly Report as mailed. The motion carried.

Cindy Kinnard updated the Board as to diseases in the County/area. She advised the Board that Mumps continues to be an issue at UW-Whitewater but no confirmed cases in Kewaunee County. Currently the State of Wisconsin is low concerning influenza cases. We are currently offering adult flu vaccine for \$30.00 cash/check or will bill Medicare Part B. We are getting word out of this service and will be at meal sites, Journeys Club, Knutson Hall and Eastshore to give flu immunizations.

Cindy Kinnard presented a breakdown that will be presented in December at the County Board Meeting concerning a Budget Resolutions for three grants. Children and Youth with Special Health Care Needs – a grant was received in the amount of \$1,650.00 that was not in the

budget. Bioterrorism Grant (stipend for Mass Care) was received in the amount of \$1,000.00 that was not in the budget. The WIC budget was cut by \$1,809 due to decreased participant numbers. Cindy indicated that Paul Kunesh advised all changes to be put into one resolution at the end of year and currently Jeff Wisnicky is drafting the Resolution to be presented. No questions were asked concerning this Resolution.

Cindy Kinnard advised the Board that a MOU (Memorandum of Understanding) with Behavioral Health is being drafted. The Public Health Department will supply a Registered Nurse to Behavioral Health for 8-16 hours per week which started on October 1, 2015. Currently a nurse spends Wednesdays in the Behavioral Health Department with the doctor, doing medication management, doing heights/weights and blood pressures and answering medication questions. Human Services will be reimbursing Public Health for the nursing hours.

The Board discussed spray irrigation of manure. Cindy Kinnard presented handouts and a website address to Board members to review that the Department of Health suggested concerning spray irrigation issues.

One travel request was presented: Cindy Kinnard and Cynthia Farrell to attend the Maternal & Child Health Summit which is a mandatory attendance for the MCH grant. A motion was made by Charles Wagner seconded by Pat Benes to approve the travel request. Motion carried.

A motion was made by Charles Wagner and seconded by Kathy Janosky to approve the monthly bills. The motion carried.

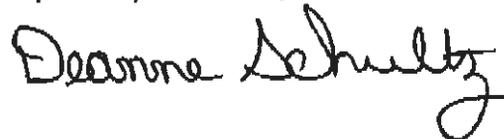
No overtime to report.

The next meeting date has been set for Monday, December 14, 2015 at Noon.

Other items as authorized by law: None.

A motion was made by Kathy Janosky and seconded by Shirley Kirchman to adjourn the meeting. The meeting was adjourned at 1:00 pm. The motion was carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deanne Schultz". The signature is written in black ink and is positioned below the typed name "Deanne Schultz".

VETERANS SERVICE COMMITTEE MEETING

November 2, 2015

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

Call to Order:

The meeting was called to order at 1:05 p.m. by Chairperson Kaye Shillin.

Roll Call:

Members present were Chairperson Kaye Shillin, Pat Benes, Chuck Wagner, Gary Paape and CVSO Jane Babcock. Doug Doell was unexcused.

Approval of Agenda:

A motion was made by Chuck Wagner and seconded by Pat Benes to approve the agenda. The motion carried.

Approval of Amended September and October Meeting Minutes:

A motion was made by Pat Benes and seconded by Gary Paape to approve the minutes. The motion carried.

Approval of Bills:

A motion was made by Chuck Wagner and seconded by Gary Paape to approve the bills as presented. The motion carried.

Department Operations:

CVSO Babcock gave a report on the CVSO Conference she attended from October 5-8, 2015 and the NECVSO Meeting she attended on October 22, 2015. She stated that the Green Bay Clinic is having staffing problems and they currently only have 21,000 patients, where the max is 35,000. A discussion was held on the new and upcoming operations at the Green Bay Clinic as well as the Choice Program for veterans.

CVSO Babcock has been asked to be on the State Association Executive Committee as well as the 2nd Vice for the Regional Committee.

A discussion was held on the changes to the CVSO Grant that WDVA provides to the counties. In the past a flat \$10,000 was given to Kewaunee County to be used for salary use. WDVA is now transitioning it to a reimbursement program, where only specific expenses can be submitted for reimbursement. In 2016, 50% of the \$10,000 can still be used for salary use, in 2017, 25% can be used for salary use and in 2018, the grant is then subjected to specific expense reimbursement only.

CVSO Babcock presented the committee with a change to the 2016 budget. \$798 was removed from the Maintenance Agreement line item, and it has since been returned, since this agreement is needed to use Vetraspec in the office. It was then noted by Gary Paape, that the full funding for Care of

Veterans Graves has not been placed back into the budget. CVSO Babcock reported that the office has received feedback from a few cemeteries, and hopefully there will be some elimination after 2016.

CVSO Babcock presented the monthly award report as well as a calendar summarizing office operations. She then reviewed what benefits are available for veterans.

Travel Requests:

CVSO Babcock announced there is a NECVSO Meeting regarding mental health at the Green Bay Vet Center in November. The date has yet to be determined, and will be presented later. The Committee requests that dates of meetings be presented prior to the committee meeting.

Overtime:

None

Such Other Matters as Authorized by Law:

None

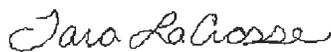
Next Meeting Date:

December 14, 2015 at 12:00 p.m. at Kewaunee County Public Health and Human Services Center.

Adjournment:

A motion to adjourn was made by Pat Benes, and seconded by Gary Paape. The motion carried and the meeting adjourned at 2:00 p.m.

Respectfully Submitted,



Tara LaCrosse
Recording Secretary

VETERANS SERVICE COMMITTEE MEETING

September 14, 2015

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

Call to Order:

The meeting was called to order at 1:41 p.m. by Chairperson Kaye Shillin.

Roll Call:

Members present were Chairperson Kaye Shillin, Pat Benes, Doug Doell, Gary Paape, and CVSO Jane Babcock. Others present included County Board Chairman Ron Heuer. Chuck Wagner was unexcused.

Approval of Agenda:

A motion made by Pat Benes and seconded by Doug Doell to approve the agenda. The motion carried.

Approval of Bills:

Bills were discussed by Committee members and a motion was made by Doug Doell and seconded by Gary Paape to approve the bills as presented. The motion carried.

Department Operations:

Kaye requested a copy of the proposed 2016 budget, the report the previous CVSO used to present, and vouchers related to the upcoming conference travel for CVSO Jane Babcock. The documents were obtained and presented to the Committee. The 2016 budget was prepared by County Administrator Scott Feldt and Finance Director Paul Kunesh.

The 2016 budget was reviewed, and CVSO Jane Babcock had an issue with the financing being removed for "care of veteran graves". She stated that previous discussions had been made with County Administrator Scott Feldt and Finance Director Paul Kunesh in regards to a future effort to possibly eliminate payments for certain graves, therefore the funding cannot be eliminated next year. Communications need to be made with cemeteries to determine which graves the county may have already paid the full sum of perpetual care on. A report will be generated which will show which graves have had the full sum of perpetual care paid and which graves have not yet met the limit. A discussion can then be made to discuss if it would be financial advantageous to offer the balance, for the remaining balance of perpetual care owed, or to continue the annual payments until the limit has been met. CVSO Babcock will discuss this with County Administrator Feldt and Finance Director Kunesh. She will keep the Committee informed of the process.

A motion was made by Gary Paape and seconded by Pat Benes to accept the budget proposal with the stipulation that CVSO Babcock meet with Finance Director Kunesh and County Administrator Feldt to further refine it. The motion carried.

CVSO Babcock presented the Committee a copy of the claims reports the previous CVSO had been using. She was not certain if the numbers being provided were based on date of claim or date of award. Since claims can take anywhere from a month to 10 years to be awarded, the department will update this report and provide some historical (annual) data to the Committee at the next meeting.

Travel Requests:

Jane was only able to present a copy of the Fall NACVSO Conference Registration & Annual Dues form to the Committee which will occur on October 5 – October 8, 2015. An Agenda has not been published yet.

A motion was made by Gary Paape and seconded by Pat Benes to accept the Registration Form as evidence of a business travel expense and to approve CVSO Babcock's upcoming travel expenses for the Fall NACVSO Conference from October 5 – October 8, 2015. The motion carried.

Overtime:

None.

