

PROMOTIONS & RECREATION COMMITTEE  
Special Meeting  
January 20<sup>th</sup>, 2016

Call to Order:

Chairman Bruce Heidmann called the meeting to order at 7:15 p.m. at the Kewaunee County Administrative Center. Committee Members present included: Dennis Cravillion, Scott Jahnke, Larry Kirchman, and Ken Tebon. Also present were Dave Meyers and Jeff Wisnicky.

Agenda to discuss Fairgrounds Race Contract:

Dennis motioned to approve the agenda, second by Ken. Motion carried.

Larry asked if the Highway Department will be paid for the grading of the track. Dave said that the bill would be paid out of the Promotions and Recreation account. The amount was figured in the rental amount. The clay fee of \$1000 would come out of the \$5000 deposit per year charged to the promoter.

Scott asked if there could be a line in the contract explicitly stating that the promoter was liable to pay for any Rescue or Fire Department call on the grounds. Jeff Wisnicky said he would look into it.

Motion was made by Ken to approve the Race Contract, Larry second. Motion carried.

Motion was made by Larry to adjourn at 7:20pm, Scott second. Motion carried.

Respectfully Submitted

Scott Jahnke, Secretary

# Promotions & Recreation Committee Minutes

January 12<sup>th</sup>, 2016

The Promotions & Recreation Committee meeting was called to order at 5:00 PM by Chairman Bruce Heidmann. Members present included: Bruce Heidmann, Larry Kirchman, Scott Jahnke, Dennis Cravillion and Ken Tebon. Also present was Promotions & Recreation Director Dave Myers, Fairgrounds Care-taker Jerry Jonet, & Recording Secretary Jenny Salentine. Guests at today's meeting included: County Board Supervisor Lee Luft, Randy Jacobs, Brian Bruechert, Eric Mahlik, Ron Cochrane, Arnold Mahlik, Steve Haen, Sue Bins-Ingebretsen, Larry Ingebretsen, Ryan Johnson, Mark Lambert, & Marty Nowak.

Adoption of Agenda & Approval of Minutes: Larry Kirchman made a motion to adopt today's agenda and approve the December 8<sup>th</sup> Promotions & Recreation Committee Minutes. Second by Ken Tebon. All in Favor. Motion carried unanimously.

Public Comments: Eric Mahlik asked if the Committee has the intent to move forward with pursuing a race track contract. Chairman Heidmann mentioned he'd open the floor to comments when they reach item #6 on the Agenda (Discuss Promotion of Racetrack). County Board Supervisor Lee Luft took a moment to thank the Committee & the interested parties in promoting the race track adding he'd like to see the track used because it's a real gem to Kewaunee County.

Committee Liaison Reports: None

Discuss Reduced Rate for rental of Livestock Barn @ Fairgrounds for LC High School Spring Fling Dance on May 21<sup>st</sup>: Winter Storage ends May 1<sup>st</sup> & all items will be cleared out of the facilities prior to the May 21<sup>st</sup> date. Marty Nowak spoke on behalf of LC High School. Marty talked briefly about the new administration @ LC and how the high school principal is incorporating more school dances. They'd like to do a "Barn Dance" theme for their Spring Fling. They had a Winter Snowball Dance & barely covered expenses. They are looking for a reduced rate to use the Livestock Barn, the fee schedule in place states the rental rate is \$200 per day. The dance will feature a "court" & parents will be allowed to attend to view/observe. The school will have a ticket charge in place to help cover the DJ, Decorations, Barn Rental Fee, etc. Committee Member Dennis Cravillion stated he feels our rental rates are too high & would be in favor of a reduced rate. Motion made by Ken Tebon to rent the Livestock Barn to LC High School on May 21<sup>st</sup>, 2016 in the Amount of \$100.00. A \$100.00 refundable clean-up deposit will also be required. Second by Dennis. All in Favor. Motion carried unanimously.

Discuss Promotion of Racetrack: Department Director Dave Myers gave a re-cap to the committee of where we are at w/ the 2 interested individuals that have come forward with a proposal to promote the racetrack. The Finance Department has reviewed the costs/expenses related to operating the racetrack and has settled on a number of \$1,500.00 per week, this number includes grading the track which is completed by the Highway Department. The above number however, does not include any portion of clay replacement. Following the 2015 Season, the Highway Department had reviewed the track conditions and determined there is an adequate amount of clay currently on the track. The interested parties in promoting the track are looking for a 5 year contract with the first 3 years set the same and a review for years 4 & 5. Committee Chairman Bruce Heidmann stated this is his last term on County Board and has sat on the Promotions & Recreation Committee for many years and he'd like to see the contract in place before his resignation. The County has invested a large sum of money in improvements to the racetrack at the Fairgrounds to help it succeed and he doesn't want to see it sit unused. Committee Member Larry Kirchman echoed Bruce's Comments. Larry also thanked Eric & Ron for coming forward. Larry stated from what he's heard, our track is the best in the State, a premier facility! Motion Authorizing County Administrator Scott Feldt & Corporation Counsel Jeff Wisnicky to negotiate a contract with Eric Mahlik & Ron Cochrane made by Ken Tebon. Second by Larry Kirchman. All in favor. Motion carried unanimously.

