

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Monday, January 25, 2016 at 8:30 A.M. to view the sites of Seth Lenss and Wayne Chaloupka, Red River Township.

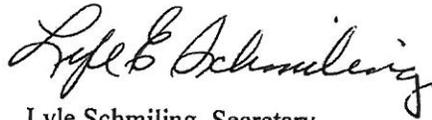
Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Gary Ledvina, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Seth Lenss and Wayne Chaloupka On-Site Meeting

The meeting was held so the committee could view the sites before the public hearing.

The meeting adjourned at 10:30 A.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lyle B. Schmiling".

Lyle Schmiling, Secretary

Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Wednesday, January 27, 2016 to hear the variance appeals of Seth Lenss, Red River Township, and Wayne Chaloupka, Red River Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Gary Ledvina, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

Seth Lenss Hearing

Present: Seth Lenss.

Chairman Hub Jauquet opened the hearing at 7:02 P.M. and informed the attendants of the Board's authority and rules of the hearing.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 11 neighboring property owners, the Town of Red River, and the Department of Natural Resources.

Glenn explained Seth Lenss wants to remove his existing house and construct a new house on his property with the same side yard setbacks. His existing house has a side yard setback of 8 feet on one side and 3 feet on the other side. The Kewaunee County Shoreland Zoning Ordinance requires a minimum side yard setback of 8 feet and a combined side yard setback of 20 feet.

Seth Lenss explained the existing house is old and the basement is falling down. Instead of trying to remodel the existing house, it is easier to tear down the old house and build a new house. He would utilize the same foundation hole so the existing side yard setbacks would remain the same. The building on the north side is located on a double lot and although his house is 3 feet from the lot line, his house would be approximately 35 feet from his neighbor's house. Seth also stated that his measurements are measured from the roof eve, so the actual building would be 5 feet from the property line. The Town of Red River has also approved this request.

After a few questions, a motion was made by Ken Paplham, seconded by Eric Corroy to approve the variance request to reconstruct the house 3 feet from the lot line. The vote was unanimous.

The hearing adjourned at 7:22 P.M.

Wayne Chaloupka Hearing

Present: Wayne & Vicki Chaloupka.

Chairman Hub Jauquet opened the hearing at 7:30 P.M. and informed the attendants of the Board's authority and rules of the hearing.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 15 neighboring property owners, the Town of Red River, and the Department of Natural Resources.

Glenn explained Wayne Chaloupka wants to construct an addition to his small cottage with a building setback of 39 feet from the center line of a town road. The Kewaunee County Shoreland Zoning Ordinance requires a building setback of 63 feet from the center line of a town road.

Wayne Chaloupka stated he wants to put on an addition to his cottage to live at this location full time. Although he would be 39 feet from the center line of the road, his building setback would be the same as the adjoining properties. The present building is 47 feet from the center line, so he would only be 8 feet closer to the road. Because most of the lots in this area are small, and because they can't build closer to the water, all house improvements end up being closer to the road. The Town of Red River has also approved the house addition at 39 feet from the center line of the road.

Hearing few questions, a motion was made by Lyle Schmiling, seconded by Ken Paplham to approve the variance request to construct an addition 39 feet from the center line of Bay Shore Lane. The vote was unanimous.

The hearing adjourned at 7:52 P.M.

Respectfully submitted,



Lyle Schmiling, Secretary

Agriculture & Extension Education Committee Meeting
January 6, 2016
3:00 P.M.
Kewaunee County Administration Center
Committee Room