Such Other Matters as Authorized by Law:

None.

Next Meeting Date:

October 5th, 2015 at 1:00 p.m. at Kewaunee County Public Health and Human Services Center. CVSO Babcock will be at conference so Tara LaCrosse, Veteran Services Administrative Assistant, will meet with the Committee to discuss the new layout of the CVSO Report and any matters the Committee feels are pertinent.

Adjournment:

A motion was made by Gary Paape and seconded by Doug Doell to adjourn the meeting. The motion carried and the meeting adjourned at 3:00 PM.

Respectfully Submitted,



Agriculture & Extension Education Committee Meeting
November 4, 2015
4:00 P.M.
Kewaunee County Administration Center
Committee Room

AB 11/5/15

Minutes

1. Call to Order at 4:00 PM by Chair Tom Romdenne
2. Roll Call - Bob Garfinkel, Ron Paider, Tom Romdenne, Gary Paape, Aerica Bjurstrom, Jill Jorgensen, Renee Koenig
3. Approval of Agenda/Minutes – Motion to approve minutes and agenda made by Gary Paape and seconded by Bob Garfinkel. Motion passed.
4. Citizen Input – none
5. Educators Reports – Written – discussion on 4-H Open House and Agriculture Professional Development day.
6. Dog Damage Claims Schedule Review – Aerica Bjurstrom presented an updated payment schedule with current market value of livestock. The schedule has not been updated since 2008. Motion to adopt the revised schedule made by Bob Garfinkel and seconded by Gary Paape. Motion passed.
7. Overtime – none
8. Approval – Travel – none
9. Approval – Bills. Motion to approve bills made by Ron Paider, seconded by Bob Garfinkel. Motion passed.
10. Set Future Committee Meeting Dates – The next meeting will be held on December 2, 2015 at 3 PM. Note the time change from the standard 4 PM. The January meeting will be held January, 4, 2016 at 3 PM.
11. Adjourn – Motion to adjourn made by Ron Paider, seconded by Gary Paape. Meeting adjourned at 4:29 PM

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including: Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Kewaunee County Dog Damage Claim Schedule

(Revised 11/15)

Dairy

Milk Cow		\$1,800 – 2,200
Heifer (18 months and older)		\$1,400 - 2,000
Heifer (4 – 18 months)		\$700 – 1,400
Calve (0 – 4 months)		\$300 – 700
Bull Calf		\$200 – 500

Beef

Cow		\$800 – 1,500
Yearling Heifer		\$800 – 1,200
Calve		\$350 – 800
Breeding Bull		\$1,000 – 2,000

Swine

Brood Sow/Gilt		\$300 - 400
Boar		\$300 - 400
Feeder Pig		\$30 – 50

Sheep

Market Lamb	110 – 140#	\$1.40 – 1.50/#
Feeder Lamb	<110#	\$1.40 – 1.80/#
Mature Ewe		\$100 – 200
Mature Ram		\$200 – 500

Goats

Mature Buck		\$100 – 300
Mature Doe		\$75 – 200
Kids/Yearling		\$50 – 150
Kid 0-30 days		\$5 – 50

Poultry

Meat Chicken		\$5 – 10
Laying Hen		\$5 – 8
Turkey		\$10 – 25
Duck		\$5 – 10
Goose		\$10 – 15

Rabbits

Meat Rabbit 1-3 Months		\$5 – 10
Crossbred breeding does and bucks		\$5 – 10
Purebred breeding stock does and bucks		\$25 – 50

Horses

Stallion		\$2,000 - \$3,000
Breeding Mare		\$1,500 – 2,500
Yearling		\$1,000
Foal		\$500 – 1,000

Aerica Bjurstrom
Agriculture Agent
Prepared for November 4, 2015

Farm Technology Days – Farm Technology Days progress continues. The Publicity committee unveiled their merchandise for sale (items available are located in the glass display case at the main entrance of the Administration Center and items can be purchased at Pagel's Ponderosa). The Fund Raising committee kicked off their campaign and hosted a fund raising training session in October. Other committees are meeting regularly and continue to build their teams. The Kewaunee County Farm Technology Days show's website is <http://www.wifarmtechnologydays.com/kewaunee/> and details about committees and other show topics are located on the site. In addition, a Facebook page was launched and has close to 900 followers after only two weeks.

Farm Calls/Team Meetings – Made several on-farm visits in October and facilitated two farm team meetings. Both teams are on-going, one has been meeting intermittently for several years and the other has been regularly meeting about a year. Pam Ruegg, UW-Extension Milk Quality Specialist sat in on a team meeting to help work through some contagious mastitis issues. Pam and I also visited another farm who wants to prevent winter udder health issues. I will be following up with the farm on some udder health scoring and will revisit the farm in late winter.

I visited several Kewaunee County sites with the new Door County Ag Agent. I introduced her to key stakeholders in the county and through those visits she will determine her course of programming for the coming years.

Professional Development – Twelve UW-Extension Ag Agents and specialists visited two Kewaunee County Dairies and learned about their management practices, cutting edge technology, and manure handling systems. Two additional guests from the state Agriculture and Natural Resources office and College of Agriculture and Life Sciences Department were also on hand to document some of the programming going on in Northeastern Wisconsin.

Program Planning – I'm currently working on planning a skid steer training in Spanish on a Kewaunee County farm and planning other upcoming programs such as dairy modernization and milk quality. I am also evaluating the needs for a website for the Groundwater Task Force as part of my contribution to serving on the committee.

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Educator

November 2015

4-H Fall Fest and Open House: To end national 4-H week, 4-H members and leaders put together a 4-H Fall Fest and Open House to highlight the 4-H program. This event was a fun, free, and educational event for the entire community. 4-H clubs and committees provided community members with some of the highlights about being involved in Kewaunee County 4-H. Families had the opportunity to meet different 4-H clubs and their leaders, learn about different projects, make small projects, create pumpkin art at the creation station, participate in fun science experiments, and find out more about the 4-H organization as a whole. Families left the event excited about enrolling in Kewaunee County 4-H. Several new members have joined 4-H this year and I continue to receive phone calls about being part of the program.

4-H Club and Committee Charter Renewal Process: We working on the charter renewal process for the club and committees in Kewaunee County. A 4-H audit committee, our Leader's Association treasurer and I will continue to work on this process over the next month. In addition, I will be entering the groups' 990N e-postcards to ensure that they are IRS compliant.

The Pension Reform Act of 2006 made significant changes in the IRS law and guidelines. In turn this affected many non-profit organizations including 4-H. WI 4-H and Cooperative Extension have been working on a state level to help the county extension educators through these changes. In addition, there are several steps that I will need to take to enter this information for the state 4-H office. Once all of the information is gathered and reviewed at a county level, it is then loaded to a state website and is reviewed by the State office.

4-H Food Stand Committee: The food stand is one of the major fundraisers for the 4-H Leaders Association and involves a large number of youth and adult volunteers. Over the past year, I have worked with the 4-H food stand committee to help align practices, explore new leadership roles, and explore healthy food options. The group met in October to review the last year. As I worked with the group, they were able to explore the year's successes, issues, and opportunities for the future. The group outlined some of the practices that they would like to implement over the next year. I will continue to work with the group as they move forward with their plans.

State 4-H Horse Conference: At the annual 4-H Horse Leadership Conference, older youth and adult volunteers from throughout the state come together to learn about leadership and horse related topics. During the conference, I had an opportunity to work with the members of State 4-H Horse Association Board as one of their advisors. As the advisor for this group, I work with youth from throughout the Wisconsin State 4-H Horse Association project to build leadership skills, educational opportunities, and community awareness. I work with the group on a continual basis throughout the year.

In addition, over the past several years I have worked with the youth team to promote the state sportsmanship award. Each county can select one member from their 4-H horse project to receive this honor. The sportsmanship program existed for a number of years but it never highlighted the accomplishment of receiving a statewide sportsmanship award. Now, the award recipients are now honored at a conference dinner and it is one of the evening's highpoints. I was able to bring to light the importance of sportsmanship at a county and state level by creating a more meaningful experience around this award. Overall, the leadership conference is an excellent leadership opportunity for all of the youth and adults involved.

