

**PUBLIC NOTICE AND AGENDA
KEWAUNEE COUNTY BOARD MEETING**

MONTH: JANUARY

DATE: January 20, 2016

TIME: 6:00 PM

**PLACE: County Board Room
Administrative Center
810 Lincoln Street
Kewaunee, WI**

- 1. Call to Order**
- 2. Pledge of Allegiance and Prayer**
- 3. Roll Call**
- 4. Approve County Board Agenda**
- 5. Approve Previous County Board Minutes**
- 6. Citizen's Input (maximum 3 minutes per appearance)
(20 minutes total per meeting)**
- 7. Appointments**
 - a. Local Emergency Planning Committee – Matt Murphy**
- 8. Annual Reports and Other Reports to the Board as Requested by the
County Board or Committee:**
 - a. Kewaunee County Administrator – Scott Feldt**
- 9. Committee Reports:**
 - a. Highway/Solid Waste Committee**
 - b. Personnel, Advisory & Legislative Committee**
 - c. Health Vets & Child Support Committee**
 - d. Extension Education & Zoning Committee**
 - e. Land & Water Conservation Committee**
 - f. Law Enforcement & Emergency Mgmt. Committee**
 - g. Finance and Public Property Committee**
 - h. Human Services Committee**
 - i. Promotion and Recreation Committee**
 - j. Groundwater Task Force Committee**
 - k. Revolving Loan Fund Committee**
 - l. Bay Lake Regional Planning Commission**
- 10. First Reading of Ordinance (vote to be taken at the next County
Board meeting)**
 - a. None**
- 11. Recess, if needed**

12. Consideration of Resolutions:

- a. **Resolution Approving the Collective Bargaining Agreement with Kewaunee County Professional Employees, Local 2959A, AFSCME, ALF-CIO**
- b. **Amendments to Salary Schedule II**

13. Consideration of Ordinance read at previous County Board Meeting

- a. **None**

14. Communications:

- a. **Resolutions from Other Counties**
- b. **Kewaunee County Events**

15. Chairman's Comments

- a. **Groundwater & Well Update**

16. Set meeting date for next County Board Meeting

- a. **February 17, 2016 (Wednesday) at 6:00 p.m. (previously scheduled)**
- b. **March 15, 2016 at 6:00 p.m. (previously scheduled)**
- c. **April 19, 2016 - Organizational Session at 5:00 p.m. (proposed)**

17. Adjournment

/s/ Ron Heuer

Ron Heuer

Kewaunee County Board Chairman

/s/Jamie Annoye

Jamie Annoye

Kewaunee County Clerk

Persons with disabilities needing special accommodations to attend or participate should contact the County Clerk's Office at (920) 388-7133 at least 24 hours prior to the meeting so that accommodations may be arranged.

DECEMBER SESSION
KEWAUNEE ADMINISTRATION CENTER
DECEMBER 15, 2015

The meeting of the Kewaunee County Board of Supervisors was called to order by the Kewaunee County Chairman, Ron Heuer, on December 15, 2015 at 5:11 PM.

The Pledge of Allegiance was recited, followed by prayer.

Roll Call: Supervisors Benes, Cravillion, Doell, Garfinkel, Haske, Heidmann, Heuer, Jahnke, Kirchman, Luft, Mastalir, Paape, Paider, Romdenne, Shillin, Sinkula, Tebon, Wagner and Weidner (19) were present. Supervisor Pagel was excused.

Supervisors Weidner moved and Paape seconded to approve the County Board agenda. Motion carried.

Supervisors Benes moved and Wagner seconded to approve the November County Board minutes. Motion carried.

Citizens Input:

Nancy Utesch spoke regarding Plan B for Kewaunee County

APPOINTMENT

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 45.12 I hereby make the following appointment to the Veteran's Service Commission subject to County Board approval.

Term: January 1, 2016 to December 31, 2018

Rick Philipps
N667 Norman Road
Kewaunee, WI 54216

Sincerely,
Scott Feldt, Kewaunee County Administrator

APPOINTMENT

Honorable Members of the Kewaunee County Board:

Pursuant to the provisions of Wisconsin Statutes 43.17(1) I hereby make the following appointment to the Kewaunee County Library System Board subject to County Board approval.

Term: January 1, 2016 - December 31, 2018

Robert Entringer
321 Mill Street
Algoma, WI 54201

Linda Jonet
N6427 Cedar Drive
Casco, WI 54205

Sincerely,
Scott Feldt, Kewaunee County Administrator

APPOINTMENT

Honorable Members of the Kewaunee County Board:

Pursuant to Wisconsin Statutes 83.01(1)(c) I hereby appoint Todd Every to the position of Kewaunee County Highway Commissioner subject to Board approval.

Term: January 1, 2016 to December 31, 2017

Sincerely,
Scott Feldt, Kewaunee County Administrator

APPOINTMENT

Honorable Members of the Kewaunee County Board:

Under the authority of Wis. Stat. §85.22(3)(h) and Wis. Admin. Code TRANS §2.10, I hereby make the following appointments to the Transportation Committee.

Term: January 1, 2016 - December 21, 2016

CLASSIFICATION

Transportation Providers

County ADRC

Human Services

Public Health

Community Service Providers

Veteran's Affairs

Sheriff's Department

Emergency Management

NAME

Dan Daul, Volunteer Driver

Julie Devries, Transportation Provider

Wendy Hutterer

Melissa Annoye, Jodi Vandervest

Cindy Kinnard

Tracy Nelsen, ESI

Mike Rabas, Atrium Acute Care

Laurie Bouche, Transportation Coord, Helping Hands

Pam Busch, Door County Transport

Mary Kay Messman, Linden Manor

Jane Babcock

Dave Cornelius

Tracy Nollenberg

Sincerely,
Scott Feldt, Kewaunee County Administrator

APPOINTMENT

Honorable Members of the Kewaunee County Board under the authority of Wis. Stat. §8522(3)(h) and Wis. Admin. Code TRANS 2.101 hereby make the following appointment to the Transportation Committee.

Term: January 1, 2016 - December 31, 2016

| <u>CLASSIFICATION</u> | <u>NAME</u> |
|-----------------------|---------------|
| County Board Member | John Mastalir |

Sincerely,
Ron Heuer, Kewaunee County Board Chairman

Supervisors Heidmann moved and Romdenne seconded for approval of the above appointments. Motion carried.

ANNUAL REPORTS

Kewaunee County Treasurer – Michelle Dax
Kewaunee County Land Information Officer – Steve Hanson

REPORTS

Kewaunee County Administrator – Scott Feldt

Committee Reports:

- Highway/Solid Waste Committee - Supervisor Kirchman
- Personnel, Advisory & Legislative Committee – Supervisor Heuer
- Health, Vets & Child Support Committee – No Meeting
- University Extension & Zoning Committee - Supervisor Romdenne
- Land & Water Conservation Committee – Referred to Supervisor Luft
- Law Enforcement & Emergency Management Committee – Supervisor Weidner
- Finance & Public Property Committee - Supervisor Luft
- Human Services Committee – Supervisor Haske
- Promotion & Recreation Committee – Supervisor Heidmann
- Groundwater Task Force Committee – No Minutes Received
- Bay-Lake Regional Planning – No Meeting
- Revolving Loan Fund Committee – No Meeting

First Reading of Ordinance:
None

Consideration of Resolutions:

RESOLUTION NO. 19-12-15

RESOLUTION APPROVING GUARDIANSHIP FEE SCHEDULE

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, pursuant to Wis. Stat. §66.0628 any fee imposed by a county shall bear a reasonable relationship to the service for which the fee is imposed; and

WHEREAS, the Corporation Counsel and the Human Services Department work collaboratively to establish guardianships for impaired individuals who are unable to competently manage their own affairs pursuant to the law and procedures of Chapter 54 of the Wisconsin Statutes; and

WHEREAS, the establishment of a Guardianship requires hours of staff time including meeting all the persons involved, obtaining and reviewing medical and psychological reports, locating suitable guardians to serve, drafting legal documents, arranging and transporting the individual in need to Court, and appearing in Court to secure the guardianship; and

WHEREAS, the Finance and Public Property Committee has considered and hereby recommends Kewaunee County impose the following fees related to the establishment of a Guardianship:

| | |
|---|-------|
| Establishment of guardianship: | \$250 |
| Post establishment actions (e.g. successor guardian, review of guardianship): | \$50 |

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 15th day of December 2015, that the Board finds the proposed fees reasonable and hereby approves the same.

BE IT FURTHER RESOLVED, the Guardianship Fee Schedule is effective January 1, 2016.

Respectfully Submitted,
Finance and Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

| |
|---|
| FISCAL IMPACT STATEMENT: Estimated \$2,500 per year in revenue. |
|---|

Supervisors Weidner moved and Heidmann seconded for adoption. Roll call vote: 19 ayes, 0 nays. Motion carried.

RESOLUTION NO. 20-12-15

A RESOLUTION APPROVING THE KEWAUNEE COUNTY SHORELAND ZONING AND SANITARY FEE SCHEDULE

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, periodically county fee schedules are reviewed and updated; and

WHEREAS, the Zoning Committee has reviewed the zoning fee schedule and made comparisons with fee schedules of neighboring counties and has made several adjustments.

NOW THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 15th day of December 2015 that a new fee schedule be established; and

BE IT FURTHER RESOLVED, the new fee schedule shall be as follows and shall be effective January 1, 2016.

| <u>Sanitary Permits</u> | <u>Existing Fee</u> | <u>New Fee</u> |
|--|---------------------|----------------|
| Conventional Systems/Holding Tanks | \$400.00 | \$400.00 |
| Mound Systems/At-Grade Systems | 500.00 | 500.00 |
| In-Ground Pressure Systems | 475.00 | 475.00 |
| Pretreatment Systems (Sand Filters Aerobic Units, etc.) | 600.00 | 600.00 |
| Replacement of Septic Tank/Pump Chamber (Only) | 250.00 | 250.00 |
| Installation of Aerobic Unit for System Rehabilitation | 200.00 | 200.00 |
| Repair of System Permit | 150.00 | 150.00 |
| Re-connection Permit | 150.00 | 150.00 |
| Plan Approval for Holding Tanks (1-2 Family Dwellings, Small Commercial Business) | 100.00 | 100.00 |
| Septic System Evaluations | 150.00 | 150.00 |
| Re-inspection Fee | 100.00 | 100.00 |
| Transfer Sanitary Permit | 75.00 | 75.00 |
| Renewal Sanitary Permit | 75.00 | 75.00 |
| Wis. Fund Grant Program Application | 100.00 | 100.00 |
| Soil and Site Evaluation Review Fee | 25.00 | 25.00 |
| Septic Maintenance Fee (Placed on tax assessment) | 5.00 | 10.00 |

Zoning/Building Permits

| | | |
|--|---------|---------|
| Footprint of Structure/Use ≤100 Square Feet | 50.00 | 50.00 |
| Footprint of Structure/Use 101-500 Square Feet | 75.00 | 75.00 |
| Footprint of Structure/Use 501-1,000 Square Feet | 150.00 | 150.00 |
| Footprint of Structure/Use 1,001-2,000 Square Feet | 200.00 | 200.00 |
| Footprint of Structure/Use 2,001-5,000 Square Feet | 400.00 | 400.00 |
| Footprint of Structure/Use >5,001 Square Feet | 500.00 | 500.00 |
| Commercial/Industrial (New) | 500.00 | 500.00 |
| Commercial/Industrial (Additions) | 250.00 | 250.00 |
| Nuclear Dry Storage Structures (Stand Alone or Attached) | 1500.00 | 1500.00 |

Land-Use Permits (Filling, Excavating, Grading)

| | | |
|--------------------------|--------|--------|
| 1,000-5,000 Square Feet | 50.00 | 50.00 |
| 5,001-20,000 Square Feet | 100.00 | 100.00 |
| >20,000 Square Feet | 300.00 | 300.00 |

Note: If any project commences prior to the issuance of an appropriate permit or public hearing approval, all required fees shall double or the applicant will incur an additional charge equal to 3 percent of the project cost, whichever is greater.

| | | |
|----------------------------------|--------|--------|
| Special Exception Hearing | 550.00 | 550.00 |
| Variance Hearing | 550.00 | 550.00 |
| Zoning Amendment Changes | 400.00 | 400.00 |
| Subdivision Plat Review | 100.00 | 100.00 |
| Water Samples Taken By County ZA | 35.00 | 35.00 |
| Topographic Maps | 3.00 | 3.00 |
| Kewaunee County Ordinances | | |
| Floodplain | 5.00 | 5.00 |
| Sanitary | 5.00 | 5.00 |
| Shoreland | 5.00 | 5.00 |

Respectfully Submitted,
 Zoning Committee
 GARFINKEL, PAAPE, PAIDER, ROMDENNE

Supervisors Romdenne moved and Paape seconded for adoption. Roll call vote: 16 ayes, 3 nays (Benes, Jahnke, Wagner). Motion carried.

RESOLUTION NO. 21-12-15

A RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WITH THE GENERAL TEAMSTERS LOCAL 662 – SHERIFF’S DEPARTMENT

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Bargaining Sub-Committee of the Personnel, Advisory, and Legislative Committee held negotiations with the Bargaining Committee of the General Teamsters Local 662, on behalf of the Sheriff’s Deputies of Kewaunee County; and

WHEREAS, a summary of the successor agreement reached between the above-mentioned parties is attached hereto and incorporated herein by reference as if fully set forth herein; and

WHEREAS, the Personnel, Advisory and Legislative Committee considered the proposed successor agreement and hereby recommends its approval.

NOW, THEREFORE, BE IT RESOLVED, that the Kewaunee County Board of Supervisors, duly assembled this 15th day of December 2015, that the Board hereby approves and ratifies the 2016-2018 Collective Bargaining Agreement between Kewaunee County and the General Teamsters Local 662.

Respectfully Submitted,
Personnel, Advisory & Legislative Committee
HASKE, HEIDMANN, HEUER, KIRCHMAN, LUFT, PAGEL, ROMDENNE, SHILLIN, WEIDNER

| FISCAL IMPACT STATEMENT: | | |
|--------------------------|------------------|------------------|
| Wage Increase % | WRS Contribution | Health Insurance |
| 2016 3.0% | 2.2% | 13/87 |
| 2017 2.5% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

Notes
Collective Bargaining with Teamsters November 30, 2015

Appearances: For the County: Scott Feldt, Sheriff Joski, Jeffrey R. Wisnicky, Ron Heuer, Bob Weidner, Lee Luft & Tom Romdenne.

For the Union: Jason Veaser, Eric Zellner, Dave Hoepfner, Mitch Perkl, Dusty Smidle.

The Parties continued negotiations from November 19, 2015.

Union Proposal 1

B. ACCUMULATION OF LEAVE.

Employees will be allowed to carry over one (1) week of vacation from one (1) year to the next. Unused vacation in excess of the allowable one week carry-over will be paid out in an amount not to exceed one week. Extensions shall be granted in the event of worker’s compensation leave, extended illness or disability and layoffs. An employee who retires before reaching his or her anniversary date of employment, shall receive vacation benefits for the year of retirement, pro-rated on the portion of the year worked prior to retirement.

The parties agree unused vacation in excess of the allowable one week carry-over will be paid out in an amount not to exceed one week.

Union Proposal 2 and 3.

