

**Agriculture & Extension Education Committee Meeting**

**February 3, 2016**

**3:00 P.M.**

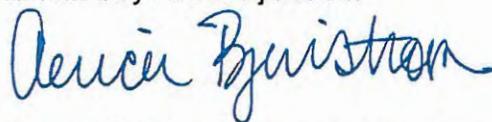
**Kewaunee County Administration Center**

**County Board Room**

**Minutes**

1. Call to Order by Chairman Tom Romdenne at 3:00 PM
2. Roll Call – Tom Romdenne, Gary Paape, Bob Garfinkel, Ron Paider, Aerica Bjurstrom, Jill Jorgensen, Claire Thompson, Jenny Spude.
3. Approval of Agenda and Minutes – Motion to approve made by Ron Paider, seconded by Bob Garfinkel. Motion passed.
4. Citizen Input - none
5. Educators Reports – Written (attached). Additional conversation about filling the position left by Jan Tess's retirement. A position description will be ready for the personnel committee for the February meeting.
6. Overtime - None
7. Approval – Travel - None
8. Approval of bills – motion to approve bills made by Gary Paape, seconded by Ron Paider. Motion passed.
9. Set Future Committee Meeting Dates – March 9, 2016 at 3 PM and April 6 at 3 PM
10. Adjourn – Motion to adjourn made by Gary Paape, seconded by Ron Paider. Meeting adjourned at 3:49 PM.

Respectfully submitted by Aerica Bjurstrom

 2/3/16

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to do so. Persons with disabilities needing special accommodations to attend or participate should contact the County Administrator's Office at (920) 388-7164 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or any of its committees including: Finance & Public Property, Personnel, Advisory & Legislative, Health, Child Support, & Veterans Service, Human Services, Aging Services Unit Advisory, Extension Education, County Farm, & Zoning, Law Enforcement & Emergency Management, Land & Water Conservation, Highway & Solid Waste, Promotion & Recreation, May be present at this meeting to listen, observe, and participate. If a majority of any such committee is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**Aerica Bjurstrom**  
Agriculture Agent  
Prepared for February 3, 2016

**Door County** – Met with Annie Deutsch, the Door County agriculture agent (as her mentor) and her other Mentor, Kevin Jarek from Outagamie County to discuss her programming and future direction of cross programming between Door and Kewaunee County. We also visited farms and discussed future programs to be held between both counties. We will visit farms again in February and March.

I am also serving as a mentor for another agriculture agent in Central Wisconsin. I attended her mentor team meeting as she prepares for her three-year review this coming summer.

**Water Quality** – Working on several water quality workgroups both locally and within UW-Extension. My work with Extension is to help define what role Extension agriculture agents play in the water quality issue since many of us (myself included) are educated in animal sciences and hired as such, and do not have extensive experience and training in water quality. UW-Extension will be holding a “boot camp” for Agriculture Agents who are interested in learning more about where they fit into the public water quality issue without having training or experience in the topic. Extension’s primary goal is to provide unbiased, science-based research and education.

**Farm Technology Days** – Planning continues and the chairs met for the first all-committee meeting in January. Each committee gave a short update of their progress thus far and had time to meet and network with other chairs. The all-committee meetings will take place every three months or so in 2016 and then monthly in 2017 leading up to the show.

**Economic Development Corporation Ag Committee** – The EDC Ag Committee is planning its third Ag Career Day at Pagel’s Ponderosa on April 21 and 22. Kewaunee, Algoma, L-C, Southern Door and Demark school districts have all been invited and plan to attend. The day will highlight agriculture careers focusing on specific types of work such as careers related to cattle, cropping/agronomy, business, mechanic/machinery, and careers tied to agriculture such as conservation and forestry. Nearly 1,000 7<sup>th</sup> and 8<sup>th</sup> graders are expected to attend the two-day event.

**Upcoming programming** – Planned and organized several upcoming UW-Extension ag programs in February; Pesticide Applicator Training, CAFO meeting, heifer meeting, Meat Animal Quality Assurance, and a Japanese dairy producer meeting. I also have several farm calls with David Kammel planned for February.