Teens Making a Difference (TMAD): As you may recall, TMAD is a prevention and positive community group at Kewaunee High School. The advisors for the group are adults from human services, juvenile justice, the Violence Intervention Project, and myself. This group of high school students plans fun and safe activities for middle school aged youth. In turn, the high school students are learning life skills, creating inclusive environments, acting as mentors, and participating in positive activities as group leaders. The group's annual haunted house outing happened in October. TMAD members will be working on upcoming events over the next several months.

Upcoming Events

Project Day: The Kewaunee County annual Project Day planning is under way for 2016. The event is tentatively scheduled for March 2016. We are currently seeking older youth and adult presenters as well as volunteers willing to help with the day's activities. Last year we had over 100 youth (both 4-H and non 4-H members) participate and this year we are anticipating more participants. Not only does the program provide the youth with new life-skills, but it also is a good method for promoting the 4-H program in Kewaunee County.

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

Renee Koenig, Family Living Educator, UW-Extension

Kewaunee County Ag & Extension Committee

Activities Report for November 4, 2015

Parent Circles – In partnership with Human Services staff and the Algoma School District, I helped plan and deliver a series of three Parent Circles in October. Parents and grandparents from Algoma, Kewaunee and Luxemburg attended the parent discussions and learned protective factors that strengthen families. One of the goals of this project is to prevent child abuse and neglect.

Digital Parenting – I am continuing to work on several projects that use digital technology to provide education to parents. Reaching parents who are busy and on the move can be challenging. I am leading a statewide pilot study that provides an electronic curriculum for recently divorced parents. I have some preliminary results from the initial pilot phase of the project. The data suggests that parents are learning new ways to use technology to support their children's development (83% positive response). Additionally, I have complete data results from the digital parenting project that I implemented at Kewaunee Middle School last spring. Out of 375 parents who received weekly emails, 92% of survey respondents said they liked getting the emails and 77% said they learned at least one new way to use digital technology in parenting their children.

Living Healthy - I am continuing to assist the Healthy Individuals committee of the Algoma Live Well group. We are exploring several initiatives to implement including teaching mindfulness for the benefits it can make on individual health.

Human Development and Family Relations Conference – I attend the UW-Extension conference for Human Development and Family Relations on October 15 in Madison. The conference was informative and gave me new ideas for reaching families in Kewaunee County. I was particularly interested in learning more about how other counties teach relationship and parenting classes to inmates in the jails.

Home and Community Educators (HCE) Association – The HCE members will be touring the Food Pantry in Algoma on November 9 and I have been helping coordinate the tour. We hope to learn more about the needs of families who use the food pantries. In addition to food, the pantries provide a lot of personal care items such as toothpaste, soap, deodorant, shampoo and baby diapers. The HCE members will be collecting items for the pantries and starting a diaper collection. I have also been helping the organization plan educational programs for 2016.

Farm Technology Days – I am continuing to help plan the Family Living Tent for Farm Technology Days. Our committee is responsible for the opening ceremony, stage entertainment, educational booths, craft vendors, and an informational booth with baggage check for storing personal belongings for the day.

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Monday, October 12, 2015 at 9:00 A.M. to view the site of Knute Jacobson & Mary Murphy, Red River Township.

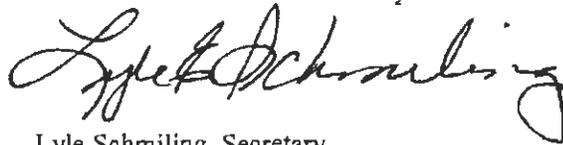
Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Knute Jacobson & Mary Murphy On-Site Meeting

The meeting was held so the committee could view the site before the public hearing.

The meeting adjourned at 10:15 A.M.

Respectfully submitted,

A handwritten signature in cursive script, reading "Lyle Schmiling". The signature is written in black ink and is positioned above the typed name.

Lyle Schmiling, Secretary

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Thursday, October 15, 2015 at 7:00 P.M. to hear the variance appeal of Knute Jacobson & Mary Murphy, Red River Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Knute Jacobson & Mary Murphy Hearing

Present: Tim Reineck, Wayne & Vicki Chaloupka

Chairman Hub Jauquet opened the hearing at 7:03 P.M. and informed the attendants of the Board's authority and rules of the hearing.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 15 neighboring property owners, the Town of Red River, and the Department of Natural Resources.

Glenn explained Knute Jacobson and Mary Murphy want to remove an old cottage and construct a new home on their lot. They can meet the required building set back from the ordinary high water mark, but can't meet the required setback distance from the center line of the road.

Tim Reineck, building contractor for the property owners, stated the owners could not attend the meeting and he was speaking for them.

The lot doesn't allow them to meet the necessary setback for both the high water mark and the road. The two neighbors already received variances to build closer to the center line, and their house would have a greater setback at 46 feet. The husband has Parkinson's disease and the house will need to be handicapped accessible. The Town of Red River already approved the town variance last week. Vicki Chaloupka, next door neighbor, spoke in support of the variance.

Hearing few questions, Randy Hallet moved, seconded by Ken Paplham to approve the variance request to construct a house 46 feet from the center line of a town road. Motion approved unanimously.

Meeting adjourned at 7:25 P.M.

Respectfully submitted,



Lyle Schmiling, Secretary

Zoning Committee Meeting
Kewaunee County Administration Committee Room
November 4, 2015
Minutes

Call to Order:

Chairman Tom Romdenne called the meeting to order at 4:32 P.M.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, and Glenn Selner, Kewaunee County Zoning Administrator.

Approval of Agenda:

A motion was made by Bob Garfinkel and seconded by Gary Paape to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Bob Garfinkel and seconded by Gary Paape to approve the minutes.
Motion carried.

Department Report:

Glenn Selner and the committee discussed the Kewaunee County Shoreland Zoning & Sanitary Fee Schedule for 2016. Fee schedules from surrounding counties were also looked at. A motion was made by Gary Paape and seconded by Bob Garfinkel to approve the fee schedule as presented.
Motion carried.

Glenn updated the committee on the Wisconsin Fund Grant program. Grant amounts were reduced by 5.892% for applicants that applied as a "Principal Residence" and by 35.506% for applicants that applied as a "Small Commercial Establishment".

Glenn and the committee discussed one sanitary violation.

Next Meeting Dates:

December 2, 2015 at 3:00 P.M. Kewaunee County Administration Committee room.

Adjournment:

A motion was made by Bob Garfinkel and seconded by Gary Paape to adjourn. Motion carried.
Meeting adjourned at 5:06 P.M.

Respectfully submitted:

Andrea Schmidt, Recording Secretary



**Kewaunee County
Law Enforcement Committee**

October 14, 2015
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Weidner at 9:05 a.m.

ROLL CALL

Committee members Weidner, Sinkula, Jahnke and Benes were present. Sheriff Joski, Chief Deputy Cornelius, Lieutenant Van Erem, County Board Chair Heuer, and Administrator Feldt were also present.

PUBLIC COMMENT – None.

TRAVEL/TRAINING REQUEST – No requests.

LAW ENFORCEMENT AGENDA – Discussion of 2016 budget: recommendations to Finance Committee
Chair Weidner opened discussion regarding the 2016 budget and the recommendation submitted by the County Administrator to eliminate 1.0 FTE Jailer-Radio Dispatcher position.

Sheriff Joski presented the department's concerns with the elimination of the Jailer-Radio Dispatcher position. Joski outlined the budget process with the County Administrator and that the Sheriff's department was tasked with a 5% reduction in its budget and it met that request while other departments were not able to do so. Sheriff Joski raised concerns regarding court security, attending the jail while simultaneously addressing emergency dispatch. Sheriff referred to letters drafted by the Judge, Family Court Commissioner, and Clerk of Courts. The letters expressed concern as to the staffing of court security during court proceedings. Sheriff Joski also referred to letters from the WI Department of Corrections expressing concern as to staffing within the jail and the continued use of a combined position of Jailer-Radio Dispatcher as an ineffective method of staffing for jail and dispatch responsibilities. Sheriff Joski continued that the elimination of the 1.0 FTE Jailer-Radio Dispatcher position does not result in savings of \$90,500. The Sheriff's department contends that little to no savings would be realized due to increased overtime in addition to staffing concerns.