D. ADVANCED REQUEST FOR LEAVE REQUIRED.

All requests for specific vacation dates shall be made in writing and received by the Sheriff, Chief Deputy, a Lieutenant or any Sergeant at least nine (9) days in advance of the scheduled dates. An employee will be afforded the opportunity to secure vacation time twenty-seven (27) days in advance. A minimum of two employees may be off on vacation at any given time. The advance notice requirement may be waived in whole or in part, in the sound discretion of the Department Head or his designee, if the employee can establish good cause for the failure to comply and if granting the vacation request would not adversely affect staffing requirements or other employees properly scheduled vacation leaves.

The parties agree on this proposal.

Union Proposal 4

ARTICLE 7: HOLIDAYS

A. PAID HOLIDAYS

The following paid holidays shall be granted to all employees who are subject to this Agreement: A holiday can be used as an equivalent to a vacation day.

The parties agree on this proposal.

Union Proposal 5

ARTICLE 3: HOURS OF WORK

G. FTO/TACTICAL INSTRUCTOR PREMIUM

A FTO/Tactical Instructor premium of one-dollar (\$1.00) per hour shall be paid for all hours worked as a Field Training Officer or Tactical Instructor.

The Parties agree to no change to the FTO premium.

Union Proposal 6

ARTICLE 4: WAGES

Investigators receive ~~\$1.00~~ **\$1.25** above the top hourly rate.

Sergeants receive ~~\$1.50~~ **\$2.25** above the top hourly rate.

The Parties agree to increase Investigators to \$1.25 and Sergeants to \$2.25 above the top hourly rate.

Union Proposal 7

D. NIGHT SHIFT PREMIUM

1. A night shift premium of fifty (50) cents per hour shall be paid for all hours worked on shifts scheduled to begin between 3:00 p.m. and 7:00 p.m.

2. A night shift premium of sixty (60) cents per hour shall be paid for all hours worked on shifts scheduled to begin between 7:00 p.m. and 12:00 midnight.

The Parties agree to no change to the night shift premiums.

County Proposal 1

ARTICLE 2: PROBATIONARY AND EMPLOYMENT STATUS

B. REGULAR EMPLOYEE

A regular employee is hereby defined as an employee hired to fill a regular position. All permanent part-time employee benefits shall be pro-rated on the amount of hours actually worked. Only employees that work 30 hours per week or more are eligible to enroll in the employer's medical/health insurance plan.

The Parties agree to this proposal.

County Proposal 2

ARTICLE 3: HOURS OF WORK

L. PRISONER TRANSPORTS

All out of county prisoner transports, beyond the contiguous counties will be conducted by a minimum of two deputies, one of which shall be a certified law enforcement officer.

The Parties agree to no change to the prisoner transport provision.

County Proposal 3

ARTICLE 6: SICK LEAVE

B. ACCUMULATION OF LEAVE

Payment for leave of absence due to sickness or accident shall be allowed to all permanent employees who have completed one (1) year of continuous service, on the basis of eight (8) hours per month of continued service, to a cumulative maximum amount of one thousand (1,000) hours, and at the rate paid for the job classification the employee was in at the time of such absence for sickness or accident; providing no payments to the employee were made under the Workmen's Compensation Act.

The maximum accumulation for employees hired on or after January 1, 2013 is eight hundred fifty (850) hours.

The Parties agree to the changes for new hires. The accumulation remains at 1,000 hours for existing employees.

County Proposal 4

ARTICLE 6: SICK LEAVE

C. USE AND REPLACEMENT OF LEAVE

Sick leave taken and allowed for any day on which the normal work day as defined in Article 3 of the Agreement is less than eight (8) hours shall be allowed only for the number of hours normally worked on such day. Such number of hours shall be subtracted from the cumulative number of hours credited to the employee's account. Replacement of such sick leave hours used, under this Article, shall be required upon the return to active service, at the rate of eight (8) hours per month of continuous service until the cumulative total reaches the maximum of one thousand (1,000) hours.

The maximum accumulation for employees hired on or after January 1, 2013 is eight hundred fifty (850) hours.

The Parties agree to the changes for new hires. The accumulation remains at 1,000 hours for existing employees.

County Proposal 5

ARTICLE 6: SICK LEAVE

F. RETIREMENT

Upon retirement, an employee shall be credited with the cash equivalent of eighty-five percent (85%) of the employee's accumulated but unused sick leave up to a maximum of seven hundred twenty (720) hours. Said monies shall remain on account with the Employer and shall be used to pay for the cost of continued group health insurance coverage until exhausted.

Upon retirement, employees hired on or after January 1, 2013 shall be credited with the cash equivalent of seventy percent (70%) of the employee's accumulated but unused sick leave up to a maximum of five hundred ninety-five (595) hours. Said monies shall remain on account with the Employer and shall be used to pay for the cost of continued group health insurance coverage until exhausted.

The Parties agree to the payout changes.

County Proposal 6:

ARTICLE 6: SICK LEAVE

G. DONATION OF SICK LEAVE

Continuing employees shall be allowed to contribute sick leave from their accrual for another employee who has exhausted his/her available leaves, including, without limitation, all his/her own accrued sick leave, any compensatory time, and any vacation leave, with the exception of one (1) week, to which he/she may be entitled, and who needs leave for continuing illness or injury. Donated hours will be valued at the lower of the rate of pay of the donor or the recipient of the hours. No employee who terminates his/her employment with Kewaunee County shall be allowed to donate any accrued sick leave to any other employee.

The Parties agree to no changes to the sick leave donation provision.

County Proposal 7:

ARTICLE 20: CLOTHING ALLOWANCE

Kewaunee County shall provide all employees with all duty clothing and equipment required by the Sheriff's Uniform and Equipment Policy. Worn or damaged clothing or equipment will be replaced or repaired at the discretion of the employee's supervisor. Investigators and the School Liaison Officer shall receive \$450.00 as a clothing allowance each year.

The Parties agree to no changes to the clothing allowance provision.

WAGES – WRS - HEALTH INSURANCE

*Full means the employees will be paying the full employee percentage contribution established by the Employee Trust Fund Board for general municipal employees.

Tentative Agreement

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 13/87 |
| 2017 2.5% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

Additionally, the County agrees to look into TeamCare in good faith, have employees fill-out the paperwork/questionnaires and receive a quote for the County.

Bargaining History

Union Proposal #1

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 4.0% | 2.2% | 10/90 |
| 2017 3.5% | 4.4% | Insurance Opener |
| 2018 3.0% | *Full | |

County Proposal #1

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 2.2% | 2.2% | 13/87 |
| 2017 2.2% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

(\$500 signing bonus)

Union Proposal #2

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.75% | 2.2% | 10/90 |
| 2017 3.5% | 4.4% | Insurance Opener |
| 2018 3.0% | *Full | |

County Proposal #2

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 13/87 |
| 2017 2.2% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

Union Proposal #3

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 10/90 |
| 2017 3.0% | 4.4% | 10/90 |
| 2018 3.0% | *Full | 10/90 |

(2-weeks vacation payout, \$1.50 FTO, \$1.75 Inv., \$2.75 Sgt., .60 & .70 Night Shift)

County Proposal #3

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 13/87 |
| 2017 2.2% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

(Sgt. \$2.00)

Union Proposal #4

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 10/90 |
| 2017 2.5% | 4.4% | 11/89 |
| 2018 2.0% | *Full | 12/88 |

(2-weeks vacation payout, \$1.75 Inv., \$2.75 Sgt.)

County Proposal #4

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 13/87 |
| 2017 2.2% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

(Sgt. \$2.00, 1 week vacation payout)

Union Proposal #5

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 13/87 |
| 2017 2.5% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

(2-weeks vacation payout, \$1.50 Inv., \$2.50 Sgt.)

County Proposal #5

| <u>Wage Increase %</u> | <u>WRS Contribution</u> | <u>Health Insurance</u> |
|------------------------|-------------------------|-------------------------|
| 2016 3.0% | 2.2% | 13/87 |
| 2017 2.5% | 4.4% | 14/86 |
| 2018 2.2% | *Full | 15/85 |

(\$1.25 Inv., \$2.25 Sgt., 1 week vacation payout)

-Tentative Agreement reached at about 7:30 PM

Supervisors Heidmann moved and Luft seconded for adoption. Roll call vote: 18 ayes, 1 naye (Cravillion). Motion carried.

RESOLUTION NO. 22-12-15

A RESOLUTION IN SUPPORT OF A NATIONAL MARINE SANCTUARY IN WISCONSIN'S MID-LAKE REGION AND INCLUSION OF KEWAUNEE COUNTY'S COASTAL AREAS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, The natural resources in the Mid-Lake region of Lake Michigan, including the coastal areas of Kewaunee County, are part of a rich, bio-diverse ecosystem that supports one of the largest spawning populations of indigenous lake trout and serves as an important flyway for migratory birds that traverse Canada, the U.S., Central and South America; and

WHEREAS, the Mid-Lake region of Lake Michigan is comprised of sand beaches, steep bluffs, Niagara limestone formations, wetlands, prairies, and freshwater sand dunes that support a wide variety of life; and

WHEREAS, the Mid-Lake region of Lake Michigan contains an extraordinary collection of nationally significant shipwrecks including 15 shipwrecks listed on the National Register of Historic Places including two additional shipwrecks on the National Register of Historic Places in Kewaunee County's coastal waters (the American and the Daniel Lyons) and more than 30 other documented Kewaunee coastal shipwrecks in total; and

WHEREAS, the architectural integrity and accessibility (nearly one-quarter of the documented shipwrecks are in less than 20 feet of water), of many of these shipwrecks makes the Mid-Lake region of Lake Michigan an outstanding choice for a new National Marine Sanctuary; and

WHEREAS, a National Marine Sanctuary would be invaluable in telling the cultural history of the Mid-Lakes region including human settlement patterns, shipbuilding, commercial fishing, lumbering, mining and maritime transportation; and

WHEREAS, a National Maritime Sanctuary would support and enhance local, state, regional and national and international tourism as one of the key economic drivers of the Mid-Lake region; and

WHEREAS, tourism in Ozaukee, Sheboygan, Manitowoc and Kewaunee Counties constitutes more than \$400 million per year in visitor spending and supports more than 7,400 equivalent full-time jobs generating more than \$675 million in total business sales and \$50 million in state and local taxes; and

WHEREAS, a National Marine Sanctuary that includes Kewaunee County would build upon the nationally known sport fishing industry in Kewaunee County, the recently approved Kewaunee Harbor and Pierhead Lighthouse restoration project and the walkway project connecting the Pierhead Lighthouse to the Ahnapee Trail; and

WHEREAS, a new Lake Michigan Marine Sanctuary would support and promote a wide range of youth and adult educational activities and enhance the cultural and historical understanding of this region; and

WHEREAS, the Wisconsin Historical Society (WHS) in partnership with the Department of Administration's Wisconsin Coastal Management Program (WCMP), recommended that an 875-square mile area within the 2,552-square mile Mid-Lake Michigan region be considered for a national marine sanctuary in Wisconsin; and

WHEREAS, the WHS, the WCMP, the University of Wisconsin Sea Grant Institute, and the citizens of the State have invested a quarter of a century in documenting, preserving, and celebrating Wisconsin's maritime heritage.

NOW, THEREFORE, BE IT RESOLVED by the Kewaunee County Board of Supervisors duly assembled this 15th day of December 2015, that the Board enthusiastically supports the nomination to NOAA of a national marine sanctuary in this Mid-Lake region of Lake Michigan and encourages NOAA to include Kewaunee County's coastal areas in this marine sanctuary designation.

BE IT FURTHER RESOLVED that the County Clerk shall forward copies of this Resolution to Governor Walker, state and federal legislative representatives having constituencies in Kewaunee County, the Wisconsin Counties Association, and such other public officials as the Clerk may deem appropriate.

FISCAL IMPACT STATEMENT:

No county funds to be used

Respectfully Submitted,

Personnel, Advisory and Legislative Committee

HASKE, HEIDMANN, HEUER, KIRCHMAN, LUFT, PAGEL, ROMDENNE, SHILLIN, WEIDNER

Supervisors Haske moved and Heidmann seconded for adoption. Roll call vote: 19 ayes, 0 nays. Motion carried.

RESOLUTION NO. 23-12-15

A RESOLUTION APPROVING COUNTY FISH AND GAME PROJECT –PARK AMENITIES

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in that state on an acreage basis for county fish and game projects on the condition that the counties match the state allocation; and

WHEREAS, Kewaunee County desires to participate in county fish and game projects pursuant to provisions of s. 23.09(12) of the Wisconsin Statutes; and

WHEREAS, existing park amenities (picnic tables and grills) at Bruemmer Park are in poor condition and in need of replacement; and

WHEREAS, The Kewaunee County Promotions and Recreation Department has funds in grounds and grounds improvement sufficient fund to match the state allocation for the project.

NOW, THEREFORE, BE IT RESOLVED, that the Kewaunee County Board of Supervisors, duly assembled this 15th day of December 2015, authorizes the expenditure of funds from the grounds and grounds improvement fund and the funds to be received from the State of Wisconsin, for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the project for its intended purpose.

FISCAL IMPACT STATEMENT:

Donated Matching Contribution:
\$884.00

Respectfully Submitted,

Promotions and Recreation Committee

CRAVILLION, HEIDMANN, JAHNKE, KIRCHMAN, TEBON

Supervisors Kirchman moved and Wagner seconded for adoption. Roll call vote: 19 ayes, 0 nays. Motion carried.

RESOLUTION NO. 24-12-15

A RESOLUTION AUTHORIZING THE WITHDRAWAL OF KEWAUNEE COUNTY FROM THE STATE OF WISCONSIN LOCAL GOVERNMENT PROPERTY INSURANCE FUND (LGPIF)

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Local Government Property Insurance Fund (LGPIF) program has notified Kewaunee County that the renewal premium for 2016 will increase substantially; and

WHEREAS, this change is partially the result of Wisconsin state budget changes; and

WHEREAS, Kewaunee County has already received a quote from the Wisconsin County Mutual Insurance Company that is substantially less than that of the LGPIF; and

WHEREAS, having already received a quote less than that of LGPIF it makes sense to complete the process of withdrawing from the LGPIF; and

WHEREAS, pursuant to the requirements of Wis. Stats. §605.21(3), to withdraw from the Local Government Property Insurance Fund, the local municipality must provide certified notice to LGPIF by majority vote that they have elected to withdraw from the fund.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 15th day of December 2015, that the Board hereby withdraws Kewaunee County from the LGPIF as of December 31, 2015.

BE IT FURTHER RESOLVED, the Clerk shall forward a copy of this Resolution to the Local Government Property Insurance Fund.

Respectfully Submitted,
Finance and Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

Supervisors Weidner moved and Haske seconded for adoption. Roll call vote: 19 ayes, 0 nays. Motion carried.

RESOLUTION NO. 25-12-15

A RESOLUTION APPROVING ADJUSTMENT TO THE CAPITAL IMPROVEMENT FUND

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, in accordance with Section 65.90(5)(a), Wis. Stats., the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, In the last several years there were several large projects and some smaller purchases in the Capital Improvement Fund. Some projects were under budget (Radio/Evidence) and some were over (Fairgrounds). With the last project now completed, a transfer is needed to cover the \$84,964.10 net fund deficit accumulated from those projects.