Jill Jorgensen  
Ag and Extension Report  
February 2016

**National Extension Leadership Development (NELD) cohort:** I was nominated and selected to be one of the delegates from Wisconsin for this 2016 Midwest cohort experience. This is a leadership experience that will be held over the next year. The opportunity allows me to learn, apply, and reflect on new effective leadership, organizational collaboration, and change concepts and strategies. In addition, we will strengthen competence in decision-making, build leadership capacity, improve effectiveness of extension programming, enhance personal effectiveness, and promote lifelong learning. The first session was held at the end of January. We focused on feedback, emotional intelligence, the context for leadership, asking good questions, the roles we play as leaders/followers, followership, cultural self awareness and active listening. This amazing opportunity provides hands-on, useable that I will be able to use in my professional role.

**State 4-H Horse Meeting:** I am one of the advisors for the state 4-H youth association. In January, we met to prepare for the upcoming year, plan programming, and build capacity as leaders. We are working to build this program in a new direction with greater focuses on overall youth leadership and skill development. Kewaunee County youth members and adult volunteers are actively involved in the state wide program. Many of them have assumed leadership roles and I am able to actively engage them in this team.

**Teen Association Fundraiser:** I worked with the 4-H Teen Association and their advisors to plan, organize, and implement their annual prom dress sale fundraiser. This is a community event that is held in conjunction with Luxemburg-Casco High School. The school is a great partner that works to provide a facility and an ongoing in-kind support for the program. This fundraiser provides teen members with the life skills such as planning and organizing, customer service, implementation of an event, communication, teamwork, responsibility, entrepreneurial skills, and others. The end goal of the program is not only to raise funds but in the future to have a prom dress closet for young women who cannot afford a dress.

**New Leader Orientation:** I am conducting new volunteer orientation throughout the winter and spring for adult community members enrolled as new community club leaders. The orientation is required of all new volunteers and covers program policies and practices, basic information about 4-H and UW-Extension, risk management, youth development practices, child abuse and neglect, engaging youth leaders, and related topics. In addition, all volunteers sign an expectation statement and have a background check conducted.

***Upcoming Events:***

**Project Day:** The Kewaunee County 4-H annual Project Day planning continued into January. The event is scheduled for March 5, 2016. A number of youth and adult presenters teach hands-on educational and fun activities for youth in grades 1<sup>st</sup> – 6<sup>th</sup> in Kewaunee County. Event brochures about went out to area schools in late January and are due back in early February. Last year we had over 100 youth participating in the event that is open to both 4-H members and community youth.

**Renee Koenig, Family Living Educator, UW-Extension Kewaunee County**

Activities report for February 3, 2016

**Healthy Aging Programs** – I am participating in several activities to help promote healthy aging for our county residents. These activities include partnerships with the Algoma Live Well committee for blood pressure checks, working with our ADRC on aging-friendly initiatives, and teaching Strong Bones exercise classes twice a week in Kewaunee to a group of people ages 55-87.

**Mentoring** – As a member of the UW Department of Family Development, I am working with my colleagues across the state to develop a Mentoring Handbook that will help newly hired staff adjust to their positions and be successful in their new roles.

**Grant Reviews** – I volunteered to be on the Resource Management Team which is a committee that reviews grant applications from our East Metro Regional Extension offices. The grants support innovative programs, professional development, and summer interns or student employees. Twenty-seven applications were reviewed requesting a total of more than \$150,000.

**Parent Circles** – In partnership with the county human services department staff, the Kewaunee School District staff and Advocates for Healthy Transitional Living LLC agency, we are planning a series of three Parent Circles in February and March. Families are invited to share their experiences and learn how to make healthy parenting decisions.

**Scholarly Work** - It is an expectation of my position that I develop and share my scholarly work. I have been writing presentation proposals for upcoming conferences across the country and connecting with my peers to work together on shared projects.

Kewaunee County Agriculture and Extension Committee  
Activities Report for January, 2016  
Claire Thompson, Community Development Educator  
Kewaunee County Cooperative Extension

Economic and Organizational Development:

- Facilitated community action planning for First Impressions Team for the City of Algoma.
- Continued participation and planning work on Live Well Algoma Community initiative.
- Research and Planning for Algoma Youth Summer Programs community meeting.
- Continued planning work for Kewaunee County TAC advisory committee initiative “Let’s Get to Work – Getting Youth with Disabilities into the workplace.”
- Provided organizational development work to a new 501 c3 organization in Kewaunee County

Local Food System Economy:

- Participation and planning assistance for Algoma Farm to School Task Force
- Provided business planning education for one entrepreneur considering opening a food related businesses in Kewaunee County.
- Support to Farm Technology Days Food Committee.
- Continued support to Farm Market Kitchen with education, facilitation and technical assistance to the FMK board and staff to support succession planning of staff members.
- Continued program development and planning for fermenters program at the Farm Market Kitchen (beer, wine, hard cider).