Joski informed the committee the department is examining different scheduling options and is open to implementing a different schedule. Sheriff Joski urged the committee to not eliminate the position until it is determined that the changes in scheduling can address staffing needs. This would allow for flexibility needed without eliminating what may be a needed resource.

Administrator Feldt agreed with the Sheriff that some departments were unable to meet the 5% reduction request. Feldt addressed the concerns regarding court security in that alternative schedule options he presented to the department did not incorporate the court security position into the scheduling operations of the jail. The court security position was segregated and left separate as was the school liaison position. Feldt provided a general analysis of the number of hours that needed to be scheduled to address jail operations and other various needs (training, Huber, vehicle inspections, etc.). the analysis calculated the number of positions required to address those needs. Feldt then reviewed the number of positions currently assigned to the jail and that in his estimation with the elimination of the 1.0 FTE position there were sufficient positions to address the scheduling needs.

Chair Weidner asked about court security. Sheriff Joski replied that the department has been reactive not proactive regarding court security and that there are times when court proceedings are not staffed with an officer. Joski further elaborated that the department has never had a full contingent of staff since he has been Sheriff. Administrator Feldt stated that the issue comes down to a philosophical disagreement regarding scheduling. Feldt stated that he believes the department should be utilizing a schedule that requires officers to work 2080 hours annually as opposed to the current base schedule of 1946 hours. The utilization of those additional hours can help to address the elimination of the position.

Sheriff Joski reminded the committee that the department has continually worked to provide savings to the county through changing how operations are conducted. Joski asked that the committee provide him and the department the same opportunity to do it again, but provide the resources until an alternative can be implemented.

Chair Weidner asked the Jail Lieutenant his views. Lt. Van Erem stated he does not believe a schedule incorporating 2080 hours will work. He is exploring options and he has spoken to the staff and they are receptive to a different schedule.

Chief Deputy Cornelius added that the County had increased staff by 5.0 positions some years back and since that time he will have lost 3.0 of those positions if the current recommendation is approved. Sheriff Joski added it is his belief that he will be unable to meet the budget as recommended as it relates to staffing. This issue will become clearly evident in June. The Chief Deputy and Lieutenant concurred with the Sheriff's assessment from a scheduling and budget standpoint.

Administrator Feldt reiterated the issue essentially comes down to scheduling as to whether staffing and budget expectations can be met.

Additional discussion took place regarding departmental needs and wants as well as county needs and wants.

Administrator Feldt recommended that the 1.0 FTE Jailer-Radio Dispatcher position be reinserted back into the budget and the Sheriff's Department and administration work together to develop a schedule that can address staffing needs.

Benes moved, Sinkula seconded that 1.0 FTE Jailer-Radio Dispatcher position and \$90,500 be added back into the Sheriff's Department budget. In addition the position will not be filled until an agreement between the Sheriff's Department and County Administrator can be reached on scheduling of jail division staff. Motion carried.

APPROVAL OF BILLS – No bills presented for approval.

NEXT MEETING – No meeting date was scheduled.

OTHER MATTERS AS AUTHORIZED BY LAW – None.

ADJOURNMENT

Sinkula moved, Benes seconded to adjourn. Motion carried. Meeting adjourned at 10:33 a.m.

Respectfully submitted,
Scott Feldt

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: October 20, 2015 Time: 4:30 PM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 4:35 PM by Vice Chair Virginia Haske

Roll Call: Members present were John Mastalir, Tom Romdenne, Virginia Haske, Ken Tebon. Lee Luft arrived at 4:50.

Others Present: Scott Feldt, Paul Kunesh, Ron Heuer, Robert Weidner, Steve Hanson

Approve October 20, 2015 Agenda: Motion by Ken Tebon, second by John Mastalir to adopt the agenda. Motion carried.

Approve October 14, 2015 Minutes: Motion by Tom Romdenne, second by Ken Tebon to adopt the October 14, 2015 meeting minutes. Motion carried.

County Board 2016 Budget – Approval of miscellaneous items: Scott Feldt handed out and reviewed the list of changes to the proposed budget from the prior Finance Committee meeting, along with a few new items. Discussion followed.

Motion by John Mastalir, second by Ken Tebon to approve the following changes to the 2016 Proposed Budget:

- approve the Land Conservation position total increase of \$18,196 in place of the previously approved \$5000,
- additions for the District Attorney office for a total of \$900,
- changes to the Veterans Service Office line items resulting in a net change of \$0,
- addition of a tax chargeback in the amount of \$16,143.

Motion carried.

Register of Deeds scanning request:

Motion by Ken Tebon, second by Tom Romdenne to approve the Register of Deeds request in the amount of \$1499.50 for records scanning to be paid from the Redaction Fee Fund. Motion carried.

Maintenance boiler request:

Motion by Tom Romdenne, second by John Mastalir to approve the request to purchase replacement parts for the amount not covered by insurance up to \$8000 and to be paid from the contingency fund. Motion carried.

Approve Additional Bills for Payment: Motion by Tom Romdenne, second by Ken Tebon to approve the bills as presented. Motion carried.

Approve County Board and Supplementary Payroll: Motion by Tom Romdenne, second by John Mastalir to approve the Supplementary and County Board payroll. Motion carried.

Other Matters as Authorized by Law: None

Adjournment: Motion by Ken Tebon, second by John Mastalir to adjourn the meeting.
Motion carried. Meeting adjourned at 4:52 PM.

Submitted by:

Paul Kunesh, Recording Secretary

A handwritten signature in blue ink, appearing to read "Paul Kunesh", is written over the typed name. The signature is fluid and cursive, with the first name "Paul" being more legible than the last name "Kunesh".

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: October 28, 2015 Time: 11:30 AM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 12:10 AM by Chair Lee Luft.

Roll Call: Members present were Tom Romdenne, Virginia Haske, Ken Tebon, Lee Luft. John Mastalir was absent.

Others Present: Scott Feldt, Paul Kunesh, Steve Hanson, Michelle Dax, Rae Ann Beaudry

Approve October 28, 2015 Agenda: Motion by Virginia Haske, second by Tom Romdenne to adopt the agenda. Motion carried.

Approve October 20, 2015 Minutes: Motion by Tom Romdenne, second by Virginia Haske to adopt the October 20, 2015 meeting minutes. Motion carried.

Budget Transfer Request–Public Health Dept: Motion by Virginia Haske, second by Ken Tebon to approve the Public Health Department Budget Transfer Request. Motion carried.

Travel request – Finance, Paul Kunesh:

Motion by Tom Romdenne, second by Virginia Haske to approve the Finance Director's travel request to Oshkosh for the WGFOA winter conference. Motion carried.

County Treasurer – Cancellation of Tax Certificates: Michelle informed the committee that there are some old tax delinquent special assessments that need to be written off as uncollectable by statute 75.20 .

County Treasurer – Tax Delinquent Properties: Michelle handed out a summary list of property that may be subject to the tax deed process. Discussion followed. The list will be brought back in December for review & action.

Land Information Director-Farmland Preservation Plan and Comprehensive Plan discussion & approval: Steve Hanson handed out information referring to plan updates. The state has a 50% cost share available. The contract would have a cost not to exceed \$30,000 with half reimbursed by the state.

Motion by Tom Romdenne, second by Ken Tebon to authorize the County to enter into a contract with Baylakes Regional Planning to update the Farmland Preservation Plan and Comprehensive Plan at an amount not to exceed \$30,000 with \$15,000 coming from the Land Information Office Fund balance. Motion carried.

Approval/Clarification of Plan Design Changes: Additional information was provided by Scott Feldt about the effect of proposed plan design changes. There are several plan

participants that would be affected by the changes. Coverage continuation would be available to some. Discussion followed about coverage and possible grandfathering.

Motion by Ken Tebon, second by Tom Romdenne to approve that current ineligible employees and retirees except County Board supervisors as of 1/1/16 on the plan would remain on the plan until Medicare or group insurance eligible or until they terminate. Motion carried.

Discussion & Approval–Alternate Health Insurance Plan for Employees Not Contributing to WRS: Presentation by Rae Ann on proposed plan changes for this group of employees to a plan with a deductible of \$4000/\$8000. This proposed change was reviewed earlier by the Personnel Committee. Motion by Tom Romdenne, second by Virginia Haske to approve an alternate Health Insurance Plan for employees not paying into the Wisconsin Retirement System with a \$4000/\$8000 deductible. Motion carried.