Minutes

1. Call to Order – Meeting called to order by committee chair Tom Romdenne at 3:00 PM.
2. Roll Call – Bob Garfinkel, Ron Paider, Tom Romdenne, Gary Paape, Renee Koenig, Aerica Bjurstrom, Jill Jorgensen
3. Approval of Agenda and Minutes – Motion made by Ron Paider, seconded by Bob Garfinkel, motion passed.
4. Citizen Input - none
5. Retirement – Jan Tess, program assistant for UW-Extension has submitted for retirement and her last official day with the county will be January 31. Jan has worked for the county in the UW-Extension office for almost 32 years.
6. Educators Reports – Written – see attached.
7. Overtime - none
8. Approval – Travel - none
9. Approval – Bills – Motion to approve bills made by Gary Paape, seconded by Bob Garfinkel. Motion passed.
10. Set/Confirm Future Committee Meeting Dates – Next meeting dates will be February 3 at 3 PM and March 9 at 3 PM.
11. Adjourn – Motion to adjourn made by Ron Paider, seconded by Bob Garfinkel. Meeting adjourned at 3:26 PM.

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including: Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Aerica Bjurstrom
1-11-16

Aerica Bjurstrom
Agriculture Agent
Prepared for January 6, 2016

Farm Technology Days – Attended the annual all-county Farm Technology Days annual meeting. The meeting brings together host counties from the current year and coming three years. Committees and host farms for 2015 (Dane County), 2016 (Walworth County), 2017 (Kewaunee County), and 2018 (Wood County) were in attendance this year. The meeting gave committee chairs and executive committee chairs the opportunity to meet with upcoming and past host counties to discuss their process of organization, collaborate on ideas, and learn more about how to make the show a success. Kewaunee County will attend the annual meeting each year through 2017 and had about 45 people from the community in attendance.

Agriculture Research – Currently working on a research project that will incorporate the University of Wisconsin Veterinary School's herd health apps. The project is going to focus on hoof health and will include on-farm research in up to 10 counties in eastern/northeastern Wisconsin. The project may also include work with thermo-imaging of hooves. The project will include summary and recommendations for farmers including papers, fact sheets, and articles. I will serve as the lead for the project, which should be concluded at the end of 2016 or early 2017.

Farm Technology Days Visiting Sessions – I'm participating on a visioning team tasked at identifying UW-Extension's role in Farm Technology Days in the future. The state budget cut back will have an impact on the role the agriculture agent serves as Executive Secretary in the future and how much UW-Extension as a whole participates in the show. Changes won't impact Kewaunee County's show in 2017, the plan is designed to take place after 2018 with small changes starting in 2017 and 2018.

End of Year Reporting/Program Planning – Finished up end-of-year reporting. Reporting includes summarizing the year in statistics, projects, and outcomes. Several UW-Extension programs are in the planning process. Spring programming includes a heifer raising seminar and modernization meeting with on-farm tours focusing on manure management at farms in Shawano and Calumet Counties. In addition, the Dairy and Beef Well-Being Conference will be held at UW-Platteville this year in March. I am working on a land rental survey with Annie Deutsch from Door County to replicate the survey I completed in 2012. This year's survey will include all of Door County, last time I only included southern Door. I will be doing holding pesticide applicator training in Kewaunee and Door in February and a regional CAFO update meeting will be held in Green Bay.

Professional Development – Attended two professional development programs in December. I attended the regional monthly meeting in Fond du Lac where we had a session taught by farm management specialist Kevin Barnhart. We also visited LaClare Farms, an integrated dairy goat operation that developed a co-op with neighbors and processes their milk into cheese, fluid milk, and ice cream. They also have a café on site and retail store. I also attended a hoof care seminar where care and management of hooves was the focus. Hoof trimmers were on site and spoke on care and management of feet and how proper maintenance can be effective preventative care.