WHEREAS, The Finance and Public Property Committee considered and hereby recommends making the following budget adjustments to the Capital Improvement Fund:

A transfer in the amount of \$84,964.10 from the Debt Service Fund to the Capital Project Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 15th day of December 2015, that the Board approves the budget adjustments set forth above.

BE IT FURTHER RESOLVED, that within 10 days the County Clerk shall file a Class 1 notice of this budget adjustment.

Respectfully Submitted,
Finance and Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

| |
|---|
| FISCAL IMPACT STATEMENT: \$84,964.10 from Debt Service to the Capital Improvement Fund |
|---|

Supervisors Mastalir moved and Heidmann seconded for adoption. Roll call vote: 19 ayes, 0 nays. Motion carried.

RESOLUTION NO. 26-12-15

A RESOLUTION APPROVING THE TAKING OF TAX DEEDS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS the County of Kewaunee is the owner of a certain tax certificates issued by the Kewaunee County Treasurer pursuant to Wisconsin Statute §74.57(1) relating to delinquent real property taxes for which the period of redemption has now run, and more specifically described in the Notice for Application for Issuance of Tax Deeds served on the following named persons, copies of which are on file in the Office of the Kewaunee County Treasurer:

| <u>Owner</u> | <u>Parcel Number</u> | <u>Location of Parcel</u> | <u>Amount Due</u> |
|-------------------------|----------------------|---------------------------|-------------------|
| Kevin Berkovitz | 31 020 2.123 | Town of W. Kewaunee | \$301.32 |
| Harbor Portfolio VII LP | 31 241 OTP 18 | City of Kewaunee | \$1,815.40 |
| Dean & Shelly Kamopp | 31 014 23.053 | Town of Montpelier | \$2,810.80 |
| Lawrenz Trust | 31 201 GL2-34 2.2 | City of Algoma | \$3,371.72 |
| | 31 201 GL2-34 2.3 | | \$3,524.27 |
| | 31 201 GL2-34 2.4 | | \$3,946.91 |
| Thomas & Jessica Miller | 31 020 31.022 | Town of W. Kewaunee | \$1,995.48 |
| Thomas Miller | 31 014 24.132 | Town of Montpelier | \$1,547.22 |
| Linda Wuenn | 31 18 SBC 5 | Town of Red River | \$2,089.35 |

AND WHEREAS, Notice of Application for Issuance of Tax Deeds have been served upon the owners of record, occupants and interested parties pursuant to Wisconsin Statutes §75.12 within the time prescribed by statute and proof thereof has been filed with the County Clerk for Kewaunee County.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 15th day of December 2015 that the County Clerk for the County of Kewaunee issue and execute a deed of any land described in the said tax certificate remaining unredeemed which shall vest in the county an absolute estate in fee simple in such land as provided in Wisconsin Statutes §75.14.

BE IT FURTHER RESOLVED, that the said deed shall be recorded in the Register of Deeds Office and the County is authorized to take such action as may be necessary to take possession of the land.

FISCAL IMPACT STATEMENT:

Please see amounts due above.

Respectfully Submitted,
Finance and Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

Supervisors Benes moved and Tebon seconded for adoption. Roll call vote: 18 ayes, 1 naye (Weidner). Motion carried.

RESOLUTION NO. 27-12-15

A RESOLUTION APPROVING TRANSFER OF BUDGETED FUNDS

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

WHEREAS, in accordance with Section 65.90(5)(a), Wis. Stats., the amounts of the various appropriations and the purposes for such appropriations stated in a budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, The Finance and Public Property Committee considered and hereby recommends transferring a total of \$61,321.47 between Sheriff's Department funds as outlined in the Budget Transfer Request attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the Kewaunee County Board of Supervisors duly assembled this 15th day of December 2015, that the Board approves transferring \$61,321.47 between the Sheriff's Department funds as requested; and

BE IT FURTHER RESOLVED, that within 10 days the County Clerk shall file a Class 1 notice of this transfer of budgeted funds.

Respectfully Submitted,
Finance and Public Property Committee
HASKE, LUFT, MASTALIR, ROMDENNE, TEBON

FISCAL IMPACT STATEMENT:

\$61,321.47 transfer of previously budgeted funds.

Supervisors Mastalir moved and Luft seconded for adoption. Roll call vote: 19 ayes, 0 nayses. Motion carried.

Consideration of Ordinances:

None

Communications:

- Resolutions from other counties (5)
- Farm Technology Days Progress Update – Aerica Bjurstrom
- Kewaunee County Events – VIP Annual Meeting on 1/13/16 at Moes at 5:30 p.m.

Chairman's Comments:

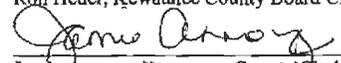
- Update on the Library
- State of the County Address

Supervisors Weidner moved and Paape seconded that the March County Board Meeting will be held on March 15, 2016 at 6:00 p.m. Motion carried.

Supervisors Benes moved and Wagner seconded to adjourn. Motion carried.

Board adjourned at 6:41 p.m.



Ron Heuer, Kewaunee County Board Chairman


Jamie Annoye, Kewaunee County Clerk

CERTIFICATION

STATE OF WISCONSIN:

SS

COUNTY OF KEWAUNEE:

I, Jamie Annoye, County Clerk in and for Kewaunee County, Wisconsin do hereby certify that the following is a true and correct copy of the minutes of the meeting of the Kewaunee County Board of Supervisors held in regular Board Chambers at the Administration Center in Kewaunee on December 15, 2015.



Jamie Annoye, Kewaunee County Clerk

KEWAUNEE COUNTY BOARD OF SUPERVISORS



Ron Heuer-Chairman

Linda Sinkula-Vice-Chairman

January 20, 2016

Honorable Members of the Kewaunee County Board:

Pursuant to Wis. Stats. 59.54 (8), I hereby make the following appointments to the "Local Emergency Planning Committee."

Classification

Term (9/12/2014 - 9/12/16)

Elected Local Official (group 1)

Kaye Shillin
Ken Tebon
Jeff Vollenweider

Law (group 2)

Matt Joski
John Massart

Emergency Management (group 2)

Tracy Nollenberg
Terri Marcusen

Fire (group 2)

Greg Hlinak

Transportation (group 2)

Todd Every

Environmental (group 2)

David Allen

Community Groups (group 4)

Jack Novak - Rotary Club
Joy Krieger - Chamber

Print Media (group 3)

Karen Ebert Yancey

Facility Operators (group 5)

Green Bay Water Utility - Tom Landwehr
Luxemburg Water Utility - Rick Simonar
Algoma Utility - Peter Haack
Agropur Inc - Ted Winkelman
Kewaunee Power Station - Ted Maloney
Kewaunee Water Utility - Matt Murphy

Public Health (group 2)

Cindy Kinnard

Sincerely,

Ron Heuer



RESOLUTION NO.

A RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT WITH KEWAUNEE COUNTY PROFESSIONAL EMPLOYEES, LOCAL 2959A, AFSCME, AFL-CIO

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, negotiations have been conducted between the Personnel, Advisory, and
 2 Legislative Committee of the Kewaunee County Board and the Bargaining Committee of Local
 3 2959A, AFSCME, AFL-CIO, on behalf of the professional employees of Kewaunee County; and
 4
 5 **WHEREAS**, the successor agreement reached between the above-mentioned parties is
 6 attached hereto and incorporated herein by reference as if fully set forth herein; and
 7
 8 **WHEREAS**, the membership of the Local 2959A has ratified the proposal for a successor
 9 agreement with Kewaunee County.
 10
 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Kewaunee County Board of Supervisors, duly
 12 assembled this 20th day of January 2016, hereby approves and ratifies the 2015 Collective
 13 Bargaining Agreement between Kewaunee County and Local 2959A.

Respectfully Submitted,

PERSONNEL, ADVISORY & LEGISLATIVE COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:
 0.73% wage increase for 2016

| | Y E S | N O | A B S E N T | A B S T A I N |
|----------------|-------------|--------|----------------------------|---------------------------------|
| Benes, P | | | | |
| Cravillion, D. | | | | |
| Doell, D. | | | | |
| Garfinkel, R. | | | | |
| Haske, V. | | | | |
| Heidmann, B. | | | | |
| Heuer, R. | | | | |
| Jahnke, S. | | | | |
| Kirchman, L. | | | | |
| Luft, L. | | | | |
| Mastalir, J. | | | | |
| Paape, G. | | | | |
| Pagel, J. | | | | |
| Paider, R. | | | | |
| Romdenne, T. | | | | |
| Shillin, K. | | | | |
| Sinkula, L. | | | | |
| Tebon, K. | | | | |
| Wagner, C. | | | | |
| Weidner, R. | | | | |
| TOTALS | | | | |

**COLLECTIVE BARGAINING AGREEMENT
PROFESSIONAL EMPLOYEES**

THIS AGREEMENT made and entered into by and between Kewaunee County, Wisconsin, hereinafter referred to as "County", and the Kewaunee County Professionals, Local 2959A, of the American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the "Union".

1. **Recognition.** County recognizes Union as the exclusive bargaining representative of all regular full-time and regular part-time professional employees of Kewaunee County, excluding supervisory, managerial and confidential employees. Union is the exclusive bargaining representative of all such employees for the purposes of collective bargaining with the above named Municipal Employer, or its lawfully authorized representatives, on questions of base wage.

2. **Term.** This agreement is effective January 1, 2016 and remains in effect to and including December 31, 2016.

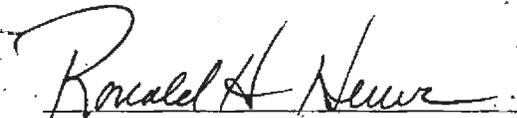
3. **Wages.** Wages paid to employees shall increase 0.73% for calendar year 2016. County will adhere to the pay schedule attached hereto for calendar year 2016.

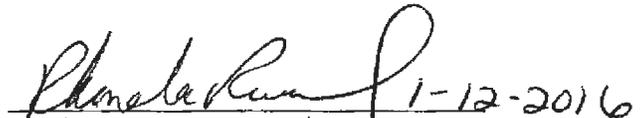
4. **Complete Agreement.** This document contains all the terms of agreement between the parties hereto:

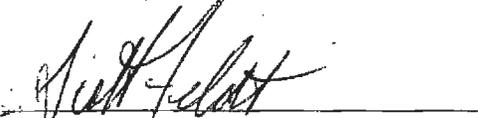
IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, by their duly authorized representatives this _____ day of January 2016.

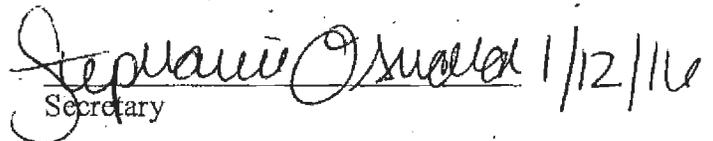
Kewaunee County

Kewaunee County Professional
Employees Local 2959A, Wisconsin
Council of County and Municipal
Employees #40 AFSCME, AFL-CIO


Ron Heuer, Chairman

 1-12-2016
President


Scott Feldt, Administrator

 1/12/16
Secretary

District Representative

| | |
|-----------------|-------|
| HS 3 | 29.39 |
| HS 2 | 26.47 |
| After 60 months | |
| After 48 months | 24.31 |
| After 36 months | 23.32 |
| After 24 months | 22.64 |
| After 12 months | 21.77 |
| HS 1 - Start | 20.95 |

| Public Health Nurses | |
|----------------------|-------|
| After 36 months | 28.01 |
| After 24 months | 27.16 |
| After 12 months | 26.31 |
| Start | 25.21 |

| Registered Nurses | |
|-------------------|-------|
| After 36 months | 26.68 |
| After 24 months | 25.75 |
| After 12 months | 25.08 |
| Start | 24.14 |



RESOLUTION NO.

AMENDMENTS TO SALARY SCHEDULE II

TO THE HONORABLE KEWAUNEE COUNTY BOARD OF SUPERVISORS:

1 **WHEREAS**, the Personnel, Advisory and Legislative Committee has considered and hereby
 2 recommends approving the following amendments to Salary Schedule II:
 3

| | | | |
|---|--------------------------|----------------|-----------------|
| 4 | | <u>Current</u> | <u>Proposed</u> |
| 5 | Amendments: Chief Deputy | \$69,503 | \$76,024 |
| 6 | Lieutenant | \$66,413 | \$69,784 |

7
 8 **WHEREAS**, the proposed pay amendments are effective retro-active to January 1, 2016 and
 9 are made in lieu of the previously budgeted 1.5% pay supplement for the positions affected.
 10

11 **NOW THEREFORE, BE IT RESOLVED** by the Kewaunee County Board of Supervisors duly
 12 assembled this 20th day of January 2016, that the Board adopts and approves the amendments
 13 to the 2015 Salary Schedule II.

Respectfully Submitted,

PERSONNEL, ADVISORY AND LEGISLATIVE COMMITTEE

APPROVED AS TO FORM

Jeffrey R. Wisnicky
 Corporation Counsel

FISCAL IMPACT STATEMENT:

This adjustment will cost approximately \$12,800 over the current salaries. It is anticipated there are sufficient funds in the budget to cover this expense.

| | Y E S | N O | A B S E N T | A B S T A I N |
|----------------|-------------|--------|----------------------------|---------------------------------|
| Benes, P | | | | |
| Cravillion, D. | | | | |
| Doell, D. | | | | |
| Garfinkel, R. | | | | |
| Haske, V. | | | | |
| Heidmann, B. | | | | |
| Heuer, R. | | | | |
| Jahnke, S. | | | | |
| Kirchman, L. | | | | |
| Luft, L. | | | | |
| Mastalir, J. | | | | |
| Paape, G. | | | | |
| Pagel, J. | | | | |
| Paider, R. | | | | |
| Romdenne, T. | | | | |
| Shillin, K. | | | | |
| Sinkula, L. | | | | |
| Tebon, K. | | | | |
| Wagner, C. | | | | |
| Weidner, R. | | | | |
| TOTALS | | | | |

Highway/Landfill Committee Minutes

November 18, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Chairman Ron Heuer & County Board Supervisor Pat Benes.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by Gary Paape. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their October 21st meeting. Second by Gary Paape. Motion carried unanimously.

Public Comments: None

Reports:

Office Manager Mary O'Leary had the following to report:

- ❖ Hand-Outs include:
 - Roads & Bridges Budget Report January 1 thru October 17

We are currently in our 6-wk billing cycle (thru Nov. 28)

Patrol Superintendent Joe Dax had the following to report:

- ❖ We've been doing as much as possible this past month for the PBM Crack-filling project on STH "54" (8 miles completed of the 13 total miles)
- ❖ Crews are completing ditching projects on STH "42"
- ❖ Repairs to roads & bridge approaches plus areas where pipes were replaced (we are using the Hot Box from Brown County Hwy Dept to complete these tasks)
- ❖ We have been shouldering on CTH "F", "FF", "C", "B", & "AB"
- ❖ Completed a gravel Lane for Town of Lincoln
- ❖ Mechanics in the shop have been harnessing equipment as time allows, we still have 3 tri-axle trucks & 2 graders to complete
- ❖ Ditching project on CTH "E" & River Rd.
- ❖ We will be tarring & chipping the manhole covers in the Villages & Cities plus the bridge approaches in preparation for winter snow-plowing

Landfill Facility Manager Mike Paral had the following to report:

- ❖ A garbage truck driver from Advanced Disposal did some damage @ the Landfill. He forgot to lower his box after dumping on the hill & pulled the electrical service down causing approximately \$40,000 in damage. We were down a day & a half. Damage included: 3 transformers replaced, new poles, and new wires. All repairs are submitted to Advanced Disposal's insurance.
- ❖ We have been hauling leachate steady
- ❖ We continue to work on a contract for paper fiber (which will be used as ADC)
- ❖ The DNR hauled in 100 loads of sand/clay mixture ~ this is being stored in the borrow pit & will be used as intermittent cover
- ❖ Hand-Outs:
 - Tonnage & Charge Summary (by account name) ~ October only
 - Tonnage & Charge Summary (by refuse) ~ October only
 - Account Aging Report – Receivables (as of 11/19/15)
 - Tonnage & Charge Summary (by refuse) ~ January 1 thru October 31
 - Revenues & Expenditures Report from Finance Dept.

