

# KEWAUNEE COUNTY LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE REGULAR MEETING

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Date: Feb. 9th, 2016 Kewaunee County Sheriff's Dept.  
620 Juneau St. Kewaunee, WI  
Time: 12:00 P. M.

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## AGENDA ITEMS:

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. TRAVEL/TRAINING REQUEST:

### **Sheriff's Department:**

- a. Lt. Chris VanErem- Corrections Update, Nicolet Tech. College March 9-10, 2016

### **Emergency Management:**

- a. Director Nollenberg – Radiological Emergency Preparedness (REP) Exercise Evaluator course – Madison, WI; March 21-24, 2016
- b. Director Nollenberg - National Radiological Emergency Preparedness (NREP) Conference – North Charleston, South Carolina; May 2-5, 2016

### 5. AGENDA

#### • **Law Enforcement**

- a. Staffing updates
- b. Spillman Server Update Request (Follow up from Jan. meeting)
- c. Discussion regarding Protective Status (Recent Court Action)
- d. Update on potential 911 Upgrades.
- e. Jail Project Planning Update
- f. Update on recent radio meeting (Warranty Discussion)

#### • **Emergency Management**

- a. Share Monthly Financial Report
- b. Discuss status of Siren #17 & 18 (Village of Luxemburg)
- c. Sounding of all Sirens beginning in March

### 6. APPROVAL OF BILLS

### 7. SET NEXT MEETING DATE

### 8. SUCH OTHER MATTERS AS AUTHORIZED BY LAW

### 9. ADJOURNMENT

The committee welcomes all visitors to listen and observe, but only committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrators Office at (920)388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the county board of supervisors or any of its committees including:

Finance & Public Property  
Personnel, Advisory & Legislative  
Health, Child Support, and Veterans Services  
Human Services  
Aging Services Unit Advisory  
Extension Education, County Farm & Zoning  
Law Enforcement & Emergency Management  
Land & Water Conservation  
Highway & Solid Waste  
Promotion & Recreation

May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis 2d 553(1993), even though the visiting body will take no action at this meeting.

# KEWAUNEE COUNTY TRAVEL REQUEST FORM

Emergency Management  
DEPARTMENT

Tracy Nollenberg  
EMPLOYEE(S)

DESTINATION Madison

DATES OF TRAVEL

FROM: March 21 TO: March 24

OVERNIGHT?  YES  NO NUMBER OF NIGHTS: 3

\*\*NOTE: TRAVEL WITHIN 50 MILES REQUIRES APPROVAL FOR OVERNIGHT STAY

PURPOSE: Credential course for REP (Radiological Emergency Preparedness) Exercise Evaluator

(Include reasons for attending i.e. certification, license, education)

NOTE: PLEASE ATTACH AGENDA OR ITINERARY

EXPENSES: REGISTRATION/TUITION \$ 0  
LODGING \$ 82 x 3 = 246  
ESTIMATED MEALS (B, L, D) \$ 165  
TRAVEL (APPROXIMATE MILES) 360 (round trip)

IS ANY PART OF TRIP REIMBURSED?  YES  NO \$ 100<sup>00</sup>  
BY WHOM? Point Beach

NOTE: IF TRAVEL IS REQUIRED AND THE APPROPRIATE OVERSIGHT COMMITTEE CANNOT REVIEW THE REQUEST BEFORE DEPARTURE, SUBMIT THIS FORM TO YOUR DEPARTMENT HEAD AND COUNTY ADMINISTRATOR FOR REVIEW AND APPROVAL.

APPROVAL:

Tracy L. Nollenberg  
DEPARTMENT HEAD

1-22-14  
DATE

COMMITTEE CHAIRMAN

DATE

COUNTY ADMINISTRATOR

DATE

# KEWAUNEE COUNTY TRAVEL REQUEST FORM

Emergency Management  
DEPARTMENT

Tracy Nollenberg  
EMPLOYEE(S)

DESTINATION North Charleston, South Carolina

DATES OF TRAVEL

FROM: May 2

TO: May 5

OVERNIGHT?  YES  NO

NUMBER OF NIGHTS: 3

\*\*NOTE: TRAVEL WITHIN 50 MILES REQUIRES APPROVAL FOR OVERNIGHT STAY

PURPOSE: NREP (National Radiological Emergency Preparedness) Conference  
Education sessions on Radiological Emergency Preparedness. Social Media,  
animal decontamination, future of Hostile Action Based exercises, Liaison  
Information requirements, etc.

(Include reasons for attending i.e. certification, license, education)

NOTE: PLEASE ATTACH AGENDA OR ITINERARY

EXPENSES:

REGISTRATION/TUITION \$ 400.00

LODGING \$ 186 x 3 = 558

ESTIMATED MEALS (B, L, D) \$ 180.00

TRAVEL (APPROXIMATE MILES) 451.20 + airport parking (Austin Straubel)

IS ANY PART OF TRIP REIMBURSED?  YES  NO

\$ 100.00

BY WHOM? Point Beach

NOTE: IF TRAVEL IS REQUIRED AND THE APPROPRIATE OVERSIGHT COMMITTEE CANNOT REVIEW THE REQUEST BEFORE DEPARTURE, SUBMIT THIS FORM TO YOUR DEPARTMENT HEAD AND COUNTY ADMINISTRATOR FOR REVIEW AND APPROVAL.

APPROVAL:

Tracy H. Nollenberg  
DEPARTMENT HEAD

2-3-16  
DATE

COMMITTEE CHAIRMAN

DATE

COUNTY ADMINISTRATOR

DATE

# KEWAUNEE COUNTY TRAVEL REQUEST FORM

SHERIFF  
DEPARTMENT

CHRIS VANEREM  
EMPLOYEE(S)

DESTINATION MICOLET TECH. COLLEGE - RHINECLANDER

DATES OF TRAVEL  
FROM: 3/9/16 TO: 3/10/16

OVERNIGHT?  YES  NO  
NUMBER OF NIGHTS: 1  
\*\*NOTE: TRAVEL WITHIN 50 MILES REQUIRES APPROVAL FOR OVERNIGHT STAY

PURPOSE: ATTEND LEGAL UPDATE FOR CORRECTIONS -  
- MAINTAIN ANNUAL TRAINING HOURS & UPDATED LAWS FOR  
JAIL POLICY

(Include reasons for attending i.e. certification, license, education)

NOTE: PLEASE ATTACH AGENDA OR ITINERARY

EXPENSES: REGISTRATION/TUITION \$ 100.00  
LODGING \$ 82.00  
ESTIMATED MEALS (B, L, D) \$ 20.00  
TRAVEL (APPROXIMATE MILES) 165 MILES

IS ANY PART OF TRIP REIMBURSED? YES  NO  \$ \_\_\_\_\_  
BY WHOM? \_\_\_\_\_

NOTE: IF TRAVEL IS REQUIRED AND THE APPROPRIATE OVERSIGHT COMMITTEE CANNOT REVIEW THE REQUEST BEFORE DEPARTURE, SUBMIT THIS FORM TO YOUR DEPARTMENT HEAD AND COUNTY ADMINISTRATOR FOR REVIEW AND APPROVAL.

### APPROVAL:

DEPARTMENT HEAD \_\_\_\_\_

DATE \_\_\_\_\_

COMMITTEE CHAIRMAN \_\_\_\_\_

DATE \_\_\_\_\_

COUNTY ADMINISTRATOR \_\_\_\_\_

DATE \_\_\_\_\_