Other:

- Attended Wisconsin Local Food Network Food Summit
- Administrative duties associated with Co-Department head role.
- Extended reduced appointment to 60% FTE until June 30, 2016.

Zoning Committee Meeting  
Kewaunee County Administration Committee Room  
February 3, 2016  
Minutes

Call to Order:

Chairman Tom Romdenne called the meeting to order at 3:50 P.M.

Roll Call:

Members included: Tom Romdenne, Gary Paape, Ron Paider, Bob Garfinkel, and Glenn Selner, Kewaunee County Zoning Administrator.

Approval of Agenda:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the agenda.  
Motion carried.

Approval of Minutes:

A motion was made by Ron Paider and seconded by Bob Garfinkel to approve the minutes.  
Motion carried.

Department Report:

Glenn Selner discussed the 2015 Annual Report with the committee. Glenn will present the annual report at the March County Board meeting.

Glenn notified the committee that 15 applicants signed up for the 2015-2016 WI Fund Grant Program totaling approximately \$84,500.00.

Glenn informed the committee that 2 Board of Adjustment Variance hearings scheduled in January were both approved. He has one Board of Adjustment Special Exception hearing scheduled for February 17, 2016.

Next Meeting Dates:

March 9, 2016 and April 6, 2016 at 3:00 P.M. Kewaunee County Administration Committee room.

Adjournment:

A motion was made by Gary Paape and seconded by Ron Paider to adjourn. Motion carried.  
Meeting adjourned at 4:24 P.M.

Respectfully submitted:

Andrea Schmidt, Recording Secretary



## **Kewaunee County Board of Adjustment Minutes**

A meeting of the Kewaunee County Board of Adjustment was held on Monday, February 15, 2016 at 8:45 A.M. to view the site of Geof Krauss, Pierce Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Papham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

### **Geoffrey Krauss On-Site Meeting**

The meeting was held so the committee could view the site before the public hearing.

The meeting adjourned at 9:30 A.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Lyle B. Schmiling". The signature is written in a cursive style with a large, stylized initial "L".

Lyle Schmiling, Secretary

# Kewaunee County Board of Adjustment Minutes

A meeting of the Kewaunee County Board of Adjustment was held on Wednesday, February 17, 2016 at 7:00 P.M. to hear the special exception appeal of Mr. Geof Krauss, Pierce Township.

Board members present were Hub Jauquet, Lyle Schmiling, Ken Paplham, Randy Hallet, Eric Corroy, and Glenn Selner, Kewaunee County Zoning Administrator.

## Geoffrey Krauss Hearing

Present: Geof & Paula Krauss, Chris Seidl, Edith Lauscher.

Chairman Hub Jauquet opened the hearing at 7:00 P.M. and informed the attendants of the Board's authority.

Lyle Schmiling read the public hearing notice. Glenn Selner stated he sent notices to 10 neighboring property owners, the Town of Pierce, and the Department of Natural Resources.

Glenn explained Geof Krauss wants to rent his house on a weekly basis and become licensed as a "tourist rooming house". The Kewaunee County Shoreland Zoning Ordinance regulates resorts and hotel activity in a residential district and this requires a Special Exception permit be granted by the Board of Adjustment.

Geof Krauss stated he recently purchased this property as a 2<sup>nd</sup> home. He was told by the owners of the Barnsite-Art Studio, where they host weddings, that there is a shortage of rentals for families on a weekly basis. The property has a great view of the lake and would be great to rent out to families that don't want to stay in a hotel. They will manage it and will market it specifically for families. They will have to become licensed by the State as a "Tourist Rooming House".

After some deliberation, a motion was made by Lyle Schmiling, seconded by Ken Paplham to approve the Special Exception to allow short-term rentals at this property. The following conditions were attached:

1. The Board of Adjustment to review any distractions, complaints or police calls to the property with the discretion to withdraw the Special Exception.
2. An annual review and evaluation of the rental property.
3. Garbage pick-up weekly or more frequently if necessary.
4. Obtain the necessary license and permits from the State and Town of Pierce.
5. Require a local contact person to respond to the needs of the property.
6. Approval of the short term housing is granted to the present owner and does not run with the property.

The vote was unanimous.

The hearing adjourned at 7:40 P.M.

Respectfully submitted, .



Lyle Schmiling, Secretary