- ❖ The tipping fee increase notice effective January 1st, 2016 will be sent with the November & December invoicing

Commissioner Todd Every had the following to report:

- ❖ No new updates regarding the car-killed-deer contracts from the State.
- ❖ LRIP Committee met last week to process applications. 5 towns and the Village of Casco and the City of Kewaunee have projects for the next 2 years.
- ❖ We have hired 1 new part-time snow-plow operator plus 1 is returning from last season
- ❖ Bridge Design Contract Updates: Design contracts for the five bridges in the 2013-2018 Local Bridge program are almost complete.
- ❖ 2015-2020 Local Bridge Program – We were notified there were no bridge replacement applications funded in Kewaunee County. 201 State Wide Applications, about 90 were approved, however none in Kewaunee County.
- ❖ Preliminary “Winter on Call” schedule for 2015-2016 has been established.
- ❖ Ayres & Associates is going to do some scans to inventory our stock piles of materials at our pits & quarry. This information will help us with inventory levels for year end closeout.
- ❖ Asphalt Plant Study Update: expecting report / summary to be received in the next few weeks.
- ❖ We have received a construction plan from WI-DOT regarding the construction of a new driveway and grading near CTH “D” & STH “42”. We will be preparing an estimate to complete the work
- ❖ In order to preserve the bridge deck on the CTH “E” bridge above the Ahnapee State Trail, we installed steel plating on the deck.
- ❖ Hand-outs: Revenue & Expenditures Report from Finance Dept. (as of 9/30/15)

Review WISDOT 2016 Routine Maintenance Agreement: A copy of the Routine Maintenance Agreement (RMA) between WI-DOT & Kewaunee County was provided to all committee members for review. The total amount for 2016 will be \$420,700.00. This is a decrease of \$5,000.00 from the current year. A motion to approve the RMA with WI-DOT for 2016 was made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$22,362.98. Highway Vouchers paid by credit card: \$18,230.31. Solid Waste Vouchers paid by check: \$15,702.22. Solid Waste Vouchers paid by credit card: \$614.41. Motion to approve vouchers as presented made by John Mastalir. Second by Tom Romdenne. All in favor. Motion carried unanimously.

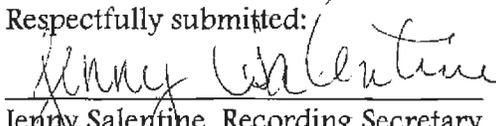
Approve Travel Requests: None

Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Wed., December 16th @ 8:45 AM
- ❖ Thurs., January 14th @ 8:45 AM

Adjournment: Motion made to adjourn today’s meeting by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried. Meeting adjourned at 10:18 AM.

Respectfully submitted:

Jenny Salentine, Recording Secretary

Highway/Landfill Committee Minutes

December 16, 2015

The Highway Committee meeting was called to order at 8:45 AM by Chairman Larry Kirchman. Members present included: Larry Kirchman, Bruce Heidmann, Gary Paape, Tom Romdenne, and John Mastalir. Also present was Highway Commissioner Todd Every, Office Manager Mary O'Leary, Patrol Superintendent Joe Dax, Landfill Facility Manager Mike Paral, and Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Supervisor Pat Benes & Troy Robillard, *Ayres Associates*.

Adoption of Agenda: Bruce Heidmann made a motion to adopt today's Agenda. Second by John Mastalir. Motion carried unanimously.

Approval of Minutes: Bruce Heidmann made a motion to approve the Highway Committee Minutes from their November 18th meeting. Second by John Mastalir. Motion carried unanimously.

Public Comments: Troy Robillard w/ *Ayres Associates* stopped by to briefly update the committee regarding the CTH "S" Bridge & about new technology they have, scan LIDAR. Troy also gave a summary of the bridge deck replacement project CTH "H" bridge.

The County Board also confirmed appointment of Todd Every to another 2 year term as Highway Commissioner at last night's County Board Meeting.

Reports:

Patrol Superintendent Joe Dax had the following to report:

- ❖ Crews have started installing snow fence
- ❖ We have been tar & chipping man hole covers & bridge approaches (County, Towns, Villages, Algoma City)
- ❖ 11 miles are complete w/ 1.6 miles to go for the State PBM project (crack-filling on Hwy. 54 Luxemburg to the Algoma City Limits). We will attempt to finish the project, weather permitting.
- ❖ We have repaired the abutment and replaced the bridge deck on Rustic Rd.
- ❖ We have repaired the smashed guardrail on Hwy. 29 due to an accident.
- ❖ We have hauled & placed some Intermediate Cover at the Landfill in Cell 9.
- ❖ We have also pumped out the water at the landfill borrow site and have been hauling leachate.
- ❖ We've done some ditching on CTH "E" (River Rd.), and have more to do.
- ❖ We've completed more ditching on Hwy. "42" across from the Nuclear Plant.
- ❖ Following the heavy rains on Monday, we closed the intersection at CTH "AB" & "K", as well as River Rd. in the Town of Luxemburg East of CTH "AB" until the water receded.
- ❖ Water was also over roads in Red River Town, County Line Rd. in Luxemburg Town, West Kewaunee Town, & Carlton Town.
- ❖ We have repaired a wing-wall-washout in Ahnapee Town on Washington Rd.

Committee Member (and Ahnapee Town Chairman) Gary Paape took a moment to compliment Joe Dax & the Highway Dept crew on a job well done & FAST on Washington Rd. Thank You.

Office Manager Mary O'Leary had the following to report:

- ❖ Hand-Outs include:
 - Roads & Bridges Budget Report January 1 thru November 28. We just finished our 6 week billing period which ran October 18th thru November 28th

Landfill Facility Manager Mike Paral had the following to report:

- ❖ We have been pumping the pond down
- ❖ We have a scheduled DNR inspection tomorrow
- ❖ Clay on top of the transition portion of Cell 9 is complete
- ❖ The computer in the office is experiencing some problems
- ❖ Hand-Outs:

- Revenue & Expenditures Report (From Finance Dept. thru Oct. 2015)
 - Account Aging Report – Receivables (thru Nov. 2015)
 - Tonnage & Charge Summary (by refuse) (Nov. 1-30)
 - Tonnage & Charge Summary (by refuse) (Jan. 1 – Nov. 30)
- ❖ We have been hauling leachate steady

Commissioner Todd Every had the following to report:

- ❖ Commissioner Every met w/ County Administrator Mr. Feldt, Corporation Counsel Jeff Wisnicky, and Landfill Facility Manager Mike Paral to discuss a contract directly with Fox River Fiber for a daily cover product.
- ❖ Highway Dept Hand-Outs:
 - Revenue & Expenditures Report (from Finance Dept) (thru October 2015)
- ❖ Overall, only small areas need repairs following our recent significant rainfall
- ❖ Revenue for 2016:
 - CHIP-D applications: We were awarded \$124,382.00 in CHIP-D money & plan to use the funds for purchasing asphalt on CTH “D” in 2016.
- ❖ Salt Contamination Site:
 - Testing in the fall all came back with favorable results
 - The DNR indicated we need to abandon the old Albrecht well first & then we can continue w/ a request to close the case
- ❖ We may inherit a salt brine maker from Manitowoc County
- ❖ A revised copy of the “Winter On-Call” schedule has been sent via email to all municipalities and Committee Members
- ❖ At the January meeting, Commissioner Every will have an updated 5-yr plan, equipment plan, and asphalt plant upgrade information
- ❖ We have received no new car-killed-deer-pick-up contract updates from the State

Review List of County land Parcels and Right-of-Way: Commissioner Every shared a spreadsheet he received showing a list of 10 parcels Kewaunee County owns which could be sold. Committee Member Gary Paape asked how Kewaunee County acquired the parcels. If these parcels were purchased as additional right-of-way, we should in return sell for the same price we paid. A motion authorizing Commissioner Every to give a written statement to Mr. Feldt stating the list provided will not affect any current or future improvements by the Highway Dept. was made by Gary Paape. Second by John Mastalir. All in favor. Motion carried unanimously.

Approve & Sign Vouchers: Highway Vouchers paid by check: \$25,903.21. Highway Vouchers paid by credit card: \$11,553.59. Solid Waste Vouchers paid by check: \$25,961.40. Solid Waste Vouchers paid by credit card: \$335.99. Motion to approve vouchers as presented made by Bruce Heidmann. Second by Tom Romdenne. All in favor. Motion carried unanimously.

Approve Travel Requests: None

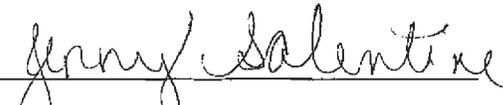
Any other business as allowed by law: None

Next Meeting Dates:

- ❖ Thurs., January 14th @ 8:45 AM
- ❖ Thurs., February 4th @ 8:45 AM
- ❖ Thurs., February 18th @ 8:45 AM
- ❖ Thurs., March 10th @ 8:45 AM
- ❖ Wed., March 23rd @ 8:45 AM

Adjournment: Motion made to adjourn today’s meeting by Gary Paape. Second by John Mastalir. All in favor. Motion carried. Meeting adjourned at 10:57 AM.

Respectfully submitted:


 Jenny Salentine, Recording Secretary

Kewaunee County
PERSONNEL, ADVISORY, AND LEGISLATIVE COMMITTEE MEETING
MEETING MINUTES

Date: Wednesday, January 13, 2016 / Time: 10:30 a.m., Conference Room
Kewaunee County Administration Center, 810 Lincoln Street, Kewaunee, WI 54216

Call to Order: The meeting was called to order at 10:30 a.m. by County Administrator, Scott Feldt

Motion by Bruce Heidmann to nominate Bob Weidner to serve as temporary Chairman of the Personnel Committee. Bob accepted. There were no more nominations. Motion by Tom Romdenne, second by Bruce Heidmann to close nominations and appoint Bob Weidner as temporary Chairperson by unanimous consent. The motion was unanimously approved.

Roll Call: Members present were Ron Heuer (arrived 11:25), Tom Romdenne, Lee Luft, Kaye Shillin, Larry Kirchman, John Pagel (arrived 12:55), Bob Weidner, Bruce Heidmann, Virginia Haske

Others present: Pat Benes, Dave Cornelius, Ross Loining, Todd Every, Scott Feldt, Jeff Wisnicky

Approve January 13, 2016 Agenda and Approve December 10, 2015 Meeting Minutes: Motion by Larry Kirchman, second by Bruce Heidmann to approve the January 13, 2016 agenda and to approve the December 10, 2015 meeting minutes. Motion carried

Personnel Report, County Administrator – Scott Feldt: County Administrator, Scott Feldt distributed a Personnel Report. Scott discussed position changes and new hires within the Sheriff's Department, UWEX and Human Services. Scott will ask the Personnel Committee for their approval to fill the Sheriff Assistant position at the February meeting. The Sheriff Assistant position will be advertised now. In the future, Scott will ask the Personnel Committee for their approval to fill a position in UWEX. The duties of the position in UWEX are being reviewed at this time.

At 11:30 a.m. Bob Weidner relinquished his position as temporary Chairman. Ron Heuer is Chairman of the Personnel Committee.

Wage Issue: Sheriff Command Staff: Scott Feldt informed the committee there are issues with pay compression for the Sheriff command staff, Scott distributed a handout for the committee and presented his recommendation. Scott indicated he will have a wage study completed in June/July 2016. Dave Cornelius distributed 2 handouts to the committee. Motion by Lee Luft, second by Bruce Heidmann to approve 5% increase in wages retroactive to January 1st (this replaces the 1.5% pay supplement) of Lieutenants and Chief Deputy and upon completion of wage study within 60 days following that study, respond with any appropriate changes or additions to that wage increase for these positions.
In Favor: Larry Kirchman, Lee Luft, Kaye Shillin, Virginia Haske.
Opposed: Bruce Heidmann, Tom Romdenne, Bob Weidner, Ron Heuer
Tie vote. Motion fails.

Bob Weidner indicated there are year 2015 unspent funds in the Sheriff's Department budget that could be used for these wage increases. Lee Luft indicated he will commit now that the Finance Committee will approve the budget transfer for these funds. The committee continued discussions. Motion by Bob Weidner, second by Bruce Heidmann to increase the Lieutenants pay to \$33.55 per hour and the Chief Deputy pay to \$36.55 per hour effective January 1, 2016. This is in lieu of 1.5% supplement that the other employees are getting. Motion carried. Lee Luft opposed.

Open Highway Positions: Highway Commissioner, Todd Every informed the committee of the existing and future staffing needs in the Highway department particularly with recent resignation(s)/retirement(s). Todd is requesting to fill those positions. Motion by Bob Weidner, second by Tom Romdenne to hire three highway employees as soon as possible. Motion carried.

Vehicle Use Policy: Scott Feldt indicated the vehicle use policy is broad enough to address issues that may arise. Motion by Bruce Heidmann, second by Tom Romdenne to have the County Administrator follow the personnel policy for vehicle usage and let that be the determining factor. Motion carried.

Tourism/PIO Job Description: Scott Feldt would like to put out the recruitment for this position in February at a wage of \$21.50 with insurance benefits. The committee discussed the job description. Motion by Bruce Heidmann, second by Lee Luft to approve the job description (as amended) for the Coordinator/PIO with recommended changes. Motion carried.

CBA Professional and Courthouse Employees: Scott Feldt received a signed agreement from the Professional Union of .73 wage increase for calendar year 2016. Motion by Bob Weidner, second by Virginia Haske to recommend approval of .73. Motion carried.

Review and Consider Benefits for County Administrator: Ron Heuer suggested to the committee that the committee increase Scott Feldt's vacation from 2 weeks to 3 weeks. Motion by Bob Weidner, Second by Lee Luft to increase Scott Feldt's vacation from 2 weeks to 3 weeks. Motion carried.

Other Matters Authorized by Law: Bruce Heidmann discussed the fairgrounds race track contract status with the committee. They hope to have something in place in early February.

Ron Heuer informed the committee he has made adjustments to the Rules of Order for the Board and that he will send it to the Board members and have them go through it to see if his changes are fine or if they have anything to add. Scott Feldt indicated that ultimately, when the new Board comes in, they can modify those changes if they would like.

Ron Heuer also discussed with the committee how we handle social media currently. At the next PAL committee meeting the committee will discuss what other counties are doing to handle social media.

