Kewaunee County
Department of Human Services

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PROGRAM AREAS

Aging Services

Behavioral Health

Income Maintenance

Children & Families

Developmental Disabilities

Community Options Program (COP)

RN Personal Care Program

Providing equal opportunity in employment and services

MEETING NOTICE
HUMAN SERVICES BOARD AGENDA

Date: **Wednesday, January 13th, 2016**
Time: **9:00 a.m.**
Place: **Health and Human Services Building Conference Room**

- Call to Order
- Approval of Agenda
- Approval of Minutes from December 9th, 2015 Meeting
- In-service – Economic Support/Income Maintenance – The East Central Partnership – Terry Schleis
- 2016 Plans and Recommendations
  - Committee Meetings – Any Changes
  - Presentations – Requests
  - Agency Plans or Programs
  - Other
- Human Services Director Updates
- Contract Approvals
- Approval of Vouchers
- Approval of Credit Card Vouchers
- Approval of Travel Vouchers
- Public Comments (five minutes per individual)
- Other Items as Authorized by Law
- Set Next Meeting Date and Time
- Adjourn

KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
December 9, 2015

The meeting was called to order by Chairperson Virginia Haske at 9:00 a.m. Present for the meeting were Mark Buchanan, Douglas Doell, Virginia Haske, Shirley Kirchman, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel and Chuck Wagner. Ken Tebon arrived late. Also present were Jodi Vandervest, Melissa Annoye, and Jack Schad.

Excused: John Mastalir

Mr. Schad asked that if there weren't any objections could the 85.21 Transportation approval be moved up to immediately follow the In-Service of Jodi Vandervest. There being no objections, a motion was made by Chuck Wagner and seconded by Paul Ravet to approve the change and the December 9th 2015 agenda. Motion carried.

A motion was made by Shirley Kirchman and seconded by Kaye Shillin to approve the November 11th, 2015 minutes as mailed. Motion carried.

Jodi Vandervest, Adult Protective Services Worker, informed the board that the CCR I-Team (Interdisciplinary Team) meets monthly to discuss elder abuse and adults at risk. The team consists of Judge Mleziva, Sheriff Joski, Human Services staff, the Court Commissioner, VIP, and the District Attorney. The CCR I-Team develops protocols or procedures to be followed by each agency in order to provide consistent help to those at risk. Elders at risk are those persons who are age 60 years or older and experience abuse, neglect or financial exploitation such as scams. Adults at risk are those that are age 18 or over who may also need protection. One of the new projects is to help seniors avoid scams. An example was given of a serious situation from a CNN news report. Examples of scams were handed out. The I-Team is looking at methods to educate seniors or their caretakers on ways of avoiding scam artists.

Melissa Annoye reviewed the 85.21 Transportation grant explaining the amount of money to run the transportation program, the county match and the vehicles involved in the program along with their locations for usage and also the driver escort program. It was suggested that a card or schedule be made available to individuals who may be interested in any part of this program. There being no further questions or discussions, Chuck Wagner made a motion to approve the 85.21 Transportation Grant and this was seconded by Rose Quinlan. Motion carried.

There was no one in attendance at the WCHSA Conference to provide a report.

Two spreadsheets were handed out on the 2016 State-County Contract and Funding changes. The majority of the changes are due to the recent roll-out of Family Care. Also noted was additional funding in Adult Protective Services and some Basic County Allocation monies.

Jack informed the board that his contract with the county has been increased from 24 to 28 hours generally due to the unfilled behavioral health manager position but he did state that the position has now been posted. The 85.21 transportation position will be overseen by Human Services and will become a half-time position at the beginning of the year. Laurie Bouche will still handle the driver escort program. The local transportation number will no longer be routed to Manitowoc ADRC but will come directly to the agency. All changes are hoped to be in place by January 4, 2016.

The eight final 2015 contracts needing approval were passed out to the board members. After a brief discussion and explanation a motion was made by Rose Quinlan and seconded by Mar k Buchanan to approve the contracts. Motion carried.

Motion made by Kaye Shillin and seconded by Mary Ann Szydel to approve the vouchers as presented. Motion carried. Motion carried.

There were no credit card vouchers for approval.

Motion made by Chuck Wagner and seconded by Shirley Kirchman to approve the travel as presented. Motion approved. Jack informed the board that Training Plans are being gathered from employees in order to provide a better understanding of the continuing education credits needed by staff.

There were no public comments or other items

Motion made by Chuck Wagner and seconded by Mark Buchanan to set the next meeting date for Wednesday, January 13, 2016 at 9:00 a.m. Motion carried.

Motion made by Mary Ann Szydel and seconded by Kaye Shillin to adjourn the meeting. The meeting adjourned at 9:56 a.m.

Respectfully submitted,

Rita Paul

Rita Paul
Administrative Assistant