Public Comment: None

Other Matters as Authorized by Law: Scott Feldt handed out an updated overtime report. Discussion followed. Scott also requested the commit members review the 2016 budget process and recommend any areas for improvement.

Next Meeting: November 10th, November 13th 10AM

Approval of Bills: None

Adjournment: Motion by Virginia Haske, second by Ken Tebon to adjourn the meeting. Motion carried. Meeting adjourned at 1:19 PM.

Submitted by:
Paul Kunesh, Recording Secretary





**Kewaunee County Groundwater Task Force Agenda
Regular Monthly Meeting
MINUTES**

Wednesday, November 4th, 2015 1:00 PM
Kewaunee County Administration Building
810 Lincoln Street - Kewaunee, WI 54216
Large Conference Room

- 1) Call To Order –Chairman Lee Luft at 1:00 pm, Wednesday, November 4th, 2015
- 2) Roll Call – Secretary Bonness
Present: Cindy Kinnard, Nick Cochart, Lee Luft, Dick Swanson, Ron Heuer, Davina Bonness, Aerica Bjurstrom
Excused: John Pagel, Tom Kleiman,
- 3) Approval of Agenda without changes: Motion to approve agenda by Cindy Kinnard and seconded by Dick Swanson. Task Force was unanimous in favor of the motion, passed.
- 4) Approval of October 7th, 2015 meeting minutes without changes: Motion to approve minutes by Davina Bonness and seconded by Dick Swanson. Task Force was unanimous in favor of the motion, passed.
- 5) Discuss recent ground and surface water related events or issues.
 - A) DNR established five work groups to address Kewaunee County’s ground and surface water problems at our August 5th meeting. Members discuss updates at each of the five work groups since October 7th, 2015:
 - a. Short Term Solutions to obtain clean water for citizens living with unsafe wells. (Davina Bonness, Cindy Kinnard, John Pagel, Dick Swanson and Ron Heuer are members of this workgroup).

Previous meeting October 21st: Workgroup discussed Kewaunee County bottled water survey results, Draft well treatment fact sheet (DNR), County Health Department letter to citizens for review, Municipal “fill up” sites, and next steps/recommendations. Next meeting is November 16th - 8:30-12:30pm – Luxemburg Fair Grounds.
 - b. Best Management Practices for agriculture in dealing with Kewaunee County’s vulnerable areas. (Davina Bonness is a member of this workgroup).

Previous meeting October 21st: DNR Heidi Schmidt Marquez gave a presentation regarding “other” wastes in Kewaunee County – both land applied and stored in manure pits (other wastes include; human septage, whey, industrial wastes from meat processing plants, other industrial wastes, etc. , Dr. Mark Borchardt gave a presentation regarding previous and current well testing research in Kewaunee County, also discussed were the County Nutrient Balance handouts (DNR) and a draft DNR and Kewaunee County practices sheet. Next meeting is November 23rd - 1:00 – 4:30pm – Luxemburg Fair Grounds.

- c. Compliance and enforcement issues. (Davina Boness and Lee Luft are members of this work group).

Previous meeting: October 20th. Workgroup discussed DNR CAFO enforcement summary/manure hauling audits/field overlap/ and emergency applications. Group discussed agency roles regarding nutrient management review and any outreach and training needs for farmers, crop consultants, and manure applicators. Next meeting is November 17th - 12:00 – 3:00 pm – Luxemburg Fair Grounds. Next meeting to discuss a list of recommendations on how to improve compliance with nutrient management plans and how to better enforce the plans that are in place.

- d. Communication, getting accurate information to the public and information hub for all other group's recommendations.

Previous meeting: No report as yet.

- e. Alternative Technologies for waste treatment, disposal, and spreading.

Previous meeting: This group has not yet been established.

Davina Bonness reported on the DNR grant funded research project "Assessing Groundwater Quality in Kewaunee County, Wisconsin." This study is being conducted by a team of six researchers, including members from UW-Oshkosh, USDA-Agricultural Research Service, US Geological Survey, and UW-Stevens Point. The first objective of randomly sampling, stratified by depth to bedrock, is underway. The first round of testing will be done on November 13 and 14, 2015. This study will encompass over 400 homes with an equal number of homes in areas with shallow soils and deeper soils. A second and similar study will be conducted in Spring of 2016 which will also be funded through a DNR grant.

- B) The GWTF discussed the Bottled Water Survey conducted by Kewaunee County Department of Health and Land and Water Conservation Department. 146 responses from private well owners were logged. Of the 146 responses, 86 or 59% indicated that they use bottled water. Of those 86 respondents who use bottled water 42% do so because they have well water that has been tested and shown to be unsafe. Another 24% of the respondents who use bottled water do so because they are concerned about the safety of their well water but have not yet tested their water. In total, 39% of the of the 146 participants are buying bottled water because they have unsafe (tested) water or are concerned about the safety of their water. 25% of the total of 146 respondents are buying bottled water because they have had their well tested and the water was found to be unsafe. 68.6% of participants are paying under \$10.00 per week for bottled water and another 28% are paying between \$10 and \$25 per week. Roughly 84% of participants do not own a treatment system for their private well.
- C) Water testing and water quality abatement processes for private wells per DNR personnel. Update report from Kyle Burton on the status of the draft information presented at our October 7th meeting - if possible. This DNR document is currently in DRAFT form, DHS and DATCP will also have to approve before DNR can publish. Lee Luft has provided a draft news release that covers much of the information in the DNR draft document to Kyle Burton for his comment and eventual release to the news media.- This news release will not be published until the DNR review is complete and the full Groundwater Task Force approves the content.
- D) Lee Luft to provide additional information on Ozone technology for water purification.

Lee has requested additional information about ozone water treatment for home use. Most of the current ozone treatment systems are used in large municipal water treatment systems but some companies are now offering systems for home use. More information to follow as it becomes available.

- E) Possible short term clean water access in Algoma: - Nick Cochart
Nick Cochart is working with Algoma School District and has established a partnership with Stone House Technologies to install a kiosk for free water for Kewaune County citizens who have unsafe water from their private wells. Nick checked with the Algoma School's legal counsel and no liability (legal) waiver will be required for the users of this free water kiosk, however, participants will have a swipe card or pin number so the school can track amount of water, the number of participants, ect. The kiosk should be installed before the end of November.

F) Other issues for discussion? -- None

6) Discuss progress in achieving approved Groundwater Task Force goals.

- A. Groundwater Task Force will establish a website that will provide a "one stop" source for updates on Kewaunee County's ground and surface waters. New site will reside on Kewaunee County's website (kewauneeeco.org) and as appropriate, UW Extension website. **Champions: Cindy Kinnard and Aerica Bjurstrom.**

Aerica reported on a Website concept which would include tabs for facts, resources, well testing (recommendations and or announcements), fill sites, additional resources, maps, upcoming meetings announcements, ect. She will work with UW-EX, Public Health and the County's IT director to start this website.

- B. Groundwater Task Force will publish no less than one press release per month to update Kewaunee County residents on the activities of the Task Force along with news about other County, State and Federal entities working to improve groundwater and surface water conditions in Kewaunee County. **Champion: Lee Luft** . Lee distributed a copy of his first press release and asked the GWTF to make comments by 11/11/15. Lee will distribute a copy of the second news release for publication after review by Kyle Burton of the Wisconsin DNR and the full Kewaunee County Groundwater Task Force.

7) Public Comments (3 minutes per person – 20 minutes total)

1. Joe Mills – thanked Nick Cochart for setting up water distribution center with Algoma Schools.
2. Bob Garfinkel – discussed how he was impressed with the well testing research study that will take place on November 13 and 14, Algoma schools water distribution and water poll results.
3. Bill Iwen – discussed compliance meeting and Dr. Borchardt's research into pathogens and viruses in manure.
4. Nancy Utesch – asked Davina questions about the validity of the sampling with the DNR funded research because participants will be taking their own samples. Davina said the research team did discuss this, but the only way to sample a large quantity of wells on the same day is to have participants take their own samples.