Ron Heuer also informed the committee that Kewaunee County does not have anything in place for where sex offenders reside. Ron has had some meetings on this topic and will have some meetings in the future.

Scott Feldt informed the committee that next month he will ask for approval of 2 positions and that next month he would like to also discuss if the committee will lift the hiring freeze.

Bob Weidner informed the committee that we have engaged the federal government to help us (at no cost) study a new jail. This is usually a five year process. The committee discussed the daily cost of inmates and future staffing needs required with a new jail.

Next Meeting: February 10, 2016 at 10:30 a.m.

Adjournment: Motion by Bruce Heidman, second by Virginia Haske to adjourn the meeting. Motion carried. Adjourned at 1:11 p.m.

Submitted by,
Peggy Jeanquart, Recording Secretary

A handwritten signature in black ink that reads "Peggy Jeanquart". The signature is written in a cursive style with a large, prominent initial "P".

Regular Board of Health Minutes January 11, 2016

The monthly meeting of the Board of Health was called to order at Noon at the Public Health & Human Services Building on Monday, January 11, 2016 by Chairperson Kaye Shillin.

Members present were: Kaye Shillin, Pat Benes, Kathy Janosky, Shirley Kirchman, Cindy Kinnard, Gary Paape and Linda Teske. Dr. Kurt Kurowski, Douglas Doell and Charles Wagner were absent.

Public present were: Nancy Utesch and M. Naysmith and Lynn Utesch.

A motion was made by Pat Benes and seconded by Gary Paape to approve the agenda as mailed. The motion carried.

Citizen input by Nancy Utesch concerned spray irrigation and permits from the DNR. M. Naysmith concerned the measuring of spray irrigation and Lynn Utesch concerned any potential speakers about spray irrigation.

A motion was made by Gary Paape and seconded by Pat Benes to approve the November 2, 2015 minutes as mailed. The motion carried.

November and December Monthly Reports were given by Cindy Kinnard. Cindy attended a United Funds meeting in December as she is a Board Member. Locally they help with donations to many local groups (ie...VIP, Back to School Program, etc.) Nurses Cynthia Farrell and Melissa Patz attended an ICS (Incident Command System) 400 Training in December which prepares for response in case of disaster. Both nurses will be attending another similar training in January. A motion was made by Kathy Janosky and seconded by Shirley Kirchman to approve the November and December Monthly Reports as mailed. The motion carried.

Cindy Kinnard updated the Board as to diseases in the County/area. She advised the Board that the Mumps outbreak addressed in November continues to be an issue at UW-Whitewater, UW-Platteville and UW-Milwaukee but no confirmed cases in Kewaunee County. Quiet 2015 year for influenza but Northwest Wisconsin is reporting more cases. Adult influenza immunizations are still slow and we are still trying to get word out that we have the vaccine. The nursing staff is already contacting local business, nursing homes, assisted livings and CBRF's to book them for 2016. Influenza vaccine orders are due by the end of January for delivery in September. There was a great response from the schools except Algoma with regards to mass influenza clinics and we vaccinated over 450 children. Nursing staff had a meeting with a GSK representative with regards to two new vaccines that we will be carrying. One will be a new meningococcal vaccine

and the other will be an updated HPV (9 strain vaccines instead of 4 strain). The State will be doing a big push towards teens to get the HPV vaccine.

Cindy Kinnard indicated that the large study done with random wells by UW-Oshkosh and the DNR tested 320 wells and that there will be another random well study done in spring. The Public Health Department followed up on one e. coli well in the Town of Lincoln and letters were sent on December 8, 2015 to neighbors within a ½ mile radius and there was no response from any letters. Another well was followed up by the Department with e.coli in the Town of Ahnapee and letters were sent out to neighbors within a ½ mile radius and again no response from any letters was received. Cindy further advised that any calls concerning well issues are being handled and resources are given out. Also our website has been fully revised and updated by Cynthia Farrell and includes many resources and also a link to the Ground Water Task Force information.

Cindy Kinnard advised the Board that a MOU (Memorandum of Understanding) with Behavioral Health has been implemented and the Public Health Department is supplying a Registered Nurse to Behavioral Health for 8-12 hours per week and doing medication management, doing heights/weights and blood pressures and answering medication questions.

Cindy Kinnard advised the Board that an invite as been made to Becky Larsen from the UW-Extension Manure Work Group to come to the March Board of Health Meeting to make a presentation concerning spray irrigation.

Travel request: None.

A motion was made by Gary Paape and seconded by Kathy Janosky to approve the monthly bills. The motion carried.

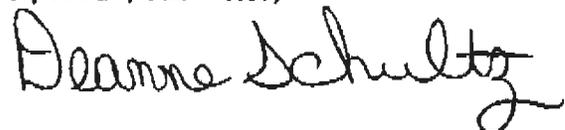
No overtime to report.

The next meeting date has been set for Monday, February 9, 2016 at Noon and the March meeting date has been set for Monday, March 14, 2015 at Noon.

Other items as authorized by law: None.

A motion was made by Pat Benes and seconded by Kathy Janosky to adjourn the meeting. The meeting was adjourned at 12:40 pm. The motion was carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Deanne Schultz". The signature is written in a cursive, flowing style.

CHILD SUPPORT COMMITTEE MEETING
PUBLIC HEALTH AND HUMAN SERVICES CENTER

January 11, 2016

The meeting of the Child Support Committee was called to order by Chairperson Kaye Shillin on January 11, 2016, at 12:50 p.m. Members present included: Kaye Shillin, Pat Benes and Gary Paape. Doug Doell and Charles Wagner were absent and unexcused.

A motion was made by Pat Benes and seconded by Gary Paape to approve the agenda. The motion carried.

A motion was made by Gary Paape and seconded by Pat Benes to approve the September, 2015, minutes. The motion carried.

Cindy Kudick reported the monthly statistics for December, 2015. The collections for the month were \$186,468.99 with a collection rate of 84.5%. Ms. Kudick reported that for the year 2015 the total Family Cases filed were 110 and the total Paternity Cases were 15.

The Committee members reviewed the monthly reports and Gary Paape requested that copies be provided to them in the future.

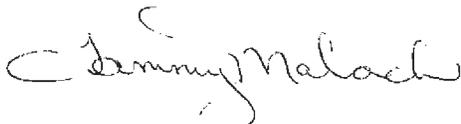
A motion was made by Pat Benes and seconded by Gary Paape to approve the monthly reports and bills. The motion carried.

There was no travel request or overtime to report

The next meetings are set for February 8, 2016, and March 14, 2016, at 12:00 p.m. at the Health and Human Services Center.

A motion was made to adjourn the meeting at 1:10 p.m. by Pat Benes and seconded by Gary Paape and approved by all.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tammy Malach".

Tammy Malach, Secretary

VETERANS SERVICE COMMITTEE MEETING

January 11, 2016

KEWAUNEE COUNTY PUBLIC HEALTH AND HUMAN SERVICES CENTER

Call to Order:

The meeting was called to order at 1:15 p.m. by Chairperson Kaye Shillin.

Roll Call:

Members present were Chairperson Kaye Shillin, Pat Benes, Gary Paape and CVSO Jane Babcock. Doug Doell and Chuck Wagner were unexcused.

Approval of Agenda:

A motion was made by Pat Benes and seconded by Gary Paape to approve the agenda. The motion carried.

Approval of November Meeting Minutes:

A motion was made by Gary Paape and seconded by Pat Benes to approve the minutes. The motion carried.

Approval of Bills:

A motion was made by Pat Benes and seconded by Gary Paape to approve the bills as presented. The motion carried.

Department Operations:

CVSO Babcock gave a report on the NE/NW CVSO Meeting and Training held on December 17-18, 2015 in Neillsville, WI.

Office operation reports for the months of November and December and a summary of 2015 monetary benefits for Kewaunee County veterans were distributed and briefly discussed.

CVSO Babcock gave a briefing on the upcoming VA electronic claims process. This will require a purchase of a scanner for the office. The Kewaunee County office will more likely than not, be one of the ten test offices in the state.

A discussion was held on the changes to the CVSO Grant that WDVA provides to the counties. In addition to eliminating the use of salary costs for reimbursement in 2018, the state is tightening the rules on what expenses can be reimbursed via the grant.

An update was provided on the status of slowly eliminating the need for the county to pay perpetual care. This line item should be able to be eliminated in the next 2 years.

CVSO Babcock discussed the Commissioner's per diem of \$40 and mileage reimbursement for their yearly meeting. Currently the state statutes require a reasonable payment, not a specific amount, and 1 of the 3 Commissioners has currently waived his payment so that the money can be used for the

Veterans Relief Fund. CVSO Babcock is looking to talk to the other Commissioners to see if they would be willing to reduce or eliminate their payments as well. The Committee agrees that CVSO Babcock can approach the Commissioners, as her own representative, but in their opinions, the Committee has no problems continuing the payments as they are today.

Travel Requests:

CVSO Babcock announced there is an Executive Committee Meeting regarding the CVSO Grant on January 15, 2016 in Kenosha, WI.

A motion was made by Pat Benes and seconded by Gary Paape to approve the travel as presented. The motion carried.

Overtime:

None

Such Other Matters as Authorized by Law:

None

Next Meeting Dates:

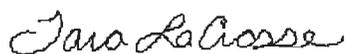
February 8, 2016 at 12:00 p.m. at Kewaunee County Public Health and Human Services Center.

March 14, 2016 at 12:00 p.m. at Kewaunee County Public Health and Human Services Center.

Adjournment:

A motion to adjourn was made by Pat Benes, and seconded by Gary Paape. The motion carried and the meeting adjourned at 2:40 p.m.

Respectfully Submitted,



Tara LaCrosse
Recording Secretary

Agriculture & Extension Education Committee Meeting
January 6, 2016
3:00 P.M.
Kewaunee County Administration Center
Committee Room

Minutes

1. Call to Order – Meeting called to order by committee chair Tom Romdenne at 3:00 PM.
2. Roll Call – Bob Garfinkel, Ron Paider, Tom Romdenne, Gary Paape, Renee Koenig, Aeric Bjurstrom, Jill Jorgensen
3. Approval of Agenda and Minutes – Motion made by Ron Paider, seconded by Bob Garfinkel, motion passed.
4. Citizen Input - none
5. Retirement – Jan Tess, program assistant for UW-Extension has submitted for retirement and her last official day with the county will be January 31. Jan has worked for the county in the UW-Extension office for almost 32 years.
6. Educators Reports – Written – see attached.
7. Overtime - none
8. Approval – Travel - none
9. Approval – Bills – Motion to approve bills made by Gary Paape, seconded by Bob Garfinkel. Motion passed.
10. Set/Confirm Future Committee Meeting Dates – Next meeting dates will be February 3 at 3 PM and March 9 at 3 PM.
11. Adjourn – Motion to adjourn made by Ron Paider, seconded by Bob Garfinkel. Meeting adjourned at 3:26 PM.

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including: Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Aeric Bjurstrom
1-11-16

Aerica Bjurstrom
Agriculture Agent
Prepared for January 6, 2016

Farm Technology Days – Attended the annual all-county Farm Technology Days annual meeting. The meeting brings together host counties from the current year and coming three years. Committees and host farms for 2015 (Dane County), 2016 (Walworth County), 2017 (Kewaunee County), and 2018 (Wood County) were in attendance this year. The meeting gave committee chairs and executive committee chairs the opportunity to meet with upcoming and past host counties to discuss their process of organization, collaborate on ideas, and learn more about how to make the show a success. Kewaunee County will attend the annual meeting each year through 2017 and had about 45 people from the community in attendance.

Agriculture Research – Currently working on a research project that will incorporate the University of Wisconsin Veterinary School's herd health apps. The project is going to focus on hoof health and will include on-farm research in up to 10 counties in eastern/northeastern Wisconsin. The project may also include work with thermo-imaging of hooves. The project will include summary and recommendations for farmers including papers, fact sheets, and articles. I will serve as the lead for the project, which should be concluded at the end of 2016 or early 2017.

Farm Technology Days Visiting Sessions – I'm participating on a visioning team tasked at identifying UW-Extension's role in Farm Technology Days in the future. The state budget cut back will have an impact on the role the agriculture agent serves as Executive Secretary in the future and how much UW-Extension as a whole participates in the show. Changes won't impact Kewaunee County's show in 2017, the plan is designed to take place after 2018 with small changes starting in 2017 and 2018.

End of Year Reporting/Program Planning – Finished up end-of-year reporting. Reporting includes summarizing the year in statistics, projects, and outcomes. Several UW-Extension programs are in the planning process. Spring programming includes a heifer raising seminar and modernization meeting with on-farm tours focusing on manure management at farms in Shawano and Calumet Counties. In addition, the Dairy and Beef Well-Being Conference will be held at UW-Platteville this year in March. I am working on a land rental survey with Annie Deutsch from Door County to replicate the survey I completed in 2012. This year's survey will include all of Door County, last time I only included southern Door. I will be doing holding pesticide applicator training in Kewaunee and Door in February and a regional CAFO update meeting will be held in Green Bay.

Professional Development – Attended two professional development programs in December. I attended the regional monthly meeting in Fond du Lac where we had a session taught by farm management specialist Kevin Barnhart. We also visited LaClare Farms, an integrated dairy goat operation that developed a co-op with neighbors and processes their milk into cheese, fluid milk, and ice cream. They also have a café on site and retail store. I also attended a hoof care seminar where care and management of hooves was the focus. Hoof trimmers were on site and spoke on care and management of feet and how proper maintenance can be effective preventative care.

Kewaunee County 4-H Youth Development Extension Update
Jill Jorgensen, 4-H Youth Development Agent
January 2016

Northcentral Region Volunteer Training E-forum training on Heart of Leadership: As you may recall, over the last several months, I have been working with state staff and colleagues from Minnesota to create an online leader training for the 4-H Youth Development North Central Region. This training focuses on: different types of leadership roles and opportunities for young people, the elements to develop supportive youth/adult partnerships with young people, and creating strategies for volunteers to intentionally encourage leadership young people. In addition, to provide further depth and relatability, I recruited and prepared a Kewaunee County 4-H volunteer and a 4-H member to help facilitate a portion of the program about their experiences with youth leadership. In December, I facilitated the online training twice with a state staff member, colleagues from Minnesota 4-H Youth Development, a 4-H volunteer and a 4-H member. This training reached 100's of volunteers and 4-H Youth Development professionals from throughout the Midwest. There was a rich and engaged conversation that happened during the training and we received verbal feedback that participants felt that the training was applicable to their roles. A post program evaluation of participants from throughout Wisconsin and the Midwest is being conducted.

4-H Teen Association: The 4-H Teen Association took part in the annual Kewaunee County Toys for Tots campaign. The group has worked with the program for the last 5 years. I worked with the youth to make this a service learning project for the group. Service learning goes beyond community service and engages the members at levels of the service process.

For the Toys for Tots campaign, the 4-H Teen Association issues a challenge to the 4-H community clubs to collect as many canned food donations, toys, and donations per club as possible. On a specified night, the clubs deliver the collected items. They are counted and sorted for delivery to the Toys for Tots program. The teen association sponsors a movie party basket for the group that collects the most toys per member.