Kewaunee County 4-H Youth Development Extension Update

Jill Jorgensen, 4-H Youth Development Agent

January 2016

Northcentral Region Volunteer Training E-forum training on Heart of Leadership: As you may recall, over the last several months, I have been working with state staff and colleagues from Minnesota to create an online leader training for the 4-H Youth Development North Central Region. This training focuses on: different types of leadership roles and opportunities for young people, the elements to develop supportive youth/adult partnerships with young people, and creating strategies for volunteers to intentionally encourage leadership young people. In addition, to provide further depth and relatability, I recruited and prepared a Kewaunee County 4-H volunteer and a 4-H member to help facilitate a portion of the program about their experiences with youth leadership. In December, I facilitated the online training twice with a state staff member, colleagues from Minnesota 4-H Youth Development, a 4-H volunteer and a 4-H member. This training reached 100's of volunteers and 4-H Youth Development professionals from throughout the Midwest. There was a rich and engaged conversation that happened during the training and we received verbal feedback that participants felt that the training was applicable to their roles. A post program evaluation of participants from throughout Wisconsin and the Midwest is being conducted.

4-H Teen Association: The 4-H Teen Association took part in the annual Kewaunee County Toys for Tots campaign. The group has worked with the program for the last 5 years. I worked with the youth to make this a service learning project for the group. Service learning goes beyond community service and engages the members at levels of the service process.

For the Toys for Tots campaign, the 4-H Teen Association issues a challenge to the 4-H community clubs to collect as many canned food donations, toys, and donations per club as possible. On a specified night, the clubs deliver the collected items. They are counted and sorted for delivery to the Toys for Tots program. The teen association sponsors a movie party basket for the group that collects the most toys per member.

In addition to toys, this year collected non-perishable food items to make food baskets for families. After reflecting on last year's day, one note that the teens made was that not all families had the opportunity to have a food basket. A local church generously provides these baskets and in the past, there were not enough for all families to receive a basket. This year, the goal was to make sure each family had some food to take home with them in addition to the toys. Between the church group donating more food baskets and the collected donations from the 4-H clubs, almost all families that wanted a food basket were able to take one home this year.

Distribution day is the highlight of this service-learning project. The start of the day begins with the Teen Association helping the Toys for Tots volunteers by unloading, sorting, and grouping the toys for the event. Also, during this time, they set-up a children's activity area to ensure that it is ready to go when the children arrive with their parents. The teens helped sort and set-up the gifts that the children chose for the parents, and collected the food box donations from a local church. Additionally, some of the teen association members were able to go shopping with additional toys with Toys for Tots adult volunteers. When it came time to distribute the toys, some the teens worked with adult volunteers to hand out the toys and others worked in the children's activity area. One of the teens worked with the Spanish speaking youth and adults to help with communication about the different activities.

After the day was over, the teen had many observations. Some of them commented on how important it was to support people in our community, especially children, in need. Others commented on what they learned about themselves through working with the program. For others, it helped them realize the impact programs like this have on other's lives.

4-H Club and Committee Charter Renewal Process: I submitted all of the 4-H charters and financial documents that need to be filed with the State 4-H Office. The state office is in the process of reviewing the files. After these documents are accepted, they will be put file for further review with the IRS as needed.

Upcoming Events

Project Day: The Kewaunee County annual Project Day planning is under way for 2016. The event is tentatively planned for Saturday, March 5 from 9:30am until 2:45 pm. We are currently seeking older youth and adult presenters as well as volunteers willing to help with the day's activities. Last year we had over 100 youth (both 4-H and non 4-H members) participate and this year we are anticipating more participants. Not only does the program provide the youth with new life-skills, but it also is a good method for promoting the 4-H program in Kewaunee County.

Renee Koenig, Family Living Educator, UW-Extension

Kewaunee County Ag & Extension Committee

Activities Report for January 6, 2016

End of Year Reports - I completed a series of required reports including civil rights data tracking, program outcome reports, impact statements and counts of individual contacts during 2015.

Program Planning - This is the time of year that I focus some of my time on planning my programs for the upcoming year. My Family Living programs for 2016 will include a variety of parenting classes and healthy living education all across the lifespan. Please contact me if you think there are additional family life issues to address in our county.

