

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING
MEETING MINUTES

Date: Thursday, November 19, 2015 / Time: 10:30 a.m., Conference Room
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: The meeting was called to order at 10:30 a.m. by Ron Heuer.

Roll Call: Members present were Ron Heuer, Tom Romdenne, Lee Luft, Kaye Shillin, Larry Kirchman, Bob Weidner, Bruce Heidmann, John Pagel excused, Virginia Haske absent.

Others present: Jeff Wisnicky, Scott Feldt, Pat Benes, Matt Joski, Chris VanErem, David Cornelius, Todd Every

Approve November 19, 2015 Agenda:

Motion by Bruce Heidmann, second by Bob Weidner to adopt the November 19, 2015 agenda beginning with item #10 first, then move item #6 to be after item #13 and to approve the October 28, 2015 meeting minutes. Motion carried.

Discussion of WRS Contribution by Sheriff Department Command Staff: The committee reviewed a letter that Dave Cornelius submitted to the Personnel Committee regarding the command staff offering to pay a portion into WRS. It is the recommendation of the Personnel Committee to call a future meeting and take up this issue.

Review & Possible Action of County Vehicle Use Policy: The committee reviewed and discussed an updated draft of the policy. The committee discussed the Highway Commissioner taking his county vehicle home for a particular time frame during the year. The Highway Committee had previously approved this and forwarded it to the PAL committee at this time.

Time Frame Motion by Larry Kirchman, second by Bob Weidner to do exactly like last year December 1 through the end of March 30 for Highway Commissioner. Motion carried.

Motion by Bruce Heidmann, second by Lee Luft to approve the language that is inserted in the policy. Motion carried.

The Personnel committee will decide on a reimbursement rate at a future meeting. Jeff Wisnicky will continue to review IRS guidelines.

Discussion and Possible Approval to Fill Position Vacancies in the Sheriff's Department:

Scott Feldt indicated Chris Gulbrand will retire as of December 31, 2015. Paula Ebert and Susan Steiner have resigned. Jamie Tlachac filled Susan's position. There will be three vacancies by the end of the year. Approval requested to start recruitment and fill position of Operations Lieutenant and School Liaison Officer. Sheriff Joski indicated with the domino effect there will be three vacancies at entry level positions by March and he is requesting to have them all approved now. Approval was given for 2 entry level and the committee will still hold discussions regarding the third position.

Motion by Bob Weidner, second by Kaye Shillin to approve the positions as requested that would provide for all cascading effects of 2 (operations lieutenant and school liaison) vacancies and that those also be approved. Motion carried.

Discussion of Clean Energy Grant Application:

Ron Heuer updated the committee regarding the manure processing presentation that he presented in Madison. The grant would give us a feasibility study and map out all of the issues. Ron indicated the committee would discuss this more at the next PAL meeting.

Review of Tourism Marketing/Public Communications Specialist Position Description: Ron Heuer suggested to the committee that this agenda item be discussed at the next PAL committee meeting, the committee agreed.

Discussion & Possible Action Regarding County Correspondence: Ron Heuer suggested to the committee that this agenda item be discussed at the next PAL committee meeting, the committee agreed.

Consider a motion to convene in closed session pursuant to s.19.85(1)(e) to deliberate the County's bargaining strategy for the union negotiations with the Sheriff's Department.

Motion by Bruce Heidman, second by Lee Luft to convene in closed session pursuant to s.19.85(1)(e) for reasons stated on the agenda. Motion carried.

Consider a Motion to Return to Open Session: Motion by Bruce Heidmann, second by Lee Luft to return to open session. Motion carried.

Other Matters Authorized by Law: None

Next Meeting: Not discussed.

Adjournment: Motion by Larry Kirchman, second by Bruce Heidmann to adjourn the meeting. Motion carried. Adjourned at 12:21 p.m.

Submitted by, Peggy Jeanquart, Recording Secretary