In addition to toys, this year collected non-perishable food items to make food baskets for families. After reflecting on last year's day, one note that the teens made was that not all families had the opportunity to have a food basket. A local church generously provides these baskets and in the past, there were not enough for all families to receive a basket. This year, the goal was to make sure each family had some food to take home with them in addition to the toys. Between the church group donating more food baskets and the collected donations from the 4-H clubs, almost all families that wanted a food basket were able to take one home this year.

Distribution day is the highlight of this service-learning project. The start of the day begins with the Teen Association helping the Toys for Tots volunteers by unloading, sorting, and grouping the toys for the event. Also, during this time, they set-up a children's activity area to ensure that it is ready to go when the children arrive with their parents. The teens helped sort and set-up the gifts that the children chose for the parents, and collected the food box donations from a local church. Additionally, some of the teen association members were able to go shopping with additional toys with Toys for Tots adult volunteers. When it came time to distribute the toys, some the teens worked with adult volunteers to hand out the toys and others worked in the children's activity area. One of the teens worked with the Spanish speaking youth and adults to help with communication about the different activities.

After the day was over, the teen had many observations. Some of them commented on how important it was to support people in our community, especially children, in need. Others commented on what they learned about themselves through working with the program. For others, it helped them realize the impact programs like this have on other's lives.

4-H Club and Committee Charter Renewal Process: I submitted all of the 4-H charters and financial documents that need to be filed with the State 4-H Office. The state office is in the process of reviewing the files. After these documents are accepted, they will be put file for further review with the IRS as needed.

Upcoming Events

Project Day: The Kewaunee County annual Project Day planning is under way for 2016. The event is tentatively planned for Saturday, March 5 from 9:30am until 2:45 pm. We are currently seeking older youth and adult presenters as well as volunteers willing to help with the day's activities. Last year we had over 100 youth (both 4-H and non 4-H members) participate and this year we are anticipating more participants. Not only does the program provide the youth with new life-skills, but it also is a good method for promoting the 4-H program in Kewaunee County.

Renee Koenig, Family Living Educator, UW-Extension

Kewaunee County Ag & Extension Committee

Activities Report for January 6, 2016

End of Year Reports - I completed a series of required reports including civil rights data tracking, program outcome reports, impact statements and counts of individual contacts during 2015.

Program Planning - This is the time of year that I focus some of my time on planning my programs for the upcoming year. My Family Living programs for 2016 will include a variety of parenting classes and healthy living education all across the lifespan. Please contact me if you think there are additional family life issues to address in our county.

Home Alone presentation at Algoma Public Library – I will be presenting the Home Alone program at the Algoma Library. All families with children in the 9-13 age range are invited to learn about how to prepare for self-care.

eParenting High Tech Kids – The Luxemburg-Casco School is partnering with me on a project involving schools across Wisconsin. The project called eParenting[®]: High-Tech Kids is a method of providing parenting information and support to parents via email messages and a website blog. UW-Extension has developed the content of the email messages and blog posts and the school district will send the messages to school families on a weekly basis January through May.

Home Visits – I am continuing to deliver parenting education to low-literacy families on a regular bases. The families are receiving UW-Extension's Preparing to Parent curriculum. I have also connected the families to other community resources such as BadgerCare, food pantries and Literacy Partners for promoting healthy child development through prenatal care, nutrition, oral hygiene and preparing for medical emergencies.

Dementia Friendly Community – The Aging & Disability Resource Center (ADRC) of the Lakeshore is facilitating a Dementia Friendly Community Committee to work on implementing strategies for creating a more dementia friendly community in Kewaunee County. The committee will assess, plan, create and promote various components of building a more dementia friendly community including: 1) Promoting Memory Loss Support Groups, 2) Starting a Memory Café, 3) Providing Education and Awareness, and 4) Training Businesses within the community on being dementia friendly. We need community involvement. Contact the ADRC or call me if you want to be involved.

Kewaunee County Agriculture and Extension Committee
Activities Report for December, 2015
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Economic and Organizational Development:

- Facilitated community follow up meeting for First Impressions learning for the City of Algoma.
- Continued participation and planning work on Live Well Algoma Community initiative.
- Implemented Algoma Youth Summer Programs survey research with Jill Jorgensen, Jenny Spude and Renee Koenig to assess youth summer activity/programming needs in Algoma.
- Continued planning work for Kewaunee County TAC advisory committee initiative "Let's Get to Work – Getting Youth with Disabilities into the workplace."
- Initiated planning facilitation work for Algoma Chamber of Commerce.

Local Food System Economy:

- Continued program development and planning for fermenters program at the Farm Market Kitchen (beer, wine, hard cider).
- Participation and planning assistance for Algoma Farm to School Task Force
- Provided business planning education for one entrepreneur considering opening a food related businesses in Kewaunee County.
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff to support succession planning of staff members.

Other:

- UWEX Standards Rank and Promotion Committee meeting in Stevens Point.
- Administrative duties associated with Co-Department head role.
- UWEX All Faculty Conference attendance.
- Extended reduced appointment to 60% FTE until June 30, 2016.

Zoning Committee Meeting
Kewaunee County Administration Committee Room
January 6, 2016
Minutes

Call to Order:

Chairman Tom Romdenne called the meeting to order at 3:29 P.M.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, and Glenn Selner, Kewaunee County Zoning Administrator.

Approval of Agenda:

A motion was made by Gary Paape and seconded by Ron Paider to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Gary Paape and seconded by Ron Paider to approve the minutes.
Motion carried.

Department Report:

Glenn Selner informed the committee of 2 Board of Adjustment Variance hearings scheduled for January 27, 2016. Both are in the Town of Red River.

Glenn handed out information regarding a model Shoreland Zoning Ordinance. Because we can't be more restrictive than the model ordinance, Glenn stated they will try to update the ordinance in his office instead of using Baylake RPC to complete the update. Glenn discussed a possible compromise bill that may once again change the NR 115 Shoreland Zoning requirements. The present deadline to update the ordinance is October 2016 but that may be subject to change.

Glenn shared one very nice thank you note he received from a Wisconsin Fund applicant.

Next Meeting Dates:

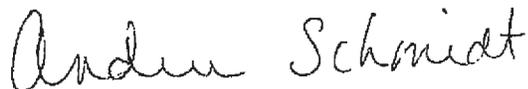
February 3, 2016 and March 9, 2016 at 3:00 P.M. Kewaunee County Administration Committee room.

Adjournment:

A motion was made by Ron Paider and seconded by Bob Garfinkel to adjourn. Motion carried.
Meeting adjourned at 3:48 P.M.

Respectfully submitted:

Andrea Schmidt, Recording Secretary



Kewaunee County Land and Water Conservation Regularly Scheduled Committee Meeting
Kewaunee County Fairgrounds Office January 5, 2016 9:00 AM
Minutes

1) Call to Order: Meeting called to order at 9:00 AM by Chairman John Pagel

2) Roll Call: Committee Members present: John Pagel, Ron Paider, Lee Luft, Bob Garfinkel, Clark Riemer

LWCD and Cooperating Agency Staff present: County Conservationist, Davina Bonness; Kewaunee County Board Members, Larry Kirchman, Charles Wagner & Gary Paape; LCC advisor, Tom Konop ; Joe Johnson, NRCS; and Aerica Bjurstrom, UWEX were present.

3) Approval/Repair of Agenda: Motion to accept the January 5th agenda with addition of Public Health & Groundwater Protection Ordinance variance requests under Department Reports was made by Ron Paider and seconded by Lee Luft. Committee vote was unanimous in favor of the motion.

4). Approval/Repair of December 8th, 2015 Meeting Minutes: Motion to accept the December 8th meeting minutes as presented was made by Bob Garfinkel and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

5) Public Comments regarding the regularly scheduled Land and Water Conservation Meeting:

There were 5 public comments that discussed a landowner who drilled a deeper well now has high nitrates, how plowing in fall should be a banned practice, how people are living with contaminated drinking well water and there should be no spreading on less than 50 feet to bedrock, and how DNR communication is not fast enough when it comes to well MST testing results.

6) Department Reports:

a) *Animal Waste Storage Permits: None*

b) *Farmland Preservation/Standards and Prohibitions Walkovers*

Total Walkovers in December were Four (4). Six landowners were entered into compliance schedules due to improper or missing waterways. Letters have been sent and will be working with the landowners to ensure they are properly installed prior to the December 2016 deadline.

Walkovers will resume in Spring 2016.

c) *Conservation Plans for Approval: None*

d) *Notice of Non-Compliance Updates: None*

e) *Motion to Approve Carry Over SWRM Contracts:*

One contract was carried over to 2016; Contract # 15-306, Nutrient Management (David Charles)

Motion to approve SWRM Carry over Contracts from 2015 to 2016 was made by Lee Luft and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

f) *Public Health & Groundwater Protection Ordinance Update*

Davina Bonness handed out one (1) variance requests for spreading locations. Dennis Kinnard was present and the Land Conservation Committee discussed the variance. All maps and descriptions will be kept at the Land & Water Conservation Department.

1. Motion to approve Dennis Kinnard's Public Health & Groundwater Ordinance One-Time Spreading Variance Request (not to exceed 100,000 gallons on parcel # 31 018 23.03 – roughly 20 acres - and to follow all 590 Nutrient Management Plan restrictions) was made by Lee Luft and seconded by Ron Paider. Committee vote was unanimous in favor of the motion.

7) Cooperating Agency Reports:

a) **USDA Natural Resources Conservation Service (NRCS):** Joe Johnson discussed EQIP funding and how all employees of LWCD should become Certified Conservation Planners.

- b) **UW-Extension:** Aerica discussed an upcoming Husbandry meeting in February (Date TBD) with regards to new updates and how they are looking for volunteers for Farm Technology Days.

8) Other Matters to Discuss (if needed)

New position for a County Conservation Specialist was posted; 10 resumes were received. Interviews of 3 applicants will occur in January.

9) Scheduling of Future Committee Meetings: Tuesday, February 9, 2016 at 9:00am; March 15, 2016 at 9:00am

10) Approval of Bills: Motion to accept the January 5th, 2016 bills as presented was made by Lee Luft and seconded by Bob Garfinkel. Committee vote was unanimous in favor of the motion.

11) Chairman's Wrap Up Comments:

2016 will bring detailed well testing data and many people and agencies are working together to change the direction of water quality in Kewaunee County.

12) Adjournment: A motion to adjourn the meeting at 9:50AM was made by Lee Luft and seconded by Ron Paider. Motion carried unanimously.

Respectfully submitted by Davina Bonness – Kewaunee County, County Conservationist

Davina Bonness

Law Enforcement/ Emergency Management Committee Minutes January 12, 2016

The Law Enforcement Committee meeting was held on January 12, 2016 in the Integrity Meeting Room, at the Kewaunee County Courthouse.

Call to Order: Bob Weidner called the meeting to order at 9:33 a.m. Bob noted to the committee members the "merged" agenda for the committee meetings, which will be used from today forward.

Members Present: Bob Weidner, Pat Benes, Linda Sinkula, Scott Jahnke, Sheriff Matt Joski, Chief Deputy David Cornelius, and EM Director, Tracy Nollenberg. Guests present were Lt. Chris VanErem, and Ron Heuer.

Public Comment: No public present.

Travel/Training Request:

The Sheriff's Department requested Chief Deputy Cornelius to attend the Wisconsin Police Leadership Conference to be held in Wisconsin Dells, February 7-10, 2016. Motion to approve this request was made by Linda Sinkula, seconded by Scott Jahnke. Motion carried.

Emergency Management requested Director Nollenberg's attendance at the Governor's Conference on Emergency Management & Homeland Security in Appleton, WI on March 7-10, 2016. Motion to approve this travel request was made by Pat Benes, seconded by Linda Sinkula. Motion carried.

Agenda:

Law Enforcement:

- a) Update on Staffing: Sheriff Joski shared the following position changes/hires. Lt. Jason Veese is replacing retired Lt. Chris Gulbrand. Eric Zellner was hired as Investigator to replace Veese. Deputy John Mleziva was hired for the vacant Jail Sgt., and Sgt. Tyler Tuttle remained as the other Jail Sgt. Deputy Jordan Salentine will be transferring to Patrol to fill Inv. Zellner's position. Deputy Nia Bongle has been hired to replace Deputy Paula Ebert who resigned, and the part-time liaison position Bongle held will be posted and filled shortly. Two new dispatcher/jailers were hired, Kim Pribyl and Beau Berger, and are beginning their training. The recently hired sheriff's assistant Mary Rasmussen has resigned, and we will be re-posting for that position. A brief discussion took place on the sheriff's assistant position about some of the parting remarks made by Ms. Rasmussen in regards to this position not working out for her. Benes also asked about the future of the IT person for the sheriff's department, and discussion followed about that.

- b) Update on Jail Planning: Sheriff Joski reports the letter of intent was submitted, and we have been accepted by the National Institute of Corrections. There was some hold-up on funding, which once passed, should get everything going again. This entire process will take time, and will probably take up to 5 years to determine the optimal building at the minimal cost for our county. Board Chairman Heuer did ask about the "history" of our inmate population. It was reported it is up approximately 65% since 2002-2003, and only expected to rise. It is projected by 2020 the average will be 55-60 inmates, which is on the conservative side.
- c) Spillman Server Update/Request: Lt. Chris VanErem explained the reason for the Spillman Server Upgrade, and informed the committee of how this was presented last month, and the quote given by Spillman to do the entire project was approximately \$46,000. Over the last month, IT Specialist Ross Loining, Spillman, CDW-G which is a private sector vendor, and the Sheriff's Department have coordinated a cost effective resolution to upgrading the Spillman server, which saves approximately \$12,377 from the original quote, and we were able to get the total down to \$33,935.59. It was stressed this server is "the backbone of the sheriff's department and the information that is accessed and entered daily is crucial in our operation". It is necessary to upgrade the server in order to maintain our current services. Sheriff Joski stated there is "surplus" available in our 2015 budget to fund some of this expense. Pat Benes made the motion to take the Spillman proposal to upgrade the server for the new quote of \$33,935 to Finance for approval. Seconded by Scott Jahnke. Motion carried.
- d) Financial Report: Sheriff Joski handed out a monthly finance report, prepared by Finance Director, Paul Kunesh, through the end of November. Joski pointed out overages which were compensated with budget transfers. Joski pointed out there was a microwave dish on a radio tower in West Kewaunee which "shifted" in the recent snow storm, which caused an "outage" and affected Algoma. The problem was found and fixed, but Joski was advised by the technicians there should be some surplus of parts etc. for quick switch-outs in these types of situations. It was fortunate the technicians had the part available to fix this at this time, but it could have taken weeks, if the part would have had to be ordered. Joski expressed the concern that the extra monies that were left in the radio budget were "wiped out" and put in the capital improvement fund to pay a fairgrounds debt, and this is money that could be used in these types of radio emergencies.

Emergency Management:

- a) Financial Report: Director Nollenberg shared the monthly financial report prepared by Finance Director Paul Kunesh, which is through the end of November. Nollenberg stated their spending for 2015 is on schedule. The travel and training was over, and she will be requesting a budget transfer for this overage. The overage is due to new personnel in the EOC. Nollenberg also noted they spent \$556.00 in the mobile command post, and approximately

\$1,400.00 remains and that will be used for future repairs to the mobile command post.

