

Highway/Landfill Committee Minutes

November 18, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer & County Board Supervisor Pat Benes.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their October 21st meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Office Manager Mary O'Leary had the following to report:

❖ Hand-Outs include:

- Roads & Bridges Budget Report January 1 thru October 17

We are currently in our 6-wk billing cycle (thru Nov. 28)

Patrol Superintendent Joe Dax had the following to report:

- ❖ We've been doing as much as possible this past month for the PBM Crack-filling project on STH "54" (8 miles completed of the 13 total miles)
- ❖ Crews are completing ditching projects on STH "42"
- ❖ Repairs to roads & bridge approaches plus areas where pipes were replaced (we are using the Hot Box from Brown County Hwy Dept to complete these tasks)
- ❖ We have been shouldering on CTH "F", "FF", "C", "B", & "AB"
- ❖ Completed a gravel Lane for Town of Lincoln
- ❖ Mechanics in the shop have been harnessing equipment as time allows, we still have 3 tri-axle trucks & 2 graders to complete
- ❖ Ditching project on CTH "E" & River Rd.
- ❖ We will be tarring & chipping the manhole covers in the Villages & Cities plus the bridge approaches in preparation for winter snow-plowing

Landfill Facility Manager Mike Paral had the following to report:

- ❖ A garbage truck driver from Advanced Disposal did some damage @ the Landfill. He forgot to lower his box after dumping on the hill & pulled the electrical service down causing approximately \$40,000 in damage. We were down a day & a half. Damage included: 3 transformers replaced, new poles, and new wires. All repairs are submitted to Advanced Disposal's insurance.
- ❖ We have been hauling leachate steady
- ❖ We continue to work on a contract for paper fiber (which will be used as ADC)
- ❖ The DNR hauled in 100 loads of sand/clay mixture ~ this is being stored in the borrow pit & will be used as intermittent cover
- ❖ Hand-Outs:
 - Tonnage & Charge Summary (by account name) ~ October only
 - Tonnage & Charge Summary (by refuse) ~ October only
 - Account Aging Report – Receivables (as of 11/19/15)
 - Tonnage & Charge Summary (by refuse) ~ January 1 thru October 31
 - Revenues & Expenditures Report from Finance Dept.

- ❖ The tipping fee increase notice effective January 1st, 2016 will be sent with the November & December invoicing

Commissioner Todd Every had the following to report:

- ❖ No new updates regarding the car-killed-deer contracts from the State.
- ❖ LRIP Committee met last week to process applications. 5 towns and the Village of Casco and the City of Kewaunee have projects for the next 2 years.
- ❖ We have hired 1 new part-time snow-plow operator plus 1 is returning from last season
- ❖ Bridge Design Contract Updates: Design contracts for the five bridges in the 2013-2018 Local Bridge program are almost complete.
- ❖ 2015-2020 Local Bridge Program – We were notified there were no bridge replacement applications funded in Kewaunee County. 201 State Wide Applications, about 90 were approved, however none in Kewaunee County.
- ❖ Preliminary “Winter on Call” schedule for 2015-2016 has been established.
- ❖ Ayres & Associates is going to do some scans to inventory our stock piles of materials at our pits & quarry. This information will help us with inventory levels for year end closeout.
- ❖ Asphalt Plant Study Update: expecting report / summary to be received in the next few weeks.
- ❖ We have received a construction plan from WI-DOT regarding the construction of a new driveway and grading near CTH “D” & STH “42”. We will be preparing an estimate to complete the work
- ❖ In order to preserve the bridge deck on the CTH “E” bridge above the Ahnapee State Trail, we installed steel plating on the deck.
- ❖ Hand-outs: Revenue & Expenditures Report from Finance Dept. (as of 9/30/15)

Review WISDOT 2016 Routine Maintenance Agreement: A copy of the Routine Maintenance Agreement (RMA) between WI-DOT & Kewaunee County was provided to all committee members for review. The total amount for 2016 will be \$420,700.00. This is a decrease of \$5,000.00 from the current year. A motion to approve the RMA with WI-DOT for 2016 was made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$22,362.98. Highway Vouchers paid by credit card: \$18,230.31. Solid Waste Vouchers paid by check: \$15,702.22. Solid Waste Vouchers paid by credit card: \$614.41. Motion to approve vouchers as presented made by John Mastalir. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Wed., December 16th @ 8:45 AM
- ❖ Thurs., January 14th @ 8:45 AM

Adjournment: Motion made to adjourn today’s meeting by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:18 AM.

Respectfully submitted:

Jenny Salentine, Recording Secretary