- 8) Other matters to discuss
None

9) Set next meeting date
Wednesday, December 2nd, 1:00pm

10) Adjournment -- A motion to adjourn the meeting at 2:16 pm was made by Ron Heuer and seconded by Dick Swanson, Motion carried unanimously

Minutes submitted by Davina Bonness, County Conservationist

Kewaunee County Annual Report 2014



KEWAUNEE
COUNTY



Everything Grows Better Here



^{LW}
Extension





Kewaunee County Annual Report 2014

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<http://www.uwex.edu/ces/cty/kewaunee>

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Welcome to the
University of Wisconsin-Extension
Kewaunee County

OUR MISSION:

Our office is dedicated to providing a link to the research - based information of the University of Wisconsin through high quality programs which meet the educational needs of Kewaunee County residents.

UNIVERSITY FACULTY:

Claire Thompson, Department Head, Community Development Educator
Renee Koenig, Family Living Educator
Jill Jorgensen, 4-H Youth Development Agent
Aerica Bjurstrom, Agricultural Agent

SUPPORT STAFF:

Louise Wolfe
Jan Tess

WI NUTRITION EDUCATION PROGRAM: (Door & Kewaunee)

Jennifer Spude, WNEP Coordinator
Imelda Delchambre, Nutrition Educator
Barb Stauber, Nutrition Educator

The Kewaunee County UW-Extension staff respectfully submits its 2014 Annual Report to the Chairman of the County Board, Ron Heuer, and the County Board of Supervisors, on Sept. 15, 2015.

UW-Extension Priorities

- ◆ Facilitating the development of positive youth and family oriented activities.
- ◆ Supporting efficient agriculture production practices so that farmers remain competitive in the continuously changing farm environment.
- ◆ Strengthening families through parenting, literacy, and nutrition education.
- ◆ Providing support for businesses and organizations to establish and improve.



Renee Koenig, M.S.
Family Living Educator
Kewaunee County

"Wonderful class – helps with overall health and more positive attitude."

Strong Bones exercise class participant, age 70.

"Was a wonderful experience – fun, informative, -- will try some new ways with veggies – also smoothies. Thanks."

Parent attending Health Literacy event

"This class has made me realize how parents separating does affect children. Little kids should not feel responsible."

"I greatly appreciated this class as a great reminder of how you react your children reacts. It's important to remain a positive role model for your children and take the time to listen."

Parents attending "Supporting Children When Parenting Apart" class.

Wisconsin Bookworms™

is a literacy program for limited-income children. The program is conducted by the Home & Community Education Association (HCE). Members read to 40-50 children each month, and give free books to them, compliments of HCE, WI Public Television, and the United Fund.

Health Literacy continues to be a need for families. Literacy Partners Inc., Public Health and UW-Extension partner to provide health literacy programs such as First Aid clinics, dental health care education, and pharmaceutical safety workshops. In 2014, the committee received the Bellin Health Small Group Award for impacting over 1625 Kewaunee County residents.

Families are Wisconsin's future. Families strengthen communities and contribute to the economy. They are consumers and taxpayers. Families care for children and their elderly. UW-Extension provides education promoting these family strengths and helps communities become positive environments for family life. Programs respond to community needs with research-based education and partnerships that support families and communities.

◆ PROMOTING HEALTH & WELLNESS

In 2014, more than 780 children and adults were reached with educational programs that promote health and wellness. Programs such as the following helped individuals and families eat well, stay active and make well-informed decisions about health behaviors:

- Strong Bones exercise classes
- Healthy Eating Family Fun Night
- Cancer Clear and Simple workshop
- Bike/Walk To School Day events
- Rural Safety Day
- Community Gardening
- Food Safety and Food Preservation education
- Affordable Care Act coordination of local efforts to provide education regarding health insurance reforms and helped families access reliable healthcare information and affordable care. When families and communities thrive, the entire county benefits through savings in health care costs, increased productivity of the workforce and improved quality of life for all residents.

◆ STRENGTHENING FAMILY RELATIONSHIPS & PARENTING

Family-strengthening programs help families in raising caring and committed members of society, and in caring for those who cannot always care for themselves, both young and old. Examples of programs include:

- Supporting Children When Parenting Apart classes for divorcing and separated parents teach strategies that keep children out of the middle of parental conflict and reduce the negative impacts on children. Studies have shown that these classes reduce re-litigation and court fees. Thirty-seven parents attended the classes in 2014.
- Raising A Thinking Child classes teach parents of 4-7 year olds the skills to improve children's critical thinking and problem solving. New partnerships with the public schools were formed to help reach parents.
- Parenting newsletters are distributed to over 200 households when children are infants and toddlers. Electronic delivery has been implemented to reduce mailing costs.
- The Home Alone program helps parents prepare their children to follow family guidelines and be safe during self-care. The curriculum has been redeveloped for online viewing anytime to reach families more timely.
- Grandparenting support group for grandparents raising grandchildren. Lessons to build successful family relationships were taught in 2014.

◆ COMMUNITY COLLABORATION – Partnerships with community organizations help to extend education and resources to families.

Collaborative efforts include Preventing Child Abuse committee, Back to School Supplies program, food pantry and senior meal site outreach, aging services and Caregiver Coalition, budgeting and financial education, and Job Center employment support programs.

Wisconsin Nutrition Education Program (WNEP)

Kewaunee County Program Statistical Summary

January 2014-December 2014



Wisconsin Nutrition Education Program

Jenny Spude, RD
WNEP Coordinator
Imelda Delchambre and
Barb Stauber
Nutrition Educators
Door & Kewaunee Counties

The Wisconsin Nutrition Education Program (WNEP) provides practical, research based education with limited-income families including topics such as general nutrition, food safety and food budgeting. WNEP also collaborates with partners on efforts to build a more food secure community. Funding for staff salaries/benefits and program support is provided through a federal USDA Food and Nutrition Services grant within the SNA Program (Supplemental Nutrition Assistance Program, formally known as food stamps). Operational/overhead costs are supported by the University of Wisconsin-Extension and the Cooperative Extension in Kewaunee County.

Program Participant Comments:

"I like the healthy food. I get my stomach filled." - Seth

"The food is good. We should keep it!" - Alexis

"I like that we don't have to pay. It's yummy." - Ana

-children who regularly attended lunch distribution at Perry Field

"Buying what is needed, avoid buying what is not needed. Save money for food when work ends remember food pantry."

-a mom who recanted what she learned from classes on food budgeting

"Our tenants look forward to every teaching Barbie hosts. It is difficult getting tenants to participate in events but the SNAP Education is one thing they enjoy."

-Algoma Housing Authority Staff Member and WNEP Programming Partner

Program Examples:

- **USDA Summer Food Program for Youth –**
WNEP Coordinator helped to expand the summer food program for youth from Sturgeon Bay into Algoma. Not every child has reliable access to healthy food. When school lets out for the summer, food insecure children are at risk of hunger. Hunger is one of the most severe roadblocks to proper growth and learning. The Door County YMCA is the local summer food program administrator. They have for the past 4 years provided free lunches for all school age youth in Sturgeon Bay School District. WNEP Coordinator encouraged lunch program distribution to include Kewaunee County. Free lunch distribution began at Perry Field in the summer of 2014, serving 364 free lunches. In the summer of 2015, 1,323 free lunches were served.
- **Outreach to Hispanic Families –**
Parents of Hispanic ethnicity, participated in education on food budgeting. Small groups of families, at three sites in Kewaunee County, came together at a host family's home, for monthly educational lessons. Following a lesson on planning for meals, participants were asked, "Do you plan to spend some time planning your meals in advance?" Twelve out of a total of 12 (100%), responded affirmatively. One participant comment from this lesson was, she "learned that planning with anticipation helps save time, money and makes better meals with all the ingredients you need. The money game gave us ideas that we some time don't think how much money we waste on food." Understanding where household money is spent and having a spending plan for food, grants a family more food security.
- **Grandview Apartments, Algoma Housing Authority –** With a goal of increasing healthy choices at meals while being mindful of rising food costs, monthly nutrition education lessons were offered onsite at Grandview Apartments in Algoma. Topics included: Great Grains – Beyond Whole Wheat, MyPlate and Protein Foods with Legumes. Seventy-seven teaching contacts were made throughout the year.