- b) Siren #17 Status: Nollenberg has had communication with Jason B. at Bay Electronics in regards to Siren #17 (located near the Village Hall). Chief Massart was informed the radio LPD cannot be programmed with this tower/siren, because of the brand/type of radio. Chief Massart has been given copies of the communications. The other siren (near Simonar's) has also been having some issues. It recently had no coverage, and then began "communicating" again. It is being monitored. Nollenberg stated the memo of understanding has been completed between Emergency Management and Bay Electronics. It was stated the Village of Luxemburg has been encouraging citizens in the areas to sign up for Code Red, in case of emergencies, they will at minimum have that notification. Nollenberg stated the upgrading of the siren software is being done, and once completed, training will take place. They will continue to "work out the bugs" in this process. Nollenberg shared an email she receives on any terrorism alerts that go out, and any status changes involving these alerts. Chief Deputy Cornelius stated the sheriff's department also receives these emails

Approval of Bills: Pat Benes made the motion to approve the payment of bills for both Law Enforcement and Emergency Management, seconded by Linda Sinkula. Motion carried.

Next Meeting: The next meeting was scheduled for February 9, 2016 at the Kewaunee County Sheriff's Department, Integrity meeting room at Noon.

Other Matters as Authorized by Law: No other matters were discussed.

Adjourned: Linda Sinkula made the motion to adjourn the meeting. Motion seconded by Scott Jahnke, motion carried. Meeting adjourned at 1035 hours.

Minutes provided by: Recording Secretary, Mary Berkovitz

:mab



Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: Tuesday, December 15, 2015

Time: 4:30 PM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Committee Room

Call to Order: The meeting was called to order at 4:30 pm by Chair Lee Luft.

Roll Call: Members present were Lee Luft, Ken Tebon, John Mastalir, Tom Romdenne, & Virginia Haske.

Others Present: Scott Feldt, Michelle Dax, Ross Loining, Robert Weidner, Steve Hanson, Scott & Carrie Heim

Approve December 15, 2015 Agenda: Motion by Virginia Haske, second by Ken Tebon to adopt the agenda. Motion carried unanimously.

Approve December 11, 2015 Minutes: Motion by John Mastalir, second by Tom Romdenne to approve the December 11, 2015 meeting minutes. Motion carried unanimously.

Open and Review Sealed County Ag Land Lease Bids: Scott Feldt reported that he had received 5 bids:

Darwin Kuehl - \$210 per acre (pit & landfill)

Pagels Ponderosa - Joseph Yunk \$225/acre (two parcels at landfill)

Pagels - **\$232.56 (pit & landfill)**

Eberts - \$130 per acre (landfill)

\$130 (pit)

Heims Dairy - **\$256.02 (landfill)**

\$125 (pit)

The committee is looking to accept the Heims Dairy bid at \$256.02 for the land fill land. Pagels for \$232.56 for the pit. Committee directed Scott Feldt to follow up with Pagels to verify that they are interested in the pit parcels for \$232.56 per acre.

Budget Transfer – Sheriff's Department: Budget transfer request of \$61,321.47 has been requested from the Sheriff's department. Virginia Haske made a motion to approve the transfer, second by John Mastalir. Motion carried unanimously. Resolution will be presented tonight at the county board meeting.

Budget Transfer – Emergency Management: Budget transfer request of \$2,286.49 has been made from Emergency Management. Ken Tebon made a motion to approve the transfer, second by Virginia Haske. Motion carried unanimously. This request does not have to go to county board because it is under \$20,000.

Document Imaging Contract: Ross Loining reported on the IMS 21. It is uniquely better as it integrates with TCM in human services. Door & Manitowoc counties are currently

using this product. The goal is to get rid of paper. The cost of this product is around \$50,000. Ross stated that this was just informative and he will come back to the committee. Lee stated that he has talked to county clerk and there are currently no back ups. Sources may be available to help pay for this product. Steve Hanson looking at including it in his base budget grant application. Human Services may be another funding source. County Clerk has a surplus of \$10,000 this year that she is willing to put toward this project.

Approve Additional Bills for Payment: Motion by Tom Romdenne, second by Ken Tebon to approve the bills. Motion carried unanimously.

Approve County Board and Supplementary Payroll: Motion by Tom Romdenne second by Ken Tebon to approve the Supplementary and County Board payroll. Motion carried unanimously.

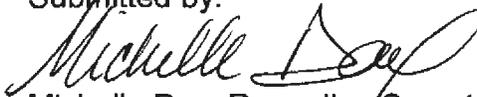
Other Matters as Authorized by Law:

Al Hoppe of the fair board would like to follow up with the county board

Question regarding the welcome signs on Hwy 42 & 54. If the signs are located on private grounds we must have permission from the owner. Scott Feldt will follow-up with Dave Myers in promotion and recreation.

Adjournment: Motion by Tom Romdenne, second by Ken Tebon to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:07 pm.

Submitted by:


Michelle Dax, Recording Secretary

Kewaunee County

FINANCE & PUBLIC PROPERTY COMMITTEE MEETING

MEETING MINUTES

Date: January 8, 2016 Time: 10:00 AM

Kewaunee County Administration Center, 810 Lincoln St, Kewaunee, WI 54216
Conference Room

Call to Order: The meeting was called to order at 10:00 AM by Chairman Lee Luft

Roll Call: Members present were Lee Luft, John Mastalir, Tom Romdenne, Virginia Haske, Ken Tebon.

Others Present: Scott Feldt, Paul Kunesh, Jeff Wisnicky, Ron Heuer

Approve January 08, 2016 Agenda: Motion by Tom Romdenne, second by Virginia Haske to adopt the agenda. Motion carried.

Approve December 15, 2015 Minutes: Motion by John Mastalir, second by Virginia Haske to adopt the minutes. Motion carried.

Overtime Report: Scott Feldt reviewed the 2015 overtime report. Highway is down due to low snowfall, Jail & Human Services are up due to vacancies & the transition to Family Care. Human Services overtime & positions were discussed.

Monthly Financial Report: November statements were reviewed. No new items or exceptions to be reported. Anticipated activity for December through the year-end audit including year-end adjustments was reviewed.

Variable Costs-Kewaunee County Fairgrounds Race Track: Paul Kunesh presented a report of estimated costs at the fairgrounds related to racing. The committee discussed the report and potential promoters and possible other revenue sources for the fairgrounds.

Courthouse Boiler Replacement Cost: An October 2015 motion authorized spending up to \$8000 and looking for insurance reimbursement. The actual invoice is \$9199.19 and there is no insurance reimbursement available. Motion by John Mastalir, second by Virginia Haske to pay the boiler replacement invoice in its entirety. Motion carried.

Discussion Items: 1) Other Revenue Sources 2) Capital Projects 3) cost savings: Scott Feldt reviewed existing budget issues that will need to be resolved: Fund Balance over \$600,000 was used for the Highway Roads & Bridges fund for the 2016 budget, a need for some salary and wage increases, and how to fund future health insurance premium increases. Other Revenue Source options: A) Taxes: Sales Tax-available, Wheel Tax-available, Premier Resort Tax-available but an area would need to be defined & created, Room Tax- for cities only, Expo District Tax-Kewaunee County does not meet the requirements. B) Fees: Fees must be directly related to the service charged for. C) Levy limit increase-a referendum is needed. Cost Savings Options: Volunteers could provide needed services that the County currently pays for.

Lee Luft is inviting local officials to future Finance Committee meetings to discuss the above items. The committee requested information for volunteer opportunities and potential cost savings, updated Solid Waste volume & expenses, and a range of the expected revenue shortfall in upcoming budgets.

Public Comment: None

Next Meetings: February 12 at 9AM and March 11 at 9AM

Approve Bills for Payment: Motion by Ken Tebon second by Virginia Haske to approve the bills as presented. Motion carried.

Adjournment: Motion by Ken Tebon, second by Virginia Haske to adjourn the meeting. Motion carried. Meeting adjourned at 11:48 AM.

Submitted by:
Paul Kunesh, Recording Secretary

A handwritten signature in blue ink, appearing to read "Paul Kunesh", is written over the typed name.

**KEWAUNEE COUNTY
HUMAN SERVICES COMMITTEE MINUTES
January 13, 2016**

The meeting was called to order by Chairperson Virginia Haske at 9:00 a.m. Present for the meeting were Mark Buchanan, Douglas Doell, Virginia Haske, Shirley Kirchman, John Mastalir, Rose Quinlan, Paul Ravet, Kaye Shillin, Mary Ann Szydel, Ken Tebon and Chuck Wagner. Also present were Ron Heuer, Terry Schleis and Jack Schad.

A motion was made by Charles Wagner and seconded by Shirley Kirchman to approve the agenda as mailed. Motion carried.

A motion was made by Paul Ravet and seconded by Mark Buchanan to approve the December 9, 2015 minutes as mailed. Motion carried.

Terry Schleis, Economic Support Worker, gave a summary of the workings of the Economic Support/Income Maintenance area of the agency. Until 2012, the county agency was in charge of all facets of the local county clientele. New applications, reviews, questions, etc. were all taken care of by the three IM workers, Terry, Jodi Zimmerman and Kim Vandermoss. While larger counties have a 50% turnover in this particular area, there has not been a change in the three Kewaunee County workers for 12 years.

In 2012 the State switched the handling of Economic Support cases to a Consortium to better serve clients. There are currently 8 counties in the East Central Partnership – Calumet, Kewaunee, Marquette, Manitowoc, Outagamie, Waupaca, Waushara and Winnebago. Each county has a designated schedule for the workers to be on the call center. The programs covered in the Income Maintenance area are Child Care, Badger Care Plus, Food Share and Medicaid. Statistics of the number of clients that are in these programs in Kewaunee County were shared with the board. Although Forward Services handles the FSETP program (Food Share Employment and Training Process) and the W-2 program, the county IM workers refer clients to these areas. The board followed up with a few questions for Terry.

Jack asked the Board to consider any changes they may want made to future Committee meetings. Chuck Wagner suggested possibly having an evening meeting and Doug Doell suggested possibly having the meeting later in the afternoon to make it easier on those members that are employed. It was decided to hold off on anything more on the times of meetings until after the April election.

Jack also requested that the Board consider the presentations that they would like to have at the monthly meetings to better acquaint them with the Human Services Programs.

In going over the 2016 planning, Jack noted that CCS has added a 32 hour position. This position is 100% financed. A scanner is being looked at in order to make all files available electronically. Files should either be paper or electronic but not both. Jack also added that a plan is being developed for Trauma Informed Care with schools and law enforcement and that the agency is working on updating protocols, audit concerns and trainings.

Jack handed out an End of Year Memo that he had sent to the Human Services Staff. He told the Board about the major office move that was undertaken in order to increase efficiency within the agency. The ADRC has moved to the former Behavioral Health part of the building and will now have a separate reception area. The north end of the former BH area is now agency administrative/finance offices.

Nine computers were replaced through monies the agency had and at no cost to the county. Five more computers were replaced that were included in the budget. The behavioral Health Manager and the Transportation coordinator interviews will take place next week. Staff evaluations will be completed by the end of January and work is being done to redevelop agency procedures.

Contracts for the following organizations were presented for approval. Those included were: Bellin Memorial Hospital, Rehab House Bletzingger House, Brown County DHHS, Country Kids, CURA Personalis LLC, Evergreen CBRF, Family Services, Laurie Hoffman, Jackie Nitschke Center, The Mooring, Winnebago County HS. Motion made by Chuck Wagner to approve the contracts presented. Paul Ravet seconded the motion. Motion carried.

Motion made by Ken Tebon and seconded by Doug Doell to approve the vouchers as presented. Motion carried.

Motion made by Kaye Shillin and seconded by Shirley Kirchman to approve the credit card vouchers as presented. Motion carried.

Motion made by Chuck Wagner and seconded by Ken Tebon to approve the travel requests as presented. Motion approved.

There were no public comments or other items.

The next meeting date was set for Wednesday, February 10, 2016 at 9:00 a.m.

Motion made by Kaye Shillin and seconded by Mark Buchanan to adjourn the meeting. The meeting adjourned at 10:00 a.m.

Respectfully submitted,



Rita Paul

Administrative Assistant

Promotions & Recreation Committee Minutes

January 12th, 2016

The Promotions & Recreation Committee meeting was called to order at 5:00 PM by Chairman Bruce Heidmann. Members present included: Bruce Heidmann, Larry Kirchman, Scott Jahnke, Dennis Cravillion and Ken Tebon. Also present was Promotions & Recreation Director Dave Myers, Fairgrounds Care-taker Jerry Jonet, & Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Supervisor Lee Luft, Randy Jacobs, Brian Bruechert, Eric Mahlik, Ron Cochrane, Arnold Mahlik, Steve Haen, Sue Bins-Ingebretsen, Larry Ingebretsen, Ryan Johnson, Mark Lambert, & Marty Nowak.

Adoption of Agenda & Approval of Minutes: Larry Kirchman made a motion to adopt today's agenda and approve the December 8th Promotions & Recreation Committee Minutes. Second by Ken Tebon. All in Favor. Motion carried unanimously.

Public Comments: Eric Mahlik asked if the Committee has the intent to move forward with pursuing a race track contract. Chairman Heidmann mentioned he'd open the floor to comments when they reach item #6 on the Agenda (Discuss Promotion of Racetrack). County Board Supervisor Lee Luft took a moment to thank the Committee & the interested parties in promoting the race track adding he'd like to see the track used because it's a real gem to Kewaunee County.

Committee Liaison Reports: None

Discuss Reduced Rate for rental of Livestock Barn @ Fairgrounds for LC High School Spring Fling Dance on May 21st: Winter Storage ends May 1st & all items will be cleared out of the facilities prior to the May 21st date. Marty Nowak spoke on behalf of LC High School. Marty talked briefly about the new administration @ LC and how the high school principal is incorporating more school dances. They'd like to do a "Barn Dance" theme for their Spring Fling. They had a Winter Snowball Dance & barely covered expenses. They are looking for a reduced rate to use the Livestock Barn, the fee schedule in place states the rental rate is \$200 per day. The dance will feature a "court" & parents will be allowed to attend to view/observe. The school will have a ticket charge in place to help cover the DJ, Decorations, Barn Rental Fee, etc. Committee Member Dennis Cravillion stated he feels our rental rates are too high & would be in favor of a reduced rate. Motion made by Ken Tebon to rent the Livestock Barn to LC High School on May 21st, 2016 in the Amount of \$100.00. A \$100.00 refundable clean-up deposit will also be required. Second by Dennis. All in Favor. Motion carried unanimously.

Discuss Promotion of Racetrack: Department Director Dave Myers gave a re-cap to the committee of where we are at w/ the 2 interested individuals that have come forward with a proposal to promote the racetrack. The Finance Department has reviewed the costs/expenses related to operating the racetrack and has settled on a number of \$1,500.00 per week, this number includes grading the track which is completed by the Highway Department. The above number however, does not include any portion of clay replacement. Following the 2015 Season, the Highway Department had reviewed the track conditions and determined there is an adequate amount of clay currently on the track. The interested parties in promoting the track are looking for a 5 year contract with the first 3 years set the same and a review for years 4 & 5. Committee Chairman Bruce Heidmann stated this is his last term on County Board and has sat on the Promotions & Recreation Committee for many years and he'd like to see the contract in place before his resignation. The County has invested a large sum of money in improvements to the racetrack at the Fairgrounds to help it succeed and he doesn't want to see it sit unused. Committee Member Larry Kirchman echoed Bruce's Comments. Larry also thanked Eric & Ron for coming forward. Larry stated from what he's heard, our track is the best in the State, a premier facility! Motion Authorizing County Administrator Scott Feldt & Corporation Counsel Jeff Wisnicky to negotiate a contract with Eric Mahlik & Ron Cochrane made by Ken Tebon. Second by Larry Kirchman. All in favor. Motion carried unanimously.