Home Alone presentation at Algoma Public Library – I will be presenting the Home Alone program at the Algoma Library. All families with children in the 9-13 age range are invited to learn about how to prepare for self-care.

eParenting High Tech Kids – The Luxemburg-Casco School is partnering with me on a project involving schools across Wisconsin. The project called eParenting[®]: High-Tech Kids is a method of providing parenting information and support to parents via email messages and a website blog. UW-Extension has developed the content of the email messages and blog posts and the school district will send the messages to school families on a weekly basis January through May.

Home Visits – I am continuing to deliver parenting education to low-literacy families on a regular basis. The families are receiving UW-Extension's Preparing to Parent curriculum. I have also connected the families to other community resources such as BadgerCare, food pantries and Literacy Partners for promoting healthy child development through prenatal care, nutrition, oral hygiene and preparing for medical emergencies.

Dementia Friendly Community – The Aging & Disability Resource Center (ADRC) of the Lakeshore is facilitating a Dementia Friendly Community Committee to work on implementing strategies for creating a more dementia friendly community in Kewaunee County. The committee will assess, plan, create and promote various components of building a more dementia friendly community including: 1) Promoting Memory Loss Support Groups, 2) Starting a Memory Café, 3) Providing Education and Awareness, and 4) Training Businesses within the community on being dementia friendly. We need community involvement. Contact the ADRC or call me if you want to be involved.

Kewaunee County Agriculture and Extension Committee
Activities Report for December, 2015
Claire Thompson, Community Development Educator
Kewaunee County Cooperative Extension

Economic and Organizational Development:

- Facilitated community follow up meeting for First Impressions learning for the City of Algoma.
- Continued participation and planning work on Live Well Algoma Community initiative.
- Implemented Algoma Youth Summer Programs survey research with Jill Jorgensen, Jenny Spude and Renee Koenig to assess youth summer activity/programming needs in Algoma.
- Continued planning work for Kewaunee County TAC advisory committee initiative “Let’s Get to Work – Getting Youth with Disabilities into the workplace.”
- Initiated planning facilitation work for Algoma Chamber of Commerce.

Local Food System Economy:

- Continued program development and planning for fermenters program at the Farm Market Kitchen (beer, wine, hard cider).
- Participation and planning assistance for Algoma Farm to School Task Force
- Provided business planning education for one entrepreneur considering opening a food related businesses in Kewaunee County.
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff to support succession planning of staff members.

Other:

- UWEX Standards Rank and Promotion Committee meeting in Stevens Point.
- Administrative duties associated with Co-Department head role.
- UWEX All Faculty Conference attendance.
- Extended reduced appointment to 60% FTE until June 30, 2016.

Zoning Committee Meeting
Kewaunee County Administration Committee Room
January 6, 2016
Minutes

Call to Order:

Chairman Tom Romdenne called the meeting to order at 3:29 P.M.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, and Glenn Selner, Kewaunee County Zoning Administrator.

Approval of Agenda:

A motion was made by Gary Paape and seconded by Ron Paider to approve the agenda.
Motion carried.

Approval of Minutes:

A motion was made by Gary Paape and seconded by Ron Paider to approve the minutes.
Motion carried.

Department Report:

Glenn Selner informed the committee of 2 Board of Adjustment Variance hearings scheduled for January 27, 2016. Both are in the Town of Red River.

Glenn handed out information regarding a model Shoreland Zoning Ordinance. Because we can't be more restrictive than the model ordinance, Glenn stated they will try to update the ordinance in his office instead of using Baylake RPC to complete the update. Glenn discussed a possible compromise bill that may once again change the NR 115 Shoreland Zoning requirements. The present deadline to update the ordinance is October 2016 but that may be subject to change.

Glenn shared one very nice thank you note he received from a Wisconsin Fund applicant.

Next Meeting Dates:

February 3, 2016 and March 9, 2016 at 3:00 P.M. Kewaunee County Administration Committee room.

Adjournment:

A motion was made by Ron Paider and seconded by Bob Garfinkel to adjourn. Motion carried.
Meeting adjourned at 3:48 P.M.

Respectfully submitted:

Andrea Schmidt, Recording Secretary