Male	Female	Hispanic	Not Hispanic	Refused Response	White	Black/African American	American Indian/Native American	Other combinations	Total
262 (33%)	523 (67%)	190 (24%)	514 (66%)	81 (10%)	746 (95%)	10 (1%)	25 (3%)	4 (0.5%)	785



4-H Youth Development

Wisconsin 4-H Mission: UW-Extension 4-H Youth Development integrates research, education, and community based partnerships, enabling youth to learn and practice skills to be productive citizens.

Jill A. Jorgensen, M.A.
4-H Youth Development Educator
Kewaunee County

[4-H] has become my passion and a permanent fixture in my life. I always look to encourage others to be become involved in and passionate about 4-H.
4-H member reflecting on his/her experiences

Through 4-H I have furthered my leadership skills, but most of all my speaking skills. Without 4-H I would still be that shy [person] I used to be."
4-H member reflecting on his/her experiences

"I learned don't put people down. Let them express themselves. Don't be afraid to be yourself."
Participant in the Students Talking about Respect (STAR) program

"One thing that I learned is that everyone can be a leader."
Participant in the Students Talking about Respect (STAR) program

The Value of Volunteer Time

\$330,242.44 worth of services that Certified Kewaunee County 4-H Leaders donated to county youth.

(The Independent Sector estimated in 2014 that the value of volunteer service nationally was on average \$23.07 an hour. The average adult 4-H volunteer spends approximately 7.9 hours a month working with the 4-H program).

◆**4-H COMMUNITY CLUBS:** Thirteen countywide 4-H clubs provide year-round activities, such as community service projects, learning activities, project training, social activities, and fundraisers for 546 members. In addition, 151 registered adult volunteers support the 4-H program as general leaders, project leaders, or key leaders. According to the Department of Public Instruction (2013) there are 3516 youth in the Kewaunee County School Districts. Therefore, approximately 16% or 1 in 6 of all eligible Kewaunee County youth are involved in the 4-H program. Throughout the year, I taught at the club, committee, district, and state level with youth and adults on topics related to leadership development, building capacity with adult volunteers, youth/adult partnerships, inclusion and belonging, service learning and community service, communication, planning and organizing, and conflict resolution.

◆**4-H DAY AT THE CAPITOL:** One of the major focuses of programming in Kewaunee County 4-H Youth Development is "youth voice" and youth feeling like they have a voice in the community. In 2014, Wisconsin 4-H celebrated its 100 year anniversary and youth had an opportunity to engage their voice through legislative visits during 4-H Day at the Capitol. I led a group of nine youth through everything from public speaking skills to giving a proper hand shake and answering questions. Additionally, I taught youth how to create elevator speeches (a first for all participants) that they would need to deliver to the elected officials. To better prepare the team, I invited a local county board supervisor to meet with the group and speak with the group about meeting with elected officials. At 4-H Day at the Capitol, the teens were confident in their approach and delivering their elevator speeches. Almost nine months later, those same youth could deliver that elevator speech and could easily create a new one if asked. Following this experience, the teens that took part in this event felt like not only that they had a voice but that their voice mattered. They had a renewed sense that they really could make a difference in their community and that they had the power to make things happen. They are the youth that want to be around the table with the adults helping make decisions and acting as a voice for youth in the community.

◆**BUILDING YOUTH VOICE AND LEADERSHIP SKILLS WITH THE 4-H TEEN ASSOCIATION:** One of the notable trends in Wisconsin 4-H is the declining number of older youth that remain involved in the program. To counteract this issue, I have worked with two adult volunteer advisors and a group of 4-H teens to build the Kewaunee County 4-H Teen Association. The group has become an engaged, community minded, youth voice driven, and inclusive team. In a large part, the success of the group is due to the vital elements of youth/adult partnerships and youth voice. Many of the teens noted that the 4-H Teen Association is one of the few places where they feel like their thoughts and opinions actually matter. In turn, this group is excited to plan new, fun activities, educational opportunities and community service/service learning opportunities. We've worked to build a group focused on leadership development, life skills, and youth voice, inclusive environments, and youth/adult partnerships. The group continues to be engaged as a positive youth development catalyst for Kewaunee County.

◆**STUDENTS TALKING ABOUT RESPECT (STAR)**

In 2014, I collaborated with associates from the Kewaunee County Violence Intervention Project and Kewaunee County Human Services to deliver the program Students Talking About Respect (STAR). The STAR program focuses on treating others with respect, educating girls about the concept of relational aggression, and building leadership skills. In 2014, the program worked with two school districts in Kewaunee County. We have continued to grow and adapt the program to fit the needs of the students. During this 5 week program the team utilized a variety of teaching methods to work with the girls on a number of topics related to building positive relationships. There was rich discussion around the subjects of building positive relationships, how to be allies in situations involving bullying or relational aggression, and how to become leaders in their communities. In the post/pre evaluation, students revealed that they had had changes in their knowledge and skills regarding the topics covered in the program. In addition, 100% (n=65) of participants were able to identify a positive strategy to use if she or someone she knows is a victim of bullying. We were asked to return and present this program at each of the schools for the following year.

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Agricultural Education

Kewaunee County's economy is heavily dependent on agriculture, primarily the dairy industry. Kewaunee County's 42,000 cows produced over one billion pounds of milk for the first time ever in 2012 and have continued that trend since. Agriculture generates over \$424 million in economic activity annually and provides jobs for 21% of the eligible workforce. UW-Extension educational programs provide information to help maintain farm profitability with good business and dairy herd management skills. This significantly impacts farm families, as well as the community as a whole.

Aerica Bjurstrom, M.E.
Agriculture Agent
Kewaunee County

*"The JBS Packerland tours were really eye-opening and informative. I think more people outside the agriculture industry should tour a facility like JBS so they can get a first-hand perspective of how safe and clean our food is in this country."
-JBS Packerland Tour Participant*

*"The new implements of husbandry law is complicated and difficult to understand. I'm so grateful multiple meetings were held locally. I was able to get a lot of my questions answered and learn more about changes in the law since it passed."
-Local town official*

Farm Team Meetings

Farm team meetings continue to be a staple in dairy and livestock agriculture programming in Kewaunee and Door Counties. Currently there are approximately a dozen farm teams being facilitated by UW-Extension. Teams finish their work and new teams are always starting, so it even flows during the course of the year. Teams work on management topics such as cow comfort, management strategies, reproduction, milk quality, and nutrition. Usually a lender, veterinarian, and herd nutritionist is also part of the team to assist the producer in making profitable decisions.

◆ **JBS PACKERLAND TOURS:** Typically in the spring, I hold a beef cattle feeder meeting for people in the area raising steers. In 2014, I decided to change the format of the meeting and make it a tour of the JBS Packerland site in Green Bay. The tour was offered to all dairy and beef producers in Kewaunee and Door Counties. In addition, invitations were sent to the local agribusiness people. Two initial tour dates filled and a third was added to accommodate the added interest. Over the course of three tour dates, over 120 people attended the tours coordinated by UW-Extension. Seventy-two percent of attendees worked in the dairy industry or were dairy producers. Twenty-four percent were beef producers, and the other four percent worked outside the dairy and beef industries. Participants reported a better understanding of how cattle were harvested. They also reported having a better understanding of meat quality and why it is important to cull healthy cows.

◆ **IMPLEMENTS OF HUSBANDRY:** Act 377 (Implements of Husbandry) was passed in April 2014 and began being implemented on Wisconsin roads January 2015. In order to help farmers, haulers, and town officials to better understand the new law, UW-Extension held four informational meetings focusing on the changes the law would implement. Over 170 people from Kewaunee and Door Counties attended the four sessions. Wisconsin State Patrol was present at all four meetings to answer specific questions from towns and farmers. In addition to discussion on the Act 377 law, the Kewaunee County mapping system, which was developed as part of the local Implements of Husbandry work group, was introduced. Kewaunee County is one of only a small few counties with a mapping system of that kind. It was developed to help both towns and land operators clearly identify hazards, transfer stations, and road weights.