Discuss Eviction of previous Race Promoter: Department Director Dave Myers gave a brief update: The Track Maintenance Building is ALMOST empty. Some of the items left behind may be sold to the next promoter. Committee Member Larry Kirchman asked if the fence damages have been repaired, they have not.

Discuss Future Plans for Winter Park: The Winter Park Recreation Assoc. (friends group) would like to put in a "Bunny Hill". They feel having a Bunny Hill will draw more people to ski & snowboard. Design plans are in process & will be presented at a future meeting.

Discuss Plans for a new Park & Welcome To Kewaunee County Signs: Chairman Heidmann suggested the County work with the local schools' tech. ed. programs to design & construct the new welcome signs. We currently have lease agreements with land-owners where our existing signs are, the County doesn't own those land locations. We will need to renegotiate those leases. County Board Supervisor Lee Luft shared an email with the committee he had exchanged with NWTC. Lee mentioned the High Schools cannot do graphic design so this would be a great opportunity for the NWTC students to assist. Both Algoma & Kewaunee High School have shown interest in completing work if design is given to them & materials are paid for by the County. Luxemburg-Casco doesn't have the program or experience to complete said work. Our next step will be to find the locations/property to put the signs. County Board Supervisor Lee Luft suggested to meet with Steve Hanson for mapping & land-owner needs. We would like these Welcome Signs to be designed to accommodate banners & such advertising for current events. Department Director Dave Myers will look for the existing leases we have in place with the land owners on STH "29" & STH "54". We should also begin to brainstorm what we'd like the signs to say. Chairman Heidmann thanked Supervisor Luft for his efforts. \$10,000.00 has been budgeted for materials in 2016. Committee member Dennis Cravillion commented he'd like to see Stone Pillar sign posts instead of 4x4's.

Approve Travel Requests: None

Directors Report: Please see the attached Director's Report.

Approve & Sign Vouchers: Motion to approve vouchers as presented made by Scott Jahnke. Second by Dennis Cravillion. All in favor. Motion carried unanimously.

Any other business as allowed by law: None

Next Meeting Dates: The next Promotions & Recreation Committee meeting will be Tuesday, February 9th @ 5:00 PM, in the Highway Dept Conference Room.

Adjournment: Motion made to adjourn today's meeting by Ken Tebon. Second by Scott Jahnke. All in favor. Motion carried. Meeting adjourned at 5:48 PM.

Respectfully submitted:

Jenny Salentine, Recording Secretary



KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

Dave Myers, Director
E4280 County F
Kewaunee, WI 54216

Phone: (920) 388-0444
FAX: (920) 388-0434
myersd@kewauneeeco.org

Director Report (December 8th- January 12th)

Winter Park

We are hopefully finishing up snowmaking tonight into tomorrow morning. The weather has not been cooperative so far this season making less than ideal snowmaking conditions....warm and rainy. The tube hill was open last weekend, the ski hill was closed however due to the warm weather and muddy conditions. We should be open fully starting this weekend the 16th barring bad weather or equipment breakdowns.

Fairgrounds

We are still working on getting the past promoter's property off of the fairgrounds property and we are hopefully getting a new proposal turned in soon!

Ryan Park

We are hoping to groom the cross-country ski trails by the end of the week. We have had a lot of vehicle break-downs so running a little behind between that and setting up Winter Park.

Snowmobile Alliance

The trails are still closed due to lack of snow and all the standing water in swamps and water-ways (which is hopefully freezing up this week). I will keep in touch with the clubs as the week progresses and see where we stand.

Bruemmer Park

We had a nice article written in Door County Living's Autumn issue about Bruemmer Park. I supplied Patty Williamson with some information about the history and about the hard work the KCZS has done to renovate the park itself. We also had our annual USDA inspection for the year and passed with no problems to report.



**Kewaunee County Groundwater Task Force
Dec 2, 2015 Meeting Minutes**

1. Meeting was called to order by Chairman Luft at 1:02 PM, Wednesday, Dec 2.
2. Roll Call those in attendance: Lee Luft, Aerica Bjurstrom, Cindy Kinnard, Nick Cochart, Dick Swanson, Tom Kleiman and Ron Heuer. Excused were: John Pagel and Davina Boness
3. A motion to approve the agenda was made by Tom Kleiman with a second by Cindy Kinnard, the motion carried unanimously.
4. A motion was made to approve the minutes from the November 4 meeting was made by Dick Swanson with a second by Ron Heuer, the motion carried unanimously.
5. Chairman Luft called for a report from those in attendance for a review of the latest DNR Committee meetings;

Short Term Solutions – Heuer and Kinnard confirmed that at the last meeting of November 14th Kyle Burton worked with the committee to review and confirm the final list of recommendations coming from that group. Those recommendations are expected to be confirmed at the next meeting which will be at 8:30 AM on December 16th at the Luxemburg facility.

Best Management Practices – Davina Boness is the only member of the Task Force that attends the BMP meetings. As she was not in attendance, there was no report on BMP.

Compliance – Lee Luft reported a massive list of recommendations had been put together by the Compliance group. As a result of the many recommendations, their committee had to prioritize the issues in order to make it workable. The result was the creation of shorter-term and longer-term recommendations to improve monitoring and compliance of DNR requirements.

Shorter-Term Solutions - An example of a shorter-term recommendation is to make certain that all necessary maps that depict sensitive areas, (such as direct conduits to groundwater or intermittent streams), and all necessary written information required for safe manure spreading are present in the equipment being used for manure application.

Longer-term Solutions – Examples of longer-term recommendations will likely include increased DNR staffing for better monitoring and enforcement of land use and land application as well as filling the vacant Kewaunee County Warden position as soon as possible.

Communication and Alternative Technology Committees – have not yet been established.

6. **Citizen Access to Clean Water Initiative:** Nick Cochart reported on the clean water access initiative that the Algoma School System is putting in place. It is anticipated that sometime, mid-December, the provider, Stonehouse will be ready with their system that would allow for

those requiring clean water to have access either with a pin number or a key swipe card to obtain free water dispensed in either 1 or 3 gallon containers. The cost of the plastic containers will be absorbed by the school district or through donations from civic groups.

7. Cindy Kinnard reported on the latest development of the Groundwater Task Force website pages that have been added to the Public Health website. This website can be accessed by going to the www.kewauneeco.org, then clicking on the "Groundwater Task Force" tab on the left panel of the home page.

8. A review of the first two press releases was completed by the committee members, a few changes were made to the original copy. A motion was made to release these documents with the approved changes by Nick Cochart with a second by Tom Kleiman, the motion carried unanimously. Lee Luft has now made all the suggested changes and has released these two news releases to Aerica Bjurstrom for future inclusion in the UW Extension publication "The Foghorn" and for placement on the Kewaunee County Groundwater website. In addition, both news releases have been made available to the Kewaunee County Star News. News release #2 regarding help for homeowners who have an unsafe well has now been published in the Kewaunee County Star News.

9. **Citizen Input:** Citizen input was provided by Mr. Iwen, Mr. Utesch, and Mr. Sagrillo.

Mr. Iwen suggested contacting "Meals on Wheels" to see if they could help deliver clean water to those who need it when delivering daily meals. Mr. Iwen will check to see if Meals on Wheels actually delivers to rural areas where the need for clean water would be the greatest due to private well contamination.

Mr. Utesch suggested that the Task Force confirm that a well is considered contaminated after three attempts to "shock" the well with chlorine treatments versus just one attempt to "shock" the well.

Mr. Sagrillo read a press release regarding new legislation being introduced in the Wisconsin State Legislature to help protect the public's drinking water from contamination.

10. In Other Matters to Discuss, Ron Heuer reported Kewaunee County had received a \$50,000 grant from the Wisconsin State Energy Office. This grant will allow Kewaunee County to investigate the feasibility of establishing a "hub and spoke" system of anaerobic digesters for processing liquid manure in the county. It is envisioned the results of installing these processing systems in a "hub and spoke" pattern across the county would produce energy for local farming operations with excess energy to go back on the grid. Also by processing millions of gallons of liquid manure, which removes excess water, thousands of truckloads of liquid manure would not be travelling our roads and applied to fields. This would significantly reduce the risk of contaminating both ground and surface water.

The Task Force also received a handout from Lee Luft regarding the newly proposed legislation mentioned by Mr. Sagrillo for the State Legislature. This legislation cites a "public health crisis" related to unsafe private wells/drinking water.

11. Next Meeting Date: the next meeting of the Kewaunee County Groundwater Task Force will be on Wednesday January 6th at 1:00 PM. at the Kewaunee County Administration Building.
12. A motion to adjourn was made by Tom Kleiman at 2:03PM with a second by Dick Swanson, the motion carried.





**Kewaunee County Groundwater Task Force
January 6, 2016, Meeting Minutes**

1. Meeting was called to order by Chairman Luft at 1:01PM, Wednesday, Jan 6, 2016.
2. Roll Call those in attendance: Lee Luft, Aerica Bjurstrom, Cindy Kinnard, Nick Cochart, Dick Swanson, Tom Kleiman, John Pagel and Ron Heuer. Excused were: Davina Boness
3. A motion to approve the agenda was made by John Pagel with a second by Tom Kleiman, the motion carried unanimously.
4. A motion was made to approve the minutes from the December 2nd meeting was made by Cindy Kinnard with a second by Dick Swanson, the motion carried unanimously.
5. Chairman Luft called for a report from those in attendance for a review of the latest DNR Committee meetings;

Short Term Solutions: Cindy Kinnard reported the "Short Term Solutions" committee held, what was their last meeting on Dec 16th. At that meeting a final list of short term recommendations was agreed upon. That list of recommendations was taken back by Kyle Burton and will be forwarded to the Communications committee.

Best Management Practices: Davina Boness was not in attendance to report, however, she did pass on information to Chairman Luft that this committee would be meeting on Jan 21st again as they were working with NRCS to get corrected depth to bedrock maps which are being used by this committee.

Compliance: Chairman Luft reported this group originally had 59 items on their list, reduced that list to 33 and voted on each of those items so as to set the priority for each of them. Of great importance, it was agreed upon in the compliance committee there needed to be more outreach and communications to farmers and haulers and more clear enforcement of the NMPs by the DNR.

Communication: There has not yet been a meeting of this group

Alternate Technologies: There has not been a meeting of this group as yet, however, directly related to new manure treatment technologies, Ron Heuer reported that the final contract from the Public Service Commission on the feasibility study grant of \$50K had not yet been received back from the PSC. Once that contract is received by the county, the work on the feasibility study work would begin. These grant funds would be used to study the feasibility of processing manure in Kewaunee County to yield methane gas as an alternative power source.

6. The Private Well Water Test Results conducted on over 300 private wells in Kewaunee County during November by Mark Borchardt (USDA) and Maureen Muldoon (UW Oshkosh) found 34% of the wells tested to be unsafe for human consumption. However, the data showing the soil depths of the contaminated wells has yet to be finalized. Chairman Luft reported that the results may not be back to the county for another month or so. The researchers are taking precautions to see that the important soil depth information is properly documented. Luft also reported that the researchers had sent notices to those whose well tests came back as unsafe to take immediate, proper precautions. Ms. Boness was not in attendance to provide additional information.
7. Nick Cochart reported the clean water access for those people needing clean drinking water was now up and running at the Algoma High School. The water kiosk is at the west side of the school and so far about ½ dozen people have used it. In order to be set up with a pin # to access water, users will have to contact Nick Cochart directly as he is personally setting up the account access. Nick Cochart reported that access to this free-of-charge clean water is available to any Kewaunee County resident living with unsafe well water.
8. Chairman Luft distributed a list of potential topics for upcoming Groundwater Task Force press releases (see attached). This list was provided to the members to take under advisement by the members and to be discussed at the next meeting of the committee. Also Chairman Luft reiterated the previous press releases are posted on the Kewaunee County, Groundwater Task Force website.
9. Chairman Luft opened the meeting to Public Comments and the following citizens made comments:

Bill Iwen: Thanked Nick Cochart and the Algoma Public Schools for stepping up and providing clean water to those in need.

Don Poore: Indicated his well was one of those tested that is now unsafe for human consumption. Mr. Poore stated that when the lands surrounding his home were in CRP (uncultivated) his water was safe but soon after the fields adjacent to his home were put into cultivation and spread with manure, his water tested unsafe. Mr. Poore was seeking assistance and answers to his questions about whether it would be beneficial to dig a deeper well. Luft indicated that digging a deeper well is not a guarantee that a well will deliver clean water indefinitely as a member of our Kewaunee County Board can attest. It should also be noted that both Davina Bonness (Kewaunee County Land and Water Conservation Department) and Cindy Kinnard (Kewaunee County Public Health) were in direct contact with Mr. Poore and provided him with all the information now at our disposal. He was also directed to contact Janalle Merry of the DNR for further assistance which he did. Finally, Mr. Poore was provided the Groundwater Task Force news release with all the State and local contact agencies who might be able to assist him and his family.

Sue Weisser: Said that digging deeper wells “was not getting to the problem”. Ms. Weisser said that preventing manure and other wastes from entering the groundwater in Kewaunee County was the key to solving our groundwater concerns.

Nancy Utesch: Thanked Nick Cochart and the Algoma Public Schools for funding the new Clean Water Kiosk for all Kewaunee County residents living without clean water. Ms. Utesch noted that this clean water assistance for our Kewaunee County citizens did not come from the people at the Federal, State, or local level that we pay to protect our water resources but from the Algoma School System.

Lynn Utesch: Added that solutions based solely on volunteer efforts to improve water quality had not worked in Iowa and that they were not working here.

Dick Swanson is a Groundwater Task Force member and he closed the meeting commentary with a statement that some farmers are not being good stewards of the land but that there is hope that something will come from the DNR Workgroup meetings and that with the participation of the US EPA we may see some positive results.

10. Next meeting was set for 10 February at 1PM.
11. A motion to adjourn the meeting was made at 2:20 PM by Tom Kleiman and seconded by Dick Swanson, the motion carried.

Topics for Upcoming Groundwater Task Force News Releases

- _____ 1) How to properly abandon a water well.

- _____ 2) The Importance of Well Testing – Discussion with Kewaunee County Supervisor Chuck Wagner (include information on obtaining a well test kit).

- _____ 3) How to Use the New Clean Water Kiosk at the Algoma High School

- _____ 4) Final Fall 2015 Well Test Results by Soil Depths and Regions

- _____ 5) Key Recommendations of the DNR Short Term Solutions Workgroup

- _____ 6) Key Recommendations of the DNR Best Practices Workgroup

- _____ 7) Key Recommendations off the DNR Best Practices Workgroup

- _____ 8) Key Recommendations of the DNR Compliance Workgroup

- _____ 9) Citizen reporting of possible well contamination events (a checklist)

- _____ 10) Publish the Kewaunee County Manure Spill Response Guide

- _____ 11) _____

- _____ 12) _____