Discuss Eviction of previous Race Promoter: Department Director Dave Myers gave a brief update: The Track Maintenance Building is ALMOST empty. Some of the items left behind may be sold to the next promoter. Committee Member Larry Kirchman asked if the fence damages have been repaired, they have not.

Discuss Future Plans for Winter Park: The Winter Park Recreation Assoc. (friends group) would like to put in a "Bunny Hill". They feel having a Bunny Hill will draw more people to ski & snowboard. Design plans are in process & will be presented at a future meeting.

**Discuss Plans for a new Park & Welcome To Kewaunee County Signs:** Chairman Heidmann suggested the County work with the local schools' tech. ed. programs to design & construct the new welcome signs. We currently have lease agreements with land-owners where our existing signs are, the County doesn't own those land locations. We will need to renegotiate those leases. County Board Supervisor Lee Luft shared an email with the committee he had exchanged with NWTC. Lee mentioned the High Schools cannot do graphic design so this would be a great opportunity for the NWTC students to assist. Both Algoma & Kewaunee High School have shown interest in completing work if design is given to them & materials are paid for by the County. Luxemburg-Casco doesn't have the program or experience to complete said work. Our next step will be to find the locations/property to put the signs. County Board Supervisor Lee Luft suggested to meet with Steve Hanson for mapping & land-owner needs. We would like these Welcome Signs to be designed to accommodate banners & such advertising for current events. Department Director Dave Myers will look for the existing leases we have in place with the land owners on STH "29" & STH "54". We should also begin to brainstorm what we'd like the signs to say. Chairman Heidmann thanked Supervisor Luft for his efforts. \$10,000.00 has been budgeted for materials in 2016. Committee member Dennis Cravillion commented he'd like to see Stone Pillar sign posts instead of 4x4's.

**Approve Travel Requests:** None

**Directors Report:** Please see the attached Director's Report.

**Approve & Sign Vouchers:** Motion to approve vouchers as presented made by Scott Jahnke. Second by Dennis Cravillion. All in favor. Motion carried unanimously.

**Any other business as allowed by law:** None

**Next Meeting Dates:** The next Promotions & Recreation Committee meeting will be Tuesday, February 9<sup>th</sup> @ 5:00 PM, in the Highway Dept Conference Room.

**Adjournment:** Motion made to adjourn today's meeting by Ken Tebon. Second by Scott Jahnke. All in favor. Motion carried. Meeting adjourned at 5:48 PM.

Respectfully submitted:

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Jenny Salentine, Recording Secretary



## KEWAUNEE COUNTY PROMOTIONS & RECREATION DEPARTMENT

Dave Myers, Director  
E4280 County F  
Kewaunee, WI 54216

Phone: (920) 388-0444  
FAX: (920) 388-0434  
myersd@kewauneeeco.org

### Director Report (December 8<sup>th</sup>- January 12<sup>th</sup>)

#### Winter Park

We are hopefully finishing up snowmaking tonight into tomorrow morning. The weather has not been cooperative so far this season making less than ideal snowmaking conditions....warm and rainy. The tube hill was open last weekend, the ski hill was closed however due to the warm weather and muddy conditions. We should be open fully starting this weekend the 16<sup>th</sup> barring bad weather or equipment breakdowns.

#### Fairgrounds

We are still working on getting the past promoter's property off of the fairgrounds property and we are hopefully getting a new proposal turned in soon!

#### Ryan Park

We are hoping to groom the cross-country ski trails by the end of the week. We have had a lot of vehicle break-downs so running a little behind between that and setting up Winter Park.

#### Snowmobile Alliance

The trails are still closed due to lack of snow and all the standing water in swamps and water-ways (which is hopefully freezing up this week). I will keep in touch with the clubs as the week progresses and see where we stand.

#### Bruemmer Park

We had a nice article written in Door County Living's Autumn issue about Bruemmer Park. I supplied Patty Williamson with some information about the history and about the hard work the KCZS has done to renovate the park itself. We also had our annual USDA inspection for the year and passed with no problems to report.