◆ **FARM TECHNOLOGY DAYS:** On April 2, 2014, Kewaunee County was named the 2017 Wisconsin Farm Technology Days host. UW-Extension is a major function of the show's organization and 2014 was a busy year for the beginning steps of the show. I organized and submitted the application to host the show with support from several local entities, Economic Development Corporation, Kewaunee County Dairy Promotion, Algoma Chamber of Commerce, and Kewaunee County Farm Bureau. After being awarded the 2017 show, I assembled the executive committee and we began monthly meetings. The executive committee selected the host farm in October and met with other host counties in December. In addition, they have selected a logo and set the dates for July 11-13, 2017. At this time, the show has 18 committees to accomplish all the tasks that need to be done before the event. Kewaunee County is anticipating 40,000—60,000 visitors to the show.

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Master Gardeners

The Master Gardeners and Kewaunee County Garden Club are made up of horticulture enthusiasts in Kewaunee County. In particular, the Master Gardeners are an educational wing of UW-Extension and are trained volunteers that help communities better understand horticulture and their environment.

Our Mission:

To encourage, support and promote horticulture to the residents of Kewaunee County through quality educational programs.

Our Membership...

The Kewaunee County Garden Club is made up of 50 members from around Kewaunee County. Members come from all walks of life (and have varying horticultural interests). Currently, there are over 30 certified Master Gardeners in Kewaunee County.

Visit the Kewaunee County Garden Club website at www.kcgardenclub.org to keep current on the latest happenings with the Master Gardeners and Garden Club. The site features updates on local club activities, provides educational information and features a discussion forum.



Master Gardener Phone Line

Master Gardener volunteers answer horticulture questions in the UW-Extension Office, via e-mail and telephone throughout the growing season. During 2014, over 100 questions were answered for the public by Master Gardener volunteers.

Horticulture questions answered dealt with a number of topics including: trees, insects, vegetables, lawn care, flowers and fruit trees.

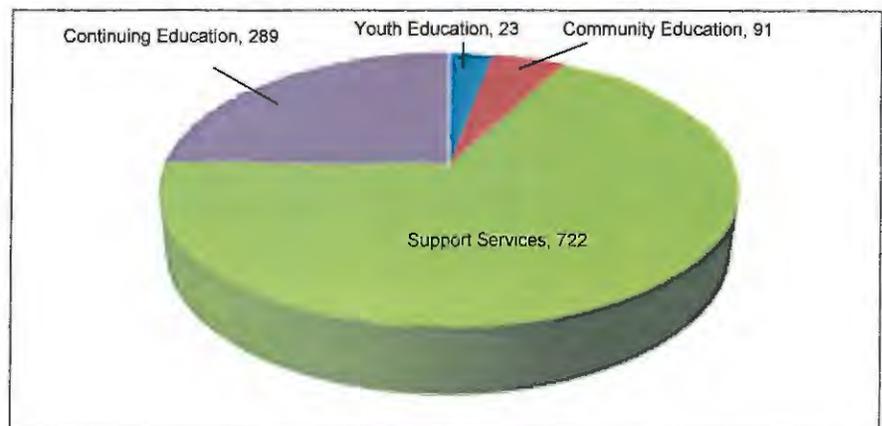
Master Gardener Training

Master Gardeners receive 36 hours of horticulture training. In exchange for the training, they donate volunteer hours (equivalent to the number of training hours received) back to the community. Master Gardener and Garden Club volunteers donated 1,125 hours of service to Kewaunee County, the equivalent of nearly \$25,020 based on estimates by the Independent Sector in Washington, D.C.

◆ **SUPPORT SERVICES** are volunteer hours dedicated to service projects in Kewaunee County. Projects in 2014 included Dana Farm Landscaping, Annual Perennial Plant Sale, invasive species control at Blahnik Park, community garden planning and service, and beautification projects in Kewaunee, Luxemburg, Algoma and Casco. In addition, the Kewaunee County Master Gardeners and Garden Club offer \$1,500 in scholarships each year to youth and adults pursuing advanced education in horticulture. The group also monetarily supported the Kewaunee, Algoma, and Luxemburg Community Gardens.

◆ **COMMUNITY EDUCATION** includes hours dedicated to teaching adults and community groups. Activities included presentations to various community organizations, workshops at the public library and local nursing homes, an educational display at Ag Heritage Days, garden walks and educational programs during the year. In addition, Master Gardeners answered over 100 horticulture questions from the UW-Extension Office during the growing season.

2014 Master Gardener Volunteer Hours





Claire Thompson, M.P.A.
Community Development
Educator
Kewaunee County

The mission of the Community Development Educator is to strengthen people's ability to identify and solve community problems through education, citizen participation, group process, and unbiased information ~ allowing residents to make informed decisions, resulting in stronger communities.

2014 WI Local Food Business Seminars

In 2014 Thompson served on the DATCP and UWEX Planning Committee to develop session topics, teaching objectives, recruit experts to teach, market, and recruit participants for the session held in Green Bay, WI and provided logistics lead at the host site. Combined, the three seminars "Planning the Best to Avoid the Worst: Food Safety," "Marketing 201" and "Know your Buyer" attracted over 50 participants. 100% of end of session evaluation participants reported that they found the topics, trainers and overall workshop presentation to be "very helpful" to them, and that they gained knowledge that they will apply to their business.

2014 Kewaunee County Sheriff Community Survey

As a follow up to a Strategic Planning effort facilitated by Thompson in 2012, the Kewaunee County Sheriff requested help implementing a community survey to determine satisfaction rates with departmental services and identify other issues that were not addressed in the prior planning effort. Thompson facilitated a review of related survey efforts and helped draft and implement mail and electronic survey of community perceptions about the Sheriff's Department. The Sheriff and County oversight committee used the survey results to help inform departmental investments in the next annual budget.

Community Development Education

2014 Building Community Capacity for Water Safety Education

In 2012 a teenager drowned in a local lake because he didn't know how to swim. Not one of the three local school districts have a swimming pool or an organized water safety/learn to swim program. Many children never receive these critical life skills because of high program costs or parents' inability to drive their children to distant swim programs in neighboring communities. Thompson and Jorgensen conducted a review of prior and existing swim programs and convened a group of interested leaders, including the Superintendent of Algoma Public Schools, the Algoma Parks and Recreation Director, a representative from the local Ministry Health Care hospital, and the Aquatics Director from the Sturgeon Bay YMCA. Thompson facilitated the group to identify potential solutions to the problem and devise an action plan. We ironed out logistics, obtained funding, and implemented three swim programs that averaged 40 participants per session. 100% of the students in each of the swim programs advanced at least one level in the YMCA progressive swim levels, indicating increases in knowledge and skills pertaining to water safety and swimming.

2014 Industry Cluster Initiative Focuses on Hops Production

In 2014 the Lakeshore Industry Cluster Initiative's Local Food Cluster sought to support production, Agritourism, and value added food industries by focusing on Hops production and marketing in Northeast Wisconsin. Thompson provided facilitation support in identifying objectives and outcomes for the workshop, recruited UWEX Educators Dean Vollenberg and Tim Rehbein, and wrote a successful SARE grant to support bringing two hops producers to share their experience with workshop participants. Over 40 people attended the workshop and gave it an overall weighted average rating of 4.27 on a scale of 1-5 with 5 being excellent and 1 being poor. The Cluster Initiative continues to look at ways to support hops production and marketing in 2015.

2014 Building Capacity for the SLO (Sustainable, Local, Organic) Food Cooperative

In 2013 Thompson worked with the Wisconsin Local Food Network and other public and private stakeholders to explore the idea of developing a Food Hub for Northeast Wisconsin to accommodate a high demand for locally sourced foods. This effort resulted in Thompson working with a group of producers to found the SLO Farmers Cooperative of Northeast Wisconsin. She provided research and business planning education, and developed and conducted a producers survey for the cooperative. She also worked to help write and secure a \$50,000 Specialty Crop Block Grant to benefit vegetable production and marketing specifically to hospitals in Wisconsin. This grant will help build the capacity of local food hubs to sell to institutions by establishing communication networks, guidelines, and materials development. Because of Thompson's work with both groups, the SLO Farmers Coop was identified as a local project partner for the Statewide effort. The impacts of that grant have yet to be realized as the project begins in 2015. Clearly, this has been more of a regional effort than a Kewaunee County based effort. Although there are two producer members of the SLO Farmers Coop from Kewaunee County, the impacts will be felt more regionally. Because of this, Thompson will venture to work in 2015 to focus her efforts on Kewaunee County producers, trying to link them into regional opportunities as they continue to develop.